

# PART-TIME COURSES

offered in  
**VANCOUVER  
& BURNABY**

Spring, 1979



## ● **JOB RELATED COURSES**

★ Professional And Vocational Training    ★ Credit & Non-Credit

## ● **COURSES FOR PLEASURE**

★ Crafts, Foreign Languages, Hobbies, Etc.

## ● **ACADEMIC COURSES**

★ High School Completion    ★ College Level Subjects

## ● **ENGLISH LANGUAGE TRAINING**

- Courses offered by Vancouver Community College begin Page 2
- Courses offered by Vancouver School Board begin Page 10
- Courses offered by Burnaby School Board begin Page 16





## KING EDWARD CAMPUS CREDIT COURSES

2750 Oak Street  
COMPLETE GRADE 12

A wide range of courses will be offered during the MAY-JUNE and JULY-AUGUST terms.

### SPECIAL INTEREST COURSES

Conversational French Reading, Writing and Study Skills, Business and Technical Math.

### MAY-JUNE TERM REGISTRATION

Returning Students: Tuesday, May 1/79.  
New Students: Wednesday, May 2/79.

### JULY-AUGUST TERM NEW COURSES ADDED

Complete courses in Mathematics, English, and History at Grade 12 level (3 hours per day each).  
REGISTRATION: Tuesday, July 3/79.

### BASIC JOB READINESS TRAINING COURSES

Sponsorship by Canada Employment and Immigration Commission (Manpower) may be available for some of the following programs.  
EMPLOYMENT ORIENTATION FOR WOMEN — provides assessment and pre-training for women seeking to enter the work force.

April 17 to June 15.  
VOCATIONAL ORIENTATION FOR YOUTH — learning environment structured to the needs of youth, stressing job readiness skills (ages 19 to 25).

April 9 to June 24.  
COMMUNITY AND FAMILY AIDE — designed to prepare the successful graduates for employment as kitchen helpers or on housekeeping staffs, etc.

April 9 to July 6.  
HOMEMAKER — provides training in home management and housekeeping skills. Trained Homemakers are filling increasingly important roles in the Long Term Care Program.

April 9 to July 6.  
PHARMACY ASSISTANT — The program trains non-professional personnel in the technical and manual aspects of Pharmacy. Provides basic knowledge relative to the uses of drugs in prescriptions.

April 12 to June 25.  
BASIC TRAINING FOR SKILL DEVELOPMENT (BTSD)  
This is an adult upgrading program which can provide the academic prerequisites for vocational or trade training, for taking the GED exam or for getting a Grade 10 or Grade 12 equivalent certificate. In many cases arrangements can be made for full or part time enrollment between 8:00 a.m. and 9:30 p.m.

### PROGRAMS ON DEAFNESS FOR THE HEARING AND HEARING IMPAIRED SIGN LANGUAGE CLASSES

The following classes will meet twice weekly for a total of 15 sessions. Register at the first class session. Fee for each course is \$7.50.  
LEVEL 1 (Beginners)  
May 1 to June 19  
Tuesdays and Thursdays, 7:30-9:30 p.m.  
LEVEL 2 (Intermediate)  
May 1 to June 19  
Tuesdays and Thursdays, 7:30-9:30 p.m.  
LEVEL 3 (Advanced)  
April 30 to June 18  
Mondays and Wednesdays, 7:30-9:30 p.m.  
For further information, contact  
Programs on Deafness  
731-4614, Local 39

INFORMATION:

**PHONE 731-4614**

## ENGLISH LANGUAGE TRAINING

Vancouver Community College offers a broad range of opportunities to learn English: Part-time or full-time, day or evening, at King Edward Campus or in your neighbourhood. Some courses are designed to meet special needs of individuals or work situations.

English Language classes are open only to Canadian citizens and landed immigrants. Students should bring proof of citizenship or landed immigrant status at the time of registration. If you or someone you know could benefit from classes in English as a second language, check the opportunities under the various headings for the one which is most appropriate. Please check carefully the different locations and telephone numbers.

### REGULAR CLASSES

Classes at King Edward Campus are presently in session. Enroll now for next intake of students on May 7.  
Pre-register 12-2:30 Monday to Thursday  
5-7:30  
12-2:30 Friday  
For information call 731-4614.

### NIGHT SCHOOL CLASSES April 2 to June 7, 1979

English Language training classes are offered for 10 weeks at Beginners, Intermediate and Advanced levels. All classes are held from 7:00 to 9:30 p.m.  
Fee: 4 nights a week classes cost \$27.00 for 10 weeks.  
2 nights a week classes cost \$13.50 for 10 weeks.  
Saturday morning classes cost \$ 6.50 for 9 weeks.

- Centres**
1. John Oliver Secondary — 530 East 41st Avenue.  
Registration: April 2 and 3 from 6:30 p.m. to 8:30 p.m.  
Classes are offered at all levels both 2 and 4 nights a week.
  2. Vancouver Technical School — 2600 East Broadway.  
Registration: April 2 and 3 from 6:30 p.m. to 8:30 p.m.  
Classes are offered at all levels from 6:30 p.m. to 8:30 p.m.
  3. King George Secondary School — 1755 Barclay Street.  
Registration: April 2 from 6:30 p.m. to 8:30 p.m.  
Classes are offered at all levels on Monday/Wednesday only.
  4. Vancouver Vocational Institute — 250 West Pender Street.  
Registration: April 7 from 9:00 a.m. to 10:00 a.m.  
Classes are offered at Beginners and Intermediate levels from 9:00 a.m. to noon.

- Special Classes**
- A. Reading and writing for Non-Native Speakers  
John Oliver School and Vancouver Technical School on Monday/Wednesday and Tuesday/Thursday.
  - B. Structure Composition  
John Oliver School on Monday/Wednesday. Vancouver Technical School on Tuesday/Thursday.
  - C. Oral English  
Vancouver Technical School on Monday/Wednesday.

For further information call 731-0408.

## NEIGHBOURHOOD ENGLISH CLASSES

Classes start the week of April 2 and end the week of June 4.  
Fees: Fees range from \$9 to \$12.50 depending on class schedule. Free for Seniors.

1. Cedar Cottage Neighbourhood House  
4065 Victoria Drive  
Monday/Wednesday: 9:00-11:30 a.m.  
(Beginners and Intermediate)
2. Douglas Park Community Centre  
801 West 22nd Avenue  
Tuesday/Thursday: 9:30-11:30 a.m.
3. Kitsilano Neighbourhood House  
2305 West 7th Avenue  
Tuesday/Thursday: 9:30-11:30 a.m.
4. Mt. Pleasant Neighbourhood House  
535 E. Broadway  
Beginners: Tuesday/Thursday: 9:30-12 noon  
Intermediates: Wednesday/Thursday: 1:00-3:00 p.m.
5. Our Lady of Sorrows Church  
55 Slooan Street  
Monday/Wednesday: 9:30 a.m.-12 noon
6. Renfrew Community Centre  
2929 East 22nd Avenue  
Tuesday/Thursday: 1:00-3:30 p.m.
7. Sunset Community Centre  
404 East 51st Avenue  
Tuesday/Thursday: 9:30 a.m.-12 noon
8. Marpole Oakridge Community Centre  
990 West 59th Avenue  
Tuesday/Thursday: 9:00-11:30 a.m.  
(No Child Care)
9. South Vancouver Neighbourhood House  
6470 Victoria Drive  
Monday/Wednesday: Speaking — 9:00-11:30 a.m.  
Tuesday/Thursday: Reading and Writing — 9:00-11:30 a.m.
10. Riley Park Community Centre  
4660 Ontario Street  
Wednesday: 1:00-3:00 p.m.  
(English for East Indian Women)
11. D.E.R.A.  
333 Gore Street  
Monday/Wednesday: 9:00-11:00 a.m.  
Tuesday/Thursday: 9:00-11:00 a.m.
12. Frog Hollow Neighbourhood House  
2617 East Broadway  
Tuesday/Thursday: 9:00-11:30 a.m.  
Beginning English for Chinese Speakers —  
Monday/Wednesday: 9:00-11:30 a.m.  
Wednesday/Friday: 7:00-9:00 p.m.
13. People's Place  
1705 Nelson Street  
Monday/Wednesday: 9:00-11:30 a.m.  
(Beginning and Intermediate)

### BRITANNIA COMMUNITY SERVICES CENTRE 1661 Napier Street

#### EVENING ENGLISH CLASSES

Pre-Registration  
April 5th and 6th, 4:00-8:00 p.m. and  
April 7th, 12:00-2:00 p.m. at  
BRITANNIA INFORMATION CENTRE  
1661 Napier Street  
253-4391

These classes are available to Canadian citizens and landed immigrants only. Students should bring proof of citizenship or landed immigrant status.

### GENERAL ENGLISH AS A SECOND LANGUAGE CLASSES

4 nights a week classes: All levels.  
Monday to Thursday: 7:00-9:30 p.m. .... 20.00  
2 nights a week classes: All levels.  
Tuesday/Thursday: 7:00-9:00 p.m. .... 14.00  
These classes are for people who wish to improve their ability to communicate in English everyday situations. Students will also improve their reading and writing skills. Classes are offered at Beginner, Intermediate and Advanced levels.

### SPECIAL ENGLISH AS A SECOND LANGUAGE CLASSES

1. ENGLISH AND TYPING FOR OFFICE WORKERS  
Monday, Wednesday, Thursday: 7:00-9:30 p.m. .... 20.00  
This class is for people who work or would like to work in an office as a receptionist, typist, secretary, or general office clerk. Students will learn language used in offices, typing, letter writing and common office procedures.
2. ENGLISH WRITING SKILLS  
Monday/Wednesday: 7:00-9:30 p.m. .... 13.00  
This class is for people who can speak some English but have had little or no training in developing handwriting, spelling and other basic writing skills as well as for Intermediate to Advanced speakers who have some reading and writing skills but wish to improve them.
3. ENGLISH FOR DRIVERS \*Two sessions will be held.  
April 9-May 14 and  
May 16-June 21  
Monday/Wednesday: 7:00-9:30 p.m. .... 6.50  
This class is for people who have English as a second language and who would like to get a B.C. driver's licence. Students will study the language and information needed for the Driver's Examination.
4. ENGLISH FOR CITIZENSHIP \*Two sessions will be held.  
April 9-May 14 and  
May 16-June 21  
Monday/Wednesday: 7:00-9:30 p.m. .... 6.50  
This class is for people who have English as a second language and who would like to become Canadian citizens. Students will study the language and information needed for Citizenship Examination.



## Vancouver Vocational Institute 250 West Pender Street.

## Certificate Programs for Part-Time Business Students

Students successfully completing courses listed in this section will receive credit toward a program certificate from the V.V.I.

All courses begin the week of April 17, 1979 and run for 13 sessions.

For further information please call 681-8111 and ask for Student Services.

To enroll contact the Admissions Department in person.

<b>TYPING 1(114*)</b> Basic Skills for beginning typists (objectives 20 W.P.M.) No prerequisite. SAT. 9-12 or 1-4 ..... 26.00	<b>BUSINESS COMMUNICATIONS 3(118*)</b> Advanced writing in business communications - report writing. Prerequisite: Business Communications 2. Approximate text cost: \$15.00 WED. 6-9 ..... 26.00
<b>TYPING 1(115*)</b> Tabulation, letter writing and production techniques (objectives 35 W.P.M.) SAT. 9-12 or 1-4 ..... 26.00	<b>LEGAL PROCEDURES - WILLS AND ESTATES</b> Prerequisite: Business Communications 1 and Typing 3. Approximate text cost: \$10.00 SAT. 9-12 ..... 26.00
<b>BUSINESS COMMUNICATIONS 1(116*)</b> Oral English - Basic business communications supplemented by computer spelling. No prerequisite. Approximate text cost: \$15.00 SAT. 9-12 ..... 26.00	<b>LEGAL PROCEDURES - CORPORATE LAW</b> Prerequisite: Business Communications 1 and Typing 3. Approximate text cost: \$10.00 SEPT. 1979 ..... 26.00
<b>BUSINESS COMMUNICATIONS 2</b> Improvement of written English and development of business communication skills. Prerequisite: Business Communications 1. Approximate text cost: \$15.00 SAT. 1-4 ..... 26.00	<b>LEGAL PROCEDURES - DIVORCE AND FAMILY LAW</b> Prerequisite: Business Communications 1 and Typing 3. Approximate text cost: \$10.00 SAT. 1-4 ..... 26.00
<b>BUSINESS MATH AND MACHINES 1(119*)</b> Ten key adding machine, electronic calculators and basic mathematics. No prerequisites. SAT. 9-12 ..... 26.00	<b>LEGAL PROCEDURES - CONVEYANCING</b> Prerequisite: Business Communications 1 and Typing 3. Approximate text cost: \$10.00 SEPT. 1979 ..... 26.00
<b>RECORDKEEPING</b> Basic recordkeeping techniques, use of forms bank reconciliations, petty cash. Prerequisite: Business Math and machines 1. SAT. 1-4 ..... 26.00	<b>BUSINESS MATH AND MACHINES 2</b> Advanced Business Math and machine applications. Prerequisite: Business Math and Machines 1. SEPT. 1979 ..... 26.00
<b>TYPING 3</b> Stenographic applications (objective to reach 50 w.p.m.) Prerequisite: Typing 2. SAT. 1-4 ..... 26.00	<b>BOOKKEEPING TO TRIAL BALANCE</b> Introduction to double entry bookkeeping. Prerequisite: Recordkeeping. Approximate text cost: \$14.30 SAT. 9-12 or 1-4 ..... 26.00
<b>MACHINE TRANSCRIPTION 1</b> Transcribing techniques relating to business correspondence. Prerequisite: Typing 2. Approximate text cost: \$8.25 SAT. 1-4 ..... 26.00	<b>BUSINESS MATHEMATICS 3 (118*)</b> Mathematics of Finance. Prerequisite: Business Math and Machines 2. SAT. 1-4 ..... 26.00
<b>OFFICE PRACTICE AND PROCEDURES (116*)</b> Techniques in handling office routines in business. Prerequisite: Business Communications 2 and Typing 2. Approximate text cost: \$15.00 SAT. 9-12 ..... 26.00	<b>FINANCIAL STATEMENT PREPARATIONS (Acct. 115*)</b> Adjusting and closing entries, cash control applications. Prerequisite: Bookkeeping to Trial Balance. Approximate text cost: \$26.80 SAT. 9-12 ..... 26.00
<b>SHORTHAND 1(114*)</b> Introduction to Shorthand (Forkner) objective reach 80 w.p.m. Prerequisite: Business Communications 2 and Typing 2. Approximate text cost: \$15.00 SAT. 9-12 ..... 26.00	<b>PAYROLL</b> Basic preparation to be a payroll clerk — hourly and salaried. Prerequisite: Bookkeeping to Trial Balance. SAT. 9-12 ..... 26.00
<b>SHORTHAND 2(115*)</b> Speed development of any shorthand to reach 80 w.p.m. Prerequisite: Shorthand 1. Approximate text cost: \$15.00 SAT. 1-4 ..... 26.00	<b>BUSINESS LAW (Law 115*)</b> Introduction to Canadian Law, Law of contract, sale of goods, etc. Prerequisite: Machine Transcription 2. Approximate text cost: \$29.80. THURS. 6-9 ..... 26.00
<b>SHORTHAND 3</b> A continuation of Shorthand 2 - 120 w.p.m. speed objective. Prerequisite: Shorthand 2. Approximate text cost: \$15.00 SAT. 1-4 ..... 26.00	<b>INTRODUCTION TO DATA PROCESSING (115*)</b> Basic applications of data processing as related to accounting procedures. Prerequisite: Bookkeeping to Trial Balance. Approximate text cost: \$17.80. TUES. 6-9 ..... 26.00
<b>TYPING 4</b> Memory typewriting and advanced application. Prerequisite: Typing 3. SAT. 1-4 ..... 26.00	<b>FUNDAMENTALS OF ACCOUNTING (Acct. 215*)</b> Financial statement analysis, concluding the introduction to accounting. Prerequisite: Financial Statement Preparations. Approximate text cost: \$26.80. SAT. 9-12 ..... 26.00
<b>MACHINE TRANSCRIPTION 2</b> Advanced transcribing techniques. Prerequisite: Machine Transcription 1. Approximate text cost: \$8.25 SAT. 1-4 ..... 26.00	

<b>MEDICAL BOOKKEEPING AND BILLING</b> Basic Bookkeeping concepts and practices related to the medical field. Prerequisite: Medical Terminology 1 and Recordkeeping. SAT. 1-4 ..... 26.00	<b>MEDICAL CLINICAL PRACTICE</b> Clinical requirements of the medical office assistant. Prerequisite: Medical Terminology 1. Approximate text cost: \$10.00. SAT. 9-12 ..... 26.00
<b>MEDICAL OFFICE PRACTICE</b> Practical procedures relative to the function of an office assistant in the Medical Office. No prerequisites. SAT. 1-4 ..... 26.00	<b>MEDICAL TRANSCRIPTION 1</b> Transcribing medical reports containing relevant medical terms. Prerequisite: Machine transcription 1 and Medical Terminology 1. SAT. 9-12 ..... 26.00
<b>MEDICAL TRANSCRIPTION 2</b> Advanced transcription of medical records and information. Prerequisite: Medical Transcription 1. SAT. 9-12 ..... 26.00	<b>MEDICAL TRANSCRIPTION 3</b> Advanced transcription of medical records and information. Prerequisite: Medical Transcription 2. SAT. 9-12 ..... 26.00
<b>MEDICAL TERMINOLOGY 1</b> Basic terms in operative, diagnostic and symptomatic terminology. Prerequisite: Business Communications 1. Approximate text cost: \$95.00. SAT. 9-12 or 1-4 ..... 26.00	<b>MEDICAL TERMINOLOGY 2</b> Advanced study of anatomy, physiology, radiology, and pathology terms. Prerequisite: Medical Terminology 1. Approximate text cost: \$95.00. SAT. 9-12 or 1-4 ..... 26.00
<b>DATA ENTRY — MACHINE OPERATION</b> Operation of card punch and/or key to disk machines. Prerequisite: Assessment by Instructor. SAT. 9-4 ..... 52.00	<b>DATA ENTRY — PRODUCTION APPLICATIONS</b> Operation of card punch and/or key to disk machines. Prerequisite: Assessment by Instructor. SAT. 9-4 ..... 52.00

INFORMATION:

**PHONE 681-8111**  
9:00 A.M. to 9:00 P.M.



## LANGARA CREDIT COURSES

100 West 49th Avenue

### GENERAL INFORMATION

Evening courses are generally held two evenings a week, Mondays and Wednesdays, or Tuesdays and Thursdays.

Courses carrying 0-3 credit hours are \$25.00, while those carrying 4-6 credit hours are \$50.00. All courses are subject to a Student Society fee of \$3.00 basic plus \$1.00 per course.

Students 65 years of age or over may be exempted from tuition fees providing they meet the general admission requirements. Such access to courses will depend upon available space.

All applicants must be either Canadian citizens or Land-Ed Immigrants, and meet the general requirements of admission.

All classes for the terms beginning in May commence May 3rd. All classes for the July/August term commence July 3rd.

Current secondary school graduates may apply for courses offered in the July/August term.

For new students, pre-admission counselling is required. To apply, come in to see a counsellor at Langara, or phone 324-5221 for further information.

Early application is desirable as space is limited.

### REGISTRATION

For May/June term, May/August term and \*July/August term:

Tuesday, May 1: 9:00 a.m.-7:45 p.m.  
Wednesday, May 2: 1:00 p.m.-7:45 p.m.  
\*or July/August applicants may register during regular college hours, June 1-29.)

### COURSE CHANGE

For May/August term and May/June term:  
Thursday, May 3: 9:00 a.m.-12:00 noon; 1:00 p.m.-4:00 p.m.; 6:00 p.m.-8:00 p.m.  
Friday, May 4: 9:00 a.m.-12:00 noon; 1:00-4:00 p.m.

\*July/August term:  
Tuesday and Wednesday, July 3 and 4: 9:00 a.m.-12:00 noon; 1:00 p.m.-4:00 p.m.; 6:00 p.m.-8:00 p.m.

<b>ACCOUNTING 115 (3)</b> Fundamentals, Part I — evening	<b>FRENCH 115 (3)</b> Beginners, Part I — day & evening
<b>ACCOUNTING 215 (3)</b> Fundamentals, Part II — evening	<b>FRENCH 117 (3)</b> Intermediate, Part I — days
<b>ACCOUNTING 275 (6)</b> Accounting 115 & 215 — evening	<b>FRENCH 215 (3)</b> Beginners, Part II — day & evening
<b>ANTHROPOLOGY 120 (3)</b> Cultural anthropology — day & evening	<b>FRENCH 217 (3)</b> Intermediate, Part II — evenings
<b>ANTHROPOLOGY 131 (3)</b> Physical anthropology — day & evening	<b>GEOGRAPHY 120 (3)</b> Geography of Canada — days
<b>ANTHROPOLOGY 132 (3)</b> Introduction to archaeology — evening	<b>GEOGRAPHY 150 (3)</b> Economic development of British Columbia — day & evening
<b>ANTHROPOLOGY 221 (6)</b> Field work — To be determined	<b>GEOGRAPHY 180 (3)</b> Meteorology & climatology — days
<b>BIOLOGY 115 (3)</b> General biology, Part I — day & evening	<b>GEOGRAPHY 190 (3)</b> Geomorphology — days
<b>BIOLOGY 215 (3)</b> General biology, Part II — day & evening	<b>GERMAN 215 (3)</b> Beginners, Part II — evenings
<b>BIOLOGY 275 (6)</b> General biology, Part II — day & evening	<b>HISTORY 140 (3)</b> Modern history (1900-1939) — day & evening
<b>BUSINESS LAW 275 (6)</b> An overview of business law — evening	<b>HISTORY 150 (3)</b> Early Canada — day & evening
<b>CHEMISTRY 114 (3)</b> Beginners — daily	<b>HISTORY 240 (3)</b> Modern history (1939-present) — days
<b>CHEMISTRY 115 (3)</b> Principles of chemistry, Part I — days	<b>MATH 150 (3)</b> Algebra — evenings
<b>CHEMISTRY 215 (3)</b> Principles of chemistry, Part II — day & evening	<b>MATH 151 (3)</b> Fundamental college math, Part I — day & evenings
<b>CHEMISTRY 416 (3)</b> Organic chemistry, Part II — days	<b>MATH 170 (3)</b> Pre-calculus — days
<b>COMMUNICATIONS 118 (3)</b> Business writing — days	<b>MATH 171 (3)</b> Calculus, Part I — day & evening
<b>ECONOMICS 195 (3)</b> An introduction to economics — days	<b>MATH 181 (3)</b> Probability & statistics — days
<b>ECONOMICS 321</b> Macro economics — day & evening	<b>MATH 251 (3)</b> Fundamental college math, Part II — day & evening
<b>ECONOMICS 421 (3)</b> Micro economics — day & evening	<b>MATH 271 (3)</b> Calculus, Part II — day & evening
<b>ENGLISH 107 (3)</b> Language & composition — days	<b>PHILOSOPHY 100 (3)</b> Introductory — day & evening
<b>ENGLISH 127 (3)</b> Essays & essay writing — day, evening & correspondence	<b>PHILOSOPHY 101 (3)</b> Introductory — day & evening
<b>ENGLISH 137 (3)</b> Contemporary literature — day & evening	<b>PHILOSOPHY 225 (3)</b> Existentialism — days
<b>ENGLISH 181 (3)</b> Survey of drama, Part I — days	<b>PHYSICAL EDUCATION 112 (1)</b> Physical fitness — days
<b>ENGLISH 216 (3)</b> Modern prose fiction — day, evening & correspondence	<b>PHYSICAL EDUCATION 117 (2)</b> Badminton — days
<b>ENGLISH 217 (3)</b> Contemporary poetry — day & evening	<b>PHYSICAL EDUCATION 124 (1)</b> Tennis — days
<b>ENGLISH 218 (3)</b> Modern drama & film — day & evening	<b>PHYSICAL EDUCATION 132 (2)</b> Conditioning — days
<b>ENGLISH 281 (3)</b> Survey of drama, Part II — days	<b>PHYSICAL EDUCATION 134 (2)</b> Tennis & theory — days
<b>ENGLISH 323 (3)</b> Survey of English Literature, Part I — day & evening	<b>PHYSICAL EDUCATION 150 (2)</b> Gymnastics — days
<b>ENGLISH 325 (3)</b> Canadian literature — days	<b>PHYSICAL EDUCATION 156 (2)</b> Aquatics — days
<b>ENGLISH 327 (3)</b> Exploring literature — days	<b>PHYSICAL EDUCATION 160 (3)</b> Foundations of recreation — days
<b>ENGLISH 424 (3)</b> Survey of English literature, Part II — day & evening	<b>PHYSICS 115 (3)</b> Mechanics — days

### EVENING BUSINESS COURSES

<b>ACCOUNTING 115</b> Mon. & Wed. 6:45 p.m.- 8:15 p.m.	<b>ENGLISH 127 (3)</b> Essays & essay writing. 12:45 p.m.-2:15 p.m. daily
<b>ACCOUNTING 215</b> Tues. & Thurs. 6:45 p.m.-8:15 p.m.	<b>ENGLISH 216 (3)</b> Modern prose fiction. 2:30-4:00 p.m. daily
<b>ACCOUNTING 275</b> Tues. & Thurs. 6:30 p.m.- 8:30 p.m.	<b>PSYCHOLOGY 115 (3)</b> Fundamentals of psychology. 8:45 a.m.-10:15 a.m. daily
<b>BUSINESS LAW 275</b> Mon. & Wed. 6:30 p.m.- 8:30 p.m.	<b>PSYCHOLOGY 215 (3)</b> Behaviour theory. 10:30-12:00 p.m. daily
<b>ECONOMICS 321</b> Mon. & Wed. 6:45 p.m.-8:15 p.m.	<b>LIBRARY WORKSHOP 118 (3)</b> Cataloguing. TUES. & THURS. 5:30 p.m.-9:30 p.m.
<b>ECONOMICS 421</b> Tues. & Thurs. 6:45 p.m.- 8:15 p.m.	<b>LIBRARY WORKSHOP 318 (3)</b> Cataloguing continued. MON. & WED. 5:30 p.m.-9:30 p.m.
	<b>PHYSICAL EDUCATION 112 (1)</b> Swimming. MON., TUES., WED. & Thurs. 8:30 a.m.-9:30 a.m.
	<b>PHYSICAL EDUCATION 116 (1)</b> Tennis skills. TUES. & THURS. 10:30 a.m.-12:30 p.m.
	<b>PHYSICAL EDUCATION 140 (2)</b> Track and field. MON., TUES. & WED. 1:30 p.m.-3:30 p.m.

