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# Vancouver Community College

## Programs inside:

- Adult Upgrading and High School Completion
- Business
- ESL Combined Skills
- English as a Second Language
- Health
- Hospitality, Tourism and Services
- Music, Art and Design
- Programs for Students with Disabilities
- Sign Language Studies
- Trades and Technical

## MINI - C A L E N D A R

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VCC CITY CENTRE LIBRARY



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### LEARN MORE EARN MORE

Vancouver Community College has been serving the educational needs of its communities for over 30 years. The College currently offers full-time programs and part-time courses at two main campuses, City Centre (CC) and King Edward (KEC).

#### Does VCC have services for students?

**Yes.** Each campus has a comprehensive library, providing a selection of books, magazines, pamphlets and audio-visual material to support all courses offered. Campus Learning Centres help you with the learning process. Students can purchase textbooks and other necessities at bookstores on both campuses. VCC also has an on-staff doctor and two nurses.

The Counselling Departments at City Centre and King Edward Campus are the main source of current information on VCC programs and courses. Professional counsellors provide career counselling by appointment. There are regular information sessions on application procedures. Contact 443-8443 or 871-7500 for dates and times. **Please apply early, as some programs may have wait lists.**

#### What are the entrance requirements?

Applicants must be Canadian citizens or permanent residents. Entrance requirements are as stated for each program. Admission requirements for mature students may vary. For more information contact Admissions at 443-8400 (CC) or 871-7031 (KEC).

Applicants whose first language is not English may be asked to take an English language test. For programs requiring medical clearance, students must provide proof of immunizations, negative TB skin tests and/or health certificates before their applications will be activated.

#### How much does it cost?

Tuition fee prices vary with the type of program/course that you may be interested in. If the fees for the course that you are interested in are not listed, please contact the Cashier's Office at the campus where the program/course is offered.

#### FEE INFORMATION ONLY:

City Centre Campus 443-8409

King Edward Campus 871-7045

Tuition fees, Student Association fees, etc. are payable in advance. Fees can be paid in instalments for MOST PROGRAMS longer than four months. An Application Fee will be charged. For MOST programs/courses the fee is \$15. Prices quoted in this calendar include tuition, graduation fee (if applicable), Student Association fees and materials/equipment costs that are charged through the Cashier's Office.

*Note: Please be aware that prices listed may change without notice.*

#### Is there financial assistance available?

**Yes.** The B.C. STUDENT ASSISTANCE PROGRAM gives loans and grants to eligible students in full-time programs of 12 weeks or longer. It may take up to 10 weeks for loans to be processed.

The Adult Basic Education Student Assistance Program (ABESAP) may be available for students requiring financial assistance to pay their tuition fees, for courses up to Grade 12 level. Students are advised to apply early, as funding is limited.

The Work Study program gives part-time, on-campus work experience to students who have applied for a student loan and who demonstrate financial need. Applications are available at the Financial Aid Office.

For information, contact the Financial Aid Office, located at City Centre and King Edward Campus in the Student Services area.

#### Can someone receiving Unemployment Insurance be sponsored?

**Yes.** For information about Canada Employment Sponsorship, contact your local Canada Employment Centre and attend an information session.

#### Where is VCC located?

The College currently offers full-time programs and part-time courses at two main campuses:

**City Centre (CC)**  
250 West Pender Street, Vancouver  
and  
**King Edward (KEC)**  
1155 East Broadway, Vancouver

*The information in this flyer is subject to change without notice.*

## Adult Upgrading and High School Completion

Providing strong support for adult learners in a friendly college setting. Call the individual department telephone numbers listed for course and fee information.

#### Why take ABE courses at VCC?

To earn credit for entrance to career, technical and university programs; earn a grade 10, 11 or 12; prepare for career change; upgrade specific skills or topics; prepare for entry exams or prepare for the GED.

#### What are my choices?

Part-time OR full-time; day, evening OR flexible schedule; self-paced/personalized programs AND/OR structured classes; start Jan, May, July, Sept OR start any time.

#### Where do I get more information?

Free Information Sessions are held weekly at the KEC Counselling Centre (3rd Floor, 1155 E. Broadway): Tuesdays 10:00 am and Wednesdays 6:00 pm or call the telephone number for desired course/program listed below.

### Grades 1 - 8

#### Basic Education (KEC)

- Reading and Writing; Math (terms start Jan, May, Sept)
- For adults 18 years or older; ability to understand and speak English; interview with advisor needed
- Study in small friendly groups
- Courses are FREE (Basic Education Grades 1-8 only)
- Call 871-7369 to make an appointment.

### Grades 9 - 12

#### Self-paced and Personalized Instruction (KEC)

#### College and Career Access (CCA)

- CCA provides flexible, personalized upgrading for adults who prefer to learn at their own pace.
- Instruction is a combination of one-to-one tutoring, workshops, seminars, labs and group discussions.
- Start anytime and arrange a study schedule that fits your work and family commitments.
- Previous school records not required; assessments and diagnostics identify past learning.
- Study only what you need to meet your goals.
- For further information on assessments and to arrange an interview call: 871-7366

#### English (871-7362)

- English 9 - 12
- English Literature (Women's Studies) 12
- Reading and Study Skills
- Spelling
- Writing Skills

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#### Math (871-7358)

- Academic Math 9 - 12
- Business and Consumer Math 9 - 11
- Math Skills (Personalized)
- Technical Math 11

#### Sciences (871-7358)

- Biology 11
- General Science 9 - 11
- Physics 11
- Science Skills (Personalized)

#### Social Sciences (871-7362)

- Social Science 10

#### Personalized Preparation (871-7365)

- Personalized, self-paced preparation for GED, LPI, Pharmacy Technical Assistant, Electronics, and Health Care Worker

### Classroom-based Instruction (KEC)

#### College Foundations

College Foundations offers courses in classroom settings on a semester basis. Classroom learning is supported by fully equipped labs, seminars and tutorial assistance. Complete a full course in 4 months (one term) or in 8 months (two terms). Terms start Jan, May, July, Sept.

