

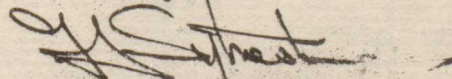
The 1986/87 KEC Calendar has been prepared in a different format to enable us to update the contents twice yearly. (April and November) where necessary. Due to our present financial restraints, we can only supply one Binder Cover per Institution.

The calendar may be obtained as a complete set or in pamphlet form (each section becomes a separate pamphlet).

Please indicate on the attached form if you would like multiple copies of the various sections (maximum 25 copies each).

:jr
Attachment

Sincerely,



G.A.R. Sylvester
Dean of Administrative &
Student Services

VANCOUVER COMMUNITY COLLEGE - KING EDWARD CAMPUS
CALENDAR REQUEST FORM

NAME: _____

ADDRESS: _____

PLEASE SEND MULTIPLE COPIES OF THE FOLLOWING:

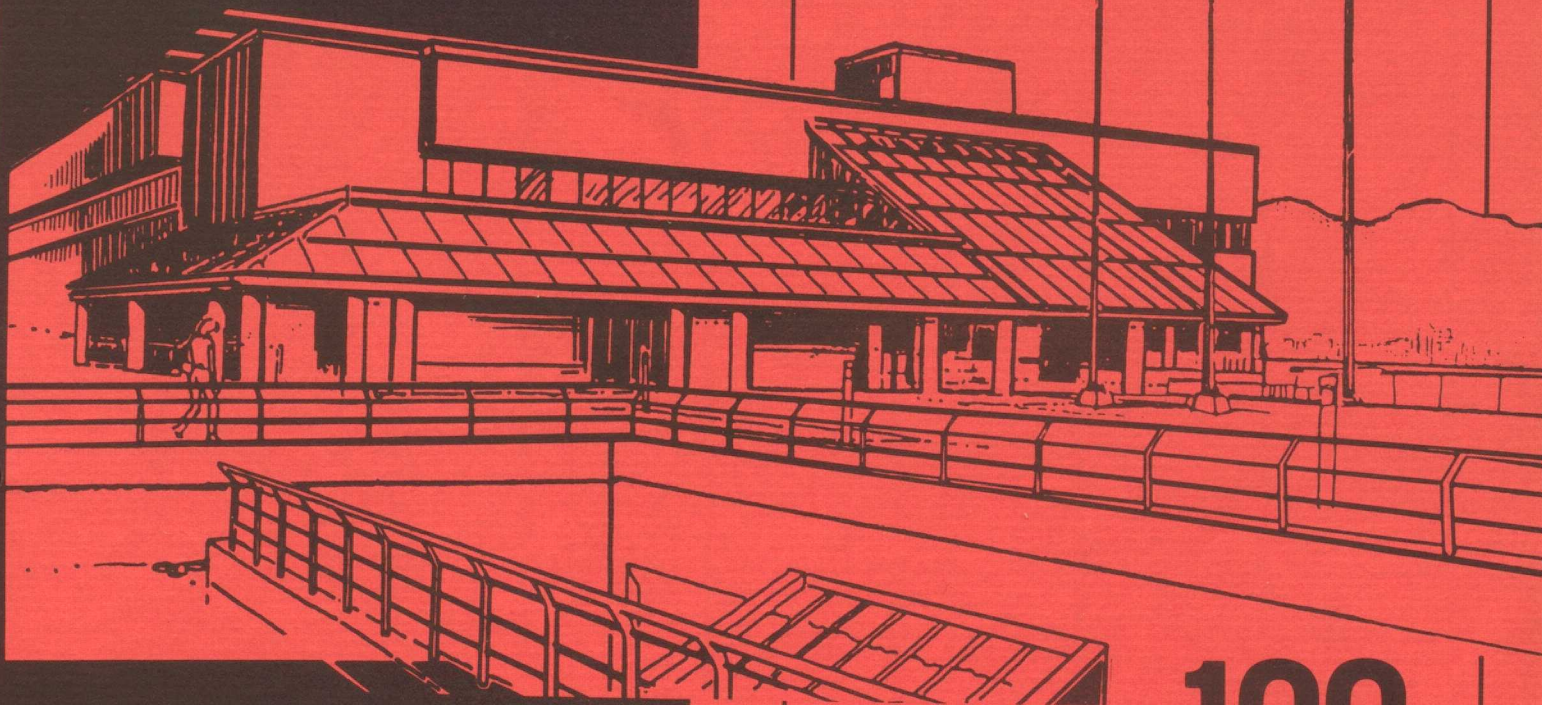
	<u>No. of Copies</u>		<u>No. of copies</u>
Booklet No. 100	_____	Booklet No. 310	_____
Booklet No. 110	_____	Booklet No. 311	_____
Booklet No. 120	_____	Booklet No. 320	_____
Booklet No. 130	_____	Booklet No. 330	_____
Booklet No. 200	_____	Booklet No. 331	_____
Booklet No. 210	_____	Booklet No. 332	_____
Booklet No. 211	_____	Booklet No. 333	_____
Booklet No. 212	_____	Booklet No. 340	_____
Booklet No. 213	_____	Booklet No. 400	_____
Booklet No. 214	_____	Booklet No. 410	_____
Booklet No. 215	_____	Booklet No. 420	_____
Booklet No. 240	_____	Booklet No. 421	_____
Booklet No. 250	_____	Booklet No. 430	_____
Booklet No. 251	_____	Booklet No. 440	_____
Booklet No. 252	_____	Booklet No. 450	_____
Booklet No. 253	_____	Booklet No. 460	_____
Booklet No. 254	_____	Booklet No. 461	_____
Booklet No. 300	_____	Booklet No. 462	_____
		Booklet No. 500	_____
Complete calendar	_____		

PLEASE RETURN TO: COUNSELLING CAREER CENTRE
VANCOUVER COMMUNITY COLLEGE
KING EDWARD CAMPUS
1155 EAST BROADWAY
VANCOUVER, B.C.
V5T 4N3

VANCOUVER COMMUNITY COLLEGE

King Edward
Campus

1986-1987
Calendar



VANCOUVER COMMUNITY COLLEGE

King Edward
Campus

1155 East Broadway
Box 24620 Station C
Vancouver, B.C.
V5T 4N3

875-6111

100

GENERAL
INFORMATION ABOUT
VANCOUVER
COMMUNITY
COLLEGE AND KING
EDWARD CAMPUS

CONTENTS OF BOOKLET 100

ABOUT VCC AND KEC

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PURPOSE OF THE CALENDAR

This calendar and its several separate and specific booklets are published to provide information about services, courses and programs offered by Vancouver Community College at the King Edward Campus. Every effort has been made to ensure accuracy and completeness at the time of printing. However, not all courses and programs listed will necessarily be offered in the 1986-1987 academic year. The provisions specified in this calendar, and the booklets that comprise the calendar in its totality, are not to be regarded as an irrevocable contract between the student and the College. Vancouver Community College reserves the right to change any provision or requirement at any time.

WELCOME

The King Edward Campus of Vancouver Community College is a very special place for learning. It is a part of one of the largest colleges in Canada but you will find it more intimate and more personal than you might expect. And this is because the heart of King Edward Campus is its people rather than the building and equipment.

You will not find it difficult to get to know your instructors personally. In fact, they will make sure that you do not remain anonymous. You will also meet counsellors and staff members and administrators who want to help you, as an individual learner.

We expect that you will be kept very busy with your studies. But you will also have time to relax, to meet students in other programs, and to enjoy your life as a student. Meeting with other students in the cafeteria, at social events, and on other informal occasions should be an important part of college life.

In the final analysis, however, you will be here to learn all that you can. All sorts of people will be anxious to help you realize this objective, but the real responsibility will rest with you. We hope you will enjoy your studies, we hope that you will make new friends and learn from new experiences, but our most important hope is that you will be a more learned, complete person as a result of your time with us.

Welcome to King Edward Campus; welcome to Vancouver Community College.

Paul Gallagher
President
Vancouver Community College

1986-1987 KEC CALENDAR BOOKLETS

GENERAL INFORMATION

Booklet 100

About VCC and KEC

Booklet 110

Admission and Registration
Guidelines

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Student Services and Campus
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- Common Core

Booklet 211

Mechanical Trades Access (MTA) I
and II Program

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Automotive Painting and Refinishing
Program

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Music:

Booklet 240

Music Diploma Program

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Booklet 250

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Booklet 251

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Booklet 254

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Adult Basic Education Division

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Booklet 332

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DIVISION**

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English as a Second Language
Division

Booklet 410

ESL Vocational (Full-time)
Department

Booklet 420

ESL Half-time Department

Booklet 421

ESL Improve Your Pronunciation
Courses - Advanced Level

Booklet 430

ESL College Preparatory English
Department

Booklet 440

ESL Night School Department

Booklet 450

ESL School Canadiana Department

Booklet 460

ESL Neighbourhood English
Department

Booklet 461

ESL Learning Centres in the
Libraries Program

Booklet 462

ESL Homefront Learning Program

INTERNATIONAL EDUCATION

Booklet 500

International Education Program

CONTINUING EDUCATION DIVISION

Booklet 600

Continuing Education Division

A MESSAGE FROM THE PRINCIPAL

Vancouver Community College is comprehensive in its total instructional offerings. King Edward Campus plays a significant role in providing a range and variety of programs and courses deemed necessary and appropriate for comprehensive colleges. KEC offers learning opportunities for young people and adults, serving a diverse student body with needs and aspirations ranging from a desire to learn to read and write, on the one hand, to mastering the intricacies of complex engines or musical instruments on the other.

Why choose KEC? The reasons for attending VCC's King Edward Campus are as diverse as its student population. Studies show that some community colleges think of their students primarily as first and second-year students preparing to transfer to four-year institutions. But we at King Edward realize that the majority of our students do not intend to complete a degree program at a university.

Our goal is TO HELP OUR STUDENTS LEARN TO DO SOMETHING WELL THAT THEY COULD NOT DO BEFORE ATTENDING KEC; and that is the true measure of an education.

People of all ages, racial and ethnic backgrounds are becoming aware that an education results in both monetary and non-monetary benefits. Personal and emotional growth, increased understanding of others, and improved quality of life, both in work and leisure, are some of the by-products of an education.

You have the right to expect us to help you attain some of those dividends. You have the right to expect us to be forward-looking,

but also to have looked back and to have learned from the past in order to better serve the student of today. You have the right to a program designed to meet your individual needs - a program that **DRAWS ON YOUR STRENGTHS AND HELPS YOU OVERCOME YOUR WEAKNESSES.**

The information found in these 38 booklets, describing the various programs and services available at KEC, should enable you to make the best choices for your career goals and for your personal enrichment.

There is A PLACE FOR YOU AT KEC. We look forward to welcoming you!

This is one of 38 booklets which together comprise the Vancouver Community College, King Edward Campus (KEC) calendar.

This booklet (No. 100) provides a general description of the Campus. Other booklets describe student services and KEC's various programs and courses. You may pick up calendar booklets at the Information Centre and the Counselling Career Centre.

H.E. Pankratz
Principal
King Edward Campus

COLLEGE BOARD AND ADMINISTRATION

Vancouver Community College Board (1986):

E. Jarvis, Chairman
C. Miller, Vice-Chairman
J. Chapman
P. Glass
P.H. Hebb
J. Pearkes
A. Saunders
B.L. Spitz
H. Wotherspoon

Central Administration:

P. Gallagher, President
C.F. Avery,
Director of Public Relations and
Advertising Services
C.R. Carter,
Director of College Resources
J.G. Cousineau,
Coordinator of Institutional
Research
K.M. Fleming,
Bursar and Director of
Administrative Services
D.J. Jones
Director of Human Resources

Centres:

J.J. Denholm,
Principal, Langara Campus
H.E. Pankratz,
Principal, King Edward Campus
H.W. Rerup,
Principal, Vancouver Vocational
Institute
R.M. Pearce,
Director of Continuing Education

King Edward Campus:

H.E. Pankratz,
Principal
R.F. Cunningham,
Dean of Instruction
G.A.R. Sylvester,
Dean of Administrative and
Student Services
R.N. Gauthier,
Executive Assistant
S.P. Girvan,
Manager, Financial and Ancillary
Services
D.J. Moutter,
Manager, Administrative Personnel
and Information Services
R. Moxey,
Manager, Admissions, Registration
and Records Services

Division Chairmen:

M. Bennett,
English Language Training
Division
A.J. Lewindon, Career Division

G.A. Pawelchak,
Adult Basic Education Division
(on Leave of Absence in 1986)
P. Littleboy
Adult Basic Education Division
(Acting Chairman for 1986)

A BRIEF HISTORY OF THE COLLEGE AND ITS CAMPUSES

VANCOUVER COMMUNITY COLLEGE, formerly Vancouver City College, was established in 1965 by bringing together the Vancouver Vocational Institute (1949), the Vancouver School of Art (1929), the Vancouver School Board's Night School Program (1909) and the King Edward Senior Matriculation and Continuing Education Centre (1962).

With its student enrollment growing with startling speed, the King Edward Centre proved inadequate to contain the requirements of the academic and career areas so that a new campus was built at Langara and opened in October of 1970. However, the old King Edward site was not vacant for long; it soon housed the fifth division of the College--the Special Programs Division, now King Edward Campus.

VANCOUVER COMMUNITY COLLEGE is unique in many ways. Besides being the oldest community college in Canada and the second largest post-secondary institution in B.C., it offers many programs not available elsewhere. To name a few: Art in Merchandising, Power and Process Engineering, and Para-professional Worker With the Hearing Impaired.

A College Council was established as the governing body in December of 1970. Administrative services were provided by the Vancouver School Board until the Spring of 1973, when the College agreed to separate from the Vancouver School Board and establish its own Regional Offices which began to function on November 18, 1974.

In accordance with the provisions of the College Institute Act, Vancouver Community College was designated by Order-in-Council November 24, 1978. This gave the College a corporate life separate from the School Board, permitting the College Board to authorize land holdings, borrow money and engage in other activities attendant to a corporation.

The College Board, which oversees the affairs of the College, is comprised of nine members appointed by the Provincial Lieutenant Governor in Council.

CAMPUSES

KING EDWARD CAMPUS

King Edward Campus was created in 1970 to consolidate a variety of programs which had been located previously at a number of different locations. As well as administering numerous on-site programs, KEC is responsible for classes at more than 30 off-campus centres throughout Vancouver.

KEC, relocated in a new facility on East Broadway in the Mount Pleasant area in 1983, provides a unique variety of programs for a unique clientele. The campus caters to adults of all ages regardless of ethnic or educational background. Primarily accommodated are those needing preparatory programs, that is, courses in basic skills upgrading for entry (or re-entry) into the work force, as well as courses in English language training (ESL) and career training programs.

King Edward Campus consists of three instructional divisions: Adult Basic Education, English as a Second Language, and Career.

In the fall of 1985, more than 5,000 full-time and part-time students enrolled in classes at KEC.

LANGARA CAMPUS

Langara is one of the most intensively used education facilities in B.C. On a normal weekday about 6,500 people from throughout the lower mainland use the campus.

Located at 100 West 49th Avenue, Langara Campus held its first classes in October 1970. The four-storey instructional building, which surrounds a large quadrangle, houses lecture theatres, conference rooms, multi-use classrooms, study and seminar rooms, science laboratories, technical-vocational workrooms and studios for the visual and performing arts. Covered walkways connect with the library and the gymnasium. The Langara Campus offers a broad curriculum designed to serve the needs of most individuals who desire a post-secondary education. Through fall and spring terms it enrolls regularly 5,500 students -- 4,300 in arts and science programs (first and second year) and approximately 1,200 in twenty-one career programs of specific occupational orientation. The academic year is divided into three terms of four months each. Any two terms of enrollment constitute an academic year.

VANCOUVER VOCATIONAL INSTITUTE

The Vancouver Vocational Institute specializes in the preparation of students to enter or upgrade their careers in business, industrial and service occupations. It was first opened in 1949 in response to a growing awareness of the need for realistic technical and vocational training.

Classes operate on a six-hour day, five-day week and twelve-month year basis. In response to the heavy demand for training, some programs are offered on an extended day basis in day, evening and weekend classes. Twenty of the programs are unique in British Columbia.

Growth in the enrollment at the VVI, located at 250 West Pender Street, has been evident in all areas of the operation. Since its incentive over 35 years ago, it has grown considerably and changed to meet public demand. New programs have been added to meet new employment demands; and courses are constantly being revised and expanded to meet the continuing changes in business and industry. In most of the 90 courses offered, content is primarily one-third theory and two-thirds practical experience.

CONTINUING EDUCATION DIVISION

The adult continuing education division of the College each year offers over 600 part-time courses and full-time programs. The division features several major instructional areas: business, management, nursing and allied health, first aid, CPR (cardio-pulmonary resuscitation), health care management, early childhood education, volunteer management, court interpreting, Canadian citizenship, special education for mentally handicapped adults, industrial and technical courses, commercial art and photography, music, theatre, foreign languages, sports and fitness, English language programs for international students and individually tailored professional development seminars and programs to meet the needs of business and industry.

Continuing Education annually enrolls over 20,000 students. Courses are held at the King Edward Campus, the Langara Campus, the

Vancouver Vocational Institute and at various satellite locations in the city.

Continuing Education offers the following Certificate Programs: Basic Food Services, Business Administration, Childbirth Education, Community-Based Social Services, Computer Skills for the Workplace, Court Interpreting, Early Childhood Education, Family Daycare, Management of Non-Profit Organizations, Sterile Supply Processing Aide, and Volunteer Management.

STATUTORY HOLIDAYS 1986-1987

VANCOUVER COMMUNITY COLLEGE CLOSED

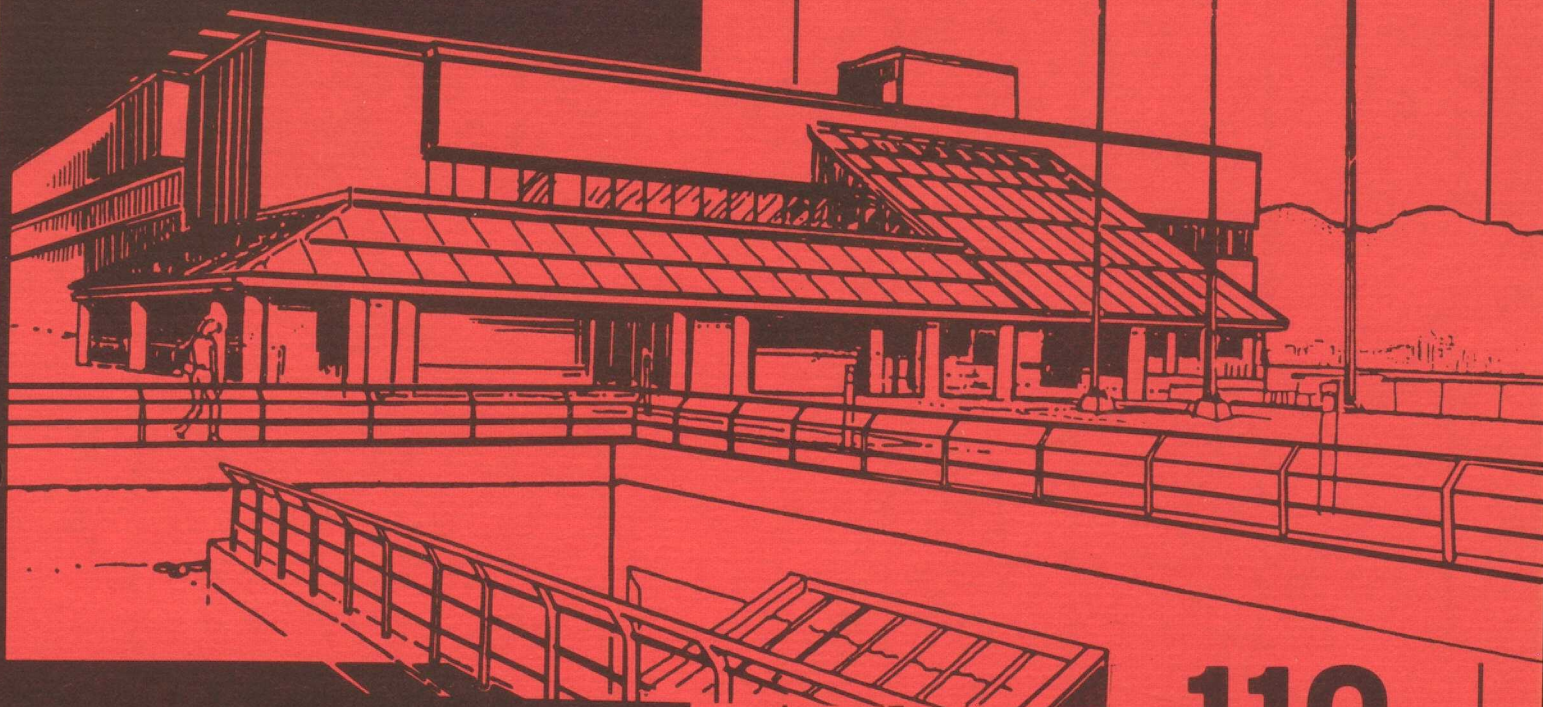
1986 May 19	Victoria Day
1986 July 01	Canada Day
1986 August 04	B.C. Day
1986 September 01	Labour Day
1986 October 13	Thanksgiving Day
1986 November 11	Remembrance Day
1986 December 25	Christmas Day
1986 December 26	Boxing Day
1987 January 01	New Year's Day
1987 April 17	Good Friday
1987 April 20	Easter Monday
1987 May 18	Victoria Day
1987 July 01	Canada Day
1987 August 03	B.C. Day
1987 September 07	Labour Day
1987 October 12	Thanksgiving Day
1987 November 11	Remembrance Day
1987 December 25	Christmas Day
1987 December 28	Boxing Day (in lieu of 1987 December 26)


The College is closed on the days shown above; it will remain open during normal opening hours unless the College President makes a specific announcement to the contrary through the news media as a consequence of emergencies such as snowstorms, power failures and strikes.

VANCOUVER COMMUNITY COLLEGE

King Edward
Campus

1986-1987
Calendar



**VANCOUVER
COMMUNITY
COLLEGE **

**King Edward
Campus**

1155 East Broadway
Box 24620 Station 'C'
Vancouver, B.C.
V5T 4N3

875-6111

110

ADMISSION AND REGISTRATION GUIDELINES

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ADMISSION AND REGISTRATION GUIDELINES

Some of the policies of the College are listed below. For additional information concerning any of these guidelines, contact the Admissions/Student Records Office on level 4.

Hours: 08:00 - 19:30 hours
Monday through Thursday

08:00 - 17:00 hours
Friday

(Hours are adjusted during
July and August)

Citizenship Requirements:

Adult Canadian residents, including citizens and landed immigrants, are eligible for admission to Vancouver Community College. Others may be considered for enrollment if their status falls within one or more of the following categories:

- a) those who have applied for permanent status and whose application is receiving favourable consideration;
- b) convention refugees;
- c) diplomats (and their dependents) resident in Canada;
- d) non-permanent residents who are dependents of permanent residents in Canada;
- e) those being processed under the Foreign Domestic Movement program;

- f) those (and their dependents) who, as a condition of their employment, will legally reside in Canada for a period of not less than six months; and,
- g) students who are sponsored for studies in Canada by a service organization registered under the British Columbia Societies Act.

All other applicants are governed by College policies specific to International Education (visa) students (see below).

International Students:

Non-citizens and non-residents are admissible to Vancouver Community College. When applying for admission to Vancouver Community College, international students must present proof of academic qualifications and proof that they are in Canada legally. If admission is granted, all international students must pay all costs, both direct and indirect, for education and related services received at the College.

Basic Qualifications:

Only students 18 years of age or older, or out of school for at least 12 months, may attend classes before 14:30 hours, except in programs specifically designed for young adults.

Evening students must be 15 years of age or older, and not attending secondary school, unless recommended to attend by their principals. As some programs have specific age requirements, students are advised to check this information for the particular program(s) in which they are interested.

Special cases will be considered by the KEC Student Admissions Committee.

Attendance:

Absence for any cause does not relieve students of their responsibility for completing assignments and examination requirements. In some programs, attendance constitutes a portion of the final grade.

Assessments:

English Language Assessments (ELA):

All applicants for admission, whose first language is not English, are required to have their level of English language ability and comprehension assessed. Appointments for the initial assessment interview can be made through the Admissions/Student Records Office. The cost is \$5.00.

More advanced students are also required to take the English Language Assessment (ELA), a comprehensive English language test that includes reading, composition, grammar, listening, and speaking.

There is a \$25.00 fee for each individual ELA (payable by cash or VISA only). Students enrolling in a King Edward Campus program within 12 months of the assessment date will have their assessment fees deducted from their tuition fees at registration.

Academic Assessments:

Academic assessments in reading, writing, mathematics, accounting and typing are frequently recommended, or required, for King Edward Campus programs. These placement assessments are designed to assist prospective students in determining their appropriate class levels. Assessment results may be used in lieu of school transcripts for admission to courses or programs that have special prerequisites.

Appointments are required for an academic assessment and can be made through the Admissions/Student Records Office on level 4.

There is a \$10.00 fee for each individual academic assessment (payable by cash or VISA only). Students enrolling in a King Edward Campus program within 12 months of the assessment date will have their assessment fees deducted from their tuition fees at registration. Additional information and practise tests are available from personnel in the Counselling Department on level 3 and from the Admissions/Student Records Office on level 4.

Registration Procedure:

Potential students who have the necessary prerequisites for a specific program offered at KEC must complete an "Application for Admission" form at the Admissions/Student Records Office on level 4. Applicants are then given a student number and advised of the next registration period for their course of study. Students may be wait-listed for programs with continuous enrollment or for programs in high demand.

Schedules of events (including some registration dates for specific programs) are listed in Booklets 200, 300 and 400.

Appeal of Denied Admission:

Potential students who have been denied admission on the grounds that they failed to meet certain admission criteria and who wish to obtain further information regarding such denial, may request such information from the Dean of Administrative and Student Services on level 4.

Fees:

All fees must be paid when a student registers. Cheques or money orders should be made payable to "Vancouver Community College". Students, whose cheques are not honoured where drawn, will be excluded immediately from classes. Students are then allowed to complete registration by cash payment of an additional fee of \$5.00 per course. In subsequent terms, such students will be required to pay fees in cash or by certified cheque.

Students who are being sponsored by an agency must obtain a letter denoting sponsorship prior to registration.

Fees for assessments are deducted from tuition fees if the student registers in a King Edward Campus program within 12 months of the test date.

Students in the College Foundations Program may be subject to a late registration fee of \$2.00 and/or a course change fee of \$4.00.

Fee receipts can be used for Income Tax purposes and should therefore be guarded carefully. A \$1.00 fee is charged for a duplicate copy of each fee receipt.

Permanent residents of British Columbia who are 65 years of age or older are normally not required to pay tuition fees. However, some College courses and programs are limited in size or are specifically employment oriented. In such cases, senior citizens may be required to pay tuition fees.

For additional information concerning specific tuition fees (and all other fees) refer to Booklet 120.

Withdrawals and Refunds:

Students who, for any reason, are unable to continue attending classes should arrange to complete the withdrawal procedure. In order to obtain a partial refund of tuition fees paid, students must officially notify the College that they have withdrawn. Details of deadline dates, amounts of refunds, etc. are available at the time of registration from the Admissions/Student Records Office.

Refunds are given on a graduated scale, related to classes and to the dates of the requests. Refunds are not processed until the beginning of the month following registration.

Students who fail to attend and who do not officially withdraw, will receive incomplete grades (I) on their permanent record.

Students who wish to obtain partial tuition refunds must produce fee receipts, or duplicates of them, when withdrawing. The refund schedule is available from the Admissions/Student Records Office.

Auditing A Course:

Students are permitted to audit courses, other than those for which they wish to obtain credit, provided the courses are not filled with credit students. Students wishing to audit courses may request such permission from the department head, but only after the registration period has ended. Audit students are required to pay the regular tuition fees as well as all other miscellaneous fees associated with registration. Audit students are not normally required to submit assignments or to write tests and examinations. College records do not indicate courses that have been audited.

A student wishing to change from credit to audit status must request such a change within the first four weeks of classes.

Student Identification Cards:

Each student, either during the registration or shortly thereafter, may obtain a student identification card. This card includes the student's photograph; it is valid only for the dates shown. Student identification cards must be presented, upon request, when material is taken from the Library/Resource Centre at any VCC campus. It is also useful identification off-campus and should be guarded carefully. A \$2.00 fee is charged for each student identification card replacement.

Academic Records and Official Transcripts:

The Admissions/Student Records Office maintains a permanent record of each student's courses, credits and grades.

An official transcript is a copy of a student's permanent record which bears both the signature of the Registrar, or his delegate, and the seal of the College.

Official transcripts are available at the Admissions/Student Records Office upon request in writing. A \$2.00 fee is charged for each official transcript. Students intending to transfer to other educational institutions are advised to request their transcripts from the Admissions/Student Records Office at least five working days before the transcripts are required.

Confidentiality:

All student records are handled with the utmost confidentiality. Information concerning any individual student's performance or attendance will not be given to any unauthorized person unless the student involved grants such permission in writing.

Student Hours:

Most classes are held between 08:00 and 22:00 hours, Mondays through Fridays, except on statutory holidays, throughout the year.

Final Examinations:

Students who, for whatever reason(s), must write final examinations on date(s) other than those published by the Division, must seek special permission in writing from the appropriate department head(s).

Appeal of Final Grade(s):

A student wishing to have a final grade reassessed, must submit a request in writing to the Dean of Instruction no later than 14 days after the printing date of the original Statement of Grades. Each appeal for reassessment must be accompanied by a cheque or money order for \$5.00 for each course for which reassessment is sought.

Each appeal is reviewed by a committee of the faculty. In each case, all the work of the term, including the final examination, is taken into consideration. The Dean of Instruction will inform the student of the committee's decision. If the grade is raised, the \$5.00 fee is refunded; other-

wise, it is retained. The decision of the faculty committee is final. Appeals are not considered unless the above procedure is followed.

Certificates and Diplomas:

A certificate or diploma is issued by Vancouver Community College to a student who successfully completes a program of studies offered by the College at a centre or a campus, or a combination of more than one centre or campus.

A student who meets the necessary requirements for a Vancouver Community College certificate or diploma, must submit an application to the Admissions/Student Records Office of the centre/campus at which the program of studies is being completed. Application should be made during the final term at least one month prior to the program completion date.

i) Certificates:

Certificates are issued to students who have successfully completed programs which are twelve months or less in duration. (Students enrolled in part-time studies will require proportionately more time.) The following designated certificate programs are being offered by the College at King Edward Campus in 1986-87:

Automotive Body Repair
Automotive Mechanics Technician
Automotive Painting and
Refinishing
Basic Employment Skills
Training (BEST)
Basic Job Readiness Training
(BJRT)
Basic Training for Skill
Development (BTSD)

College Foundations (Adult
Secondary Equivalent)
College Preparatory English
Diesel Mechanics Technician
Employment Orientation for
Women (EOW)
Homemaker
Institutional Aide
Native Adult Basic Education
(NABE)
Native Employment Skills
Training (NEST)
Native Job Readiness Training
(NJRT)
Paraprofessional Worker With
the Hearing Impaired
Pharmacy Assistant
Training Access (TRAC)-Common
Core
Adult Special Education for
the Hearing Impaired
Adult Special Education for
the Visually Impaired

ii) Diplomas:

College Diplomas are awarded to students successfully completing programs normally of two years' duration.

The following diploma programs are offered by the Music Department at King Edward Campus:

Keyboard Instruments
Orchestral Instruments
Voice (Classical)
Voice (Popular)
Fretted Instruments
Advance Performance Jazz and
Commercial Music
Choral Studies
Theory and Composition

Students who successfully complete a four-term program in one of the above major areas are eligible for the Vancouver Community College Fine Arts Diploma. For further information refer to Booklet No. 206.

iii) Statements of Completion:

Statements of Completion are issued to part-time students in the Homemaker Program and in Sign Language Development Courses (Part-time Evening Program). Students who successfully complete the English as a Second Language Vocational Program are also issued Statements of Completion.

Transfer Credit:

Students may transfer successfully completed, and appropriate course/program credits from one designated program to another.

Upon application at the Admissions/Student Records Office of the centre/campus offering the program to which the student wishes to transfer, and after appropriate counselling, the student will be advised of the modified program requirements.

Change of Name and/or Address:

Name and address changes must be reported to the Admissions/Student Records Office without delay so that official records can be kept up to date. A change of name can be made on College records only after official documentation of the name change (for example, a marriage certificate) is received.

Shift Workers:

Arrangements are made for shift workers to coordinate their class and work schedules when possible.

Student Advisory Committee:

The Student Advisory Committee is comprised of student representatives from the various programs and courses on campus, and the Dean of Administrative and Student Services, or his delegate. The Committee assists in the organization of student activities on behalf of the student body at King Edward Campus.

Disabled Students:

Potential students with exceptional needs arising from physical, communication or learning disabilities need not restrict their choice of course to those offered by the adult special education programs. Should candidates adequately satisfy admission requirements to any program offered at King Edward Campus, the College will endeavour to accommodate their special requirements. Such students are advised to contact the Adult Basic Education Division Chairman prior to registration. Instructional assistants, although limited in number, are available to serve as readers, braillists and on-campus guides for the visually impaired and as interpreters/notetakers for the hearing impaired.

Student Association:

King Edward Campus does not have a student association.

Christmas Day/New Year's Day:

Students sponsored by Employment and Immigration Canada (formerly Canada Manpower) who are enrolled in programs spanning the Christmas

Day/New Year's Day period may lose their wage replacement allowance for up to four days because classes are not held from December 24th to January 1st.

Conduct:

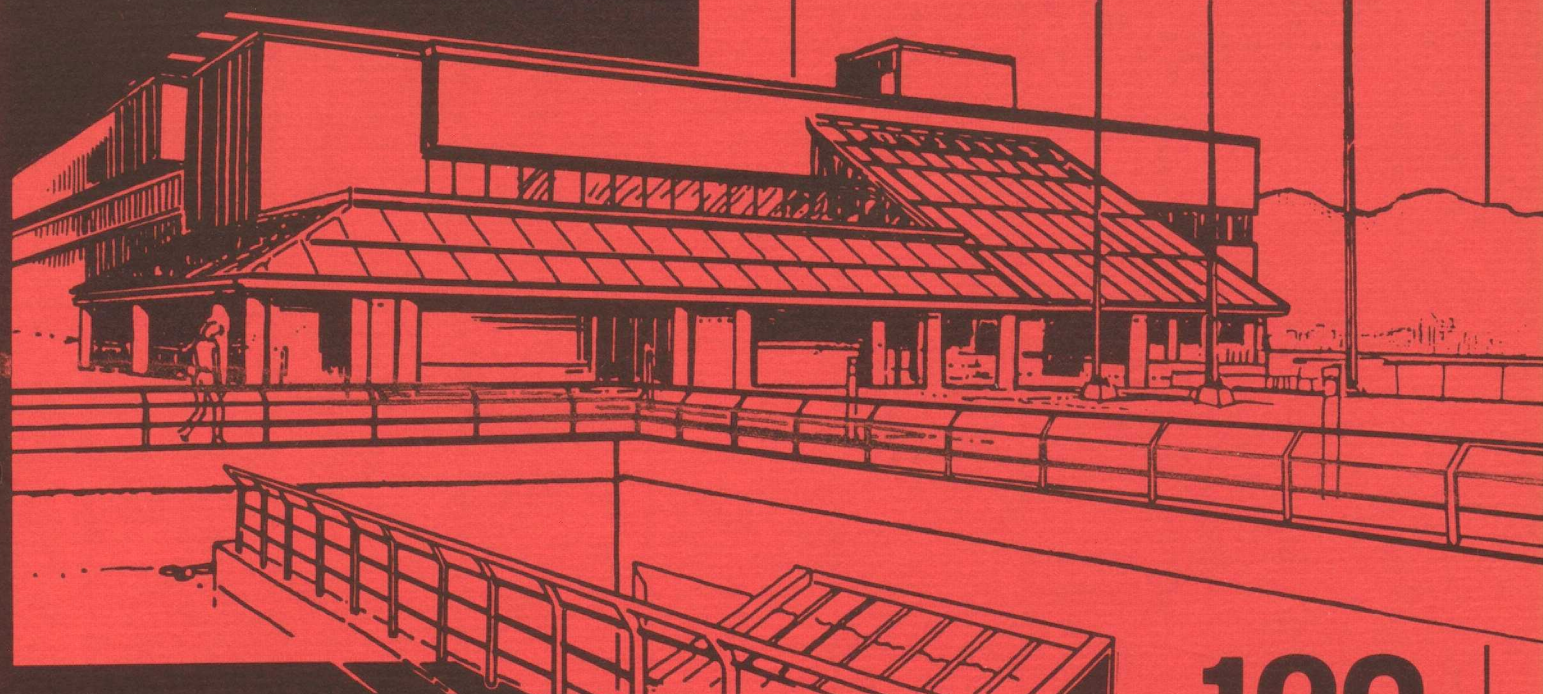
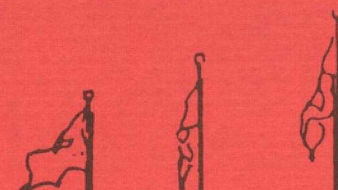
For any institution to function effectively, there must be cooperation, courtesy and respect. Generally accepted standards of behaviour are expected of all students, faculty and staff.

Additional information regarding standards of conduct at King Edward Campus is detailed in the VCC Policy and Procedures Manual. This manual is available in the Administrative Offices on level 4 and in the offices of all department heads.


VANCOUVER COMMUNITY COLLEGE

King Edward
Campus

1986-1987
Calendar



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**VANCOUVER
COMMUNITY
COLLEGE **
King Edward
Campus

1155 East Broadway
Box 24620 Station 'C'
Vancouver, B.C.
V5T 4N3

875-6111

FEES SCHEDULE

FEES SCHEDULE

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April 1986

General Information:

Cheques or money orders for fees should be made payable to "Vancouver Community College". Students whose cheques are not honoured where drawn will be excluded immediately from classes, but they are then allowed to complete registration by a cash payment of all fees owing plus an additional fee of \$5.00 per course. In subsequent terms, such students must pay fees in cash or by certified cheque.