### MAY/JUNE AND JULY/AUGUST FULL CREDIT COURSES

Langara has added two 8-week terms (May/June and July/August) to its regular 1979 Summer Program in order to increase accessibility to the college offerings during the summer months. Students will be limited to a combined total of 17 credit hours over these four months.

### MAY/JUNE TERM

<b>ENGLISH 127 (3)</b> Essays and essay writing. 8:45 a.m.-10:15 a.m. daily	<b>PHYSICAL EDUCATION 114 (1)</b> Badminton. WED. & FRI. 11:30-1:30 p.m.
<b>ENGLISH 216 (3)</b> Modern prose fiction. 10:30 a.m.-12:00 p.m. daily	<b>PHYSICAL EDUCATION 116 (1)</b> Swimming. MON., TUES., WED. & THURS. 8:30 a.m.-9:30 a.m.
<b>PSYCHOLOGY 115 (3)</b> Fundamentals of psychology. 12:45 p.m.-2:15 p.m. daily	<b>PHYSICAL EDUCATION 124 (1)</b> Tennis. WED. & FRI. 10:30 a.m.-12:30 p.m.
<b>PSYCHOLOGY 215 (3)</b> Behaviour theory. 2:30-4:00 p.m. daily	<b>PHYSICAL EDUCATION 134 (2)</b> Tennis skills and theory. MON., TUES. & THURS. 10:30 a.m.-12:30 p.m.
<b>TYPING 114 (2)</b> Introductory. 10:30 a.m.-12:00 p.m. daily	<b>PHYSICAL EDUCATION 146 (2)</b> Great hockey skills and theory. MON., TUES. & WED. 1:30 p.m.-3:30 p.m.
<b>TYPING 115 (2)</b> Intermediate. 10:30 a.m.-12:00 p.m. daily	<b>RECREATION 134 (2)</b> Contemporary dance and theory. MON., TUES. & WED. 7:00 p.m.-9:00 p.m.
<b>PHYSICAL EDUCATION 114 (1)</b> Badminton. WED. & FRI. 11:30-1:30 p.m.	<b>FOOD PREPARATION 118 (6)</b> Standards and techniques. 12:00 p.m.-2:00 p.m. and 2:30 p.m.-5:30 p.m. daily
<b>PHYSICAL EDUCATION 116 (1)</b> Swimming. MON., TUES., WED. & THURS. 8:30 a.m.-9:30 a.m.	
<b>PHYSICAL EDUCATION 124 (1)</b> Tennis. WED. & FRI. 10:30 a.m.-12:30 p.m.	
<b>PHYSICAL EDUCATION 134 (2)</b> Tennis skills and theory. MON., TUES. & THURS. 10:30 a.m.-12:30 p.m.	
<b>PHYSICAL EDUCATION 146 (2)</b> Great hockey skills and theory. MON., TUES. & WED. 1:30 p.m.-3:30 p.m.	
<b>RECREATION 134 (2)</b> Contemporary dance and theory. MON., TUES. & WED. 7:00 p.m.-9:00 p.m.	
<b>FOOD PREPARATION 118 (6)</b> Standards and techniques. 12:00 p.m.-2:00 p.m. and 2:30 p.m.-5:30 p.m. daily	

#### Includes:

<b>FOOD PREPARATION 101 (2)</b> Baking. May 7-18
<b>FOOD PREPARATION 102 (2)</b> Fruits and vegetables. May 21-June 1
<b>FOOD PREPARATION 103 (2)</b> Protein. June 4-15

Food Preparation 101, 102 and 103 may be taken as individual 2-week courses if desired, and are primarily designed for the upgrading of health care food services employees. Food Preparation 118 includes Food Preparation 101, 102 and 103.

APPLICATIONS ARE STILL BEING RECEIVED FOR THE FULL-TIME, 2-YEAR FOOD SERVICES PROGRAM BEGINNING IN MAY, 1979

### JULY/AUGUST TERM

<b>ENGLISH 127 (3)</b> Essays and essay writing. 12:45 p.m.-2:15 p.m. daily	<b>PHYSICAL EDUCATION 112 (1)</b> Swimming. MON., TUES., WED. & Thurs. 8:30 a.m.-9:30 a.m.
<b>ENGLISH 216 (3)</b> Modern prose fiction. 2:30-4:00 p.m. daily	<b>PHYSICAL EDUCATION 116 (1)</b> Tennis skills. TUES. & THURS. 10:30 a.m.-12:30 p.m.
<b>PSYCHOLOGY 115 (3)</b> Fundamentals of psychology. 8:45 a.m.-10:15 a.m. daily	<b>PHYSICAL EDUCATION 140 (2)</b> Track and field. MON., TUES. & WED. 1:30 p.m.-3:30 p.m.
<b>PSYCHOLOGY 215 (3)</b> Behaviour theory. 10:30-12:00 p.m. daily	
<b>LIBRARY WORKSHOP 118 (3)</b> Cataloguing. TUES. & THURS. 5:30 p.m.-9:30 p.m.	
<b>LIBRARY WORKSHOP 318 (3)</b> Cataloguing continued. MON. & WED. 5:30 p.m.-9:30 p.m.	
<b>PHYSICAL EDUCATION 112 (1)</b> Swimming. MON., TUES., WED. & Thurs. 8:30 a.m.-9:30 a.m.	
<b>PHYSICAL EDUCATION 116 (1)</b> Tennis skills. TUES. & THURS. 10:30 a.m.-12:30 p.m.	
<b>PHYSICAL EDUCATION 140 (2)</b> Track and field. MON., TUES. & WED. 1:30 p.m.-3:30 p.m.	

INFORMATION: 324-5221

## CONTINUING EDUCATION

### GENERAL INFORMATION

**INFORMATION:** Telephone numbers and times are noted under each Centre. For general information on courses offered, call 685-2131 or 685-6819 weekdays, 8:30-5:00 p.m.

**CLASS TIMES:** Please check your course and Centre listing carefully for starting date and time. Classes listed start on various dates from early April and on through the summer.

**PRE-REGISTRATION, FEES, AND REFUNDS:** You may PRE-REGISTER for most classes from Monday to Thursday, April 2-5. (Check Centres for times.) Pre-registration is strongly recommended.

Continuing Education programs are financed mainly by students' fees which are usually paid at the time of registration and include a non-refundable amount of 10% of fees paid or a minimum of \$2.00. Fees vary from course to course in compliance with College Board policy and funding resources.

Anyone who wishes to request a refund must do so in writing, enclosing the original receipt and giving the reason before the third class, to the Administrator, C.E., at the Centre where the course is offered.

**INCOME TAX EXEMPTION:** Tuition fees over \$25.00 are deductible for income tax purposes. Receipts should be kept to submit with tax returns. Duplicate receipts cannot be issued. Supplies purchased for or by students are not subject to sales tax.

**COUNSELLING:** Course advisors are on duty during evening pre-registration at the Eric Hamber Centre to assist students in planning their business course choices.

**SENIOR CITIZENS:** Tuition is free to senior citizens taking General Interest courses, providing there are sufficient fee-paying students, and subject to space in the class. Most General Interest courses will be found among those listed in the Langara section.

**RIGHT TO CANCEL CLASSES:** We reserve the right to cancel classes due to unavailability of a qualified instructor or facilities or insufficient enrollment. It may not be possible to provide additional classes when enrollment surpasses expectations.

**C.E. COURSE COMPLETION STATEMENTS:** Credentials are issued for all successfully completed Vocational and Professional courses. Validations of course completions are also available for General Interest courses.

## VOCATIONAL COURSES

**PRE-REGISTRATION**, with fees, will be accepted at the Vancouver Vocational Institute from Monday, April 2 to Thursday, April 5, from 10:00 a.m. to 9:00 p.m. Saturday classes begin on April 21. All other classes start the week of April 9, unless otherwise noted. For information, phone 681-6334 Monday to Thursday, 10:00 a.m. to 10:00 p.m., or Friday, 9:00 a.m. to 5 p.m.

For courses held at Vancouver Technical School, please pre-register at that centre, Monday to Thursday, 6:00 p.m. to 9:00 p.m., April 2-5. For information, phone 255-2645 evenings only, Monday to Thursday, 6:00 p.m. to 10:00 p.m. on those dates.

Pre-registration for all other Centres is available at the V.V.I. during the hours noted above. Students may also pre-register between April 2 and 5, from 7:00 p.m. to 9:00 p.m. evenings only at Eric Hamber and Kitsilano for courses held at each of those centres.

<b>Vancouver Vocational Institute</b> . . . 250 West Pender Street	<b>BRITANNIA COMMUNITY CENTRE</b> . . . 1661 Napier Street
<b>Dundas Centre</b> . . . 2019 Dundas Street	<b>ERIC HAMBER CENTRE</b> . . . 5025 Willow Street
<b>Vancouver Technical</b> . . . 2600 East Broadway	<b>KITSILANO SECONDARY</b> . . . 2550 West 10th Avenue
<b>Raymur Centre</b> . . . 630 Raymur Street	<b>JOHN OLIVER SECONDARY</b> . . . 530 East 41st Avenue

### 1. AUTOMOTIVE

(For persons in auto or related fields only)

<b>AIR BRAKE OPERATOR'S COURSE</b> Prepares truck operators in the basic operation, maintenance, and adjustment of air brake equipped vehicles. This training is necessary prior to sitting for the motor vehicle test for an air endorsement on a driving licence. SAT. A.M. V.V.I. 9:00-12:00 . . . . . 8 weeks 24.00 TUE. & THUR. V.V.I. 7:00-10:00 . . . . . 4 weeks 24.00	<b>AUTO AIR CONDITIONING</b> Provides the fundamentals required to service automotive air conditioning systems. THUR. V.V.I. 8:00-10:00 . . . . . 10 weeks 20.00
<b>AUTO BRAKE SERVICING</b> Provides knowledge of most domestic brake systems to enable him/her to diagnose and service. WED. VAN. TECH. 7:00-10:00 . . . . . 8 weeks 30.00	<b>AUTO MECHANICS, BASIC</b> How and why it works; introduction to certain service procedures in repair and maintenance. TUE. & THUR. VAN. TECH. 7:00-10:00 . . . . . 8 weeks 50.00
<b>AUTO MECHANICS, INTERMEDIATE/ADVANCED</b> Theoretical and practical course on servicing the electrical systems, drive train, power units, etc. TUE. & THUR. VAN. TECH. 7:00-10:00 . . . . . 8 weeks 50.00	<b>AUTO PARTSMAN OR WOMAN</b> Terminology, methods of cataloguing, marketing, housecleaning, and stock room control. TUE. V.V.I. 6:00-8:00 . . . . . 10 weeks 20.00

<b>AUTOMOTIVE REFRESHER</b> Helps motor mechanics obtain their provincial tradesman's qualification certificate. SAT. V.V.I. 9:00-2:30 . . . . . 10 weeks 50.00	<b>AUTO TUNE-UP, BASIC</b> Basic requirements to become tune-up technicians. MON. VAN. TECH. 7:00-10:00 . . . . . 7 weeks 21.00
<b>AUTO TUNE-UP, ADVANCED</b> WED. VAN. TECH. 7:00-10:00 . . . . . 8 weeks 24.00	<b>AUTOMOTIVE TUNE-UP, ADVANCED, ELECTRICAL &amp; CARBURETORS</b> Will cover conventional and transistor ignition systems, tune-up procedure, carburetor principles and repair, charging system service. SAT. A.M. V.V.I. 9:00-3:30 . . . . . 10 weeks 60.00
<b>MOTORCYCLE MAINTENANCE</b> To give interested persons a thorough understanding of technical aspects of motorcycles and ways to improve them to suit individual requirements. TUE. V.V.I. 7:00-10:00 . . . . . 10 weeks 30.00	

### 2. BUILDING CONSTRUCTION

<b>CARPENTRY JOURNEYMAN UPGRADING</b> Helps carpenters obtain their provincial tradesman qualification certificate. TUES. & THURS. RAYMUR 7:00-10:00 . . . 10 weeks 60.00	<b>HOUSE CONSTRUCTION</b> To acquaint the novice with basic house construction, West Coast Framing Method. MON. VAN. TECH. 7:00-10:00 . . . . . 7 weeks 25.00 TUE. VAN. TECH. 7:00-9:30 . . . . . 8 weeks 25.00
<b>TRANSIT AND LEVEL AND SURVEY MATHS</b> Use of coordinates and traverse tables, curve problems, layout, use of transit and levels, various calculations, quantities and corrections. WED. RAYMUR 6:30-9:30 . . . . . 10 weeks 30.00	<b>BUILDING TECHNOLOGY</b> Basic building construction in Chinese and English. MON. & WED. BRITANNIA 7:00-10:00 . . . 10 weeks 60.00
<b>BLUEPRINT READING</b> Techniques of reading and interpreting blueprints in the building industry. MON. RAYMUR 7:00-10:00 . . . . . 10 weeks 30.00	

### 3. COMMERCIAL

<b>ACCOUNTING 1000 (5 credits)</b> A general introduction to accounting procedures and functions, purpose, statements, balance, ledger, debit and credit entries, journal trial balance. WED. VAN. TECH. 7:00-10:00 . . . . . 7 weeks 30.00	<b>BOOKKEEPING FOR BUSINESS PEOPLE</b> Program will cover invoicing, journalizing, posting, trial balance, sales, purchases, cash journals, ledgers, synoptic journal and balance sheet income statements. THUR. VAN. TECH. 7:00-10:00 . . . . . 10 weeks 30.00 SAT. A.M. VAN. TECH. 9:00-12:00 . . . . . 10 weeks 30.00 TUE. KITSILANO 7:00-10:00 . . . . . 10 weeks 30.00
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### AT V.V.I. — 250 WEST PENDER

AIR BRAKE OPERATOR	BLUEPRINT READING
AUTO REFRESHER	WELDING
AUTO TUNE-UP	MANDARIN
PROGRAMMING IN 'BASIC'	

### AT VAN. TECH. —

2600 EAST BROADWAY

BOOKKEEPING	RECEPTIONIST/
BUSINESS ENGLISH	SWITCHBOARD
MEDICAL TERMINOLOGY	TYPING
PAYROLL	SHORTHAND, TEELINE
	WELDING

### PHOTOGRAPHY WORKSHOPS

4474 West 10th Ave.

FASHION PHOTOGRAPHY
PHOTOJOURNALISM
ZONE SYSTEM PHOTOGRAPHY

### AT LANGARA — 100 WEST 49th

BASIC DRAWING	ARABIC
FABRIC PAINTING	ITALIAN
OIL PAINTING	SPANISH
CALLIGRAPHY-ITALIC	IN PRAISE OF BEING SINGLE
RENAISSANCE ITALIC	FAMILY KITE FLYING
ROUNDHEAD WRITING	A FUN FAMILY EXPERIENCE —
FREELANCE WRITING	ON SALTSRING ISLAND
WRITING FOR BUSINESS	AFRO JAZZ DANCING
ENTERTAINING WITH	DANCE FOR CHILDREN
ELEGANCE	TEACHING CHILDREN'S DANCE
BRIDGE	YOGA
C.O.R.E.-REC COURSE	DISCO DANCING
LOCAL HISTORY BUS	SHIATSU
TOUR	

### DOWNTOWN

"TAKING A CLOSER LOOK" (A Workshop for Women)

<b>WED. HAMBER 7:00-10:00</b> . . . . . 10 weeks 30.00	<b>BUSINESS ENGLISH</b> To improve vocabulary as groundwork for more effective sentence expression. Topics include an effective business letter and what makes it so; specific types of letters and the standards set for business letters are included. SAT. A.M. VAN. TECH. 9:00-12:00 . . . . . 10 weeks 30.00
<b>MEDICAL TERMINOLOGY, INTRODUCTION</b> To prepare students for work in the medical field by giving a foundation in the language of medicine. Course enables student to do clerical work in hospital, admitting, doctor's office, or would equip them to go on and take Dictabelt Course for Medical Stenographers. No typing required for this course as some students will be ward clerks. MON & WED. VAN. TECH. 8:00-10:00 . . . 10 weeks 40.00 SAT. A.M. VAN. TECH. 8:30-12:00 . . . . . 12 weeks 40.00	<b>PAYROLL &amp; RECORD KEEPING</b> To familiarize the student with the calculation of Net Income (take-home) and the legislation pertaining to these calculations for Hourly and Salaried Employees. TUE. KITSILANO 7:00-10:00 . . . . . 10 weeks 30.00 SAT. A.M. VAN. TECH. 9:00-12:00 . . . . . 10 weeks 30.00

<b>RECEPTIONIST/SWITCHBOARD</b> A course consisting of practical instruction on switchboard; lectures and films of receptionist duties. MON. VAN. TECH. 7:00-9:00 . . . . . 6 weeks 20.00 WED. 675 W. Hastings 5:30-8:00 . . . . . 4 weeks 18.00	<b>ELEMENTARY TYPING FOR BUSINESS</b> Learn to type expertly by mastering the whole keyboard by touch control. TUE. VAN. TECH. 7:00-9:30 . . . . . 8 weeks 20.00 THUR. KITSILANO 7:00-10:00 . . . . . 8 weeks 24.00 WED. HAMBER 7:00-10:00 . . . . . 8 weeks 24.00 SAT. A.M. VAN. TECH. 9:00-12:00 . . . . . 10 weeks 30.00 TUE. JOHN OLIVER 7:00-10:00 . . . . . 8 weeks 24.00
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<b>TYPING INTERMEDIATE/ADVANCED, &amp; FORKNER SHORTHAND</b> Typing and shorthand speed refresher (some previous knowledge of typing required) and office practice to prepare for office employment. SAT. A.M. VAN. TECH. 9:00-12:00 . . . . . 10 weeks 30.00	<b>SHORTHAND, TEELINE</b> A revolutionary shorthand that's
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## 5. ELECTRICAL & ELECTRONIC UPGRADING

**ADVANCED ELECTRICAL MOTOR CONTROLS**  
TUE. VAN. TECH. 7:00-10:00 10 weeks 30.00

**ELECTRICAL CODE, BASIC OR INTERMEDIATE OR ADVANCED**  
TUE. & THURS. VAN. TECH. 7:00-9:30 ..... 8 weeks 40.00

**ELECTRONIC TEST EQUIPMENT**  
Use and limitations of basic test equipment.  
THUR. V.V.I. 8:00-10:00 ..... 10 weeks 20.00

**INDUSTRIAL ELECTRONICS**  
A brief exposure to components, circuits and troubleshooting procedures.  
TUE. V.V.I. 8:00-10:00 ..... 10 weeks 20.00

**TV SERVICING FOR COLOR TV**  
Techniques for troubleshooting and repair of TV receivers. (Prerequisite: Basic TV Receiver)  
WED. V.V.I. 8:00-10:00 ..... 10 weeks 20.00

**TRANSISTORS & DIODES**  
Basic action and application of various semi-conductor devices.  
TUE. V.V.I. 8:00-10:00 ..... 10 weeks 20.00

**BASIC RADIO COMMUNICATIONS**  
An introduction to the techniques used in two-way radio data and broadcasting communications.  
WED. V.V.I. 8:00-10:00 ..... 10 weeks 20.00

## 6. GRAPHIC ARTS

**BASIC OFFSET LITHOGRAPHIC REPRODUCTION**  
THUR. VAN. TECH. 7:00-10:00 ..... 8 weeks 24.00

**PRELIMINARY ESTIMATING FOR PRINTERS**  
MON. V.V.I. 8:00-10:00 ..... 10 weeks 20.00

**SMALL BUSINESS MANAGEMENT FOR PRINTING**  
THUR. V.V.I. 7:30-9:30 ..... 10 weeks 20.00

## 7. OTHER TRADES

**BLUEPRINT READING AND LAYOUT FOR WELDERS**  
Teaches the basic fundamentals of reading drawings and interpreting and understanding the different views and details of fabricating drawings. A thorough instruction in reading different types of welding symbols and applications.  
SAT. AM AT V.V.I. 9:00-12:00 ..... 10 weeks 30.00

**COASTAL NAVIGATION**  
To promote greater enjoyment and safety in boat management and coastal cruising. Pre-register at V.V.I.  
TUE DUNDAS 7:00-9:00 ..... 10 weeks 20.00

**HAIRDRESSING UPGRADING**  
Designed to assist hairdressers in improving their skills and bringing hairstyling up to date.  
THUR VAN TECH 7:00-10:00 ..... 8 weeks 24.00

**JEWELLERY**  
To teach traditional methods of making jewellery by hand, using copper and silver. Covers forging, sawing, filing, texturing, polishing, basic setting of stones. Other aspects of jewellery will be introduced where possible.  
WED PM APR 11 AT V.V.I. 7:00-10:00 ..... 10 weeks 30.00  
THUR AM APR 26 AT V.V.I. 9:30-12:30 ..... 10 weeks 30.00

**JEWELLERY, INTERMEDIATE/ADVANCED**  
WED AM APR. 25 AT V.V.I. 9:30-12:30 ..... 10 weeks 30.00

**WELDING, COMBINED GAS & ARC**  
To introduce the student to welding fundamentals and give a working knowledge of the properties and characteristics of metal and equipment used.  
SAT AM AT V.V.I. 8:00-12:00 ..... 10 weeks 85.00  
SAT PM AT V.V.I. 12:30-4:30 ..... 10 weeks 85.00  
MON & WED VAN TECH 6:30-10:00 ..... 7 weeks 85.00  
TUE & THUR VAN TECH 7:00-10:00 ..... 8 weeks 85.00  
SAT AM VAN TECH 8:30-1:00 ..... 9 weeks 85.00

## 8. CHINESE LANGUAGES

**MANDARIN, BEGINNERS & INTERMEDIATE**  
Pronunciation, practice speaking, reading and writing  
TUE & THUR AT V.V.I. 8:00-8:00 ..... 10 weeks 46.00

**MANDARIN, ADVANCED READING & WRITING**  
SAT AM AT V.V.I. 10:00-12:00 ..... 10 weeks 23.00

# Vancouver Community College VOCATIONAL ART COURSES

## THE ERIC HAMBER CENTRE 5025 WILLOW ST. (NEAR 33rd AND OAK)

Most classes start the week of April 9th, unless otherwise noted. Pre-registration is advised, and can be done for all courses except **Focal Point Photography Classes**, at the Eric Hamber Centre. For Photography Courses held at Focal Point, register only at that location; register at Eric Hamber for Photography classes held there. Registration at Eric Hamber Centre will be evenings only, between 6:00 and 9:00 p.m., Mon. through Thurs., April 2-5th. (For general information call 685-2131 weekdays, 9:00-4:30 p.m.)