Register in June for September classes, November for January classes and March for May and July classes. Schedule of Courses available at Admissions (4th Floor, KEC) or in Counselling, Room 3002, KEC.

#### English (871-7289)

- English 10 - 12
- Reading and Study Skills
- Writing Skills

#### Math (871-7294)

- Courses from basic math skills to algebra, trigonometry and calculus
- Math 9, 10, 11, 12
- Calculus 12

#### Sciences (871-7293)

- Biology 11 and 12
- Chemistry 11 and 12
- Physics 11 and 12

#### Social Sciences (871-7289)

- Canadian Studies 11
- Economics 12
- Geography 12
- History 12
- Psychology 12

#### Business (871-7376)

- Accounting 11 and 12
- Law 12
- Personal Finance

#### Computers (871-7376)

- Computer Keyboarding
- Computer Studies 11
- Computer Science 12
- Data Processing 12
- Word Processing

Call today for program information: phone 871-7500 (KEC) or 443-8443 (CC)

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## ABE for Youth

### Adult Basic Education Intermediate Program: Youth (254-5401, local 42)

Personalized, self-paced instruction; academic upgrading (Grade 10 equivalency) in a learning environment structured to meet the needs of young adults.

- English, Math, Science and Social Science
- Adult Basic Education Intermediate Certificate or Statement of Completion
- Ages 15 to 17 inclusive. Out of school for at least one year or letter from secondary school required.
- Start anytime, Sept through June (new location: Kiwassa Neighbourhood House, 2425 Oxford St., Vancouver)

## Job Readiness Programs

### B.E.S.T. Basic Employment Skills Training (871-7354)

Personalized, re-entry program designed to assist students in assessing and upgrading basic skills for employment, or further preparation for employment, including interview skills, resume preparation, research skills and computer use. The learner will also assess and develop positive life skills and attitudes including self-confidence, communication skills and goal setting.

- must be 19 years or older
- 3 months; starts Jan, Apr, Sept (KEC)
- Statement of Completion is awarded

### Employment and Educational Access for Women (443-8301)

An educational and career exploration and planning program designed to help women achieve their occupational goals.

- Interview with Department Head required
- 4 months; starts Mar, Sept (CC)

## Business

### Full-time

#### Accounting

Uses current software on microcomputers; includes Business Law, Human Relations and Payroll Preparation. Transferrable to Professional Accounting Associations and other post-secondary institutions. \$1955.00

- 12 months - certificate - starts Jan, Apr, Aug (CC) 443-8540
- Prerequisites: Grade 12 or equivalent and keyboarding skills, or CC Business Education Preparation Certificate or equivalent

#### Administrative Office Assistant

"Hands-on" training using a variety of software; includes office procedures, interpersonal skills and business communication. \$1305.00

- 8 months - Certificate - starts Jan, May, Sept (CC) 443-8525
- Prerequisites: Grade 12 or equivalent; successful completion of a keyboarding skills course or experience with touch-typing method

### Computer Applications Support Specialist

Practical training in data processing theory, computer languages ("C", dBase), data communications and networking. \$1955.00

- 12 months - certificate - starts Jan, Apr, Aug (CC) 443-8540
- Prerequisites: Grade 12 or equivalent; keyboarding skills recommended

### Legal Secretary

General legal, litigation, corporate, divorce, wills and estates and conveyancing. \$655.00

- 4 months - certificate - starts Jan, May, Aug (CC) 443-8525
- Prerequisites: One year's secretarial experience as well as keyboarding speed of 55 GWAM with minimum of 5 errors on computer or electronic typewriter; tested equivalent of Office Dictation 1; verifiable experience using word processing software or completion of VCC Administrative Office Assistant Certificate

### Medical Office Assistant

Training to work in public health care as a front line communicator and organizer. Emphasizes interaction with patients, doctors and medical teams. \$1467.50

- 9 months - certificate - starts Aug (CC) 443-8514
- Prerequisites: Grade 12 or equivalent and one year's related office experience; 25 wpm typing speed with 5 or fewer errors

### Medical Secretary

Studies in advanced medical terminology, word processing, database, spreadsheets; preparing medical research papers, medical manuscripts and transcription. \$1467.50

- 9 months - certificate - starts Aug (CC) 443-8514
- Prerequisites: Grade 12 or equivalent and one year's related office experience; 25 wpm typing speed with 5 or fewer errors

### Medical Transcriptionist

Studies in advanced medical terminology, anatomy, physiology and disease processes; medical transcription in numerous specialties. \$1467.50

- 9 months - certificate - starts Aug (CC) 443-8514
- Prerequisites: Grade 12 or equivalent and one year's related office experience; 25 wpm typing speed with 5 or fewer errors.

### Traffic, Customs and Transportation

Focus on international movement of cargo; importing, exporting, buying and selling transportation services. \$1467.50

- 9 months - certificate - starts Sept (CC) 443-8540
- Prerequisites: Grade 12 or equivalent; basic keyboarding skills

### Part-time

#### Executive Assistant

Learn advanced communications skills, business admin concepts, human relations and supervisory techniques. Prepares graduates to write exams of the Certified Professional Secretary. \$260.00

- eight 36-hour courses - certificate - starts Jan, May, Sept (CC) 443-8380
- Prerequisites: Completion of VCC Administrative Office Assistant Program or departmental approval

### Financial Accounting and Management Communications

Students will develop written and verbal communication skills in order to communicate effectively with management, government agencies and customers. Contact Admissions for price information 443-8400.

