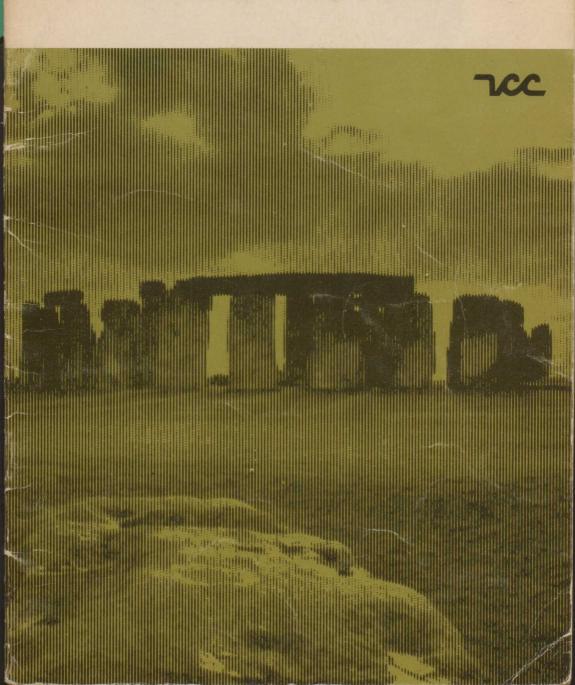
Vancouver City College

SPECIAL PROGRAMS DIVISION 951 W. 12th Ave., Vancouver 9, B.C.

CALENDAR 1971-1972



VANCOUVER CITY COLLEGE SPECIAL PROGRAMS DIVISION Calendar 1971-1972 TCC

September 6, 1971 Labour Day - - - No Classes - School Closed October 11, 1971 Thanksgiving Day - No Classes - School Closed November 11, 1971 Armistice Day - - No Classes - School Closed December 25, 1971 Christmas Day - - No Classes — School Closed December 27, 1971 Boxing Day - - - No Classes - School Closed January 1, 1972 New Year's Day - - No Classes - School Closed March 31, 1972 Good Friday - - No Classes - School Closed April 3, 1972 Easter Monday - - No Classes - School Closed May 22, 1972 Victoria Day - - - No Classes - School Closed July 1, 1972 Dominion Day - - No Classes - School Closed

For dates relating to semester courses only, see page 13 of this calendar.

951 West 12th Avenue, Vancouver 9, B.C. Telephone 731-4614



A Message From The Principal

L. B. MONASCH Principal

After having served the students of Vancouver since the turn of the century, King Edward started a new role in the educational life of the city as the Special Programs Division of the Vancouver City College.

In our new role, it is our aim to broaden the scope of Vancouver City College by offering a full educational spectrum for adults. However, the success of any educational centre depends on the serious efforts of the student body. You, as the first student body of the Special Programs Division, are pioneering a new area in education, and on your collective efforts in large measure rests the success of our Division.

We look forward to the opportunity of welcoming you to the Special Programs Division and assisting you in your educational endeavours.

L. B. MONASCH Principal

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THE SPECIAL PROGRAMS DIVISION OF THE VANCOUVER CITY COLLEGE is a division of the public education system administered by VANCOUVER CITY COLLEGE COUNCIL

DR. IAN BRUCE KELSEY, CHAIRMAN W. GORDON McOUAT, VICE-CHAIRMAN DR. PETER BULLEN MRS. EVA V. NEW FREDERICK N. A. ROWELL J. C. MELVIN SCOTT DR. ROBERT F. SHARP MRS. CONSTANCE SPRING

COLLEGE EXECUTIVE OFFICERS

DR. T. J. GILLIGAN, PRINCIPAL

J. D. NEWBERRY, PRINCIPAL, LANGARA

L. B. MONASCH, PRINCIPAL, SPECIAL PROGRAMS DIVISION

D. C. STEWART, ACTING PRINCIPAL, VANCOUVER SCHOOL OF ART

S. V. CLARKE, PRINCIPAL, VANCOUVER VOCATIONAL INSTITUTE

J. E. ROBERTSON, BURSAR

SPECIAL PROGRAMS DIVISION

Administration

L. B. MONASCH, PRINCIPAL

R. F. CUNNINGHAM, ADMINISTRATIVE ASSISTANT

J. L. McINNIS, ADMINISTRATIVE ASSISTANT

D. J. GREENALL, CO-ORDINATOR

SPECIAL PROGRAMS

A Division of Vancouver City College

The Special Programs Division of the Vancouver City College was established at 951 West Twelfth Avenue, the former King Edward Centre, in October, 1970. The new division consolidated a variety of programs which had previously been located in a number of different locations. From a school with no students in October 1970, it has grown to a centre which in September of 1971 will have an enrollment of approximately 1,200 full-time students.

In addition, the centre is responsible for the administration of the part-time College Preparatory, Vocational Night School and English Language Training programs at various centres throughout the city. The foregoing part-time programs represent approximately 12,000 student enrollments.

As the name implies, the Special Programs Division is organizationally designed to be able to react quickly to new educational needs in the community. The programs offered vary in duration and commence on an "as required basis". While some programs have continuous and monthly intakes, others are on a semester basis.

Programs offered by the division include:

- -assessment, upgrading and orientation.
- -basic training to the grade eight, ten or twelve level.
- —college foundations academic upgrading to grade twelve.
- -English Language Training.
- —Special Projects, i.e. supervisory training, carpentry, etc. (These programs vary in length and are generally offered for a short duration.)

Examples of the way in which the division is uniquely geared to respond to current educational demands are the following programs sponsored in co-operation with the Department of Manpower and Immigration. With very short notice — in some cases a matter of weeks — programs were set up and run on spray-painting, wall covering, carpentry, lumber tallying, industrial electricity, welding, drafting, mathematics upgrading, special coatings, principles of supervision, instructional techniques, and industrial controls.

Above all, remember that the door stands open. Be not more tearful than children; but as they, when they weary of the game, cry, 'I will play no more,' even so, when thou art in the like case, cry, 'I will play no more,' and depart. But if thou stayest, make no lamentation.

EPICTETUS.

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GUIDELINES FOR STUDENTS

General Information

Applicants for Training

Training in the Special Programs Division is directed towards the following groups of people:

- (a) People requiring training or retraining for employment.
- (b) People requiring upgrading in their particular occupations.
- (c) People desirous of obtaining a College Preparatory Certificate of Completion which is the equivalent of a Department of Education Adult Grade XII certificate.
- (d) People requiring upgrading in their academic schooling to gain admission to programs at the vocational schools or to qualify for employment.

Basic Qualifications

Applicants for training in the Special Programs Division must be at least 16 years of age and out of school for at least one year. Educational qualifications of older people are assessed on the basis of a personal interview to determine their equivalent grade standing.