## 1. DRAWING & PAINTING

**DRAWING — BASIC** (C. Babcock)  
Students will study the basic skill of drawing using Conte, Wash, Pen and Ink from both still life and figures, as a process leading to graphics, painting or sculpture.  
WED. HAMBER 6:45-9:45 ..... 10 weeks 50.00

**PAINTING — BASIC** (R. Sen)  
A basic course in oil and acrylic for the student who has had little or no previous training.  
WED. HAMBER 6:45-9:45 ..... 10 weeks 50.00

**DRAWING — ADVANCED** (R. Sen)  
Experience in elementary drawing is a pre-requisite. A study of forms and of anatomy with drawing from the draped and nude figure in various media.  
TUES. HAMBER 6:45-9:45 ..... 10 weeks 50.00

**PAINTING — ADVANCED** (R. Sen)  
Experience in elementary painting is a pre-requisite to this course. A continued study of forms and of anatomy with painting from the draped and nude figure in various media.  
THURS. HAMBER 6:45-9:45 ..... 10 weeks 50.00

**WATERCOLOUR** (C. Babcock)  
An exploration of the techniques of watercolours, covering a variety of subject matter.  
MON. HAMBER 6:45-9:45 ..... 10 weeks 50.00

**DRAWING WORKSHOP**  
For professional artists who wish to work from a nude or draped model. There will be no instruction. Artists supply own materials.  
MON. or WED. HAMBER 6:45-9:45 ..... 10 weeks 30.00

**PAINTING WORKSHOP**  
Same as course above.  
TUES. HAMBER 6:45-9:45 ..... 10 weeks 30.00

## 2. COMMERCIAL ART

**GRAPHIC DESIGN** (D. Lim)  
This course will involve study of problems of design layout, rendering, lettering and the theory of advertising.  
MON. HAMBER 6:45-9:45 ..... 10 weeks 40.00

**BASIC DESIGN** (T. Scott)  
This course is an introduction to the fundamentals of 3-dimensional design. Lectures deal with abstract principles which are translated into 3-dimensional form in weekly student projects. Upon completion of this course students will have an elementary knowledge of design fundamentals enabling them to begin to evaluate their surroundings.  
MON. HAMBER 6:45-9:45 ..... 10 weeks 40.00

**INTRODUCTION TO THE ELEMENTS OF INTERIOR DESIGN** (C. Herman)  
A series of illustrated lectures, structured to introduce the various components that form our immediate environment. Subjects to be discussed are design fundamentals, space planning, colour, materials of the interior, lighting and accessories. A portion of the presentation will be devoted to the analysis of students' personal interior design queries or problems.  
WED. HAMBER 6:45-8:45 ..... 10 weeks 30.00

## 3. MOVEMENT & VISUAL ARTS

THE FOLLOWING FIVE COURSES WILL BE HELD AT THE WESTERN FRONT - 303 EAST 8th AVENUE

Classes start the week of April 9th. Pre-registration is strongly advised, and can be done for all following courses at the Eric Hamber Centre only, evenings between 6:00 and 9:00 p.m. Mon. through Thurs., April 2-5

**OPENINGS INTO DANCE (BODYWORK IMPROVISATION)** (C. Lee/J. Ellison)  
Approaches to a physical, mental, and emotional understanding of our body and how it moves. Exploring movement with improvisation, short combinations, and structures from various dance forms.  
MON. (No experience) 6:00-8:00 ..... 10 weeks 35.00  
THURS. (Some experience) 6:00-8:00 ..... 10 weeks 35.00

**CONTACT IMPROVISATION** (P. Bingham/P. Ryan)  
A point of contact between two people is the source of this dance, providing a base out of which each dance becomes a unique exploration.  
MON. (No experience) 8:00-10:00 ..... 10 weeks 35.00  
TUES. (Some experience) 8:00-10:00 ..... 10 weeks 35.00

**AWARENESS THROUGH DANCE** (M. Wiseman)  
A series of exercises based on the Feldenkrais system, using co-ordinated movements set to a time signature.  
TUES. (No experience) 6:00-8:00 ..... 10 weeks 35.00

**MODERN TECHNIQUE MOVEMENT & COMPOSITION** (P. Ryan)  
A technique focused on the principles of release and flow; exploration of personal movement sensibilities within choreographic framework. Some modern technique training assumed for students in 9 p.m. class.  
WED. (No experience) 6:00-8:00 ..... 10 weeks 35.00  
WED. (Some experience) 8:00-10:00 ..... 10 weeks 35.00

**MIME STUDIES** (L. Lukaszek)  
Classical and contemporary techniques, general movement and character development.  
THURS. (No experience) 8:00-10:00 ..... 10 weeks 35.00

## 4. PHOTOGRAPHY

NOTE: DUE TO LIMITED ENROLLMENT IN PHOTOGRAPHY CLASSES A STRICT "NO REFUND" POLICY APPLIES. THE FIRST 3 COURSES BELOW HELD (AND REGISTER) AT ERIC HAMBER.

**BASIC PHOTOGRAPHY** (H. Barber)  
An introduction to the principles of photography. LIMIT: 18 students.  
MON. HAMBER 6:45-9:45 ..... 10 weeks 60.00

### INFORMATION:

**PHONE 324-5323**  
9:00 A.M. to 9:00 P.M.

**INTERMEDIATE PHOTOGRAPHY** (H. Barber)  
Theoretical and practical approach to photography—people, places, things. LIMIT: 18 students.  
TUES. HAMBER 6:45-9:45 ..... 10 weeks 70.00

**COLOUR PROCESSING** (I. Milburn)  
A study of current colour negative printing. Students should be familiar with darkroom printing techniques. Colour print materials and colour chemistry provided. LIMIT: 12 students.  
WED. HAMBER 6:45-9:45 ..... 5 weeks 85.00

The following Photography courses are held (and register) at Focal Point, 4474 West 10th Avenue. For information and registration (11:00-5:00 p.m. Tues.-Sat. & 7:00-10:00 p.m. Tues.-Thurs.) contact Focal Point - 224-3636. Classes start the week of April 9th.

**BASIC PHOTOGRAPHY** (S. Hayes)  
An introduction to the principles of photography. LIMIT: 18 students.  
TUES. FOCAL PT. 7:00-10:00 ..... 10 weeks 60.00  
TUES. (afternoon) FOCAL PT. 1:00-4:00 ..... 10 weeks 60.00

**INTERMEDIATE PHOTOGRAPHY** (MacLeay & Otte)  
Theoretical and practical approach to photography—people, places, things. LIMIT: 18 students.  
TUES. FOCAL PT. 7:00-10:00 ..... 10 weeks 70.00

**ADVANCED PHOTOGRAPHY** (G. Otte)  
A problem solving approach to photography. The situations chosen will challenge the student. Some of the subjects are studio techniques, view camera, and industrial photography. In addition there will be several field trips, studio demonstrations and working sessions. LIMIT: 18 students.  
THURS. FOCAL PT. 7:00-10:00 ..... 10 weeks 80.00

**BASIC DARKROOM** (T. Scott)  
Theoretical and practical approach to the principles of B & W printing. LIMIT: 12 students.  
THURS. FOCAL PT. 7:00-10:00 ..... 10 weeks 65.00

**PRACTICAL DARKROOM** (R. S. MacLeay)  
Advanced B & W printing techniques are covered in workshop format. LIMIT: 12 students.  
WED. FOCAL PT. 7:00-10:00 ..... 10 weeks 75.00

**FASHION PHOTOGRAPHY WORKSHOP** (R. S. MacLeay)  
Topics to be covered include: a) approaches to fashion photography, 'catalogue vs. editorial', b) elements of composition, c) lighting, studio flash, available light, d) photography/model relationship, e) fashion poses, f) makeup, g) practical shooting session with professional models & critique. LIMIT: 16 students.  
SAT. - May 5 FOCAL PT. 10:00-4:00 p.m.  
SUN. - May 6 FOCAL PT. T.B.A.  
SAT. - May 12 FOCAL PT. T.B.A. ..... 75.00

**PHOTOJOURNALISM WORKSHOP** (G. Otte)  
Students will study the basic elements of photo essay as well as talk about what cameras, lenses, film and lighting to use to show your viewpoint and create the right mood. How to approach and photograph strangers and produce journalistic portraits. Also such things as: what an editor wants, the viewpoints of different magazines, preparing a portfolio, getting started, and how to apply these techniques to other purposes. LIMIT: 20 students.  
SAT. - May 19 FOCAL PT. 10:00-4:00 p.m.  
SUN. - May 20 FOCAL PT. T.B.A.  
SAT. - May 26 FOCAL PT. T.B.A. ..... 40.00

**ZONE SYSTEM PHOTO WORKSHOP** (T. Scott)  
For advanced students with darkroom experience, learn the principles and processes to control the contrast range of a scene, mainly through control of exposure and development of the film. Items include: metering, effects of exposure and development, film speeds, varying development times. Some darkroom work is included in the course. LIMIT: 15 students.  
SAT. - April 14 FOCAL PT. 10:00-4:00 p.m.  
SAT. - April 21 FOCAL PT. T.B.A.  
SAT. - May 5 FOCAL PT. T.B.A. ..... 60.00

# Vancouver Community College

# Continuing Education — LANGARA

## 100 West 49th Avenue

For further information telephone 324-5323 or 324-5324, Monday to Thursday, 9:00 a.m. to 9:00 p.m. Friday, 9:00 a.m. to 4:00 p.m.

The program will begin Monday, May 7th for all weekday courses (unless otherwise noted). Saturday courses start on May 12th. Registration is available anytime during the hours noted above.

## PRE-REGISTRATION AT LANGARA IS RECOMMENDED FOR ALL CLASSES

All times given are in the evening except for Saturday classes or as specially indicated. Courses marked with an asterisk (\*) are NOT offered free to Senior Citizens.

## 1. ARTS & CRAFTS

**BASIC DRAWING — LEVEL 1** B. Lyon  
Basic drawing exercises in pencil, conte crayon & ink.  
MON. 7:30-9:30 ..... 10 sessions 30.00  
TUES. 7:30-9:30 ..... 10 sessions 30.00  
SAT. 9:30-11:30 ..... 10 sessions 30.00

**BASIC DRAWING — LEVEL 2** B. Lyon  
Assumes that the student understands the basic concepts of Gesture and Contour. Along with drawing from a model, this course offers composition in more depth than Basic Drawing — Level 1.  
THURSDAY 7:30-9:30 ..... 10 sessions 30.00

**CHINESE PAINTING** M. Graham  
An introductory course in the use of Chinese brushes, ink, ink stone, and colours.  
MONDAY 7:30-9:30 ..... 10 sessions 35.00

**FABRIC PAINTING** V. Skemp  
A new technique of painting on fabrics with rock stable brushes and special fabric dyes.  
SATURDAY, May 12 9:00-2:30 ..... 1 session 15.00

**OIL PAINTING** D. Young  
SATURDAY 9:00-12:00 ..... 10 sessions 30.00

**STAINED GLASS MAKING (\*)** T. Wasylenko  
Free does not include materials (approx. \$75.00) used for student's proposed project. Enrollment is limited. Class to be held at instructor's home.  
MONDAY 6:30-9:30 ..... 10 sessions 75.00  
TUESDAY 6:30-9:30 ..... 10 sessions 75.00

**TOLE PAINTING — LEVEL 1** V. Skemp  
Anyone who has a sincere desire to learn to paint can. Patterns are traced so no drawing ability is necessary. There are certain rules which, if followed and practiced, produce fantastic results; many people can enjoy being individually creative.  
MONDAY 6:00-8:00 ..... 8 sessions 25.00

**TOLE PAINTING — LEVEL 3** V. Skemp  
MONDAY 8:00-10:00 ..... 8 sessions 25.00

**WATERCOLOUR** H. Kowalek  
TUESDAY 7:30-9:30 ..... 10 sessions 30.00

## 2. CALLIGRAPHY

(Coordinated by Irene Poskitt)

**ITALIC HANDWRITING — BEGINNERS** I. Poskitt  
The necessary few supplies will be provided by the instructor for purchase by students at the first class as a convenience for participants.  
MONDAY (B. Bryan) 7:30-9:30 ..... 10 sessions 28.00  
TUESDAY 7:30-9:30 ..... 10 sessions 28.00  
THURSDAY 5:30-7:30 ..... 10 sessions 28.00  
SATURDAY 9:30-11:30 ..... 10 sessions 28.00  
SATURDAY 11:30-1:30 ..... 10 sessions 28.00

**ITALIC HANDWRITING — INTERMEDIATE** I. Poskitt  
TUESDAY 5:30-7:30 ..... 10 sessions 28.00  
Thursday 7:30-9:30 ..... 10 sessions 28.00

**CALLIGRAPHY — RENAISSANCE ITALIC** K. Jemison  
SATURDAY 11:30-1:30 ..... 10 sessions 28.00

**CALLIGRAPHY — GOTHIC** S. Manson  
THURSDAY 7:30-9:30 ..... 10 sessions 28.00

**CALLIGRAPHERS' HISTORY** I. Alexander  
The art of written forms encompassing the theory and practice of Calligraphy from the origin of the Roman alphabet through Unica, Carolingian, Gothic, Humanist and Italic into the decline of scribal arts after the invention of printing to the present-day revival of Calligraphy and the role it can serve.  
MONDAY 7:30-9:30 ..... 10 sessions 28.00

**CALLIGRAPHY — ROUNDHAND WRITING** K. Jemison  
SATURDAY 9:30-11:30 ..... 10 sessions 28.00

## 3. COMMUNICATION ARTS

(coordinated by Wayne Elwood)

**DISCOVER YOURSELF THROUGH WRITING** L. Nemetz  
This course is presented to encourage a self inquiry through various exercises in both spontaneous and planned writing.  
THURSDAY 7:30-9:30 ..... 8 sessions 25.00

**FREELANCE WRITING** W. Hall  
Covers fillers, anecdotes, short shorts, book, film and music reviews, newspaper and magazine articles, columns, and short stories, humour, writers' queries and better ways to market your manuscript.  
TUESDAY 7:30-9:30 ..... 10 sessions 30.00  
SATURDAY 9:30-11:30 am ..... 10 sessions 30.00

**WRITERS' WORKSHOP** J. Neville  
A co-operative effort by people who write fairly regularly but are not yet a Margaret Atwood or a Raymond Hull.  
MONDAY 7:30-9:30 ..... 8 sessions 10.00

**EFFECTIVE WRITTEN COMMUNICATION** J. Huey  
A practical one-day workshop for those whose work requires them to write. Includes a review of mechanics and essential techniques, with exercises that focus on letters and memos.  
SATURDAY, MAY 26 9:00-4:00 ..... 1 session 15.00

**PUBLIC SPEAKING FOR THE TERRIFIED** W. Samier  
WEDNESDAY 7:30-9:30 ..... 10 sessions 35.00

**SPEED READING** G. Tietz  
This course is designed for people who wish to improve their leisure reading skills and for students age 16 and over who need to develop more efficient reading and study techniques. The course is structured around the needs of each individual, based on a short reading test and a reading resume. Pacers, accelerators, and other mechanical aids are used in the instructional process.  
TUESDAY 7:30-9:30 ..... 10 sessions 50.00  
THURSDAY 7:30-9:30 ..... 10 sessions 50.00

**SPEED READING—FOR BUSINESS AND PROFESSIONAL PEOPLE** G. Tietz  
This course is designed for business and professional people who wish to develop fast, efficient reading speeds with high comprehension.  
MONDAY 7:30-9:30 ..... 10 sessions 50.00

## 4. FOOD AND NUTRITION

(coordinated by Ruth Bromley)

**ADVANCED COOKING FOR THE VISUALLY HANDICAPPED** H. Hack  
A course offered in cooperation with the CNIB. For further information please call Linda Combs at 321-2311.  
MONDAY 7:00-9:30 ..... 10 sessions 25.00

**CONTINENTAL COOKING WITH AN ECONOMICAL FLAIR(\*)** A. Karas  
A course featuring Greek, Russian and Italian cooking. Special emphasis will be given to the making of breads and cakes.  
THURSDAY 7:30-10:00 ..... 8 sessions 35.00

**ENTERTAINING WITH ELEGANCE AND EASE(\*)** A. Griffiths  
A course designed to help you prepare delicious and elegant meals with a minimum of fuss. Fee includes food served at each class.  
SATURDAY MAY 26 10:00-2:00 ..... 3 sessions 25.00

**FREEZING & CANNING IN THE HOME** P. Pederson  
TUESDAY 7:30-9:30 ..... 4 sessions 15.00

**COOKING CAN BE FUN—WHEN YOU KNOW HOW** P. Radatzke  
Learn the basics of everyday cooking. Nothing tastes as good as homemade. Get tips on food buying, storage and preparation for nutritious meals. Students will occasionally participate.  
WEDNESDAY 7:30-9:30 ..... 8 sessions 35.00

**NUTRITION AND FITNESS** J. Johnston/S. Campbell  
Designed to assist individuals to maintain and improve health through diet and exercise, to discuss nutritional concerns, to exercise to music, and to help individuals develop programs of fitness and nutrition.  
THURSDAY 7:30-9:30 ..... 8 sessions 15.00

## 5. GENERAL INTEREST

**ANIMATION WORKSHOP** M. Collett  
A basic workshop in animated film production, its step by step procedures and principles from the initial concept to the storyboard, application of images in motion to the finished form. Film screenings, lectures and demonstrations will be interwoven throughout the duration of the workshop. Each person will complete their own animated film loop by painting images directly onto motion picture film without the use of a camera to understand the moving of imagery.  
SAT. & SUN. (May 26 & 27) 9:30-4:30 ..... 2 sessions 45.00

**BACKPACKING/WILDERNESS SURVIVAL** B. McDicken  
Orienting, outdoor cooking, first aid, shelter and survival, clothing and equipment, backpack preparation, weather and natural hazards. Five regular classroom sessions with 1 overnight session.  
WEDNESDAY 7:30-9:30 ..... 6 sessions 25.00

**BEAUTY DESIGN & SKIN CARE** A. Kanji  
THURSDAY 6:00-8:00 ..... 6 sessions 25.00  
THURSDAY 8:00-10:00 ..... 6 sessions 25.00

**BRIDGE—BEGINNERS** F. Campbell  
SATURDAY 9:30-11:30 ..... 10 sessions 25.00

**BRIDGE—INTERMEDIATE** F. Campbell  
SATURDAY 11:30-1:30 ..... 10 sessions 25.00

**BUYING A HOME** R. Corbett  
Pros and cons of new vs. old houses; major construction factors to consider when buying; obtaining financing; hidden costs of buying a leasehold and freehold properties; how to protect yourself when writing an Interim Agreement.  
WEDNESDAY 7:30-9:30 ..... 6 sessions 20.00

**CELESTIAL NAVIGATION** A. Derner  
MONDAY 7:30-9:30 ..... 6 sessions 20.00

**CONTRACTING YOUR OWN HOME** R. Corbett  
With emphasis on financing and legalities.  
MONDAY 7:30-9:30 ..... 6 sessions 20.00

**C.O.R.E.—CONSERVATION AND OUTDOOR RECREATION EDUCATION** E. Burszewicz  
The C.O.R.E. consists of two major topic sections: Legal requirements for a hunting licence and ecology plus additional topics according to the interest of the class.  
SATURDAY 9:00-12:00 ..... 10 sessions 25.00  
MONDAY 7:30-10:00 ..... 10 sessions 25.00

**KEY TO THINKING AHEAD** A.E. Chapman  
Panel program dealing with wills, legal matters, banking, taxation, Canada Pension Plan, family finances and funerals. Panelists include a lawyer, Canada Pension Representative, a funeral director and financial officer. Moderator is Mrs. A.E. Chapman, author of the AEC ESTATE GUIDE PERSONAL RECORD.  
MONDAY May 7 7:30-9:30 ..... 1 session FREE

**LOCAL HISTORY BUS TOUR** M. MacLachlan  
Learn about the history of the Lower Mainland. Visit historical sites and buildings in New Westminster and Fort Langley. Lunch included. Two tours available: May 10 & 12 OR May 29 & June 2.  
THU & SAT, May 10 7:30-9:30/9:30-4:30 2 sessions 20.00  
TUES & SAT, May 29 7:30-9:30/9:30-4:30 2 sessions 20.00

**PARAPSYCHOLOGY** J. Repa  
This course will consist of lectures, talks and presentations and discussions on Science of Parapsychology, Multi-Dimensional Personality, Logic, Language and Knowledge.  
THURSDAY 7:30-9:30 ..... 10 sessions 30.00

**SOLAR ENERGY DESIGN WORKSHOP** R. Bryenton  
To provide homeowners with architectural and building knowledge to use the sun for heating water and white homes. Emphasis will be placed on interpreting present homes' problems and costs.  
TUESDAY, May 8 7:00-10:00 ..... 3 sessions 26.00

## 6. JOB UP-GRADING

**LIBRARY TECHNICIAN COURSES**  
1. MARC CODING IN THE LIBRARY J. Elrod  
Instruction and practice in the coding of MARC bibliographic records, and the use of a machine catalogue support system according to the standards now in use in B.C. by libraries using the services of the University of Toronto Library Automation System. Out of class terminal use time can be arranged.  
MON & WED 6:00-8:00 ..... 10 sessions 35.00

2. RECENT TRENDS & TECHNIQUES IN LIBRARY TECHNICAL SERVICES J. Elrod  
Guide card techniques for coping with desuperimposition in card catalogues. Closing the card catalogue and designing a COM catalogue. Reclassification. Problems selected by members of the class.  
TUE & THU 8:00-10:00 ..... 10 sessions 35.00

**PHOTOGRAPHY - BLACK AND WHITE(\*)** K. Francis  
An eight-week darkroom-oriented course of both theory and practice in producing quality black and white prints. The fee includes all materials used in the course. NO REFUNDS. Enrollment is limited to 8 people per class.  
TUESDAY 7:00-10:00 ..... 8 sessions 75.00

**SEMINARS FOR THE SMALL BUSINESS**

The College would be pleased to hear from individuals and associations who are interested in attending seminars or who may have suggestions for specific topics. See upcoming seminars listed in the "Business Administration" courses elsewhere in this ad.

For further information, call 324-5323.

## 7. LANGUAGES

The language courses are aimed to assist the traveller and those who have in-laws and friends who speak that particular language. There are five levels:

**LEVEL 1: No pre-requisite necessary.**  
Aim: The acquisition of a rudimentary competence in practical conversation through the learning of fundamental conversational patterns that may be adapted to a variety of situations. Grammar will be used to elucidate and reinforce.

**LEVEL 2: Pre-requisite: Level 1 or an equivalent background.**  
Aim: To improve fluency and expand upon vocabulary an individual already possesses through dialogue and brief discussions about topics pertinent to class members. Grammar will be used to elucidate and reinforce.

**LEVEL 3: Pre-requisite: Levels 1 and 2 or equivalent background.**  
Aim: To improve the ability to converse as well as consolidate and expand one's vocabulary. Specific areas and topics dealt with will depend in part on needs and interests of all class members.