- length varies according to individual needs - certificate - starts Jan, May, Sept (CC) 443-8540
- Prerequisites: Completion of VCC Accounting certificate program or equivalent

### Financial Management Public Speaking and Presentation

Students will develop public speaking skills; multimedia and presentation software. Contact Admissions for price information 443-8400.

- 12 weeks - contact Admissions for start date (CC) 443-8400
- Prerequisites: Completion of 12-month Accounting Program or departmental approval

### Network Support Professional

Designed for those currently employed as computer support professionals or seeking employment as computer support professionals. Also of interest to general computer users seeking enhanced skills. Contact Admissions for price information 443-8400.

- four months - certificate - starts three times per year (CC) 443-8443
- Prerequisites: Grade 12 or equivalent; successful computer knowledge test

## ESL Combined Skills

### Job skills training plus English language training (ESL)

#### Accounting (ESL)

A microcomputer accounting program designed to provide the skills necessary to understand and apply principles of accounting. Students will also improve their general language proficiency and develop English vocabulary and grammar relative to the profession. \$2605.00

- 16 months - certificate - starts Jan 1997 (CC) 443-8540
- Prerequisites: Grade 12 or equivalent; keyboarding skills, or CC Business Ed. Preparation Certificate or equivalent; completion of Lower Advanced English

#### Baking Assistant (ESL)

Preparation in areas of sanitation, scaling and basic mixes in order to perform duties of a Baking Assistant. English as a Second Language is offered and reinforced in classroom demonstration. \$1255.00

- 7 months - certificate - starts Sept (CC) 443-8443
- Prerequisites: Completion of Lower Intermediate English skill level or higher; medical clearance

#### Building Service Worker (ESL)

English language training plus practical skills and theory of procedures required for the building service/housekeeping/janitorial industry. \$817.50

- 5 months - certificate - starts Jan, Apr, Sept (CC) 443-8579
- Prerequisites: Completion of Lower Intermediate English skill level; medical clearance

### Cooking (ESL)

Practical training covering Professional Cooking Level I and II. Includes training in ESL communication skills for the hospitality industry. \$1790.00

- 10 months - certificate - starts Sept (CC) 443-8443
- Prerequisites: Completion of Lower Intermediate English as a Second Language or higher as tested at KEC; medical clearance

### Electronics - Common Core (ESL)

Integrates the Electronics - Common Core program with specialized ESL training in an Electronics context. See also Trades and Technical programs. \$2075.00

- 12 months - certificate - starts Oct (CC) 443-8443
- Prerequisites: Grade 12 or equivalent; completion of Upper Intermediate English or ELA score of 90; successful completion of a mathematics assessment

### Food and Beverage Service (ESL)

Blends ESL training with practical training in service techniques for dining rooms and lounges. \$1305.00

- 8 months - certificate - starts Aug (CC) 443-8443
- Prerequisites: Completion of Upper Intermediate English as a Second Language or permission of Department Head; medical clearance

### Hairstyling - Women's and Men's (ESL)

Training in hair cutting, perming, colouring, styling, anatomy, physiology and small business management plus ESL. \$2714.00

- 14 months - certificate - starts April; contact Admissions for future start dates (CC) 443-8443
- Prerequisites: Completion of Lower Intermediate English; medical clearance

### Institutional Aide (ESL)

Training for kitchen helpers, dietary, housekeeping and laundry aides in health care institutions, hotels, restaurants, laundries and private business, with an added ESL component. \$817.50

- 5 months - certificate - starts Mar, Oct (KEC) 871-7345
- Prerequisites: Basic reading, writing and arithmetic skills, sufficient oral skills for effective communication. Good health, medical clearance, completion of Pre-Intermediate English skill level, 18 years of age or older or out of school for one year.

### Resident Care Attendant (ESL)

Training in direct patient care in long term care residences and facilities, adult day care centres and special care units plus ESL. \$1467.50

- 9 months - certificate - starts Jan (CC) 443-8443
- Prerequisites: Equivalent of Grade 10 in their own country, completion of Upper Intermediate English Level, criminal record search, medical clearance.

### Technical Training Access (ESL)

Preparation for entry into Auto Technician, Diesel Technician and Auto Collision Repair Technician programs. \$972.50

- 5 months - certificate - starts May, Oct (KEC) 871-7393
- Prerequisites: Completion of Upper Intermediate English skill level



## English as a Second Language

### English as a Second Language: College Preparatory English (CPE)

Full and part-time preparation for college, technical and university studies. English 099 (English 12 and Social Science 11), TOEFL Preparation.

- three 4 month terms - Certificate on completion of Eng 098 and 099 - starts Jan, May, Sept (KEC) 871-7258
- Prerequisites: English assessment; Grade 10 or equivalent

### Intensive Academic English

Improve reading and writing skills before college.

- 6 weeks - starts July (KEC) 871-7258
- Prerequisites: Communications 11, English 11, LPI 3

### Pronunciation and Communications Skills

Learn practical skills to help you speak confidently and be understood.

- 4 months - starts Jan, May, Sept (KEC) 871-7258
- Prerequisites: English language assessment of 105 or completion of Advanced level courses

### English as a Second Language: English Language Skills (ELS)

Part-time and full-time courses from Lower Beginner to Upper Advanced. Special skills classes including Improve Your Pronunciation.

- 4 months - starts Jan, May, Sept (KEC) 871-7241
- Prerequisite: English assessment

### English as a Second Language: Outreach

ESL classes in 13 community locations at Literacy, Beginner, Intermediate and Advanced levels; morning, afternoon, evening and Saturdays. Learning Centres in Public Libraries offer free help to adult students in seven Vancouver locations. The Homefront Learning program provides volunteers who tutor in people's homes.

- 3 months - starts Jan, Apr, Sept (KEC) 871-7277
- Prerequisite: English assessment (conducted at time of registration)

### English as a Second Language: Vocational

(Advanced ESL/Business and Office, Advanced ESL/Health Care and Advanced ESL/Tourism & Customer Relations) These language classes develop speaking, listening, reading, writing and grammar skills at the Lower and Upper Advanced levels while working with the vocabulary of business, health care or tourism.