Student Hours

The Special Programs Division operates on a two-shift basis with a five-day week, and a twelve-month year. Programs range from one week to eighth months in length. Saturday morning classes are conducted in certain course areas.

Attendance

Regular attendance is required of students in all classes, lectures, laboratories, workshops and seminars. Irregular attendance may result in the exclusion of a student from classes.

Since the final standing for each course is based on class assignments and examinations during the term, regular attendance is essential for success in any course. Absence for any cause in no way relieves a student of the responsibility of completing the work requirements of the course to the satisfaction of the instructor.

Students who are absent because of illness or for some other acceptable excuse are responsible for class work or assignments missed. If students are repeatedly absent due to illness, they may be requested to submit a medical certificate.

Course Changes

All students plan their courses in consultation with an admissions officer. If a student believes that he has chosen an incorrect program, or if he wishes to add or change a course, he must report to the admissions officer, without delay, for consideration of his request.

Such changes, if approved, may be permitted if space is available. For College Preparatory, changes may only be made up to and including the "last day for change of course" as listed in this calendar. The student must accept full responsibility for final choice of courses.

Counselling and Assessment Services

The Special Programs Division of Vancouver City College provides a confidential COMMUNITY COUNSELLING SERVICE.

Individuals in the community are welcome to come to the Centre to discuss personal educational or vocational concerns with a counsellor. The relationship between counsellor and counsellee is strictly confidential and voluntary.

The Counselling Centre is for use by present and prospective students, and members of the community-at-large, who wish to reassess their personal capabilities or re-evaluate their life styles.

Citizens interested in furthering their education, improving their vocational qualifications, or in planning new careers are welcome to consult the counsellors.

The Counselling Centre can also arrange for vocational or psychological testing, family counselling, and psychological or psychiatric referral.

Counselling Services and Resources Available

- -Educational Counselling
- -Vocational Counselling
- -Personal Counselling
- -Assessment and Testing Services (Vocational and Psychological)
- -Career Information
- -Referral to Other Agencies.

Appointments

To make an appointment, phone the Counselling Centre at:

Vancouver City College, Special Programs Division, 951 West Twelfth Avenue, Vancouver 9, B.C. Telephone: 731-4614

Hours

Daily: 9:00 a.m. - 4:30 p.m., Monday to Friday Evenings: 6:00 p.m. - 9:00 p.m., Monday to Friday.

Fee Regulations

- (a) Fees are payable in advance.
- (b) No refunds will be made to a student withdrawing from a class during a month.
- (c) If a student completes a course during a month, the fee for the part of the month he is in class will be calculated on a pro-rata basis.
- (d) A \$1.50 Registration Fee is charged. (Not refundable).

Books and Supplies

Prices given for books and supplies are approximate and are subject to some change.

Grades and Grade Points

Vancouver City College uses a letter system for grading the achievement of students:

Letter Grade		de Point uivalent
A	DISTINGUISHED ACHIEVEMENT The student distinguishes himself consistently in examinations reports and class participation.	. 4
В	ABOVE-AVERAGE ACHIEVEMENT The student exhibits consistent mastery of the course and is able to relate the content of the course to other knowledge.	. 3
С	AVERAGE ACHIEVEMENT The student demonstrates sufficient comprehension of the subject matter to indicate success in the next higher course in the same field.	
P	MINIMUM PASSING ACHIEVEMENT The student is granted credit for the course but is not per mitted to proceed to the next higher course without depart ment approval.	
F	NO CREDIT GRANTED The student does not show evidence of understanding the course content in the specific subject field, or did not write the final examination.	
W	WITHDRAWN OR TERMINATED (no credit) Course not included in calculation of grade point average.	

Grade Point Average (GPA) (College Foundations Program)

Grade Point Averages are reported on each Statement of Grades. The GPA is the sum of the grade points earned in the term divided by the number of courses taken which are subject to consideration in grade point calculation.

Statement of Grades (College Foundations Program)

Statements of Grades are mailed to students each term within one week following the last scheduled examination in that term. Grades will not be released to students prior to the mailing date and time. All obligations relating to fees, library books or fines, and borrowed equipment must be met before any Statement of Grades, Transcripts or Certificates will be released.

Machine errors and omissions in Statement of Grades should be reported immediately in person or in writing to the Administrative Assistant — Academic. A student's most recent Statement of Grades is also his ticket of admission to the registration centre for the next term, both at Special Programs Division and Langara.

Appeal of Final Grades

If a student wishes to have a final grade re-assessed, the request must be submitted in writing to the Administrative Assistant — Academic. All appeals for re-assessment must be accompanied by a fee of \$5.00 for each course for which re-assessment is sought. Appeals must be received not later than four-teen days after the mailing date of the original Statement of Grades.

Appeals are reviewed by a committee of the Faculty, and in each case all the work of the term including the final examination, is taken into consideration. The Administrative Assistant — Academic will inform the student of the committee's decision. If the mark is raised, the \$5.00 fee will be refunded; otherwise, it will be retained. The decision of the Faculty committee is final. Appeals will not be considered unless the above procedure is followed.

Maintenance of Academic Standing (Day Classes Only)

A student whose Grade Point Average in a term (s_99 or lower will be allowed to re-register on probation for one term. If, in his probationary term, he again fails to achieve a grade point average, of 1.00 or more, he may not register in day classes at Vancouver City College during the succeeding two College terms. A student who has been refused re-admission at another institution because of lack of achievement will be placed on probation for one term at Vancouver City College.

Academic Record and Official Transcripts

The Admissions Office maintains a permanent record of each student's course, credits and grades.

An official transcript is a copy of a student's permanent record bearing both the signature of the Registrar (or his delegate) and the seal of the College.

Official transcripts are available in the Admissions Office upon request. Each student is entitled to one transcript free of charge each term. A fee of 50 cents is charged for each additional transcript.

Students intending to transfer to other educational institutions are advised to record their request for a transcript in the Admissions Office at least five days before the transcript is required.

Board and Room

A variety of off-campus housing is available in the vicinity of the Special Programs Division. Students are responsible for arranging their own board and lodging.

Further Information

For further information write to:

The Principal, Vancouver City College, Special Programs Division, 951 West Twelfth Avenue, Vancouver 9, B.C.

ASSESSMENT, ORIENTATION AND for Matine **UPGRADING PROGRAM**

Objective:

ASSESSMENT PROGRAM:

- (a) To find the student's achievement level in Mathematics, English and Science when he begins the course.
- (b) To diagnose specific areas of weakness in these subjects.
- (c) To observe his rate of progress.
- (d) To assist the student to become more aware of his academic potential.