Students who are being sponsored by an agency must obtain a letter denoting sponsorship prior to registration.

In addition to tuition fees; the following fees must be paid by all on-campus students:

i) Student identification card:
- \$2.00 per term

ii) Student health services fee:
- \$1.00 per month

iii) Student activity fee:
- \$1.00 per month

Note: The student health services and the student activity fees for part-time students attending class for fewer than 10 hours per week are \$0.50 each per month.

Students in the College Foundations Program may be subject to a late registration fee of \$2.00 and a course change fee of \$4.00.

Fee receipts can be used for Income Tax purposes and should therefore be guarded carefully. A \$1.00 fee is charged for a duplicate copy of each fee receipt.

Permanent residents of British Columbia who are 65 years of age or older are normally not required to pay tuition fees. However, some College courses and programs are limited in size or are specifically employment oriented and, in such cases, seniors may be required to pay tuition fees.

CAREER DIVISION

Mechanical Trades Access I and II
and TRAC - Common Core

	<u>Cost</u>	<u>Total</u>
1. Tuition*	\$68.00/month	\$68.00/month
2. Materials fee	\$ 2.00	\$ 2.00
3. Student identification card	\$ 2.00	\$ 2.00
4. Student health services fee*	\$ 1.00/month	\$ 1.00/month
5. Student activity fee*	\$ 1.00/month	\$ 1.00/month
	Total Cost (for first month)	\$74.00

Note: *The fees for each month of instruction are payable in advance and are due on the 20th of the preceding month. The cost is \$70.00 for each additional month. Books and supplies are extra. ALL FEES ARE SUBJECT TO CHANGE.

Automotive Body Repair

	<u>Cost</u>	<u>Total</u>
1. Tuition*	\$75.00/month	\$450.00/6 months
2. Materials and supplies*	\$15.00/month	\$ 90.00/6 months
3. Student identification card and tool tags	\$12.00	\$ 12.00
4. Student health services fee*	\$ 1.00/month	\$ 6.00/6 months
5. Student activity fee*	\$ 1.00/month	\$ 6.00/6 months
6. Coverall deposit (refundable)	\$25.00	\$ 25.00
7. Tool deposit (refundable)	\$25.00	\$ 25.00
8. Safety items	\$40.00	\$ 40.00
9. Textbooks	\$25.00 (approx.)	\$ 25.00 (approx.)
	Total Cost (less deposits)	\$679.00 \$ 50.00 <u>\$629.00</u>

Note: *The fees for each three-month block of classes are payable in advance and are due on the 20th of the preceding month. Students are expected to wear WCB approved workboots and welding goggles. A flint striker is also required. ALL FEES ARE SUBJECT TO CHANGE.

Automotive Painting and Refinishing

	<u>Cost</u>	<u>Total</u>
1. Tuition*	\$75.00/month	\$225.00/12 weeks
2. Materials and supplies*	\$15.00/month	\$ 45.00/12 weeks
3. Student identification card and tool tags	\$12.00	\$ 12.00
4. Student health services fee	\$ 1.00/month	\$ 3.00/12 weeks
5. Student activity fee	\$ 1.00/month	\$ 3.00/12 weeks
6. Coverall deposit (refundable)	\$25.00	\$ 25.00
7. Tool deposit (refundable)	\$25.00	\$ 25.00
	Total Cost	\$338.00
	(less deposits)	\$ 50.00
		<u>\$228.00</u>

Note: *The fees for each month of instruction are payable in advance and are due on the 20th of the preceding month. Textbooks are extra. ALL FEES ARE SUBJECT TO CHANGE.

Automotive Mechanics Technician

	<u>Cost</u>	<u>Total</u>
1. Tuition*	\$75.00/month	\$150.00/2 months
2. Materials and supplies*	\$15.00/month	\$ 30.00/2 months
3. Student identification card	\$ 2.00	\$ 2.00
4. Student health services fee	\$ 1.00/month	\$ 2.00/2 months
5. Student activity fee	\$ 1.00/month	\$ 2.00/2 months
6. Textbooks	\$65.00 (approx.)	\$ 65.00 (approx.)
7. Safety items	\$50.00	\$ 50.00
8. Coverall deposit (refundable)	\$25.00	\$ 25.00
	Total Cost	\$326.00
	(less deposit)	\$ 25.00
		<u>\$301.00</u>

Note: *The fees for each two-month block of classes are payable in advance and are due on the 20th of the preceding month. Students are required to provide their own tool kit. ALL FEES ARE SUBJECT TO CHANGE.

Diesel Mechanics Technician

	<u>Cost</u>	<u>Total</u>
1. Tuition*	\$ 75.00/month	\$ 900.00/12 months
2. Materials and supplies*	\$ 15.00/month	\$ 180.00/12 months
3. Student identification card and tool tags	\$ 12.00	\$ 12.00
4. Student health services fee	\$ 1.00/month	\$ 12.00/12 months
5. Student activity fee	\$ 1.00/month	\$ 12.00/12 months
6. Textbooks	\$250.00 (approx.)	\$ 250.00 (approx.)
7. Coverall deposit (refundable)	\$ 30.00	\$ 30.00
8. Tool deposit (refundable)	\$ 25.00	\$ 25.00
9. Safety items	\$ 55.00	\$ 55.00
	Total Cost	\$1476.00
	(less deposits)	\$ 55.00
		<u>\$1421.00</u>

Note: *The fees for each three-month block of instruction are payable in advance and are due on the 20th of the preceding month. Students are expected to purchase their own safety shoes/boots, safety glasses, ear protectors, and various tools. **ALL FEES ARE SUBJECT TO CHANGE.**

Music (Full-time Program - 4 months)

	<u>Cost</u>	<u>Total</u>
1. Tuition	\$370.00/4 months	\$370.00/4 months
2. Materials fee	\$ 2.00/course	\$ 10.00 minimum
3. Student identification card	\$ 2.00	\$ 2.00
4. Student health services fee	\$ 1.00/month	\$ 4.00/4 months
5. Student activity fee	\$ 1.00/month	\$ 4.00/4 months
6. Individual instruction	\$275.00/4 months	<u>\$275.00/4 months</u>
	Total Cost	\$665.00
	(for 4 months)	

Note: All fees are payable at the time of registration. Additional fees may be levied (for example, an accompanist surcharge for private instruction or for choral/vocal courses and voice master classes). Books and supplies are extra. **ALL FEES ARE SUBJECT TO CHANGE.**

Pharmacy Assistant
Homemaker (Full-Time) Program
Institutional Aide

	<u>Cost</u>	<u>Total</u>
1. Tuition	\$ 68.00/month	\$204.00/3 months
2. Materials fee	\$ 2.00	\$ 2.00
3. Student identification card	\$ 1.00/month	\$ 3.00/3 months
4. Student health services fee	\$ 1.00/month	\$ 3.00/3 months
5. Student activity fee	\$ 2.00	\$ 2.00
Total Cost		\$214.00

Note: All fees are payable at the time of registration. Students in the Homemaker Part-time program pay tuition at a rate of \$1.05 per hour. The student health services fee and student activity fee are reduced to \$0.50 per month. Books and supplies are extra. ALL FEES ARE SUBJECT TO CHANGE.

Paraprofessional Worker with the
Hearing Impaired

	<u>Cost</u>	<u>Total</u>
1. Tuition*	\$ 68.00/month	\$680.00/10 months
2. Materials fee	\$ 2.00	\$ 2.00
3. Student identification card	\$ 2.00	\$ 2.00
4. Student health services fee*	\$ 1.00/month	\$ 10.00/10 months
5. Student activity fee*	\$ 1.00/month	\$ 10.00/10 months
Total Cost		\$704.00

Note: *The fees for each month of instruction are payable in advance and are due on the 20th of the preceding month. Books and supplies are extra. ALL FEES ARE SUBJECT TO CHANGE.

Sign Language Development
Courses

	<u>Cost</u>	<u>Total</u>
1. Tuition	\$ 55.00	\$ 55.00/course
Total Cost		\$ 55.00/course

Note: Books and supplies are extra. ALL FEES ARE SUBJECT TO CHANGE.

ADULT BASIC EDUCATION DIVISION

Basic Education

	<u>Cost</u>	<u>Total</u>
1. Tuition	\$ 60.00/5 hours/ week/4 months	\$60.00
2. Materials fee	\$ 2.00	\$ 2.00
3. Student identification card	\$ 2.00	\$ 2.00
4. Student health services fee	\$ 0.50/month	\$ 2.00/4 months
5. Student activity fee	\$ 0.50/month	\$ 2.00/4 months
Total Cost (for one course for 4-month term)		\$ 68.00

Note: All fees are payable at the time of registration. Students attending 10 or more hours per week are required to pay \$1.00 per month for health services and a \$1.00 per month student activity fee. Books and supplies are extra. ALL FEES ARE SUBJECT TO CHANGE.

College Foundations

	<u>Cost</u>	<u>Total</u>
1. Tuition	\$ 63.00/5 hours/ week/4 months	\$ 63.00
2. Materials fee	\$ 2.00	\$ 2.00
3. Student identification card	\$ 2.00	\$ 2.00
4. Student health services fee	\$ 0.50/month	\$ 2.00/4 months
5. Student activity fee	\$ 0.50/month	\$ 2.00/4 months
Total Cost (for first course for 4-month term)		\$ 71.00

Note: All fees are payable at the time of registration. Students attending 10 or more hours per week are required to pay \$1.00 per month for health services and a \$1.00 per month student activity fee. Books and supplies are extra. ALL FEES ARE SUBJECT TO CHANGE.

Cost of second course: \$67.00

Cost of third and
subsequent courses: \$63.00

Basic Training for Skill
Development (BTSD)
BTSD Youth
Employment Preparation Programs:
BEST and EOW
Adult Special Education for the
Hearing Impaired
Adult Special Education for the
Visually Impaired
Native Education Programs:
NABE

	<u>Cost</u>	<u>Total</u>
1. Tuition	\$ 68.00/month	\$ 68.00
2. Materials fee	\$ 2.00	\$ 2.00
3. Student identification card	\$ 2.00	\$ 2.00
4. Student health services fee	\$ 1.00/month	\$ 1.00
5. Student activity fee	\$ 1.00/month	\$ 1.00
Total Cost (for first month)		\$ 74.00

Note: Full-time students pay an extra \$70.00 for each additional month of attendance. Part-time students pay tuition fees at a rate of \$0.60 per hour. The fees for each month of instruction are payable in advance and are due on the 20th of the preceding month. Stationery supplies are extra. ALL FEES ARE SUBJECT TO CHANGE.

ENGLISH LANGUAGE TRAINING DIVISION

ESL - Vocational Department

	<u>Cost</u>	<u>Total</u>
1. Tuition*	\$ 75.00/month	\$375.00/20 weeks
2. Materials fee	\$ 2.00	\$ 2.00
3. Student identification card	\$ 2.00	\$ 2.00
4. Student health services fee*	\$ 1.00/month	\$ 5.00/20 weeks
5. Student activity fee*	\$ 1.00/month	\$ 5.00/20 weeks
Total Cost (for 20 weeks)		\$389.00

Note: *The fees for each month of instruction are payable in advance and are due on the 20th of the preceding month. Books and supplies are extra. ALL FEES ARE SUBJECT TO CHANGE.

ESL - Half-Time Department

For a 4-month term (Sept. - Dec.)

	<u>Cost</u>	<u>Total</u>
1. Tuition	\$202.00/4 months	\$202.00/4 months
2. Materials fee	\$ 2.00	\$ 2.00
3. Student identification card	\$ 2.00	\$ 2.00
4. Student health services fee	\$ 1.00/month	\$ 4.00/4 months
5. Student activity fee	\$ 1.00/month	\$ 4.00/4 months
	Total Cost (for 4 months)	\$214.00

For a 3-month term (Jan.-Mar. or
Apr.-June)

	<u>Cost</u>	<u>Total</u>
1. Tuition	\$165.00/3 months	\$165.00/3 months
2. Materials fee	\$ 2.00	\$ 2.00
3. Student identification card	\$ 2.00	\$ 2.00
4. Student health services fee	\$ 1.00/month	\$ 3.00/3 months
5. Student activity fee	\$ 1.00/month	\$ 3.00/3 months
	Total Cost (for 3 months)	\$175.00

For a 2-month term (July and
August)

	<u>Cost</u>	<u>Total</u>
1. Tuition	\$102.00/2 months	\$102.00/2 months
2. Materials fee	\$ 2.00	\$ 2.00
3. Student identification card	\$ 2.00	\$ 2.00
4. Student health services fee	\$ 1.00/month	\$ 2.00/2 months
5. Student activity fee	\$ 1.00/month	\$ 2.00/2 months
	Total Cost (for 2 months)	\$110.00

Note: All fees are payable at the
time of registration. Books and
supplies are extra. **ALL FEES
ARE SUBJECT TO CHANGE.**

ESL - Improve Your Pronunciation
Courses (Advanced Level)

For a 4-month term (Sept. - Dec.)

	<u>Cost</u>	<u>Total</u>
1. Tuition	\$ 86.00/4 months	\$ 86.00/4 months
2. Materials fee	\$ 2.00	<u>\$ 2.00</u>
	Total Cost (for 4 months)	\$ 88.00

For a 3-month term (Jan. - Mar. or
Apr. - June)

	<u>Cost</u>	<u>Total</u>
1. Tuition	\$ 65.00/3 months	\$ 65.00/3 months
2. Materials fee	\$ 2.00	<u>\$ 2.00</u>
	Total Cost (for 3 months)	\$ 67.00

ESL - College Preparatory
English Department

Full-time Day Program (25 hours/
week) Three months duration.

	<u>Cost</u>	<u>Total</u>
1. Tuition	\$250.00	\$250.00
2. Materials fee	\$ 2.00	\$ 2.00
3. Student identification card	\$ 2.00	\$ 2.00
4. Student health services fee	\$ 1.00/month	\$ 3.00
5. Student activity fee	\$ 1.00/month	<u>\$ 3.00</u>
	Total Cost (for 3 months)	\$260.00

Part-time Evening Program (12 1/2
hours/week) Four months duration.

	<u>Cost</u>	<u>Total</u>
1. Tuition	\$160.00	\$160.00
2. Materials fee	\$ 2.00	\$ 2.00
3. Student identification card	\$ 2.00	\$ 2.00
4. Student health services fee	\$ 1.00/month	\$ 4.00
5. Student activity fee	\$ 1.00/month	<u>\$ 4.00</u>
	Total Cost (for 4 months)	\$172.00

Note: All fees are payable at time
of registration. Books and
supplies are extra. **ALL FEES**
ARE SUBJECT TO CHANGE.

ESL - School Canadiana
Department

Part-time Day Program

	<u>Cost</u>	<u>Total</u>
1. Tuition	\$ 77.00/2 months	\$ 77.00
2. Materials fee	\$ 2.00	<u>\$ 2.00</u>
Total Cost (for 2 months)		\$ 79.00

Part-time Evening Program

	<u>Cost</u>	<u>Total</u>
1. Tuition	\$ 72.00/2 months	\$ 72.00
2. Materials fee	\$ 2.00	<u>\$ 2.00</u>
Total Cost (for 2 months)		\$ 74.00

Note: All fees are payable at the time of registration. Books and supplies are extra. ALL FEES ARE SUBJECT TO CHANGE.

ESL - Neighbourhood English
Department

12-week term with 2 1/2 hour classes for 2 days per week.

	<u>Cost</u>	
1. Tuition	\$ 45.00	
2. Materials fee	<u>\$ 1.00</u>	
	\$ 46.00	Total Cost

12-week term with 2 hour classes for 2 days per week.

	<u>Cost</u>	
1. Tuition	\$ 36.00	
2. Materials fee	<u>\$ 1.00</u>	
	\$ 37.00	Total Cost

8-week term with 2 1/2 hour classes
for 2 days per week.

	<u>Cost</u>	
1. Tuition	\$ 30.00	
2. Materials fee	<u>\$ 1.00</u>	
	\$ 31.00	Total Cost

8-week term with 2 hour classes for
2 days per week.

	<u>Cost</u>	
1. Tuition	\$ 24.00	
2. Materials fee	<u>\$ 1.00</u>	
	\$ 25.00	Total Cost

Note: All fees are payable at the
time of registration. Stationery
supplies are extra. **ALL FEES
ARE SUBJECT TO CHANGE.**

ESL - Night School Department

12-week term with 2 1/2 hour
classes for 4 evenings per week.

	<u>Cost</u>	
1. Tuition	\$ 86.00	
2. Materials fee	<u>\$ 2.00</u>	
	\$ 88.00	Total Cost

12-week term with 2 1/2 hour
classes for 2 evenings per week.

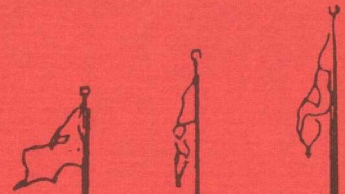
	<u>Cost</u>	
1. Tuition	\$43.00	
2. Materials fee	<u>\$ 2.00</u>	
	\$45.00	Total Cost

Note: All fees are payable at the
time of registration. Books and
supplies are extra. **ALL FEES
ARE SUBJECT TO CHANGE.**


VANCOUVER COMMUNITY COLLEGE

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**VANCOUVER
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**King Edward
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1155 East Broadway
Box 24620 Station 'C'
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V5T 4N3

875-6111

STUDENT SERVICES AND CAMPUS FACILITIES

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STUDENT SERVICES

The following services are provided at King Edward Campus to assist students in completing their goals and objectives.

Counselling Career Centre:

Location: Room 3029 (within Counselling Department area)

Hours: 08:30 - 19:30 hours
Monday through Thursday

08:30 - 16:30 hours
Friday

Telephone: 875-6111, local 497

The Counselling Career Centre is available to both prospective and registered students. Listed below are some of the resource materials available:

- Calendars from Canadian universities, institutes and colleges;
- Brochures on post-secondary programs available in British Columbia;
- Outlines for all courses/programs offered at King Edward Campus;
- Pamphlets on careers and occupations;
- Information on Continuing Education (night school) programs;
- Slide/tape presentations, audio cassettes, and videotapes on programs and careers;
- Information on community service agencies;
- General Educational Development (GED) testing information and application forms;
- Financial aid information and application forms.

Counselling Services:

Location: Room 3002 (southeast corner, level 3)

Hours: 08:30 - 19:30 hours
Monday through Thursday

08:30 - 16:30 hours
Friday

Telephone: 875-6111, local 208

Orientation sessions are held twice weekly to help students answer questions about such topics as: upgrading, registration procedures, assessments, obtaining a grade 12 equivalency certificate, selecting and scheduling courses. Students who have concerns they would like to discuss with a counsellor should make an appointment with the receptionist. In an emergency, the receptionist will endeavour to arrange for a counsellor as quickly as possible.

Counsellors provide assistance in the following areas:

i) Educational and Career Planning:

It is especially important for students to clarify their choice of educational program, career or job. Although students are ultimately responsible for their final choice of courses, counsellors can be of assistance to students in making effective short and long-term educational or career decisions.

ii) Career and Vocational Testing:

In order to assess aptitudes and interests, the Counselling Department provides a variety of testing services as a part of career counselling. CHOICES, an example of one of these services,

is a computer-assisted career exploration program. Students interested in this, or other programs, should arrange an appointment with one of the career counsellors.

iii) Anxiety, Stress, Personal and Social Problems:

Many students suffer anxiety in testing situations. Students experiencing such difficulties, and/or having other personal/social problems, can find ways of coping with these through proper counselling.

iv) Workshops:

The Counselling Department offers a variety of interesting and informative workshops to meet the needs of KEC students. Examples of some of these are: Job Search Techniques; Relationship/Communication Skills; Good Grooming Skills; Stress and Time Management; Confidence Building and Assertiveness. Additional information about these workshops is available from the Counselling Department receptionist or on bulletin boards throughout the campus.

Financial Aid:

Location: 3002

Hours: 10:30 - 14:30 hours
Monday through Thursday

Telephone: 875-6111, local 720

Students requiring financial assistance to register for and continue in programs at VCC should make appropriate plans prior to registration. Information and applications for financial aid are available in the Counselling Career Centre and the Financial Aid Office. Also located in the Centre, are audio-visual aids designed to assist students in

completing their applications. Students requiring additional information or counselling, or who find themselves in financial difficulty because of unforeseen circumstances, should contact the Financial Aid Advisor.

The main sources of financial aid are described below:

1. B.C. Student Assistance Program (BCSAP):

This program is composed of two inter-related components:

- a) The Canada Student Loan Program (federally funded); and,
- b) The B.C. Provincial Loan Program (funded by the province).

BCSAP provides loans to help with tuition, books and living expenses of full-time students in specific programs, who satisfy residence and other requirements. Completed application forms should be returned to the Financial Aid Office. The deadline for submitting completed forms is ten weeks before the end of the educational term or eight weeks before the end of term for programs that are less than 20 weeks. If funds are needed by the first day of classes, application must be submitted ten weeks in advance.

Programs eligible for BCSAP assistance include:

Automotive Body Repair
Automotive Mechanics Technician
BTSD (Level 4)
College Foundations (Grades 11 and 12)

ESL College Preparatory English (098 and 099)
Diesel Mechanics Technician
Homemaker
Institutional Aide
Music
Paraprofessional Worker with the Hearing Impaired
Pharmacy Assistant
TRAC - Common Core

College Foundations (grades 11 and 12), College Preparatory English (098 and 099) and BTSD (Level 4) students are eligible provided that they:

- a) are completing courses for admission to specific academic or vocational programs; and,
- b) have fulfilled ONE of the following criteria:
 - i) have already completed grade 12;
 - OR
 - ii) have been out of secondary school for the number of years required for completion;
 - OR
 - iii) have been in the labour force (full-time) for at least one year.

2. Adult Basic Education Student Assistance Program (ABESAP):

ABESAP is a provincially funded program established to provide non-refundable grants to needy students. These grants are directed to the cost of tuition fees only to a maximum of \$10.00 per week of study for part-time students and \$15.00 per week of study for full-time students.

Students who are being supported by the Ministry of Human Resources must apply to that agency for financial assistance before applying for ABESAP, and provide a letter of refusal from MHR with the ABESAP application. Landed immigrants must include a photocopy of their Canadian Immigration Identification paper.

Programs eligible for ABESAP assistance are:

- BTSD (Level 3)
- BTSD Youth
- BEST Lifeskills
- BEST Carnegie
- Basic Education
- Basic Job Readiness Training (BJRT)
- College Foundations (to grade 10 equivalency)
- ESL College Preparatory English
- ESL Half-time
- ESL Vocational (Full-time)
- ESL Night School
- ESL Neighbourhood English
- ESL School Canadiana
- Employment Orientation for Women (EOW)
- Native Adult Basic Education (NABE)
- Native Employment Skills Training (NEST)
- Adult Special Education for the Hearing Impaired (ASEHI)
- Adult Special Education for the Visually Impaired (ASEVI)

3. Bursaries and Scholarships:

A limited number of bursaries and scholarships are given each year.

Bursaries are non-repayable grants given to students on the basis of financial need. Students applying for bursary funds are expected to have exhausted all other avenues of financial support. Applications may be submitted to the Financial Aid Office during the months of January, May and September.

Scholarships are awards made to students on the basis of academic achievement or outstanding progress in a course of study. Scholarships are awarded to students upon the recommendation of faculty. The following is a list of donors who have generously donated to the King Edward Campus Bursary and Scholarship Fund:

- Associated Building Maintenance Co. Ltd.
- B.C. Telephone Co. Ltd.
- Bruce Andison Memorial Fund
- Canada Safeway Ltd.
- Canadian National Railway Scholarships for Women
- Credit Union Foundation of B.C.
- Diane Thompson Memorial Scholarship
- Domco Foodservices Ltd.
- Finning Tractor Co. Ltd.
- Howard/Yano Architects
- Italian Cultural Centre
- Keen Engineering Ltd.
- KEC Student Society
- KEC Student Advisory Committee
- Merck Frosst Canada Inc.
- Northern Messenger Ltd.
- Overseas Chinese Voice Foundation
- Shoppers Drug Mart West
- Shrum Liddle & Heberton
- Stanley Drug Products Ltd.
- Vancouver City Savings Credit Union
- Vancouver Foundation
- Vocational Instructors' Association

Information is also available in the Counselling Career Centre and the Financial Aid Office regarding:

- B.C. Paraplegic Foundation Awards
- Kit Davison Bursary
- Soroptimist Award
- Terry Fox Award
- VMREU Bursary
- Van-Tel Credit Union Bursaries
- Vocational Instructors' Association Achievement Awards

Should students have questions after having consulted the Counselling Career Centre, they are advised to make an appointment with the Financial Aid Advisor at 875-6111, local 720.

Health Services:

Location: Room 3007 (next to the Counselling Department)

Hours: 09:00 - 16:30 hours
Monday through Friday
(also, one evening clinic per week)

Telephone: 875-8209
875-6111, local 209

Personnel: Community Health Nurse
Physician
Psychologist
Psychiatrist

The nurse sees people on a 'drop-in' basis or by appointment. To see the physician, psychologist or psychiatrist an appointment is required. You may book your appointment with the nurse. Emergencies are seen immediately.

Health services provided by the College are confidential for both students and staff. Among the many services provided on campus are:

- Counselling for stress, anxiety and depression;
- Vision and blood pressure testing;
- Pregnancy tests;
- VD tests and treatment;
- Nutrition and weight control counselling;
- Birth control methods and the morning-after pill;
- Health information in various languages for ESL students;
- A rest area;
- AIDS information and screening;
- Medication for minor illness;
- Emergency treatment;
- Personal health education.

It is also recommended that students purchase medical insurance. Premium assistance application forms are available from the nurse for those on very low incomes.

Individualized Education Program for Adults (IEPA):

This program offers diagnosis and subsequent remedial programs for King Edward Campus students who have, or who are thought to have, learning disabilities.

Students who need assistance of this nature remain enrolled in regular classes, but receive specialized individual assistance during two or three sessions per week with specialists in the IEPA.

For more information about this program, students should consult either their instructors or a counsellor, who can arrange for referrals to be made.

Learning Centre:

Location: Rooms 3053 and 3054

Hours: 08:00 - 19:00 hours
Monday through Thursday

08:00 - 16:00 hours
Friday

(Learning Centre schedules are posted throughout the Campus.)

Telephone: 875-6111, local 504

Staff: The Learning Centre is staffed by experienced and well-qualified tutors and instructors.

The Learning Centre is an ideal place for students either to study or to complete assignments. Tutors can help students with a wide range of subjects including: mathematics, English, physics, biology, chemistry, history and geography. Students who have work to be done are encouraged to go to the Learning Centre for assistance. The help is provided on a first-come, first-served basis and is free of charge. Appointments are not necessary.

Library/Resource Centre:

Location: Enter at level 2 in the southeast corner of the Campus.

Hours: 08:30 - 20:30 hours
Monday through Thursday

08:30 - 16:30 hours
Friday
(Hours adjusted in July and August)

Telephone: 875-6111, local 205

The KEC Library/Resource Centre extends free borrowing privileges to all Vancouver Community College employees and students. Similar access and borrowing privileges are available to KEC students and staff at the Langara Campus and the Vancouver Vocational Institute Library/Resource Centres.

The collection consists of some 40,000 items. They include support materials on all subjects taught at King Edward Campus together with basic recreational items to suit all tastes. Limited materials for the visually impaired (braille, talking book, large

print) are also included. A full list of all items in the collection is available by consulting the VCC Microfiche Catalogue.

Special student services include:

i) The Language Laboratory:

This room, containing over 20 audio-active cassette tape recorders, is devoted to the needs of students wishing to practice individual language skills. Even though the lab may be booked for classes from time to time, several units are always reserved for individual use.

ii) Microcomputer Laboratory:

A small computer lab is maintained to supplement other microcomputer laboratories on campus. The available software, which is only for use in the library, includes topics such as word processing, typing and keyboard skills, English language training for ESL students, etc.

iii) Computer Information Retrieval Services:

The Library/Resource Centre has access to over 150 databases in North America.

Religious Counselling:

A chaplain-in-training is available to all students at the King Edward Campus. Those seeking religious counselling may make an appointment through the receptionist in the Counselling Centre (room 3002, telephone 875-6111, local 208).

CAMPUS FACILITIES

Every effort has been made at King Edward Campus to provide the facilities necessary for all of the College community. Although priority is given to instructional needs, most of the facilities are also made available to the general public.

Bookstore:

Location: 2028 (southwest corner across from the Auditorium on level 2)

Hours: 08:30 - 20:00 hours
Monday through Thursday

08:30 - 16:00 hours
Friday

(Note: These hours may vary during the latter half of each term and during summer months.)

Telephone: 875-6111, local 206

The Campus Bookstore operates year 'round and is open to students, staff and the general public. All prescribed textbooks (new and used) and classroom supplies are available. The King Edward Campus Bookstore also offers one of the most extensive selections of English as a second language (ESL) resource materials in North America. Publication titles not in stock may be specially ordered (deposit required).

Many other convenient services and products are offered. They include:

- greeting cards
- campus T-shirts and other apparel
- photofinishing and film
- postage stamps
- public transit tickets

A used book 'buy-back' is arranged by the bookstore at the close of each term. Exact dates are posted throughout the campus in advance of the event.

Cafeteria Services:

A 250-seat "self-clearing" student cafeteria is located in the north-west corner of level 2. Adjacent to this area is an 80-seat faculty/staff cafeteria. There are designated non-smoking sections in both cafeterias.

Hours: 07:00 - 21:00 hours
Monday through Thursday

07:00 - 17:00 hours
Friday
(Hours adjusted in July and August)

Also, vending machines selling soft drinks, tea, coffee, candy and snacks are to be found in the student lounges (Rooms 2117, 3128 and 3189).

A small games room is located within the student cafeteria.

(Meal vouchers - worth \$2.50 - are available to needy students.)

Daycare (Child Care Services):

The McGregor Child Care Centre, located on Glen Drive directly north of the campus building, offers care to 12 under threes and 25 over threes. The centre, staffed by professional child care workers, is available to students, to employees of the College and to members of the community. For further information, please telephone 879-3123.

Information Centre:

Location: Adjacent to the Admissions/Student Records Office on level 4.

Hours: 08:30 - 20:00 hours
Monday through Thursday

08:30 - 16:30 hours
Friday

Telephone: 875-8230 (Direct-In-Dial Number) or 875-6111, locals 230, 390

EMERGENCY 777

The Information Centre provides for the collection, storage and delivery of accurate and relevant information concerning King Edward Campus, Continuing Education and Central Administration. The Centre also acts as a directional and referral unit for the College.

Information and assistance pertaining to the College in general is provided to both internal and external clients. Often the first contact for potential King Edward Campus students is made through the Information Centre.

Emergency situations within King Edward Campus should be handled by dialing local 777.

Eligible students may obtain their Go Cards at the Information Centre.

Also, students may obtain change (quarters only) to a maximum of \$2.00 at the Information Centre.

Lost and Found:

The Campus 'Lost and Found' is located in the Security Office on level 2 (room 2035).

Parking:

The Student and Visitor Parking lot is located immediately to the north of East Seventh Avenue. The College has provided nearly 400 free parking spaces on a first-come, first-served basis. Street parking in the area is restricted.

Parking decals (for rear windows) are issued to staff, faculty and administrators who are allowed to park in specially designated lots adjacent to the campus building.

It should be noted that any improperly parked cars will be towed away.

Four parking spaces for handicapped students are provided near the Library/Resource Centre at the northeast corner of the campus. An elevator is available nearby.

Photocopier:

A photocopy machine is available in the KEC Library/Resource Centre. The charge is 10 cents per copy.

Student Newspaper:

The student newspaper, "The Voice", is published by students registered in the Journalism Program at VCC's Langara Campus. It contains major news stories about all VCC campuses, student discussion material, entertainment and book reviews, and many other items of general student

interest. It is distributed free to all students. The Security Office at KEC acts as liaison for "The Voice".

Switchboard:

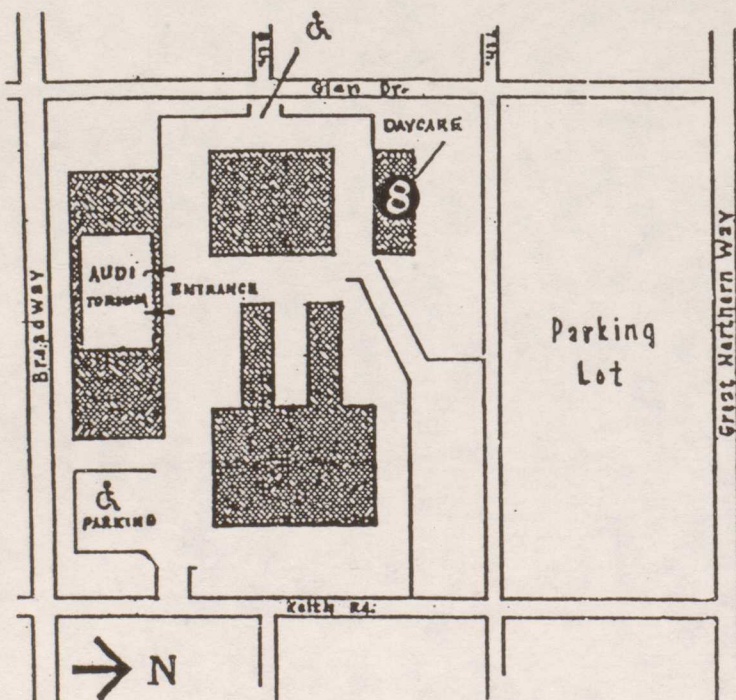
The main switchboard is in operation Monday to Friday from 08:00 to 17:00 hours. A number of services and programs can be reached directly at the following numbers:

Adult Special Education	
TTY-TTD Number	875-8210
Automotive Body Repair	875-8201
Automotive Mechanics	
Technician	875-8202
Bookstore	875-8206
Continuing Education	875-8200
Counselling	875-8208
Diesel Mechanics	
Technician	875-8203
ESL Vocational	875-8211
ESL Half-Time	875-8212
Food Services	875-8207
Instructional Media	
Services	875-8216
Library/Resource Centre	875-8205
Security	875-8204
Music Department	875-8220
International Education	875-8233

After 17:00 hours, the following temporary night numbers are in effect:

Administration	875-6116
Basic Education	875-6122
BTSD	875-6115
College Foundations	875-6114
College Prep. English	875-6123
Night School English	875-6119
Neighbourhood English	875-6121
Admissions/Student	
Records Office	875-6112

CAMPUS MAP FOR STUDENTS



KING EDWARD CAMPUS
1155 E BROADWAY

VCC King Edward Campus is located on E. Broadway, between Keith Drive and Glen Drive.

Mailing Address: Box No. 24620, Sta. 'C'
1155 East Broadway
Vancouver, B.C., V5T 4N3
Telephone: (604) 875-6111

PEDESTRIAN ENTRANCES

Main entrances are located off Broadway, Glen Drive and Keith Drive.

PARKING

356 spaces located to the north of East 7th Avenue

BICYCLE PARKING

Located at the southeast corner of level 2.

DISABLED ACCESS

Level 4: right off Broadway
Level 3: off Glen Drive
Level 2: ramp off Glen Drive
Level 2: wheel chair accessibility from Keith Drive; parking available

EMERGENCY PHONE NUMBERS

Campus Nurse	875-8209
Security	875-8204
Police, Fire, Ambulance	911
On-Campus Emergency	777

OTHERS

VCC - Continuing Education	875-8200
VCC - Langara Campus	324-5511
VCC - Vancouver Vocational Institute	681-8111
Vancouver School Board	731-1131

Room No.