- 4 months, part-time - starts Jan, May, Sept (KEC) 871-7265
- Prerequisite: English assessment

### Language Instruction for Newcomers to Canada (L.I.N.C.)

Beginners English classes for adult newcomers to Canada. Sponsored by Citizenship and Immigration Canada.

- starts monthly (Apply at Western ESL Services, 876-5756)

### Did you know?

VCC's ESL (English as a Second Language) program is the largest in British Columbia.

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## Health

### Full-time

#### Dental Assisting

Wide range of courses prepares students for licensure with the College of Dental Surgeons and employment in general, specialty, hospital or community dental practice, providing chairside assisting support and direct patient care. \$1730.00

- 10 months - certificate - starts Sept (CC) 443-8443
- Prerequisites: Grade 12 diploma or equivalent including Biology 11; English language assessment; criminal record search; medical clearance; 20 hours of recent observation in a dental office

#### Dental Hygiene

Acquire the specialized knowledge, skills and professional attributes to assist people to attain and maintain optimum dental and general health. \$3455.00

- 2 years - diploma - starts Sept (CC) 443-8443
- Prerequisites: First year university transfer courses: Biology, Chemistry, Psychology, English and an elective with a minimum GPA of 3.0 (B) grade; medical clearance; current "C" certification in B.C.L.S.; sufficient level of English proficiency; interview

#### Dental Reception

Acquire dental knowledge, organizational and communication skills, financial management and knowledge of specialized dental office procedures. \$817.50

- 5 months - certificate - starts Feb, Sept (CC) 443-8492
- Prerequisites: Grade 12 or equivalent; English Language Assessment test; medical clearance; 20 hours of recent observation in a dental office; criminal record search

#### Dental Technician Co-operative Education

Prepares graduates to work with a dentist to construct and repair dentures, crowns, bridges and orthodontic appliances. \$4747.50

- 3 years - diploma - starts Sept/June (CC) 443-8443
- Prerequisites: Grade 12 or equivalent including Biology 12 and either Physics 11 or Chemistry 11; successful completion of manual dexterity test

#### Denturist

Provides the knowledge required to handle the construction and maintenance of complete dentures; laboratory and clinical procedures and management practices. \$4350.00

- 2 years - diploma - starts Sept, alternate years (CC) 443-8443
- Prerequisites: Grade 12 or equivalent including Biology 12 and either Physics 11 or Chemistry 11; successful completion of manual dexterity test, medical clearance

#### Institutional Aide

Training for kitchen helpers, dietary, housekeeping and laundry aides in health care institutions, hotels, restaurants, laundries and private business. \$492.50

- 3 months - certificate - starts Jan, Apr, Sept (KEC) 871-7039
- Prerequisites: Basic reading, writing and arithmetic skills; good oral skills; good health; medical clearance; completion of Lower Intermediate English skill level; 18 years of age or older or out of school for one year

#### Medical Laboratory Assistant

Prepares students as assistants in private labs, hospitals and scientific research labs. \$655.00

- 4 months - certificate - starts Feb, Aug, Nov (CC) 443-8443
- Prerequisites: Grade 12 or equivalent; English Language Assessment test; typing 40 wpm; medical clearance

#### Nursing Unit Clerk

Prepares students for employment in a hospital nursing unit or outpatient department. Nursing unit clerks are responsible for organizing and processing detailed procedures related to medications, diagnostic tests and therapeutic procedures through verbal, written and computer communication. \$980.00

- 6 months - certificate - starts Feb, Aug, Nov (CC) 443-8443
- Prerequisites: Grade 12 or equivalent; Medical Terminology (min. C grade); English Language Assessment test; typing 25 wpm; medical clearance

#### Pharmacy Technician

Preparation for employment as a Pharmacy Technician in community and hospital pharmacies. \$1077.50

- 5 months - certificate - starts Mar, Sept (KEC) 871-7367
- Prerequisites: Grade 12 completion or equivalent; English and Math assessments; typing 35 wpm; excellent communication skills and computer literacy or word processing skills; good health

#### Practical Nursing

Prepares graduates to work in hospital medical areas, long term care facilities and community facilities. \$1955.00

- 12 months - certificate - starts Jan, Sept (CC) 443-8443
- Prerequisites: Grade 12 or equivalent with Biology 11; current CPR (Level C); English Language Assessment test; criminal record search; medical clearance

#### Practical Nursing Access Program

Prepares applicants with previous education to enter the Practical Nursing Program at an advanced level. \$246.50

- 15 weeks - starts Jan (CC) 443-8443
- Prerequisites: Grade 12 or equivalent; RCA or RCA/HSA certificate or equivalent, 6 mos. work experience as RCA; current CPR certificate, successful language assessment; criminal record search; medical clearance

#### Resident Care Attendant

Focuses on direct patient care in long term care residences and facilities, adult day care centres and special care units. \$980.00

- 6 months - certificate - starts Feb, Aug (CC) 443-8443
- Prerequisites: Grade 10 or equivalent; criminal record search; medical clearance

#### Part-time

##### Basic Medical Terminology

Focuses on medical terminology associated with the body systems. \$99.50

- 12 sessions (72 hours) - starts Mar, Sept, Nov (CC) 443-8443
- No prerequisites

##### Caring for Persons with Dementia

Designed for those caregivers involved in the care of elderly people with behaviour problems. Offered at VCC or at care facilities. \$161.50

- 120 hours - contact Admissions for course schedule (CC) 443-8400
- Prerequisites: Open to all members of the health care team with at least 6 months work experience as validated by an employer.

