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WINTER 1995  
MINI-CALENDAR

Vancouver Community College  
VCC CITY CENTRE LIBRARY



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## EDUCATION FOR THE REAL WORLD

Vancouver Community College has been serving the educational needs of its communities for 30 years. The College currently offers full-time programs and part-time courses at two main campuses, City Centre, 250 West Pender Street (CC) and King Edward, 1155 East Broadway (KEC).

## COUNSELLING DEPARTMENT

The Counselling Departments at City Centre and Kind Edward Campus are the main source of current information on VCC programs and courses. Professional counsellors provide career counselling by appointment. There are regular information sessions on application procedures for City Centre programs. Contact 443-8443 for dates and times.

## STUDENT SERVICES

Each campus has a comprehensive library, providing a selection of books, magazines, pamphlets and audio-visual material to support all courses offered. Students can purchase textbooks and other necessities at book-stores on both campuses.

## ENTRANCE REQUIREMENTS

Applicants must be Canadian Citizens or permanent residents. Entrance requirements are as stated for each program. Admission requirements for mature students may vary. For more information contact Admissions at 443-8400 (CC) or 871-7031 (KEC).

Applicants whose first language is not English may be asked to take an English language test. For programs requiring medical clearance, students must provide proof of immunizations, negative TB skin tests and/or health certificates before their applications will be activated.

## FEES

Tuition fees, including Student Association fees, **MUST BE PAID IN ADVANCE**. Fees can be paid in instalments for programs longer than four months and are subject to change without notice.

Full-time program costs are based on \$141.00 a month tuition. Students are reminded that books, supplies and equipment are additional costs and vary with each program or course. For up to date information, contact Admissions at 443-8400 (CC) or 871-7031 (KEC).

## FINANCIAL ASSISTANCE

The B.C. STUDENT ASSISTANCE PROGRAM gives loans and grants to eligible students in full-time programs of 12 weeks or longer. It may take up to 10 weeks for loans to be processed.

The Adult Basic Education Student Assistance Program (ABESAP) may be available for students requiring financial assistance to pay their tuition fees, for courses up to Grade 12 level. Students are advised to apply early, as funding is limited.

The Work Study program gives part-time on-campus work experience to students who have applied for a student loan and who demonstrate financial need. Applications are available at the Financial Aid Office.

For information, contact the Financial Aid Office, located at City Centre and King Edward Campus in the Student Services area.

## CANADA EMPLOYMENT SPONSORSHIP

For information about Canada Employment Sponsorship, contact your local Canada Employment Centre and attend an information session.

## THE INFORMATION IN THIS FLYER IS SUBJECT TO CHANGE WITHOUT NOTICE

Produced by the VCC Communications Department

# Adult Upgrading

(See also English as a Second Language, page 6)

**Beginner to Grade 12 level courses to upgrade skills and knowledge for credit/certificates, personal growth or to prepare for career change. Instruction is self-paced or class based, day or evening. Information sessions are held weekly on Wednesdays at 6 pm and Thursdays at 10 am in Room 3002, the Counselling Centre at KEC.**

## ADULT BASIC EDUCATION INTERMEDIATE PROGRAM: YOUTH\*

Grade 10 equivalency for youth; English, Math, Science, Social Science.

- Ages 15 to 17 inclusive. Out of school for at least one year or letter from secondary school principal required.
- Length varies; continuous entry, Sept through June (KEC) 253-4391

## BASIC EDUCATION

Adult literacy program with classes in English and Math to Grade 8 level. Students work at their own speed with help from instructors.

- 18 years or older, ability to understand and speak English, interview with an advisor required
- 4 months; starts Jan, May, July and Sept (KEC) 871-7369

## BASIC EMPLOYMENT SKILLS TRAINING (B.E.S.T.)

Individualized, re-entry program designed to assist participants in assessing and upgrading basic skills for employment, or further preparation for employment.

- must be 19 years or older
- 12 weeks; starts Jan, Apr, Sept (KEC) 871-7354

## BUSINESS AND COMPUTER STUDIES

Grade 9 to 12 levels. Courses include Accounting, Computer Keyboarding, Computer Studies, Computer Science, Data Processing, Finance, Law and Word Processing.