2041	Visually Impaired Program
2043	Hearing Impaired Program
2129	Basic Education
2112	BTSD
3233	Business Education
3237	College Foundations Office
3246	Computer Lab. (College Foundations)
3171	Computer Lab. (ESL)
Library	Computer Study Centre
4020	Continuing Education
3154	ESL School Canadiana
3193	ESL Homefront Learning
3174	ESL Vocational
3196	ESL Neighbourhood
3196	ESL Night School
2061	Homemaker
2055	Institutional Aide
3273	Music Diploma Program
2099	Pharmacy Assistant
2034	Student Lounge
2076	TRAC

Mechanical Trades:

1513	Auto Body Repair
1506	Auto Mechanics Technician
1503	Diesel Mechanics Technician

April 1986

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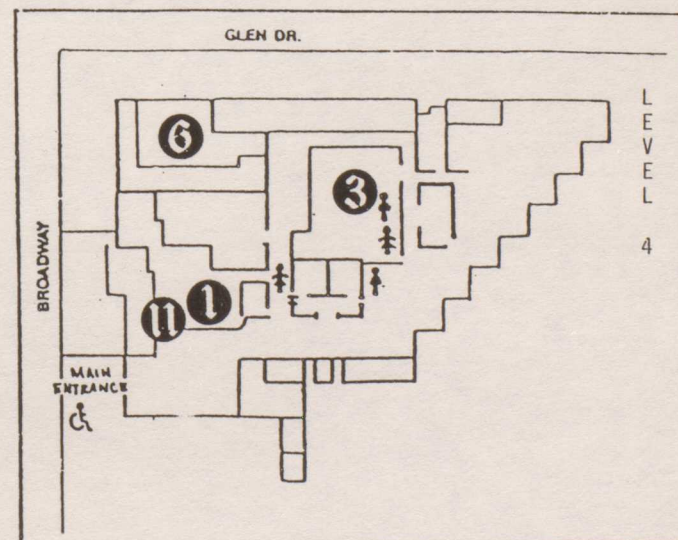
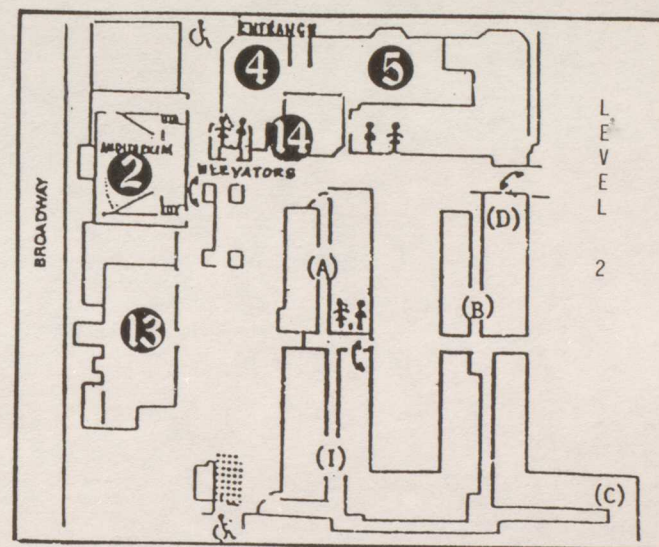
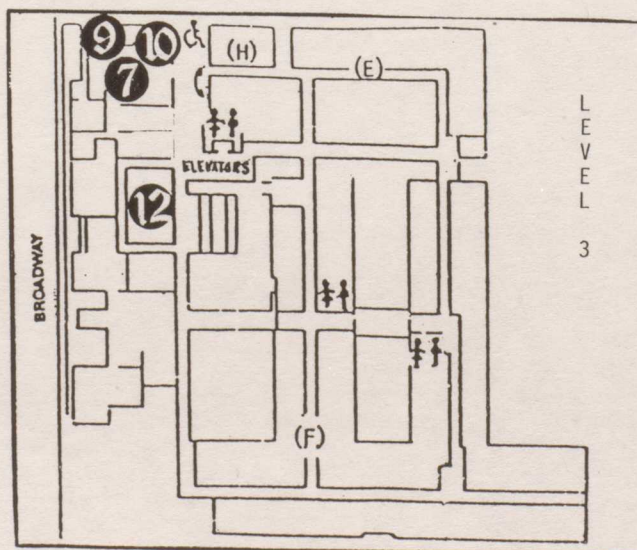
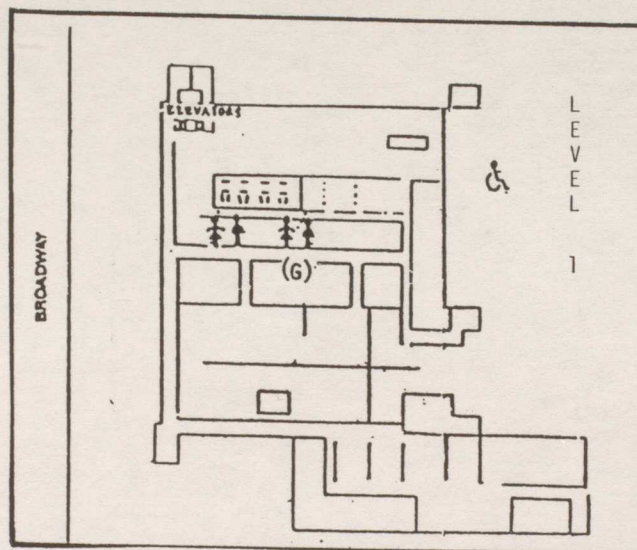
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Room No.

- 4004 Admissions/Student Records
Cashier
ELA
Mechanical Trades
Pharmacy Asst.
Sign Language
- 2010 Auditorium
- 4034 Assessments
- 2028 Bookstore
- 2157 Cafeteria
- 4020 Continuing Education
- 3002 Counselling
Counselling Career Centre
Daycare
See street map at the back
McGregor Child Care 879-3123
- 3002 Financial Aid Office
- 3002 Health Services
875-8209
Information Centre
Level 4, 875-8230
- 3052 Learning Centre
- 2014 Library/Resource Centre
- 2035 Security Office
Lost & Found
875-8204

CLASSROOMS

- (A) Adult Special Education
(B) Basic Education
(C) BTSD
(D) Business Education
(E) College Foundations
(F) English as a Second Language
(G) Mechanical Trades
(H) Music

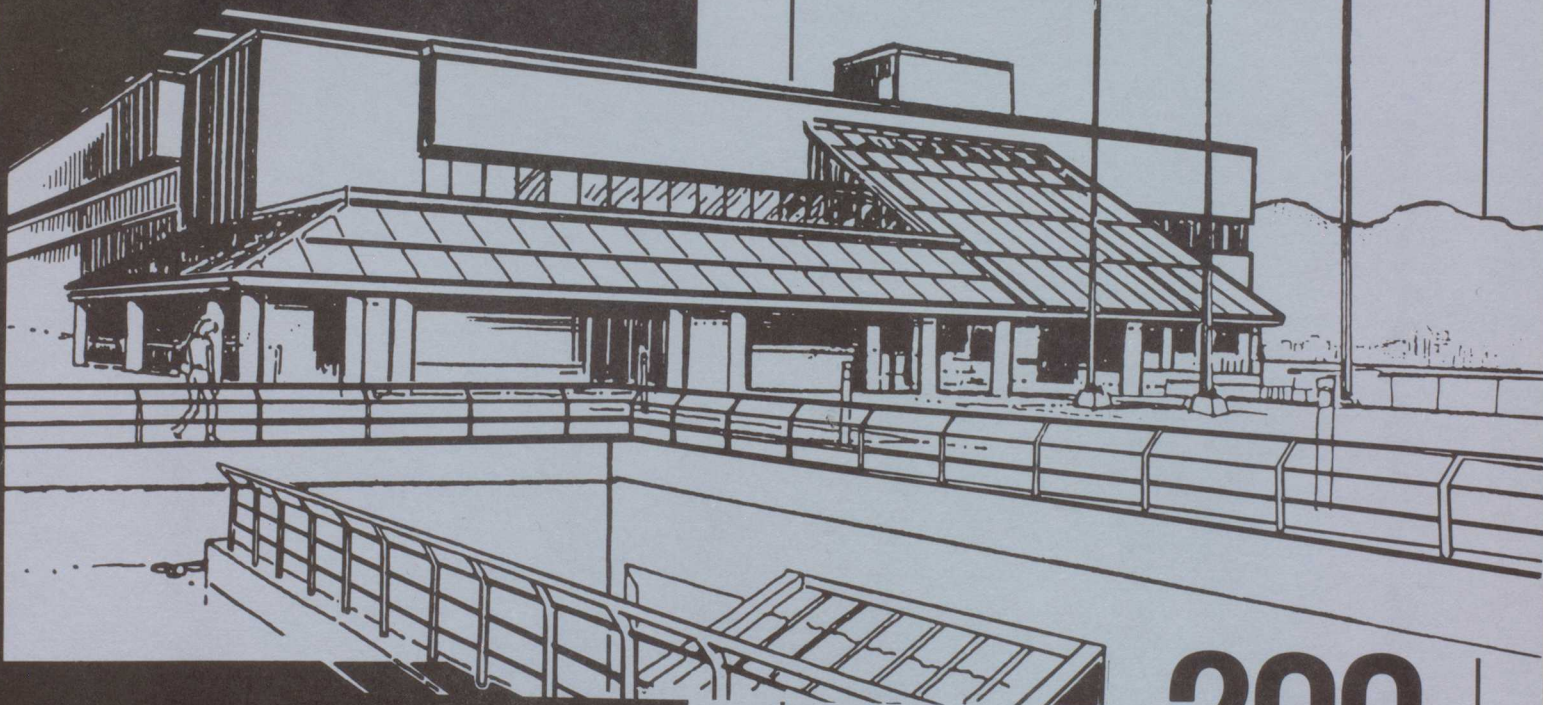
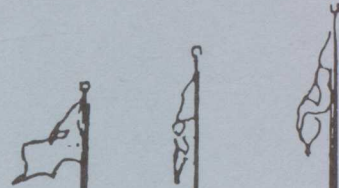


VANCOUVER COMMUNITY COLLEGE



King Edward
Campus

1986-1987
Calendar



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VANCOUVER COMMUNITY COLLEGE

King Edward
Campus



1155 East Broadway
Box 24620 Station 'C'
Vancouver, B.C.
V5T 4N3

875-6111

CAREER DIVISION

MECHANICAL TRADES CENTRE

CAREER DIVISION

Division Chairman Office: 4054

Telephone: 875-6111, local 725

In the programs of this division, students learn skills for direct entry into specific types of work. The aim of the division is to provide programs which help students to build self-confidence; to gain experience valuable to their orientation to current labour market needs; to formulate realistic vocational goals; to develop marketable skills; and to find satisfactory employment.

CAREER DIVISION - SCHEDULE OF EVENTS -

Pharmacy Assistant Program:

There are three sessions per year: January to March; April to June; and, September to December.

Homemaker Program:

Classes for the full-time day and the part-time evening programs are January to March; April to June; and, September to December.

Classes for the part-time day program begin in September and in January.

Institutional Aide Program:

There are three sessions per year: January to March; April to June; and, September to December.

Paraprofessional Worker with the Hearing Impaired Program:

This ten-month program begins each September.

Sign Language Development Courses (Part-time Evening Program):

There are three sessions per year: January to April; May to June; and, September to December.

Mechanical Trades Access (MTA) I & II Program:

There are several sessions each year; intakes occur every 4 weeks.

Training Access (TRAC) Program - Common Core:

There are several sessions each year; intakes occur every 4 weeks.

Automotive Body Repair Program:

Intakes occur in January, April, July and September.

Automotive Painting and Refinishing Program:

Intakes occur in January, April, July and September.

Automotive Mechanics Technician Program:

Intakes occur at two-month intervals commencing January.

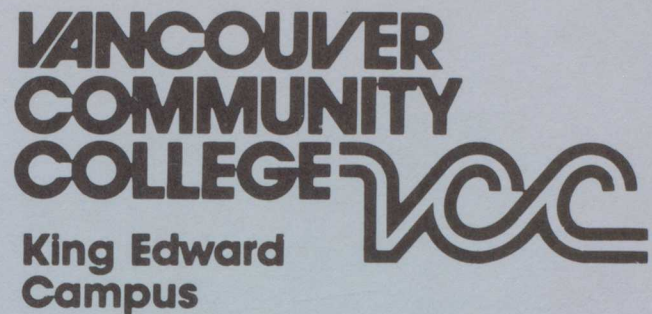
Diesel Mechanics Technician Program:

Intakes for this program are in January, February, June and October.

Music Diploma Program:

Registrations are in September and January.

For further information concerning registration times, please consult Booklet 240.



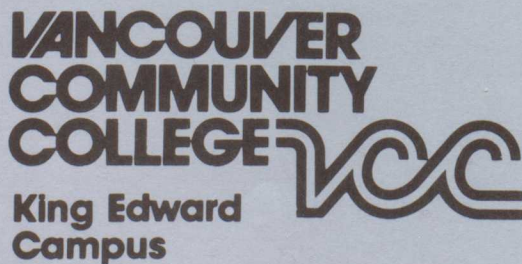
program content guide

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**TRAINING ACCESS
(TRAC) PROGRAM**
— Common Core



Information and enrolment applications may
be obtained from:



1155 East Broadway
Box 24620 Station 'C'
Vancouver, B.C.
V5T 4N3

875-6111



TRAINING ACCESS (TRAC) PROGRAM - COMMON CORE

Department Office: 2076

Telephone: 875-6111, local 455

The TRAC Program is an individualized program providing the first steps in trades training. The program is divided into three steps:

1. Common Core
2. Occupational Core
3. Specialties

Students enter the program at Step 1, the Common Core and, upon mastery of the Common Core competencies, move on to one of the five (Mechanical, Electrical, Piping, Carpentry/Joinery, Metal) Occupational Core levels (Step 2). After mastering the chosen Occupational Core competencies, the student then chooses one of the related specialty programs (Step 3).

Depending on availability of training spaces there may be a waiting period between each step.

Course Content (Common Core):

The major topics covered in Step 1 (i.e., Common Core) include the following:

- safe and acceptable work attitudes and habits;
- mathematics review (at the grade 10 level);
- science review (at the grade 10 level);
- sketching and reading basic drawings;
- processing technical information;
- using measuring, layout and hand tools;

- lifting loads;
- erecting ladders and scaffolds;
- using power tools;
- using oxyacetylene equipment;
- assembling and testing basic electrical devices;
- using common fastenings and fittings;
- using common materials (e.g., wood, metals);
- introduction to business and industrial organizations;
- job search skills.

Entrance Requirements:

Potential students normally must be 18 years of age or older, or out of school for at least twelve months. Students under 18 who have completed grade 12 are also eligible. Also, students must have successfully completed grade 10 or its equivalent.

Instruction Methods:

Independent learning packages are available for each learning unit in the Common Core part of the program. Some of the learning units offer the option of small group discussions or lectures in a traditional classroom setting.

Laboratory/shop experience is an important component of the program. Instructor assistance is available for individuals as well as for classes. Each student is assigned a faculty advisor to provide continuing assistance throughout the program.

Enrollment Information:

This is a twelve week full-time program with a new intake every four weeks. Independent learning and shop facilities are available from 08:00 - 15:30 hours Monday through Thursday and from 08:00 - 14:00 hours on Friday.

Fees:

Information about tuition and all other fees for this program are available in Booklet No. 120.

Additional Information:

For further information about the Training Access (TRAC) Program - Common Core, telephone 875-6111, local 455.


program content guide

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**MECHANICAL TRADES ACCESS
(MTA) land II Program**



Information and enrolment applications may
be obtained from:

**VANCOUVER
COMMUNITY
COLLEGE** 
**King Edward
Campus**

1155 East Broadway
Box 24620 Station 'C'
Vancouver, B.C.
V5T 4N3

875-6111



MECHANICAL TRADES ACCESS (MTA) I AND II PROGRAM

Department Office: 2076

Telephone: 875-6111, local 455

Purpose:

The MTA Program is designed to provide students with a background in basic shop practice before entry into each of the mechanical trades programs at KEC. It should be noted that successful completion of MTA-I is a requirement for entry to MTA-II.

Objectives:

Students who have successfully completed MTA-I will have acquired the skills and knowledge to:

- use safe work practices;
- use basic measuring, layout, and hand tools;
- apply industrial science and metallurgy concepts;
- sketch and read drawings;
- use shop machines and power tools;
- use fastenings and fittings;
- assemble and test electrical circuits;
- use technical information sources and process technical information;
- lift loads;
- describe business and industrial organizations;
- prepare for employment.

Students who have successfully completed MTA-II will have acquired the skills and knowledge to:

- read micrometers and vernier calipers;
- use layout, measuring and mechanics hand and power tools to manufacture objects specified in projects;
- describe and identify the basic properties and metallurgical processes related to commonly used metals/alloys;
- practise general lathe cutting techniques;*
- demonstrate the use of taps and dies, the placement of a thread insert, and the removal of broken bolts or studs;
- employ soldering processes on copper tubing and steel using soft and silver solders;
- oxyacetylene cut and weld;
- arc weld;
- MIG weld;
- assemble pipe, tube, and fittings.*

*Students entering the Diesel Mechanics Technician program will be required to complete additional tasks to demonstrate special skill competencies required by this program.

Instructional Methods:

A group instruction approach is used in preparing students to complete the above objectives for both the MTA-I and MTA-II. Students learn through instructor lectures and demonstrations, class interaction, audio-visual presentations, and some individual learning units. Students, either individually or in teams or small groups, must work efficiently, safely and responsibly. Students are expected to attend on a regular, full-time basis.

Entrance Requirements:

Students who wish to enter the MTA Program must have successfully completed grade 10, its equivalent or better. It is also recommended that students have:

- good manual dexterity;
- good hand-eye coordination;
- normal eyesight and colour vision;
- mechanical aptitude and interest;
- good general health;
- physical strength and stamina compatible with the handling of heavy parts and equipment, and the other needs of the program, which include the ability to tolerate noise and vibration;
- good visual imagery and spatial perception;
- possession of a valid B.C. Driver's Licence.

MTA-I Assessment:

This four-hour assessment is a multiple-choice question test which assesses student competency in the basics of safe work practices, tools and machines, working with drawings and technical information sources (including sketching and print reading), industrial science, basic concepts of electricity and electrical soldering, fastenings and fittings, lifting loads.

Students who successfully complete this assessment may be exempted from MTA-I.

Advance Credits:

Advance credits and exemptions from MTA-I and MTA-II may be granted in ONE of the following ways:

1. Career Preparation Certificate

Students holding:

- (1) a current Career Preparation Certificate from a British Columbia secondary school

OR

- (2) appropriate documentation that the required skill competencies of MTA-I and MTA-II have been met in secondary school.

2. TRAC - Common Core Certificate

Students holding the TRAC Common Core Certificate will be granted advance credits. In addition, however, students must successfully complete the MTA-II shop projects.

Fees and Additional Costs:

For information concerning tuition fees, student health services fees, student activity fees and a materials surcharge, refer to Booklet No. 120.

Schedule:

Students attend classes daily, Monday through Thursday, from 08:00 to 15:30 hours and Friday, from 08:00 to 14:00 hours. For most students, the maximum time required to complete both MTA-I and MTA-II should not exceed 10 weeks.

Additional Information:

For further information about the Mechanical Trades Access Program, or to make an appointment for the MTA-I assessment, telephone 875-6111, local 455.


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**AUTOMOTIVE BODY
REPAIR PROGRAM**



Information and enrolment applications may
be obtained from:

**VANCOUVER
COMMUNITY
COLLEGE** 
**King Edward
Campus**

1155 East Broadway
Box 24620 Station 'C'
Vancouver, B.C.
V5T 4N3

875-6111



AUTOMOTIVE BODY REPAIR PROGRAM

Program Office: 1513

Telephone: 875-6111, local 420

Overview:

The Automotive Body Repair Program is a designated trade with a four-year apprenticeship leading to journeyman status.

Program Objectives:

Graduates of the Automotive Body Repair Program will have acquired the skills and knowledge to:

- estimate and diagnose collision damage to the automobile and to apply the knowledge learned in restoring the vehicle to its original condition;
- align and adjust windows, doors, fenders, hoods, trunks and panels;
- understand and apply the various techniques of welding, brazing, and cutting in the shrinking and re-forming of sheet metal panels;
- apply current collision repair procedures, using the materials and equipment common to the trades;
- maintain and handle all power and hand equipment, using clean, safe and efficient work habits;
- trace and repair electrical wiring systems after collision;
- use frame straightening procedures and equipment in diagnosing and repairing a wide variety of automobile body designs;
- apply all refinishing and painting techniques utilizing materials and equipment in completing the restoration.

Program Description:

This six-month program is divided into two levels, each level lasting thirteen weeks.

Level 1 consists of the following courses:

- 1054 - Welding, Brazing, and Cutting
- 1046 - History and Nomenclature of the Car
- 1052 - Shop Practice
- 1053 - Types of Fasteners Used in the Trade
- 1041 - Fitting and Adjusting Methods
- 1038 - Characteristics of Sheet Metal and Shrinking
- 1051 - Sheet Metal Damage Repair Procedures
- 1036 - Body Filling Techniques and Fibreglassing
- 1047 - Panel Forming Techniques
- 1034 - Automotive Electricity
- 1042 - Frame Straightening, Suspension Systems and Steering Principles
- 1049 - Refinishing

Level 2 consists of the following courses:

- 2044 - Shop Practice
- 2036 - Fitting and Adjusting Methods
- 2043 - Sheet Metal Damage Repair
- 2031 - Automotive Electricity
- 2037 - Frame Straightening Techniques
- 2041 - Refinishing Techniques

Entrance Requirements:

Specific:

- successful completion of the Mechanical Trades Access Program, or an acceptable equivalent, such as the Career Preparation Certificate.
- "mature student" status for individuals is determined by the Dean of Administrative and Student Services after consultation with the KEC Counselling Department and the Career Division Chairman.

Recommended:

- good general health and respiratory condition;
- physical strength and stamina compatible with the handling of heavy parts and equipment and the special requirements of the program, which includes the ability to tolerate noise and vibration;
- mechanical aptitude and interest;
- good manual dexterity;
- good hand-eye coordination;
- normal eyesight and colour vision;
- good line, form and depth perception;
- possession of a valid B.C. Driver's License.

Fees and Additional Costs:

In addition to regular tuition fees, various additional costs are levied for this program. For specific information refer to Booklet No. 120. Students are expected to wear WCB approved workboots and welding goggles. A flint striker is also required.

Schedule:

Classes are scheduled Monday through Friday from 08:30 to 15:30 hours for the first three months, and from 08:00 to 15:00 hours for the last three months.

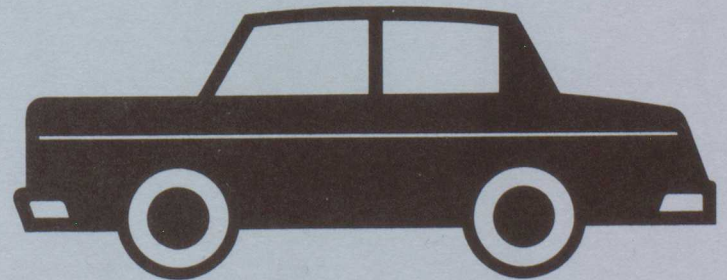
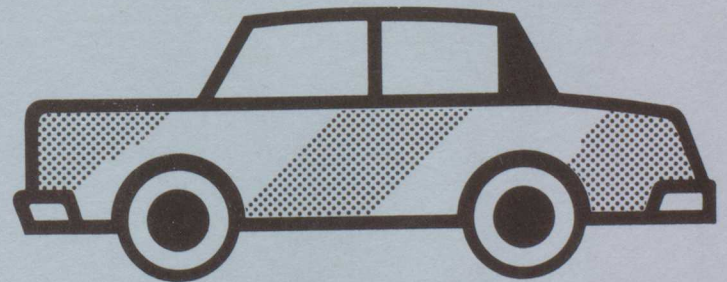
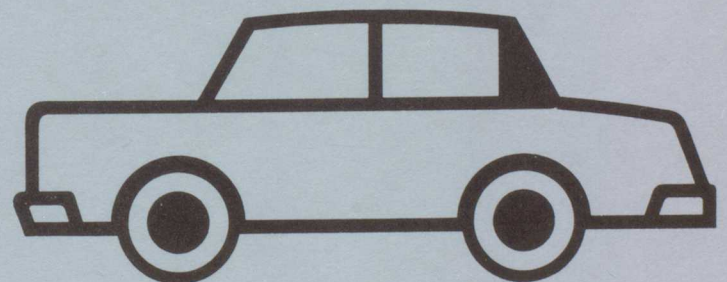
Additional Information:

For further information contact the Counselling Career Centre at King Edward Campus in room 3029. In order to make application for entry, contact the Admissions/Student Records Office at 875-6111, local 708.


program content guide

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**AUTOMOTIVE PAINTING AND
REFINISHING PROGRAM**

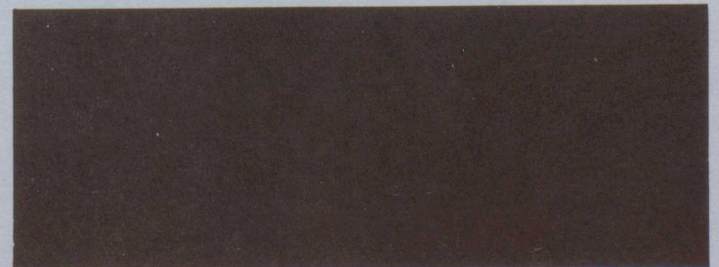


Information and enrolment applications may
be obtained from:

**VANCOUVER
COMMUNITY
COLLEGE** 
King Edward
Campus

1155 East Broadway
Box 24620 Station 'C'
Vancouver, B.C.
V5T 4N3

875-6111



AUTOMOTIVE PAINTING AND REFINISHING PROGRAM

Program Office: 1513

Telephone: 875-6111, local 420

Entrance Requirements:

Specific:

- successful completion of the Mechanical Trades Access (MTA) Program, or an acceptable equivalent, such as the Career Preparation Certificate.
- prior automotive body repair or automotive painting and refinishing experience.
- "mature student" status for individuals is determined by the Dean of Administrative and Student Services after consultation with the KEC Counselling Department and the Career Division Chairman.

Recommended:

- good general health and respiratory condition;
- physical strength and stamina compatible with the handling of heavy parts and equipment, and the special requirements of the program;
- ability to tolerate noise and vibration;
- mechanical aptitude and interest;
- good manual dexterity;
- good hand-eye coordination;
- normal eyesight and colour vision;
- good line, form and depth perception;
- possession of a valid B.C. Driver's Licence.

Program Content:

This twelve-week program covers the following topics:

- paint shop safety;
- tools and equipment;
- spray guns;
- air compressors;
- air transformers and hoses;
- spray booths;
- surface preparation;
- masking;
- undercoating;
- colour;
- solvents;
- paint preparation and application;
- paint repairing and colour matching;
- paint problems and cures;
- plastics;
- pre-delivery.

Schedule:

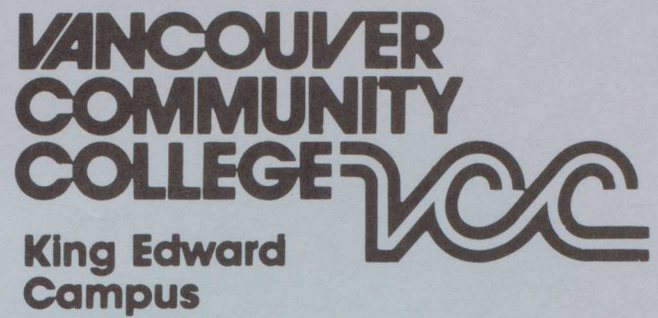
Classes are scheduled Monday through Friday from 11:30 to 18:00 hours for twelve weeks.

Fees and Additional Costs:

In addition to regular tuition fees, various additional costs are levied for this program. For specific information refer to the current fee schedule in Booklet 120. Students are expected to wear WCB approved workboots.

Additional Information:

This program is scheduled to start in July, 1986. For further information, contact the KEC Counselling Career Centre at 875-6111, local 497. In order to make application for entry, contact the Admissions/Student Records Office at 875-6111, local 708.



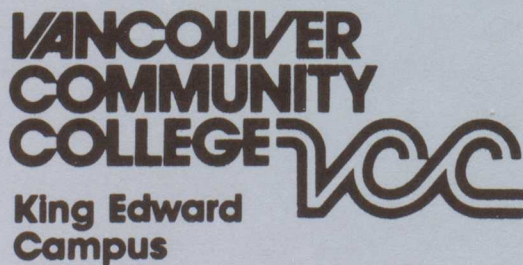
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**AUTOMOTIVE MECHANICS
TECHNICIAN PROGRAM**



Information and enrolment applications may
by obtained from:



1155 East Broadway
Box 24620 Station 'C'
Vancouver, B.C.
V5T 4N3

875-6111



AUTOMOTIVE MECHANICS TECHNICIAN PROGRAM

Program Office: 1506

Telephone: 875-6111, local 417

Overview:

The Automotive Mechanics Technician Program covers four distinct automotive specialty programs offered at KEC:

1. Engine Service and Repair Technician Program
2. Transmission and Drive Axle Service and Repair Technician Program
3. Brake, Suspension and Steering Service and Repair Technician Program
4. Automotive Electronics and Full Management Systems Service and Repair Technician Program

Each two-month specialty program consists of theory, principles, and practical applications of the operation, construction, maintenance, repair, and adjustments of the various systems and components of automobiles.

Students develop skills applicable to a wide range of employment opportunities in the automotive industry or to further specialization and training within that industry.

Objectives:

Students who have successfully completed the Automotive Mechanics Technician Program will be able to:

- identify and describe the automotive sub-systems, their components, features of construction, and principles of operation;

- apply the knowledge of the construction and the principles of operation to the maintenance, repair, and adjustment of the following systems:

- engine and emission control
- electrical and ignition (including automotive electronic management system)
- power train
- front end
- suspension
- brake system

- describe the concepts and the methods of trouble-shooting; select and apply appropriate, logical trouble-shooting techniques; operate diagnostic and repair equipment on various automotive systems;

- perform procedures and tasks commonly required of employees in typical automotive machine shops;

- use generally recognized automotive trade skills and procedures;

- employ clean, safe, and orderly work habits;

- identify, appraise and respond to job opportunities within the automotive industry.

Instructional Methods:

Instructional strategies are designed to simulate future work environments. Students are given specific work tasks which need to be completed competently and in cooperation with others, all within prescribed time limits.

A group instruction approach is used to prepare students to complete the program. Students learn through lectures and demonstrations; class interaction; audio-visual presentations; and some individualized learning units. Students, either individually or in teams or small groups, must work cooperatively, efficiently, safely and responsibly in workshop environments. Practical work is performed on selected customer cars in a fully-equipped automotive shop.

Entrance Requirements:

Students may enter any ONE or all of the four specialty programs, subject to meeting the program admission requirements and the availability of seats.

Students must have completed at least grade 10, or its equivalent. Also, students must have credit for grade 12 English or its equivalent.

Prospective students must also demonstrate competency in basic shop practices. This may be done by completing the Mechanical Trades Access (MTA) Program (see Booklet 211) or by completing the MTA-I assessment and the MTA-II practical work.

It is also recommended that students have:

- good manual dexterity;
- good hand-eye coordination;
- normal eyesight and colour vision;
- mechanical aptitude and interest;
- good general health;
- physical strength and stamina compatible with the handling of heavy parts and equipment, and the ability to tolerate noise and vibration;

- good visual imagery and spatial perception;
- possession of a valid B.C. Driver's Licence.

Fees and Additional Costs:

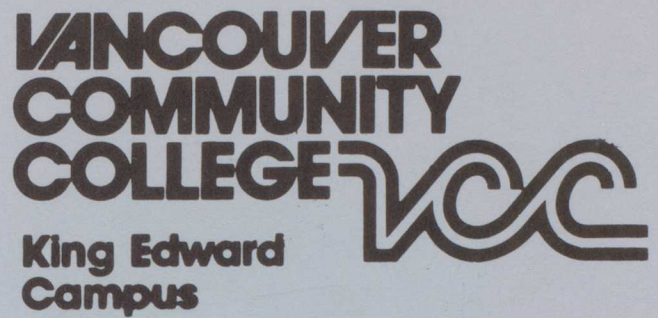
Fees include tuition as well as a materials surcharge, a student activity fee, a student health services fee, a coverall deposit, etc. For specific fees for this program, please refer to Booklet 120.

Schedule:

Students are expected to attend classes daily, Monday through Friday from 08:30 to 15:30 hours on a regular, full-time basis.

Additional Information:

For further information about the Automotive Mechanics Technician Program, telephone the KEC Counselling Career Centre (room 3029) at 875-6111, local 497.



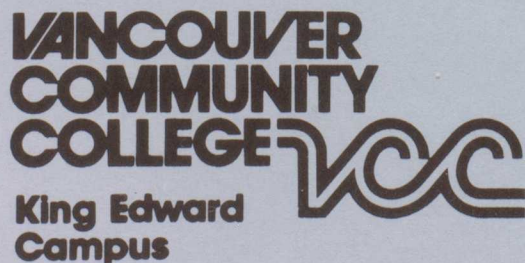
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**DIESEL MECHANICS
TECHNICIAN PROGRAM**

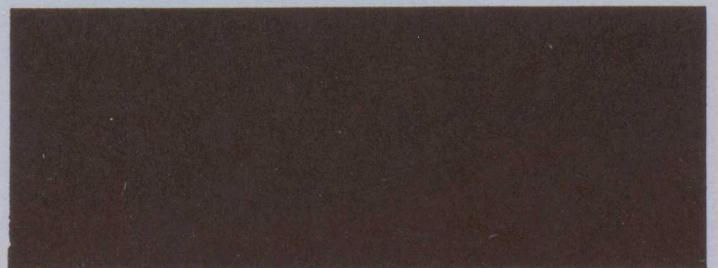


Information and enrolment applications may
by obtained from:



1155 East Broadway
Box 24620 Station 'C'
Vancouver, B.C.
V5T 4N3

875-6111



DIESEL MECHANICS TECHNICIAN PROGRAM

Program Office: 1503

Telephone: 875-6111, local 203

Overview:

The Diesel Mechanics Technician Program covers four distinct specialty programs:

1. Diesel Engine Mechanics
2. Commercial Transport Mechanics
3. Heavy-duty Mechanics
4. Marine Engineering

This twelve-month program leads to employment as an apprentice or as a specialist in the field of:

- diesel engine mechanics;
- heavy-duty mechanics;
- marine engineering;
- transportation/trucking maintenance;
- stationary plants;
- specialty repair shops;
- fuel injection and governor control supply and service.

Objectives:

Students who successfully complete this program will have acquired the skills and knowledge to:

- arc weld, gas weld, flame cut, solder and braze at a basic level;
- operate a metal lathe and do basic machine work (such as cutting, boring, taper turning, thread cutting and knurling);
- drill, tap, use threading dies;
- assemble and identify copper tubing and fittings, black steel pipe;
- do bench and layout work;
- use precision measuring devices;
- identify and use all types of fastening devices;

- identify and use both hand and power tools, practising proper work and safety habits;
- identify ferrous and non-ferrous metals and their properties and treatment (such as hardening and tempering);
- identify, maintain and overhaul air brake systems;
- identify, maintain and trouble-shoot air induction and exhaust systems;
- trouble-shoot, wire, maintain and overhaul typical electrical components of diesel engine ignition systems;
- test, repair and trouble-shoot all types of cooling systems;
- describe phases of diesel engine combustion systems;
- describe basic engine principles and be able to calculate typical formulas related to engine design;
- identify engine components and accessories and describe their function and operation;
- undertake all phases of engine overhaul, maintenance, and repair;
- run-in and test an overhauled engine;
- adjust, overhaul and maintain clutches, standard transmissions, power take-offs, torque converters, automatic and power-shift transmissions, marine gears, and drive lines;
- understand a variety of hydraulic circuits; trouble-shoot, overhaul and maintain hydraulic cylinders, pumps and motors and assemble high pressure hoses;
- maintain engine lubrication systems;
- maintain, overhaul, adjust, trouble-shoot and tune-up all of the major fuel injection systems and governors presently in use within the industry;
- operate diesel electric power generators;
- tune-up, final dynamometer test and monitor all engine systems;
- effectively trouble-shoot other common engine problems.

Entrance Criteria:

Students who wish to enter the Diesel Mechanics Technician Program must have completed at least grade 10 or its equivalent. Also, students must have credit for grade 12 English or its equivalent.

Prospective students must demonstrate competency in basic shop practices. This may be done by completing the Mechanical Trades Access (MTA) Program (see Booklet No. 211) or by completing the MTA-I assessment and the MTA-II practical work.

It is recommended that students have:

- good manual dexterity;
- good hand-eye coordination;
- normal eyesight and colour vision;
- mechanical aptitude and interest;
- good general health;
- physical strength and stamina compatible with the handling of heavy parts and equipment, and the ability to tolerate noise and vibration;
- good visual imagery and spatial perception.

Program Description:

The program is twelve months long and is divided into three levels.

Level I - 16 weeks

- 1075 - History, Familiarization and Basic Engine Principles
- 1070 - Combustion Systems
- 1074 - General Shop Practices
- 1068 - Basic Metallurgy and Arc Welding
- 1073 - Gas Welding and Flame Cutting
- 1076 - Machining (Basic)
- 1066 - Air and Engine Braking Systems

- 1067 - Air Induction and Exhaust Systems
- 1071 - Electrical Systems
- 1069 - Cooling Systems
- 1072 - Engine Construction & Machining

Level II - 19 weeks

- 2056 - Engine Overhaul
- 2057 - Engine Testing and Tune-Up (Basic)
- 2059 - Hydraulics
- 2054 - Clutches, Standard Transmissions and Power Take-Offs
- 2060 - Torque Convertors, Automatic/Powershift Transmissions and Marine Gears
- 2055 - Drive Lines
- 2058 - Engine Lubrication Systems

Level III - 16 weeks

- 3028 - Detroit Diesel Allison Fuel Systems
- 3032 - Woodward Hydraulic and Electric Governors
- 3026 - Caterpillar Fuel Systems
- 3022 - Cummins Fuel Systems
- 3029 - Diesel Electric Power Generation
- 3025 - In-Line Pump Fuel Systems
- 3031 - Distributor Pump Fuel Systems
- 3030 - Engine Tune-Up (Final), Trouble-shooting and Dynamometer Testing

Instructional Methods:

Classroom theory/demonstration is combined with extensive practical hands-on work in a well-equipped operational shop environment. The program consists of approximately 40% theory and 60% practical application. Throughout the program, students work with a companion in a "team concept". Students must be able to maintain good working relationships with their fellow students and their instructors.

Schedule:

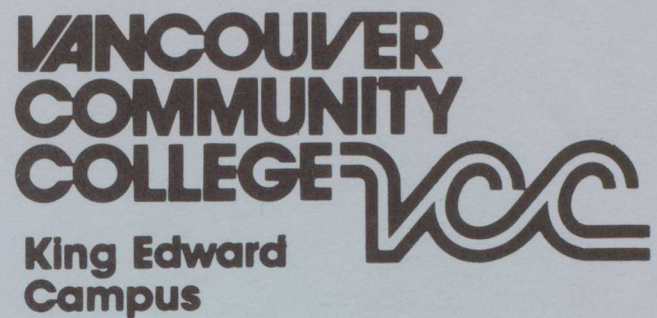
Students are expected to attend classes daily, Monday through Friday on a regular full-time basis. Day classes are held from 08:00 to 15:00 hours; extended day classes from 11:30 to 18:00 hours.

Fees and Additional Costs:

Fees for this program include tuition as well as a materials surcharge, a student activity fee, a student health services fee, a coverall deposit, etc. For specific fee information see Booklet No. 120.

Additional Information:

For further information about the Diesel Mechanics Technician Program, contact the KEC Counseling Career Centre (room 3029) at 875-6111, local 497.



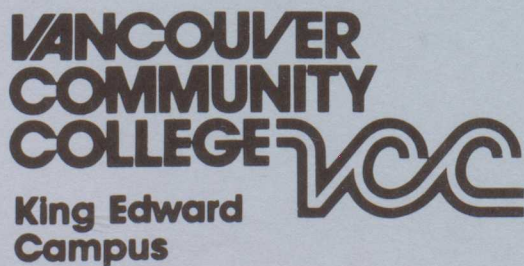
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**MUSIC DIPLOMA
PROGRAM**



Information and enrolment applications may
be obtained from:



1155 East Broadway
Box 24620 Station 'C'
Vancouver, B.C.
V5T 4N3

875-6111



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MUSIC DIPLOMA PROGRAM

Department Office: 3271

Telephone: 875-6111, local 220 or
875-8220

Purpose:

The two-year Music Diploma Program is designed to:

- provide professional training for potential and practising musicians;
- provide necessary courses of instruction for performance-oriented students who may wish to pursue their studies at a more advanced level following the completion of the College program.