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#### Home Support Aide Upgrade

Provides participants with opportunities to acquire the basic knowledge, skills and attitudes necessary to provide assistance to individuals and families in the community. \$314.50

- 40 weeks, one day per week - certificate - contact Admissions for course schedule (CC) 443-8400
- Prerequisites: Grade 10 or equivalent; currently employed by a Home Support agency; medical clearance; completion of a campus Home Maintenance Skills document by employing agency; criminal record search; Basic First Aid (to be successfully completed by end of the program)

#### Resident Care Attendant Upgrade

Provides training to caregivers presently working as an Aide in a continuing care setting. Designed to meet the educational needs of learners with a variety of backgrounds and experiences.

- 9 months - certificate - contact Admissions for course schedule and price information (CC) 443-8400
- Prerequisites: Grade 10 or equivalent; English Language Assessment test; presently working as an aide with 8 months of experience in continuing care facility or agency; medical clearance; criminal record search

## Hospitality, Tourism and Services

### Full-time

#### Asian Culinary Arts Cook Training (Chinese Cuisine)

Learn techniques such as stir-fry, pan-fry, wok and barbecue. Leads to employment in restaurants featuring Chinese cuisine. \$980.00

- 6 months - certificate - starts Sept (CC) 443-8473
- Prerequisite: Medical clearance

#### Baking and Pastry Apprentice

3 one-month training sessions over a three-year period \$65.50

- contact Apprenticeship Branch for start dates (CC)
- Prerequisites: Referral from the Apprenticeship Branch; medical clearance

#### Baking and Pastry Arts

Comprehensive training in baking procedures and techniques. Focuses on bread, rolls, pies, cookies, cakes, wedding cakes, chocolate and pastries. \$1765.00

- 10 months - certificate - starts Jan, Apr, Sept (CC) 443-8443
- Prerequisites: Grade 10; medical clearance

#### Baking and Pastry Upgrade

Provides experienced bakers with specialized training. Contact Admissions for price information 443-8400

- 1 to 4 months depending on specialty selected - citation - starts continuously (CC) 443-8443
- Prerequisites: One year baking or cooking experience or formal training

#### Culinary Arts

Comprehensive training in all aspects of modern North American and classical cuisine. \$2125.00

- 12 months - certificate - starts monthly (CC) 443-8443
- Prerequisites: Grade 10; medical clearance

Call today for program information: phone 871-7500 (KEC) or 443-8443 (CC)

Call today for program information: phone 871-7500 (KEC) or 443-8443 (CC)



### Culinary Arts Apprentice

Designed for people currently working in the cooking industry. Graduates may obtain employment in the cooking industry as qualified journey cooks. \$75.50

- 3 one-month training sessions over a 3-year period - contact Apprenticeship Branch for start dates (CC)
- Prerequisites: Referral from Apprenticeship Branch; medical clearance

### Esthetics (Skin Care)

Training in facial treatments, make-up, skin analysis, cosmetic chemistry, manicures, foot care, hair removal and small business management. \$3150.00

- 7 months - certificate - starts Jan (CC) 443-8443
- Prerequisites: Grade 10; medical clearance

### Food and Beverage Management

Students gain practical and supervisory skills for employment in hotels, restaurants and other food and beverage facilities. \$1630.00

- 10 months - certificate - starts Sept (CC) 443-8443
- Prerequisites: Grade 12; medical clearance

### Hairstyling Women's and Men's

Training in haircutting, perming, colouring, styling, anatomy, physiology and small business management. \$1940.00

- 10 months - certificate - starts Jan, Apr, Sept (CC) 443-8443
- Prerequisites: Grade 10 or equivalent, medical clearance

### Hospitality Administration

Hospitality management and general business management courses; includes food, beverage, accommodation, human resources, marketing and business skills. \$2665.00

- 2 years - diploma - starts Sept (CC) 443-8443
- Prerequisites: Grade 12 or equivalent with English 12 (C+ grade); resume documenting minimum of 1,000 hours industry related practical work experience; medical clearance

### Retail Meat Processing (Meat Cutting)

Training in all aspects of retail meat cutting. \$1085.00

- 6 months - certificate - starts every 10 weeks (CC) 443-8464
- Prerequisites: Grade 10 or equivalent; medical clearance

### Retail Meat Cutting - Apprenticeship

Designed for people currently employed in the retail meat industry, but lacking journeyed status. \$65.50

- 2 one-month training periods a year - contact Apprenticeship Branch for start dates (CC)
- Prerequisites: Referral from Apprenticeship Branch; medical clearance

### Sausage Making and Smoked Meats

Training in the highly specialized skill of sausage making; two levels. \$575.00 per level

- 6 months - certificate - contact Admissions for start date (CC) 443-8443
- Prerequisites: Grade 10 or equivalent; medical clearance

### Travel Agent

Major topics include communications, destinations, tours, cruises, ticketing and sales. \$980.00

- 6 months - certificate - starts Mar, Sept (CC) 443-8521
- Prerequisites: Grade 12 or equivalent; keyboarding skills; basic geography recommended

### Part-time Courses

#### Baking

Cake Baking and Decorating  
Chocolate Making  
Marzipan Modelling  
General Baking  
Sugar Crafting  
Wedding Cakes and Rolled Fondant  
Yeast Dough Products.

- Ten sessions per course.
- Prerequisites: Medical clearance is required for all baking courses.
- For more information call 443-8443.