ORIENTATION PROGRAM:

To provide experiences by means of field trips, guest speakers, films, discussions, and social activities through which the student can arrive at a better understanding of:

- (a) himself
- (b) city living
- (v) academic opportunities
- (d) employment opportunities
- (e) constructive use of leisure time.

UPGRADING PROGRAM:

To provide the necessary educational level for admission to B.T.S.D. Level III, vocational training, or job training.

Course Content

English and Mathematics.

Length of Course and Enrollment Dates

There is a continuous enrollment with the length of course adapted to the individual.

Enrollment

As this class is presently designed for Status Indians, applications for this program should be submitted to the Vocational Division, Department of Indian Affairs, No. 502 - 325 Granville Street, Vancouver 2, or to the Special Service's Counsellor at Vancouver City College, Special Programs Division, No. 311-951 West Twelfth Avenue, Vancouver 9.

B.T.S.D. Sponsored by Manpower (Basic Training for Skill Development) Levels 2, 3, and 4

Objectives

This program is designed to provide the necessary educational upgrading required to gain admission to further vocational or technical training or to find employment.

Entrance Requirements

The applicant should be 18 years of age and out of school for one year.

BEST - Basic Employer, Skella Ing. (Manjawer)

REGISTRATION: \$1.50; TUITION: \$15.00 per month; SUPPLIES: \$5.00 (approx.). Canada Manpower may sponsor eligible students.

Examinations

Short tests are given periodically throughout the course with final examinations.

Enrolment

Contact your local Canada Manpower Office or the Special Programs Division of Vancouver City College - 951 West 12th Avenue, Vancouver 9, B.C.

PROGRAM CONTENT

B.T.S.D. Level 2 to Grade 8 Equivalency at own pace A refresher program in English and Mathematics for those students without

enough background in these subjects to be able to cope with the Level 3 program. It is a small class involving individual instruction.

English: Practice in speaking and listening; reading mechanics, silent reading techniques, content interpretation; sentence structure, spelling, vocabulary and simple composition.

Mathematics: Basic operations with whole numbers, fractions, decimals, percentages and measurement.

Length of Program and Enrolment Dates

There is a continuous enrolment. The length of the course depends on the B.T.S.D. Level 3 + to Grade 10 Equivalency

A program in vocationally oriented English, Mathematics and Science, designed to enable the student to take further trade training in programs which require Grade 10 as a prerequisite or to enable the student to proceed to B.T.S.D. Level 4.

English: Generally to make the student aware of how he expresses himself in order that he can evaluate and improve his oral and written English. Basic grammar through word and sentence analysis; sentence style, criticism and revision; paragraph construction; and essay writing. Reading comprehension and speed: Basic principles of word construction including spelling and syllabication.

Mathematics: Fundamentals of arithmetic and business mathematics, powers and roots of numbers, basic algebra, problem solving, formulae, informal geometry, areas, volumes, perimeters, board feet, hypotenuse rule, ratio and proportion, logarithms, slide rule. Practical applications are stressed throughout. Science: One month of chemistry, three months of biology and physics.

Chemistry - Basic grounding at the introductory level. Atomic structure, essential concepts such as nomenclature; formula writing; chemical equations; oxides, acids, bases and salts. Topics of practical and vocational interest.

Biology - Biological mechanisms of the human body and other animal and plant life.

Physics - Force, work, power, simple machines, efficiency and mechanical advantage. Introduction to heat, light, sound, electricity.

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Length of Program and Enrolment Dates

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Four month program with enrolments monthly as space permits.

B.T.S.D. Level 4 - to Grade 12 Equivalency

A program in vocationally orientated English, Mathematics and Science, designed to enable the student to take further trade training programs which require Grade 12 as a prerequisite or to help the student move directly into more satisfying employment.

English: A review of B.T.S.D. English, Level 3, with further emphasis on report writing, precis writing, condensations, oral communication, letter writing, business correspondence and job applications.

Mathematics: Fundamentals of arithmetic and algebra, formulae, factoring, geometric and harmonic series, ratio, proportion and variation, binomial expansion, permutations, combinations and probability, basic geometry, trigonometry, graphs, roots, homogeneous equations, maxima and minima, business mathematics.

Science: All students study two months of chemistry after which they can opt for three months of biology or three months of physics depending upon their vocational goal.

Chemistry: A foundation program in chemistry for the Grade 12 level for students who may or may not have previous knowledge of the subject. First part of the course is devoted to the fundamental priciples of chemistry, while the second part deals with descriptive and industrial chemistry.

Physics: Designed to give students a basic foundation in physics in preparation for entering technical programs. Course covers the measurement of matter, vectors, forces in equilibrium, work, energy, simple machines, mechanics of liquids, heat, sound, the nature of light, electricity and magnetism. Biology: The main emphasis of this course is the biology of man. Material covered: the Origin of Life; the Dynamics of Life; Plant and Animal Life; the Biology of Man; Genetics, evolution and ecology.

Length of Program and Enrolment Dates

Five month program with enrolments as space permits.

COLLEGE FOUNDATIONS PROGRAMS

College Foundations Programs offer an opportunity to recommence study at one of three pre-college levels.

Admission to College Foundations

Enrolment in individual classes in the evenings or on Saturday mornings is permitted for any person not attending a secondary school. In exceptional cases a secondary school student may attend an evening or Saturday class in a subject not available in his own school. In such a case, enrolment is permitted only on the presentation of a letter from his principal.

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Day classes are available to residents of the city of Vancouver who:

- (a) are nineteen years of age on the first day of the current term, or
- (b) are under nineteen years of age on the first day of the current term and are deficient in not more than two courses required for minimum school graduation, or
- (c) are eighteen years of age on the first day of the current term and have not been attending secondary school for the previous 12 months, or
- (d) are married.

Registration

Registration for day and evening classes takes place in advance of instruction at the Special Programs Division on the dates shown on pages 13 and 14 of this brochure. If there is not sufficient enrolment for a scheduled class it may be necessary to cancel it or to combine it with another at a different time or centre.

VANCOUVER CITY COLLEGE

Day and Evening Divisions — 1971-1972 Schedule

FALL TERM — 1971

September 1, 1971: First Day of Fall Term.

August 31,

September 1, 2: Registration for Fall Term, day and evening classes.

Registration for all centres at Special Programs

Division.

September 6: Labour Day: all centres closed.

September 7: First day of classes, day and evening.

September 11: First day of classes, Saturday morning.

September 8-14: COURSE CHANGE PERIOD.

October 4: Last day for REFUNDS.

October 11: Thanksgiving Day: Vancouver City College closed.

October 16: Last day for OFFICIAL WITHDRAWAL from

courses to obtain a "W" grade.

November 11: Remembrance Day: Vancouver City College closed.

November 17: Last day for APPLICATION for CERTIFICATES

at end of FALL Term.