For post-secondary students who have not yet decided on a specialized career training, the Music Diploma Program is designed with maximum flexibility so as to allow all students the opportunity to choose alternate courses of study at any time during the two-year program.

Other available options include:

- specialized training in individual courses for part-time students (space permitting);
- professional and pedagogical upgrading for teachers wishing to enrich their musical knowledge and broaden their skills;
- College community ensembles such as Healey Willan Choir, Wind Ensemble, stage bands, and various small ensembles;
- special apprenticeship program in Choral Conducting.

Members of the faculty include some of Canada's finest musicians. They bring to the student years of training and experience, and they assist students in becoming involved in the professional music community. Students are encouraged to participate in public and educational performances.

Spring Festival of Music:

Each year the department produces an annual Spring Festival of Music, in addition to regular weekly performances by students and faculty. The Spring Festival is designed to showcase the talents and achievements of the students in the program. Included in the performances are a Coffee House Concert, Chamber Music Concert, Voice Recital, Ensemble Concert, Jazz Night, and Choir/Orchestra Concert. The Spring Festival has become widely recognized in Vancouver as an exciting musical series.

GENERAL INFORMATION

The specific information listed in this section concerns students registering in the Music Diploma Program. Additional information is located in Booklet 110, "Admission and Registration Guidelines."

Fees:

Two terms constitute a one-year academic program. Registration is not complete until all fees are paid. Cheques or money orders should be made payable to Vancouver Community College, King Edward Campus. A student who fails to pay the tuition fees by the end of the first week of classes will be charged a \$2.00 per course late

registration fee. A student who has still not paid tuition fees by the end of the third week of classes will be asked to leave all classes until fees have been paid.

Courses for which the department supplies an accompanist (that is, choral activities, master classes) will have a surcharge levied of \$10.00 per term for all students, full-time and part-time.

For an additional fee of \$100.00 per term, accompanists are available for six hours per term for Performance Concentration classes.

For additional information about specific fees pertaining to this program, please refer to Booklet 120.

Deposit:

All new students, upon notification of acceptance into the full-time program, are required to pay a \$100.00 non-refundable deposit. This deposit will be deducted from tuition fees at the Fall Term registration.

Citizenship Requirements:

Applicants must be Canadian citizens or have landed immigrant status.

Academic Requirements:

Each applicant must:

- (a) have grade 12 completion or its equivalent; or,
- (b) be a mature student as defined by the College; or,
- (c) not be deficient in more than two College Foundations or grade 12 completion courses.

Music Requirements:

Entrance auditions and musicianship examinations are held during April, June and August. Applicants for admission to the Music Diploma Program will be required to take entrance examinations in theory and aural perception. The theory entrance examination will cover the equivalent of the course content of the Basic Theory of Music 097 course (see page 17 of this booklet for course description).

Audition requirements to enter the Music Diploma Program differ for each instrument and vary from option to option. Prospective students should request the applicable information for their instruments from the Music Department Office (room 3271).

Probationary Status:

Students who show promise, but who have marginal skills at the time of audition, may be admitted on a probationary basis at the recommendation of the audition committees.

At the end of the first term, the student's performance will be evaluated by a jury evaluation committee (see below). Academic work will be evaluated by the probation committee. Recommendations, as to continuance in the program or changes in the course load, will be made to the student based on these evaluations.

Juries:

Near the end of each term, each student in the Music Diploma Program is required to perform for a faculty committee. This performance is called a jury. The

committee members will each submit a written analysis of the performance to the individual instructor, who will discuss the analyses with the student.

Transfer Credit:

Applicants may be granted course credit when transferring from other post-secondary institutions. Such credit will be determined by the Music Department at the time of admission. The transferability of courses taken at Vancouver Community College to other institutions (post-secondary) is determined solely by the institution to which the student transfers. The Music Department will provide course outlines and faculty information for students wishing to transfer.

Financial Aid:

Students planning to apply for assistance are advised to consult with the KEC Financial Aid Advisor before July 15. For additional information about financial assistance consult Booklet 130.

Music Diploma:

Students who complete a four-term program with the minimum number of credits required for their major study areas and a minimum grade point average of 2.00 are eligible for the Vancouver Community College Fine Arts Diploma. Requirements include:

Basic Musicianship:

A core curriculum taken by all students.

Major Study:

Required courses (including individual instruction, ensembles, and pedagogic studies) vary according to the student's major instrument and/or chosen area of specialization.

Electives:

Students may select courses to complete their program from (i) music electives, or (ii) English. Students intending to continue their studies at a university are advised to take one English course each term. Students desiring additional humanities courses may register for them at the Langara Campus of VCC. First year English is provided by the Music Department at King Edward Campus.

The normal course load in the Music Diploma Program varies from option to option, but an average load is 19 credits. Students may not register for more than the maximum number of credits in their option without written permission from the Department Head. A full-time student who drops below 12 credits per term may have the balance of private instruction for the term discontinued.

Grading:

The following letter system is used to grade the achievement of students in the Music Department:

<u>Letter Grade</u>	<u>Grade Point</u>
A - Excellent	4
B - Good	3
C+ - Above Average	2.5
C - Average	2
S - Satisfactory	-
U - Unsatisfactory	0
P - Minimum pass; students may not advance to the next higher course without department approval.	1
F - Failure (no credit)	0
I - Incomplete (no credit)	-
W - Withdrawal (no credit)	-

The "S" and "U" grades are assigned in some performance courses in lieu of letter grades. An "S" grade will be counted as a credit standing, but will not be included in the grade point average. A "U" will be interpreted as a failing grade, and will be computed as such in the grade point average.

A student's most recent statement of grades is necessary for admission to registration for any later term.

Attendance:

Regular attendance is required of all students in all classes, workshops, seminars, rehearsals, and concerts. Irregular attendance may result in failure.

Student-Faculty Recitals:

Regular concerts are scheduled throughout each term. All students are required to attend a minimum of eight recitals per term.

Change of Name and/or Address:

Name and address changes must be reported to the Music Department Office (room 3271) without delay so that official records can be changed. A change of name can only be made on College records after receipt of official documentation of the name change.

Confirmation of Courses:

Students will be asked to check their courses in October and again in February to ensure that the records are correct. In confirming their courses, students are required to accept responsibility for the courses in which they are enrolled by signing and dating their confirmation sheets.

Lockers:

A limited number of lockers are available for student rental. Most of these are rented on a shared basis, depending on the instruments involved. Rates are \$10.00 per term for a private locker and \$5.00 for a shared unit. Lockers will be assigned during registration week.

Part-Time Students and Auditors:

Space permitting, a number of courses are available to part-time students for credit, and to auditors (non-credit). Part-time students and auditors register prior to the first scheduled class for each course.

Because of enrollment limitations, audit and part-time students will be accepted on a first-come, first-serve basis.

GUIDELINES TO THE COURSE NUMBERING SYSTEM

Numbers 100-400 - 109-409

Core Curriculum

Numbers 110,210,310,410

Individual Instruction

Numbers 111,211,311,411

Performance Master Class

Numbers 112-412 - 119-419

Performance Techniques and Studies

Numbers 120-420 - 129-429

Composition

Numbers 130-430 - 139-439

Voice

Numbers 140-440 - 149-449

Fretted Instruments

Numbers 150-450 - 159-459

Keyboard Instruments

Numbers 160-460 - 169-469

Popular Voice

Numbers 170-470 - 179-479

Jazz and Commercial Music

Numbers 180-480 - 189-489

Ensembles

Courses not in the area of the Core Curriculum may be cancelled because of insufficient enrollment. This is determined by the Department at the beginning of each term.

MAJOR STUDY AREAS

All full-time students choose a discipline for Major Study from the following:

1. Orchestral Instruments
2. Composition
3. Voice (Classical)
4. Voice (Popular)
5. Classical Guitar
6. Keyboard Instruments
7. Choral
8. Jazz and Commercial Music

Courses will vary according to the student's chosen area of specialization.

BASIC MUSICIANSHIP

First Term

	Course #	Credits
Kodaly Solfege	101	2
Mat of Mus	103	3
Hist & Lit	105	3
Rhythm Studies	108	2
Perf Tech	115	<u>2</u>
Total Credits		12

Third Term

	Course #	Credits
Kodaly Solfege	301	2
Mat of Mus	303	3
Hist & Lit	305	3
Perf Tech	315	<u>2</u>
Total Credits		10

Second Term

	Course #	Credits
Kodaly Solfege	201	2
Mat of Mus	203	3
Hist & Lit	205	3
Career Opp in Mus	207	1
Perf Tech	215	<u>2</u>
Total Credits		11

Fourth Term

	Course #	Credits
Kodaly Solfege	401	2
Mat of Mus	403	3
Hist & Lit	405	3
Perf Tech	415	<u>2</u>
Total Credits		10

Note:

Kodaly Solfege 101/201 formerly
Vocal Musicianship 101/201
Kodaly Solfege 301/401 formerly
Vocal Musicianship 301/401
Rhythm St 108/208 formerly Rhythm
St 175/275
Career Opp in Music 207 formerly
Music in Canada 207

MAJOR STUDY AREAS

ORCHESTRAL INSTRUMENTS

First Term

	Course #	Credits
Kodaly Solfege	101	2
Mat of Mus	103	3
Hist & Lit	105	3
Rhythm Studies	108	2
Perf Concen	110	4
Perf Tech	115	2
One large ensemble		1 a
Electives		1-4
Total Credits		18-21

Third Term

	Course #	Credits
Kodaly Solfege	301	2
Mat of Mus	303	3
Hist & Lit	305	3
Perf Concen	310	4
Perf Tech	315	2
One large ensemble		1 a
Electives		3-6
Total Credits		18-21

Second Term

	Course #	Credits
Kodaly Solfege	201	2
Mat of Mus	203	3
Hist & Lit	205	3
Career Opp in Mus	207	1
Perf Concen	210	4
Perf Tech	215	2
One large ensemble		1 a
Electives		2-5
Total Credits		18-21

Fourth Term

	Course #	Credits
Kodaly Solfege	401	2
Mat of Mus	403	3
Hist & Lit	405	3
Perf Concen	410	4
Perf Tech	415	2
One large ensemble		1 a
Electives		3-6
Total Credits		18-21

a - The student is required to participate in one ensemble, chosen from the following: Willan Choir, Orchestra, Stage Band, Wind Ensemble, Jazz Choir, Madrigal Singers.

All full-time string in the orchestral instruments option are required to play in the orchestra designated by the Music Department Head.

CLASSICAL GUITAR

First Term

	Course #	Credits
Kodaly Solfege	101	2
Mat of Mus	103	3
Hist & Lit	105	3
Rhythm St	108	2
Perf Concen	110	4
Perf Tech	115	2
Guitar Tech C1	143	1
One large ensemble		1 a
Electives		<u>0-3</u>
Total Credits		18-21

Third Term

	Course #	Credits
Kodaly Solfege	301	2
Mat of Mus	303	3
Hist & Lit	305	3
Perf Concen	310	4
Perf Tech	315	2
Guitar Tech C1	343	1
One large ensemble		1 a
Electives		<u>2-5</u>
Total Credits		18-21

Second Term

	Course #	Credits
Kodaly Solfege	201	2
Mat of Mus	203	3
Hist & Lit	205	3
Career Opp in Mus	207	1
Perf Concen	210	4
Perf Tech	215	2
Guitar Tech C1	243	1
One large ensemble		1 a
Electives		<u>1-4</u>
Total Credits		18-21

Fourth Term

	Course #	Credits
Kodaly Solfege	401	2
Mat of Mus	403	3
Hist & Lit	405	3
Perf Concen	410	4
Perf Tech	415	2
Guitar Tech C1	443	1
One large ensemble		1 a
Electives		<u>2-5</u>
Total Credits		18-21

a - The student is required to participate in one ensemble, chosen from the following: Willan Choir, Orchestra, Stage Band, Wind Ensemble, Jazz Choir, Madrigal Singers.

CLASSICAL VOICE

First Term

	Course #	Credits
Kodaly Solfege	101	2
Mat of Mus	103	3
Hist & Lit	105	3
Rhythm Studies	108	2
Perf Concen	110	4
Perf Master Class	111	1
Perf Tech	115	2
*Class Piano	153	1
One ensemble		1 a
Electives		0-3
Total Credits		19-22

Third Term

	Course #	Credits
Kodaly Solfege	301	2
Mat of Mus	303	3
Hist & Lit	305	3
Perf Concen	310	4
Perf Master Class	311	1
Perf Tech	315	2
*Class Piano	353	1
One ensemble		1 a
Electives		1-4
Total Credits		18-21

Second Term

	Course #	Credits
Kodaly Solfege	201	2
Mat of Mus	203	3
Hist & Lit	205	3
Career Opp in Mus	207	1
Perf Concen	210	4
Perf Master Class	211	1
Perf Tech	215	2
*Class Piano	253	1
One ensemble		1 a
Electives		1-4
Total Credits		19-22

Fourth Term

	Course #	Credits
Kodaly Solfege	401	2
Mat of Mus	403	3
Hist & Lit	405	3
Perf Concen	410	4
Perf Master Class	411	1
Perf Tech	415	2
*Class Piano	453	1
One ensemble		1 a
Electives		1-4
Total Credits		18-21

a - The student is required to participate in one ensemble. This choice must be made in consultation with an instructor.

* - Class Piano may be deleted from requirement if sufficient proficiency can be demonstrated.

POPULAR VOICE

First Term

	Course #	Credits
Kodaly Solfege	101	2
Mat of Mus	103	3
Hist & Lit	105	3
Rhythm Studies	108	2
Perf Concen	110	4
Perf Tech	115	2
Class Jazz Piano	151	1
Pop Vocal Studies	161	1
One ensemble		1 a
Electives		<u>0-2</u>
Total Credits		19-21

Third Term

	Course #	Credits
Comm Ear Training	300	2
Jazz & Pop Studies	308/309	4
Perf Concen	310	4
Perf Tech	315	2
Class Jazz Piano	351	1
Pop Vocal Studies	361	1
Struc Song	364	1
Theatre Workshop	365	2
One ensemble		1 a
Electives		<u>1-3</u>
Total Credits		19-21

Second Term

	Course #	Credits
Kodaly Solfege	201	2
Mat of Mus	203	3
Hist of Jz & Pop Mus	206	2
Career Opp in Mus	207	1
Perf Concen	210	4
Perf Tech	215	2
Class Jazz Piano	251	1
Pop Vocal Studies	261	1
Theatre Workshop	265	2
One ensemble		1 a
Electives		<u>0-2</u>
Total Credits		19-21

Fourth Term

	Course #	Credits
Comm Ear Training	400	2
Jazz & Pop Studies	408/409	4
Perf Concen	410	4
Perf Tech	415	2
Class Jazz Piano	451	1
Pop Vocal Studies	461*	1
Theatre Workshop	465	2
One ensemble		1 a
Electives		<u>2-4</u>
Total Credits		19-21

a - The student is required to participate in one ensemble, chosen from the following: Willan Choir, Orchestra, Stage Band, Wind Ensemble, Jazz Choir, Madrigal Singers.

* - The student will be expected to have produced a 'demo' tape and a promotional kit upon completion of the Popular Voice option.

KEYBOARD

First Term

	Course #	Credits
Kodaly Solfege	101	2
Mat of Mus	103	3
Hist & Lit	105	3
Rhythm St	108	2
Perf Concen	110	4
Perf Master Class	111	1
Perf Tech	115	2
Keyboard Studies	154	2
One ensemble		1 a
Electives		0-3
Total Credits		20-23

Third Term

	Course #	Credits
Kodaly Solfege	301	2
Mat of Mus	303	3
Hist & Lit	305	3
Perf Concen	310	4
Perf Master Class	311	1
Perf Tech	315	2
Keyboard Studies	354	2
One ensemble		1 a
Electives		0-3
Total Credits		18-21

Second Term

	Course #	Credits
Kodaly Solfege	201	2
Mat of Mus	203	3
Hist & Lit	205	3
Career Opp In Mus	207	1
Perf Concen	210	4
Perf Master Class	211	1
Perf Tech	215	2
Keyboard Studies	254	2
One ensemble		1 a
Electives		1-4
Total Credits		20-23

Fourth Term

	Course #	Credits
Kodaly Solfege	401	2
Mat of Mus	403	3
Hist & Lit	405	3
Perf Concen	410	4
Perf Master Class	411	1
Perf Tech	415	2
Keyboard Studies	454	2
One ensemble		1 a
Electives		0-3
Total Credits		18-21

a - Student is required to participate in one ensemble, large or small. This choice must be made in consultation with a counsellor.

CHORAL PROGRAM

First Term

	Course #	Credits
Kodaly Solfege	101	2
Mat of Mus	103	3
Hist & Lit	105	3
Rhythm Studies	108	2
Perf Concen	110	4
Perf Master Class	111	1
Perf Tech	115	2
*Class Piano	153	1
Willan Choir	180	1
Madrigal Singers	181	1
Electives		<u>0-3</u>
Total Credits		20-23

Third Term

	Course #	Credits
Kodaly Solfege	301	2
Mat of Mus	303	3
Hist & Lit	305	3
Perf Concen	310	4
Perf Master Class	311	1
Perf Tech	315	2
*Class Piano	353	1
Willan Choir	380	1
Madrigal Singers	381	1
Electives		<u>0-3</u>
Total Credits		18-21

Second Term

	Course #	Credits
Kodaly Solfege	201	2
Mat of Mus	203	3
Hist & Lit	205	3
Career Opp in Mus	207	1
Perf Concen	210	4
Perf Master Class	211	1
Perf Tech	215	2
*Class Piano	253	1
Willan Choir	280	1
Madrigal Singers	281	1
Electives		<u>0-3</u>
Total Credits		19-22

Fourth Term

	Course #	Credits
Kodaly Solfege	401	2
Mat of Mus	403	3
Hist & Lit	405	3
Perf Concen	410	4
Perf Master Class	411	1
Perf Tech	415	2
*Class Piano	453	1
Willan Choir	480	1
Madrigal Singers	481	1
Electives		<u>0-3</u>
Total Credits		18-21

* - Class Piano may be deleted from requirement if sufficient proficiency can be demonstrated.

COMPOSITION

First Term

	Course #	Credits
Kodaly Solfege	101	2
Mat of Mus	103	3
Hist & Lit	105	3
Rhythm Studies	108	2
Comp Concen	110	3
Perf Tech	115	2
Min Inst St	119	1
Class Piano	153	1
New Music Ensemble	188	1
One large ensemble		1 a
Electives		<u>0-2</u>
Total Credits		19-21

Second Term

	Course #	Credits
Kodaly Solfege	201	2
Mat of Mus	203	3
Hist & Lit	205	3
Career Opp In Mus	207	1
Comp Concen	210	3
Perf Tech	215	2
Min Inst St	219	1
*Class Piano	253	1
New Music Ensemble	288	1
One large ensemble		1 a
Electives		<u>1-3</u>
Total Credits		19-21

Third Term

	Course #	Credits
Kodaly Solfege	301	2
Mat of Mus	303	3
Hist & Lit	305	3
Comp Concen	310	3
Perf Tech	315	2
Min Inst St	319	1
*Class Piano	353	1
New Ensemble	388	1
One large ensemble		1 a
Electives		<u>2-4</u>
Total Credits		19-21

Fourth Term

	Course #	Credits
Kodaly Solfege	401	2
Mat of Mus	403	3
Hist & Lit	405	3
Comp Concen	410	3
Perf Tech	415	2
Min Inst St	419	1
*Class Piano	453	1
New Music Ensemble	488	1
One large ensemble		1 a
Electives		<u>2-4</u>
Total Credits		19-21

a - The student is required to participate in one ensemble, chosen from the following: Willan Choir, Orchestra, Stage Band, Wind Ensemble, Jazz Choir, Madrigal Singers.

* - Class piano may be deleted from requirement if sufficient proficiency can be demonstrated.

JAZZ AND COMMERCIAL MUSIC

First Term

	Course #	Credits
Kodaly Solfege	101	2
Jazz Theory	102	2
Mat of Mus	103	3
Hist & Lit	105	3
Rhythm Studies	108	2
Perf Concen	110	4
Perf Tech	115	2
One ensemble		1 a
Electives		0-2
Total Credits		19-21

Third Term

	Course #	Credits
Comm Ear Training	300	2
Improv	302	2
Jazz & Pop Studies	308/309	4
Perf Concen	310	4
Perf Tech	315	2
Arranging	372	2
One ensemble		1 a
Electives		2-4
Total Credits		19-21

Second Term

	Course #	Credits
Kodaly Solfege	201	3
Improv	202	2
Mat of Mus	203	3
*Hist & Lit Jz & Pop	206	2
Career Opp in Mus	207	1
Perf Concen	210	4
Perf Tech	215	2
One ensemble		1 a
Electives		1-3
Total Credits		19-21

Fourth Term

	Course #	Credits
Comm Ear Training	400	2
Improv	402	2
Jazz & Pop Studies	408/409	4
Perf Concen	410	4
Perf Tech	415	2
Arranging	472	2
One ensemble		1 a
Electives		2-4
Total Credits		19-21

* - Students who want university transfer for first year are encouraged to take Hist & Lit 205 in the second term.

a - The student is required to participate in one ensemble, chosen from the following: Willan Choir, Orchestra, Stage Band, Wind Ensemble, Jazz Choir, Madrigal Singers.

APPRENTICESHIP PROGRAM: CHORAL
CONDUCTING

General Description:

Choral Conducting is a one year certificate course in choral techniques, performance and administration, with emphasis on practical, rather than academic studies. The program of studies is tailored to the individual needs and interests of the student, within the limits of available facilities. Only one or two students per year are admitted to this program. Applicants are expected to have completed the Music Diploma Program or to have an appropriate combination of completed Music Program courses and a demonstrable aptitude for choral conducting. An interview and conducting audition are required.

Course Outline:

The program emphasizes practical experience. The student is an apprentice to Mr. Jon Washburn, as assistant conductor of the College choral ensembles. There is open access to all Vancouver Chamber Choir rehearsals, workshops, broadcasts and performances as well as staff and administrative meetings. The student helps co-ordinate the Vancouver Chorale and, if qualified as a singer, sings with the Chorale; students with keyboard skills sometimes assist at rehearsals and workshops. Other study and performance opportunities are available through consultation with Mr. Washburn.

MUSIC DEPARTMENT CURRICULUM CONTENT

The following courses are taught in addition to the core curriculum or Basic Musicianship Program. As each major area of study varies, these courses will be required in some areas and available as electives in others, provided prerequisite requirements are met. Students should consult with their faculty advisors when completing course loads.

Courses numbered 300-499 are not available to first year students, except by permission of the Department.

Students may not receive more than two (2) ensemble credits per term.

Music 097
Basic Theory
Music 300/400
Commercial Ear Training
Music 102
Jazz Theory
Music 202/302/402
Improvisational Skills
Music 304/404
Conducting
Music 407
Music in Canada
Music 308/309/408/409
Jazz and Pop Studies
Music 110/210/310/410
Performance Concentration
Music 111/211/311/411
Performance Master Class
Music 119/219/319/419
Minor Instrument Study
Music 122/222/322/422
Composition Studies
Music 335/435
Vocal Coaching
Music 336/436
Vocal Pedagogy
Music 151/251/351/451
Class Jazz Piano
Music 153/253/353/453
Class Piano
Music 154/254/354/454
Keyboard Studies & Pedagogy
Music 161/261/361/461
Pop Vocal Studies

Music 364
History & Structure of Pop Song
Music 265/365/465
Theatre Workshop
Music 372/472
Arranging
Music 180/280/380/480
Willan Choir
Music 181/281/381/481
Madrigal Singers
Music 182/282/382/482
Orchestra
Music 184/284/384/484
Stage Band
Music 185/285/385/485
Wind Ensemble
Music 187/287/387/487
Jazz Choir (Soundwave)
Music 188/288/388/488
New Music Ensemble
Music 190/290/390/490
Early Music Ensemble

Note: Improvisational Skills 202
formerly Popular Music
117/217.
Hist & Lit Jazz & Pop 206
formerly Jazz History 206.
Rhythm Studies 108 formerly
Rhythm Studies 175/275.
Performance Techniques
115/215/315/415 formerly
Performance Techniques
128/228/328/428.
Pop Vocal Studies
161/261/361/461 formerly Pop
Vocal Technique 137/237/337/
437.
History & Structure of Song
364 formerly Structure of
Song 238.
Soundwave 187/287/387/487
formerly Jazz Choir 169/269/
369/469.
New Music Ensemble 188/288/
388/488 formerly New Music
Ensemble 127/227/327/427.
Kodaly Solfege 101/201
formerly Vocal Musicianship
101/201.
Kodaly Solfege 301/401
formerly Vocal Musicianship
301/401.
Career Opp in Music 207
formerly Music in Canada
207.

The number of hours of lectures, seminars or tutorials, and laboratory/rehearsal work per week is shown following the course description. It is given as a series of three numbers. For example: 2:0:0 indicates that a course consists of 2 hours of lecture, 0 hours of seminar and 0 hours of laboratory/rehearsal time per week. The number of credits is shown in brackets following the course number.

Basic Theory 097:

A one-term course which examines the elementary non-performance skills of music and is designed to give the student the opportunity to gain knowledge of music theory necessary for further advancement in music. It will help the student gain facility in reading and writing music through the study of notation, time, scales, intervals, chords and cadences, terms and forms.

5:0:0

Commercial Ear Training 300 (2) and 400 (2):

Includes the study of intervals, rhythms, melodic dictation, progressions, chord recognition and sight singing. Examples are drawn from the jazz and pop repertoire. Transcribing is emphasized, root movement is stressed and method is based on a numerical system. Each student must provide one blank 90-minute high quality cassette tape onto which assigned study materials will be recorded.

Prerequisite: Kodaly Solfege
101/201 or equivalent

0:0:3

Kodaly Solfege 101 (2) and 201 (2):

Aural perception through vocal musicianship according to the concept of Zoltan Kodaly. Basic melodic and harmonic function in pentatonic and diatonic modes through the use of relative sol-fa. Form and analysis of folk music material. Sight singing and dictation. Formerly Vocal Musicianship 101 and 201.

0:0:3

Kodaly Solfege 301 (2) and 401 (2):

An extension of Kodaly Solfege 101 and 201. Chromaticism to atonality in melodic context. Diatonic harmony with inversions, 7th chords and simple modulation, as well as melodic and harmonic form and analysis. Sight singing and dictation includes examples from 20th century repertoire. Formerly Vocal Musicianship 301 and 401.

Prerequisite: Kodaly Solfege
101/201 or equivalent

0:0:3

Note: For the purpose of transferability to most post-secondary institutions, Kodaly Solfege 101/201 and 301/401 must be taken in conjunction with Materials and Structures of Music 103/203 and 303/403.

Jazz Theory 102 (2):

Study of skills and techniques involved in jazz and popular music. Topics include scales, modes, formal aspects of melody, chords, chord progressions, and style. Typical recorded performances are analyzed and discussed.

Prerequisite: Basic Theory of
Music 097 or equivalent

2:0:0

Improvisational Skills 202 (2),
302 (2) and 402 (2):

The course is designed to improve students' improvisational skills through study of the improvising techniques of great jazz performers, and the analysis and performance of music in the jazz repertoire.

Prerequisite: Jazz Theory 102 or
equivalent

0:1:1

Materials and Structures of Music
103 (3) and 203 (3):

An introductory course in music theory. Fall semester: introductory melodic analysis; theory of scale and modal systems; preliminary modal counterpoint (16th century style) and fundamentals of functional harmony. Spring semester: continued study of common practice period harmony, preliminary baroque counterpoint (18th century style) and introductory analysis. Formerly Materials of Music 103 and 203. Seminars are held in addition to lectures.

Prerequisite: Basic Theory of
Music 097 or equivalent

3:0:1

Materials and Structures of Music
303 (3) and 403 (3):

A continuation of Materials and Structures of Music 103/203. Topics covered include: contrapuntal forms, 20th century harmony and serial counterpoint. Detailed study of major works in the classical and contemporary repertoire is required. Formerly Materials of Music 303 and 403.

Prerequisite: Materials and
Structures of Music 103/203

3:0:1

Note: For the purposes of transferability to most other post-secondary institutions, Kodaly Solfege 101/201 and 301/401 must be taken in conjunction with Materials and Structures of Music 103/203 and 303/403.

Conducting 304 (2) and 404 (2):

An introduction to baton technique, fundamental beat pattern and choral score reading. The first term is designed to develop rhythmic awareness, vocal reading skills and ear training ability within the context of a choral ensemble. The second term continues with practical training in rehearsal procedure, baton techniques, orchestral score reading, clefs and transposition, musical terminology, form and bowings.

Prerequisite: Rhythm Studies 108

1:0:1

History and Literature of Music
105 (3):

A three-part survey of music: European classical music, history of jazz, and non-European music. Emphasis is on the development of aural perception through listening to representative works from each area. Seminars are held in addition to lectures.

3:0:1

History and Literature of Music
205 (3):

A chronological history of western music from the middle ages through the early Baroque.

Prerequisite: History & Literature of Music 105

3:0:1

History and Literature of Music
305 (3) and 405 (3):

A continuation of the first year program. The history of music from the middle Baroque to the present.

Prerequisite: History & Literature of Music 205 or Hist and Lit Jz/Pop 206

3:0:1

History and Literature of Jazz
and Pop 206 (2):

A survey course covering the roots and development of jazz from the turn of the century to the present, through recordings and lectures. The origins of rhythm and blues and rock will be discussed as well as a number of vocal stylists in the jazz and pop idioms.

2:0:0

Career Opportunities in Music 207
(1):

A study of music career opportunities in Canada, and an examination of the activities of Canadian institutions which are related to the performance of music or the employment of professional musicians. Students are also given information on the requirements for

various careers in music, through a series of guest lectures from the professional music world. Formerly Music in Canada 207.

1:0:0

Music in Canada 407 (2):

An introductory survey of history of music in Canada from the earliest composers of the colonial period to the present; includes the study of such representative figures as Quesnell, Contant, Couture, MacMillan, Weinzwieg, Somers, Pentland, etc. Detailed lectures are given on significant figures in 20th century Canadian music. More general discussion of contemporary trends is included. Special emphasis is placed on the development of music in western Canada and the works of composers currently active in the western musical community.

1:0:0

Rhythm Studies 108 (2):

A class designed to develop rhythmic reading skills. Includes principles of modern and traditional rhythmic notation, and includes drill and rhythmic dictation.

0:0:2

Jazz and Pop Studies 308/309 (4)
and 408/409 (4):

This course contains jazz and pop music history, theory and song-writing components. Specialized topics will be offered by the faculty, such as, digital techniques in music, 'demo' produc-

tion, Latin and African rhythms, etc. Guest artists and experts in the various fields of jingle writing, film scoring, promotion, etc. will be invited to share their experience with the class. The theory portion will be graded separately from the rest of the course. Each of the two courses is worth 2 credits.

2:3:0

Performance Concentration 110 (4)
and 210 (4):

Individual instruction in the student's major performance area. Student must perform a jury examination each term to receive credit.

0:0:1

Performance Concentration 310 (4)
and 410 (4):

A continuation of Performance Concentration 110/210. Student must perform a jury examination each term to receive credit.

Prerequisite: Performance
Concentration 110/210

0:0:1

Performance Master Class 111 (1)
and 211 (1):

Classes in repertoire, technique and ensemble in some performing areas.

0:0:1

Performance Master Class 311 (1)
and 411 (1):

A continuation of Performance Master Class 111/211.

Prerequisite: Performance Master
Class 111/211

0:0:1

Performance Techniques 115 (2)
and 215 (2):

A study of all aspects of musical performance, including rehearsal techniques, psychology of performance, stage deportment, and technical factors. The course is a requirement for all full-time students.

All students are assigned, after a placement audition, to supervised small ensembles, each of which will be required to perform at least once during the academic year. Attendance at weekly student recitals is mandatory.

0:0:5

Performance Techniques 315 (2)
and 415 (2):

A continuation of Performance Techniques 115/215.

0:0:5

Minor Instrument Study 119 (1)
and 219 (1):

With the permission of the Department, students may receive credit for individual instruction on a second instrument not covered by regular fees.

0:0:1

Minor Instrument Study 319 (1)
and 419 (1):

With the permission of the Department, students may receive additional credit for individual instruction on a secondary instrument. This may be on the same instrument for which credit was received in the first year, provided that satisfactory progress is maintained. Not covered by regular fees.

0:0:1

Composition Studies 122 (1) and
222 (1):

Class study of the basic skills of composition, and the philosophy and practice of contemporary music. Students registering in this course must also register in New Music Ensemble 188/288.

0:0:2

Composition Studies 322 (1) and
422 (1):

A continuation of Composition Concentration 122/222. Students must also register in New Music Ensemble 388/488.

Prerequisite: Composition Concentration 122/222 or equivalent

0:0:2

Vocal Coaching 335 (1) and 435
(1):

With the approval of the Voice instructor, students will be permitted to include a program of individual coaching with a specialist in the field.

0:0:1

Vocal Pedagogy 336 (1) and 436
(1):

A course designed to present basic learning procedures in developing the singing voice. Emphasis on diagnosis of vocal problems and prescription of technical exercises to correct them. Survey of authoritative literature on voice pedagogy. One year of voice training required.

1:0:0

Guitar Technique - Classical 143
(1), 243 (1), 343 (1), 443 (1):

The Classical Guitar master class consists of a continuation of technical detail study, performance practice (class members perform individually in class) and examination of particular aspects of classical guitar repertoire, history, and pedagogy. Class time is also regularly given over to ensemble playing and dealing with problems experienced in the development of ensemble playing ability.

0:0:1

Guitar Technique - Jazz 144 (1),
244 (1), 344 (1), 444 (1)

This course is designed for jazz and "blues-rock" guitarists to expose them to the theory as well as the guitar technique necessary to play solo on the more advanced chord progressions found in several different styles of music today, from traditional jazz to modern jazz rock fusion. The course will discuss the following in detail: scales, arpeggios, modes; right and left hand technique; chord structure and chord progression; altered scales and chords; several musical selections from various styles; music theory specifically for the improvising guitarist.

0:0:1

Class Jazz Piano 151 (1) and 251
(1):

A practical elementary piano course for popular vocal and jazz and commercial students with little or no piano background. Fundamental piano techniques relative to the study of jazz and popular music will be emphasized.

0:0:2

Class Jazz Piano 351 (1) and 451
(1):

A continuation of Class Jazz Piano 151/251. A proficiency examination determines completion.

Prerequisite: Class Jazz Piano
151/251

0:0:2

Class Piano 153 (1) and 253
(1):

Score reading, keyboard harmony, sight reading (proficiency examination determines completion), for beginning and elementary piano students.

0:0:2

Class Piano 353 (1) and 453
(1):

A continuation of Class Piano 153 and 253. Proficiency examination determines completion.

Prerequisite: Class Piano 153/253
or equivalent

0:0:2

Keyboard Studies 154 (2) and 254
(2):

Keyboard Studies will include a survey and study of all major repertoire for the keyboard including solo piano, four hand and two piano repertoire. Practical skills such as sight reading and keyboard harmony will also be approached. This course content will be modified every second year to include a pedagogy seminar numbered separately 155 and 255.

2:0:2

Keyboard Studies 354 (2) and 454
(2):

A continuation of 154/254.

Prerequisite: Keyboard Studies
154/254 or equivalent

2:0:2

Pop Vocal Studies 161 (1), 261
(1) and 361 (1):

Students will learn techniques to keep the voice healthy and flexible for the demands of popular music. Students will receive constructive criticism regarding interpretation and delivery of repertoire. Solos must be memorized and performed without amplification. Charts should be legible for piano accompaniment. Formerly Pop Vocal Techniques 137, 237, 337.

0:0:2

Pop Vocal Studies 461 (1):

Students are expected to gain recording and studio knowledge by preparing a "demo-tape", first on amateur equipment such as a portastudio, and finally in a professional studio, learning the basic skills in equalizing and mixing, with the help of the instructor. Students are expected to participate in Business and Promotion seminars during Jazz & Pop studies. Completion of this seminar should produce a "PROMO KIT" including resume, photograph, reviews and publicity materials. Students may only register for this course with the permission of the instructor.

0:0:2

History and Structure of Pop Song 364 (1):

A survey of the development of popular song from 1900 to the present day. Students will learn 'SHMRG' analysis of Tin Pan Alley, Ragtime, Musicals, Movie Themes, and hits from "Your Hit Parade", Billboard charts, etc. Students will study songwriters such as Irving Berlin, George Gershwin, Jerome Kern, Richard Rodgers, Chuck Berry, Beatles, and folk and country songwriters as they apply to popular sales. Formerly Structure of Song 238.

Prerequisite: Materials of Music 203 or Jazz Theory 102

0:1:0

Theatre Workshop 265 (2), 365 (2) and 465 (2):

A practical course designed to develop solo vocal production, stage presence and basic stage movement. Small groups will prepare scenes from popular musicals. Individuals must be prepared to exchange roles and contribute in practical ways to the total production. The class will produce a musical review with props, costume, writing, and choreography.

0:1:2

Arranging 372 (2) and 472 (2):

Arranging techniques for jazz, commercial music ensembles, and stage band. Advanced students are assigned arranging projects for performing ensembles in the College.

Prerequisite: Jazz Theory 102 or equivalent

0:1:1

Willan Choir 180 (1) and 280 (1):

Named after Healey Willan, the Dean of Canadian composers, the Department's largest choral ensemble, with over 125 members, is open to all music students, students and faculty from other schools, and to the general public. No audition, or previous experience is necessary. Emphasis is on acquisition of basic choral skills and performance with and without orchestra.

0:0:3

Willan Choir 380 (1) and 480
(1):

A continuation of Willan Choir
180/280.

0:0:3

Vancouver Community College
Madrigal Singers 181 (1) and 281
(1):

The Department's smaller, more
select choral ensemble. Most of
the 25 members are full-time music
students, although part-time
students may be invited to fill
vacant positions. A placement
interview or audition is required,
with entrance at the discretion of
the instructor.