- Transcripts or assessments required
- 4 months; some courses offered intensively for two months; starts Jan, May, July, Sept (KEC) 871-7376

## COLLEGE AND CAREER ACCESS

Self-paced, individualized upgrading, flexible schedule. Credit or non-credit courses in English, Mathematics, Sciences and Social Sciences at Grade 9-12 level and GED preparation.

- Assessments in Reading, Writing, interview with an advisor required. Mathematics assessment may be required.
- Length varies, continuous entry (KEC) 871-7366

## EMPLOYMENT AND EDUCATIONAL ACCESS FOR WOMEN

A career exploration program for women providing information and hands-on activities in life skills and career preparation.

- Interview with Department Head required
- 3-1/2 months; starts Mar, Sept (CC) 443-8301

## HUMANITIES (ENGLISH AND SOCIAL SCIENCES)

Grade 9 to 12 levels. Courses include Canadian Studies, Economics, English, English Literature, Geography, History, Psychology, Reading and Study Skills, Social Science and Writing Skills.

- Transcripts or a reading and/or writing assessment required
- 4 months; some courses offered intensively for two months; starts Jan, May, July, Sept (KEC) 871-7289

## MATHEMATICS

Grade 9 to 12 levels. Courses include Introductory Algebra and Geometry, Intermediate Algebra, Advanced Algebra and Trigonometry, and Calculus.

- Transcripts or a mathematics assessment required
- 4 months; some courses offered intensively for two months; starts Jan, May, July, Sept (KEC) 871-7294

## SCIENCE

Grade 9 to 12 levels. Courses include General Science, Biology, Chemistry and Physics.

- Transcripts or assessments in Reading, Writing and Mathematics required
- 4 months; some courses offered intensively for two months; starts Jan, May, July, Sept (KEC) 871-7293

\* denotes program may have wait list

Check for available spaces. Phone 871-7500 (KEC) or 443-8443 (CC)

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# Business Programs



## Full-time

### ACCOUNTING

A micro computer accounting program using current software. Includes Business Law, Human Relations and Preparation of Payrolls. Transferable to Professional Accounting Associations and other post-secondary institutions.

- Grade 12, Keyboarding skills required
- 12 months; starts Jan, May, Aug (CC) 443-8540

### BUSINESS EDUCATION PREPARATION

Introductory program emphasizing keyboarding, math, record-keeping, communications and computer literacy.

- Grade 10 required
- 3 months; starts Jan, May, Sept (CC) 443-8513

### COMPUTER APPLICATION SUPPORT SPECIALIST\*

Practical training as a Computer Support Specialist. Includes data processing theory, computer languages ('C', dBase), data communications and networking.

- Grade 12, Keyboarding skills required
- 12 months; starts Jan, May, Aug (CC) 443-8540

### LEGAL SECRETARY

Specializes in general legal, litigation, corporate, divorce, wills & estates and conveyancing procedures.

- Completion of VCC City Centre Secretarial Certificate or equivalent required
- 4 months; starts Jan, May, Aug (CC) 443-8511

### MEDICAL OFFICE ASSISTANT

Prepares graduates to work in the public health care field as a front line communicator and organizer. Emphasizes interaction with patients, doctors and medical teams.

- Grade 12, Typing 25 wpm required
- 9 months; starts Sept (CC) 443-8514

### MEDICAL SECRETARY

Studies include advanced medical terminology, word processing, database and spreadsheets. Emphasizes preparing medical research papers, medical manuscripts and transcription.

- Grade 12, Typing 25 wpm required
- 9 months; starts Sept (CC) 443-8514

### MEDICAL TRANSCRIPTIONIST

Emphasis on transcribing medical reports. Studies include advanced medical terminology, anatomy, physiology and disease processes.

- Grade 12, Typing 25 wpm required
- 9 months; starts Sept (CC) 443-8514

### SECRETARY

"Hands-on" training on computer equipment using a variety of software; office procedures, interpersonal skills and business communication.

- Grade 12, Keyboarding skills required
- 8 months; starts Jan, May, Aug (CC) 443-8511

### TRAFFIC, CUSTOMS & TRANSPORTATION

Focus on the international movement of cargo. Studies emphasize importing, exporting, buying and selling transportation services.