### Culinary Arts Trades Qualification Theory

For people employed in food service kitchens with no journeyed status. Covers all areas of the professional kitchen. \$173.50

- 24 part-time sessions - starts Jan (CC) 443-8487
- Prerequisites: Permission of Department Head, medical clearance

### Hospitality Supervision Program

Provides industry-specific knowledge and training in the disciplines of food, beverage and accommodation. \$260.00

- 7 courses (one or two per term) - certificate - starts Jan, Apr, Sept (CC) 443-8443
- Prerequisite: Grade 12 English (C+ grade) or equivalent

### Professional Cooking Level I

Provides the equivalent of the first four months of the full-time, one-year program. \$343.50

- 2 year program, 40 sessions per year, held on Saturdays - starts Feb (CC) 443-8443
- Prerequisite: Medical clearance

## Music, Art and Design

#### Computer Graphics

A creative program which introduces artists to computer design, computer graphics, drawing, painting, animation and page layout. \$1467.50

- 9 months (2 semesters) - certificate - starts Sept (CC) 443-8443
- Prerequisites: Grade 12; art/graphic design portfolio, resume outlining previous employment experience (particularly employment related to artistic career), art-related training (including official transcripts), awards or contests for which work recognized and future career plans

#### Jewellery Art and Design

Training in traditional European jewellery-making skills fused with the latest creative techniques. \$2930.00

- 2 years - diploma - starts Sept (CC) 443-8571
- Prerequisites: Grade 12; portfolio demonstrating artistic ability; post-secondary arts related courses or equivalent experience; interview

### Macintosh Multimedia

A project-oriented curriculum designed to expose students to all facets of multimedia production. \$492.50

- 3 months - certificate - starts Feb, June, Sept (CC) 443-8443
- Prerequisites: Grade 12; strong Macintosh skills with paint, draw, page-layout and image manipulation software; visual arts training

### Music Diploma

Professional training for potential and practising musicians. Classical and contemporary jazz. \$42.00 per credit hour

- 2 years - diploma - starts Sept (KEC) 871-7297
- Prerequisites: Grade 12 or equivalent or mature student status or not be deficient in more than two College Foundations or Grade 12 completion courses; successful completion of provincial Literacy Proficiency Index and entrance audition and musicianship examination. For applicable information on the major study areas call 871-7297.

## Programs for Students with Disabilities

Specialized services are available for students with disabilities. Applicants should request an appointment with the Coordinator of Services for Students with Disabilities. Call 443-8451 (CC) or 871-7206 (KEC) for information.

### Deaf and Hard of Hearing Adult Programs

Basic skills for further vocational and/or academic training; English, Math, and ESL.

- Varying length; full-time and part-time; self-paced - continuous intake - Sept to June (KEC)
- 871-7341 (TTY only)
- 871-7342 (Voice/Voice Mail)
- Prerequisites: Deaf or hard of hearing adults; 18 years or older or out of school for at least one year; ability to communicate independently in spoken or written English, American Sign Language or another sign language; interview with Program Coordinator. Assessment may be required.

### Speech Reading

Basics of speech reading.

- 12 weeks, once a week - statement of completion - starts Jan, Apr or Sept (KEC)
- 871-7341 (TTY only)
- 871-7342 (Voice/Voice mail)
- Prerequisites: Deaf or hard of hearing adults; 18 years or older or out of school for at least one year; good knowledge of oral English; reasonably intelligible speech; permission to register from Program Coordinator

### Visually Impaired Adult Programs

Basic skills for further vocational and/or academic training; Braille, keyboarding/WordPerfect for DOS, Intro to Windows, WordPerfect 6.1 for Windows, English, Math and ESL.

- Varying length, full-time and part-time - continuous intake from Sept to June (KEC) 871-7339
- Prerequisites: Visually impaired adults; 18 years and older or out of school for at least one year. Interview with Program Coordinator and Assessment may be required.

### Food Service Careers (Full-time)

After initial assessments and completion of core courses, eligible students are integrated into hospitality training areas. \$1010.00

- 10 months - certificate - starts late Aug (CC) 443-8451
- Prerequisites: Assessment of learning skills and career interests; medical clearance

### Community and Career Education

The Community and Career Education Department offers a variety of full time programs and part time courses for persons who have a difficulty with learning. These programs and courses are listed below \*. Applicants for programs and courses in the Community and Career Education Department must first meet with the Coordinator of Services for Students with Disabilities to determine entrance criteria. Successful applicants will then meet with an instructor for a program/course interview.

#### \* Career Awareness (Full-time)

Provides students with the opportunity to explore employment options, increase their level of job readiness, gain practical experience in community work settings and set work-related goals. \$850.00

- 10 months - certificate - starts Sept (CC) 443-8451
- Prerequisites: Interviews with Counsellor for Students with Disabilities and program staff; difficulty with learning; comfortable in an alternative learning environment for students with disabilities; medical clearance

#### \* Office Core Skills (Full-time)

Provides training and work experience for entry level employment as junior clerical workers. \$850.00

- 10 months - certificate - starts Sept (CC) 443-8451
- Interviews with Counsellor for Students with Disabilities and program staff; difficulty with learning; comfortable in an alternative learning environment for students with disabilities; previous work experience and career exploration in an office setting supporting decision to undertake clerical skills training; grade 5 reading level.

#### \* Retail Food and Supermarket Careers (Full-time)

Specific skill training for employment in grocery and produce departments is introduced in the classroom and then practised on work experiences in actual food stores in the community. \$850.00

- 10 months - certificate - starts Sept (CC) 443-8451
- Prerequisites: Interviews with Counsellor for Students with Disabilities and program staff; difficulty with learning; comfortable in an alternative learning environment for students with disabilities; grade 5 reading and math level; medical clearance; adequate stamina to work in a physically demanding job; willingness to do evening and shift work; ability to work with the public.

#### \* Part-time Community and Career Education Courses

Courses in:

Reading and Writing for Every Day

You and Your Community

Relationships and You

Knowing Yourself

Introduction to Microcomputers

Managing Your Money.