December 9: Last day of CLASSES: all applications for SCHOL-

ARSHIPS must be submitted by this date.

December 10 - 17: Term-end examinations.

December 25: Christmas Day: Vancouver City College closed.

December 27: Boxing Day: Vancouver City College closed.

December 31: Last day of Fall Term

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SPRING TERM — 1972

First day of Spring Term: New Year's Day: Van-January 1, 1972: couver City College closed. Registration for all classes, at Special Programs Jan. 3, 4, 5: Division. First day of Instruction for evening classes. Ian. 6: Instruction commences for day classes. January 7: First day of instruction for Saturday morning classes. January 8: COURSE CHANGE PERIOD. January 10 - 13: Department of Education examinations for College January: Preparatory students wishing to meet Departmental (T.B.A.) requirements in examinable subjects. Last day for REFUNDS. February 4: Last day for OFFICIAL WITHDRAWAL from February 12: courses to obtain a "W" grade. Mid-term Study Day. February 25: Last day for APPLICATION for CERTIFICATES March 20: at end of Spring Term. Good Friday: Vancouver City College closed. March 31: Easter Monday: Vancouver City College closed. April 3: Last day of CLASSES: all applications for SCHOL-April 15: ARSHIPS must be submitted by this date. Term-end examinations. April 16 - 23: Last day of Spring Term. April 30:

SUMMER TERM — 1972

First day of Summer Term.
Registration for Summer Term.
First day of classes.
COURSE CHANGE PERIOD.
Victoria Day: Vancouver City College closed.
Last day for REFUNDS.
Last day for OFFICIAL WITHDRAWAL from
courses to obtain a "W" grade.
Department of Education examinations for College
Preparatory students wishing to meet Departmental
requirements in examinable subjects.
Dominion Day: Vancouver City College closed.
Last day for APPLICATIONS for CERTIFICATES
at the end of Summer Term.
Last day for APPLICATIONS for PROVINCIAL
GOVERNMENT BURSARIES for following aca-
demic year.
Last day of CLASSES: all applications for SCHOL-
ARSHIPS must be submitted by this date.
Term-end examinations.
Last day of Summer Term.

Section change #400

The fee for each four-month course is \$20.00 with a \$100.00 maximum for any one term.

Books and Supplies

Each student is responsible for obtaining his own textbooks and supplies. These are obtainable through the College Bookstore, Langara.

Organization of Instruction

Day instruction is scheduled on a five-day-a-week basis at Special Programs Division.

Evening instruction is offered on a two-night-a-week basis (Monday and Wednesday or Tuesday and Thursday) at three centres — Vancouver City College, Special Programs Division, 951 West Twelfth Avenue; John Oliver Secondary School, 530 East 41st Avenue; Vancouver Technical Secondary School, 2600 East Broadway.

A limited number of courses are offered on Saturday morning from 8:30 a.m. to 11:30 a.m. during the Fall and Spring Terms at the Special Programs Division

During the Summer Term, day and evening classes will only be given at the Special Programs Division.

Term Work

Term essays, projects and reports, etc., assigned to students during the term, account for over fifty percent of the final grade. A final examination is compulsory in each course.

For success in any course or program at Vancouver City College, a student must keep up to date in all assignments and classwork. Day Instructors have tutorial periods available every week to assist students in their studies.

Examinations

In order to receive course credit, students are required to write the final examination in each course taken. Day examination schedules are posted at least ten days before examination dates. It is the responsibility of the students to report examination conflicts to the Administrative Assistant-Academic if an adjustment must be made in their schedule. Students in the evening and Saturday classes write their final examinations during their last class session.

Students who fail to write final examinations because of illness may appeal to the Administrative Assistant - Academic for special consideration. Appeals must be substantiated by a medical certificate.

"Mature" students may be asked to take one or more College Foundations subjects (not necessarily a complete program) before being allowed to enrol at Langara.

Students, who are short one or more courses to complete their program, may, while completing their program, enrol in the College level courses for which they have prerequisites.

N.B. FINAL RESPONSIBILITY FOR CHOICE OF PROGRAM AND/OR COURSES RESTS WITH THE STUDENT.

Advance Credit

Credit may be given on the basis of equivalent courses already completed or on the basis of work experience in areas related to the student's program. A student seeking advance credit is expected to produce the necessary documents, *i.e.* transcript of marks.

Instruction

Instruction in most programs is based on a four-month semester with classes either in the day, the evening, and for some subjects, on Saturday morning. Each course requires attendance for five days a week for day classes, two evenings a week for evening classes, or three hours for Saturday classes. Each semester of course work is complete in itself. With the possible exception of Basic Education, a grade is earned for each course completed. The final grade earned by each student is based on his assignments, test scores during the term, and a final examination. To obtain maximum credit, regular attendance is essential. Arrangements can be made, through the Administrative Assistant-Academic, for shift workers to alternate between day/and evening or Saturday classes.

Basic Education—to Grade 8 Equivalency

Equivalent to Basic Training For Skill Development (B.T.S.D.) Levels I and II. This is a very flexible program capable of taking the student from learning to read and write to the Grade Eight level in English and Mathematics. A student enters at any level of achievement and continues at his own rate until he achieves a final level approximating that of Grade Eight. The program is designed to teach students how to read and write.

Length of Course and Enrolment Dates

It is an evening program — 7:00 to 9:30 p.m. — with classes on Monday and Wednesday evenings.

Introductory Course—to Grade 10 Equivalency

Equivalent to Basic Training For Skill Development (B.T.S.D.) Level III This program consists of six courses: two in English, two in Applied Mathematics and two in Science. The student may select two courses in General Mathematics, or one course in Algebra and one course in Geometry, which are the initial courses of a series that leads towards the study of mathematics at the college level. In the latter case, Algebra must be taken before Geometry. Introductory level courses are offered in French, German and Spanish. The French courses are offered during the day and in the evenings at Special Programs Division. All the German and Spanish courses are offered at Langara, where separate arrangements for registration must be made.

Students whose native language of instruction was not English may benefit from attending courses in English Language Training, organized by the Extension Division, and offered, both days and evenings. For locations and days, see the night school advertisement in the newspaper.

College Preparatory Courses—to Grade 12 Equivalency

The College Preparatory courses are similar to the Department of Education Adult Secondary Programs. Completion of any one of the College Preparatory programs earns the student a College Preparatory Certificate of Completion which is the equivalent of a Department of Education Grade XII Certificate.

Instruction is given in <u>Canadian Viewpoints</u>, <u>English Literature</u>, <u>Foreign Languages</u>, <u>Mathematics</u>, the <u>Physical and Life Sciences</u>, the <u>Social Sciences</u>, <u>Commercial and Industrial courses</u>.