- Grade 12, Keyboarding skills required
- 9 months; starts Sept (CC) 443-8540

## Part-time

### EXECUTIVE ASSISTANT—OFFICE ADMINISTRATION

- Completion of 8-month Secretarial Program or departmental approval required
- 16 sessions, Tuesday & Thursday 6:00-8:30 pm; starts Jan (CC) 443-8511

### FINANCIAL MANAGEMENT — INTERMEDIATE FINANCIAL ACCOUNTING II

- Completion of 12-month Accounting Program or departmental approval required
- 24 sessions, Monday & Thursday 6:30-9:00 pm; starts Jan (CC) 443-8540

\* denotes program may have wait list

Check for available spaces. Phone 871-7500 (KEC) or 443-8443 (CC)

# Combined Skills



The programs listed below include skill training offered in the regular program plus special ENGLISH LANGUAGE TRAINING (ESL). An Information Session will be held Tuesday, Dec. 6, at 6:00 pm in Room 3122, KEC. For information phone KEC Counselling at 871-7500.

## Full-time

### ACCOUNTING (ESL)

- Completion of Lower Intermediate English Language Test or Business Dept. ESL test required
- 15 months; starts May (CC) 443-8443

### AUTOMOTIVE GLASS INSTALLER (ESL)\*

Knowledge and skills needed for entry level employment as an Auto Glass Installer.

- Completion of Upper Intermediate ESL required
- 6 months; starts Jan (KEC)<sup>1</sup> 871-7415

### AUTOMOTIVE PAINTING AND REFINISHING (ESL)\*

Skills for employment in automotive painting. Graduates will earn a VCC Certificate and entry level to Automotive Painting Apprenticeship.

- Completion of Upper Intermediate ESL required
- 6 months; starts May (KEC)<sup>1</sup> 871-7415

### BAKING ASSISTANT

- Completion of Lower Intermediate English, medical clearance required
- 7 months; starts Mar, Sept (CC) 443-8443

### BUILDING SERVICE WORKER

- Completion of Lower Intermediate English, medical clearance required
- 5 months; starts May, Oct (CC)<sup>1</sup> 443-8443

### BUSINESS OFFICE TRAINING

- Completion of Upper Intermediate English or Business Dept. English Language test
- 8 months; starts Jan (CC) 443-8443

### COOKING

- Completion of Lower Intermediate English, medical clearance required
- 10 months; starts Sept (CC) 443-8443

### DRAFTING CORE

- Completion of Upper Intermediate English
- 9 months; starts Jan (CC) 443-8443

### DRAFTING, STEEL DESIGN SPECIALTY

- Completion of Drafting Core
- 7-1/2 months; starts Oct (CC)<sup>1</sup> 443-8443

### ELECTRONICS CORE

- Completion of Upper Intermediate English, Math test required
- 12 months; starts Jan (CC)<sup>1</sup> 443-8443

### FOOD & BEVERAGE SERVICE

- Completion of Upper Intermediate English, medical clearance required
- 8 months; starts Sept (CC) 443-8443

### HAIRSTYLING

- Completion of Lower Intermediate English, medical clearance required
- 14 months; starts Mar (CC)<sup>2</sup> 443-8443

### INSTITUTIONAL AIDE (ESL)

Skills to find employment in food service, housekeeping or laundry jobs in hospitals, care homes, restaurants and hotels.

- Completion of Pre-intermediate ESL required
- 5 months; starts Oct, Mar (KEC)<sup>3</sup> 871-7345

### RESIDENT CARE ATTENDANT

- Completion of Upper Intermediate English, medical clearance, Criminal Record Search required
- 9 months; starts Jan (CC)<sup>3</sup> 443-8443

### TECHNICAL TRAINING ACCESS (ESL)

Prepares students for entry into Automotive Technician, Diesel Technician and Automotive Collision Repair Technician programs.

- Completion of Upper Intermediate English as a Second Language required
- 5 months; starts May, Oct (KEC) 871-7393

### TOURISM WHOLESALE

Skills for employment in travel wholesale. Topics include communication, destinations, tour packages.

- Completion of Upper Intermediate English, keyboarding skills required
- 6 months; starts Mar (CC) 443-8443

1. see also Trades/Technical Programs
2. see also Hospitality, Tourism and Services Programs
3. see also Health Programs

\* denotes program may have wait list

Check for available spaces. Phone 871-7500 (KEC) or 443-8443 (CC)



# English as a Second Language

## ENGLISH AS A SECOND LANGUAGE: COLLEGE PREPARATORY ENGLISH (CPE)

Full-time and part-time preparation for college, technical and university studies. English 099 equivalent to English 12 and Socials 11. TOEFL Preparation and English 059/Health Care.