**FRENCH — LEVEL 2 INTENSIVE**  
(Daytime, starting Wed. June 6)  
MON & WED & FRI 10:30-12:30 ..... 12 sessions 25.00  
MON & WED & FRI 12:30-2:30 ..... 12 sessions 25.00

**FRENCH — LEVEL 3 INTENSIVE**  
(Daytime, starting Fri July 6)  
MON & WED & FRI 10:30-12:30 ..... 12 sessions 25.00  
MON & WED & FRI 12:30-2:30 ..... 12 sessions 25.00

**GERMAN — LEVEL 1**  
MONDAY 7:30-9:30 ..... 10 sessions 23.00  
**GERMAN — LEVEL 2**  
TUESDAY 7:30-9:30 ..... 10 sessions 23.00

**GREEK — LEVEL 1**  
MONDAY 7:30-9:30 ..... 10 sessions 23.00  
TUESDAY 5:30-7:30 ..... 10 sessions 23.00

**GREEK — LEVEL 2**  
TUESDAY 7:30-9:30 ..... 10 sessions 23.00  
**HUNGARIAN — LEVEL 1**  
THURSDAY 7:30-9:30 ..... 10 sessions 23.00

**ITALIAN — LEVEL 1**  
THURSDAY 6:00-8:00 ..... 10 sessions 23.00  
**ITALIAN — LEVEL 2**  
THURSDAY 8:00-10:00 ..... 10 sessions 23.00

**ITALIAN — LEVEL 3**  
SATURDAY 8:30-10:30 ..... 10 sessions 23.00  
**ITALIAN — LEVEL 4**  
SATURDAY 10:30-12:30 ..... 10 sessions 23.00

**ITALIAN — LEVEL 1 INTENSIVE**  
(Daytime, starting Tues. May 8)  
TUE. & THUR. 12:30-2:30 ..... 12 sessions 28.00

**ITALIAN — LEVEL 2 INTENSIVE**  
(Daytime, starting Tues. May 19)  
TUE. & THUR. 12:30-2:30 ..... 12 sessions 28.00

**ITALIAN — LEVEL 3 INTENSIVE**  
(Daytime, starting Tues. May 7)  
TUE. & THUR. 12:30-2:30 ..... 12 sessions 28.00

**JAPANESE — LEVEL 1**  
MONDAY 7:30-9:30 ..... 10 sessions 23.00  
**JAPANESE — LEVEL 2**  
WEDNESDAY 7:30-9:30 ..... 10 sessions 23.00

**JAPANESE — LEVEL 3**  
(Reading, writing and speaking)  
TUESDAY 7:30-9:30 ..... 10 sessions 23.00

**NORWEGIAN — LEVEL 1**  
WEDNESDAY 6:00-8:00 ..... 10 sessions 23.00  
**NORWEGIAN — LEVEL 2**  
WEDNESDAY 8:00-10:00 ..... 10 sessions 23.00

**NORWEGIAN — LEVEL 3**  
TUESDAY 7:30-9:30 ..... 10 sessions 23.00  
**POLISH — LEVEL 1**  
THURSDAY 6:00-8:00 ..... 10 sessions 23.00

**POLISH — LEVEL 2**  
THURSDAY 8:00-10:00 ..... 10 sessions 23.00  
**RUSSIAN — LEVEL 1**  
TUESDAY 7:30-9:30 ..... 10 sessions 23.00

**RUSSIAN — LEVEL 2**  
WEDNESDAY 7:30-9:30 ..... 10 sessions 23.00  
**SPANISH — LEVEL 1**  
MONDAY (Daudet) 6:00-8:00 ..... 10 sessions 23.00

MONDAY (Daudet) 8:00-10:00 ..... 10 sessions 23.00  
MONDAY (Pena Diaz) 5:30-7:30 ..... 10 sessions 23.00  
THURSDAY (Pena Diaz) 7:30-9:30 ..... 10 sessions 23.00

**SPANISH — LEVEL 2**  
MONDAY (Pena Diaz) 7:30-9:30 ..... 10 sessions 23.00  
TUESDAY (Daudet) 7:30-9:30 ..... 10 sessions 23.00  
SATURDAY (Pena Diaz) 9:30-11:30 ..... 10 sessions 23.00

**SPANISH — LEVEL 3**  
WEDNESDAY 7:30-9:30 ..... 10 sessions 23.00  
**SPANISH — LEVEL 4**  
WEDNESDAY 7:30-9:30 ..... 10 sessions 23.00

**SPANISH — LEVEL 1 INTENSIVE**  
(Daytime, starting Mon. May 7)  
MON & WED & FRI 9:30-11:30 ..... 12 sessions 28.00  
MON & WED & FRI 1:00-3:00 ..... 12 sessions 28.00

**SPANISH — LEVEL 2 INTENSIVE**  
(Daytime, starting Wed. June 6)  
MON & WED & FRI 9:30-11:30 ..... 12 sessions 28.00  
MON & WED & FRI 1:00-3:00 ..... 12 sessions 28.00

**SPANISH — LEVEL 3 INTENSIVE**  
(Daytime, starting Fri. July 6)  
MON & WED & FRI 9:30-11:30 ..... 12 sessions 28.00  
MON & WED & FRI 1:00-3:00 ..... 12 sessions 28.00

## SUMMER SCHOOL OF LANGUAGES

This special summer school of languages is being offered for those who want to gain a basic knowledge of a language in a short time. It is for those who are motivated strongly enough to do concentrated study, four days a week, over a two-week period. Courses will be offered at two levels (L1 and L2 as described above). There are no pre-requisites for admission to Level 1 courses. Families with children old enough to participate in the course are encouraged to attend together.

### JUNE 25 TO JULY 5, 1979

FRENCH L1, Monday to Thursday 9 a.m. to 12 noon  
FRENCH L1, Monday to Thursday 7 p.m. to 10 p.m.  
SPANISH L1, Monday to Thursday 9 a.m. to 12 noon  
SPANISH L1, Monday to Thursday 7 p.m. to 10 p.m.  
GERMAN L1, Monday to Thursday 7 p.m. to 10 p.m.

### JULY 9 TO JULY 19, 1979

FRENCH L1, Monday to Thursday 7 a.m. to 12 noon  
FRENCH L2, Monday to Thursday 9 a.m. to 12 noon  
FRENCH L1, Monday to Thursday 7 p.m. to 10 p.m.  
FRENCH L2, Monday to Thursday 7 p.m. to 10 p.m.  
SPANISH L1, Monday to Thursday 9 a.m. to 12 noon  
SPANISH L2, Monday to Thursday 9 a.m. to 12 noon  
SPANISH L1, Monday to Thursday 7 p.m. to 10 p.m.  
SPANISH L2, Monday to Thursday 7 p.m. to 10 p.m.  
GERMAN L2, Monday to Thursday 7 p.m. to 10 p.m.

Fees: \$30.00 per class.

## ENGLISH FOR VISITORS

The ENGLISH FOR VISITORS PROGRAM is held from May to August at the Langara Campus of Vancouver Community College.

Each course has been designed for individuals who are visiting Canada and wish to take a short intensive course in ORAL ENGLISH prior to continuing their travels or returning to their country. The materials, closed-circuit television, projects and social activities employed all emphasize the conversational skills that the student needs to communicate in situations that he might encounter during his travels.

The classes are taught by well qualified, experienced teachers who have had special training in teaching English as a second language.

Three week courses are offered at three levels, each starting May 22, June 11, July 3, July 23, and August 13. Classes are from 9:00 to 12:00 noon on weekdays. Cost is \$120.00 for 45 hours of instruction.

FOR FURTHER INFORMATION CALL: 324-5324 or 324-5323.

## 8. LIVING CREATIVELY

(coordinated by Nerys Blown)

### CAMPING AND TRAVELLING WITH CHILDREN

Discover the secrets to a successful camping expedition with your children whether it be tenting, vehicle camping, canoeing, rafting, backpacking or cycling. Single: 15.00 For 2: 25.00

TUESDAY 7:30-9:30 ..... 4 sessions

### CARING FOR YOURSELF — CARING ABOUT YOURSELF

Find out more on stress reduction, exercise, nutrition, interpersonal relationships, assistance and support in setting personal goals, encouragement and help in initiating change, information about helpful community agencies. Offered to both men and women.

TUESDAY 8:00-10:00 ..... 8 sessions Single: 20.00 For 2: 35.00

### IN PRAISE OF BEING SINGLE\*

Come and enjoy a weekend at Whistler! This weekend workshop will explore some of the challenges of being single and some of the possibilities of making the single state a fulfilling and rewarding way of life, either as a transitory stage or as a lifetime choice. Pre-registration is required.

From: FRIDAY, May 25 at 8:00 p.m. To: SUNDAY, May 27 at 5:00 p.m. .... 1 weekend 110.00

### INTERPERSONAL COMMUNICATION

This course is designed to explore the various ways we communicate with other persons. There will be discussions on trusting others, facilitating communication, creative listening, communication blocks, their effect on our messages, interpersonal roles in communication, interacting with intimate others, risk-taking in groups, and non-verbal communication cues.

WEDNESDAY 7:30-9:30 ..... 8 sessions Single: 30.00 For 2: 40.00

### KITE FLYING FOR THE FAMILY

History, design and typical materials used in kite-making will be discussed. A slide show and plans for making kites will lead up to participants each making their own kites and then flying with special techniques given for successful kite-flying during the second session.

SAT., June 2 10:00-1:00 p.m. 2 sessions ... Family: 15.00

### "A FUN FAMILY EXPERIENCE"

Come to Salspring for a weekend of fun with your family. In a relaxed and fun-oriented atmosphere, families will have the opportunity to discuss various topics of concern in family life today.

The following facilities will be available: tennis, volleyball, basketball, ping pong, canoes, swimming and hiking. On Saturday evening, disco dancing instruction will be offered also.

There will be childcare for the very young, organized crafts and activities for the children, and discussion groups for the teenage years for those wishing to participate.

An outline of the weekend activities and a list of what to bring will be available upon registration. Fee includes accommodation, meals, tuition, and childcare. Please pre-register by May 31. Pre-registration is essential to prevent cancellation. Co-leaders: Jim & Judy Sellner, Dudley Dohoo & Donnie Patterson.

Place: Salspring Island, YAWACA Outdoor Centre. Fees: Adults — \$75.00; Ages 12-18 \$60.00; Ages 3-11 — \$40.00; Under 3 — free (limited space available for babies.)

From: FRIDAY, JUNE 15 at 8:00 P.M. To: SUNDAY, JUNE 17 at 5:00 P.M. Adults: 75.00

## SPECIAL EVENTS FOR WOMEN

### ASSERTING YOURSELF

Standing up and speaking out: your rights as a person. The techniques of assertive behavior. Through informal discussions and role playing, we will learn to deal with difficult situations we all experience at home, at work, socially.

In a supportive atmosphere we will learn to recognize our own basic human worth, and make others recognize it, too. To say no when we want to without feeling guilty; to deal with criticism; to feel equal in our relationships. (Held at the Unitarian Church).

WEDNESDAY 7:30-9:30 ..... 8 sessions 15.00

**"THE WOMEN'S ROOM"**  
Issues and personal explorations arising from the novel. Phone for information about daycare; financial aid may be available for the workshop. (For women only.)

SATURDAY, JUNE 16 9:00-5:00 ..... 2 sessions 25.00

& SUNDAY, JUNE 17 10:00-4:00 ..... 2 sessions

**WOMEN'S SERIES — please watch for further information**

MAY 31: Marie Percy JUNE 7: Judy Chicago

**WEN-DO WOMEN'S SELF DEFENSE** A. MacPherson

Wen-Do is an effective system of self defense designed specifically for women and those situations they may encounter. It teaches awareness, avoidance and reaction to attacks and offers ways to deal with harassment on the streets, in public places, at social gatherings and in the home in all types of verbal, physical and sexual assaults. (Starting April 25)

WEDNESDAY 7:00-9:30 ..... 6 sessions 16.00

**WEN-DO — WEEKEND WORKSHOP** A. MacPherson

Phone for information about daycare.

SATURDAY JULY 28 & SUNDAY JULY 29 10:00-5:00 ..... 2 sessions 16.00

## 9. MUSIC

### GUITAR — BEGINNERS 1

Basic theory and note reading will be combined with chording and accompaniment styles. Both plectrum and finger styles will be used. As much individual attention as possible. Bring an instrument.

TUESDAY 6:00-8:00 ..... 10 sessions 30.00

### GUITAR — BEGINNERS 2

Further theory and playing using notes on all six strings, chord patterns and chord substitution.

TUESDAY 8:00-10:00 ..... 10 sessions 30.00

### MUSIC APPRECIATION

"What to Listen for in Music": A course designed for both the layman and musical student to facilitate intelligent listening to "classical" music.

MONDAY 7:30-9:30 ..... 10 sessions 25.00

### MUSIC THEORY

Covers basic principles of key and rhythm. No prerequisite necessary, but some experience with a musical instrument recommended.

WEDNESDAY 7:30-9:30 ..... 10 sessions 25.00

### PIANO — LEVEL 1

Class instruction for beginners; limit of 6 per class.

THURSDAY 7:00-8:00 ..... 10 sessions 35.00

### PIANO — LEVEL 2

Class instruction for those with equivalent of approximately 10 weeks previous piano instruction; limit of 6 per class.

THURSDAY 8:00-9:00 ..... 10 sessions 35.00

## 10. VOICE WORKSHOP

(coordinated by Joyce Newman)

### BASIC MUSIC SKILLS — FEMALE

THURSDAY 7:00-8:00 ..... 8 sessions 15.00

### BASIC MUSIC SKILLS — MALE

Basic theory, ear-training and sight-reading for men who like to sing but would like to develop their ability musically. It is to be hoped that the end result of this class will be many more useful male voices in the musical community. Choral and individual outlets for singers will be suggested.

TUESDAY 7:00-8:00 ..... 6 sessions 15.00

### FOLK GUITAR

This course designed to give specific guidance to those enrolled in the folk-song course. It is, however, open to others provided there is room.

TUESDAY 7:00-8:00 ..... 8 sessions 15.00

### FOLK SONG

This workshop will stress vocal freedom and discipline as prerequisites for a long and healthy vocal life for the folk-singer. After an initial period devoted to techniques for developing steadiness of tone and vocal colour the participants will perform, will be schooled in a variety of accompaniment choices and will also sit in on informal performances by well-known folk-singers. Guitarists who sing will be welcomed.

TUESDAY 8:00-10:00 ..... 8 sessions 40.00

### FOUR PART HARMONY FUN (WOMEN)

This group will combine harmony and sight-singing skills with the enjoyment of singing arrangements of popular show-tunes. Special attention given to those who have difficulty in reading music and some vocal coaching included in class. Enroll in soprano, alto (soprano 2) tenor or bass category.

MONDAY 7:00-9:00 ..... 8 sessions 30.00

### SINGING — BEGINNERS

Designed to make an opportunity and an easy introduction for the singers or "would be" singers. This course is comprised of exercises and discussion and performance. The emphasis is on the individual performance but group participation is a necessary ingredient. Useful for actors as a voice development course.

THURSDAY 5:00-7:00 ..... 8 sessions 40.00

### SINGING — BEGINNERS PLUS

This class will be open to previous students or to those with sufficient background. Songs from the light-classical to standard and classical repertoire will be studied. Certain classes will be arranged to accommodate short private instruction with each individual student while the rest of the group is engaged in song.

THURSDAY 8:00-10:00 ..... 8 sessions 40.00

### SINGING — ADVANCED (OPERA)

This class designed to introduce singers with a modest musical background to the Operatic musical and vocal experience. (Score: \$30.00)

TUESDAY 8:00-10:00 ..... 8 sessions 40.00

### VOICE WORKSHOP — SPEECH

Develop your speech potential. Exercises for breathing, articulation and resonance give your voice its freedom and individuality. Participants can find that the small group setting promotes confidence. This course can benefit the "professional" within his or her work setting or equally, those persons who find themselves vocally nervous in home and social situations.

THURSDAY 8:00-10:00 ..... 8 sessions 40.00

## 11. PHYSICAL FITNESS

(Coordinated by H. Lendroy, S. Millar and G. Moore)

### AFRO JAZZ DANCERIZE

Body conditioning. To very exciting music a student soon moves with grace and poise. This course gives a student isolation body control exercises, flexibility and good sense of rhythm, you also learn routines for social dancing. Tapes included.

WEDNESDAY 5:30-7:30 ..... 10 sessions 30.00

WEDNESDAY 7:30-9:30 ..... 10 sessions 30.00

### AFRO JAZZ DANCING

This most exciting and enjoyable programme consists of Afro Jazz, Latin, Basic Rock, Reggae dances of the West Indies and Disco Dancing.

THURSDAY 5:30-7:30 ..... 10 sessions 30.00

THURSDAY 7:30-9:30 ..... 10 sessions 30.00

SATURDAY 9:30-11:30 ..... 10 sessions 30.00

### BELLY DANCING — LEVEL 1

MONDAY 6:00-7:30 ..... 8 sessions 20.00

### BELLY DANCING — LEVEL 2

MONDAY 7:30-9:00 ..... 8 sessions 20.00

### BELLY DANCING — LEVEL 3

TUESDAY 7:30-9:00 ..... 8 sessions 20.00

### BICYCLE DRIVER EDUCATION

Designed to train students as instructors in Bicycle Driver Education. Students will be instructed about Traffic Knowledge, Traffic Law and Bicycle Maintenance. Films will be shown. A certificate will be presented on completion of the course.

TUESDAY 7:30-9:30 ..... 4 sessions 10.00

### COACHING DEVELOPMENT

THURSDAY 7:30-9:30 ..... 8 sessions 10.00

### CREATIVE DANCE — FOR CHILDREN

This course is offered to children as a supplement to an adult education course on children's dance. Children will be exposed to a variety of dance activities which can increase their strength, flexibility, co-ordination, musicality, movement awareness and self-expression.

SATURDAY 10:00-11:00 ..... 10 sessions 10.00

### DISCO DANCING — BEGINNERS

Disco Dancing — Learn the bump, line and couple hustle, basic disco and jive.

SATURDAY, May 12 9:00-1:00 p.m. .... 1 session 10.00

SATURDAY, May 26 9:00-1:00 p.m. .... 1 session 10.00

### EMERGENCY FIRST AID

TUESDAY 7:30-9:30 ..... 10 sessions 25.00

### LEADERSHIP TRAINING SEMINAR FOR SUMMER STAFF WORKING WITH SPECIAL POPULATIONS

For further information about this course to be offered in June 1979 contact Susan Miller at 324-5329 or 324-5328. (Leave a message.)

SHIATSU

The acupressure way to health. Pro-life exercises, breathing, stretching, reflexology, yin-yang diet. Unusual lectures. (Participants are asked to bring a cushion and a blanket.) Lunch is included.

SATURDAY, May 12 9:30-4:00 ..... 1 session 26.00

### SPORT MANAGEMENT

An investigation of amateur and professional sport, sport governing bodies, associations, organizations with emphasis on membership, finances, competition, facilities, and public relations and consideration of the business of sport, the administration of athletics, and the commercial aspect of sport in society. Guest speakers will include managers of professional sports teams (e.g. Bob Ackles, B.C. Lions).

TUESDAY 7:30-9:30 ..... 8 sessions 25.00

### SPORTS MEDICINE

Basic anatomy and physiology, common athletic injuries, and treatment methods for these injuries. Introduction to Sports Medicine with field trips to various treatment centres. Application of preventative, treatment and rehabilitation procedures.

WEDNESDAY 7:30-9:30 ..... 8 sessions 30.00

### TEACHING CHILDREN'S DANCE

An introductory course exploring a variety of concepts and methods useful in teaching children's dance — includes lectures, readings, films, discussions, demonstrations, selected dance experience and supervised teaching sessions in a children's creative movement class.

THURSDAY & 7:30-9:30 ..... Adults: 35.00

SATURDAY 10:00-11:30 ..... 20 sessions. Students: 20.00

### TENNIS — BEGINNERS

Instruction in the basic strokes, rules, etiquette and tactics in class tournaments and competitions is offered. Classes starting week of April 16th, June 4th and July 23rd.

MONDAY 6:00-7:30/7:30-9:00 ..... 6 sessions 20.00

# Vancouver Community College

# BUSINESS ADMINISTRATION

## ERIC HAMBER

5025 WILLOW STREET  
(Near 33rd and Oak



# 70<sup>TH</sup> Anniversary of COMMUNITY EDUCATION SERVICES VANCOUVER SCHOOL BOARD PART-TIME AND EVENING COURSES SPRING PROGRAM 1979

## Information and Registration

CODE	SECONDARY SCHOOL	INFORMATION 9:00 A.M. to 5:00 P.M.	INFORMATION 6:00-10:00 P.M.	PRE-REGISTRATION	REGISTRATION AND START OF CLASSES
	Week of	April 2nd & 9th	April 2nd & 9th	April 2nd	April 9th
B	Britannia 1661 Napier St.	Phone: 736-7241	Phone: 253-4391 Mon.-Thurs.	April 5, 6—2:00-8:00 April 7—11:00-3:00 April 8 (Chinese Cultural Centre)—12:00-4:00	Week of April 9th Mon.-Thurs. 7:30-9:30 p.m.
KG	King George 1755 Barclay at Denman	Phone: 736-7241	Phone: 682-8114 Mon.-Thurs.	Week of April 2nd Mon.-Thurs. 7:00-9:00 p.m.	Week of April 9th Mon.-Thurs. 7:30-9:30 p.m.
KT	Kitsilano 2550 West 10th Ave.	Phone: 736-7241	Phone: 738-5636 Mon.-Thurs.	Week of April 2nd Mon.-Thurs. 7:00-9:00 p.m.	Week of April 9th Mon.-Thurs. 7:30-9:30 p.m.
JO	John Oliver 530 East 41st at Fraser	Phone: 736-7241	Phone: 327-8341 Mon.-Thurs.	Week of April 2nd Mon.-Thurs. 7:00-9:00 p.m.	Week of April 9th Mon.-Thurs. 7:30-9:30 p.m.
VT	Vancouver Technical 2600 East Broadway	Phone: 736-7241	Phone: 255-2645 Mon.-Thurs.	Week of April 2nd Mon.-Thurs. 7:00-9:00 p.m.	Week of April 9th Mon.-Thurs. 7:30-9:30 p.m.

## Programs of Special Interest

### BUYING A USED CAR

The do's and don'ts of buying a used car. Offered in co-operation with the British Columbia Automobile Association. Free. Wednesday evening at John Oliver Secondary School, 530 East 41st Avenue, Vancouver, April 11th 7:30-9:30

### ST. JOHN AMBULANCE — FIRST AID COURSE

The standard First Aid course is designed to enable a person to cope with types of emergencies that could, and do, occur in the home, on the job or on the street. This covers injuries from minor to all serious conditions including asphyxia, severe haemorrhage, shock, poisoning, fractures, and care of the unconscious patient.

25.00

MONDAY 6 sessions... Vancouver Technical... 7:00-10:00  
TUESDAY 8 weeks... John Oliver or King George... 7:30-9:30  
WEDNESDAY 8 weeks... Kitsilano... 7:30-9:30  
THURSDAY 8 weeks... Britannia... 7:30-9:30

### OPERATION KICK IT (QUIT SMOKING)

Sponsored by the British Columbia Lung Association, Operation Kick It is designed to provide the motivation, encouragement and help for anyone interested in quitting smoking. Using the group approach to problem solving, class members are helped over the difficult withdrawal stage, encouraged to change their habits and motivated to think of themselves as non-smokers.

Enrollment limited to 15.

WEDNESDAY... 8 weeks... Kitsilano 7:30-9:30  
THURSDAY... 8 weeks... John Oliver 7:30-9:30

### KEY TO THINKING AHEAD

Panel program dealing with wills, legal matters, banking, taxation, Canada Pension Plan, family finances and funerals. The program will help people avoid unnecessary problems and expenses settling estates and everyday living. Panelists include a funeral director and a financial officer. Moderator is Mrs. A. E. Chapman, author of the AEC Estate Guide Personal Record. A question period follows. Program is open to the public, free and of interest to married and single people of all ages.

Free

TUESDAY, April 17th... Kitsilano 7:30-9:30  
THURSDAY, April 19th... Vancouver Technical 7:30-9:30

### PLACER MINING SCHOOL 1979

Practical prospecting 5 sessions plus one field trip. Starts April 10. Full particulars may be obtained and registration made at the B.C. Yukon Chamber of Mines, 840 West Hastings St., Vancouver. Phone 681-5328.

TUES. & THURS. 7:30-9:30... 3 weeks 25.00  
Dates: April 10, 12, 17, 19 and 24  
Field Trip (Saturday, April 28, 1979)  
Held at Point Grey Secondary School  
5350 E. Boulevard, in the Cafeteria.

Preregistration  
Week of April 2nd

INFORMATION: FROM MARCH 26

PHONE 736-7241  
9:00 A.M. to 5:00 P.M.