Five options are offered: Academic, Academic-Technical, Commercial, General Education and Industrial. Completion of any one of these programs will enable a student to enrol in a College program.

Certain college subjects have prerequisites at the College Foundations level. These must be considered in respect to the student's educational goals.

Grade 10 completion or its equivalent is a prerequisite for the College Preparatory Program.

College Preparatory courses may be completed in one of two ways: through study during the day/or evening or Saturday morning classes. Evening classes are offered at Special Program Division, John Oliver and Vancouver Technical Secondary Schools. Saturday morning classes are offered at the Special Programs Division only.

To complete a College Preparatory Program normally requires a minimum of two terms of study. Credit may be given on the basis of previous education and training or possibly, in the Commercial and Industrial Options, on the basis of work experience, In some cases, credit may be given for B.T.S.D. Level IV. The credit to be granted will be decided by an admissions officer before the student commences his studies. Certain subjects, particularly on the Industrial Option, are only available at night in classes provided by the College Extension Division. These evening courses are offered at Vancouver Technical Secondary School.

Students, previously enrolled in Adult Secondary or Senior Secondary programs elsewhere, who still need one or more subjects to complete their programs, may enrol in the equivalent courses at the Special Programs Division.

For courses which require Department of Education examinations, arrangements can be made for students to write such examinations. For these courses "Recommendations" cannot be given. Other courses are recognized by the Department of Education as being the equivalent to the Department of Education courses, and, for them, credits may be transferred on successful completion.

A student who intends to enter another college or university on completion of his College Preparatory Program should determine the specific requirements of that institution and plan his program accordingly.

See also BTSD Level IV no Septl exams pray, p. 12 VCC gives Certif.

Section Changes

Section changes after registration are not encouraged, but may be permitted under the following circumstances if space be available:

- (a) As a result of an alteration in a student's hours of employment. In such a case permission to change a section may be granted if the student presents a letter from his employer:
- (b) As a result of an exceptional circumstance domestic, etc. not anticipated at the time of registration.

Requests for section changes must be made at the Admissions Office. Placement in a section after the close of registration is also at the discretion of the Admissions Office.

Withdrawals

A student officially withdrawing from a course must comply with the formal withdrawal procedure at the Admissions Office on or before the last day for course withdrawals in order to receive a "W" standing. Failure to do so will result in an "F" grade.

The last day for official withdrawal from courses in each term is listed at the front of this section of the calendar.

College Preparatory Certificate

To obtain a "College Preparatory Certificate of Completion," a student must complete an application at the Admissions Office no earlier than the term in which he takes his last course, and not later than the date shown in the Calendar of Dates in the front of this section. The student is eligible for the certificate when he has completed one of the options listed on the following pages.

Students granted advance credits prior to enrolment must complete at least three subjects (six courses) through instruction at Vancouver City College by day and/or evening classes.

Options-College Preparatory Courses

- 1. To proceed to College Preparatory Courses in either the Academic or the Academic-Technical option, a student is expected to have Grade Ten standing or its equivalent, and to have completed Applied Mathematics 051, or the new mathematics equivalent.
- 2. To proceed to the Academic option, a student must have credit for French, German, or Spanish to the Grade Ten, or equivalent level.
- 3. Each pair listed in the options below represents two courses, each of which is completed in a four-month term. For example CV 081 is offered in one four-month term and is followed by CV 091 in a later term. Final grades are given at the end of each term.

COLLEGE PREPARATORY OPTIONS

(6 subjects, 12 courses) A.—Academic Option A choice of any two of the following pairs of courses: 1. Two courses in Canadian Viewpoints —CV 081 and 091 2. Two courses in Mathematics (Algebra) -Math 061 and 071 3. Two courses in Biology -Biol 061 and 071 OR two courses in Chemistry -Chem 061 and 071 -Phys 061 and 071 OR two courses in Physics 4. Two courses in French -Fren 061 and 071 OR two courses in German -Germ 061 and 071 OR two courses in Spanish —Span 061 and 071 5&6. A choice of any two of the following pairs of courses: Two courses in English Literature -Eng 083 and 093 Two courses in Geography -Geog 094 and 095 Two courses in History -Hist 094 and 095 Two courses in Advanced Mathematics -Math 083 and 093 Two courses in Advanced Biology -Biol 083 and 093

Two courses in Advanced Chemistry

Two courses in Advanced Physics

B.—Academic-Technical Option

A	1	- 6			- 6	.10	C-11-		- 0	
A	cnoice	OI	anv	TWO	OT	the	following	Dairs	OT	colleses:
						CALC	20220 2220	Perro	O.L	courses.

Two courses in Canadian Viewpoints -CV 081 and CV 091

Two courses in a science (not already chosen) from 3 (above).

-Chem 083 and 093

-Phys 083 and 093

2. Two courses in Mathematics (Algebra) —Math 061 and 071

3. (Two courses in Biology -Biol 061 and 071 OR two courses in Chemistry —Chem 061 and 071

OR two courses in Physics —Phys 061 and 071

4. Two courses in Typing -Typ 062 and 072 —Bkkp 062 and 072 OR two courses in Bookkeeping

5&6. A choice of any two of the following pairs of courses:

Two courses in English Literature -Eng 083 and 093 Two courses in Geography -Geog 094 and 095 Two courses in History -Hist 094 and 095

Two courses in Advanced Mathematics -Math 083 and 093

Two courses in Advanced Biology -Biol 083 and 093

Two courses in Advanced Chemistry -Chem 083 and 093

Two courses in Advanced Physics -Phys 083 and 093 Two courses in a science (not already chosen) from 3 (above).

C.—Commercial Option (12 courses

(Designed for students with some business experience)

1. Two courses in Canadian Viewpoints -CV 081 and CV 091

2. Two courses in General Mathematics -Math 062 and 072

3. Two courses in Typing —Typ 062 and 072

4. Two courses in Bookkeeping -Bkkp 062 and 072

5. Two courses in General Business -Gen Bus 082 and 092

6. Two courses in Office Practice & Orientation —Off Prac 082 and 092

D.—General Education Option

1.	Iwo	courses	ın	Canadian	Viewpoints	-CV	081 and	091
2	Two	COULTRAGE	in	Machania	(A1 1)			

Mathematics (Algebra) —Math 061 and 071 OR two courses in General Mathematics -Math 062 and 072

3&4. A choice of any two of the following pairs of courses:

	Two	courses	in	Biology	—Biol 061 and 071
	Two	courses	in	Typing	—Typ 062 and 072
1	Two	courses	in	Bookkeeping	—Bkkp 062 and 072
1	Two	courses	in	French	—Fren 061 and 071
1	Two	courses	in	German	—Germ 061 and 071
1	Two	courses	in	Spanish	—Span 061 and 071
	Two	courses	in	Industrial Science	—Ind Sc 082 and 092

5&6. A choice of any two of the fall-

	71 (1	ioice of	all	two of the following	pairs of courses:
1	Two	courses	in	English Literature	-Eng 083 and 093
١	Two	courses	in	History	-Hist 094 and 095
				Geography	—Geog 094 and 095
-				General Business	—Gen Bus 082 and 092
				Office Practice	-Off Prac 082 and 092
1	One j	pair (no	ot a	lready chosen) from 3	& 4 (above).
٦					

E-Industrial Option

1. Two courses in Canadian Viewpoints —	CV 081 and 09	1
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2. Two courses in General Mathematics -Math 062 and 072

3. Two courses in Industrial Science -Ind Sc 082 and 092

*4. Two courses in Drafting -Draft 062 and 072

*5&6. Section a, b, c, or d below:

a. Two courses in Woodworking and -Const 062 and 072 Cabinet-making.