- 3 to 10 months depending on course(s) selected - start times vary (CC) 443-8451
- Prerequisites: Difficulty with learning; comfortable in an alternative learning environment for students with disabilities; interview with instructor and Counsellor for Students with Disabilities (some courses also require an instructor's assessment)

Call today for program information: phone 871-7500 (KEC) or 443-8443 (CC)

Call today for program information: phone 871-7500 (KEC) or 443-8443 (CC)



## Sign Language Studies

- Phone 871-7030, 871-7500, 871-7443 (Voice) or 871-7444 (TTY)

### Sign Language Studies - ASL (Part-time/evenings only)

Preparatory and Basic Levels offered. Follows the VISTA "Signing Naturally" curriculum. Call the numbers listed above for price information.

- Varying lengths - Statement of Completion - starts Jan, Apr, Sept (KEC)
- Prerequisite: 18 years of age

### Sign Language Studies - ASL (Summer session/mornings only)

First or second half of Preparatory Level only. Follows the VISTA "Signing Naturally" curriculum. \$195.50

- 1 month - Statement of Completion - starts July (KEC)
- Prerequisite: 18 years of age. Applicants between the ages of 15 to 17 may be recommended with the written approval of the Department Head.

### Sign Language Studies - ASL (Full-time)

1,000 hours of ASL to the Advanced Plus Level of the ASL Language Proficiency Index; Deaf Culture and Community; Public Speaking; Introduction to Interpreting. Call the numbers listed above for price information.

- 10 months - certificate - starts Sept (KEC)
- Prerequisites: Successful completion of ASL Preparatory or equivalent, Grade 12 completion or equivalent (English assessment may be required with scores resulting at the College entrance level)

## Trades and Technical

### Automotive Collision Repair Technician

Provides skills for today's automotive collision repair industry. \$1515.00

- 8 months - certificate - starts Jan, Apr, Sept (KEC) 871-7415
- Prerequisites: Reading Skills 11 and Math 10, or equivalent or graduation from an appropriate Career Preparation Program, or mature student status or relevant trades experience.

### Automotive Collision Repair Trades Qualification Upgrading

Prepares people working in the Auto Collision trade to write the Provincial Auto Collision Trades Qualification Exam. \$425

- 10 weeks - statement of completion (KEC) 871-7415
- Prerequisites: 6 years documented trades experience

### Automotive Painting and Refinishing Technician

Provides basic skills for automotive painting occupation and entry to Automotive Painting Apprenticeship. \$785.00

- 4 months - certificate - starts Jan, Apr, Sept (KEC) 871-7415
- Prerequisites: Reading Skills 11 and Math 10, or equivalent or graduation from an appropriate Career Preparation Program, or mature student status or relevant trades experience.

### Automotive Technician

Training for entry level automotive repair. One year credit towards apprenticeship. \$2220.00

- 12 months - certificate - starts Jan, Apr, Sept (KEC) 871-7417/871-7416
- Prerequisites: Reading Skills 11 and Math 10, or equivalent or graduation from an appropriate Career Preparation Program, or mature student status or relevant trades experience.

### Building Service Worker

Students gain practical and theory skills in all procedures required for the building service/housekeeping/janitorial industry. Covers modern methods of building cleaning, including floor and carpet maintenance and cleaning products. \$492.50

- 3 months - certificate - starts Jan, Apr, Sept (CC) 443-8579
- Prerequisites: Grade 10 or equivalent; medical clearance

### Diesel Technician

Apprenticeship accredited training for commercial transport, heavy duty, marine and engine repair. \$2,250.00

- 12 months - certificate - starts Jan, May, Sept (KEC) 871-7393
- Prerequisites: Reading Skills 11 and Math 10, or equivalent or graduation from an appropriate Career Preparation Program, or mature student status or relevant trades experience.

### Drafting, Architectural, Civil, Structural and CADD

Basic drafting concepts, residential building design through industry site development and engineering drawings of complex structures. AutoCad software used. \$1955.00

- 12 months - certificate (or diploma with additional 6 month specialty) - starts Mar, Sept (CC) 443-8536
- Prerequisite: Grade 12 or equivalent

### Drafting: Architectural, Mechanical and CADD

Basic drafting concepts for residential design through to specialization in process flow systems, piping and material handling. AutoCad software used. \$1955.00

- 12 months - certificate (or diploma with additional 6 month specialty) - starts Mar (CC) 443-8536
- Prerequisite: Grade 12 or equivalent

### Drafting: Architectural, Steel Detailing and CADD

Analysis of structural engineering drawings, stress diagrams, shop fabrication detailing and contract specifications. AutoCad software used. \$1955.00

- 12 months - certificate (or diploma with additional 6 month specialty) - starts Sept (CC) 443-8536
- Prerequisite: Grade 12 or equivalent

### Drafting: Computer Aided Design Drafting (CADD) Technology I (AUTOCAD)

Enables experienced drafters, engineers and architects to obtain "hands-on" computer aided drafting experience. \$167.50

- 1 month - certificate - contact Admissions for start date (CC) 443-8400
- Prerequisite: Graduate of City Centre 12-month Drafting Program or equivalent

### Electronics Technician - Common Core

Basic concepts: use of hand tools and test equipment, troubleshooting and repair of analog and digital circuits. \$1385.00

- 8 months - certificate - starts Jan, Mar, Apr, Aug (CC) 443-8562
- Prerequisites: Grade 12 or equivalent (Math 11 recommended); successful Math Test

### Electronics Technician - Computer Option

Focus on microcomputer systems, testing, installation, troubleshooting and repair. \$1040.00

- 6 months - certificate or diploma with additional 6 month specialty - starts Jan, Apr, Aug, Oct (CC) 443-8562
- Prerequisites: Grade 12 or equivalent; successful completion of Electronics Technician - Common Core program or equivalent

### Electronics Technician - Consumer Option

Emphasis on troubleshooting/repairing consumer and retail equipment such as audio, video, VCR and TV. \$1040.00