Registration and  
Start of Classes  
Week of April 9th

## JOHN OLIVER SECONDARY SCHOOL

530 E. 41st at Fraser St.

Information: Phone 736-7241 (9:00 A.M. - 5:00 P.M.)  
after April 2nd

PRE-REGISTRATION... Week of April 2nd  
REGISTRATION... Week of April 9th  
START OF CLASSES... Week of April 9th

### ARTS AND HANDCRAFTS

GET A START ON ART (Schneider)  
For those who are attracted to art, but haven't done much about it. No previous experience or special talent necessary.  
WEDNESDAY 7:30-9:30... 8 weeks 23.00

CALLIGRAPHY - ITALIC HANDWRITING (Yip)  
Some uses for diplomas, place cards, name labels, invitations, letter writing, special certificates, citations, notices in commercial field and many other uses. Improve your art of handwriting.  
TUESDAY 7:00-9:30... 8 weeks 23.00  
THURSDAY 7:00-9:30... 8 weeks 23.00

DRAWING AND PAINTING (White)  
This course is structured to fit the individual needs of each student in all aspects of drawing and painting.  
WEDNESDAY 7:30-9:30... 8 weeks 19.00

FLOWER ARRANGING (Nelson)  
Flower arranging for home. Plant care and gardening.  
TUESDAY 7:00-9:30... 8 weeks 25.00

JEWELLERY MAKING AND DESIGN BEG. (Palmer)  
A practical workshop course in the use of hand tools to produce jewellery in silver. (Tools are extra.)  
WEDNESDAY 7:30-9:30... 8 weeks 21.00

MACRAMÉ (Huston)  
Learn to make basic knots and how to apply to plant and wall hangings, purses, owls, etc.  
MONDAY 7:30-9:30... 6 sessions 14.00

OIL PAINTING (Simpson)  
Oil painting and mixed media for beginners and advanced student. Emphasis on composition and colour. Bring your own supplies.  
MONDAY 7:30-9:30... 6 sessions 15.00

QUILTING (Stevenson)  
Covers quilts, pillows, potholders and various methods of construction. Includes tufting, applique, piecing trapunto and cathedral window. Bring scissors, needle, thread and scraps.  
WEDNESDAY 7:30-9:30... 8 weeks 19.00

STAINED GLASS (Urtam)  
Procedure for making a stained glass panel, window or lamp. The design, cartoon, layout and cutting of the glass, and assembly. All basic areas will be covered, including fitting, soldering, putting and cleaning.  
THURSDAY 7:00-9:30... 8 weeks 25.00

### BEAUTY, HAIR & HEALTH CARE

BEAUTY CARE AND FASHION (Kossack)  
Are you the best you can be? Learn about visual poise, and effective wardrobe planning. Learn fundamentals of beauty care including skin care and make-up.  
MONDAY 7:30-9:30... 6 sessions 14.00

HOME HAIR CARE & STYLING (Chow)  
Basic condition and care for your hair, with do-it-yourself cuts and styles. Includes instruction, problem solving, etc. Teaches how to achieve well cut and healthy looking hair styles.  
MONDAY 7:00-9:00... 6 sessions 14.00

OPERATION KICK IT (Quit Smoking)  
Sponsored by the British Columbia Lung Association. Further information at beginning of ad. Enrollment limited to 15.  
THURSDAY 7:30-9:30... 8 weeks 5.00

### BUSINESS, FINANCE AND LAW

ACCOUNTING FOR SMALL BUSINESS (Mar)  
THURSDAY 7:00-10:00... 8 weeks 27.00

BUYING A USED CAR (BCAA)  
The do's and don'ts of buying a used car. Offered in co-operation with the British Columbia Automobile Association. Free Wednesday evening at John Oliver Secondary School, 530 East 41st Ave.  
WEDNESDAY, APRIL 11... 1 session FREE

DISPLAY TECHNIQUES - RETAIL (Hamilton)  
Of interest to anyone working in or interested in display techniques for merchandising presentation. Includes equipment, preparation, lighting, lettering and design.  
MONDAY 7:00-10:00... 6 sessions 22.00

SMALL BUSINESS-EFFECTIVE MARKETING (Mar)  
Maximize your revenue with a solid understanding of Marketing. Can you attract more customers? Does advertising work? How do you determine prices? Let's look at your business from a Marketing viewpoint.  
MONDAY 7:00-10:00... 6 sessions 20.00

SMALL BUSINESS - HOW TO START AND OPERATE (Mar)  
For people wishing to start or having started their own business. Text is "How to Start a Small Business" by Management Services Division of the Federal Business Development Bank.  
TUESDAY 7:00-10:00... 8 weeks 27.00

### COMMUNICATION, ASSERTIVENESS AND PSYCHOLOGY

ASSERTIVENESS TRAINING (Burns)  
Assertion involves standing up for personal rights and expressing thoughts, feelings and beliefs in direct, honest and appropriate ways which do not violate another person.  
THURSDAY 7:30-9:30... 8 weeks 18.00

ENGLISH IMPROVEMENT (Matthew)  
Learn how to improve your English skills; communicate correctly in speech and in writing.  
WEDNESDAY 7:30-9:30... 8 weeks 18.00

PUBLIC SPEAKING (Newton-Moss)  
Is effective speech a gift or can it be learned? This is a course designed to get people talking.  
WEDNESDAY 7:30-9:30... 8 weeks 18.00

WRITER'S WORKSHOP (Hamilton)  
A beginners class for prose and poetry will combine instruction with a workshop and written critiques. We will cover elements of fiction, non-fiction, journals and marketing.  
WEDNESDAY 7:30-9:30... 8 weeks 18.00

### COOKING

CAKE DECORATING (Wilson)  
THURSDAY 7:00-9:00... 8 weeks 25.00

CHINESE COOKING (Fong)  
Beginners  
MONDAY 7:30-9:30... 6 sessions 20.00  
TUESDAY or WEDNESDAY 7:30-9:30... 8 weeks 24.00

GOURMET COOKING (Junker)  
WEDNESDAY 7:00-9:30... 8 weeks 32.00

COOKING WITH A FOOD PROCESSOR (McNeil)  
Special emphasis on the many functions a processor can perform in order to make many time consuming recipes in no time.  
MONDAY 7:30-9:30... 6 sessions 22.00

FANCY BAKING AND PARTY CAKES (Lippitt)  
Strudel, puff paste, danish pastry, muffins, tarts, Black Forest cake, eclairs, and cake decorating.  
TUESDAY 7:30-9:30... 8 weeks 28.00

### DANCE

BELLYDANCING (Shore)  
MONDAY 7:30-9:30... 6 sessions 14.00

MODERN JAZZ DANCE IN FRENCH/ENGLISH (MacLary)  
Improve your French and Keep Fit at the same time. This bilingual class teaches movement, combinations and choreography in modern jazz style. Anyone can learn. Wear suitable clothing (leotards, shorts, sport suit etc.)  
THURSDAY 7:30-9:00... 8 weeks 12.00

TODAY'S DANCE - DISCO (Keller)  
Includes Latin Swivel, Hustle, International Jive - original Free Style, etc., some exercises.  
TUESDAY or WEDNESDAY 7:00-8:30... 8 weeks 15.00

### FITNESS

KEEP FIT CLASS FOR WOMEN (Hilton)  
Exercising rhythmically, complete workout for shaping, toning circulation and generally keeping fit.  
MONDAY 7:30-9:30... 6 sessions 14.00

Note: Pre-registration will take place at John Oliver. Classes held at Tecumseh Elementary School, 1850 East 41st Avenue (Corner Commercial & 41st Ave.)

SHIATSU (Smith)  
The acupuncture way to health. Pro-life exercises, breathing, fasting, reflexology, yin-yang diet, unusual lectures. Participants are asked to bring a cushion, blanket and towel. Ladies wear slacks.  
TUESDAY 7:30-9:30... 8 weeks 18.00

YOGA - HATHA I (Laird)  
THURSDAY 8:00-10:00... 8 weeks 18.00

### LANGUAGES

FRENCH CONVERSATION - LFI (Lunde)  
LFI - Le Français International is a proven, successful method of learning French using audio-visual materials and emphasizing the spoken language.  
Beginners - Level I  
For those with minimal or no French background.  
WEDNESDAY 7:30-9:30... 8 weeks 18.00

Intermediate - LFI - Level II  
For those who have completed a beginners French course.  
TUESDAY 7:30-9:30... 8 weeks 18.00

FRENCH FOR FUN AND TRAVEL (Montclair)  
A basic conversational course for those planning to visit France, Quebec, Tahiti, etc. Useful phrases and vocabulary to use in all situations at home or abroad.  
WEDNESDAY 7:30-9:30... 8 weeks 18.00

GERMAN CONVERSATION (Henne)  
MONDAY 7:00-9:30... 6 sessions 17.00

HEBREW - Elementary (Mass)  
Aleph - Elementary  
MONDAY 7:00-9:30... 6 sessions 17.00  
Gimmel - Intermediate (Kavaz-Goldenberg)  
TUESDAY 7:30-9:30... 8 weeks 18.00

JAPANESE CONVERSATION (Masutani)  
TUESDAY 7:30-9:30... 8 weeks 18.00

RUSSIAN (Bazkin)  
Beginners  
WEDNESDAY 7:30-9:30... 8 weeks 18.00  
Beg/Advanced  
THURSDAY 7:30-9:30... 8 weeks 18.00

SPANISH (Pacey)  
Beginners  
THURSDAY 7:30-9:30... 8 weeks 18.00  
Intermediate (Campomar)  
TUESDAY 7:30-9:30... 8 weeks 18.00

### MUSIC

GUITAR (Cox)  
Consists of reading music and the chording of popular and folk songs. Emphasis is on enjoying the instrument.  
TUESDAY 7:30-9:30... 8 weeks 18.00

### SECRETARIAL

SHORTHAND - TEELING (Stibbard)  
A revolutionary shorthand that's easier to learn than any other system. Covers basic theory and some speed development. In today's world of meetings, messages, and communication, everyone needs shorthand, the busy executive, secretary, student, policeman, reporter and teacher.  
Basic Theory  
TUESDAY 7:30-9:30... 8 weeks 22.00

Speed Building  
WEDNESDAY 7:00-9:00... 8 weeks 18.00

TYPING (Beginners) (Jack)  
THURSDAY 7:30-9:30... 8 weeks 18.00

TYPING & OFFICE PROCEDURES (McLennan)  
Persons interested in this course should have some typing skills. For those who have been out of the business world for some time or want to reinforce their typing and office skills (filing, reports, office duties, forms, telephone techniques etc.) includes building typing speed.  
MONDAY 7:30-9:30... 6 sessions 14.00

### SEWING

BLUE JEANS - SHOW AND TELL (Rines)  
"Show & Tell" lessons will emphasize conversion of a basic pattern into a pattern for jeans, step-by-step jean construction and denim techniques.  
THURSDAY 7:30-9:30... 4 weeks 10.00

PATTERN DRAFTING AND DRESS DESIGN (Thornber)  
2nd yr. & Refresher. Learn to draft basic patterns and assorted skirts from measurements. Problem figures include away back and front, round shoulders, protruding hip and shoulder blades.  
MONDAY 7:30-9:30... 6 sessions 15.00

PATTERN DRAFTING AND DRESS DESIGN - 1st Year (Heer)  
A basic will be drafted to your measurements. Learn to design blouses, dresses, sleeves and bodices.  
TUESDAY 7:30-9:30... 8 weeks 19.00

DRESSMAKING - ADVANCED AND TAILORING (Thornber)  
Adjust basic pattern to your measurements. Adjust tailored suit pattern or any pattern over your basic. All phases of dressmaking, tailoring and finishing.  
WEDNESDAY 7:15-9:45... 8 weeks 23.00

DRESSMAKING - INTERMEDIATE (Walter)  
TUESDAY 7:30-9:30... 8 weeks 19.00

SEWING - ELEMENTARY (Unger, Balfour)  
THURSDAY 7:15-9:45... 8 weeks 23.00  
WEDNESDAY 7:30-9:30... 8 weeks 19.00

### SHOPS

AUTO KNOWHOW AND GENERAL MAINTENANCE (Anderson, Cyback)  
MONDAY 7:00-9:30... 6 sessions 20.00  
WEDNESDAY 7:30-9:30... 8 weeks 21.00

AUTO KNOWHOW FOR WOMEN (Anderson)  
THURSDAY 7:30-9:30... 8 weeks 21.00

AUTO TUNE-UP (Anderson)  
This tune-up course is designed for novices dealing with ignition, carburation and adjustments that can be made at home.  
TUESDAY 7:30-9:30... 8 weeks 21.00

CONTRACTING YOUR OWN HOME (Birch)  
Designed to assist anyone wishing to contract their own home including planning sub-trade, co-ordination and your responsibilities.  
MONDAY 7:30-9:30... 6 sessions 14.00

FURNITURE REPAIR & REFINISHING (Sia)  
WEDNESDAY 7:30-9:30... 8 weeks 20.00

HOUSE WIRING FOR THE HOME HANDYMAN (Ball)  
Based on the electrical code, learn the theory and practice of house wiring, including rules, safety, diagrams, equipment, etc.  
THURSDAY 7:30-9:30... 8 weeks 20.00

HOME PLUMBING REPAIRS (Zerk)  
Chart erection, symbols, signs, and additions for the homeowner. Complete coverage from faucet repairs to main installations of fixtures and bath tiles.  
TUESDAY 7:30-9:30... 8 weeks 20.00

RE-UPHOLSTERY (Krishna)  
TUESDAY 7:30-9:30... 8 weeks 20.00  
THURSDAY 7:30-9:30... 8 weeks 20.00

WOODWORKING FOR WOMEN (Highley)  
MONDAY 7:30-9:30... 6 sessions 16.00

WOODWORKING & CABINET MAKING (Boer, Highley)  
TUESDAY or WEDNESDAY 7:30-9:30... 8 weeks 20.00

### SPECIAL COURSES

ASTROLOGY LEVEL I (Delain)  
Chart erection. Some of the tradition behind astrology. Basics of symbology, signs, planets and houses.  
TUESDAY 7:30-9:30... 8 weeks 18.00

LEVEL II  
We go more deeply into the motivation behind the 12 signs and their ruling planets and relate these to our individual horoscopes.  
WEDNESDAY 7:30-9:30... 8 weeks 18.00

AUTOMOBILE DRIVING (McKinley)  
A 25-hour program consisting of 17 hours theory "in class" and 8 hours simulator training. This program plus an extra 8 hours in-car (not included) driving will qualify the student for the \$50.00 I.C.B.C. rebate.  
WEDNESDAY 7:30-9:30... 8 weeks 45.00

HOME BARTENDING (McInnis)  
Wednesday 7:30-9:30... 8 weeks 18.00

PROFESSIONAL BARTENDING AND MIXOLOGY (O'Connell)  
For those planning on entering the Bartending Trade. Covers Bartending techniques (the mixing and serving of alcoholic beverages) and various types of bar equipment (bar shakers, spin mixers, bar blenders and electronic cash machine). Enrollment limited to 15.  
MONDAY to THURSDAY 6:00-10:00... 6 weeks 175.00

BRIDGE - BEGINNERS (Wood)  
WEDNESDAY 7:30-9:30... 8 weeks 18.00

C.O.R.E. (Foster, Mendonca)  
Offered in co-operation with the B.C. Fish and Wildlife Branch, Department of Recreation and Conservation. Although successful completion of this course qualifies applicants for their first hunting licence, it will also be of interest to hikers and other outdoor recreationists.  
WEDNESDAY or THURSDAY 7:00-10:00... 8 weeks 27.00

FIRST AID (St. John's)  
In co-operation with St. John's Ambulance Society.  
TUESDAY 7:30-9:30... 8 weeks 25.00

FLY FISHING (Osprey Flyfishers) (Morris)  
Flyfishing basics including tackle, flies etc, and how to use the same in lake and river fishing. In cooperation with The Osprey Flyfishers of B.C.  
MONDAY 7:30-9:30... 6 sessions 16.00

GARDENING AND LANDSCAPING (Vendrame)  
THURSDAY 7:30-9:30... 8 weeks 18.00

HORSE RACING - THOROUGHBRED (Caballero)  
Paper play the races in preparation for the 1979 season. Introduction to basic handicapping.  
THURSDAY 7:30-9:30... 8 weeks 18.00

INDOOR PLANTS (Stirling)  
Learn how you can keep your plants thriving. Course teaches plant requirements, growing techniques, pests and diseases and delves into unusual plants, useful miscellany and sources.  
TUESDAY 7:30-9:30... 8 weeks 18.00

INTERIOR DECORATION (Haas)  
Practical decorating for home or apartment. Includes colour and colour schemes, room planning, furniture, fabrics etc.  
TUESDAY 7:30-9:30... 8 weeks 18.00

PHOTOGRAPHY BEGINNERS (Carter)  
THURSDAY 7:30-9:30... 8 weeks 19.00  
INTERMEDIATE-BEGINNERS (Devor)  
Intermediate darkroom and camera technique in black and white photography. Pre-requisites - knowledge of basic developing, printing and camera use.  
TUESDAY 7:00-9:30... 8 weeks 24.00

INFORMATION: FROM MARCH 26

PHONE 736-7241  
9:00 A.M. to 5:00 P.M.



## KITSILANO SECONDARY SCHOOL

2550 W. 10th Ave.

Information: Phone 736-7241 (9:00 a.m.-5:00 p.m.)  
after April 2nd.

PRE-REGISTRATION ..... Week of April 2nd  
REGISTRATION ..... Week of April 9th  
START OF CLASSES ..... Week of April 9th

### ARTS AND HANDCRAFTS

**CALLIGRAPHY — ITALIC HANDWRITING** (Wakeling)  
Basic lettering styles including Gothic, Roman and Italics for use on diplomas, place cards, invitations, letter writing, posters, commercial notices and advertising.  
TUESDAY OR WEDNESDAY 7:30-9:30 ..... 8 weeks 19.00

**CHINESE PAINTING** (Syme)  
Open to beginners and advanced. Includes exercises to facilitate the handling of brush, ink and paper. Flower painting, rocks, mountains, etc.  
THURSDAY 7:30-9:30 ..... 8 weeks 18.00

**DRAWING AND PAINTING** (Pleat)  
Basic course in oil, acrylic or watercolour painting for the student who has had little or no previous training.  
THURSDAY 7:30-9:30 ..... 8 weeks 19.00

**DRAWING & WATERCOLOUR (Int)** (Hambrook)  
Explorations in a variety of media for the student with some drawing or painting experience. (Ink, charcoal, pencil, watercolour).  
TUESDAY 7:30-9:30 ..... 8 weeks 19.00

**FLOWER ARRANGING** (Nelson)  
Flower arranging for home. Plant care and gardening.  
MONDAY 7:00-9:30 ..... 6 sessions 20.00

**JEWELLERY MAKING AND DESIGN — Beg.** (Tulloch)  
Learn the traditional methods of jewellery making by hand using copper, and silver. Techniques used during the course include sawing, filing, forging, soldering, texturing, polishing and setting. (Tools are extra).  
MONDAY 7:00-9:30 ..... 6 sessions 20.00

**MACRAME** (Laybourn)  
Learn to make basic knots and how to apply to plant and wall hangings, purses, owls, etc.  
WEDNESDAY 7:30-9:30 ..... 8 weeks 18.00

**OIL PAINTING** (Ramsley)  
Various styles, approaches and media in both oil painting and drawing. Basic elements of design, colour, perspective. Most time is spent on practical application with individual attention.  
WEDNESDAY 7:30-9:30 ..... 8 weeks 19.00

**POTTERY** (Montague)  
Basic techniques in hand building, wheelwork, glazing, firing and decoration.  
BEGINNERS TUESDAY 6:30-9:30 ..... 8 weeks 34.00  
INTERMEDIATE THURSDAY 6:30-9:30 ..... 8 weeks 34.00

**POTERIE BILINGUE** (Claret)  
Use your French in a new situation by learning a skill at the same time. Basic pottery techniques of hand building and wheel work. Stress on individual creativity.  
WEDNESDAY 6:30-9:30 ..... 8 weeks 20.00

**QUILTING** (Perron)  
Course includes hand and machine quilting, applique, patchwork and trapunto. Bring scissors, thread and needles. Samples made as well as small projects.  
TUESDAY 7:30-9:30 ..... 8 weeks 19.00

**SILKSREEN** (Pleat)  
Instruction will be given in the use of various stencils such as paper, proform, use of touch and glue, and photo silkscreening will be briefly discussed. Technique and the potential of printmaking for the beginner.  
WEDNESDAY 6:00-9:00 ..... 8 weeks 32.00

**SMOCKING — ENGLISH TRADITIONAL** (Schwengers)  
Introduction to what is involved in smocking, preparation of sampler, basis of stitches and working on sampler. At least one item will be finished.  
TUESDAY 7:30-9:30 ..... 8 weeks 18.00

**STAINED GLASS** (Uzliac)  
Procedure for making a stained glass panel, window or lamp. The design, cartoon, layout and cutting of the glass assembly. All basic areas will be covered including fitting, soldering, puttying and cleaning.  
MONDAY 7:30-10:00 ..... 6 sessions 20.00

### BEAUTY, HAIR AND HEALTH CARE

**HOME, HAIR CARE AND STYLING — Part II** (Chow)  
An extension of the basics already learned, will include styling and styling cut.  
TUESDAY 7:30-9:30 ..... 8 weeks 18.00

**FASHION WARDROBE CO-ORDINATION** (Yorsh)  
Learn to create your own basic wardrobe through understanding of your personal self, skin and hair color, figure type, and life style.  
MONDAY 7:00-9:30 ..... 4 weeks 12.00

**OPERATION KICK IT (Quit Smoking)**  
Sponsored by the British Columbia Lung Association. Further information at beginning of ad. Enrollment limited to 15.  
WEDNESDAY 7:30-9:30 ..... 8 weeks 5.00

### BUSINESS, FINANCE & LAW

**FUNDAMENTAL ACCOUNTING** (Newton)  
TUESDAY 7:30-9:30 ..... 8 weeks 18.00

**COMPUTER PROGRAMMING II** (Loe)  
Should have a knowledge of the computer language — Basic. Programming techniques also discussed.  
TUESDAY 7:30-9:30 ..... 8 weeks 18.00

**SMALL BUSINESS — HOW TO START AND OPERATE** (Verna)  
For people wishing to start or having started their own business. Text is "How to Start a Small Business" by Management Services Division of the Federal Business Development Bank.  
WEDNESDAY 7:00-10:00 ..... 8 weeks 27.00

**COMMUNICATION, ASSERTIVENESS & PSYCHOLOGY**

**ASSERTIVENESS TRAINING** (Radio)  
Assertion involves standing up for personal rights and expressing thoughts, feelings and beliefs in direct, honest and appropriate ways which do not violate another person.  
TUESDAY 7:30-9:30 ..... 8 weeks 18.00

**ENGLISH IMPROVEMENT** (Matthew)  
Practice and review of basic English grammar, sentence structure, punctuation and vocabulary. Remedial oral work as required.  
TUESDAY 7:30-9:30 ..... 8 weeks 18.00

**WRITER'S WORKSHOP** (Light)  
A practical workshop for the beginning writer on the techniques of article and fiction writing, including publishing and marketing information.  
WEDNESDAY 7:00-9:30 ..... 8 weeks 22.00

### COOKING

**THE ART OF COOKING WITH EASE** (Chang)  
Learn to handle the fundamentals of cooking with ease and enter the world of gourmets and gourmets with style.  
THURSDAY 7:00-9:30 ..... 8 weeks 32.00

**CHINESE COOKING** (Jang)  
ADVANCED MONDAY 7:00-9:30 ..... 6 sessions 27.00  
BEGINNERS WEDNESDAY 7:30-9:30 ..... 8 weeks 24.00

**SPECIAL GOURMET** (Geser)  
An advanced course in French Cuisine. A practical course tackling complete dinner menus — appetizers, main courses and desserts.  
TUESDAY 6:30-9:30 ..... 8 weeks 51.00

**VEGETARIAN COOKING** (Vadgama)  
TUESDAY 7:30-9:30 ..... 8 weeks 26.00

### DANCE

**BALLROOM DANCING** (Poole)  
1st Year — Primary Beginners, Instruction and practice in the basics of the Foxtrot, Waltz, Rumba, Samba, and Cha Cha.  
TUESDAY 7:30-9:30 ..... 8 weeks 18.00  
NOTE: Class to be held at Tennyson School, 1936 West 10th Ave. Pre-registration will be at Kitsilano.