Two courses in House Construction -Const 082 and 092

b. Two courses in Auto Mechanics Basic - Mech 062 and 072 Two courses in Auto Mechanics

Intermediate -Mech 082 and 092

c. Two courses in Machine Shop Lathe-Mech 062 and 072 Two courses in Machine Shop -Mech 082 and 092

Gen

d. Two courses in Electricity Basic -Elec 062 and 072 Two courses in Electricity -Elec 082 and 092 Intermediate

*4 and 5 and 6 are offered evenings only at Vancouver Technical Secondary School.

COURSE DESCRIPTIONS

College Foundations Programs

Nearly all courses are now designated by a three-digit number. To ease the change to the new course numbering system this issue of the Calendar also includes the old course names and numbers where applicable. The numbering system of the College Foundations courses is different from the Secondary School numbering system. Where applicable, the secondary school equivalent is shown in parenthesis immediately below the course title and number.

Course descriptions are given for related pairs of courses; for example, Biology 061 and 071. Except where specifically stated each pair of courses must be taken in numerical sequence. Each unit in a pair represents a term's work, and is a complete course for which final grade is given. Together, the two courses represent an academic year of study in that subject.

BASIC EDUCATION

3 Sections - teachers sout sludents as to

Basic Training for Skill Development-Level I & II levels

COMMUNICATIVE ENGLISH 031

need for Introductory instruction in English from learning to read and write - oral communications — reading skills — written communication — to the Grade Eight level.

ELEMENTARY APPLIED MATHEMATICS 031

Whole numbers — Fractions — Decimals — Percentages — Graphs — to the Grade Eight level.

INTRODUCTORY PROGRAM

Basic Training for Skill Development—Level III

APPLIED MATHEMATICS (GENERAL) 042 and 052 (two terms) (Formerly App. Math General A & B)

(General Mathematics 10)

A study of whole numbers and fractions, simple geometric construction and measurements, graphs, percentage problems, fundamental mathematical skills, mathematics of commerce and the trades, introduction to algebra and practical geometry.

APPLIED MATHEMATICS 041 (Algebra) (Formerly App. Math. (Algebra) A) (Mathematics 9)

An introductory course in modern algebra for students who have completed Grade Eight mathematics or its equivalent.

or Eng

APPLIED MATHEMATICS 042 (Geometry) (Formerly App Math (Geometry)B) (Mathematics 10)

An introductory course in modern geometry. Prerequisite: Applied Mathematics 041 (Algebra) A.

COMMUNICATIVE ENGLISH 041 and 051 (Formerly Comm Eng A and B) (English 9 and 10).

This is an English language course with concentration in three areas: oral communication - practice in speaking, levels of usage, and listening; reading skills - reading aloud, silent reading techniques, and content information; written communication - structure, spelling, vocabulary and compo-

VOCATIONAL SCIENCE 041 and 051 (Formerly Voc Sc A and B) (Science 10)

An introductory science course dealing with health science, safety and conservation, elementary chemistry, home science, life science and physics covering sound, heat, light, mechanics, electricity and magnetism. (Note: As an exception to the rule, Vocational Science 041 and 051 can be taken in either order or concurrently.)

FRENCH 041 and 051 (Formerly Intro Fren A and B) (French 9 and 10)

A beginners' course in speaking, reading and writing French.

GERMAN 041 and 051 (Formerly Intro Germ A and B) (German 9 and 10)

A beginners' course in speaking, reading and writing German. This course, which parallels German 117, is offered with that course at Langara only. Students wishing to take the course must register in advance with a Langara counsellor.

SPANISH 041 and 051 (Formerly Intro Span A and B) (Spanish 9 and 10)

A beginners' course in speaking, reading and writing Spanish. This course, which parallels Spanish 117, is offered with that course at Langara only. Students wishing to take the course must register in advance with a Langara counsellor.

> True ease in writing comes from art. not chance. As those move easiest who have learn'd to dance.

ALEXANDER POPE, AN ESSAY ON CRITICISM.

COLLEGE PREPARATORY PROGRAM

BIOLOGY 061 and 071 (Formerly Biol 01A and 01B) (Biology 11)

A survey of the basic structure, physiology, reproduction, and development of plants; major systems of animal life with man as a typical example of the higher form in the animal kingdom; the mechanics of inheritance and evolution. Emphasis is on the laboratory approach.

BIOLOGY 08, and 097 (Formerly Biol 03A and 03B) (Biology 12)

A study of the plant kingdom from algae to the flowering plant with emphasis on the phylogenetic approach; followed by a study of the animal kingdom from protozoans to the mammal.

Prerequisite for Biology 083; Biology 071 or Biology 11 or equivalent.

BOOKKEEPING 062 and 072 (Formerly Bkkp 01A and 01B) (Bookkeeping 11)

An introduction to bookkeeping.

CANADIAN VIEWPOINTS 081 and 091 (Formerly CV 01A and 01B) (English 12 and Social Studies 11)

A combined study of several important areas of English and Social Studies; discussion of significant problems in Canada's development, with these used as a base for teaching skills in expository writing, literary form and mature reading.

CHEMISTRY 061 and 071 (Formerly Chem 01A and 01B) (Chemistry 11)

Scientific observations; uncertainty in measurement; simple chemical equations; properties of gases; liquids, solids, solutions; structure of the atom; reactions, chemical calculations; chemistry of carbon compounds.

CHEMISTRY 083 and 093 (Formerly Chem 03A and 03B) (Chemistry 12)

Qualitative and quantitative aspects of equilibrium, acid-base theory and oxidation-reduction; structure of the atom, bonding; applications of principles to select groups of elements.

Prerequisite for Chemistry 083, Chemistry 071 or Chemistry 11 or equivalent.