0:0:3

Vancouver Community College
Madrigal Singers 381 (1) and 481
(1):

A continuation of Madrigal Singers
181/281.

0:0:3

Orchestra 182 (1) and 282 (1):

Full-time students may be given
credit for membership in the
Vancouver Symphony, Vancouver
Philharmonic, Vancouver Youth
Symphony Orchestra, and the
Vancouver Academy Orchestra by
the Music Department Head.

0:0:3

Orchestra 382 (1) and 482 (1):

A continuation of Orchestra
182/282.

0:0:3

Stage Band 184 (1) and 284
(1):

Entrance is by audition only.
Positions are open primarily to
full-time music students. Part-
time students will be accepted for
vacant positions.

0:0:3

Stage Band 384 (1) and 484
(1):

A continuation of Stage Band
184/284.

0:0:3

Wind Ensemble 185 (1) and 285
(1):

The largest wind performance
ensemble is open, by audition, to
all students, and interested
members of the general public.

0:0:3

Wind Ensemble 385 (1) and 485
(1):

A continuation of Wind Ensemble
185/285.

0:0:3

Soundwave 187 (1) and 287 (1):

One of the premier vocal jazz
ensembles in North America, this
group is open by audition to
sixteen singers and a rhythm
section. The ensemble is one of
the major performing groups in the
Department, and members are
expected to contribute considerable
time to the group. Most members
are full-time students, although
part-time students may be invited
to fill vacant positions.

0:0:5

Soundwave 387 (1) and 487 (1):

A continuation of the first year. Returning students will be expected to re-audition.

0:0:5

New Music Ensemble 188 (1) and 288 (1):

A performance group for contemporary music which explores new music techniques in composition, improvisation and performance. Formerly New Music Ensemble 127 and 227.

New Music Ensemble 388 (1) and 488 (1):

A continuation of New Music Ensemble 188/288. Formerly New Music Ensemble 327 and 427.

0:0:2

Early Music Ensemble 190 (1) and 290 (1):

Performance of pre-classical music; emphasis on practical application of earlier performance practices, in relation to both well known composers and repertoire as well as neglected areas of the repertoire. Some work with early instruments. Open to all instrumentalists.

0:0:2

Early Music Ensemble 390 (1) and 490 (1):

A continuation of Early Music Ensemble 190/290.

0:0:2

English 127 (3):

An introduction to modern fiction, with particular emphasis on the short story form. In addition, the course stresses the basics of essay writing and encourages students to develop and express a critical response to fiction in general. Recommended for students who intend to continue at another post-secondary institution.

3:1:0

English 229 (3):

This course introduces students to the modern novel, to a selection of poems from the twentieth century, and to a sampling of modern drama. Writing assignments are related to the literary works studied.

3:1:0

DEPARTMENT OF MUSIC FACULTY AND
STAFF

Full-time:

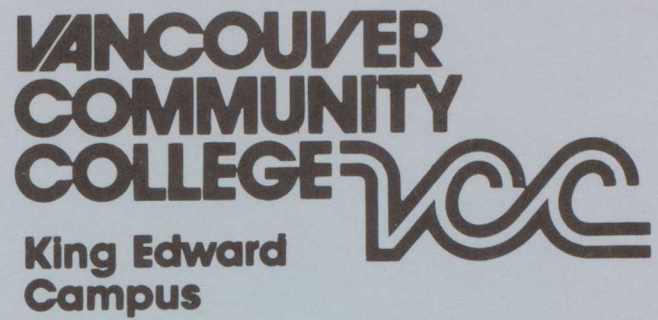
Jerry L. Domer	Department Head, Oboe, Conduct- ing
Jacob Hamm	Voice, Vocal Repertoire
Terence F. Smith	Program Assistant
Elena Diggins	Secretary

Part-time and Sessional:

Stephen Boswell	Classical Guitar
Natasha Boyko	Cello
David Branter	Saxophone, Wind Ensemble, Stage Band
David Brown	Double Bass
Gordon Cherry	Trombone
Morag Cuthbertson	Kodaly Solfege
Bonnie Dodds	Voice
Joan Domer	Music History
Paul Douglas	Flute
David Duke	Theory, Composi- tion
Bruce Dunn	French Horn
Margot Ehling	Keyboard Studies
Philippe Etter	Viola
Brian Fairholm	Arranging, Jazz, Theory
Kenneth Friedman	Double Bass
Ted Greene	Trumpet, Theory
Shannon Gunn	Commercial Ear Training
Ian Hampton	Cello
Peter Hannan	Early Music, New Music, History
Thomas Hazlitt	Bass
Eric Hominick	Coach Accompanist
Carol Kelly	Accompanist, Class Piano
Kathy Kidd	Class Jazz Piano, Jazz & Pop Studies
Tony Koch	Guitar
Jane Martin	Flute
Alan Matheson	Jazz & Pop Studies

Christopher Millard	Bassoon
Ken Moore	Percussion
Thomas Parriott	Trumpet
Marvin Regier	Voice
Joan Rike	English
Alan Rinehart	Classical Guitar
Doug Sparkes	Trombone
Gerald Stanick	Violin, Viola
Peter Taylor	Soundwave
Elizabeth Volpe	Harp
Jon Washburn	Director of Choral Activities

Under certain circumstances,
students may study with teachers
not listed as faculty members, by
permission of the Music Department
Head.



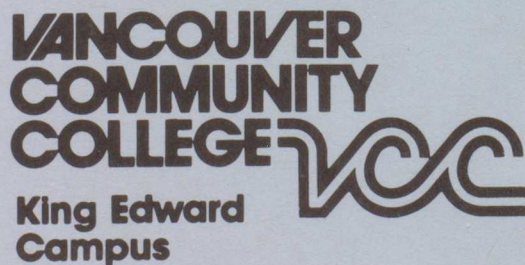
program content guide

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**PHARMACY ASSISTANT
PROGRAM**



Information and enrolment applications may
be obtained from:



1155 East Broadway
Box 24620 Station 'C'
Vancouver, B.C.
V5T 4N3

875-6111

PHARMACY ASSISTANT PROGRAM

Program Office: 2099

Telephone: 875-6111, local 470

Objective:

The Pharmacy Assistant Program is designed to train students for employment as pharmacy assistants. Students gain knowledge and skills relevant to the technical and clerical aspects of the pharmacy profession.

This program offers two options:

- 1) Hospital Pharmacy Option
 - develops skills for specific application in a hospital pharmacy setting.
- 2) Community Pharmacy Option
 - develops skills for specific application in a retail pharmacy setting.

Content:

The topics covered include: job orientation; pharmacy equipment; prescription preparation; mathematical skills in pharmacy; inventory maintenance; record keeping; pharmaceutical products; communications and typing.

Instructional Methods:

The program includes theory, demonstrations, and practice in the classroom, as well as various films, field trips and guest speakers. Depending on the option chosen, students will be assigned field practice in community and

hospital pharmacies. During the practicum, the hours of attendance will vary and students must be prepared to travel to various locations in greater Vancouver.

Entrance Requirements:

To be successful in completing the program and in obtaining employment, the following admission requirements apply:

- grade 12 completion (applicants with secondary school modified English and/or mathematics are required to write the academic assessments); OR,
- an acceptable equivalent to grade 12 completion (applicants with English as a second language must have successfully completed College Preparatory English 099 or have a score of 165 or higher on the English Language Assessment); OR,
- entry for mature students is determined by the Dean of Administrative and Student Services on the basis of recommendations after consultation with both the Counselling Department and the Pharmacy Assistant Program Co-ordinator.

Note: Evidence of a typing speed of 25 correct words per minute must be presented prior to acceptance into the program. Appointments for typing assessments are made with the Admissions/Student Records Office. Applicants wishing to improve their typing accuracy and speed may use the typewriters in the Business Education classrooms (2131 and 2137) at designated times. Also, potential students may enroll in Typing 062 with completion prior to acceptance into the Pharmacy Assistant Program.

April 1986

Desirable Qualifications:

Candidates considering this program will be most successful if they possess the following qualities:

- good facility in arithmetic;
- good health with the ability to stand for a full working day;
- good manual dexterity;
- good eye-hand coordination;
- accurate colour vision;
- prerequisites necessary for bonding.

Employment and Immigration Canada may sponsor eligible students. Inquiries about such sponsorship should be made at your nearest Canada Employment Centre.

Application forms and additional information is available from the Admissions/Student Records Office, telephone 875-6111, local 703 at King Edward Campus.

Enrollment Information:

1) Hospital Pharmacy Option:

This option consists of thirteen weeks of on-campus instruction with an additional twelve week practicum in a hospital pharmacy.

Enrollment for this option is in early September each year.

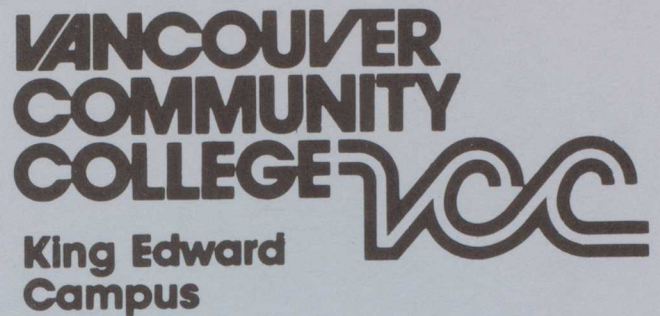
2) Community Pharmacy Option:

This option consists of thirteen weeks of on-campus instruction including a one week practicum in a community pharmacy.

Enrollment for this program option is in January and April.

Fees and Additional Costs:

Program fees are subject to change. In addition to tuition fees, students must be prepared for the costs of uniforms and textbooks. Also, a health services fee, a student activity fee, and a fee for the student identification card are all applicable. Refer to Booklet No. 120 for specific fee information.



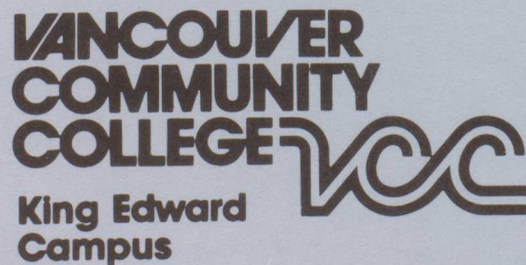
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**HOMEMAKER
PROGRAMS**

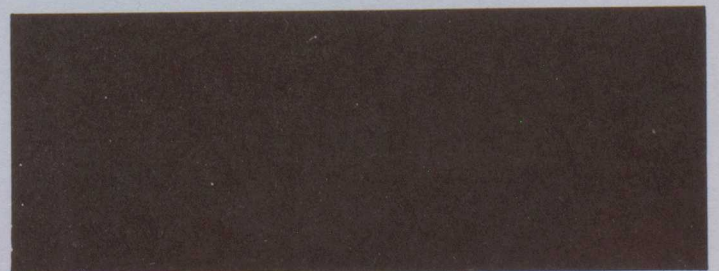


Information and enrolment applications may
be obtained from:



1155 East Broadway
Box 24620 Station 'C'
Vancouver, B.C.
V5T 4N3

875-6111



HOMEMAKER PROGRAM

Program Office: 2061

Telephone: 875-6111, local 448

Professional homemakers assist people in their own homes achieve maximum independence. Their clients include not only the handicapped and elderly, but also people who are physically or emotionally ill as well as families in stressful situations.

Objectives:

The Homemaker Program is designed to provide practical training which will enable the graduate to work:

- in positions of trust and responsibility in a variety of home settings;
- in situations where assistance and support for individuals and families in periods of stress and emergency are required;
- at a safe level of competence under supervision in community care situations.

Content:

Topics covered include job orientation; occupational development; protection in the home; nutrition, growth and development; communication; and personal health care assistance.

Methods of Instruction:

The Homemaker Program is competency-based, providing both individualized and group learning opportunities. Students visit community health and rehabilitation agencies and institutions. Students are also given supervised practicum assignments in homes and in other relevant community settings.

Admission Requirements:

Potential students for this program must:

- be able to communicate effectively in both written and spoken English (an English assessment may be required);
- possess good health (as certified by a medical certificate, proof of updated immunization and TB clearance) and physical strength compatible with personal health care assistance responsibilities;
- have basic Canadian cooking skills;

It is also helpful for students to have:

- living or working experience with a variety of people, including the elderly and infirm;
- maturity, optimism and flexibility;
- a desire to work with others as part of a community health care team;
- a "caring" attitude for those in need of assistance.

Fees and Additional Costs:

Program fees, which are subject to change, include tuition fees, costs of learning resource materials, textbooks, uniforms, suitable footwear, student activity fee, student identification card and student health services fee. In addition, fees will be levied for a safety-oriented first aid (St. John Ambulance) course.

Employment and Immigration Canada may provide sponsorship for students registered in the full-time day program. Prospective students needing sponsorship should consult a counsellor at their nearest Employment Canada Centre.

Enrollment Information:

Prospective students may apply at any time by submitting documents at the Admissions/Student Records Office. Applicants are then notified regarding an appointment for an interview.

Full-time Day Program:

Classes begin in January, April and September.

Length of program: 13 weeks

Hours: 08:30 to 15:30 hours daily
Monday through Friday

Part-time Programs:

The Part-time Homemaker Programs are designed specifically for adults currently employed in the homemaking field.

i) Part-time Evening Program:

Classes begin in January, April and September.

Length of
program: 15 weeks per step
(4 steps in total)

Hours: 18:30 to 21:30 hours,
one evening per week

Note: The equivalent of the full-time program is achieved by successfully completing all four steps.

ii. Part-time Day Program:

Classes begin in September (Part 1) and in January (Part 2)

Length of
Program: 16 weeks per part
(2 parts in total)

Hours: 08:30 to 15:30 hours,
one day per week.

Note: The equivalent of the full-time program is achieved by successfully completing both Part 1 and Part 2.

First Aid

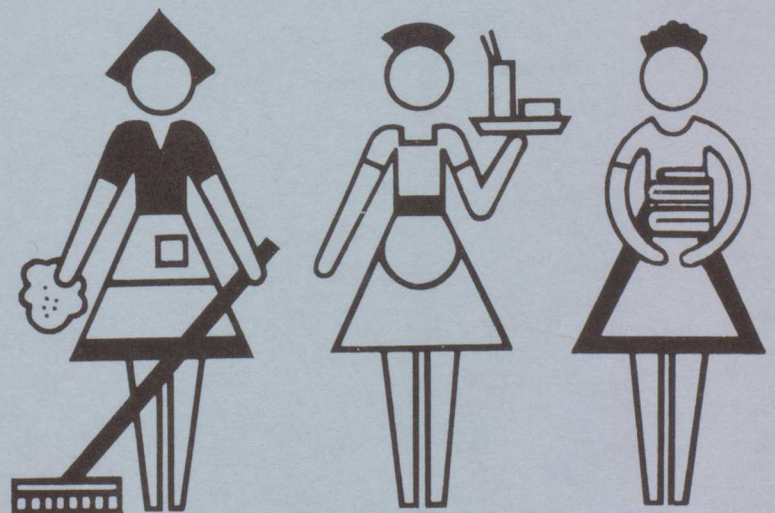
The safety-oriented first aid (St. John Ambulance) course is included in Step 4 of the Part-time Evening Program and in Part 2 of the Part-time Day Program.

Additional information and application forms may be obtained by contacting King Edward Campus at 875-6111, local 448.


program content guide

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**INSTITUTIONAL AIDE
PROGRAM**



Information and enrolment applications may
be obtained from:

**VANCOUVER
COMMUNITY
COLLEGE** 
**King Edward
Campus**

1155 East Broadway
Box 24620 Station 'C'
Vancouver, B.C.
V5T 4N3

875-6111



INSTITUTIONAL AIDE PROGRAM

Program Office: 2055

Telephone: 875-6111, local 446

Purpose:

This program is designed to train students for employment in institutions as laundry assistants, housekeeping aides and kitchen workers.

Description of Program:

The Institutional Aide Program deals with basic housekeeping skills as well as with laundry and cleaning skills. Graduates may be employed as kitchen helpers, housekeeping aides, or laundry assistants in a variety of institutions such as personal care homes, hospitals, lodges, hotels, and motels. Some may be employed by homemaking agencies at the beginning level.

Content:

Skills and topics covered in this program include:

1. Nutrition and meal management, including meal planning and shopping, storing, cooking and serving food.
2. Housekeeping, including planning, cleaning, laundry and use of appliances.
3. Protection, including sanitation, safety, first aid and personal hygiene.
4. Getting along with patients/clients and fellow workers using the basic skills of communications in a job situation.
5. Employment information.

Instructional Methods:

Various instructional techniques are used and learning experiences are provided in classroom, campus laboratory and community settings. Student learning is assessed on a daily basis, with emphasis placed on practical skills.

Entrance Requirements:

Prospective students must:

- be 18 years of age or older, or have been out of school for at least one year;
- be in good general health as is required to perform work functions.

No specific level of previous education is required; but candidates must have basic reading, writing and arithmetic skills. Sufficient oral and written English for effective communication is required (an English language assessment may be necessary).

Desirable Qualities:

Candidates considering this program are likely to be most successful as students and as graduate employees if they possess the following qualities:

- an interest in housekeeping;
- an interest in working with people;
- willing to work under supervision;
- having a responsible approach to work.

April 1986

Fees and Additional Costs:

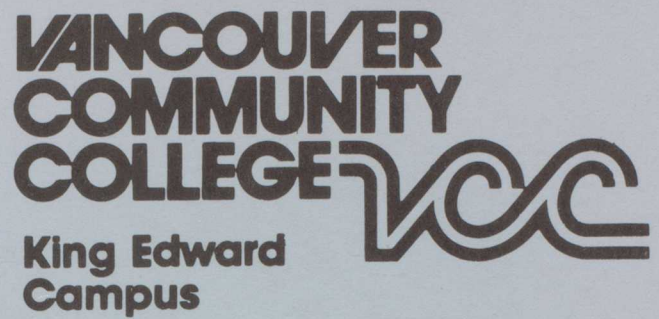
Program fees are subject to change. They include tuition fees, costs of learning resource materials, textbooks, uniforms, student activity fee, health services fee, and student identification card fee.

Sponsorship may be available from the Ministry of Human Resources, the Department of Indian and Northern Affairs or from Employment and Immigration Canada. Further information on possible sponsorship is available from the KEC Counselling Career Centre, room 3029.

Enrollment Information:

The program is thirteen weeks long with classes held daily, Monday through Friday, between 08:30 and 15:30 hours. There are three sessions per year beginning in January, April and September.

Additional information and enrollment applications may be obtained by contacting King Edward Campus at 875-6111, local 446.



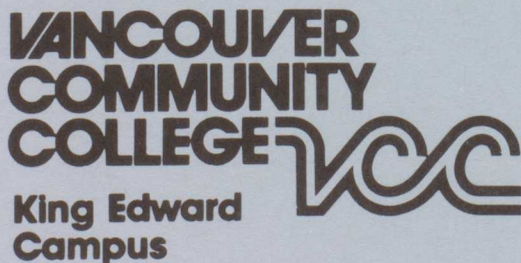
program content guide

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**PARAPROFESSIONAL WORKER
WITH THE HEARING IMPAIRED
PROGRAM**

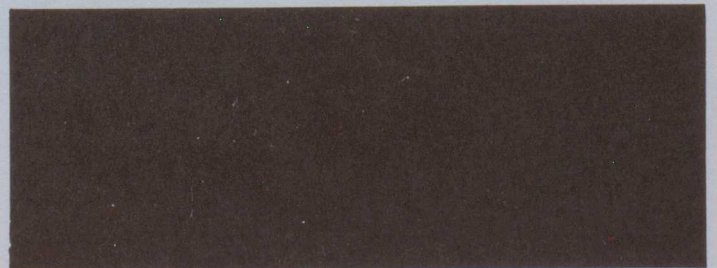


Information and enrolment applications may
by obtained from:



1155 East Broadway
Box 24620 Station 'C'
Vancouver, B.C.
V5T 4N3

875-6111



PARAPROFESSIONAL WORKER WITH THE HEARING IMPAIRED PROGRAM

Program Office: 2042

Telephone: 875-6111, local 443

Objectives:

Graduates from this ten-month program will be able to perform paraprofessional skills with hearing impaired people in educational, professional, social services and business settings. They will have special communication skills, such as sign language for the deaf, and be knowledgeable in the use of technical aids used by the hearing impaired.

Content:

This program includes sign language for the deaf, finger-spelling, English analysis, techniques and technical aids used in working with the hearing impaired, ethics of paraprofessional work, psychology of deafness, audiology, instructional assistance skills, laboratory, practica, and job search skills.

Entrance Requirements:

To be successful in completing the program and in obtaining employment, the following admission requirements apply:

- grade 12 completion with post-secondary English. (Applicants with secondary school modified English will be required to have their English skills assessed.)

OR

- an acceptable equivalent to grade 12 completion, including successful completion of College Preparatory English 099 or the English Language Assessment (ELA) with a score of 165 or higher, for applicants for whom English is a second language.

- entry for "mature student" status is determined on the basis of recommendations after consultation with both the Counselling Department and the PPWHI Co-ordinator and approval of the Dean of Administrative and Student Services.

Desired qualifications include:

- good manual dexterity;
- good eye-hand coordination;
- good visual acuity;
- good hearing (an audiological assessment may be required).

Enrollment:

Prospective students may be placed on the wait-list for this program after contacting the Admissions/Student Records Office at King Edward Campus. Personal resumes and transcripts from secondary schools and colleges must be provided. Upon notice of acceptance, applicants will be required to make an appointment for an interview. Also, the applicant will be required to send a non-refundable deposit of \$65.00 to Vancouver Community College, King Edward Campus no later than July 31. Registration and first classes occur on the Tuesday after Labour Day.

Additional Information:

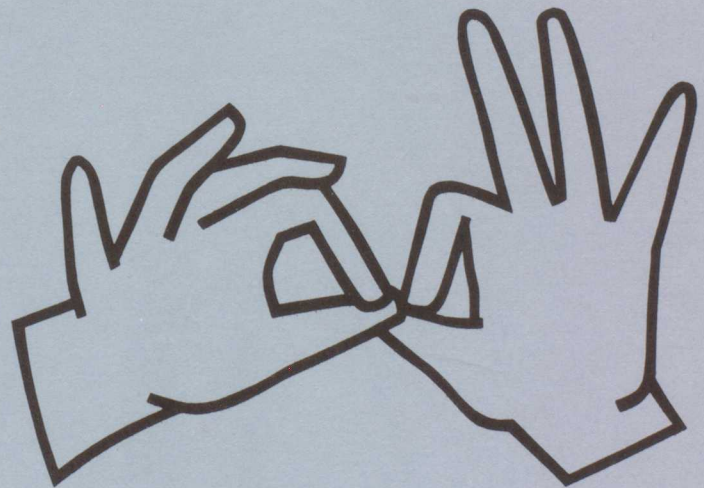
For further information about this program, contact the KEC Counselling Career Centre at 875-6111, local 497.

April 1986


program content guide

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**SIGN LANGUAGE
DEVELOPMENT COURSES**



Information and enrolment applications may
be obtained from:

**VANCOUVER
COMMUNITY
COLLEGE** 
**King Edward
Campus**

1155 East Broadway
Box 24620 Station 'C'
Vancouver, B.C.
V5T 4N3

875-6111



SIGN LANGUAGE DEVELOPMENT COURSES (PART-TIME EVENING PROGRAM)

Program Office: 2042

Telephone: 875-6111, local 443

Objectives:

Students completing these courses will be able to use rudimentary everyday vocabulary and expressions in American Sign Language (ASL/SIGN) to communicate, as the need or wish arises, with deaf persons who use American Sign Language.

Content:

The full program has nine courses or levels, each of which focuses on the phrases, expressions, sentences, questions, and vocabulary that occur in casual, everyday ASL conversations in the following areas:

- getting acquainted,
- small talk,
- signing and deafness,
- health and emergencies,
- weather,
- family,
- school, education,
- food and drink,
- clothing,
- sports and recreation,
- emotions and feelings,
- thought processes,
- location,
- direction,
- communication,
- travel,
- animals,
- colours,
- civics,
- religion,
- numbers and counting,
- time,
- dates,
- money and
- manual alphabet.

A detailed discussion and practice of the major components of ASL grammar and sentence structure is also included.

Entrance Requirements:

Prospective students must be 18 years of age or older.

No specific level of previous education is required; but candidates must have basic reading and writing skills. Sufficient oral and written English for effective communication is required. (An English assessment may be necessary.)

Desirable qualifications include:

- good manual dexterity;
- good eye-hand coordination;
- good visual acuity.

Enrollment:

Prospective students may be placed on the wait-list or register for these courses by contacting the Admissions/Student Records Office at King Edward Campus at 875-6111, local 702.

All students must pre-register at the Admissions/Student Records Office at King Edward Campus, level 4, prior to the commencement of classes.

Schedule:

Each of the nine courses meets for two hours, once per week for twelve weeks, from September to December and from January to March; and, for the six weeks from April to May, the classes meet twice per week.

Courses:

BASIC SIGN LANGUAGE

- Sec. 101 - Building, casual, everyday conversation using ASL grammar and sentence structure.
12 weeks
- Sec. 102 - Additional casual, everyday conversation.
12 weeks
- Sec. 103 - Consolidating and enriching casual, everyday conversation. Included at this level are group and individual performances, deaf guests, videos, and activities.
12 weeks

The textbook for the above basic sign language courses is: The American Sign Language Phrase Book by Lou Fant.

INTERMEDIATE SIGN LANGUAGE

- Sec. 201 - Developing syntax, grammar and vocabulary.
12 weeks
- Sec. 202 - Continuing development of syntax, grammar, idiom and vocabulary.
12 weeks
- Sec. 203 - Consolidating and enriching ASL sentence patterns in communication seminars using group and solo performances, deaf guests, songs, films, videos and activities.
12 weeks

The textbook for the intermediate sign language courses is: Intermediate Conversational Sign Language by Willard J. Madsen.

ADVANCED SIGN LANGUAGE

- Sec. 301 - Advanced grammar including:
12 weeks
 - selected sign types,
 - sentence types,
 - time/tense,
 - pronouns,
 - subjects and objects.
- Sec. 302 - Advanced grammar including:
12 weeks
 - adjectives,
 - adverbs,
 - plurals,
 - time.
- Sec. 303 - Advanced grammar in the format of communication seminars using group and solo performances, deaf guests, poetry and songs, films, videos, and activities.
12 weeks

The textbook for the advanced sign language courses is: American Sign Language: A Resource Text on Grammar and Culture by Baker and Cokely.

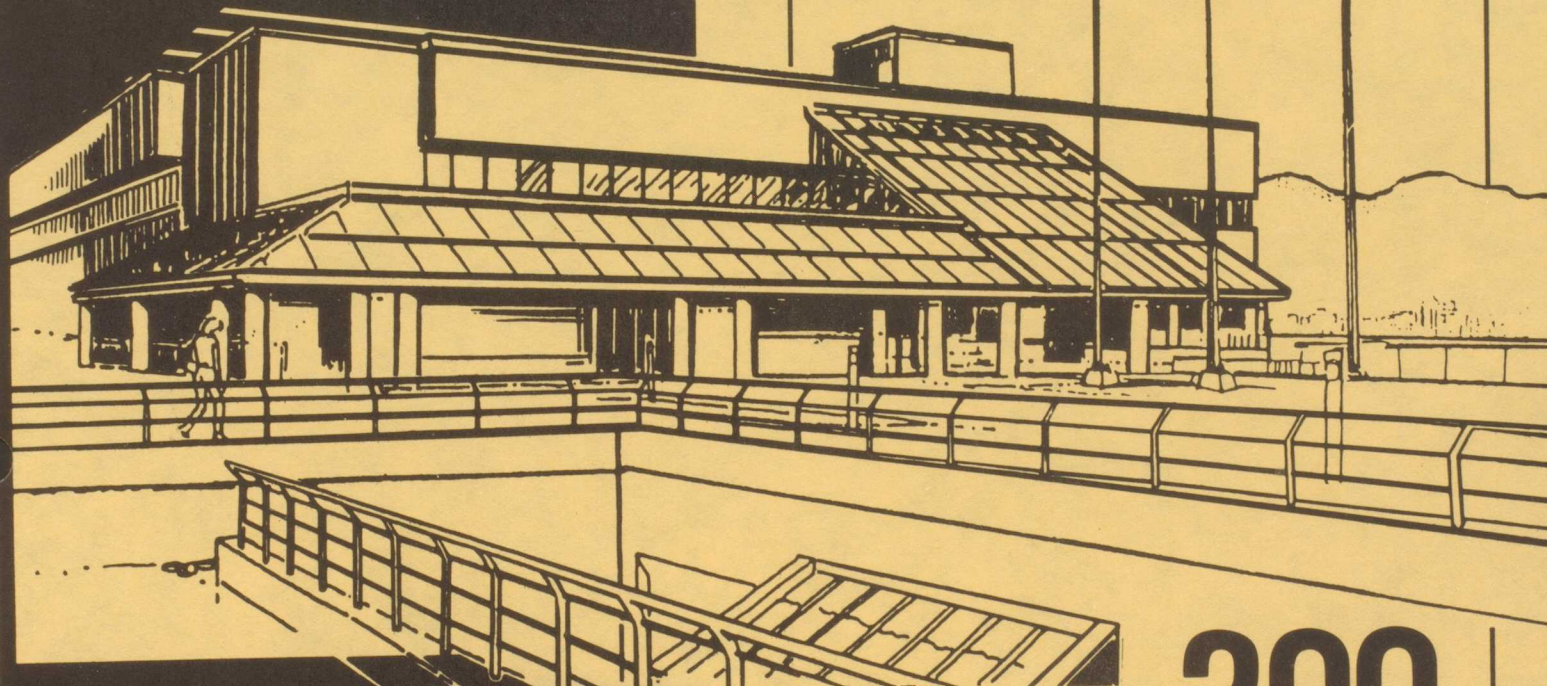
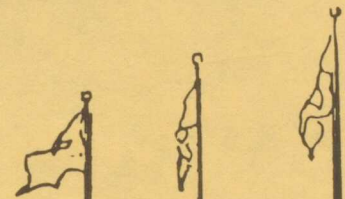
Additional Information:

For further information about this part-time evening program, please contact the Admissions/Student Records Office at 875-6111, local 702.

VANCOUVER COMMUNITY COLLEGE

King Edward
Campus

1986-1987
Calendar



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VANCOUVER COMMUNITY COLLEGE

King Edward
Campus

1155 East Broadway
Box 24620 Station 'C'
Vancouver, B.C.
V5T 4N3

875-6111

ADULT BASIC EDUCATION DIVISION

ADULT BASIC EDUCATION DIVISION

Division Chairman Office: 4053

Telephone: 875-6111, local 724

The Adult Basic Education Division offers a wide variety of programs designed to assist adults improve their education. Programs offered by the ABE Division include:

Adult Special Education for the
Hearing Impaired
Adult Special Education for the
Visually Impaired
Basic Education
Basic Employment Skills Training -
BEST
Basic Training for Skill
Development - BTSD
BTSD Youth Program
College Foundations
Employment Orientation for Women
Native Adult Basic Education

(Note: Not all programs are
offered each term.)

The programs are designed not only to provide prerequisites for vocational training and university entrance but for general interest and school completion as well. The various programs are provided to address the needs of specific groups of students. Applicants are encouraged to select the program that best suits their specific needs and goals.

Tuition Fees, Additional Costs, Refunds:

Tuition fees are subject to change. In addition to tuition, additional fees levied include the health services fee, a materials surcharge, student activity fee,

and student identification card fee. If applicable, late registration fees and course change fees may be charged. Partial refunds are available to students who have to withdraw.

ADULT BASIC EDUCATION DIVISION - SCHEDULE OF EVENTS -

Adult Special Education for the Hearing Impaired:

Full-time and Part-time Day classes
- register at the beginning of any
month from September to June.

Evening classes - register at the
beginning of September or January.

Adult Special Education for the Visually Impaired:

Full-time and Part-time classes -
continuous enrollment from
September to June (as space
permits).

Employment Preparation Programs:

Basic Employment Skills Training
(BEST)

Registration is in September,
November, January and March.

Basic Education:

Registration is at the beginning of
January, May, July and September.
Enrollment is continuous (as space
permits).

BTSD Youth Program:

The program begins in September with continuous intake as spaces become available.

Basic Training for Skill Development:

Enrollment in the BTSD program is bi-weekly, as long as space is available.

Native Programs:

Native Adult Basic Education

This program runs from September to June with intakes at the beginning of every month.

College Foundations Program:

SUMMER TERM

1986 May 05	Registration for courses taught "a" and "a + b" Terms: 10:30 to 19:30 hours
06	First day of classes: day and evening
06,07,08	Late registration period
19	VICTORIA DAY: VCC CLOSED
30	Last day for official withdrawal from courses taught "a" Term
1986 June 23	Last day of classes; last day for official withdrawal from courses taught "a + b" Term
24-25	"a" Term final examinations; and, "a + b" Term mid-term examinations
26-30	Student mid-term break

1986 July 01	CANADA DAY: VCC CLOSED
02	Registration for "b" Term: 10:00 to 12:00 hours
03	First day of classes - "b" Term: day and evening
30	Last day for official withdrawal from "b" Term courses
1986 Aug. 04	B.C. DAY: VCC CLOSED
20	Last day of classes
21-22	Final examinations for "b" and "a + b" courses
31	Last day of Summer Term

FALL TERM

1986 Sep. 01	LABOUR DAY: VCC CLOSED
02	Registration for Fall Term (day and evening classes): 10:30 to 19:30 hours
03	First day of classes: day and evening
03,04,08,09	Late registration period
1986 Oct. 13	THANKSGIVING DAY: VCC CLOSED
23	Last day for official withdrawal from Fall Term courses
1986 Nov. 11	REMEMBRANCE DAY: VCC CLOSED
1986 Dec. 12	Last day of classes
15-16	Fall Term final examinations
31	Last day of Fall Term

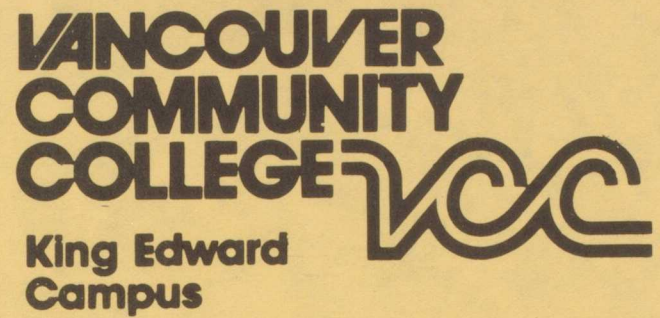
SPRING TERM

1987 Jan. 01 NEW YEAR'S DAY:
VCC CLOSED
05 Registration for
Spring Term (day
and evening
classes): 10:30 to
19:30 hours
06 First day of
classes: day and
evening
06,07,08,12 Late registration
period
1987 Feb. 18 Last day for
official withdrawal
from Spring Term
courses
1987 Apr. 17 GOOD FRIDAY:
VCC CLOSED
20 EASTER MONDAY:
VCC CLOSED
21 Last day of classes
22-23 Spring Term final
examinations
1987 May 03 Last day of Spring
Term

SUMMER TERM

1987 May 04 Registration for
courses taught "a"
and "a + b" Terms:
10:30 to 19:30 hours
05 First day of
classes: day and
evening
05,06,07 Late registration
period
18 VICTORIA DAY:
VCC CLOSED
29 Last day for
official withdrawal
from courses taught
"a" Term

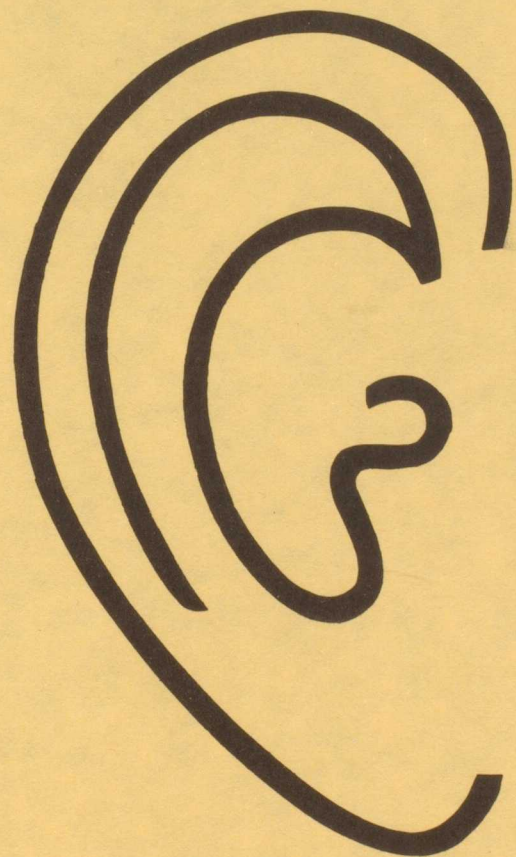
1987 June 22 Last day of classes;
last day for
official withdrawal
from courses taught
"a + b" Term
23-24 "a" Term final
examinations; and,
"a + b" Term mid-
term examinations
25-30 Student mid-term
break
1987 July 01 CANADA DAY:
VCC CLOSED
02 Registration for "b"
Term: 10:00 to
12:00 hours
03 First day of classes
- "b" Term: day and
evening
29 Last day for
official withdrawal
from "b" Term
courses
1987 Aug. 03 B.C. DAY:
VCC CLOSED
24 Last day of classes
25-26 Term final
examinations for "b"
and "a + b" courses
31 Last day of Summer
Term



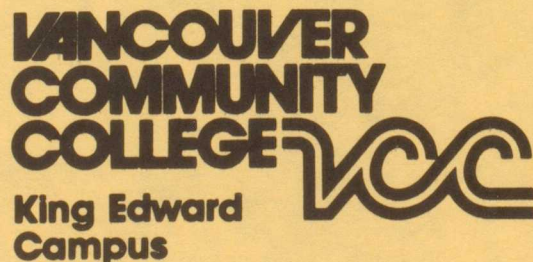
program content guide

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ADULT SPECIAL EDUCATION FOR THE HEARING IMPAIRED

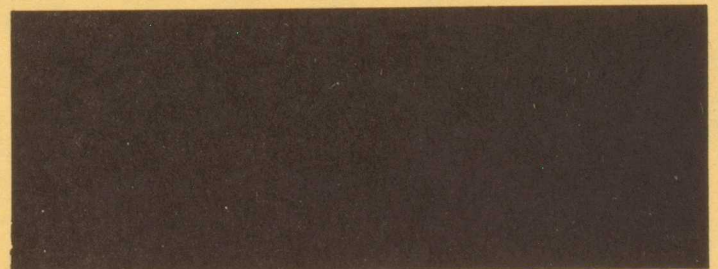


Information and enrolment applications may
be obtained from:



1155 East Broadway
Box 24620 Station 'C'
Vancouver, B.C.
V5T 4N3

875-6111



ADULT SPECIAL EDUCATION FOR THE HEARING IMPAIRED

Program Office: 2043

Telephone: 875-6111, local 444

Program Objective:

The program for the hearing impaired is designed to give profoundly deaf or the hard of hearing students the basic education required for admission to further vocational and/or academic training or simply to increase their opportunities for employment.