**BELLYDANCING** (Newgard, Lount)  
WEDNESDAY 6:00-7:00 or 7:00-8:00 ..... 8 weeks 9.00

**GREEK DANCING — Beginners** (Vasilopoulos)  
An introduction to the basic steps of Greek Folk Dancing. The term will progress to variations on these basics. NOTE: Class to be held at General Gordon, 2896 West 6th Ave. Pre-registration at Kitsilano.  
THURSDAY 7:30-9:30 ..... 8 weeks 18.00

**MODERN JAZZ DANCE** (Chambers)  
This course includes an introduction program to the art of jazz dance. Containing a series of exercises and body involvement — movement involved in jazz dance.  
TUESDAY 7:30-9:30 ..... 8 weeks 18.00

**TODAY'S DANCE — DISCO** (Hoe)  
Beginners course including touch dancing, single dancing, and free style. Includes such dances as Latin Hustle, Octopus, Bustop, New York Hustle, etc.  
MONDAY 6:30-8:00 or 8:00-9:30 ..... 6 sessions 11.00  
WEDNESDAY 8:00-9:30 ..... 8 weeks 15.00

### FITNESS

**KEEP FIT WITH MUSIC — DISCO AND OTHERS** (Yee)  
Creatively utilizing music with body conditioning approach motivates everyone to set their body into motion. Aerobic movements are varied and aimed to accommodate cardiovascular efficiency, muscular endurance, strength and flexibility.  
THURSDAY 7:00-8:00 ..... 8 weeks 10.00

**KEEP FIT CLASS FOR WOMEN** (Nielsen)  
Exercising rhythmically, complete workout for shaping, toning circulation and generally keeping fit. Classes at Gen. Gordon Elementary, 2896 West 6th Ave. Pre-Registration at Kitsilano.  
TUESDAY 7:30-9:30 ..... 8 weeks 18.00

**REFLEXOLOGY** (Shirley)  
The theory of foot reflexology will be presented and the technique will be taught so that participants will have sufficient knowledge to use reflexology for relaxation with family and friends.  
THURSDAY 7:30-9:30 ..... 8 weeks 18.00

**SHIATSU** (Dorst)  
The acupuncture way to health. Pro-life exercises, breathing, fasting, reflexology, yin-yang diet, unusual lectures. Participants are asked to bring a cushion, blanket and towel.  
MONDAY 7:00-9:30 ..... 6 sessions 17.00

**YOGA** (McLaren, Housen)  
TUESDAY OR THURSDAY 7:30-9:30 ..... 8 weeks 18.00

### LANGUAGES

**DUTCH — Intermediate** (Bousholte)  
THURSDAY 7:30-9:30 ..... 8 weeks 18.00

**FRENCH CONVERSATION - LFI**  
LFI - Le Français International is a proven, successful method of learning French using audio-visual materials and emphasizing the spoken tongue.  
BEGINNERS — LEVEL I For those with minimal or no French background.  
MONDAY 7:00-9:30 ..... 6 sessions 17.00

**BEGINNERS - LEVEL I**  
THURSDAY 9:00-11:00 A.M. ..... 8 weeks 18.00  
Above class to be held at Gen. Gordon Elementary, 2896 W. 6th Ave. Pre-registration at Kitsilano.

**INTERMEDIATE - LEVEL II** (Daudet)  
For those who have completed a beginners French course.  
WEDNESDAY 7:30-9:30 ..... 8 weeks 18.00

**ADVANCED/INTERMEDIATE - LEVEL III** (Jaine)  
For those who have completed an intermediate French course.  
WEDNESDAY 7:30-9:30 ..... 8 weeks 18.00

**FRENCH FOR FUN AND TRAVEL** (Montplaisir)  
A basic conversational course for those planning to visit France, Quebec, Tahiti, etc. Useful phrases and vocabulary to use in all situations at home or abroad.  
THURSDAY 7:30-9:30 ..... 8 weeks 18.00

**GERMAN CONVERSATION** (Trauner)  
INTERMEDIATE MONDAY 7:00-9:30 ..... 6 sessions 17.00  
BEGINNERS TUESDAY 7:00-9:30 ..... 8 weeks 22.00

**JAPANESE CONVERSATION** (Matsushita)  
BEGINNERS I AND II WEDNESDAY 7:30-9:30 ..... 8 weeks 18.00

**SPANISH — Beg.** (Diaz, Alwood)  
WEDNESDAY OR THURSDAY 7:30-9:30 ..... 8 weeks 18.00  
INTERMEDIATE TUESDAY 7:30-9:30 ..... 8 weeks 18.00

### MUSIC

**A LITTLE NIGHT MUSIC** (MacDermott)  
Community orchestra for pleasure and improvement, now in their eighth year. New and old favourites, marches, overtures, ballet music, show music, etc. Student provides own instrument and should have moderate reading and performance ability. Music and stand available.  
MONDAY 7:15-9:45 ..... 6 sessions 17.00

**GUITAR** (Armstrong)  
BEGINNERS WEDNESDAY 7:30-9:30 ..... 8 weeks 18.00  
INTERMEDIATE MONDAY 7:00-9:30 ..... 6 sessions 17.00

**PREPARATORY EXAMS FOR GRADE I THEORY OF MUSIC** (Nurcombe)  
This course will familiarize you with the format of the Royal Conservatory's Grade I Theory Exam. We will review problems in the prerequisite which leads to preparatory exams; one per week. Prerequisite — Preliminary Rudiments and Grade I Theory of Music.  
MONDAY 7:00-9:30 ..... 6 sessions 22.00

**POPULAR PIANO — GROUP INSTRUCTION** (Heuckendorf)  
Group instruction — easy chording system for personal and home entertainment. No base fee required. Pupils learn 132 chords in 20 hour period. Some musical knowledge required.  
WEDNESDAY 7:30-9:30 ..... 8 weeks 18.00

### RECORDER

(Kirschner)  
Introduction to the recorder and music theory. Designed for those interested in playing written music, improvising, and gaining a general knowledge of music basics, that could be then applied to other music instruments or interests.  
WEDNESDAY 7:30-9:30 ..... 8 weeks 18.00  
INTERMEDIATE Students should have a mastery of Hugh Orr Method Book I. The class will continue with Book II, theory principles and improvisation sessions.  
THURSDAY 7:30-9:30 ..... 8 weeks 18.00

### SECRETARIAL

**SHORTHAND — PITMAN REFRESHER** (Halliday)  
MONDAY 7:00-9:30 ..... 6 sessions 17.00

**SHORTHAND — TEELINE** (Nottle)  
A revolutionary shorthand that's easier to learn than any other system. Covers basic theory and some speed development. In today's world of meetings, messages, and communication, every needs Shorthand. The busy executive, secretary, student, policeman, reporter and teacher.  
TUESDAY OR THURSDAY 6:30-9:00 ..... 8 weeks 22.00

**TYPING** (Elliott, Griffiths)  
BEGINNERS TUESDAY OR WEDNESDAY 7:30-9:30 ..... 8 weeks 18.00  
BEGINNERS - LEVEL II MONDAY 7:00-9:30 ..... 6 sessions 17.00  
INTERMEDIATE THURSDAY 7:30-9:30 ..... 8 weeks 18.00

**TYPING AND OFFICE PRACTICE REFRESHER** (Wood)  
Persons interested in this course should have some typing skills. For those who have been out of the business world for some time or want to reinforce their typing and office skills (filing, reports, office duties, telephone techniques, etc.) Includes building typing speeds.  
TUESDAY 7:30-9:30 ..... 8 weeks 18.00

### SEWING

**COUTURE SEWING** (Laird)  
Learn couture techniques using a Vogue pattern. Make a suit, coat, 1 day or evening dress. Bring "Vogue Guide to Perfect Fit" first night.  
MONDAY 7:00-10:00 ..... 6 sessions 22.00  
WEDNESDAY 7:00-10:00 ..... 8 weeks 29.00

**DRESS DESIGN AND PATTERN MAKING PART I**  
Learning to draft from a basic pattern. Different necklines, sleeves, crossovers, gathers and collars will be covered. Every student will have a basic for their measurements.  
WEDNESDAY 7:30-9:30 ..... 8 weeks 19.00

**PART II**  
A development of skills learned in Part I.  
THURSDAY 7:30-9:30 ..... 8 weeks 19.00

**SEWING — ELEMENTARY** (Scribner)  
TUESDAY 7:30-9:30 ..... 8 weeks 19.00

### SHOPS

**AUTO KNOW HOW AND GENERAL MAINTENANCE** (Armstrong)  
WEDNESDAY 6:30-9:30 ..... 8 weeks 30.00

**AUTO KNOW HOW FOR WOMEN Part 2** (Armstrong)  
Practice what you learned in Part I.  
MONDAY 6:30-9:30 ..... 6 sessions 23.00

**AUTO TUNE-UP** (Ram)  
THURSDAY 7:30-9:30 ..... 8 weeks 21.00

**BICYCLE REPAIR & MAINTENANCE** (Whittaker)  
Deals mainly with 5 and 10 speed bikes. Covers adjustments, maintenance, lubrication and tips on buying a bike.  
TUESDAY 7:00-9:30 ..... 8 weeks 24.00

**HOUSEWIRING FOR THE HOME HANDYMAN** (Underhill)  
Based on the electrical code, learn the theory and practice of house wiring including rules, safety, diagrams, equipment, etc.  
MONDAY 7:00-9:30 ..... 6 sessions 19.00

**WOODWORKING AND CABINET MAKING** (Cumming, Bentley, Hill)  
MONDAY 6:30-9:30 ..... 6 sessions 22.00  
TUES., WED., OR THURS., 7:30-9:30 ..... 8 weeks 20.00

### SPECIAL COURSES

**ANCIENT GREECE FOR MODERN TRAVELLERS** (Biteasik)  
This course will begin with two introductory lectures on history and art on Golden Age of Athens. The last four classes will cover the environs of Athens, Delphi, Delos, Peloponnese, Islands Crete and Macedonia. Basic modern Greek and travel advice, slides, posters, and maps will form part of each class. A reading list will be provided.  
WEDNESDAY 7:00-9:30 ..... 6 sessions 14.00

**AUTOMOBILE DRIVING** (Broadway)  
A 25 hour program consisting of 17 hours theory "in class" and 8 hours simulator training. This program plus an extra 8 hours in-car driving (not included) will qualify the student for the \$50.00 I.C.B.C. rebate.  
MONDAY 7:00-10:00 ..... 6 sessions 45.00

**AVIATION GROUND SCHOOL**  
Course taught by professional pilots to meet M.O.T. Approved Standards. Includes sample exams, covering meteorology, navigation, airman'ship, theory of flight and air regulations. For complete details call 530-9555. (Kit costs \$55.00)  
TUESDAY 7:00-9:30 ..... 8 week 45.00

**BACKPACKING/ WILDERNESS SURVIVAL** (Underhill)  
Orientation, outdoor cooking, first aid, shelter and survival, clothing and equipment, backpack preparation, weather and natural hazards. Field trips and weekend trip may be arranged for interested participants.  
TUESDAY 7:30-9:30 ..... 8 weeks 18.00

**BRIDGE** (Feldman, Wood)  
BEGINNERS MONDAY 7:30-9:30 ..... 6 sessions 14.00  
BEGINNERS II (continued) TUESDAY 7:30-9:30 ..... 8 weeks 18.00  
INTERMEDIATE MONDAY 7:30-9:30 ..... 6 weeks 14.00  
THURSDAY 7:30-9:30 ..... 8 weeks 18.00

**CELESTIAL NAVIGATION** (Island Navigators)  
6-2 hour lectures on the mathematical principles involved, as well as the practical aspects of taking sights.  
WEDNESDAY 7:30-10:00 ..... 6 sessions 45.00

**CHESS** (Hogan)  
Instruction in the learning of the game of chess and the fundamentals of chess playing. A truly international game played around the world.  
MONDAY 7:00-9:30 ..... 6 sessions 17.00

**CIVILIZATION** (Barazzoli)  
This is a crash course in the cultural heritage of Western Civilization. Each lesson consists of an introductory lecture, one of Sir K. Clark's 13 50-minute films, a concluding lecture, and a discussion period.  
WEDNESDAY 7:30-9:30 ..... 8 weeks 18.00

Kitsilano - cont'd on p.13

Kitsilano - cont'd from p.12

**FIRST AID** (St. John's)  
In co-operation with St. John's Ambulance Society.  
WEDNESDAY 7:30-9:30 ..... 8 weeks 25.00

**FLY CASTING** (Hopes)  
Instruction for competent fly casting, discussions and slides of flies and their use. Fly rod building and equipment assembly.  
WEDNESDAY 7:30-10:00 ..... 8 weeks 22.00

**GENEALOGY — TRACING YOUR FAMILY TREE** (Robinson)  
LEVEL 1, 2, 3 for tracing your family tree. A simple approach to record keeping and an introduction to basic genealogical record sources.  
TUESDAY 7:30-9:30 ..... 6 weeks 14.00

**HANDWRITING ANALYSES** (Smillie)  
Discover your own potential and understand others better. A basic course in a science that is gaining recognition in North America.  
WEDNESDAY 7:30-9:30 ..... 8 weeks 18.00

## VANCOUVER TECHNICAL SECONDARY SCHOOL

2600 East Broadway

Information: Phone 736-7241 (9:00 A.M. - 5:00 P.M.)  
after April 2nd.

PRE-REGISTRATION ..... Week of April 2nd  
REGISTRATION ..... Week of April 9th  
START OF CLASSES ..... Week of April 9th

### ARTS AND HANDCRAFTS

**CALLIGRAPHY - ITALIC HANDWRITING** (Manson)  
Some uses for diplomas, place cards, name labels, invitations, letter writing, special certificates, citations, notices in commercial field and many other uses.  
TUESDAY 7:30-9:30 ..... 8 weeks 19.00

**EMBROIDERY, CREWEL, NEEDLEPOINT** (Griffiths)  
TUESDAY 7:30-9:30 ..... 8 weeks 19.00

**KNITTING** (Shand)  
From basics to Indian type patterns. Please bring 4.5mm needles and worsted yarn. Students will learn how to work all basic stitches, read and interpret patterns, and then proceed to learn to make a complete plain sweater in scaled-down form.  
MONDAY 7:30-9:30 ..... 6 sessions 14.00

**LANDSCAPE PAINTING** (Kowalek)  
WEDNESDAY 7:30-9:30 ..... 8 weeks 19.00

**PORTRAIT SKETCHING AND PAINTING** (Kowalek)  
MONDAY 7:30-9:30 ..... 6 sessions 15.00

**POTTERY** (Travers)  
Demonstration in basic pottery handwork pinch pots, slab work, some wheel work, glazing techniques, firings will be mentioned.  
TUESDAY 7:30-9:30 ..... 8 weeks 25.00

**STAINED GLASS** (Brandolini)  
A workshop course, covering leaded and copper foiling techniques as they apply to two and three dimensional stained glass projects.  
TUESDAY 7:30-9:30 ..... 8 weeks 21.00

### BEAUTY, HAIR & HEALTH CARE

**HOME HAIR CARE & STYLING** (Chow)  
Basic condition and care of your hair, with do-it-yourself cuts and styles. Includes instruction, problem solving, etc. Teaches how to achieve well cut and healthy looking hair styles.  
WEDNESDAY 7:30-9:30 ..... 8 weeks 18.00

### BUSINESS, FINANCE AND LAW

**INCORPORATING YOUR SMALL BUSINESS** (Montgomery)  
Workshop and lecture. Using a step-by-step approach so that all participants will be able to incorporate their own firms after participation. 2 sessions which will be held on April 9 and on April 23.  
MONDAY 7:30-9:30 ..... 2 sessions 5.00

**LABOUR RELATIONS AND RESEARCH** (Chong)  
The course is designed for shop stewards, supervisors and managers. Covers overall picture in labour relations and gives insight into grievance handling, collective bargaining and arbitration.  
THURSDAY 7:00-10:00 ..... 8 weeks 27.00

**SMALL BUSINESS — HOW TO START AND OPERATE** (Mar)  
For people wishing to start or having started their own business. Text is "How to Start a Small Business" by Management Services Division of the Federal Business Development Bank.  
WEDNESDAY 7:00-10:00 ..... 8 weeks 27.00

### COOKING

**CAKE DECORATING** (Knechtel)  
Basics of cake decorating, cakes for special occasions, decorating cakes for holidays, showers, birthdays, Easter, demonstration and participation, cutting cakes to form shapes, etc.  
WEDNESDAY 7:30-9:30 ..... 8 weeks 22.00

**CHINESE COOKING ADVANCED** (Jang)  
TUESDAY 7:30-9:30 ..... 8 weeks 28.00

**CHINESE COOKING BEGINNERS** (Jang)  
THURSDAY 7:30-9:30 ..... 8 weeks 24.00

**GOURMET COOKING** (Mark)  
The course will cover basic preparation of international dishes with an emphasis on use of fresh raw materials. Use of liquor and wine in cooking will be introduced. Meats, seafood, vegetables, eggs and desserts will all be covered.  
TUESDAY 7:30-9:30 ..... 8 weeks 28.00

**ITALIAN COOKING** (Stockdale)  
WEDNESDAY 7:30-9:30 ..... 8 weeks 28.00

**PASTRY** (Tope)  
Demonstration and participation in the making of different kinds of pastry, eclairs, cheese cake and other fancy desserts.  
TUESDAY 7:30-9:30 ..... 8 weeks 22.00

### DANCE AND FITNESS

**VARIETY DANCING** (Phillips)  
Old time and modern dances including second year revision and progressions. Some prior Ballroom instruction recommended.  
TUESDAY 7:30-9:30 ..... 8 weeks 18.00

**BELLYDANCING LEVEL 1** (Argyle)  
THURSDAY 7:00-8:30 ..... 8 weeks 14.00

**TODAY'S DANCE DISCO** (Price)  
Including touch dancing, single dancing, and free style. Includes such dances as Latin Hustle, Octopus, Bustop, New York Hustle, etc.  
THURSDAY 7:30-9:30 ..... 8 weeks 19.00

**KEEP FIT CLASS FOR WOMEN** (Nielsen)  
Exercising rhythmically, complete workout for shaping, toning circulation and generally keeping fit. Held at Laura Second School, 2550 Lakesheway (at corner Lakewood and Broadway)  
THURSDAY 7:30-9:30 ..... 8 weeks 18.00

**TENNIS** (Sami)  
Course covers forehand, backhand, serve and the more advanced strokes such as drop shot, etc. Also strategy and scoring, equipment and clothing discussed.  
MONDAY 7:00-8:00 ..... 6 sessions 10.00

### INTERIOR DECORATION

(Hann)  
Practical decorating for home or apartment. Includes colour and color schemes, room planning, furniture, fabrics, etc.  
THURSDAY 7:30-9:30 ..... 8 weeks 18.00



## KING GEORGE SECONDARY SCHOOL

1755 Barclay St., at Denman St.

Information: Phone 736-7241 (9:00 a.m.-5:00 p.m. after April 2nd)

PRE-REGISTRATION ..... Week of April 2nd  
REGISTRATION ..... Week of April 9th  
START OF CLASSES ..... Week of April 9th

### ARTS AND HANDCRAFTS

<b>CROCHETING</b> (Wasylik) Learn fundamentals of crochet stitches and techniques. Please bring yarn and medium hook. MONDAY 7:00-9:30 ..... 6 sessions	17.00
<b>DRAWING AND PAINTING</b> (Wedman) The course will deal with the structural and creative processes involved in the activity of drawing itself. Various mediums and formats will be examined with the intention of enabling students to broaden and gain a greater familiarity with their own abilities. THURSDAY 7:00-9:30 ..... 8 weeks	23.00
<b>EXPLORATORY FIGURE DRAWING</b> (Stanick) Looking with sensitivity. Seeing with understanding. A study of the body through gesture subtlety of line — boldness of form. WEDNESDAY 7:30-9:30 ..... 8 weeks	23.00
<b>MACRAME</b> (Laybourn) Learn to make basic knots and how to apply to plant and wall hangings, purses, owls, etc. TUESDAY 7:00-9:30 ..... 8 weeks	22.00
<b>OIL PAINTING BEGINNERS</b> (Wilding) Various styles, approaches and media in both oil painting and drawing. Basic elements of design, colour, perspective. Most time is spent on practical application with individual attention. TUESDAY 7:30-9:30 ..... 8 weeks	19.00
<b>POTTERY BEGINNERS</b> (Wallis) Basic techniques in hand building, wheel work, glazing, firing and decoration. MONDAY 7:00-10:00 ..... 6 sessions	27.00
<b>STAINED GLASS</b> (Uzelac) Procedure for making a stained glass panel, window or lamp. The design, cartoon, layout and cutting of the glass, and assembly. All basic areas will be covered, including fitting, soldering, puttying and cleaning. THURSDAY 7:30-10:00 ..... 8 weeks	25.00

### BEAUTY, HAIR & HEALTH CARE

<b>BEAUTY THERAPY</b> (Vadgama) Learn fundamentals of beauty care including skin care, make-up, facials and manicures. WEDNESDAY 6:00-8:00 ..... 8 weeks	18.00
<b>HAIRDRESSING AND HAIR CARE</b> (Hynes) Basic condition and care for your hair, with do-it-yourself cuts and styles. Includes instruction, problem solving, etc. Teaches how to achieve well-cut and healthy looking hair styles. WEDNESDAY 7:00-9:00 ..... 8 weeks	18.00
<b>BASIC NUTRITION</b> (Vadgama) Eating for health — nutrients, proteins, calories, vitamins and carbohydrates. Including planning a balanced meal, weight control, food facts and the fallacies. WEDNESDAY 8:00-10:00 ..... 7 weeks	16.00

### BUSINESS, FINANCE & LAW

<b>COMMERCE/COMPTABILE</b> (Devay) A business/accounting course for francophones or those fluent in French. TUESDAY 7:00-8:30 ..... 8 weeks	12.00
<b>BUSINESS IN FRENCH</b> (Devay) Broaden your personal and professional horizons for bilingual government and business positions. Learn fundamental business terminology, how to prepare and understand financial and legal statements, business correspondence, etc. Designed for people with backgrounds in business and preferably a knowledge of basic French. THURSDAY 7:00-8:30 ..... 8 weeks	12.00
<b>BOOKKEEPING</b> (Zioman) Beginners TUESDAY 7:00-9:30 ..... 8 weeks Level II WEDNESDAY 7:00-9:30 ..... 8 weeks	22.00
<b>COMPUTER SCIENCE BEGINNERS</b> (Hopkins) TUESDAY 7:00-10:00 ..... 6 weeks	20.00
<b>SMALL BUSINESS — HOW TO START AND OPERATE</b> (Virani) For people wishing to start or having started their own business. Text is "How to Start a Small Business" by Management Services Division of the Federal Business Development Bank. THURSDAY 7:00-10:00 ..... 8 weeks	27.00

### COMMUNICATION, ASSERTIVENESS & PSYCHOLOGY

<b>BEGINNING AGAIN</b> (Gordon) Informally examining the major concerns of a couple readjusting to single life — specifically socialization, economic, reorganization and acquiring a positive outlook. TUESDAY 7:30-9:30 ..... 6 weeks	14.00
<b>PSYCHOLOGY — PRACTICAL</b> (Waldkirch) To help you understand the psychology of daily situations. Your behavior and others. TUESDAY 7:30-9:30 ..... 8 weeks	18.00
<b>PSYCHIC SELF-AWARENESS</b> (Tunford-Helas) The exploration and explanation of psychic experience in our lives. THURSDAY 7:30-9:30 ..... 8 weeks	18.00
<b>WRITER'S WORKSHOP BEGINNERS</b> (Light) A practical workshop for the beginning writer on the techniques of article and fiction writing. Including publishing and marketing information. TUESDAY 6:00-8:00 ..... 8 weeks	18.00

### COOKING

<b>CHINESE COOKING BEGINNERS</b> (Wong) TUESDAY 7:30-9:30 ..... 8 weeks	24.00
<b>FRENCH COOKING</b> (Glipin) THURSDAY 7:00-10:00 ..... 6 weeks	26.00
<b>DINNER PARTY — SPECIAL OCCASIONS</b> (Page) Featuring each week a four-course dinner from around the world. Demonstration and practical experience. WEDNESDAY 7:00-9:30 ..... 8 weeks	26.00
<b>GREEK COOKING — BEGINNERS</b> (Vratulic) Prepare typical dishes such as koftedes, stuffed grape leaves, Greek souvlaki, lentil and bean soup, baciava, bugatza, etc. Easy and economical. MONDAY 6:00-8:30 ..... 6 sessions	23.00