- English assessment or LPI scores required
- 4 months; starts Jan, May and Sept (KEC) **871-7258**

## ENGLISH AS A SECOND LANGUAGE: ENGLISH LANGUAGE SKILLS (ELS)\*

Part-time and full-time courses from Lower Beginner to Upper Advanced. Special skills classes including Improve Your Pronunciation.

- English assessment required
- 4 months (2 month course in May & June); starts Jan, May and Sept (KEC) **871-7241**

## LANGUAGE INSTRUCTION FOR NEWCOMERS TO CANADA (L.I.N.C.)

Full-time and part-time L.I.N.C. classes at levels 1, 2 and 3. **871-7265** (Sponsored by Immigration Canada).

Apply at Western ESL Services, 102-395 W. Broadway, Vancouver, B.C. V5Y 1A7, **876-5756**

- Prerequisites vary
- starts monthly

## VOCATIONAL ESL (VESL)

Advanced level English with content focus. Courses include ESL/Business & Office, ESL/Health Care and ESL/Tourism & Customer Relations.

- English assessment required
- 4 months; starts Jan, May, Sept (KEC) **871-7265**

## ENGLISH AS A SECOND LANGUAGE: OUTREACH

ESL classes in 13 community locations at Beginner, Intermediate and Advanced levels; morning, afternoon, evening and Saturdays. Learning Centres in Public Libraries offer free help to adult students in six Vancouver locations. The Homefront Learning program provides volunteers who tutor in people's homes.

- English assessment required
- 3 months; starts Jan, Apr, Sept (KEC) **871-7277**

# Health Programs

## Full-time

### DENTAL ASSISTING\*

Graduates acquire the knowledge, skills and attitude required to perform the licensed responsibilities of a Certified Dental Assistant.

- Grade 12, Biol 11, Canadian Adult Achievement Test (CAAT), medical clearance required
- 10 months; starts Sept (CC) **443-8443**

### DENTAL HYGIENE

Graduates of the program will have acquired the specialized knowledge, skills and professional attributes to assist people to attain and maintain optimum dental and general health.

- First year university transfer courses: Biol, Chem, Psych, English + elective, medical clearance, interview required
- 2 years; starts Sept (CC) **443-8443**

### DENTAL RECEPTION

Dental knowledge, organizational skills, financial management and specialized dental office procedures are emphasized.

- Grade 12, Canadian Adult Achievement Test (CAAT), medical clearance required
- 5 months; starts Feb & Sept (CC) **443-8492**

### DENTAL TECHNICIAN - 3 YEAR CO-OP

Prepares graduates to work with a dentist to construct and repair dentures, crowns, bridges and orthodontic appliances.

- Grade 12, Biol 12, either Physics 11 or Chem 11 + dexterity test required
- 3 years; starts Sept (CC) **443-8501**

\* denotes program may have wait list

Check for available spaces. Phone 871-7500 (KEC) or 443-8443 (CC)

## DENTURIST

Students acquire knowledge and skills to provide complete denture treatment.

- Grade 12, Biol 12, either Physics 11 or Chem 11, medical clearance required (under review)
- 2 years; starts Sept (CC) **443-8501**

## INSTITUTIONAL AIDE

Training for kitchen helpers; dietary, housekeeping and laundry aides in institutions, hotels, restaurants and laundries.

- Basic reading, writing and arithmetic skills, good oral skills, good health, completion of Upper Intermediate ESL required
- 14 weeks; starts Jan, Apr and Sept (KEC) **871-7345** (See also COMBINED SKILLS)

## LICENSED PRACTICAL NURSE REFRESHER

Refresher skills for Practical Nurses who are returning to nursing or who have never been licensed in B.C.

- Recommendation from B.C. Council of Nurses, medical clearance, CPR (Level C) required
- 6 weeks; starts Feb (CC) **443-8552**

## MEDICAL LABORATORY ASSISTANT\*

Prepares students as assistants in private labs, hospitals and scientific research labs.