CONSTRUCTION 062 and 072 (Formerly Const 01A and 01B) (Construction 11)

A basic course in woodworking and cabinet-making; introduction to projects using hand and power tools.

Prerequisite: Applied Mathematics (General) 052 or equivalent.

CONSTRUCTION 082 and 092 (Formerly Const 03A and 03B) (Construction 12)

A course in the principles and practices involved in house construction: form work, roof, rafter, sheeting and finishing.

Prerequisite: Construction 072 or equivalent.

DRAFTING 062 and 072 (Formerly Draft 01A and 01B) (Drafting 11)

An introductory course in engineering lettering, mechanical and architectural drafting.

Prerequisite: Applied Mathematics 052 (General) or equivalent.

ELECTRICITY 062 and 072 (Formerly Elec 01A and 01B) (Electricity 11)

Electricity 062 and 072 are a combination of theory and practice involving magnetism, circuits, and power.

ELECTRICITY 082 and 092 (Formerly Elec 03A and 03B) (Electricity 12)

A practical and theoretical course covering AC circuits, AC and DC machinery, transformer and power factor corrections.

Prerequisite: Electricity 072 or equivalent.

ENGLISH 083 and 093 (Formerly Eng 01A and 01B) (English Literature 12)

A survey course in English literature introducing works of the major writers, from the Anglo-Saxon Period to the Seventeenth Century and from the Eighteenth Century to the Modern Age.

ENGLISH 082 and 092

The skills and communications in oral and written work for improving the students' ability to operate in the working world. The course covers reading, business and report writing skills etc. This course is part of B.T.S.D. level IV, a prerequisite for training at Vancouver Vocational Institute only.

Prerequisite: Communicative English 041 or equivalent.

FRENCH 061 and 071 (Formerly Fren 01A and 01B) (French 11)

An intermediate course in College Preparatory French which completes the minimum language requirements for the secondary certificate of the Department of Education.

Prerequisite: Introductory French 051 or Grade 10 French.

FRENCH 083 and 093 (Formerly Fren 03A and 03B) (French 12)

An advanced course in French at the College Preparatory level. Prerequisite: French 071 or French 11 or equivalent.

GENERAL BUSINESS 082 and 092 (Formerly Gen Bus 01A and 01B) (General Business 12)

A study of employment laws, various kinds of insurance, car and home ownership, financial institutions, and business organizations; fundamentals of Canadian law, court procedure, essentials of legal contract; various forms of taxation.

GEOGRAPHY 094 (Formerly Geog 01)

(Geography 12)

Systematic Geography: Analysis of maps and air photographs; structure and composition of the earth, physical forces at work on the earth, introduction to weather and climate; the waters, soils and vegetation of the earth. Geography 094 may be studied before, together with, or after Geography 095.

GEOGRAPHY 095 (Formerly Geog 02) (Geography 12)

Man and his environment; use of the environment with emphasis on development; conservation and control; quality and perception of the environment. Geography 094 should be studied before Geography 095 to give greater meaning to the course.

GERMAN 061 and 071 (Formerly Germ 01A and 01B) (German 11)

An intermediate course in College Preparatory German which completes the minimum language requirements for the secondary certificate of the Department of Education.

This course parallels German 217 at the College level. Students must register in German 217 which is offered at Langara only.

Prerequisite: German 051 or German 10, or equivalent.

HISTORY 094 and 095 (Formerly Hist 01 and 02) (History 12)

A survey of important historical events from the French Revolution to the First World War combined with discussions of major forces of that period — nationalism, struggle for democracy, imperialism, militarism; industrialization, commercial growth; major personalities and events of the 20th Century. Study and discussion of current world problems — capitalism vs. communism, freedom vs. totalitarianism; poverty, population explosion, urbanization. (Students should consult with the instructor before purchasing textbooks.)

INDUSTRIAL SCIENCE 082 and 092 (Formerly Ind Sc 03A and 03B) (Industrial Science 12)

Scientific principles as applied to materials, machines and processes which students may encounter in this specialty; measurement; mechanics of solids, matter and materials, and mechanics of fluids.

Prerequisites: Vocational Science 051 or equivalent and Applied Mathematics (General) 052 or equivalent.

MATHEMATICS 061 and 071 (Formerly Math 01A and 01B) (Mathematics 11)

A second course in modern algebra; introduction to logarithms and trigonometric functions.

Prerequisite: Applied Mathematics (Geometry) 051..

MATHEMATICS 062 and 072 (Formerly Math 02A and 02B) (General Mathematics 11)

A general mathematics course with a modern approach to the basic principles of arithmetic and elementary algebra; number bases, set theory, basic principles, directed number and elementary algebra; practical application of arithmetic and algebra; direct and indirect measurement; an introduction to statistics, logarithms and trigonometry.

Prerequisite: Applied Mathematics (General) 052.

MATHEMATICS 082 and 092 (Technical)

Similar to the old Math 91 course. Provides the prerequisite for such courses as Electronics, Building Contruction, etc.

Basic algebra, algebraic fractions, simulations, equations, graphs, radicals and fractional exponents; arithmetic, geometric and harmonic series; binomial expansions, permutations and combinations, probability; basic geometry, trigonometry including oblique triangles, quadratic solving, graphs, roots, homogenous equations, maxima and minima.

This course is part of B.T.S.D., level IV, a prerequisite for training at Vancouver Vocational Institute only.

Prerequisite: Applied Mathematics (Algebra) 041 or its equivalent.

MATHEMATICS 083 and 093 (Formerly Math 03A and 03B) (Mathematics 12)

A course dealing primarily with exponential, binomial expansions; polynomial functions; introduction to calculus, matrices and determinants.

Prerequisite: Mathematics 071 or Mathematics 11.

MATHEMATICS 084 and 094 (Commercial)

Simple version of arithmetic, geometric and harmonic series; ratio, proportion and variation; binomial expansions, permutations and combinations; probability; simple business mathematics; simple operations with percentages; business mathematics, etc.

This course is part of B.T.S.D., level IV, a prerequisite for training at Vancouver Vocational Institute only.

Prerequisite: Applied Mathematics (General) 052 or its equivalent.

MECHANICS 062 and 072 (Formerly Mech 01A and 01B) (Mechanics 11)

Auto mechanics: Fundamentals of automobile mechanics; engine, fuel systems, lubrication systems, electrical systems; engine testing: trouble-shooting and servicing.

OR

Machine Shop: The theory and practice of turning, tracing, screw thread cutting and drilling.

Prerequisite: Applied Mathematics (General) 052 or equivalent.

MECHANICS 082 and 092 (Formerly Mech 03A and 03B) (Mechanics 12)

Auto Mechanics: A theoretical and practical course covering clutches, transmissions, drive-trains, axles, differentials and auxiliary equipment.