### DANCE

<b>BELLYDANCING</b> (O'Neil) Beginners TUESDAY 8:00-10:00 ..... 8 weeks	18.00
Intermediate TUESDAY 6:00-8:00 ..... 8 weeks	18.00
<b>BELLYDANCING</b> (Chouinard) Beginners THURSDAY 6:30-8:00 ..... 8 weeks	14.00
Intermediate THURSDAY 8:00-9:30 ..... 8 weeks	14.00
<b>MODERN JAZZ DANCE</b> (Chambers) This course includes an introduction program to the art of jazz dance. Containing a series of exercises and body involvement — movement involved in a jazz dance. WEDNESDAY 7:30-9:30 ..... 8 weeks	18.00
<b>TODAY'S DANCE DISCO</b> (McQuillan) Including touch dancing, single dancing and free style. Includes such dances as Latin Hustle, Octopus, Busstop, New York Hustle, etc. Beginners TUESDAY 7:00-8:30 ..... 8 weeks	15.00
Intermediate TUESDAY 8:30-10:00 ..... 8 weeks	15.00

### FITNESS

<b>CO-ED GYM FIT</b> (Ornar) Men and women get the use of a double gym and all its facilities for two hours plus a half-hour class session per week. Each individual is helped to develop a formula for a healthy lifestyle. This includes fitness measurements and methods, values clarification to health and fitness and how to deal with weight control stress, heart disease and smoking. Activity time includes progressive fun exercising and recreational sports and activities. MONDAY & WEDNESDAY MON. 6:00-7:00 & WED. 6:00-7:30 ..... 14 sessions	20.00
<b>KEEP FIT CLASS FOR WOMEN</b> (Fergus) Exercising rhythmically, complete workout for shaping, toning circulation and generally keeping fit. TUESDAY 6:00-7:00 ..... 8 weeks	9.00
THURSDAY 6:00-7:00 ..... 8 weeks	9.00
<b>MEDITATION</b> (Piszczatowski) Please bring a blanket or a mat. WEDNESDAY 6:15-7:15 ..... 8 weeks	9.00
<b>SHIATSU</b> (Smith) The acupressure way to health. Pro-life exercises, breathing, fasting, reflexology, yin-yang diet, unusual lectures. Participants are asked to bring a cushion, blanket and towel. Ladies wear slacks. WEDNESDAY 7:30-9:30 ..... 8 weeks	18.00
<b>YOGA-HATHA</b> (Piszczatowski) Beginners Please bring mat or blanket. WEDNESDAY 7:30-9:30 ..... 8 weeks	18.00

### LANGUAGES

<b>CHINESE CONVERSATION — Cantonese</b> (Law) LEVEL 1 MONDAY 6:30-8:30 ..... 6 sessions	14.00
LEVEL II TUESDAY 6:30-8:30 ..... 8 weeks	18.00
<b>CANTONESE FOR MEDICAL PRACTITIONERS</b> (Law) THURSDAY 6:30-8:30 ..... 8 weeks	18.00
<b>READING CHINESE SCRIPT IN CANTONESE</b> (Law) WEDNESDAY 6:30-8:30 ..... 8 weeks	18.00
<b>FRENCH CONVERSATION — L.F.I.</b> L.F.I. — Le Français International is a proven, successful method of learning French using audio-visual materials and emphasizing the spoken language. Beginners — Level 1 — for those with minimal or no French background. MONDAY & THURSDAY 6:30-8:30 ..... 14 sessions	31.00
Intermediate TUESDAY 7:00-9:00 ..... 8 weeks	18.00
THURSDAY 9:00-11:00 a.m. .... 8 weeks	18.00
Intermediate — Level II — for those who have completed a beginner's French course. (Smith) MONDAY 7:30-9:30 ..... 6 sessions	17.00
<b>FRENCH FOR FUN AND TRAVEL</b> (Tilbrook) A basic conversational course for those planning to visit France, Quebec, Tahiti, etc. Useful phrases and vocabulary to use in all situations at home or abroad. Level II TUESDAY 8:00-10:00 ..... 8 weeks	18.00
Level III TUESDAY 6:00-8:00 ..... 8 weeks	18.00

<b>GERMAN CONVERSATION</b> (Walsh) Audio visual created for people marrying Germans or seriously thinking of visiting Germany. Emphasis on conversation, role playing, store visits, restaurant visits, homes, games, etc. Teacher is a German national. Records and books from B.B.C. Beginners TUESDAY & THURSDAY 6:45-8:15 ..... 8 weeks	27.00
Intermediate TUESDAY & THURSDAY 8:15-9:45 ..... 8 weeks	27.00
<b>GREEK CONVERSATION</b> (Tilbrook) Beginners MONDAY 6:00-8:00 ..... 6 sessions	14.00
Intermediate MONDAY 8:00-10:00 ..... 6 sessions	14.00

<b>ITALIAN CONVERSATION</b> (Vianelli) THURSDAY 7:00-9:30 ..... 8 weeks	22.00
<b>SPANISH</b> (Guri) Beginners WEDNESDAY 7:30-10:00 ..... 8 weeks	22.00
Beginners continued MONDAY 7:00-10:00 ..... 6 sessions	20.00
<b>SPANISH FOR FUN AND TRAVEL</b> (Ochotorena) Beginners TUESDAY 6:00-9:00 ..... 8 weeks	27.00
Intermediate THURSDAY 6:00-9:00 ..... 8 weeks	27.00

### MUSIC

<b>MUSIC THEORY</b> (Cox) An exciting visual method using blocks — learn sight singing, scale and chord construction, chording a melody, improvisation. Level I THURSDAY 7:30-9:30 ..... 8 weeks	18.00
Level II MONDAY 7:00-9:30 ..... 6 sessions	17.00
<b>GUITAR</b> (Cox) Consists of reading music and the chording of popular and folk songs. Emphasis is on enjoying the instrument. WEDNESDAY 7:30-9:30 ..... 8 weeks	18.00

### SECRETARIAL

<b>SHORTHAND — Speed Building</b> (Trueman) For students wishing improvement in any shorthand. MONDAY 6:30-9:00 ..... 6 sessions	17.00
<b>SHORTHAND — TEELINE</b> (Talbot) A revolutionary shorthand that's easier to learn than any other system. Covers basic theory and some speed development. In today's world of meetings, messages and communications, everyone needs Shorthand. The busy executive, secretary, student, policeman, reporter and teacher. Theory only MONDAY 6:30-9:00 ..... 6 sessions	17.00
Basic TUESDAY 6:30-9:00 ..... 8 weeks	22.00
Basic (Trueman) WEDNESDAY 6:30-9:00 ..... 8 weeks	22.00
Basic (Talbot) THURSDAY 6:30-9:00 ..... 8 weeks	22.00
<b>TYPING BEGINNERS</b> (Bartman) THURSDAY 7:30-9:30 ..... 8 weeks	18.00
<b>TYPING AND OFFICE PRACTICE REFRESHER</b> (MacDonald) Persons interested in this course should have some typing skills. For those who have been out of the business world for some time or want to reinforce their typing and office skills (filing, reports, office duties, forms, telephone techniques, power typing drills, etc.). Includes building typing speed. TUESDAY 7:30-9:30 ..... 8 weeks	18.00

### SEWING

<b>DRESS DESIGN AND PATTERN MAKING</b> (Anayas) PART ONE — Learning to draft from a basic pattern. Skirt, necklines, sleeves, crossovers, gathers and collars will be covered. Every student will have a basic for their measurements. TUESDAY 7:00-9:00 ..... 8 weeks	19.00
<b>DRESSMAKING Intermediate</b> (Milligan) MONDAY 7:00-10:00 ..... 6 sessions	21.00
<b>SEWING ELEMENTARY</b> (Milligan) WEDNESDAY 7:30-10:00 ..... 8 weeks	23.00
<b>SEWING FOR MEN — Beginners</b> (Milligan) Basic sewing skills for males who want to sew and maintain their wardrobe. THURSDAY 7:30-10:00 ..... 8 weeks	23.00
<b>LADIES TAILORING</b> (Milligan) TUESDAY 7:30-9:30 ..... 8 weeks	19.00

### SHOP

<b>FURNITURE REPAIR &amp; REFINISHING</b> (Sia) MONDAY 7:00-9:30 ..... 6 sessions	19.00
<b>WOODWORKING AND CABINET MAKING</b> (Prost) TUESDAY 7:00-9:30 ..... 8 weeks	24.00
WEDNESDAY 7:00-9:30 ..... 8 weeks	24.00
THURSDAY 7:00-9:30 ..... 8 weeks	24.00

### SPECIAL COURSES

<b>AUTOMOBILE DRIVING</b> (McKinley) A 25-hour program consisting of 17 hours' theory "in class" and 8 hours simulator training. This program plus an extra 8 hours in-car driving (not included) will qualify the student for the \$50.00 I.C.B.C. rebate. MONDAY 7:30-10:00 ..... 6 sessions	45.00
<b>HOME BARTENDING</b> (Stickie) MONDAY 7:30-9:30 ..... 5 sessions	13.00
<b>BRIDGE</b> (Simpson, Myerthal) Beginners MONDAY 7:00-9:30 ..... 6 sessions	17.00
Intermediate WEDNESDAY 7:00-9:30 ..... 8 weeks	22.00
<b>TAROT CARD READING BEGINNERS</b> (Phillips) Learn to read the cards — Meditation, expand your E.S.P. — use your psyche. WEDNESDAY 7:00-9:30 ..... 8 weeks	22.00
<b>DEFENSIVE DRIVING</b> (Heron) Offered in co-operation with the Vancouver Traffic & Safety Council. Classes start April 3rd, April 5th, April 18th and May 10th. Register the first night of class. TUES., WED. or THURS. nights ..... 4 weeks	15.00
<b>FIRST AID</b> (St. John's) In co-operation with St. John's Ambulance Society. TUESDAY 7:30-9:30 ..... 8 weeks	25.00
<b>CASINO GAMBLING</b> (Thomas) A comprehensive course in casinos and their games. How to obtain the greatest value at blackjack, roulette, craps, slots, keno, etc. Guidance from a well-qualified professional. THURSDAY 6:00-8:00 or 8:00-10:00 ..... 8 weeks	18.00
<b>HANDWRITING ANALYSIS</b> (Smith) Discover your own potential and understand others better. A basic course in a science that is gaining recognition in North America. MONDAY 6:00-8:00 ..... 6 sessions	14.00
<b>INTERIOR DECORATION</b> (Haar) Practical decorating for home or apartment. Includes colour and colour schemes, room planning, furniture, fabrics, etc. Includes 2 field trips. Level I MONDAY 6:00-8:00 ..... 8 weeks	18.00
Level II MONDAY 8:00-10:00 ..... 8 weeks	18.00
<b>PHOTOGRAPHY BEGINNERS</b> (Cheung) Take the mystery and guesswork out of photography. Know your equipment and how to use it for best results. MONDAY 7:00-9:30 ..... 6 sessions	18.00
<b>PHOTOGRAPHY INTERMEDIATE</b> (Cheung) TUESDAY 7:30-9:30 ..... 8 weeks	19.00
<b>REAL ESTATE</b> (Gorrie) Aspects of buying, selling and trading Real Properties; features construction, building materials and land; assessments, taxation, appraisals, mortgages. THURSDAY 7:30-9:30 ..... 8 weeks	18.00

## BRITANNIA COMMUNITY SCHOOL

1661 Napier Street  
Phone 253-4391 (after 6:00 p.m.)  
255-9371

PRE-REGISTRATION  
April 5 & 6 2:00 p.m. - 8:00 p.m.  
April 7 11:00 a.m. - 3:00 p.m.

April 8 12 noon - 4 p.m.  
Chinese Cultural Centre  
313 East Pender

REGISTRATION AND START OF CLASSES  
WEEK OF APRIL 9th

FREE BABYSITTING  
Mon.-Thurs., 7:00-10:00 p.m.

### ARTS AND HANDCRAFTS

<b>CHINESE PAINTING</b> (Szeto) Learn a basic technique of Chinese painting. This will include bamboo, birds, flowers and scenery, etc. Also there is an introduction to Chinese art history and well-known artists. TUESDAY 7:00-9:00 ..... 8 weeks	18.00
<b>STAINED GLASS</b> (Brandolini) A workshop course covering the leaded and copper foiled techniques in stained glass art. Two and three dimensional designs including panels, lamps and terrariums will be covered. MONDAY 7:30-9:30 ..... 6 sessions	17.00
<b>BUSINESS AND SECRETARIAL</b> <b>SHORTHAND - TEELINE</b> (Turpin) MONDAY 7:00-10:00 ..... 6 sessions	20.00
<b>TYPING - BEGINNERS</b> (Hicks) THURSDAY 7:30-9:30 ..... 8 weeks	18.00
<b>TYPING AND OFFICE PROCEDURES</b> (Douglas) A typing program designed to improve speed and accuracy along with practical production work, an office procedures program designed to introduce theoretical and practical problems dealt with in the daily office situation. Includes building typing speeds. WEDNESDAY 7:30-9:30 ..... 8 weeks	18.00

### COOKING

<b>CAKE AND PASTRY DECORATING</b> (Wilson) The course will instruct on making roses, leaves, string work for wedding cakes, puff pastry, sweet short dough, french pastry, cakes for every occasion. WEDNESDAY 7:00-9:00 ..... 8 weeks	23.00
<b>CHINESE COOKING</b> (Chan) MONDAY 7:00-10:00 ..... 6 sessions	28.00

### LANGUAGES

<b>CHINESE-CANTONESE BEGINNERS</b> (C.C.C.) MONDAY 7:30-9:30 ..... 6 sessions	14.00
<b>ADVANCED</b> (C.C.C.) THURSDAY 7:30-9:30 ..... 8 weeks	18.00
<b>CHINESE - MANDARIN BEGINNERS</b> (C.C.C.) TUESDAY 7:30-9:30 ..... 8 weeks	18.00
<b>ADVANCED</b> (C.C.C.) WEDNESDAY 7:30-9:30 ..... 8 weeks	18.00
<b>CROATIAN BEGINNERS</b> (Matck) WEDNESDAY 7:30-9:30 ..... 8 weeks	18.00
<b>ADVANCED</b> (Matck) THURSDAY 7:30-9:30 ..... 8 weeks	18.00
<b>FAMILY FRENCH</b> (Amata) Basic conversation leading to more difficult constructions of speech — useful conversation for the tourist in hotels, restaurants, stations, in meeting people, some notions of history and folklore. THURSDAY 7:00-9:00 ..... 8 weeks	15.00 per family

<b>ITALIAN CONVERSATION BEGINNERS</b> (I.C.C.) TUESDAY 7:30-9:30 ..... 8 weeks	18.00
<b>INTERMEDIATE</b> (I.C.C.) MONDAY 7:30-9:30 ..... 6 sessions	14.00
<b>ADVANCED</b> (I.C.C.) WEDNESDAY 7:30-9:30 ..... 8 weeks	18.00
<b>SPANISH - Beginners</b> (Loerich) WEDNESDAY 7:30-9:30 ..... 8 weeks	18.00
<b>INTERMEDIATE</b> (Loerich) WEDNESDAY 7:30-9:30 ..... 8 weeks	18.00

### SHOPS

<b>AUTO KNOWHOW AND GENERAL MAINTENANCE</b> (Anderson) WEDNESDAY 7:30-9:30 ..... 8 weeks	21.00
<b>MECHANICAL AND ELECTRICAL REPAIRS</b> (Berg) Teaches how to take care of and repair refrigerators, hot water heaters and how to get more efficiency out of your furnace. Includes fixing small appliances such as toasters, blenders, coffee percolators, etc. Bring a small appliance problem to class. THURSDAY 7:30-9:30 ..... 8 weeks	19.00
<b>WOODWORK AND CABINET MAKING</b> (Heron) TUESDAY 7:00-9:00 ..... 8 weeks	20.00

### SPECIAL COURSES

<b>AMATEUR RADIO COMMUNICATIONS (ADV.)</b> (Denner) This course prepares the student to complete D.C.C. requirements for an amateur radio licence, including Morse code, regulations and electrical theory. MONDAY & THURSDAY 7:30-9:30 ..... 14 sessions	31.00
<b>ASTROLOGY II</b> (Delain) Studying in depth the symbols of astrology related to the signs, planets and houses of the individual horoscope. THURSDAY 7:30-9:30 ..... 8 weeks	18.00
<b>AUTOMOBILE DRIVING</b> (Gregory) 25-hour program consisting of 17 hours theory "in class" and 8 hours simulator training. This program plus in-text 8 hours in-car driving (not included) will qualify the student for the \$50.00 I.C.B.C. rebate. TUESDAY 7:30-9:30 ..... 8 weeks	45.00
<b>DOG OBEDIENCE - ADVANCED</b> (Whitton) For owners who have successfully completed a beginners course and those preparing for the dog obedience trials. Mock trial last night of course. To be taught - off leash work, obedience trial rules, dumbbell work, and stick jumping. MONDAY 8:00-9:00 ..... 6 sessions	14.00
<b>FIRST AID</b> (St. John's) Standard first aid basic knowledge for the home or job. Certificate issued upon successful completion of course. THURSDAY 7:30-9:30 ..... 8 weeks	25.00

<b>GOLF</b> (Vance) Instruction for beginners, includes grip, stance and swing. Please bring 1 wood, 1 mid iron, 1 putter. Class will be held at Britannia Community Services Centre, 1661 Napier Street, Gym C. TUESDAY 7:00-9:00 ..... 8 weeks	18.00
<b>PHOTOGRAPHY - BEGINNERS</b> (Bennett) Course includes: settings on cameras, simple compositions. Darkroom may be included. WEDNESDAY 7:00-9:30 ..... 8 weeks	23.00
<b>POOL MAINTENANCE</b> (Henderson) Includes filtration, chlorination, safety and sanitation. WEDNESDAY 7:30-9:30 ..... 4 weeks	12.00
<b>RE-UPHOLSTERY</b> (Dryden) THURSDAY 7:00-10:00 ..... 8 weeks	27.00
<b>SIGN LANGUAGE</b> (Dryden) In this course you will be taught basic sign language techniques, vocabulary, manual alphabet, fingerspelling and sign language games. We will also do some simple mime and facial expressions. TUESDAY 7:30-9:30 ..... 8 weeks	18.00
<b>WAITER/WAITRESS TRAINING</b> (Ali) This course is designed to train those who are working in small restaurants and cafeterias and who want to improve their positions and be trained for French and First Class services. The course will cover sanitation hygiene, safety, wine services and cocktails. WEDNESDAY 7:00-10:00 ..... 8 weeks	27.00

### CHILDREN'S PROGRAM

<b>CHINESE DANCE (starts April 22)</b> (Dah) SUNDAY 2:00-3:30 ..... 8 weeks	14.00
<b>CONTEMPORARY BALLET (starts Apr. 21)</b> (Dah) 4-6 years SATURDAY 10:00-11:00 ..... 8 weeks	9.00
6-9 years SATURDAY 11:00-12:00 ..... 8 weeks	9.00
<b>CHINESE CANTONESE (starts April 21)</b> (Chan) TUESDAY & THURSDAY 3:30-5:00 ..... 8 weeks	27.00
SATURDAY 10:00-12:00 ..... 8 weeks	18.00
<b>GUITAR (starts April 21)</b> (Clarke) Guitars available at school for class time only. Beginners SATURDAY 11:00-12:00 ..... 8 weeks	9.00
Intermediate SATURDAY 12:00-1:00 ..... 8 weeks	9.00
<b>AFRO DANCE</b> (Nelson) Class consists of afro dance, black disco, African and jazz techniques. Its aims are to achieve body tone, relaxation, syncopation, rhythm, flexibility and balance. This course is within the capacity of almost everybody. BEGINNERS THURSDAY 7:00-8:30 ..... 8 weeks	14.00

## MISCELLANEOUS CENTRES

Community Centres require a membership charge in addition to the course fee. Registration and start of classes during the week of April 9th.

### KERRISDALE COMMUNITY CENTRE

<b>DRESS DESIGN AND PATTERN DRAFTING</b> (Thornber) 1st Year Learn to design blouses, dresses, sleeves and bodices — draft to your measurements. WEDNESDAY 1:00-3:00 ..... 8 weeks	19.00
<b>DRESSMAKING, ADVANCED AND TAILORING</b> (Thornber) Adjust basic pattern to your measurements. Adjust tailored suit pattern on any pattern over your basic. All phases of dressmaking, tailoring and finishing. WEDNESDAY 9:30-12:00 ..... 8 weeks	23.00

### KILLARNEY COMMUNITY CENTRE

<b>CHINESE COOKING — Beginners</b> (Ma) MONDAY 9:30-11:30 ..... 8 weeks	24.00
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### MARPOLE COMMUNITY CENTRE

<b>BALLROOM DANCING</b> (Poole) 1st Year Primary Beginners Instruction in the foxtrot, rumba, cha-cha, waltz, tango, samba. WEDNESDAY 7:30-9:30 ..... 8 weeks	18.00
<b>BRIDGE IntJAdv. Contract</b> (Morrison) MONDAY 10:00-12:30 ..... 6 sessions	17.00
Duplicate MONDAY 1:00-3:30 ..... 6 sessions	17.00
<b>DRESSMAKING — ELEMENTARY &amp; ADVANCED</b> (Thornber) MONDAY 1:00-3:00 ..... 6 sessions	15.00

### SUNSET RECREATION CENTRE

404 East 51st Avenue

<b>CO-ED FITNESS WITH MUSIC</b> Creatively utilizing music with body conditioning approach motivates everyone to set their body into motion. Exercise movements are varied and aimed to accommodate cardiovascular efficiency, muscular, strength and flexibility. MONDAY 6:30-7:30 .....	(Yee)    6 sessions	8.00
<b>DISCO DANCE</b> Learn Saturday Night Fever style — the Octopus, Latin Hustle, New York Hustle, Disco Tango, Boogie Shoes and more. TUESDAY 7:00-9:00 .....	(Price)   8 weeks	19.00
<b>BALLROOM DANCING</b> 1st Year Primary Beginners Instruction in the foxtrot, rumba, cha-cha, waltz, tango, samba. WEDNESDAY 8:00-10:00 .....	(Murray)   8 weeks	18.00
<b>YOGA — IYENGOR</b> THURSDAY 9:30-11:30 .....	(Gregory)  6 sessions	14.00
<b>POTTERY</b> Basic handbuilding and wheelwork, glazing, firing and decoration. WEDNESDAY 7:00-9:00 .....	(Argyle)  8 weeks	25.00



# Burnaby

## BURNABY SCHOOL BOARD

299-4361

Community  
Education  
Department

# SPRING '79

## TECHNICAL VOCATIONAL COURSES

### Autobody Repairs

Theory and demonstration in autobody repairs including instruction in the use of acetylene welding, body repairs, body refinishing, lead filling, use of plastics. Class limit: 15.

North Tues., 7-9:30 p.m. 10 sessions \$45

### Blueprint Reading

Central Mon. & Wed., 7-9:30 p.m. 20 sessions \$44

### Electrical Code

Covers the theory required at the basic (C Ticket) level including residential demand factors, service load calculations, etc. NOTE: This course is not for persons interested in re-wiring their houses. See 'Electrical Wiring' in courses of General Education.

Central Mon., 7-10 p.m. 10 sessions \$35

### Electronics I

This course is divided equally between theory and practice. Lab assignments will provide students with an opportunity to acquire basic skills and to use a variety of measuring instruments.

Central Tues., 7-10 p.m. 10 sessions \$34

### Jewelry Making

Instruction in the basic skills and technology of jewelry construction and design. Sawing, soldering, filing, ring construction in silver or gold. Cost of materials and tools is not included in the fee and will run in \$20-\$70 range.

South Mon., 7-10 p.m. 10 sessions \$34 (Beginners)

South Wed., 7-10 p.m. 10 sessions \$34 (Advanced)

### Machine Shop Fundamentals

This is a course designed to introduce students to the basic skills in general lathe operation, shaper operation, drilling, and use of the milling machine.