- Grade 12, Canadian Adult Achievement Test (CAAT), Typing 25 wpm, medical clearance required
- 4 months; starts Jan, Aug (CC) **443-8552**

## NURSING UNIT CLERK

Prepares students for careers as unit clerks processing physicians' orders, etc., in hospitals.

- Grade 12, Med. Term (min. C grade), CAAT, Typing 25 wpm, medical clearance required
- 6 months; starts Feb, Aug, Nov (CC) **443-8552**

# Hospitality, Tourism and Services

## Full-time

### BAKING & PASTRY\*

Comprehensive training in baking procedures/techniques. Focuses on bread, rolls, pies, cookies, cakes and pastries.

- Grade 10, medical clearance required
- 10 months; starts Jan, Apr, Sept (CC) **443-8360**

## PHARMACY TECHNICAL ASSISTANT

Preparation for employment as Pharmacy Technicians in community and hospital pharmacies.

- Grade 12 completion or equivalent, English and Math assessments, Typing 35 wpm, excellent communication skills and word processing skills, good health required
- 22 weeks; starts Mar, Sept (KEC) **871-7367**

## PRACTICAL NURSING

Prepares graduates to work in hospital medical areas, long term care facilities and community facilities.

- Grade 12, Biol 11, CPR (Level C), CAAT, Criminal Record Search (CRS), medical clearance required
- 12 months; starts Jan, Sept (CC) **443-8555**

## RESIDENT CARE ATTENDANT

Focuses on direct patient care in long term care residences and facilities and special care units.

- Grade 10, Criminal Record Search (CRS), Medical clearance required
- 6 months; starts Feb, Aug (CC) **443-8552** (See also COMBINED SKILLS)

## Part-time

### BASIC MEDICAL TERMINOLOGY

- No prerequisites
- 12 sessions, Saturday 8:00-3:00 pm; starts March (CC) **443-8514**

### BAKING & PASTRY UPGRADE

Provides experienced bakers with specialized training.

- Experience in industry, medical clearance required
- 1-4 months; as space permits (CC) **443-8360**

\* denotes program may have wait list

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Check for available spaces. Phone 871-7500 (KEC) or 443-8443 (CC)



## Hospitality, Tourism and Service Programs (continued)

### CHINESE CUISINE

Students learn techniques such as stir-fry, pan-fry, use of the wok and barbecue. Leads to employment in restaurants featuring Chinese Cuisine.

- Medical clearance required
- 6 months; starts Apr (CC) **443-8473**

### CULINARY ARTS\*

Comprehensive training in all aspects of modern North American and classical cuisine.

- Grade 10, medical clearance required
- 12 months; starts monthly (CC) **443-8487**

### DINING ROOM & LOUNGE SERVICE

Training in food and beverage service. Graduates may be employed as waiters/waitresses.

- Grade 10, medical clearance required
- 3 months, starting as space permits in Food and Beverage Management (CC) **443-8476**

### ESTHETICS

Facial treatments, make-up, skin analysis, cosmetic chemistry, manicures, foot care and hair removal and small business management.

- Grade 10, medical clearance required
- 7 months; starts Jan, Oct (CC) **443-8443**

### FOOD & BEVERAGE MANAGEMENT

Students gain practical and supervisory skills. Leads to employment opportunities in hotels, restaurants and other food and beverage facilities.

- Grade 12, medical clearance required
- 12 months; starts Jan, Sept (CC) **443-8476**

### HAIRSTYLING—LADIES/MENS\*

Training includes haircutting, perming, coloring, styling, anatomy and physiology and small business management.

- Grade 10, medical clearance required
- 10 months; starts Jan, Apr, Sept (CC) **443-8443** (see also COMBINED SKILLS)

### HOSPITALITY ADMINISTRATION

Diploma in Hospitality Management. Includes food, beverage, accommodation, human resources, marketing and business skills.

- Grade 12, English 12 (C+), 6 months related work experience, medical clearance required
- 2 years; starts Sept (CC) **443-8378**

### RETAIL MEAT PROCESSING (MEAT CUTTING)

Training in all aspects of meat cutting, stressing efficiency and economy.

- Grade 10, medical clearance required
- 6 months; starts every 2-3 months (CC) **443-8464**

### SAUSAGE MAKING AND SMOKED MEATS

Training in highly specialized skill of sausage making.

- Completion of 3 months Meat Processing required
- 3 months; starts Jan (CC) **443-8464**

### TRAVEL AGENT\*

Major topics include communications, destinations, tours, cruises, ticketing and sales.