Machine Shop: A course in the use of machine shop tools: general lathes, milling machines, shapers, surface grinders, drills and other bench tools. Prerequisite: Mechanics 072 or equivalent.

OFFICE PRACTICE AND ORIENTATION 082 and 092

(Formerly Off Prac 01A and 01B)

(Office Practice 12 and Office Orientation 12)

A study of basic grammar and punctuation rules; use of words, fundamental spelling principles; the form and composition of a business letter; office procedure concerned with handling the mail and filing; postal information and banking. Typing ability is necessary for this course.

PHYSICS 061 and 071 (Formerly Phys 01A and 01B)

(Physics 11)

An introductory course in mechanics that emphasizes laboratory work in the relations between mass, length and time; a laboratory course in light.

Mathematics 061 and 071 should be taken prior to Physics 061 or concurrently.

PHYSICS 083 and 093 (Formerly Phys 03A and 03B) (Physics 12)

An introductory laboratory course in mechanics, dynamics and energy relationships; followed by a similar course in electricity, magnetism and atomic structure

Prerequisite: Physics 071 or Physics 11 or equivalent.

Mathematics 083 and 093 should be taken prior to Physics 083 or concurrently.

SPANISH 061 and 071 (Formerly Span 01A and 01B) (Spanish 11)

An intermediate course in College Preparatory Spanish which completes the minimum language requirements for the secondary certificate of the Department.

This course parallels Spanish 217 at the College level. Students must register in Spanish 217 which is offered at Langara only.

Prerequisite: Spanish 051 or Spanish 10.

TYPING 062 and 072 (Formerly Typ 01A and 01B) (Typing 11)

A course in touch-typing for beginners; set-up work and letters.

Pat Nakefiell
Lesting is every to thed.

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Beginners, Intermediate, Advanced

Purpose

These courses are designed for those who wish to learn English as a second or additional language as well as those who need practice in English conversation.

Course Content

Understanding, speaking, reading and writing.

The phonetic system (sounds, stress, intonation, and rhythm), the grammatical system (word order and sentence patterns of English) and vocabulary are taught in the appropriate sequence and according to level of difficulty. Materials are orientated around the individual, family, community, city, province and nation. Topics range from "Creative Job Search" to citizenship.

The course included practice in understanding directions, orders, general and specific conversations, public speakers, television, films, telephone messages, radio newscasts, etc.

Students are taught the sound system of spoken English (pronunciation, stress, and intonation) so that they can be understood. There are special fluency drills throughout the instructional period.

They are taught to read signs, directions, instructions and to recognize patterns that they have learned orally. There is specially graded reading material available to assess and improve one's reading level. Students are taught spelling, sentence construction, paragraph and letter writing. Time is allotted for learning how to fill out application forms for jobs, medical plans, hospital insurance, etc.

Training Procedure

When students register they are assessed on their ability to understand and to speak English and then placed at the appropriate level. The ability to read and write is also considered for these people who might possibly be at the intermediate or advanced level.

Each person is assessed on a monthly basis to determine progress.

Varied teaching techniques are used in the training process. Instructors rely upon both repetitive and situational teaching. Dictation is also included.

Length of Course and Enrolment Date

(a) Manpower sponsored students.

Program lasts up to 22 weeks with a six-hour day with monthly intake as space permits.

(b) Fee-paying students.

Students can remain in program as long as is needed with three hour classes, five days a week with a choice of morning or afternoon. Evening classes are available in various centres.

Fees

Registration - \$1.50 (full-time students only)

Workbooks — approximately \$5.00

- (a) no fee for Canada Manpower supported students. Tuition

-(b) \$25.00 per month for fee-paying students.

Enrolment

For full-time classes contact your local Canada Manpower office. For pare-time day classes contact Vancouver City College, Special Programs Division, 951 West Twelfth Avenue.

For part-time evening classes go to the centre offering the program. (Watch the newspapers for location, dates and times.)

ENGLISH AS AN ADDITIONAL LANGUAGE

(English 099)

This is a full-time course for those students who, in their own language, have attained at least a university entrance level, but whose facility in English is somewhat below that level required for guaranteed success in regular college classes. Intense instruction and practice are offered in all aspects of the language (listening, speaking, reading and writing) together with at least two hours of orientation each week.

Instruction is given for fifteen hours each week and a minimum of two hours is spent daily on assignments.

Non-Canadian citizens in possession of "Landed Immigrant" or similar documents, must pre-register with the Admissions Office not later than the 15th of the month preceding the term in which they wish to register. They are required to take an English Placement Test (oral and written). This may result in the prospective student enrolling in an English Language Training course before entering English, 099. On successful conclusion of this course, the student may enter English 151 or 147 at Langara or Canadian Viewpoints 081 at Special Programs Division.

> Youth thinks intelligence a good substitute for experience, and his elders think experience a substitute for intelligence.

LYMAN BRYSON.

OTHER ENGLISH COURSES

The following evening courses may be of use and interest to those students who do not wish to enroll in formal academic courses.

English Improvement

A course designed to improve one's grammar, language usage and vocabulary. Programmed texts at the equivalent Secondary School levels are used.

Reading Improvement

A course designed to improve the listening and reading skills of secondary school graduates and mature adults. Course is normally 40 hours duration.

Spelling Improvement

A course designed to improve one's spelling ability. A programmed style of instruction is used in the program. Course is normally of 16 hours duration.

English: Improve Your Pronunciation

A course available to all persons who feel effective verbal communication is handicapped by poor English pronunciation or accented speech. Course is normally of 15 hours duration.

For further information look at the Night School supplements published three times a year in the Vancouver Sun and Province, or telephone 731-1311.

SPECIAL PROJECTS

Special projects are courses offered by the Vancouver City College in cooperation with the Department of Manpower and Immigration or with industry. The courses are intended to upgrade the present members of the labour force through the teaching of new techniques and practices. Special project courses are administered by the Special Programs Division of the Vancouver City College at 951 West Twelfth Avenue. The programs are operated at appropriate locations throughout the city. Generally, they are not open to individuals outside the sponsoring agency or agencies — that is, they are not open to private fee-paying students. The majority of the programs are short term in nature, running up to six weeks, and are set up in reaction to current educational needs within the community. Special project courses offered through the division include, English Language Training, Industrial Controls, Principles of Supervision, Instructional Techniques, Special Coatings, Wall Coverings, Business Administration, Janitorial Maintenance, Off-Set Printing, Spray Painting, Lumber Tallying and Shipping, Dental Assistant Upgrading, Dry Cleaning. A course of special interest which is currently being offered is the Basic Employment Skills Training course.

He that wrestles with us strengthens our nerves, and sharpens our skills. Our antagonist is our helper.

ERMUND BURKE, Reflections on the Revalution in France.

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NOTES

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