Program Content:

Classes and individualized instruction are available from a basic entry level to an advanced level in communication skills, speech reading, life skills, English, mathematics and science. Oral/aural and manual systems of communication are used according to the needs of the students. Students at the more advanced levels will normally be encouraged to integrate into regular upgrading programs at the King Edward Campus. If students cross register in regular classes, support services may be requested from the Learning Centre at King Edward Campus.

Entrance Requirements:

Profoundly deaf and hard of hearing students should be 18 years old or older. Sometimes students who are between 15 and 18 years of age and who have been out of school for at least one year are accepted.

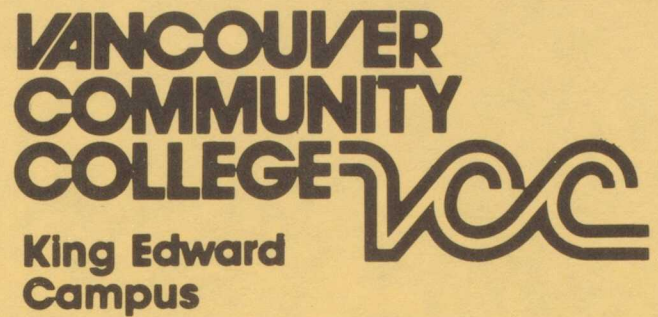
Enrollment:

Enrollment in day classes is possible, if space permits, at the beginning of each month from September to June, for full-time and part-time students. Students who enroll for evening classes only must register at either the beginning of September or January. Full-time students pay monthly tuition fees and all other miscellaneous fees. The fees for part-time students are pro-rated.

Further Information:

Please contact the Admissions/Student Records Office or the Co-ordinator of Adult Special Education for the Hearing Impaired at KEC for information about fees, registration dates and times, etc.

TELEPHONE (VOICE):	875-6111, local 444
(TTY/TDD FOR DEAF):	875-8210

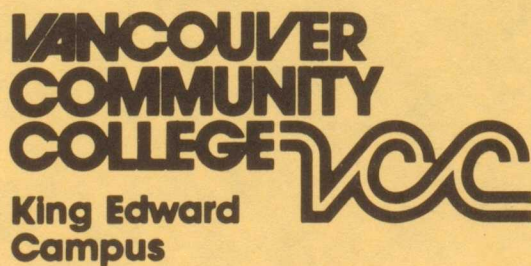


program content guide

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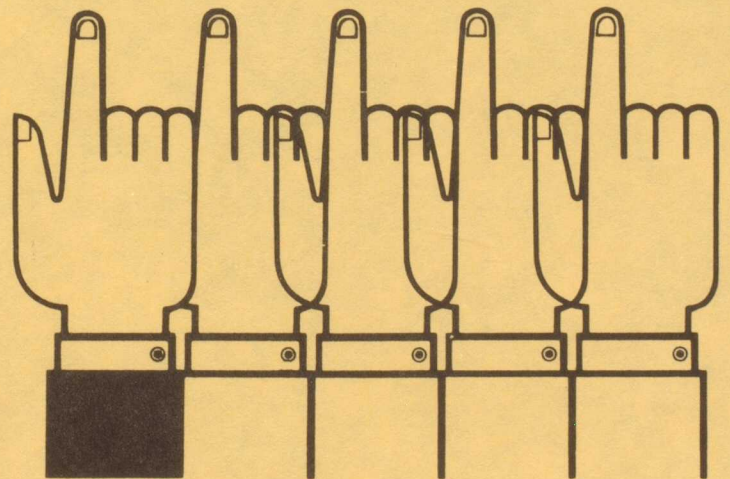
ADULT SPECIAL EDUCATION FOR THE VISUALLY IMPAIRED

Information and enrolment applications may
be obtained from:



1155 East Broadway
Box 24620 Station 'C'
Vancouver, B.C.
V5T 4N3

875-6111



ADULT SPECIAL EDUCATION FOR THE VISUALLY IMPAIRED

Program Office: 2041

Telephone: 875-6111, local 442

Program Objective:

The program for visually impaired adults is designed to give both blind and low vision students the basic education required for admission to further vocational and/or academic training in order to enhance their employability.

Program Content:

Classes of individualized instruction are available in subjects ranging from English and mathematics, to training in communication skills such as braille and typing. Instruction is also provided in the use and care of adaptive equipment such as the Optacon, Visualtek, Versabrilie and the Apple IIe computer with voice output. Students at advanced levels will normally be encouraged to integrate into regular upgrading or training programs at Vancouver Community College. For those students who register in other programs, support services are provided by both the program for visually impaired adults and by the Learning Centre at King Edward Campus.

Entrance Requirements:

Blind or low vision students should be 18 years of age or older. Students between the ages of 15 and 18 years of age may be accepted if they have been out of school for at

least one year. Applicants must obtain an Examination of Eye Report signed by their physicians to verify the degree of visual impairment.

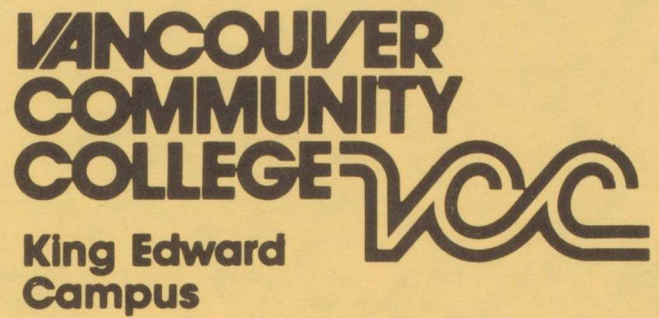
Enrollment:

Continuous enrollment, as space permits, is possible for full-time or part-time students from September to June. A monthly tuition fee is levied for full-time students; the fee is pro-rated for part-time students.

Further Information:

Please contact the Admissions/ Student Records Office or the Co-ordinator of Adult Special Education for the Visually Impaired at KEC for more information.

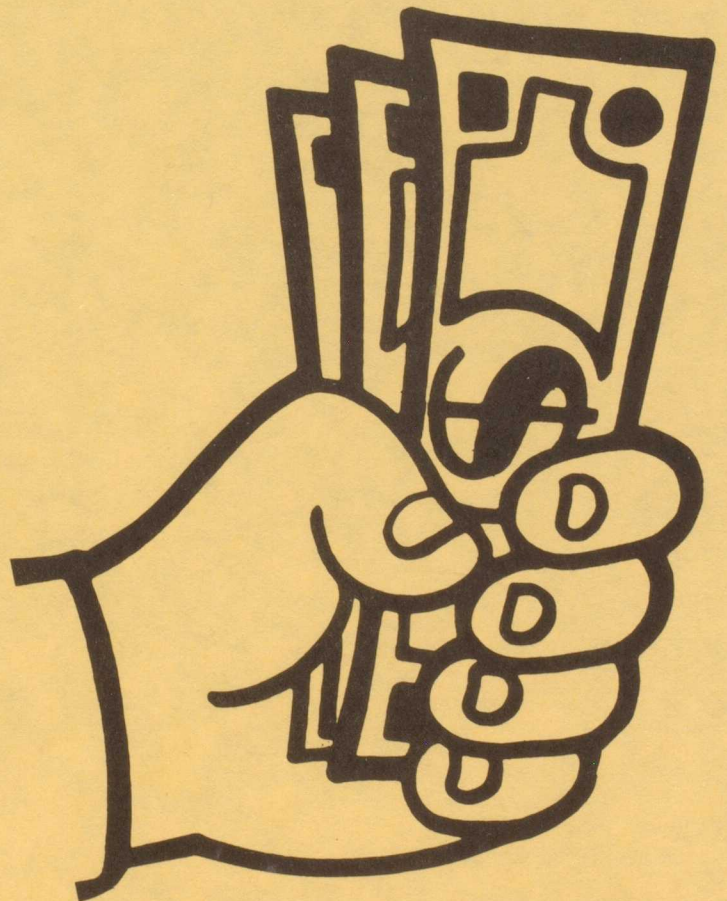
April 1986



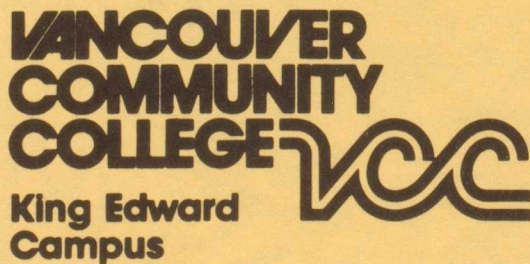
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EMPLOYMENT PREPARATION PROGRAMS



Information and enrolment applications may
by obtained from:



1155 East Broadway
Box 24620 Station 'C'
Vancouver, B.C.
V5T 4N3

875-6111



BASIC EMPLOYMENT SKILLS TRAINING (BEST) PROGRAM

Program Office: 2067

Telephone: 875-6111, local 450

The BEST program is an individualized Adult Basic Education program designed to assist participants in upgrading basic skills and knowledge to a point where suitable employment, or entry into further preparation for employment, is obtained.

Purpose:

- To determine each individual's personality strengths, weaknesses, skills, interests and goals, and to develop a realistic and appropriate career plan;
- To assess each student's learning potential and preferred mode of learning in order to ensure future educational/training success;
- To assist the individual in the development of positive life skills and attitudes;
- To help the student develop the necessary job skills required for securing employment.

Entrance Requirements:

This program is available to anyone over the age of 19 regardless of previous education.

Fees and Additional Costs:

Program fees are subject to change without notice. Currently included are tuition fees, a materials surcharge, health services fee and

student activity fee. Students should check current fee schedules for specific information (Booklet No. 120). Sponsorship is available through the Ministry of Human Resources.

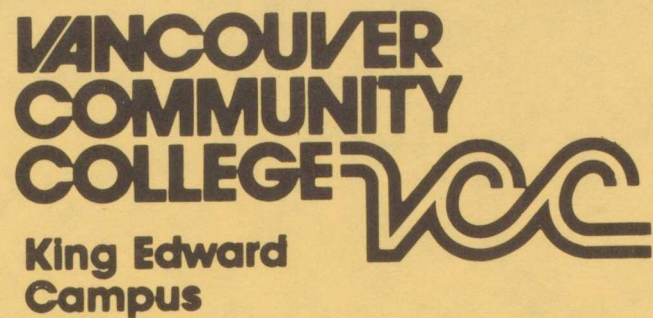
Enrollment:

This is an eight-week program with intakes in September, November, January and March. A wait-list for the program is kept in the Admissions/Student Records Office.

Hours:

Classes are held Monday through Friday between 09:00 and 15:00 hours.

For additional information contact the Counselling Career Centre at 875-6111, local 497.

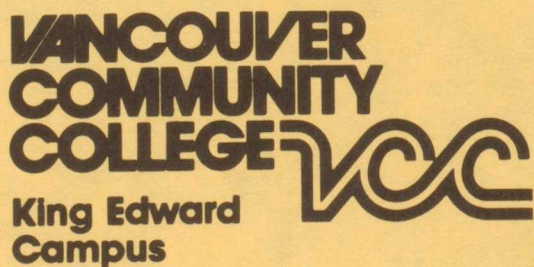


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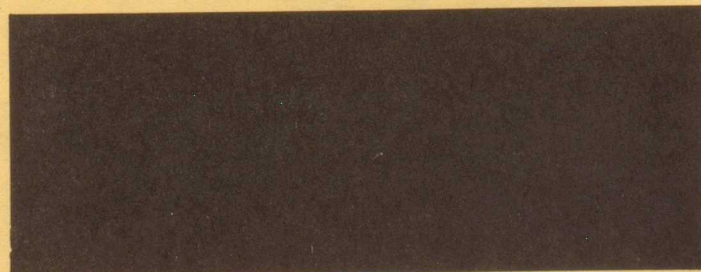
BASIC EDUCATION
(Grades 1 to 8)

Information and enrolment applications may
by obtained from:



1155 East Broadway
Box 24620 Station 'C'
Vancouver, B.C.
V5T 4N3

875-6111



BASIC EDUCATION PROGRAM

Department Head Office: 2129

Telephone: 875-6111, local 475

Purpose:

Basic Education is an adult literacy program offering instruction in English and mathematics to the grade 8 level.

Description of Courses:

English 031:

This course provides instruction from a beginning level of reading and writing to a grade 8 equivalency.

Mathematics 031:

This course provides instruction from a beginning level of arithmetic to a grade 8 equivalency. It may also serve as a refresher course in whole numbers, fractions, decimals, and percentages.

Instructional Methods:

Students are assessed and placed in classes according to their skill levels. They progress at their own speed with the help of experienced instructors. Classes are small, relaxed, and offer group and individualized instruction.

Day Classes - Monday to Friday

English - 10 hours per week
Mathematics - 5 hours per week

Evening Classes - Monday to
Thursday

English - 5 hours per week
Mathematics - 5 hours per week

The Basic Education Department also offers an Outreach Program at:

First United Church
320 East Hastings

This program provides 5 hours per week instruction in English and mathematics to grade 8 equivalency on an individualized basis. It serves the people in the downtown eastside community.

Entrance Requirements:

Prospective students must be 18 years of age, or older, and be fluent in spoken English.

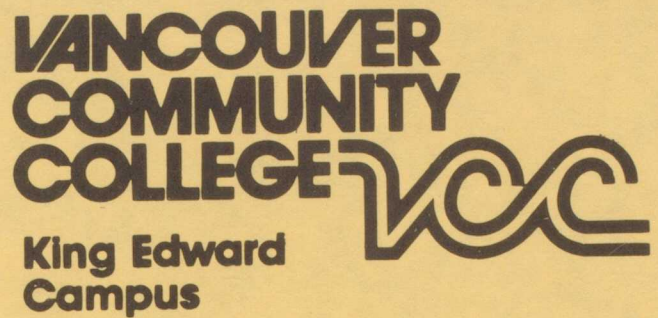
Enrollment Information:

Enrollment is continuous IF space is available. Registration is at the beginning of January, May, July, and September.

Assessments:

Each student is assessed by the Basic Education Department for placement in the program. Appointments for a placement interview should be made through the Counseling Department at King Edward Campus (room 3002, telephone 875-6111, local 208).

For further information contact the Basic Education Department (telephone 875-6111, local 475) or the Counselling Career Centre (telephone 875-6111, local 497).

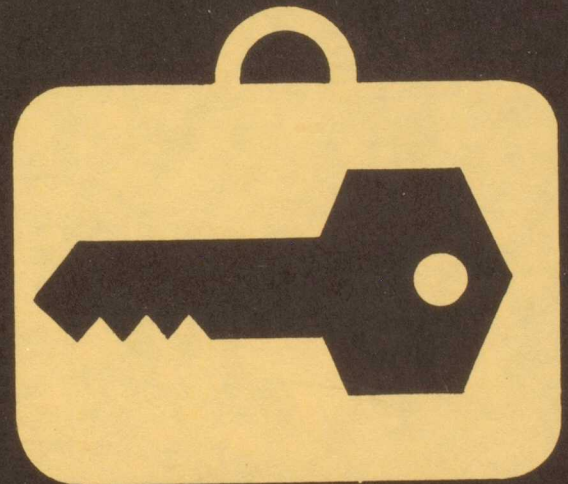


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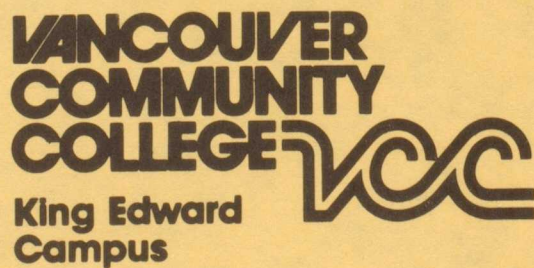
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ADULT SECONDARY COMPLETION PROGRAMS

Continuous Intake, Individualized Instruction



Information and enrolment applications may
by obtained from:



1155 East Broadway
Box 24620 Station 'C'
Vancouver, B.C.
V5T 4N3

875-6111

BASIC TRAINING FOR SKILL DEVELOPMENT (BTSD)

Department Head Office: 2112

Telephone: 875-6111, local 471

BTSD provides academic skills and knowledge in communications, mathematics, and sciences to:

- gain entrance to a vocational course;
- meet the requirements of a job;
- obtain a grade 10 or grade 12 equivalency certificate that is recognized by business, industry, unions, police and fire departments, and the armed forces;
- pass the General Educational Development (GED) tests;
- master a particular skill in communications, mathematics or science to meet a specific need.

BTSD, a competency-based, individualized and personalized program, provides a supportive and challenging environment in which the students take responsibility for their own learning. Skills can be upgraded for entry to vocational training, to improve grade equivalency and/or to improve employment opportunities.

Goals:

1. To encourage attitudes and work habits most likely to ensure successful employment;
2. To provide learning experiences such that the student becomes aware of the need for learning and thus develops a positive attitude towards learning;

3. To enhance the students' confidence in their own ability to learn;
4. To provide, where possible, alternate learning modes more suited to each student's individual learning style;
5. To provide instruction throughout the day and evening so that students can plan their own schedule around family and employment responsibilities;
6. To help students set realistic and satisfying educational and career goals;
7. To provide choices for students in all subject areas to meet their individual goals;
8. To maintain effective placement procedures;
9. To encourage each student to work at a rate appropriate to the individual, the task and the program requirements.

Entrance Requirements:

Students should be 18 years of age or older, or out of school for at least one year.

Fees and Additional Costs:

The fees for this program are included in the current fee schedule. A non-refundable student activity fee is charged at each registration. Other fees are levied for health services, materials, and the student identification card. Sponsorship may be available to eligible students (for example, CEIC, MHR).

Enrollment:

Enrollment in the BTSD program is ongoing, as long as space is available.

Part-time students who are on individualized programs can attend classes each day for as long as they are able to. Also, provision is made for students who wish to upgrade their academic skills for further training but who do not require certificates. Students start at levels based on their present academic skills and progress through the program at rates best suited to them.

Hours:

Instruction is available from 08:00 - 21:00 hours Monday through Thursday and from 08:00 - 17:00 hours on Friday.

Transfer Credit:

Students who have completed BTSD Level 4, at satisfactory grade levels, may be granted transfer credit for the College Foundations program.

Length of Programs:

The length of the BTSD program depends on the student's level of entry, the number of academic skills to be acquired and the rate of progress.

GRADE 10 EQUIVALENCY PROGRAM (BTSD Level 3)

This vocationally-oriented program in communications, mathematics and science is designed to enable students to take further trades training in programs for which grade 10 is a prerequisite, or to proceed to BTSD Level 4.

Communications:

This part of the program includes reading skills, writing skills and oral communication. Grammatical skills are taught as they arise out of the writing assignments. Spelling and vocabulary are also included. The main emphasis is on the practical application of skills learned such as letter writing, summaries, factual writing, newspaper reading and career search.

Mathematics:

Included here are the fundamentals of arithmetic and business mathematics, statistics, geometry, integers and rationals, basic algebra, and problem solving.

Science:

Such topics as: the scientific method, human biology and health, safety and first aid, ecology and general science, are covered in science.

GRADE 12 EQUIVALENCY PROGRAM (BTSD Level 4)

This vocationally-oriented program in communications, mathematics and science is designed to enable students to enter further trades training programs which require grade 12 or its equivalent as a prerequisite, or to help students move directly into more satisfying employment.

Communications:

This course covers the broad skill areas of reading, writing, listening and speaking. In certain areas (reading, spelling, grammar, listening), inventories determine for each student, how much work should be completed. Emphasis is placed on such items as business

correspondence, report writing, critical analysis and job applications. Whenever possible, student assignments are chosen by taking into consideration vocational goals.

Mathematics:

Students begin with a review of basic mathematics and then select either business/ consumer mathematics or technical/vocational mathematics. In each area, students complete the core and may choose one or more options.

Science:

Students decide how much science material and which sciences they wish to study. They select either:

i) general science

OR

ii) any two of chemistry, physics and biology.

In all three sciences, students may complete the core only or may add one, two or three options. An on-campus first aid course can provide credit for either general science or biology.

Chemistry:

This is a foundation course for students with or without previous knowledge of the subject. The first part of the course deals with the fundamental principles of chemistry; the second part deals with descriptive and industrial chemistry.

Biology:

This course provides an introduction to general biology including the cell, human biology and basic ecology.

Physics:

This basic course in physics provides preparation for entering technical programs. Topics covered include mechanics, thermodynamics, and electricity.

Note: Students will design their mathematics and science programs according to their vocational goals and personal aptitudes.

BASIC TRAINING FOR SKILL DEVELOPMENT - YOUTH PROGRAM

The BTSD Youth Program is similar to the BTSD Level 3 Program. It stresses basic life skills, job search techniques and academic skills to the grade 10 level. The intent of this program is to facilitate either direct entry into employment or early re-entry into the educational system with clearly defined vocational goals.

Content:

The learning environment is structured to the needs of young adults. The program includes communications, mathematics, science and Canadian studies to the grade 10 level.

Entrance Requirements:

This program is available to young adults between the ages of 15 and 17 who are in need of academic upgrading, but who are not prepared to enter other existing educational programs. Potential students should be out of school for at least one year or have letters from their secondary school principals confirming the unavailability of a suitable program in the school system.

Enrollment:

Potential students may be referred through community agencies working with youth, or through Employment and Immigration Canada. Spaces are also available to fee-paying stu-

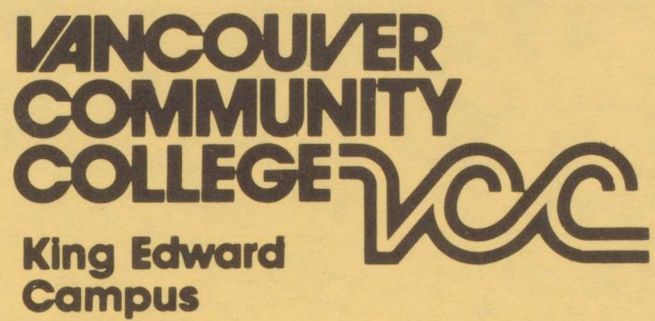
dents. The program begins in September, with continuous intake as spaces become available, and runs until the end of June.

Location:

Britannia Community Centre
1161 Napier Street

Telephone: 253-4391

For additional information contact the Counselling Career Centre at King Edward Campus, telephone 875-6111, local 497.

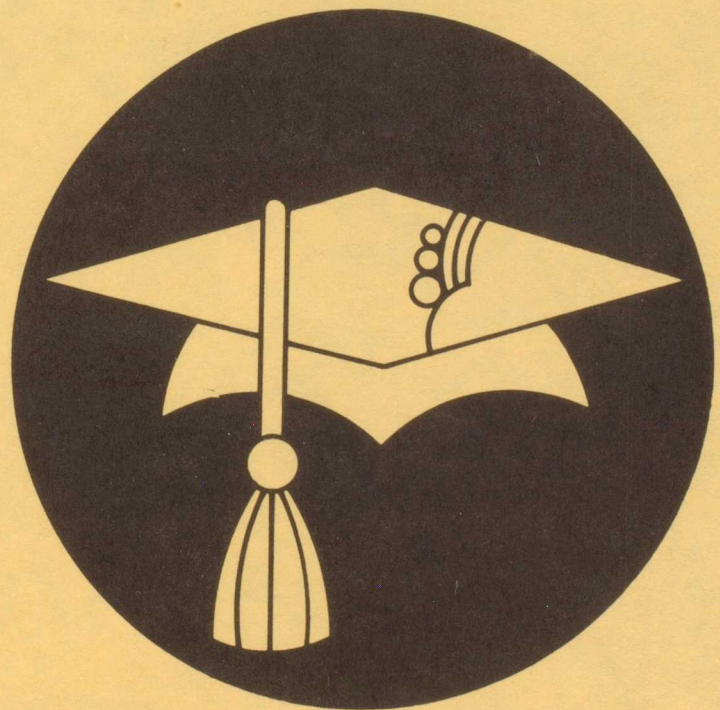


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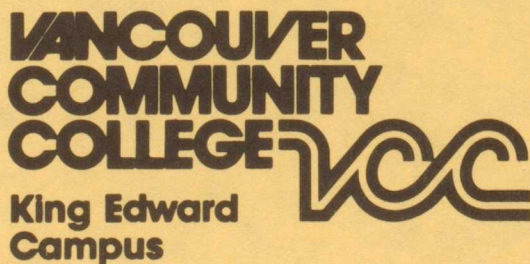
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ADULT SECONDARY COMPLETION PROGRAMS —SEMESTER SYSTEM

Classroom Instruction (College Foundations)



Information and enrolment applications may
be obtained from:



1155 East Broadway
Box 24620 Station 'C'
Vancouver, B.C.
V5T 4N3

875-6111



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COLLEGE FOUNDATIONS PROGRAM

General Information:

Four departments - Business Education, Humanities, Mathematics, and Science - offer academic courses to the grade 12 equivalent level. Advanced courses at the grade 11 and grade 12 levels are offered in accounting, biology, Canadian Viewpoints (English 12 and Social Studies 11 combined), chemistry, computer studies, con-

sumer finance, consumer law, economics, English, French, geography, history, mathematics, music, physics, reading and study skills, typing, and writing skills.

Assessments and Documentation:

Each student preparing to enter the College Foundations Program is expected to produce transcripts of previous academic records before registering for the first time. An applicant whose documents are unavailable, or whose previous grades in business education, English or mathematics are average (C) or below, will be directed to take the appropriate academic assessments. The assessments are used to assist in making recommendations regarding the appropriate course level placements best suited to the student's background. (See Booklet No. 110.)

Advanced or Transfer Credit:

Credit may be given on the basis of equivalent courses already completed, or on the basis of work experience in areas related to the applicant's program. A student seeking advanced or transfer credit is expected to produce the necessary documents, that is, transcripts of grades, letters from employers, etc. Credit will be given for BTSD Level 4 courses. Advanced or transfer credits will be decided before the student commences studies.

Advance Registration:

Each student, whether new or returning, is advised to register in advance if possible. The exact dates of advance registration are available from the Admissions/Student Records Office and from the Counselling Career Centre. Advance registration begins approximately one month prior to the beginning of a term. All fees are payable in advance.

Requests for registration changes, after a student has completed registration, must be made at the Admissions/Student Records Office. Placement in any section after the close of registration is at the discretion of the appropriate department head.

Organization of Terms:

Instruction in most courses is based on a four-month term. The two major terms are September to December (Fall Term) and January to April (Spring Term). Each full term has approximately 15 weeks of instruction. During the Summer Term (May to August) some courses are offered in only May and June (referred to as the 'a' Term), or only in July and August (the 'b' Term). Other courses, usually evening classes, are offered from May to August (the 'a + b' Term). It should be noted that classes in the 'a' Term and in the 'b' Term meet daily.

Organization of Instruction:

Regular courses, either in the day or evening, are scheduled in 2-hour periods on a Monday/Wednesday/alternating Friday (M/W/F) OR a Tuesday/Thursday/alternating Friday (T/Th/F) basis. The M/W/F classes meet every Monday and Wednesday and on the first and third Fridays of each month; the T/Th/F classes

meet every Tuesday and Thursday and on the second and fourth Fridays.

Each regular course requires attendance for an average of 5 hours a week. Double courses meet for 2 hours daily all through the term and therefore average 10 hours per week. Regular attendance is essential.

Five regular courses per term is a normal study load. Permission to enroll in six or more courses must be obtained in writing from the Dean of Instruction or the Division Chairman prior to registration.

Arrangements can be made with instructors for shift workers to alternate between day and evening classes.

Term Work:

Term essays, projects and reports, etc., as assigned during the term, account for over 50 percent of the final grade. For success in any course, the student must keep up to date in all assignments and classwork.

Every student is encouraged to make use of the facilities of the Learning Centre (rooms 3053 and 3054) for extra help. (See Booklet No. 130.)

Examinations and Grades:

The final grades earned by each student are based on assignments, on test scores during the term, and on final examinations.

In order to receive course credit, each student is required to write the final examination for each course taken. Students write their final examinations during their last class sessions.

The following letter grade system is used by the Adult Basic Education Division for the College Foundations Program:

<u>Letter</u>	<u>Grade Description</u>
A	Distinguished Achievement (The student has consistently performed in a singularly outstanding manner in examinations, reports and class participation.)
B	Superior Achievement (The student has exhibited mastery of the course.)
C+	Average Achievement (The student has performed consistently well and demonstrates sufficient comprehension of the subject matter to indicate probable success in the next higher course in the same field.)
C	Satisfactory Achievement (The student has demonstrated sufficient comprehension of the subject matter to be given credit for the course and to be allowed to progress to the next level of study in the same field.)
P	Minimum Achievement For Credit (The student is granted credit for the course but is not permitted to proceed to the next higher course.)
W	Official Withdrawal
*I	Incomplete (The student has failed or has unofficially withdrawn.)

S Satisfactory
(Credit granted.)

U (No credit granted.)

*A student who has obtained two successive Incomplete (I) letter grades in a particular course must obtain permission to re-enroll in that course from the appropriate department head or the Adult Basic Education Division Chairman.

For certain courses in the College Foundations Program, only S and U grades are awarded.

College Foundations Certificate Program:

The College Foundations Certificate Program is similar to the Ministry of Education Adult Senior Secondary Program. Successful completion of the College Foundations Program earns the student the Community Colleges of British Columbia Certificate of Grade 12 Equivalency.

To complete the College Foundations Certificate Program normally requires a minimum of two terms of full-time study. Grade 10 completion, or its equivalent, is a prerequisite for this certificate program. A student previously enrolled in an adult senior secondary or senior secondary program elsewhere, who still requires one or more courses to complete the program, may enroll in the equivalent course(s) in the College Foundations Program. Upon successful completion, credit will be granted by the former institution.

A student who intends to enter another college or a university on completion of a College Foundations Certificate Program should determine specific requirements of that institution and plan a program of studies accordingly. The Counseling Career Centre will be of assistance in determining these prerequisites. (See Booklet No. 130.)

To obtain the Community Colleges of British Columbia Certificate of Grade 12 Equivalency, eligible students must complete the application at the Admissions/Student Records Office no earlier than the end of the term in which the last course is completed. Students are eligible for the certificate when the following program is completed:

- a) Either English 071 and Canadian Viewpoints 081 and 091

OR

English 098 and 099.

- b) Four courses from:
Biology 083, 093
Chemistry 083, 093
Consumer Finance 092
Consumer Law 082
Economics 094, 095
English 083, 093
*French 083, 093
Geography 094, 095, 098
History 094, 095, 098
Mathematics 083, 093
Physics 083, 093
Typing 082, 092
- c) Six courses from:
Accounting 062, 072
Biology 061, 071
Chemistry 061, 071
Computer Keyboarding 062
Computer Studies 063, 073

English 071
French 061, 071
*German 061, 071
Mathematics 061, 071
Marketing 062, 072
**Basic Music Theory 097
Physics 061, 071
Reading and Study Skills 077
or 097
*Spanish 061, 071
Typing 062, 072

A minimum of six courses must be completed at King Edward Campus.

* Offered only through equivalent courses at the Langara Campus.

** This course is offered by the Music Department. (See Booklet No. 240 for a course description.)

Note: Not all courses are offered every term.

COURSE DESCRIPTIONS

All courses in the College Foundations Program are designated by a three-digit number. The numbering system of the courses differs from its secondary school equivalent - which is shown in parenthesis immediately below the course title and number.

Related pairs of courses (for example, Mathematics 061 and 071) must be taken in sequence unless otherwise specified. For more specific information, please check the prerequisites listed after the course description.

BUSINESS EDUCATION

Department Head Office: 3233

Telephone: 875-6111, local 573

Assessments: A student who has taken an introductory course in accounting or typing and who wishes to have advance standing must take an assessment before registering in an intermediate or advanced accounting or typing course. (For additional information on assessments, see Booklet 110.)

Accounting 062

(Bookkeeping 11, half course)

- includes analysis of transaction, double-entry accounting, formal journalizing and posting, preparation of financial statements and subsidiary ledger accounting, and the synoptic journal. This course also includes the operation of the 10-key adding machine by the touch method.

Prerequisite: English 051 or equivalent.

Accounting 072

(Bookkeeping 11, half course)

- includes the five-journal system, the one-write system, cash and banking activities, payroll accounting, adjustments to financial statements, and completion of the accounting cycle.

Prerequisites: English 051 or equivalent and Accounting 062.

Computer Keyboarding 062

(Typing 11, half course)

- is a beginning course in touch-typing. This course is identical to Typing 062 with the exception that the student learns on the computer keyboard as well as the electric typewriter. Computer Keyboarding 062 is highly recommended for students intending to register for Computer Studies 063 and 073.

Prerequisite: English 051 or equivalent.

Consumer Finance 092

(General Business 12, half course)

- introduces the student to personal money management, finance and investment. The course takes a practical approach to such topics as money management, borrowing, mortgages, insurance schemes, savings, and investments.

Prerequisite: English 051 or equivalent.

Consumer Law 082

(General Business 12, half course)

- provides an introduction of a practical, personal nature to the framework of Canadian law as it affects Canadians as citizens and consumers. Topics include: understanding our legal system, legal rights of others, civil rights, making legal agreements, employer-employee relations, and landlord-tenant relations.

Prerequisite: English 051 or equivalent.

Marketing 062

(Marketing 11, half course)

- offers a practical range of knowledge and experience in marketing; that is, the process of moving goods from the producer to the consumer. Topics covered include: business organization and management, salesperson's skills and expertise, technique of buying, and credit and collection.

Prerequisite: English 051 or equivalent. Marketing 062 and 072 do not have to be taken in sequence.

Marketing 072

(Marketing 11, half course)

- develops in greater depth some of the topics studied in Marketing 062, as well as consumer psychology, human relations, product planning and promotion, and international marketing.

Prerequisite: English 051 or equivalent. Marketing 062 and 072 do not have to be taken in sequence.

Typing 062

(Typing 11, half course)

- is a beginning course in touch-typing. Students learn the essentials of operating a typewriter, including: typewriter parts, effective typewriting techniques, keyboard drills, horizontal centering and vertical centering. A typing speed of at least 25 correct words per minute must be attained before a student may proceed to Typing 072.

Prerequisite: English 051 or equivalent.

Typing 072

(Typing 11, half course)

- is an intermediate course in touch-typing. The student learns to set up and type tables, business letters, envelopes, memoranda, invoices, reports and other forms. A typing speed of at least 35 correct words per minute must be attained before a student may proceed to Typing 082.

Prerequisites: English 051 or equivalent and Typing 062 or Computer Keyboarding 062.

Typing 082

(Office Procedures 12, half course)

- is an advanced course in typing. The student learns to set up and type business reports, book manuscripts, minutes of meetings, agendas, letters of application and resumes. A review of open and ruled tables, letters, memoranda and invoices is also included. A typing speed of at least 45 correct words per minute must be attained to pass the course.

Prerequisites: English 051 or equivalent and Typing 072.

Typing 092

(Office Procedures 12, half course)

- helps to train the student in all phases of business communication: speaking, listening, reading, and writing. A review of letter styles, combined with different types of business letters, is included. Correct and effective use of the telephone, administrative and reception duties are

also covered. The student learns the techniques of responding to interviews, using a confident approach to obtain the job wanted. The student also composes personal communications, such as letters of application, resumes, and thank you letters.

Prerequisites: English 051 or equivalent and Typing 082.

HUMANITIES

Department Head Office: 3231

Telephone: 875-6111, local 571

The Humanities Department offers courses in economics, English, French, geography, history, literature, reading and study skills, social science, spelling and writing skills.

English 041 and 051 (English 9 and 10)

- are courses designed to improve and develop communication skills in speech, in reading and in writing. Topics covered include practice in speaking; reading aloud; reading silently; writing sentences, paragraphs and short essays. Students read, consider and discuss short stories, plays, newspapers, novels and short non-fiction articles.

Prerequisite: English 031 or equivalent, or an assessment.

English 071

- is designed to prepare the student for Canadian Viewpoints 081 and 091. It is primarily a composition course in which the student progresses from writing paragraphs to planning and writing short essays. Particular attention is given to each student's individual writing problems. The student develops critical reading and editorial skills by combining writing tasks with reading and discussing short stories, a novel and/or a play.

Prerequisite: English 051 or equivalent, or an assessment.

Canadian Viewpoints 081 and 091

- are intended to introduce students to their unique national heritage as well as to strengthen their communication skills. Canadian Viewpoints 081 provides a general introduction to the field of Canadian studies and reviews basic writing skills. CV 081 also provides an introduction to highlights of Canadian history up to the 20th Century and to Canadian literature in the form of the short story and drama. Canadian Viewpoints 091 builds on the basis of content and skills; studies include highlights of 20th century history, contemporary social and political issues, and the novel. Both courses stress student participation in the form of class discussions, group activities and individual presentations.

These courses provide an exceptional opportunity for students to obtain credit for both English 12 and Social Studies 11.

Prerequisite: English 071 or equivalent, or an assessment.

English 083 and 093 (Literature 12)

- allow the student to read and appreciate some of the greatest writers in our language, such as Chaucer, Shakespeare, Milton and many others. The student acquires skills that will help to analyze poetry, develop an appreciation of the theatre by reading plays and seeing them performed, and discover why literature, written many years ago, is so widely read and enjoyed today. These courses cover the literature chronologically.
- English 083 - major figures of English literature from Anglo-Saxon times (700 A.D.) to the pre-Romantic period (1800 A.D.)
- English 093 - major figures of English literature from the Romantic period (1800 A.D.) to today.