- Grade 12, keyboarding skills required
- 6 months; starts Mar, Sept (CC) **443-8521**

## Part-time

**Baking (medical clearance required for baking courses; for more information call 443-8360)**

### CAKE BAKING & DECORATING

- 10 sessions, Sat 8:00 -1:30 pm; starts Jan (CC)

### CAKE DECORATING

- 10 sessions, Tues 6:30-9:00 pm; starts Jan (CC)

### CHOCOLATE MAKING

- 10 sessions, Tues 6:30-9:00 pm; starts Jan (CC)

### CHOCOLATE MAKING & MARZIPAN MODELLING

- 10 sessions, Sat 8:00 am-1:30 pm; starts Jan (CC)

### FRENCH PASTRIES & DESSERT CAKES

- 10 sessions, Tues 6:30-9:00 pm; starts Jan (CC)

### GENERAL BAKING

- 10 sessions, Sat 8:00-1:30 pm; starts Jan (CC)

### SUGAR CRAFTING

- 10 sessions, Wed 6:30-9:00 pm; starts Jan (CC)

### WEDDING CAKES (ROLLED FONDANT)

- 10 sessions, Wed 6:30-9:00 pm; starts Jan (CC)

### YEAST DOUGH PRODUCTS

- 10 sessions, starts Jan (CC)

## Cooking

### PROFESSIONAL COOKING - LEVEL 1

- Medical clearance required
- 20 sessions; Sat 8:00-2:00 pm; starts Feb (CC) **443-8487**

## Travel Agent

### GEOGRAPHY -CORRESPONDENCE

- No prerequisites
- Self-paced; continuous entry (CC) **443-8521**

\* denotes program may have wait list

# Music, Art and Design

## Full-time

### COMPUTER GRAPHICS TECHNICIAN

This creative program introduces artists to computer design, computer graphics, drawing, painting, animation and page layout.

- Grade 12, portfolio, resume required
- 9 months; starts Sept (CC) **443-8443**

### JEWELLERY ART AND DESIGN

Traditional jewellery-making skills plus state-of-the-art computer-generated design techniques.

- Grade 12, portfolio and interview required
- 2 years; starts Sept (CC) **443-8571**

### MAC MULTIMEDIA

A project-oriented curriculum designed to expose students to all facets of multimedia production.

- INFORMATION SESSIONS will be held on Tues., Dec 6 at 6:30 pm and on Tues., Jan 10 at 6:30 pm in Room 721, CC.
- Completion of VCC Computer Graphics Program or Department approval required
- 3 months; starts Mar, Sept (CC) **443-8443**

### MUSIC DIPLOMA

Professional training for potential and practising musicians. Classical and contemporary/Jazz.

- Grade 12 or equivalent or mature student as defined by the College, not to be deficient in more than two grade 12 completion courses, LPI results, entrance auditions and musicianship examinations required.
- 4 semesters; starts Sept (KEC) **871-7297**

# Programs for Students with Disabilities

**Specialized services are available for students with disabilities. Applicants should request an appointment with the Coordinator of Services for Students with Disabilities. Please call 443-8451 or 871-7206 for further information and an appointment.**

## Full-time

### BUILDING SERVICES WORKER (EXTENDED)

Covers modern methods of building cleaning.

- Needs assessment, medical clearance required
- 6 months; starts Jan, Oct (CC)

### CAREER AWARENESS

Development of vocational goals and skills for competitive employment and integration into the community.

- Needs assessment, medical clearance required
- 10 months; starts Sept (CC)

### FOOD SERVICE CAREERS

After initial assessments and completion of core courses, eligible students are integrated into hospitality training areas.

- Needs assessment, medical clearance required
- 10 months; starts Aug (CC)

### OFFICE CORE SKILLS

Students will develop vocational skills that will prepare them for employment as junior clerical workers.