Central Mon. & Wed., 7-10 p.m. 16 sessions \$44

## PRE-SCHOOL SUPERVISOR TRAINING

This program is designed for those who wish to qualify as Day Care, Nursery School, or Kindergarten Supervisors in pre-school centres (except those under the Public School System). The successful completion of EIGHT courses is required for licensing by the Community Care Facilities Licensing Division.

### Parent/Teacher Relationships

Central Tues., April 10 7-9:45 p.m. 10 sessions \$28

### Demonstration Practicum — 3 weeks

Requires full daytime attendance. Please telephone 299-4361 and advise early of your intention to register.

Central June 4-22 9 a.m.-4:30 p.m. \$85

### Working with the Child with Special Needs

An advanced program for pre-school supervisors. Please telephone 299-4361 and advise of your intention to register.

Central Tues., April 10 7:30-9:30 p.m. 6 sessions \$16

### Motorcycle Mechanics (Basic)

Tuning, trouble-shooting & general maintenance. Emphasis on Japanese machines.

Central Wed., 7:30-10 p.m. 10 sessions \$29

### Visual Communications (Graphic Arts)

Visual Communications is a series of related experiences in visual perception, expression, and reproduction of ideas. Reproduction methods will include basic and intermediate level work in offset lithography (line camera and press operation), photo-silkscreening of cloth and posters, and black-and-white photographic techniques.

South Mon., 7-10 p.m. 10 sessions \$47

### Welding

North April 18 Mon. & Wed. 7-10 p.m. 12 sessions \$65

### Woodwork & Cabinet Making

Bring the necessary materials for your project the first evening.

Central Wed., 7-10 p.m. 10 sessions \$34

# EDUCATION UPGRADING

## Grade Eight Equivalency

This program is designed for those with limited education who did not finish elementary school or who have been away from school for some time. This program upgrades students to the grade eight level in English (reading, writing, spelling, language) and Mathematics.

Central Mon. & Wed. 7:30-9:30 p.m. 17 sessions

## Grade Ten Equivalency

This program upgrades students to the grade ten level in English, Mathematics, and Science. Adult students may complete the requirements of this program by attending EVENING classes twice a week (Monday and Wednesday).

Central Science 10, Mon. & Wed., April 2 — June 20  
English 10 Mon. & Wed. Sept. 17 — Jan. 2  
Mathematics 10 (Basic), Mon. & Wed., starting January 1980.

## Basic Skills — Literacy

This course is designed for those people with a good command of spoken English who cannot read or write English at all.

Kitchener Mon., Wed., Fri., 1-3 p.m. 20 sessions \$15

Heights Tues. & Thurs. 7:30-9:30 p.m. 20 sessions \$15

## Writing & Language Skills

These courses are designed for those people who can speak English but who need to improve and develop their writing and language skills.

South Mon. 7-9:30 p.m. 10 sessions \$26

Heights Tues. 7-9:30 p.m. 10 sessions \$26

## Reading Skills

This course is designed to help you improve your reading efficiency, rate of reading, retention and comprehension. Classes will consist of instruction and practice with various techniques associated with efficient reading.

Central Wed. 7-9:30 p.m. 10 sessions \$26

## Communication Skills

This course is designed to help people to improve their oral communication skills. Classes will help to develop self-confidence and abilities in dealing with people, groups, meetings, etc.

South Mon. 7-9 p.m. 10 sessions \$22

Heights Tues. 7-9 p.m. 10 sessions \$22

## Basic Mathematics Skills

This course is designed to help people to improve their basic arithmetic. Classes will cover adding, subtracting, multiplying, dividing, decimals, fractions, percentage, interest, etc.

Central Tues., 7:30-9:30 p.m. 10 sessions \$22

# Burnaby

## BUSINESS MANAGEMENT

### Certificate & Diploma Programs

ALL BUSINESS MANAGEMENT/BUSINESS EDUCATION courses are designed for students currently working (or with work histories) in business or industry. Students are introduced to basic theoretical concerns but the prime emphasis is on the practical application of theory and work experience to business procedures. All instructors have relevant and current business experience.

## BUSINESS MANAGEMENT

Students may choose from three options in the Business Management and Administration Certificate Program. Requirements are outlined below. Courses may be taken in the sequence most appropriate for the individual student. Transfer credit may be given for up to 3 approved courses taken at other institutions.

### General Studies Option

Business Management & Administration  
Effective Supervision  
and five other Management  
and Supervision or Accounting  
courses

### Supervision Option

Business Management &  
Administration  
Effective Supervision  
Effective Communications  
Human Relations OR  
Personnel Management

### Management Option

Requires completion of  
the Supervision  
Option plus:

Accounting I  
Business Law  
Marketing OR  
Human Relations OR  
Personnel Management

### Small Business Management

How To Start and Operate a Small Business  
Business Law OR  
Business Management  
Bookkeeping for Small Business OR  
Accounting I

Plus any two other courses selected from Management & Supervision or Small Business Programs.

## COMMERCIAL SCIENCES

Students may earn a certificate in three (3) subject areas in the Commercial Sciences on a part-time continuing education basis. Certification in each area requires the completion of at least seven (7) courses. Students may receive transfer credit or challenge up to a maximum of three courses in any one program. Before receiving a certificate, every student will be required to satisfactorily complete examinations in designated subject areas.

### Clerical Studies Program

This program centers around those essential skills which a clerical secretary is expected to use in a modern office. This program prepares a student to assume a variety of clerk-typist roles in a large company or to operate a small office. Students should note that this program does not require the student to master shorthand (see stenographic section).

#### Year I

Typing I  
Typing II  
Small Office Management (Girl Friday)  
Business Math & Machine Applications I

### Stenographic Secretary Program

This program emphasizes shorthand and typing skills, and those applications needed for a stenographer in a senior capacity. Some previous business experience is recommended but not mandatory.

#### Year I

Shorthand I  
Typing I  
Typing II  
Business English/Communications

### Bookkeeping/Accounting Program

This program is designed for the student who wishes more than just a casual knowledge of accounting procedures. It encompasses all phases of bookkeeping and intermediate accounting and related operations in order to assist students in seeking more senior positions or to establish an accounting system for their own business.

#### Year I

Bookkeeping I & II  
Accounting I  
Data Processing (Computers I & II)  
Business Math & Machine Applications I

#### Year II

Accounting II  
Income Tax, Business & Personal  
One of: Business Law  
Income Tax Training  
General Business

## MANAGEMENT & SUPERVISION COURSES

### Business Law

An introduction to law for the businessman. The concepts of proprietorship, partnerships, private limited companies, principles of negligence, responsibility of owners and tenants, contracts, chattel mortgages, sales agreement, mechanics lien actions, bankruptcy, insurance, tort, liability, labour law and agency.

Central Tues., 7:30-9:30 p.m. 10 sessions \$27

### Business Management & Administration

An introductory course in business management. Topics include the function of management and corporate organizational structure, basic accounting cost control and finance production organization; quality control methods study, production control; the personnel function, motivation and personnel appraisal; marketing, promotion, market research and advertising.

Central Wed., 7-10 p.m. 12 sessions \$41

### Effective Communications (Management Psychology)

Directed to those who are supervisors or wish to become supervisors. Communication is studied in the work situation with emphasis on communication between supervisors and employees and between supervisors and top management.

Theory and case studies of practical situations to identify and solve communication problems. Understanding communication problems will help to make communication more effective.

Central Mon., 7-10 p.m. 10 sessions \$35

For course descriptions, consult the program listings. All students enrolling in the certificate program must apply for admission by writing or telephoning the Community Education Department. For additional information telephone 299-4361 for a brochure.

### Bookkeeping II (Intermediates)

South Mon. & Wed. 7-9:30 p.m. 15 sessions \$35  
Central Wed., 7-9:30 p.m. 15 sessions \$35

### Accounting I (Introduction)

A basic analysis of accounting principles and procedures including accounting theory, adjustments, statement analysis, and financial accounting. Topics include: journal systems, accounts receivable allowance, depreciation methods, asset control, etc. Bookkeeping I & II (or practical bookkeeping experience) recommended.

Central Mon. & Thurs., 7-9:30 p.m. 20 sessions \$49

### 1-Write Accounting Systems

The contemporary way to keep traditional bookkeeping records. The 1-write system is the simultaneous journalizing and posting of financial transactions. Topics include: accounts payable, accounts receivable, payroll, special accounting systems and variations. Includes the use of pegboards and forms. Limit: 25.

Central Mon., 7:30-9:30 p.m. 4 sessions \$23

### Payroll

Course covers all aspects of payroll accounting. Includes payroll register, Income Tax, CCP, and UIC deductions and correct payroll entries.

Central Thurs., 7:30-9:30 p.m. 4 sessions \$14

### Income Tax — Business & Personal

Preparation of returns for corporations, self-employed and employed persons. Tax planning and other areas of taxation.

Central Mon., 7-10 p.m. 6 sessions \$26

### Income Tax Training Program

The course covers all phases of income tax preparation for individuals. From the simple wage earner return to more complex returns involving: investment income, rental income for unincorporated businesses such as proprietorships, partnerships, farmers and fishermen, capital gains and losses. Final return of deceased persons, rules governing immigrants and emigrants. Students successfully completing the course should be qualified to seek employment in the field of income tax preparation.

South Mon. & Thurs. 7-10 p.m. 24 sessions \$65

### Introduction to Computers and Data Processing I

The development and application of computers to business systems. The basics of computer operations, input and output devices and the meaning of programming. Practical demonstration and work with computers on a Saturday field trip.

South Mon., 7-9:30 p.m. 10 sessions \$31

Heights Tues., 7-9:30 p.m. 10 sessions \$31

## Small Business Courses

### How to Start and Operate a Small Business

Forms of business organization, bookkeeping, financial statements, location of business and market analysis, the need for credit, purchasing existing businesses, and the legal aspects of incorporation.

Heights Mon., 7:30-9:30 p.m. 10 sessions \$27

South Thurs., 7:30-9:30 p.m. 10 sessions \$27

### Bookkeeping for Small Business

Designed for the small businessman who wishes to keep and understand his financial records. It is a practical course showing how to record transactions in books of original entry, reconcile the bank, and post the general ledger; recording and balancing a subsidiary ledger, such as the accounts receivable and the preparation of a payroll with the deductions for Income Tax, Canada Pension and Unemployment Insurance. This course would also be beneficial to treasurers of organizations and people starting their own business.

Central Wed., 7:30-9:30 p.m. 10 sessions \$34

### Financial Management

This course is intended for people who own or plan to start a small business and want to learn to analyze financial statements. Particular emphasis is placed on cash budgets, the source and application of funds and pro-forma statements or profit forecasts. Practical examples are used for illustrations.

Central Thurs., 7:30-9:30 p.m. 8 sessions \$22

### Sales & Profit Forecasting

This course is intended for people who own or plan to start a small business and want to learn sales forecasting. Practical examples from small businesses are used for demonstration and exercises. Topics include seasonal variations and how to improve your profit by forecasting.

Central Tues., 7:30-9:30 p.m. 8 sessions \$22

## OFFICE SKILLS COURSES

### Administrative Assistant

Designed to prepare secretarial staff to handle more complex administrative functions and to become effective office administrators. Topics include analysis and design of office systems, planning conferences and agendas, itineraries and travel arrangements, selecting and evaluating employees, organization and control of office staff, answering and organizing correspondence, elements of decision making. A practical and project oriented program.

Central Tues. & Thurs. 7-9:30 p.m. 15 sessions \$35

### Business Math & Machine Applications I

An introductory examination of Business Math including topics such as percent analysis, mark ups and downs, taxes, depreciation, etc. Extensive use of electronic calculators augments this course.

Central Wed., 7-10 p.m. 10 sessions \$28

### Business Math & Machine Applications II

Central Wed., 7-10 p.m. 10 sessions \$28

## ADVANCE REGISTRATION

NAME .....  
ADDRESS ..... POSTAL CODE .....  
PHONE (Home) ..... (Business) .....  
COURSE ..... DAY .....  
COURSE LOCATION ..... FEE \$ .....

No registrations will be accepted unless accompanied by fee. All cheques and money orders should be made payable to: BURNABY SCHOOL BOARD.

MAIL TO: COMMUNITY EDUCATION DEPARTMENT  
BURNABY SCHOOL BOARD  
5325 KINCAID STREET,  
BURNABY, B.C.  
V5G 1W2



# Burnaby

## Office Procedures

Senior level course providing extensive practice in most facets of a modern office. Several optional modules are available including: stenography, financial typing, legal typing, etc. Minimum typing speed required for entry is 40 wpm.  
**Central** Tues. & Thurs., 7-9:30 p.m. 15 sessions \$35

## The Executive Secretary — An Introduction

This course is designed for junior secretaries and clerk typists who seek advancement to a more responsible position. Topics include: supervision of staff, itineraries, filing and office systems, and composing and handling routine correspondence.  
**Central** Tues. & Thurs., 7-9:30 p.m. 15 sessions \$35

## Small Office Management (Girl Friday)

For women who have been away from the business world and require upgrading or for those seeking a better job. This course would also be excellent for a woman starting a business from the home or for girls who have had no experience but wish to get into the labour force. Topics will include receptionist duties, filing systems, bookkeeping systems, duplicating systems, business machines, business communications and management techniques (personnel and office organization).  
**South** Tues. 7:30-9:30 p.m. 10 sessions \$20  
**Heights** Wed., 7:30-9:30 p.m. 10 sessions \$20

## Typing I (Beginners)

**South** Mon. & Wed., 7:30-9:30 p.m. 20 sessions \$37  
**Heights** Tues. & Thurs., 7:30-9:30 p.m. 20 sessions \$37  
**Central** Tues. & Thurs., 7:30-9:30 p.m. 20 sessions \$37

## Typing II (Intermediate)

**South** Tues. & Thurs., 7:30-9:30 p.m. 20 sessions \$37  
**Heights** Mon. & Wed., 7:30-9:30 p.m. 20 sessions \$37

## Typing — Refresher, Dictaphone and Speedbuilding

To refresh typing speed and accuracy, centering, tabulation and letter forms. Students will also have the opportunity to use the dictaphone. Students should have a speed of 25 wpm to take this program.  
**South** Mon. & Wed., 7:30-9:30 p.m. 15 sessions \$29  
**Alpha** Tues. & Thurs., 7:30-9:30 p.m. 15 sessions \$29

## Shorthand I (Beginners)

**Central** Mon. & Wed., 7-9:30 p.m. 20 sessions \$49

## Shorthand II

**Central** Mon. & Wed., 7-9:30 p.m. 16 sessions \$44

## Teeline Shorthand

An orthographic shorthand system based on spelling — a combination of alphabetic and pitman systems. Practical and quick to learn.  
**South** Tues., 7:30-9:30 p.m. 10 sessions \$22

## Legal Stenography

**Central** Tues., 7:30-9:30 p.m. 10 sessions \$22  
**South** Tues., 7:30-9:30 p.m. 10 sessions \$22

# GENERAL EDUCATION

## Antiques & Collectibles

Tips on locating, dating and authenticating antiques — oil lamps, bottles, china, kitchen utensils, etc. Some hints on refinishing techniques. A general course to help prepare the student to be a discriminating buyer of antiques.  
**South** Wed., 7:30-9:30 p.m. 5 sessions \$15

## Art — Drawing & Painting

**Heights** Tues., 7:30-9:30 p.m. 10 sessions \$22

## Art — Drawing & Sketching

**South** Mon., 7:30-9:30 p.m. 8 sessions \$24

## Art — Metal

**North** Thurs., 7-9:30 p.m. 10 sessions \$36

## Aviation Ground School

**South** Thurs., 7:30-10 p.m. 10 sessions \$29

## Astrology

**South** Tues., 7:30-9:30 p.m. 10 sessions \$22

## Ascent of Mt. Waddington

Multi-media production of the successful ascent of B.C.'s highest peak. Narrated by Roger Griffiths.  
**South** Thurs., 7:30-9:30 p.m. 1 session \$2

## Bartender's Guide

**South** Tues., 7:30-10 p.m. 6 sessions \$21

## Beauty, Fashion & You

**South** Tues., 7:30-9:30 p.m. 8 sessions \$18

## Boating — Coastal Navigation

A thorough course in navigation. Topics include chart (position and distance), compass (deviation and variation), compass construction, bearings, courses, tides and currents, chartwork, aids to navigation and safety. Course includes a final exam.  
**Central** Wed., 7:30-10 p.m. 14 sessions \$39

## Bridge — Level I

**Heights** Tues., 7:30-9:30 p.m. 8 sessions \$18

## Cars

### Women Only - Automechanics (Beginners)

**South** Wed., 7:30-9:30 p.m. 8 sessions \$23  
**Alpha** Tues., 7:30-9:30 p.m. 8 sessions \$23

## Car Owner's Mechanics I

**South** Tues., 7:30-9:30 p.m. 8 sessions \$24

18

## Tune-up & Engine Diagnosis

**South** Mon., 7-9:30 p.m. 10 sessions \$36  
**Alpha** Wed., 7-9:30 p.m. 10 sessions \$36

## Brake Systems & Wheels

**South** Mon., 7:30-9:30 p.m. 5 sessions \$17

## Carburetion

**South** Wed., 7:30-9:30 p.m. 5 sessions \$15

## Beat the Bug in your Beetle

**South** Thurs., 7:30-9:30 p.m. 10 sessions \$29

## Calligraphy I

Instruction and practice in the writing of Italic script for beginners.  
**Central** Wed., 7-9:30 p.m. 8 sessions \$22

## Calligraphy II

An extension of the introductory program.  
**Central** Mon., 7-9:30 p.m. 8 sessions \$22

## Communication Skills

This course is designed to help people to improve their oral communication skills. Classes will help to develop self-confidence and abilities in dealing with people, groups, meetings, etc.  
**South** Mon., 7-9 p.m. 10 sessions \$22  
**Heights** Tues., 7-9 p.m. 10 sessions \$22

## Cooking

### An Introductory Course in Basic Cooking

The basic skills needed to cope with meats, poultry, fish, vegetables, salads, desserts, sauces, condiments, pies, etc. Time-saving ideas and techniques in cooking for one or two.  
**Alpha** Mon., 7:30-9:30 p.m. 8 sessions \$26

### Cooking Aloft

Learn how to buy provisions for boating excursions, prepare food and cook safely in a limited area. Interesting meal ideas suitable for preparation on a boat will be demonstrated.  
**Heights** Mon., 7:30-9:30 p.m. 8 sessions \$26

### Chinese Cooking (Beginners)

**South** Mon., 7:30-9:30 p.m. 8 sessions \$26  
**Kensington** Wed., 7:30-9:30 p.m. 8 sessions \$26

### Chinese Dim Sum & Specialty Dishes

**South** Tues., 7:30-9:30 p.m. 8 sessions \$26

### Cake Decorating (Beginners)

**South** Mon., 7:30-9:30 p.m. 8 sessions \$20

### Seafood Cooking in B.C.

How to bake, stuff, barbecue and fondue seafood such as salmon, oysters, sole and smoked fish.  
**Central** Wed., 7:30-9:30 p.m. 4 sessions \$12

### Entertaining With Flair

Has your entertaining become dull and routine? Put new flair into your recipes — hor d'oeuvres, entrees and desserts can be impressive and easy.  
**South** Wed., 7:30-9:30 p.m. 8 sessions \$27

### French Cuisine

**Royal Oak** Mon., 7:30-9:30 p.m. 8 sessions \$31

### Growing Herbs & Sprouts

What makes the difference between a gourmet and a cook — the ability to use herbs to their full advantage. Find out the secrets of growing and using both herbs and sprouts and also where to find wild herbs growing in Canada.  
**South** Mon., 7:30-9:30 p.m. 3 sessions \$11

### Indonesian Cooking

**South** Wed., 7:30-9:30 p.m. 6 sessions \$19

### Japanese Cooking

**Central** Mon., 7:30-9:30 p.m. 8 sessions \$26

### Microwave Cooking

**Alpha** Mon., 7-9:30 p.m. 4 sessions \$15  
**Central** Tues., 7:30-9:30 p.m. 4 sessions \$13

### Party Buffets

From formal and informal teas and receptions to a dinner party finale.  
**Heights** Thurs., 7:30-9:30 p.m. 4 sessions \$15

### Cooking with a Food Processor

A short, practical course to help students discover the potential of food processors. The course includes demonstration of a variety of useful recipes for home cooking and entertaining.  
**Central** Thurs., 7:30-9:30 p.m. 5 sessions \$16

### Wines of the World

Become a knowledgeable wine buyer. Discover the characteristics of the major wines of the world. Learn how wine is made, its origins, how to drink it and how to serve it.  
**South** Wed., 7:30-9:30 p.m. 8 sessions \$26

### You and Your Heart

Supplement your knowledge of heart diseases and learn more about meal planning, shopping, cooking and dining out on the low cholesterol, low sodium diets.  
**South** Wed., 7:30-9:30 p.m. 3 sessions \$9

## Crafts

### Crochet — Beginners

A basic course on various stitches, reading patterns, the use of hooks, wool and thread. How to create garments and fancy goods. Each student will learn how to start and complete a given project. Bring a large crochet hook #5 or #6 and a ball of wool.  
**Heights** Tues., 7:30-9:30 p.m. 8 sessions \$18

### Stained Glass Construction

**South** Thurs., 7-9:30 p.m. 10 sessions \$28

## Knitting

**South** Mon., 7:30-9:30 p.m. 8 sessions \$18

## Macrame

**Heights** Tues., 7:30-9:30 p.m. 8 sessions \$18  
**South** Wed., 7:30-9:30 p.m. 8 sessions \$18

## A Potpourri of Natural Crafts

Turn reeds, grasses, straws and fibres into macrame articles, woven articles, outrageous dolls, soft sculpture or wall hangings. Basketry and dough sculpture will also be included.  
**South** Thurs., 7:30-9:30 p.m. 8 sessions \$20

## Plaster Crafts

**South** Tues., 7:30-9:30 p.m. 5 sessions \$12

## Quilting & Applique

**Central** Tues., 7:30-9:30 p.m. 10 sessions \$22

## Dance

### Ballroom Dancing

(First Year Primary), Beginners  
 Instruction and practice in the basics of Foxtrot, Waltz, Rumba, Samba and Cha Cha.  
**South** Mon., 7:30-9:30 p.m. 8 sessions \$18 single \$33 couple

### Ballet — An Introduction & Refresher

An introduction or re-introduction to the basic ballet movements.  
**South** Wed., 7:30-9:30 p.m. 8 sessions \$18

### Modern Jazz & Belly Dancing

**Royal Oak** Mon., 7:30-9:30 p.m. 8 sessions \$18

### Belly Dancing (Only)

Program for those interested exclusively in Belly Dancing techniques.  
**Heights** Wed., 7-8:30 p.m. 8 sessions \$18 (Beginners)  
**Heights** Wed., 8:30-10 p.m. 8 sessions \$18 (Advanced)

### Disco Dancing

Adult Free-style (Octopus, Bump, Hustle, etc.)  
**North** Mon., 7-9 p.m. 8 sessions \$18 sin./\$32 cpl.  
**Central** Tues., 7-9 p.m. 8 sessions \$18 sin./\$32 cpl.

### Disco Touch Dancing (Travolta style - Latin and New York Hustles, etc.)

**North** Mon., 8:30-10:30 p.m. 8 sessions \$18 sin./\$32 cpl.  
**Central** Tues., 8:30-10:30 p.m. 8 sessions \$18 sin./\$32 cpl.

### Disco Dancing

The Latin hustle, Mo-Jo, Latin American two-step, New York Hustle. Line dances, couple dances (touch dancing) and individual dances as well.  
**Lochdale** Tues., 6:30-7:45 p.m. 8 sessions \$15 sin./\$29 cpl.  
**Lochdale** Tues., 7:45-9 p.m. 8 sessions \$15 sin./29 cpl.

### South

**South** Wed., 7-8:30 p.m. 8 sessions \$18 sin./\$32 cpl.  
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# PART-TIME COURSES

offered in  
**VANCOUVER  
& BURNABY**

**Spring, 1979**



- **JOB RELATED COURSES**

★ Professional And Vocational Training    ★ Credit & Non-Credit

- **COURSES FOR PLEASURE**

★ Crafts, Foreign Languages, Hobbies, Etc.

- **ACADEMIC COURSES**

★ High School Completion    ★ College Level Subjects

- **ENGLISH LANGUAGE TRAINING**