Prerequisite: English 071 or equivalent, or an assessment. English 083 and 093 do not have to be taken in sequence.

Spelling 000

- is designed to help the student overcome poor spelling habits. It involves understanding the relationships between speech and writing (phonics) and learning and practising the rules of spelling English words. The student spends part of the time in the laboratory and part in the classroom.

Prerequisite: A desire to learn to spell.

Reading and Study Skills 077

- is an individualized course designed to help the student whose reading ability is weak. Also, the student practises and develops the skills necessary for efficient reading and studying. Lecture time is limited; most of the five hours per week are spent working in the laboratory.

Prerequisites: A desire to improve one's reading and a score of 79 or lower on the Reading Assessment.

Reading and Study Skills 097

- helps the student who can read reasonably well to become efficient in all reading and study areas. The student learns a variety of methods in dealing with printed material, as well as some basic skills in reading/writing work. Attention also is given to speed.

Prerequisites: Reading and Study Skills 077 or a score of 80 or higher on the Reading Assessment.

Note: Students do not have to take both Reading and Study Skills 077 and 097. Credit is granted for one or the other, not both.

Writing Skills 097

- is designed to give the student confidence in writing through practice and encouragement. The course, based on individual attention, provides opportunities for the student to correct writing faults and to improve written expression.

Prerequisites: A desire to improve one's writing and English 051 or equivalent, or an assessment.

French 061 and 071
(French 11)

- are beginning courses which enable the student to converse in French in everyday situations. The courses emphasize the spoken language, with as much conversational practice as possible. Reading, writing and grammar are also included. Completion of both courses provides credit equivalent to French 11 or French 115 and 215 at the Langara Campus, enabling the student to continue French studies at a higher level.

Prerequisite: English 051 or equivalent, or an assessment.

Additional courses in French and other modern languages including German and Spanish are offered at the Langara Campus. For additional information about these courses please refer to the Langara Campus calendar or telephone 324-5221.

Social Science 051
(Grade 10 Level Course)

- introduces the student to some of the basic concepts and methods of the social sciences, particularly in the subject areas of economics and geography. The basic theme of the course is the "Functioning of Canadian Society" within the settings of SOCIAL, CULTURAL, ECONOMIC and NATURAL ENVIRONMENTS. The course is designed to be of practical value to students facing a very complex world. The course also serves as a preparation for students planning to enter higher level social science courses.

Prerequisite: English 031 or equivalent, or an assessment, or concurrent enrollment in a course offered by the English as a Second Language (ESL) Division.

ECONOMICS

Every individual and every society lives in an 'economic' world, a world in which people cannot have everything they want. Each person, business and society must choose between one thing or another: what is wanted more than something else; what to use up and what to save; what to do and what to make; and what to trade for what. Economics is the study of how people of every society organize a system by which to produce and distribute goods and services desired.

Economics 094
(Economics 11, half course)

The Evolution of Modern Economic Systems

- helps the student to understand the major economic systems in the world today - CAPITALISM and SOCIALISM - and how they came to be. The student will learn that every society faces "the basic economic problem" of how people obtain what they want and need in light of limited resources. A comparison and analysis of how these two major economic systems attempt to solve "the economic problem" provides a good understanding of basic economic principles.

Prerequisite: English 051 or equivalent, or an assessment. Economics 094 and 095 do not have to be taken in sequence.

Economics 095

(Economics 11, half course)

The Canadian Economy

- helps the student understand contemporary economic ideas and principles and their application to the Canadian economy. The student will learn how the prices of goods and services are determined in our market economy and what causes those prices to rise and fall. Other major topics include unemployment, production, income, inflation, and government involvement in the economy. This course will enable the student to have a better understanding of the major economic issues facing Canada today.

Prerequisite: English 051 or equivalent, or an assessment. Economics 094 and 095 do not have to be taken in sequence.

GEOGRAPHY

Geography provides understanding about the characteristics of places on the earth. In a general sense, geography helps to explain "WHY things are; HOW they are; WHERE they are."

Note: Geography 094 plus either Geography 095 or Geography 098 provide Geography 12 credit.

Geography 094

(Geography 12, half course)

Physical Geography

- helps the student understand the physical processes which shape the natural environments found on the earth. Emphasis is placed on developing understanding about

the atmosphere (weather and climate); biogeography (soils and vegetation); and geomorphology (landforms and processes of landform change).

Prerequisite: English 051 or equivalent, or an assessment. Geography 094, 095 and 098 do not have to be taken in sequence. They may be taken concurrently.

Geography 095

(Geography 12, half course)

Human Geography

- helps the student understand how humans relate to their earth and how they are changing the face of this planet. Emphasis is placed on understanding how people see their world (perception); how they organize and shape their world (cultural variations); and what kind of future world they envision.

Prerequisite: English 051 or equivalent, or an assessment. Geography 094, 095, and 098 do not have to be taken in sequence. They may be taken concurrently.

Geography 098

(Geography 12, half course)

Geography of Cities (Urban Geography)

- helps the student understand the environment in which most people live - cities and urban areas. The course deals with general themes such as the growth of cities; why cities are where they are; specific ideas on

how cities are structured; what happens in different parts of cities and why. Field studies will be carried out in the Vancouver area.

Prerequisite: English 051 or equivalent, or an assessment. Geography 094, 095 and 098 do not have to be taken in sequence. They may be taken concurrently.

HISTORY

The study of history helps the student understand the problems and social patterns of the present. History is an important part of a total education; it broadens perspectives of the world and provides a better understanding of national and international events.

Note: A combination of any two of History 094, 095 and 098 provides History 12 credit.

History 094

(History 12, half course)

The Revolutionary Age of the Nineteenth Century

- helps the student understand that the basic framework of the modern world has been shaped by events and ideas dating from the early nineteenth century. Ideas concerning the freedoms of the individual, political institutions and beliefs, technology, ideologies, concepts of the nation state and the idea of an integrated world all date from earlier events.

Prerequisite: English 051 or equivalent, or an assessment. History 094, 095 and 098 need not be taken in sequence; they may be taken concurrently.

History 095

(History 12, half course)

The Twentieth Century Modern World
- Eight Decades of Change

- helps the student relate the study of events, ideas, politics, economics and other themes to our contemporary, interdependent "global village". The course deals with the great changes that have taken place in this century - more than in all of early human history combined - and thus helps the student understand the present state of the world.

Prerequisite: English 051 or equivalent, or an assessment. History 094, 095 and 098 need not be taken in sequence; they may be taken concurrently.

History 098

(History 12, half course)

The Oriental Heritage and Asia Today

- introduces the student to the great civilizations of the East: India, China and Japan. The course deals with the people, their religions, their philosophies, their culture, their art, their historical development, and the contributions and significance of these nations to the modern world.

Prerequisite: English 051 or equivalent, or an assessment. History 094, 095 and 098 need not be taken in sequence; they may be taken concurrently.

MATHEMATICS

Department Head Office: 3235

Telephone: 875-6111, local 575

The goal of this department is to enable the adult student to study mathematics in an environment where the student can make progress and experience success.

To achieve this goal the new student must enter the course appropriate to his/her background. Therefore, where the previous grade is below B or where the student has not taken a mathematics course during the prior two years, an assessment is required.

Mathematics 041 (Mathematics 9)

- is designed for the student who has experienced difficulty with mathematics; has not taken a formal mathematics course beyond the grade 9 level; or has been out of school for five or more years. This introductory course provides the student with a detailed review of arithmetic (whole numbers, fractions, decimals, percentages) along with brief introductions to algebra, geometry and metric measurement. Throughout the course these topics are applied to everyday situations by using word problems.

Prerequisite: Mathematics 031 or Mathematics 8, or an assessment.

Mathematics 050

(Academic Mathematics 10, first half)

- is intended to give the student a good foundation in elementary algebra and metrics. The algebra section of the course includes: introduction to the words and symbols used in algebra, practice with signed numbers, evaluation of variable expressions, exponents, equation solving, ratio and proportion. The metric section includes: metric measurement, perimeter, area, volume.

Prerequisite: Mathematics 041, General Mathematics 10, Academic Mathematics 9 or equivalent, or an assessment.

Mathematics 051

(Academic Mathematics 10, second half)

- builds on the concepts developed in Mathematics 050 in both algebra and geometry. The algebra section includes: equations, signed numbers, word problems, exponents, scientific notation, operations with polynomials, simple factoring. The geometry section of the course includes: fundamental constructions, introduction to proofs, similar and congruent triangles, parallel lines, theorem of Pythagoras, angle relationships, perimeter, area, volume.

Prerequisite: Mathematics 050 or equivalent, or an assessment.

Mathematics 061

(Academic Mathematics 11, first half)

- is intended to give the student a foundation in the intermediate level of modern algebra. Topics covered include: real numbers and their properties, exponents, scientific notation, multiplying and factoring polynomials, solving equations, problem solving, fractional expressions and equations.

Prerequisite: Mathematics 051, Academic Mathematics 10 or equivalent, or an assessment.

Mathematics 071

(Academic Mathematics 11, second half)

- provides the student with a foundation in the intermediate level of modern algebra. The course includes the following topics: rational and irrational numbers, exponents, powers and roots, linear equations and systems, quadratic equations and functions, the Pythagorean and distance formulas, an introduction to trigonometry, graphing linear and quadratic functions, inequalities and graphs, absolute value equations and inequalities, problem solving, variation.

Prerequisite: Mathematics 061 or equivalent, or an assessment.

Computer Studies 063

(Computer Studies 11, first half)

- is an introductory computer literacy course designed to provide the student with an orientation to the computer (how it developed; how it functions; what it can do; and what its

limitations are). The topics covered include: the history of computers, parts of the computer, the concept of a computer program, an introduction to business and personal uses (word processing, electronic worksheets, data bases, computer-assisted instruction, and graphics).

Prerequisites: Mathematics 051, Academic Mathematics 10 or equivalent, or an assessment. An ability in touch-typing is highly recommended. (Refer to Computer Keyboarding 062 in the Business Education offerings in this booklet.)

Computer Studies 073

(Computer Studies 11, second half)

- is an introductory course in computer programming designed to develop the skills and concepts that prepare students for post-secondary level data processing and computer science courses. The course emphasizes: a clear definition of the problem; an orderly set of steps for solution; and a structured approach to programming. The topics covered include the programming cycle, algorithms and flowcharts, 'BASIC' language statements and commands, loops and subroutines, documentation, disk data files, animation, and computer languages.

Prerequisites: Mathematics 051, Academic Mathematics 10 or equivalent, or an assessment. Mathematics 061 or equivalent, as well as an ability in touch-typing, is highly recommended. (Refer to Computer Keyboarding 062 in the Business Education offerings in this booklet.)

Mathematics 083

(Algebra 12, first half)

- is an intensive advanced course in algebra. The purpose of this course is to review and expand fundamentals covered in intermediate algebra and to develop a competency in algebraic skills needed for further study and application of mathematics. Topics covered include: basic concepts of algebra, equations and applied problems, relations, functions and transformations, linear and quadratic functions and inequalities, systems of equations and inequalities, exponential and logarithmic functions, second degree equations and their graphs, sequences and series.

Prerequisite: Mathematics 071, Academic Mathematics 11 or equivalent, or an assessment.

Mathematics 093

(Algebra 12, second half)

- is an intensive advanced course in algebra and trigonometry. The purpose of this course is to review and expand on fundamentals covered in intermediate algebra and to develop a competency in algebraic and trigonometric skills needed for further study and application of mathematics. Topics covered in Mathematics 093 include: basic principles of trigonometry, trigonometric problems involving identities, graphs of trigonometric functions, sine and cosine laws, circular functions, and their inverses, vectors and complex numbers, polynomials, an introduction to calculus.

Prerequisite: Mathematics 083 or equivalent, or an assessment.

SCIENCE

Department Head Office: 3234

Telephone: 875-6111, local 574

The courses offered by the Science Department are designed to provide the student with knowledge about science and to teach the student the methods of science by providing the experiences for carrying them out.

The learner is provided with an environment in which to explore the principles of modern science. The student learns concepts and techniques which can be used as tools in our complex world. Emphasis is placed on the scientific method and on logical thinking rather than on the memorization of "facts".

Science 051

(Science 10)

- gives the student a general introduction to the sciences. While developing a strong background in four major science areas - physics, chemistry, biology and geology - the student also acquires practical skills in problem solving. Many of the topics relate to everyday life. Included are such subjects as ecology, continental drift, volcanoes, rock identification, genetics and atomic structure. A variety of experiments are performed with an emphasis on the scientific method.

Prerequisites: Mathematics 051, English 051 and/or Reading and Study Skills 077 should be taken before or concurrently.

BIOLOGY

Biology 061 and 071

These field courses, dealing with ecology and adaptation to the environment, complement one another and may be taken concurrently or in either order. The student may spend portions of some weekends on practical outdoor experiences. (These courses are under revision for the 1986 Fall Term.)

Biology 061

(Biology 11, half course)

- introduces ecological principles and provides field experiences in ecology. Students expand their knowledge of the interactions which connect all organisms, including humans, to one another and our small planet. Also, students widen their perspectives of our impact on the natural world and learn how we, ultimately, must respect the laws of nature. Field trips include visits to a bog, a pond, a forest, a seashore and an estuarine marsh to sample the rich diversity of our ecological communities.

Some of the topics explored are: human population concerns, resource management, energy, pollution, marine ecology and environmental assessment.

Prerequisites: English 051; Mathematics 051 must be taken before or concurrently with Biology 061; Science 051 is recommended.

Biology 071

(Biology 11, half course)

- introduces the process of evolution. The student studies the diversity of organisms, the ways in which they are adapted to their environments and how they

became so adapted. On field trips, the student learns to identify local birds, plants and marine life and examines their variety of form and behaviour. Evolution is used to piece together a picture of our past as well as examine the future of our species. Topics include: the origin of life, social behaviour, parasites, the life processes of plants and animals, and species formation. Special attention is drawn to the creatures inhabiting the Vancouver area.

Prerequisites: English 051; Mathematics 051 must be taken before or concurrently with Biology 071; Science 051 is recommended.

Biology 083 and 093

These courses take students from the structure and function of the cell and its components to the structure and function of the human body as a whole. An emphasis is placed on laboratory sessions to give students experience in practical science. Biology 083 and 093 are well-suited to those entering health-oriented careers as well as to those wanting a better understanding of what makes a human being function. Biology 083 and 093 may be taken concurrently or in either order.

Biology 083

(Biology 12, half course)

- introduces the student to the study of the cell - its components, its chemistry, its functioning and its genetics. The student examines the cell, which holds the secrets unifying all life. Students study diets and link them to cellular metabolism. Each student

examines his/her family history and links it to the blueprint of life itself - DNA. Topics discussed include nutrition, cancer, immunology, human genetics, genetic engineering, and bioenergetics.

Prerequisites: English 051 and two of the following: Biology 061, Biology 071, Chemistry 061, Chemistry 071. Students weak in chemistry should consider taking Biology 093 before Biology 083. It is highly recommended that Chemistry 061 be taken before Biology 083.

Biology 093 (Biology 12, half course)

- encompasses human anatomy and physiology. Emphasis is placed on the student studying his/her body, linking the academic to the practical. The student is offered not only a background in the western approach to medicine, but also some less conventional perspectives as well. The student becomes the subject of the laboratory sessions which include: senses, cardiovascular systems, and kidneys. Additional topics explored include male and female reproduction, brain and mind, medical aspects of organ physiology, digestion, stress and embryology.

Prerequisites: English 051 and two of the following: Biology 061, Biology 071, Chemistry 061, Chemistry 071.

CHEMISTRY

Chemistry 061 and 071

These two courses are designed for the adult beginner who seeks to master the basics of chemistry and

to proceed to the first year of study at a post-secondary level. These courses emphasize the methods of science, problem solving techniques, basic laboratory skills and the writing of scientific reports.

Chemistry 061 (Chemistry 11, half course)

- is essentially a tool-gathering course. Skills to be acquired by the student include: the manipulation of scientific notation and significant figures; the balancing of equations; problem solving procedures based on chemical reactions; and the behaviour of gases. A 'hands-on' laboratory component is included.

The student is encouraged to ask questions and to participate in class discussions. In-class problem solving sessions are held.

Prerequisites: No previous chemistry is required; Science 051 is recommended; Mathematics 061 must be taken before or concurrently with Chemistry 061.

Chemistry 071 (Chemistry 11, half course)

- deals with the more sophisticated concepts of atomic structure and chemical bonds. The student is afforded a better understanding of the chemical reactions of the elements and of the formation of compounds. In one of the experiments included in the 'hands-on' laboratory component of the course, the student makes aspirin. Brief introductions to organic chemistry and to nuclear chemistry are also given.

Prerequisites: Chemistry 061 must be taken before or concurrently with Chemistry 071; Mathematics 061 is required and Science 051 is recommended.

Chemistry 083 and 093

These courses are designed to give the student a solid background in chemical concepts ranging from the origin and structure of molecules to chemical equilibria. The student gains practical experience working in the laboratory. Chemistry 083 and 093 may be taken together or in either order; in the latter case it is recommended that students begin with Chemistry 083.

Chemistry 083

(Chemistry 12, half course)

- examines the structure and properties of matter from the perspective of several fundamental models. It begins with an historical investigation of atomic structure, from the discovery of subatomic particles to quantum mechanics. The application of this knowledge reveals the value of the periodic table as a predictive device.

Further models are developed to explain chemical bonding, the forces of attraction that occur in liquids and solids, and energy changes in chemical reactions.

Prerequisites: Chemistry 071 and Mathematics 061.

Chemistry 093

(Chemistry 12, half course)

- investigates WHY and HOW chemical reactions take place. Reaction kinetics and chemical equilibrium (qualitative and quantitative aspects) are studied, followed by an examination of acid-base and solubility systems, and oxidation-reduction reactions. These concepts are then applied to electrochemistry and the chemistry of the halogens. This course provides an insight into the role of chemistry in industry and its role in the explanation of many natural phenomena encountered in everyday life.

(It is advised that stoichiometry be reviewed prior to entering this class).

Prerequisites: Chemistry 071 and Mathematics 061.

PHYSICS

Physics 061 and 071

These are introductory physics courses designed to acquaint the student with fundamental principles and experimental laws in classical and modern physics. These courses may be taken concurrently or individually, with Physics 061 preceding Physics 071. It should also be noted that a sound background in mathematics is an essential requirement for studying physics.

Physics 061

(Physics 11, half course)

- is designed to introduce the student to the basic concepts of physics. Motion is introduced in a common sense manner, drawing on

everyday experiences. Gradually, mathematical models are developed allowing the student to quantify observations and predictions. This process is repeated as the following topics are explored: the causes of motion (dynamics); the concept of energy; the motion of fluids; and heat as a form of energy.

Prerequisite: Mathematics 061 or equivalent. It is possible to take Mathematics 061 and Physics 061 concurrently but it is not recommended.

Physics 071 (Physics 11, half course)

- centres on the question of the nature of light. After examining the characteristics of light from an observational viewpoint, the student explores the nature of light waves. Discussions on such topics as electricity and magnetism lead to the concept of electromagnetic waves. The theme of "light as waves or particles" is the basis of an introduction to quantum mechanics. Using knowledge of atomic structure, the student investigates the beginnings of the nuclear age and examines some of the benefits and disadvantages of nuclear technology.

Prerequisites: Mathematics 061. Physics 061 is required if it is not taken concurrently with Physics 071.

Physics 083 and 093

These courses are designed for the student who requires a thorough grounding in the principles and applications of classical and modern physics. Emphasis is placed

on problem solving and on the mathematical relationships describing physical events. Physics 083 and 093 may be taken concurrently or individually, in either order.

Physics 083 (Physics 12, half course)

- begins with the study of kinematics in one and two dimensions. The equations of motion are utilized, stressing the vector nature of the physical quantities. Vector addition and manipulation are covered using trigonometric component methods.

The same vector techniques, employed in the study of dynamics, lead to circular motion and the theory of gravitation. Systems of forces in equilibrium are investigated and the results are applied to an introduction to the strength of materials which involve stress and strain.

The topics of energy and the transformation of energy are covered in greater detail and are used to develop a quantitative understanding of harmonic motion and oscillations. To complete this course in classical physics, the instructor may choose from a number of options which include thermodynamics, fluid dynamics or introductory acoustics.

Prerequisites: Physics 061 and 071, Mathematics 061 and 071. Completion of Mathematics 083 and 093 is strongly recommended.

Physics 093
(Physics 12, half course)

- begins with the study of electrostatics. Coulomb's Law is applied to two-dimensional situations which involve multiple charges. The vector addition of the forces involved utilizes the trigonometric component method. The concepts of the electric field and electric potential are explored and the characteristics of capacitors are investigated.

Electric current is studied in detail, in both DC and AC forms. The behaviour of circuit elements such as capacitors, resistors and inductors is studied leading to an understanding of electrical resonance in AC circuits.

Further study of electromagnetism and electromagnetic radiation leads to an introduction to basic electronics and the characteristics of diodes and transistors.

To complete the course, the instructor may choose from a number of options which include optics, quantum mechanics or radioactivity and nuclear physics.

Prerequisites: Physics 061 and 071, Mathematics 061 and 071. Completion of Mathematics 083 and 093 is strongly recommended.

VANCOUVER COMMUNITY COLLEGE

King Edward
Campus

program content guide

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GENERAL EDUCATION DEVELOPMENT (GED) TESTING

FAILURE TO COMPLETE THIS APPLICATION FORM PROPERLY WILL RESULT IN A DELAY IN PROCESSING

Province of British Columbia Ministry of Education **Scholarship and Student Assessment Program**

APPLICATION TO WRITE G.E.D. TESTS DO NOT WRITE IN THIS SPACE

NOTE: If you have received a Grade 12 graduation certificate from any institution you are ineligible to write the G.E.D. tests.

Family Name (Name or initials, please) _____ Given Names _____ City _____ Postal Code _____

Address _____ Telephone _____ BUSINESS _____ RESIDENCE _____

Birthdate YEAR MONTH DAY _____ Age MUST BE AT LEAST 19 AT TIME OF THIS APPLICATION _____

Last School Grade Completed _____ Name of last Public School Attended _____

Reason for writing the G.E.D. Tests: ☐ Qualify for advancement in present job ☐ Seeking employment ☐ Further schooling beyond secondary school

☐ Other _____ FRENCH VERSION REQUESTED ☐ YES ☐ NO

G.E.D. Testing Centre NAME _____ LOCATION _____ TESTING DATE _____

Preferred _____

Have you written G.E.D. Tests previously? No ☐ Yes ☐

Retesting cannot be undertaken until at least six months after the original testing unless certified instruction has been received (A statement indicating instruction has been completed must be attached to this application.)

DO NOT WRITE IN THIS AREA

I meet the following requirements:

1. A Canadian Citizen or Landed Immigrant
2. At least nineteen years of age at this date
3. Out of school for at least one full academic year
4. A resident of British Columbia during the last six months
5. Have not received a Grade 12 graduation certificate from any institution

I certify that the information I have supplied above is correct to the best of my knowledge

DATE _____ CANDIDATE'S SIGNATURE _____

THIS PORTION WILL BE RETURNED TO YOU WITH A CASH REGISTER IMPRESSION AS YOUR RECEIPT

FRENCH VERSION REQUESTED ☐ YES ☐ NO


Your completed application form together with a money order or certified cheque for \$10.50 (made payable to the Minister of Finance) must be received at least fourteen days prior to the testing session date. (A service charge of \$10.00 will apply on cheques returned for reason of "Non Sufficient Funds".) The \$10.50 application fee is valid for writing one or more tests at the next scheduled testing session and is not refundable. Please forward all completed copies of this application to: Scholarship & Student Assessment Program, Ministry of Education, Parliament Buildings, Victoria, B.C. V8V 2M4.

PLEASE PRINT YOUR NAME & MAILING ADDRESS BELOW

THE PINK COPY OF THIS APPLICATION FORM AND A COVERING LETTER INDICATING THE EXACT TIME, DATE AND PLACE OF THE NEXT SESSION WILL BE SENT TO YOU PRIOR TO WRITING DATE AND MUST BE PRESENTED TO THE EXAMINER AT TIME OF WRITING EACH TEST. ADDITIONAL IDENTIFICATION MAY BE REQUESTED AT ANY TIME DURING THE TESTING SESSION.

Form 84GED-1

Information and enrolment applications may
by obtained from:

**VANCOUVER
COMMUNITY
COLLEGE **

King Edward
Campus

1155 East Broadway
Box 24620 Station 'C'
Vancouver, B.C.
V5T 4N3

875-6111

GENERAL EDUCATIONAL DEVELOPMENT (GED) TESTING

King Edward Campus has been designated as the GED testing centre in the city of Vancouver. The GED test battery consists of five tests of general knowledge in the areas of writing skills, social studies, science, reading skills and mathematics. Successful completion of the tests grants students the British Columbia Secondary School Equivalency Certificate, which may be useful for employment purposes or for admission to certain post-secondary programs.

Applicants must meet the following requirements:

- be a permanent resident of Canada (that is, a citizen or a landed immigrant);
- be at least 19 years of age;
- be a resident of British Columbia;
- have been out of school for at least one full academic year;
- not have received a grade 12 graduation certificate from any institution.

Candidates may prepare for these tests by registering in appropriate courses offered by the Adult Basic Education Division at King Edward Campus (see Booklet 300). A study text is available through local libraries or may be purchased at the KEC Bookstore. Additional information may be obtained by contacting the Counselling Career Centre at 875-6111, local 497.


program content guide

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NATIVE PROGRAMS

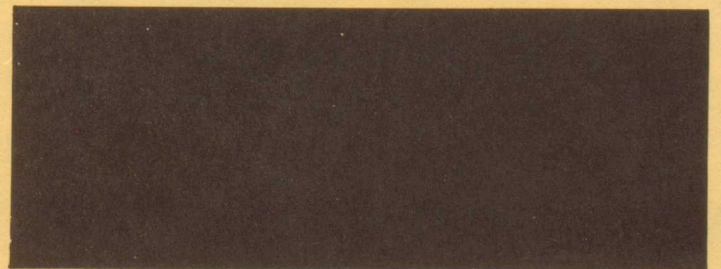


Information and enrolment applications may
by obtained from:

**VANCOUVER
COMMUNITY
COLLEGE** 
**King Edward
Campus**

1155 East Broadway
Box 24620 Station 'C'
Vancouver, B.C.
V5T 4N3

875-6111



NATIVE ADULT BASIC EDUCATION (NABE)

Location: Native Education Centre
285 East Fifth Avenue
Vancouver, B.C. V5T 1H2

Telephone: 873-3761

The Native Adult Basic Education (NABE) program is designed for students requiring upgrading in academic subjects in preparation for General Educational Development (GED) testing. The academic component of the program consists of four main subject areas: English, mathematics, social studies and science.

Content:

This academically-oriented program consists of five English themes, mathematics to the GED skill level, three social studies themes and five science units. All the course materials, with the exception of the mathematics component, concentrates on Native topics and issues.

Admission Requirements:

This program is open to Native Indian adults 18 years of age or older. Potential students are required to complete a Native Education Centre application for admission. Students are also required to write a basic education assessment, which includes a one-page handwritten essay, and to have a personal interview with a Native Education Centre counsellor.

There is a monthly intake of students and a wait-list is maintained at the Native Education Centre.

Fees:

There are no training allowances associated with this program. Tuition fees are payable to Vancouver Community College. Students entering this program should seek sponsorship from the Ministry of Human Resources, individual bands and tribal councils or other sources of support. For additional information about fees for this program, please contact the Native Education Centre.

Program Outcome:

Vancouver Community College awards NABE Level 3 certificates to graduates of this five-month program. Students completing the program are strongly urged to write the GED tests.

Additional Information:

For further information, contact the Native Education Centre, telephone 873-3761 or the KEC Counselling Career Centre at 875-6111, local 497.

Other Native Programs:

The Native Education Centre offers many programs in addition to the NABE program. Some of these programs include:

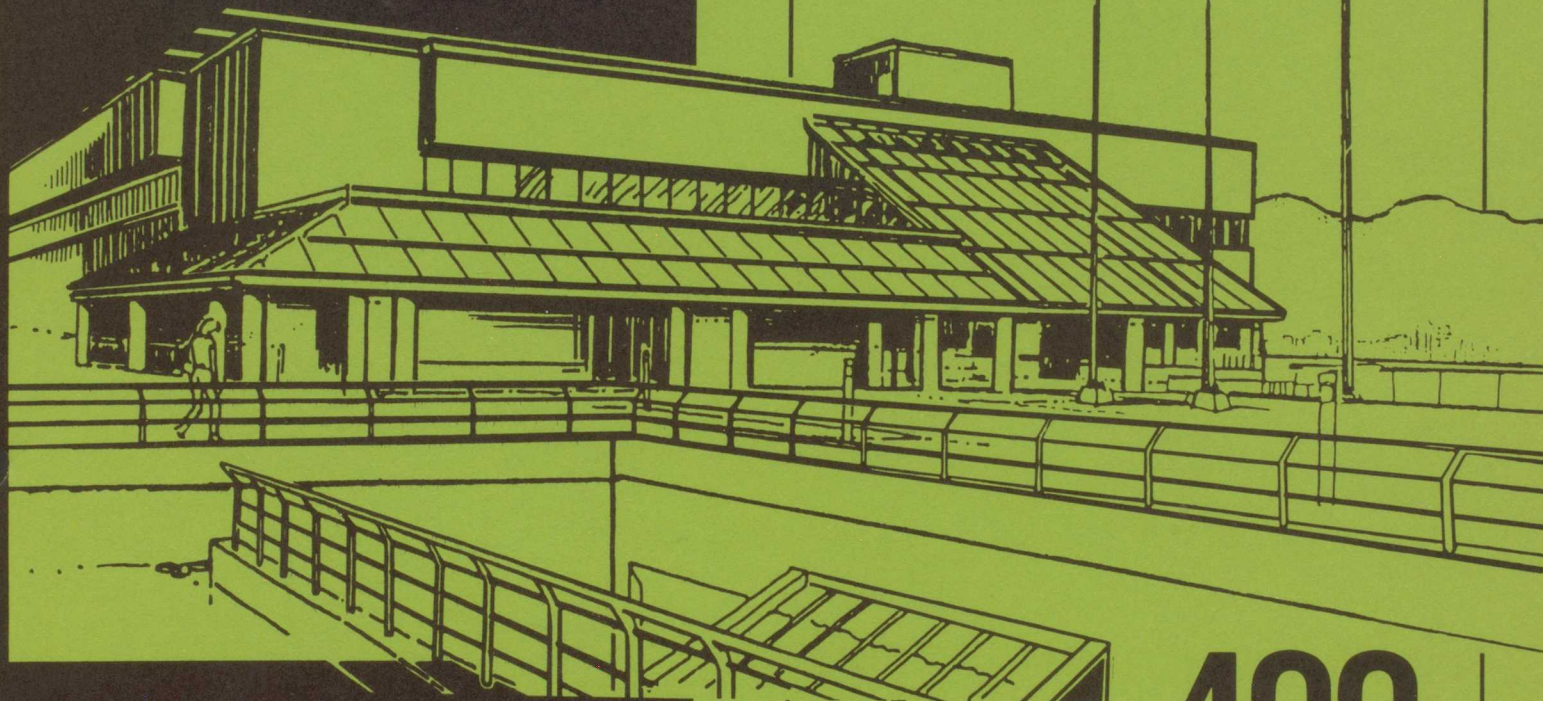
- Native Urban Literacy Project
- Native Job Readiness Training
- College Preparation
- Pre-Automated Office Training
- Native Public Administration
- Native Youth Job Corps

For additional information about these programs contact the Native Education Centre or refer to the Student Handbook published by the Native Education Centre.


VANCOUVER COMMUNITY COLLEGE

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**VANCOUVER
COMMUNITY
COLLEGE **

**King Edward
Campus**

1155 East Broadway
Box 24620 Station 'C'
Vancouver, B.C.
V5T 4N3

875-6111

**ENGLISH AS A
SECOND
LANGUAGE
DIVISION**

ENGLISH AS A SECOND LANGUAGE (ESL) DIVISION

Division Chairman Office: 4059

Telephone: 875-6111, local 730

The English as a Second Language (ESL) Division consists of the following six departments:

- i) ESL Vocational (Full-Time)
- ii) ESL Half-Time
- iii) ESL College Preparatory English
- iv) ESL Night School
- v) ESL School Canadiana
- vi) ESL Neighbourhood English

These programs are designed for those who wish to learn English as a second or additional language. Classes, offered at the Beginner, Intermediate, Advanced and College Preparatory levels, unless otherwise noted, give practice in listening, speaking, reading and writing English. All programs provide orientation to Canadian life and culture, and prepare students for Canadian citizenship.

Admission Requirements:

Students entering an ESL program for the first time must show proof of Canadian citizenship or permanent resident status. Each student is assessed to determine the level of English before being assigned to a class.

Tuition Fees:

Fees vary from program to program because of differences in the length of term and in the number of hours of instruction per week.

April 1986

For specific information on tuition fees for the various English as a Second Language programs, please refer to Booklet No. 120. Registration dates are available from the KEC Counselling Career Centre, telephone 875-6111, local 497.

ENGLISH AS A SECOND LANGUAGE DIVISION - SCHEDULE OF EVENTS -

ESL Vocational (Full-Time) Department:

Classes begin each month as space permits.

ESL Half-Time Department:

There are four sessions per year: January to March (Winter Term); April to June (Spring Term); July to August (Summer Term); September to December (Fall Term).

ESL Improve Your Pronunciation (Advanced Level):

Students may start the ten-month course at the beginning of any term.

ESL College Preparatory English Department:

Intensive Day Program:

January to March (Winter Term); April to June (Spring Term); July to September (Summer Term); October to December (Fall Term).

Part-time Evening Program:

There are three sessions per year: January to April; May to August; September to December.

ESL Night School Department:

There are three sessions per year:
September to December; January to
March; April to June.

ESL School Canadiana Department:

Each term is two months long with
registration at the beginning of
January, March, May, July,
September and November.

ESL Neighbourhood English:

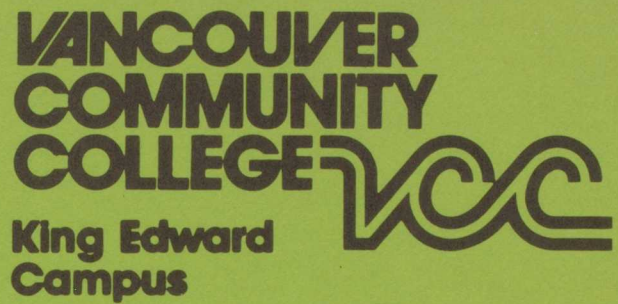
Enrollment is continuous as space
permits.

ESL Learning Centres in the Libraries:

Students are welcome on a drop-in
basis.

ESL Homefront Learning:

Students learn on a one-to-one, or
small group basis at times mutually
convenient to both students and
tutors.




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ESL ENGLISH AS A
SECOND LANGUAGE

**VOCATIONAL FULL-TIME
DEPARTMENT**

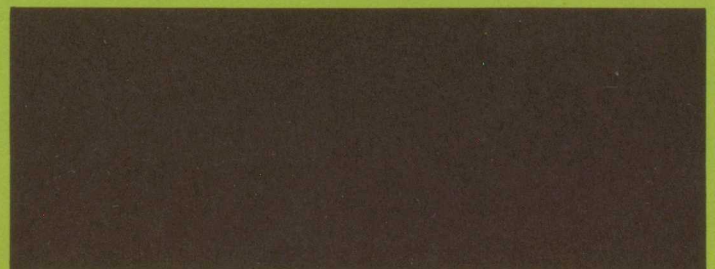


Information and enrolment applications may
by obtained from:

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**King Edward
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ESL - VOCATIONAL (FULL-TIME)
DEPARTMENT

Department Head Office: 3175

Telephone: 875-6111, local 544

Purpose:

This is an intensive program providing students with sufficient English to enable them to find employment.

Description of Program:

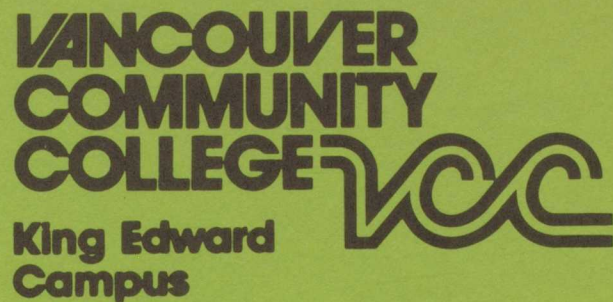
Classes are offered five days a week, six hours a day, at the beginner and intermediate levels.

Enrollment Information:

Classes begin each month as space permits. The maximum length of the program is twenty weeks.

Students seeking sponsorship for this program should apply to their nearest Employment and Immigration Canada Office.

For additional information contact the ESL Vocational Department Office at 875-6111, local 578 or 875-8211.



program content guide

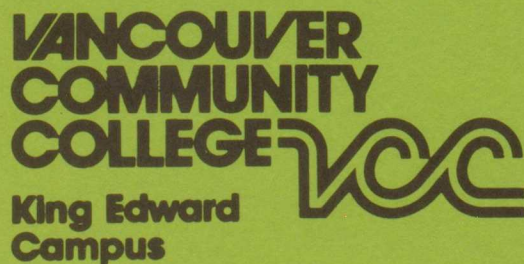
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ESL ENGLISH AS A
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**HALF-TIME
DEPARTMENT**

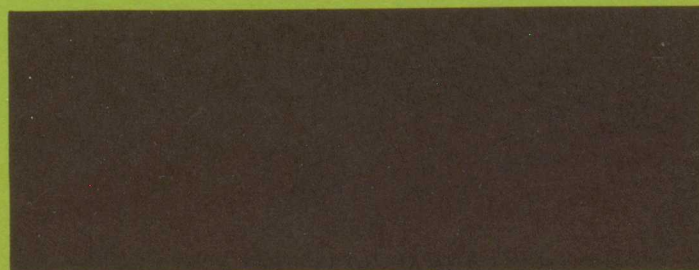


Information and enrolment applications may
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ESL - HALF-TIME DEPARTMENT

Department Head Office: 3148

Telephone: 875-6111, local 531.