- Needs assessment, medical clearance required
- 10 months; starts Sept (CC)

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Check for available spaces. Phone 871-7500 (KEC) or 443-8443 (CC)

Check for available spaces. Phone 871-7500 (KEC) or 443-8443 (CC)



## Programs for Students with Disabilities (continued)

### PROGRAM FOR DEAF AND HARD OF HEARING ADULTS

- Basic skills for access to further vocational and/or academic training. Classes in English, Mathematics, Speechreading, and ESL.
- Deaf and hard of hearing adults, 18 years or older or out of school for at least one year. Interview and assessment may be required.
  - Varying length; continuous intake, preferably at the beginning of Sept, Jan and Apr (KEC) **871-7341** (TTY only) **871-7342** (Voice/Voice Mail)

### PROGRAM FOR VISUALLY IMPAIRED ADULTS

- Basic skills for further vocational and/or academic training. Classes in braille, keyboarding/WordPerfect, English, Mathematics and ESL.
- Visually impaired adults 18 years and older, or out of school for at least 1 year. Interview and assessment may be required.
  - Varying length; continuous intake, preferably at the beginning of Sept, Jan and May (KEC) **871-7339**

### Part-time (call 443-8451)

#### BEING WITH PEOPLE

- Needs assessment required
- 26 sessions - 3 hours, 2 days per wk, starts Apr (CC)

#### HUMAN SEXUALITY

- Needs assessment required
- 25 sessions - 3 hours, 2 days per wk, starts Sept (CC)

#### INTRODUCTION TO MICROCOMPUTERS

- Needs assessment required
- 40 sessions - 5 hours, 2 days per wk, starts Feb, Sept (CC)

#### MANAGING YOUR MONEY

- Needs assessment
- 46 sessions - 3 hours, 2 days per wk, starts Jan (CC)

#### READING AND WRITING FOR EVERYDAY USE

- Needs assessment required
- 80 sessions - 3 hours, 2 days per wk, starts Sept (CC)

#### READING FOR INDEPENDENCE

- Needs assessment required
- 80 sessions - 3 hours, starts Sept (CC)

## Sign Language Studies



### SIGN LANGUAGE STUDIES (FULL-TIME)

1,000 hours of ASL to the Advanced Plus Level of the ASL Language Proficiency Index; Deaf Culture; Public Speaking; Introduction to Interpreting.

- 120 hours of ASL (Vista I curriculum), Grade 12 graduation required
- 10 months; starts Sept (KEC) **871-7443** (Voice), **871-7444** (TTY)

### SIGN LANGUAGE STUDIES (PART-TIME)

Part-time evening program follows the full content of the VISTA "Signing Naturally" curriculum.

- Basic reading and writing skills, effective communication in oral and written English required. English assessment may be required

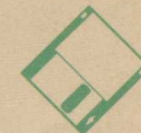
- 12 weeks; starts Jan, Apr, Sept (KEC) **871-7443** (Voice), **871-7444** (TTY)

### SUMMER SESSION IN SIGN LANGUAGE STUDIES

Program follows the content of the VISTA "Signing Naturally" curriculum.

- 18 years or older; applicants between 15 and 17 must receive approval of department head
- 4 weeks, July (KEC) **871-7443** (Voice), **871-7444** (TTY)

# Trades and Technical Programs



## Full-time

### AUTOMOTIVE COLLISION REPAIR TECHNICIAN\*

Program provides skills for today's collision repair industry.

- Reading Skills 11 and Trades Math 10 or equivalent required. Consideration given for relevant trades experience.
- 8 months; starts Jan, May, Sept (KEC) **871-7415**

### AUTOMOTIVE GLASS INSTALLER\*

Designed for industry, students acquire entry level skills as Auto Glass Installers.

- Reading Skills 11 and Trades Math 10 or equivalent required. Consideration given for relevant trades experience.
- 4 months, based on sufficient demand (KEC) **871-7415** (See also COMBINED SKILLS)

### AUTOMOTIVE PAINTING AND REFINISHING TECHNICIAN\*

Provides basic skills for Automotive Painting occupation and entry to Automotive Painting Apprenticeship.

- Reading Skills 11 and Trades Math 10 or equivalent. Consideration given for relevant trades experience.
- 4 months; starts Jan, May, Sept (KEC) **871-7415** (See also COMBINED SKILLS)

### AUTOMOTIVE TECHNICIAN\*

Training for entry level automotive repair. One year credit towards apprenticeship.

- Reading Skills 11 and Trades Math 10 or equivalent required. Mathematics 11 and Physics 11 recommended. Consideration given for relevant trades experience.
- 12 months; starts Jan, Mar, Sept (KEC) **871-7417** or **871-7416**

### BUILDING SERVICE WORKER

Covers modern methods of building cleaning, including maintenance of floors, carpets and cleaning products.

- Grade 10, medical clearance required
- 3 months; starts approximately every two months, except summer (CC) **443-8360** (See also COMBINED SKILLS)

### DIESEL TECHNICIAN\*

Apprenticeship accredited training for commercial, transport, heavy duty, marine and engine repair.

- Reading Skills 11 and Trades Math 10 or equivalent required. Mathematics 11 and Physics 11 are recommended. Consideration is given for relevant trades experience.
- 12 months; starts Jan, Apr, Sept, (KEC) **871-7393**

### DRAFTING, ARCH, CIVIL, STRUC. & CAD

Basic drafting concepts, residential building design through industrial site development and engineering drawings of complex structures. Autocad software will be used.

- Grade 12 required
- 12 months; starts Apr, Sept (CC) **443-8536**

### DRAFTING, ARCH, MECH, & CAD

Basic drafting concepts for residential design through to specialization in process flow systems, piping and material handling. Autocad software will be used.

- Grade 12 required
- 12 months; starts Apr (CC) **443-8536**

### DRAFTING, ARCH, STEEL DESIGN & CAD

Analysis of structural engineering drawings, stress diagrams, shop fabrication detailing and contract specifications. Autocad software will be used.

- Grade 12 required
- 12 months; starts Sept (CC) **443-8536** (See also COMBINED SKILLS)

### ELECTRONICS - CORE

Basic concepts: use of hand tools and test equipment; troubleshooting and repair of analog and digital circuits

- Grade 12, Electronics Math Test required
- 8 months; starts Jan, Mar, May (CC) **443-8561** (See also COMBINED SKILLS)

### ELECTRONICS - ADVANCED TELECOMMUNICATIONS

Emphasis on telecommunication systems, carrier systems, AM/FM radio, VHF & data communications.

- Completion of Elect. Core or equivalent required
- 6 months; starts Mar, Aug, Oct (CC) **443-8561**

\* denotes program may have wait list

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Check for available spaces. Phone 871-7500 (KEC) or 443-8443 (CC)

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## Trades and Technical Programs (continued)

### ELECTRONICS - ADVANCED COMPUTER

Focus on microcomputer systems, testing, troubleshooting and repair.

- Completion of Elect. Core or equivalent required
- 6 months; starts Mar, June, Oct (CC) **443-8561**

### ELECTRONICS - ADVANCED CONSUMER

Emphasis on troubleshooting/repairing consumer and retail equipment such as audio, video, VCR and TV.

- Completion of Elect. Core or equivalent required
- 6 months; starts Oct (CC) **443-8561**

### GRAPHIC ARTS - PRINTING PRODUCTION

Prepares students for entry level employment in the Graphic Arts trades. Includes estimating, typesetting, electronic prepress, press and bindery.

- Grade 12, English 11, Math Test required
  - 10 months; starts Sept, Oct, Nov, Jan (CC)
- 443-8443**

### Part-Time

#### Graphic Arts (for information call **443-8443**)

##### ADVANCED PHOTOSHOP

- 120 hours, Saturdays; starts Jan 7, 1995

##### LITHO PRESS II

- 120 hours, Saturdays; starts Jan 7, 1995

##### LITHO PRESS III

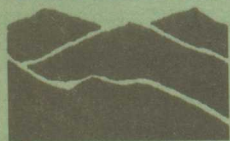
- 120 hours, Tues/Thurs; starts Jan 3, 1995

##### SMALL PRESS

- 120 hours, Mon/Wed; starts Jan 9, 1995

**Course space is limited—register early! For more information phone 871-7500 (KEC) or 443-8443 (CC) or fill out and return the form below.**

**VANCOUVER  
COMMUNITY  
COLLEGE**



### COUNSELLING DEPARTMENTS

**City Centre Campus**  
250 W. Pender Street  
Vancouver, BC  
V6B 1S9  
Phone: 443-8443  
Fax: 443-8444

**King Edward Campus**  
1155 East Broadway  
Vancouver, BC  
V5N 5T9  
Phone: 871-7500  
Fax: 871-7100

I am interested in the following program(s):

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Please send me detailed information with an application ☐

Name (please print): \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

Province \_\_\_\_\_ Postal Code \_\_\_\_\_