Purpose:

The classes in the ESL Half-Time Department are designed to offer students the opportunity to upgrade their English communication and literacy skills so that they can function more effectively in the English-speaking community or enter vocational, academic or technical post-secondary programs.

Description of Program:

Classes are offered mornings, afternoons and evenings. Day classes meet five times a week, each session lasting two and a half hours. Evening students meet four times a week for three-hour classes. Enrichment or remedial classes are also offered to meet special student needs.

Instruction:

In addition to regular classroom instruction, facilities in the Library/Resource Centre, the Audio-Active Language Laboratory, the Computer Laboratory and the Learning Centre are available for the use of individual students.

Enrollment Information:

Each student seeking admission is required to write an English Language Assessment. Applicants should contact the Admissions/Student Records Office as soon as possible before the beginning of a term to make an appointment for an

assessment. The terms are as follows:

Spring Term - April to June

Summer Term - July to August

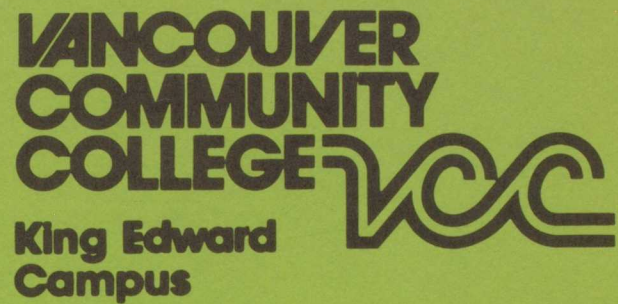
Fall Term - September to
December

Winter Term - January to March

Fees for the terms may vary depending upon length. Refer to the Fees Schedule (Booklet 120) for specific information.

Additional Information:

For more information about this program, contact the Counselling Career Centre at 875-6111, local 497 or the ESL Half-Time Department at local 212.



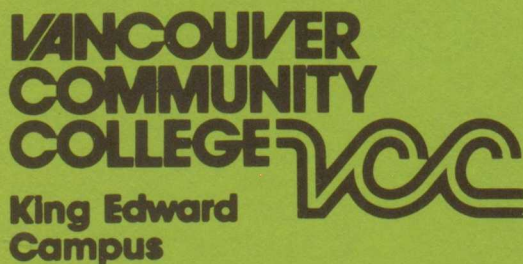
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ESL ENGLISH AS A
SECOND LANGUAGE

IMPROVE YOUR PRONUNCIATION
COURSES — ADVANCED LEVEL

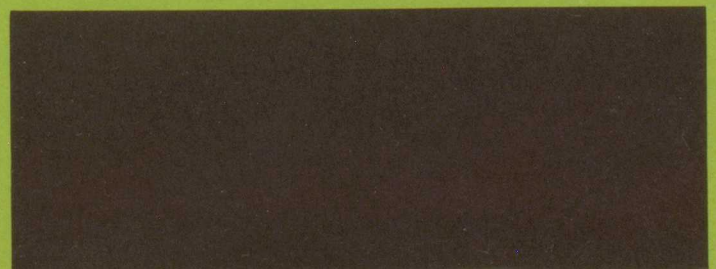


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ESL - IMPROVE YOUR PRONUNCIATION COURSES (ADVANCED LEVEL)

Department Office: 3141

Telephone: 875-6111, local 212

Purpose:

The purpose of the program is to search out in great detail the kinds of pronunciation errors students make and to offer them the opportunity to learn how to correct themselves accurately.

Description of Program:

The course includes a variety of lessons on consonants and vowels, linking, sentence intonation, word stress rhythm, word reductions, dictionary pronunciation guide usage, listening comprehension work, spelling relationships, homonyms, etc.

Instructional Method:

The instructor uses as teaching aids a modified version of the International Phonetic Alphabet, printed lessons, hand gestures to clarify error correction, speech diagrams, tape recordings, mirrors, and lots of repetition. This class is NOT a "free conversation" class, but rather a controlled study of each speech detail as it needs to be corrected.

Entrance Requirements:

Students are eligible if English is not their first language, and if they have completed grammar and vocabulary proficiency. Students may be asked to take an assessment test to determine their English level.

April 1986

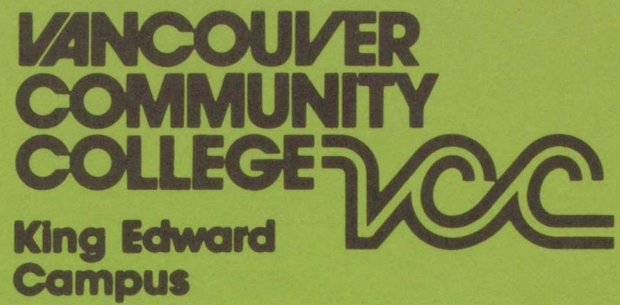
Enrollment Information:

A student may start the course at the beginning of any term and continue until all the lessons have been covered (approximately ten months).

As vacancies occur, the instructor telephones students whose names are on the wait-list which is kept at the Admissions/Student Records Office. You may place your name on the wait-list simply by contacting the Admissions/Student Records Office (on level 4 at KEC).

Additional Information:

For more specific information about this program, contact the Counselling Career Centre at 875-6111, local 497 or the ESL Half-Time Department at local 212.



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ESL ENGLISH AS A
SECOND LANGUAGE

COLLEGE PREPARATORY
ENGLISH DEPARTMENT

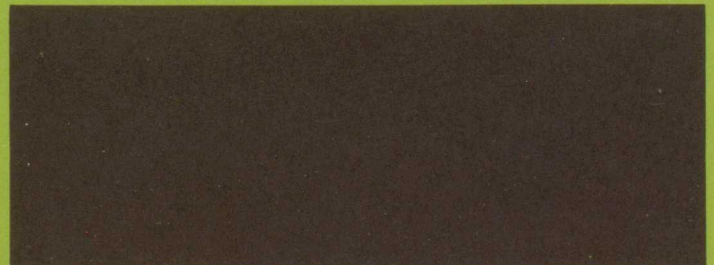


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**King Edward
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ESL - COLLEGE PREPARATORY
ENGLISH DEPARTMENT

Department Head Office: 3164

Telephone: 875-6111, local 543

Purpose:

The courses offered by this department are designed to prepare students for post-secondary level studies.

Description of Courses:

i) English 059 -

This course prepares students at the post-advanced level of fluency for entry to English 098 and 099. English 059 includes sentence structure and paragraph writing, reading improvement, study skills, speaking, and listening.

a) Intensive Day Program:

Students attend twenty-five hours each week for three months.

b) Part-time Evening Program:

Students attend twelve and one-half hours each week for four months.

Note: Single skill courses in writing (English 055), reading (English 056) and speaking (English 057) are offered from time to time.

ii) English 098 and 099 -

More advanced than English 059, this sequence of two courses includes writing,

reading, listening, speaking and Canadian studies. Credit for English 099 is equivalent to grade 11 social studies and grade 12 English. These courses also include writing essays, reports, and research papers; reading literature; reading textbooks; improving reading speed, vocabulary and comprehension; and, Canadian life and culture. Students may attend either the full-time day program or the part-time evening program.

Entrance Requirements:

Students must have a minimum of grade 10 equivalent general education, and for

i) English 059 -
a suitable score on the English Language Assessment or Advanced ESL Test.

ii) English 098 -
a suitable score on the English Language Assessment or a minimum "C" grade in English 059.

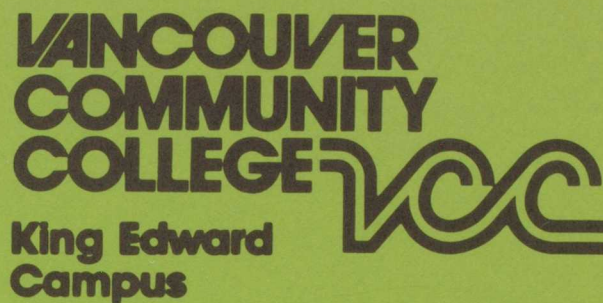
iii) English 099 -
a minimum "C" grade in English 098.

Enrollment Information:

Students must be assessed well in advance of registration. For registration dates see the schedule of events for College Preparatory English (Booklet 400.)

Additional Information:

Potential students should contact the Counselling Career Centre at King Edward Campus 875-6111, local 497.



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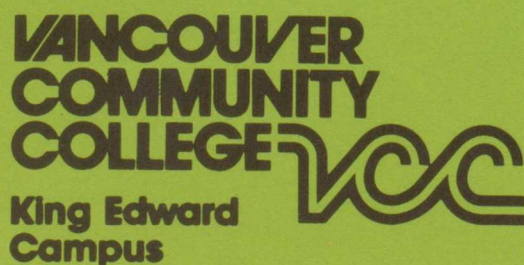
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ESL ENGLISH AS A
SECOND LANGUAGE

**NIGHT SCHOOL
DEPARTMENT**

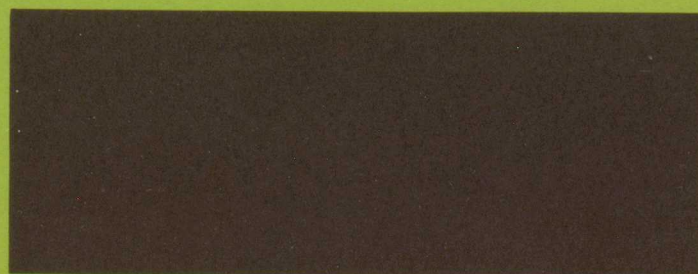


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ESL - NIGHT SCHOOL DEPARTMENT

Department Head Office: 3196

Telephone: 875-6111, local 558 or
875-6119

Purpose:

This department offers instruction for off-campus students of English as a second language.

Description of Courses:

English language instruction is offered at nine levels: Beginners 1 - 4, Intermediate 1 - 4 and Lower Advanced. Each level focuses on communication skills in listening, speaking, reading and writing English. Literacy classes are also available to those who can speak some English but are unable to read and write English or to those who need help with basic spelling. Classes meet either two or four evenings a week, two and one half hours per evening.

Instruction Methods:

A variety of methods, techniques and activities are employed in classroom instruction (question/answer, written exercises, small group work, role play, interaction with a variety of A/V equipment, field trips, problem solving, game playing, discussion, student presentations, etc.).

Entrance Requirements:

To determine their level, all new students have their oral and written English assessed by the ESL Night School Department.

Enrollment Information:

Registration Date Length of Course

September (first
Monday after
Labour Day) 12 weeks

January (first
or second Monday) 11 weeks

April 8 weeks

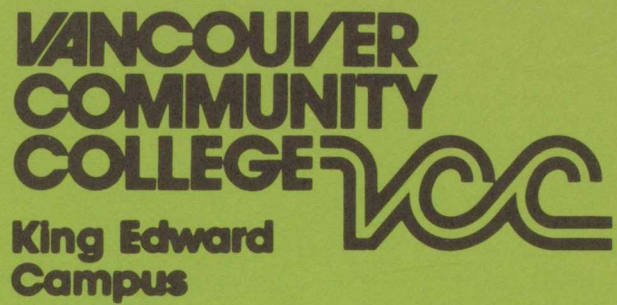
Registration and classes are held at the following centres:

- i) BRITANNIA SECONDARY
1001 Cotton Drive
Vancouver, B.C.
- ii) JOHN OLIVER SECONDARY SCHOOL
530 East 41st Avenue
Vancouver, B.C.
- iii) KILLARNEY SECONDARY SCHOOL
6454 Killarney Street
Vancouver, B.C.
- iv) KING GEORGE SECONDARY SCHOOL
1755 Barclay Street
Vancouver, B.C.
- v) VANCOUVER TECHNICAL
SECONDARY SCHOOL
2600 East Broadway
Vancouver, B.C.

Note: If summer classes are held at the Britannia Secondary School, registration takes place during the first week of July.

Additional Information:

For additional information such as specific registration dates and fee information, please contact the ESL Night School Department at 875-6111, local 558.

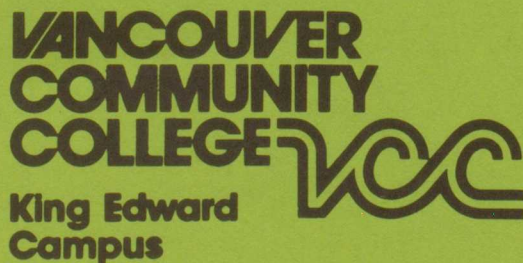


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ESL ENGLISH AS A SECOND LANGUAGE SCHOOL CANADIANA DEPARTMENT

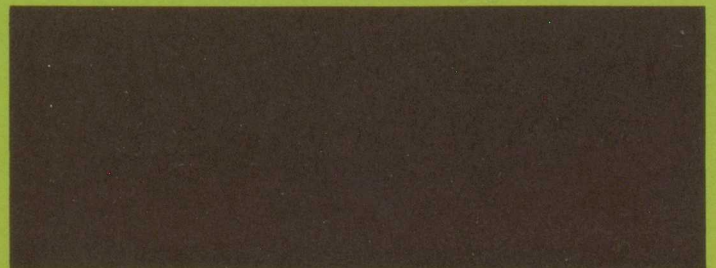


Information and enrolment applications may
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**ESL - SCHOOL CANADIANA
DEPARTMENT**

Department Head Office: 3154

Telephone: 875-6111, local 536 or
255-1079

Purpose:

School Canadiana is situated in Chinatown to provide the adult Chinese-speaking community with English language training in a convenient and hospitable location. The program is designed specifically for Chinese speakers with no prior knowledge of English so that they may build a good foundation in the language so as to function adequately in the community.

Description of Courses:

Classes are provided at the beginners and the lower intermediate levels of competence. Students are placed in the levels according to their ability to understand, speak, read and write English. All classes emphasize the development of good listening and speaking skills so that the student can easily function in everyday situations in the community. All classes are in English.

Instructional Methods:

Teachers use a variety of methods and materials in order to make classes interesting and productive. Oral communication is emphasized and encouraged. No textbooks need to be purchased. Teachers prepare handouts for students or use class sets of books.

Entrance Requirements:

Permanent residents in Canada, refugees, six-month work permit holders and dependents of all of the foregoing are eligible.

Enrollment Information:

Each term is two months long. Classes are offered mornings Monday to Friday, 9:00 - 11:30 hours and evenings Monday to Thursday, 19:00 - 22:05 hours. Registration is the first Monday (or the first Tuesday if the Monday is a statutory holiday) of January, March, May, July, September and November. A wait-list is maintained at the School Canadiana office for the upcoming term. Interested persons should visit or call:

ESL - School Canadiana
499 E. Pender Street
Vancouver, B.C.

Telephone: 255-1079

Office hours:

Mon. and Wed. -
18:00 - 2100 hours

Tues. and Thurs. -
09:00 - 16:00 hours

Fri. -
09:00 - 12:00 hours

Office staff speak Cantonese, Toishanese and Mandarin.

華人英語班

* * * * *

宗旨：

華人英語班，特設於唐人街，方便華僑學習英語，課程符合以往從未有英文訓練的大眾，望日後能使學生打好英文基礎，在社會上立足。

課程內容：

班次分初級班至中級班，分派班級，是靠學生的英語會話、閱讀、寫作、及聽解能力而定，主要目的，是訓練學生能適應日常生活需要。

教學方法：

老師使用不同教學方法，令學生對學習產生濃厚興趣，課程尤其注重於日常會話方面，學生不需購買課本，學習書紙全部由老師供應。

入學資格：

加拿大公民、永久居民、或持有六個月工作許可證，及任何學生適合將來學校修改中新法例。

註冊資料：

本班目前採用兩個月為一學期學制，上午班星期一至星期五，早上九時至十一時卅分上課，夜班則星期一至星期四，晚上七時至十時零五分。註冊日期是一月、三月、五月、七月、九月、十一月第一個星期一（如是公眾假期，則改為次日星期二登記），華人英語班具備等候名單，有意者，請來辦公室接洽或打電話查詢。

華人英語班地址：片打東街499號

電話：255-1079

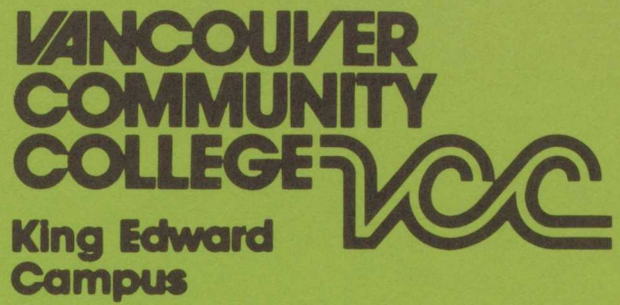
辦公時間：

星期一及星期三 下午六時至九時

星期二及星期四 上午九時至下午四時

星期五 上午九時至中午十二時

華人英語班服務人員能操廣東話、臺山話及國語。



program content guide

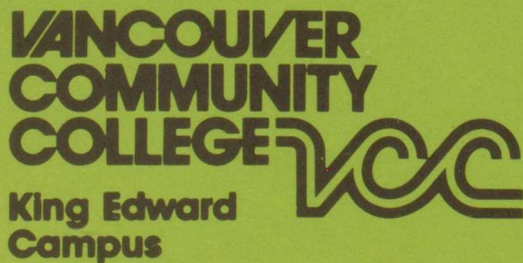
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ESL ENGLISH AS A
SECOND LANGUAGE

NEIGHBOURHOOD
ENGLISH DEPARTMENT

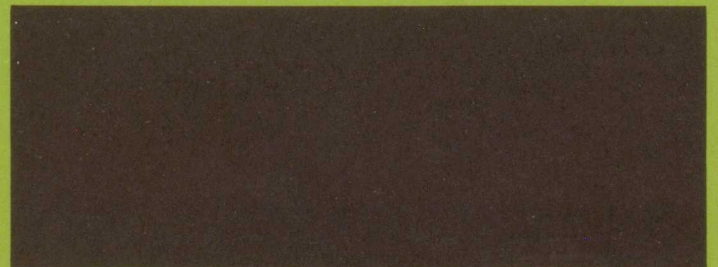


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ESL - NEIGHBOURHOOD
ENGLISH DEPARTMENT

Department Head Office: 3196

Telephone: 875-6111, local 559

Neighbourhood English Classes

These classes are offered at more than twenty centres throughout the city and are designed to help those who wish to improve their proficiency in the four language skills of listening, speaking, reading and writing. Classes may be multi-level in nature. Each class meets twice a week for two or two and a half hours. Most classes are held in the morning although some are available in the afternoon and evening.

Enrollment is continuous as space permits. Students register on the first day of class at the centre they wish to attend.

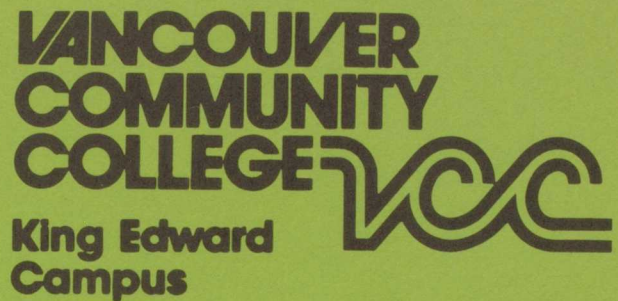
Classes are currently held at the following centres:

Cedar Cottage Neighbourhood House -
4065 Victoria Drive
Chinese Community Library -
591 East Pender Street
Collingwood Neighbourhood Assoc. -
4940 Joyce Street
DERA -
9 East Hastings Street
DEWC -
545 Gore Street
Douglas Park Community Centre -
801 West 22nd Avenue
Dunbar Community Centre -
4747 Dunbar Street
411 Seniors Centre -
411 Dunsmuir Street
Frog Hollow Neighbourhood House -
2131 Renfrew Street
Gordon House -
1019 Broughton Street

Immigrant Services Centre -
8165 Main Street
Jewish Community Centre -
950 West 41st Avenue
Kitsilano Community Centre -
2690 Larch Street
Kitsilano Neighbourhood House -
2305 West 7th Avenue
Little Mountain Neighbourhood House -
3981 Main Street
Marpole/Oakridge Community Centre -
990 West 59th Avenue
Mount Pleasant Community Centre -
3161 Ontario Street
Overseas Chinese Voice Education
Centre -
7668 Borden Street
South Vancouver Neighbourhood House -
6470 Victoria Drive
Strathcona Community Centre -
594 East Pender Street
Sunset Community Centre -
404 East 51st Avenue
West End Community Centre -
870 Denman Street

For additional information about Neighbourhood English classes, please contact King Edward Campus at 875-6111, local 559.

April 1986



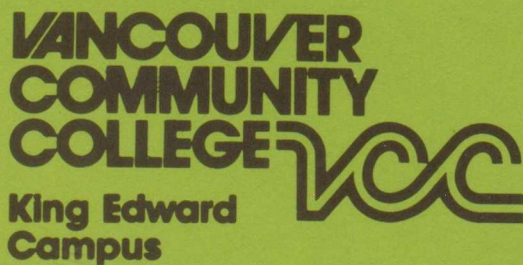
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ESL ENGLISH AS A SECOND LANGUAGE

LEARNING CENTRES IN THE LIBRARIES PROGRAM

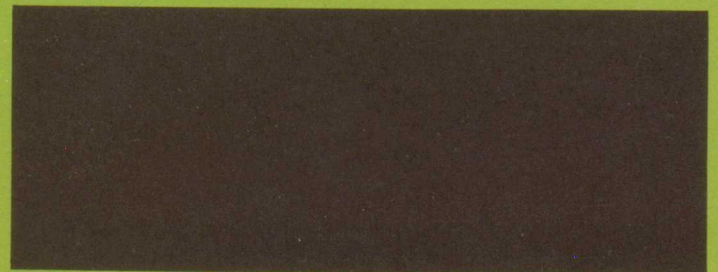


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ESL - LEARNING CENTRES
IN THE LIBRARIES

Department Head Office: 3196

Telephone: 875-6111, local 559

Four drop-in learning centres are operated by King Edward Campus in conjunction with the Vancouver Public Library system. The centres are located at:

Britannia Library -
1661 Napier Street
Hastings Library -
2674 East Hastings Street
Mount Pleasant Library -
370 East Broadway
South Hill Library -
6076 Fraser Street

The centres offer free help to adult ESL students in the acquisition of the four language skills: speaking, listening, reading and writing. The learning centres also provide free help to English speaking adult students who wish to upgrade their skills in basic arithmetic, reading and writing.

Hours:

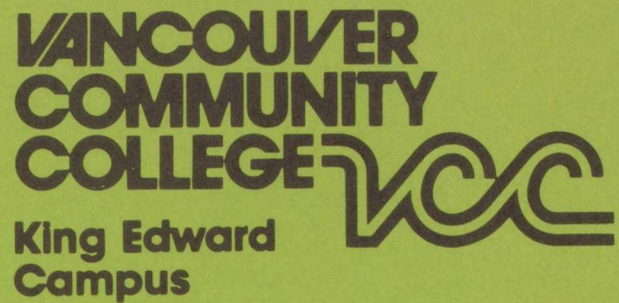
Britannia: Mon./Tues./Wed.
09:30 - 17:00 hours
18:30 - 21:00 hours
Thurs.
09:00 - 17:00 hours
Fri.
09:30 - 13:30 hours

Hastings: Tues./Thurs./Fri.
09:30 - 13:30 hours

Mount Pleasant: Tues./Thurs./Fri.
09:00 - 13:00 hours

South Hill: Mon./Tues./Fri.
10:00 - 14:00 hours

For additional information about the Learning Centres in the Libraries, please contact King Edward Campus at 875-6111, local 559.



program content guide

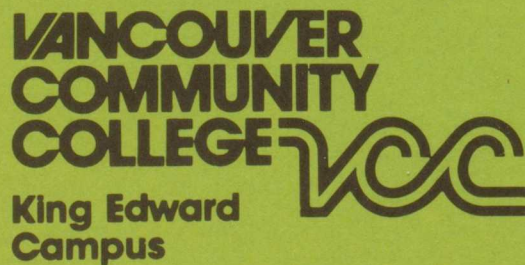
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ESL ENGLISH AS A
SECOND LANGUAGE

**HOME FRONT
LEARNING PROGRAM**

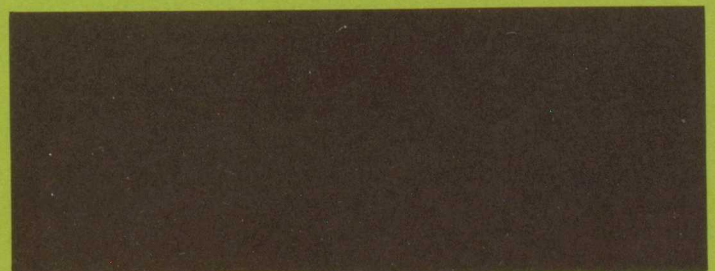


Information and enrolment applications may
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ESL - HOMEFRONT LEARNING
PROGRAM:

Department Head Office: 3196

Telephone: 875-6111, local 559

The ESL Homefront Learning Program is designed to provide free English language instruction to non-English speaking individuals who are unable to attend existing classes for a variety of reasons -- physical, cultural or personal.

Instruction takes place in the student's home and is designed to suit the needs of the individual learner. Students are taught on a one-to-one basis, by professionally trained volunteer tutors, at times mutually convenient to both students and tutors.

Volunteer tutors complete a twelve hour training program and, in addition to instructional materials, receive on-going support and guidance from Homefront instructors.

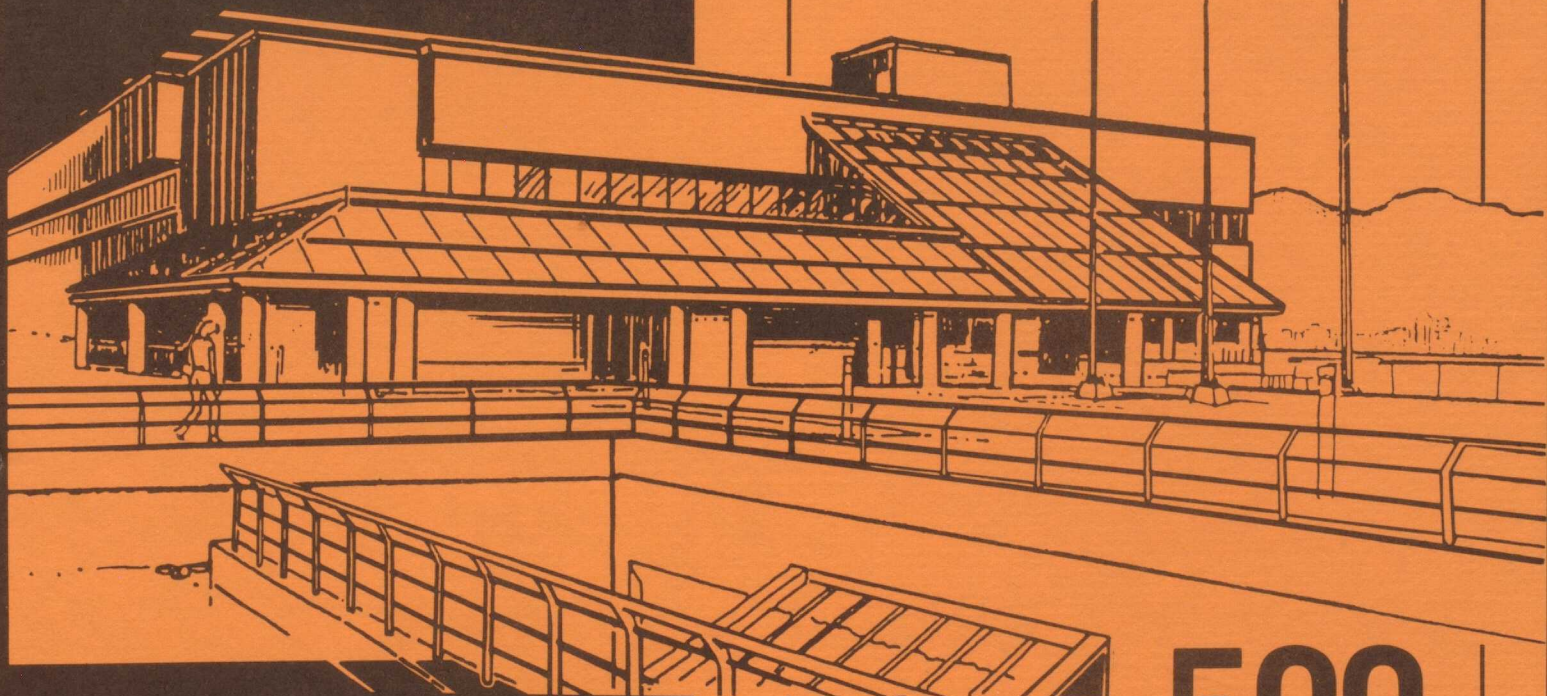
For additional information about the Homefront Learning Program, please contact King Edward Campus at 875-6111, local 559.

April 1986


VANCOUVER COMMUNITY COLLEGE

King Edward
Campus

1986-1987
Calendar



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COMMUNITY
COLLEGE** 

**King Edward
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INTERNATIONAL EDUCATION PROGRAM

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INTERNATIONAL EDUCATION PROGRAMS KING EDWARD CAMPUS

Program Office: 3002
(Counselling
Department area on
level 3)

Telephone: (604) 875-8233

General Information:

International students, that is, non-citizens and non-permanent residents, are admissible to Vancouver Community College. When applying for admission to Vancouver

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Community College, international students must present proof of academic qualifications and proof that they are eligible to enter Canada on student visa. If admission is granted, all international students must pay all costs, both direct and indirect, for education and related services received at the College. (See **Student Fees** on page 2.)

Admission Requirements:

Applicants for the KEC International Education Programs must be at least 16 years old and have completed grade 10 (Form 4). TOEFL or other internationally recognized assessment results, should be presented on application to the program. School transcripts from grade 10 (Form 4) to the latest grade or form must also be included.

Application Procedures:

In order to be considered for the International Education Program at KEC, potential students must follow this procedure:

1. a) obtain and complete an application form;
- b) provide the TOEFL results, if any;
- c) provide a copy of school transcripts from grade 10 (Form 4) to the latest grade or form;
- d) provide a recent photograph (passport size);
- e) submit all completed documents to:

International Education Services
Counselling Department
Vancouver Community College
1155 East Broadway
Box 24700, Postal Station 'C'
Vancouver, B.C.
Canada V5T 4N3

2. The College will notify each applicant whether or not he/she has been admitted to the program. Each successful applicant will be requested to pay the appropriate student fees to the College.

3. Following receipt of payment, each applicant will be provided with a formal letter of acceptance. The letter and the fees receipt must be taken by the applicant to the Canadian Embassy (Commission) when applying for a student visa.

4. The applicant must notify the College once the student visa has been issued by the Canadian immigration authorities.

5. The applicant must also notify the College of travel plans (that is, date and time of arrival, airline and flight number).

Student Fees:

1. English as a Second Language Program (KEC)

Tuition: C \$2,000
per 4-month term
Application fee: C \$50
(non-refundable)
Assessment fee: C \$50
(non-refundable)
Textbooks and supplies are extra.

2. Secondary School Completion Program (KEC)

Tuition: C \$2,000
per 4-month term
Application fee: C \$50
(non-refundable)
Assessment fee: C \$35
(non-refundable)
Textbooks and supplies are extra.

3. First and Second-Year University Program (Langara Campus)

Tuition: C \$2,400
per 4-month term
Application fee: C \$50
(non-refundable)
Assessment fee: C \$35
(non-refundable)
Textbooks and supplies are extra.

4. Vocational, Technical and Career Programs (KEC and VVI)

Tuition: C \$600 per month
Application fee: C \$50
(non-refundable)
Assessment fee: C \$35
(non-refundable)
Textbooks and supplies are extra.

Health and Accident Insurance:

Every international student must have valid comprehensive health and accident insurance while studying in Canada. The approximate cost is expected to be C \$275 for 12 months. Although the College will provide information and sources for obtaining insurance, it is the student's responsibility to obtain health and accident insurance.

Home-Stay with Canadian Families:

International students are encouraged to stay with Canadian families in order to increase their awareness of Canadian culture and accelerate their development of English language skills. All the host families are English-speaking and have been carefully selected. They are interested in intercultural communication and in activities involving the student. At a fee of C \$450 per month (three months paid in advance), each student is provided with his/her own bedroom/ study space and three meals daily.

Local Transportation:

Students may use the public transit system at a cost of approximately C \$40 per month.

Refund Policy:

The following refund policy applies to all international students:

- a) Full refund less application and any assessment fees if visa application is not approved by Canada Immigration.
- b) Two-thirds (2/3) of first-term fee and full refund of fees for succeeding term(s) if the student withdraws prior to the commencement of program.
- c) One-half (1/2) of first-term fee and full refund of fees for succeeding term(s) if student withdraws any time between commencement and the end of the first calendar month of the program.
- d) No refund of the first-term fees and full refund of fees for succeeding term(s) if the student withdraws after the first calendar month of the program.

Certificates, Diplomas and Transfer Credit:

The Community Colleges of British Columbia Certificate of Grade 12 Equivalency is the equivalent of grade 12 completion in a British Columbia secondary school and is recognized as such by Canadian post-secondary institutions.

Transfer credit for international students has been arranged with three universities: University of Victoria, British Columbia; University of Calgary, Alberta; and the University of Lethbridge, Alberta. Transfer guides detailing the transfer of specific courses between VCC and various universities are available at all campuses of the College.

Admission to other universities is possible and is subject to the requirements of the specific university in which the student is interested.

Assessment:

Assessments are designed to assist the College in determining a student's placement at the appropriate level in a college program. All international students will be required to take the English language and mathematics assessments prior to placement in a program.

a. English Language Assessment (ELA)

The English Language Assessment (ELA) is a comprehensive test of English language ability, primarily intended for people whose first language is not English.

The ELA has been developed and tested over a period of fifteen years at the King Edward Campus of Vancouver Community College, and has been used successfully for placement of students both in this and in other institutions in Canada.

First, the student will take a short written and oral test (Desk Test). Students scoring in the intermediate range will be permitted to take the English Language Assessment, which tests five different English language skills: reading, listening, structure, composition and speaking.

The first four parts of the test take two and one-half hours to complete. The last section, speaking, consists of an oral and recorded interview. The test is designed to assess students whose English ranges from the intermediate level to college level.

b) Mathematics Assessment

This two-hour assessment is composed of two sections: basic algebra and intermediate algebra.

The basic algebra component contains: basic concepts and operations, signed numbers, solving equations, word problems.

The intermediate algebra component contains: fundamental concepts and operations, simplifying algebraic expressions, solving equations, linear equations and graphing, solving word problems.

**ENGLISH AS A SECOND LANGUAGE
(ESL) PROGRAM:**

This full-time English language program provides intensive training in listening, reading, speaking and writing. The student is placed in class at the beginner, intermediate or advanced level, according to English competency (determined by the ELA). Instruction in grammar

and functional English is provided through lectures, discussions, listening, reading, audio-visual and computer-related activities. Specific skill courses, for example, social science and reading and study skills, are integrated into the program when required. Students in these courses are assigned time in the Tanneborg audio-active laboratory and the English language computer laboratory, both of which contain modern, state-of-the-art equipment. All instruction is in English.

**ELA Score, Placement, and Term
Duration**

Below 67 -

student registers in beginner level ESL (including enrichment in the computer lab and the audio-active lab) for 4 months.

67-89 -

student placed at the intermediate level in ESL (plus enrichment in the computer lab, audio-active lab, and Social Sciences 051), for 4 months.

90-104 -

student placed at the advanced level in ESL. Enrichment courses and academic courses (up to two courses in one or more of the following: mathematics, sciences and computer keyboarding at the 06-/07-level only) are also available. The term is 4 months long.

105-126 -

student enters the introductory level (059) of the College Preparatory Integrated Program for 4 months. Included are: reading and study skills, writing skills, English and social studies. Two additional academic courses in mathematics, sciences, computer studies or computer keyboarding at either the 06-/07- or 08-/09- level can be taken.

127-144 -

student placed at the senior level (098A/099A) of the College Preparatory Integrated Program for 4 months. Included are courses in reading and study skills, writing skills, language or literature and Canadian Studies. 098A and 099A students may also register in up to three mathematics and/or science courses or up to two humanities courses other than English.

Note: English 098A/099A provides credit for B.C. grade 11 and 12 English and grade 11 Social Studies.

SECONDARY SCHOOL COMPLETION PROGRAM:

The College Foundations Certificate Program is an adult grade 11 and 12 program which provides the courses necessary to meet the entrance requirements for first-year university studies at Vancouver Community College. Upon successful completion, the student receives the Community Colleges of British Columbia Certificate of Grade 12 Equivalency.

To complete the College Foundations Certificate Program, the College Preparatory Integrated Program (098A/099A), plus a minimum of 10 courses (as listed under **Program Requirements** below) are required. Credit may be given for equivalent courses successfully completed elsewhere.

Day and evening classes are offered on a four-month term basis. Normally, a student requires three terms to complete the program. The College Preparatory English Integrated Program requires twelve and one-half hours attendance per week; all other courses require attendance for five hours per week. Students must meet specific pre-requisites for each course chosen.

Program Requirements:

a) College Preparatory Integrated Program (098A and 099A)

b) Four courses from:

Biology 083, 093

Chemistry 083, 093

Consumer Finance 092

Consumer Law 082

Economics 094, 095

English 083, 093

Geography 094, 095, 098

History 094, 095, 098

Mathematics 083, 093

Physics 061, 071

Typing 082, 092

c) Six courses from:

Accounting 062, 072

Biology 061, 071

Chemistry 061, 071

Computer Keyboarding 062

Computer Studies 063, 073

French 061, 071

Mathematics 061, 071

Marketing 062, 072

Music 097

Physics 061, 071

Typing 062, 072

or courses from section (b) above not already selected.

In order to be eligible for a Community Colleges of British Columbia Certificate of Grade 12 Equivalency, a minimum of six courses must be completed at the King Edward Campus.

Additional Information:

For additional information about these programs, please call 875-8233.