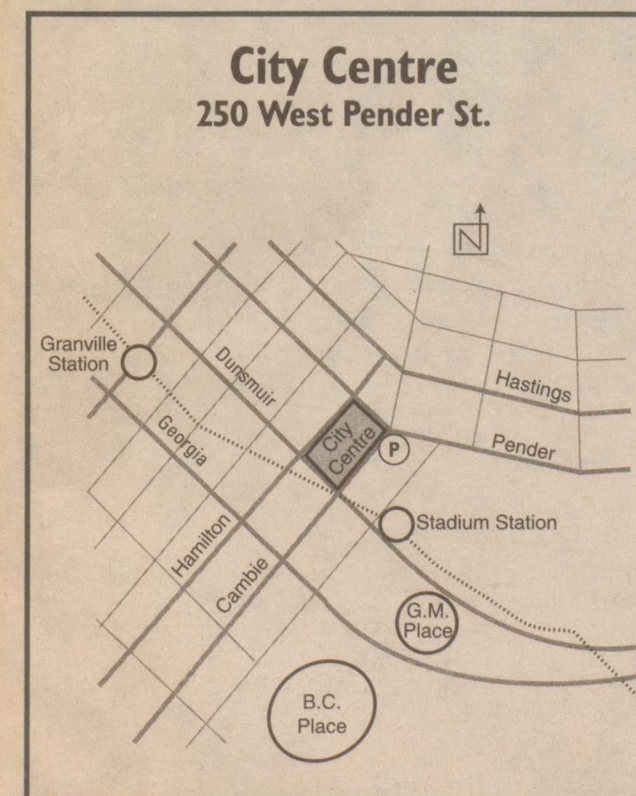
- 6 months - certificate or diploma with additional 6 month specialty - starts Jan (CC) 443-8562
- Prerequisites: Grade 12 or equivalent; successful completion of Electronics Technician - Common Core program or equivalent

### Electronics Technician - Telecommunications Option

Emphasis on telecommunication systems, fibre optics, radio, VHF and data communications. \$1040.00

- 6 months - certificate or diploma with additional 6 month specialty - starts Aug, Oct (CC) 443-8562
- Prerequisites: Grade 12 or equivalent; successful completion of Electronics Technician - Common Core program or equivalent

## How to find us



### Electronics Technician - Diploma Program

By completing Electronics - Common Core and two of the Electronics Specialty Options, students are eligible for diploma.

- Contact Admissions for course schedule and price information (CC) 443-8400
- Prerequisites: Completion of Electronics Technician - Common Core program and two of the Advanced Electronics programs. At least 50% of the studies must be at VCC to receive a VCC diploma.

### Advanced Electronics (part-time)

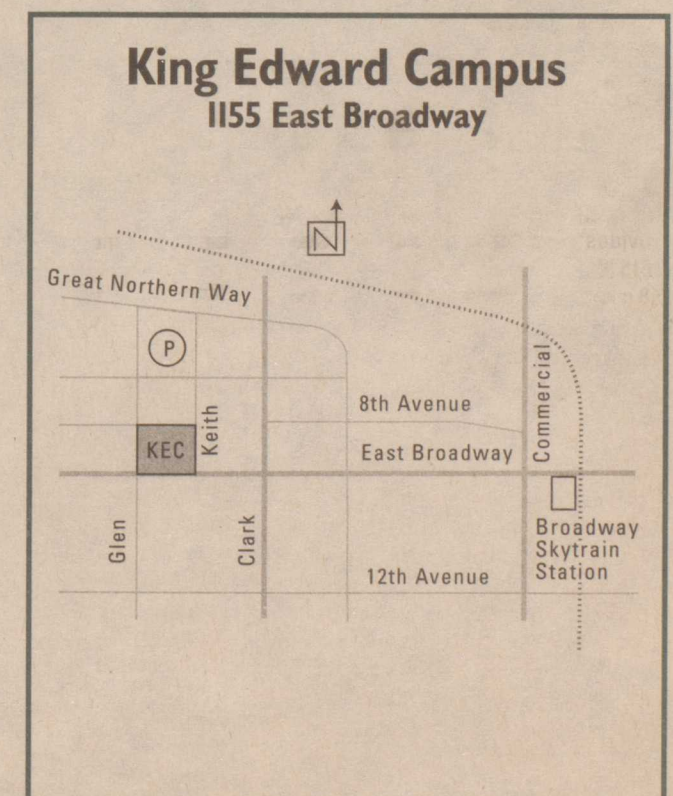
The Advanced program will be offered on a part-time basis in September. \$750.00

- 10 months (14 hours/week) - certificate - Contact Admissions for more information (CC) 443-8400
- Prerequisites: Grade 12 or equivalent; successful completion of Electronics Technician - Common Core program or equivalent

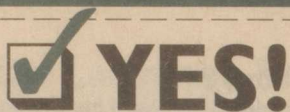
### Graphic Arts - Printing Production

Prepares students for entry level employment in the Graphic Arts trades. Includes estimating, typesetting, electronic prepress, press and bindery. \$1630.00

- 10 months - certificate - starts Jan, Sept, Oct, Nov (CC) 443-8443
- Prerequisites: Grade 12 or equivalent with English 11; successful Math test







I want to know how Vancouver Community College  
can train me for a successful career.

Please send me information on the following programs:

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Name (please print) \_\_\_\_\_

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Province \_\_\_\_\_

Postal Code \_\_\_\_\_

Telephone \_\_\_\_\_

*Choosing a career  
is your business.*



**Mail to:** Vancouver Community College  
Counselling Department  
Box 24620, Station "F"  
Vancouver, BC V5N 5T9

**Fax:** 871-7100  
or  
443-8444

*Training you for it is ours.*

**For Program Information phone: 871-7500 (KEC) or 443-8443**

VANCOUVER  
COMMUNITY  
COLLEGE



**King Edward Campus**  
1155 East Broadway, Box 24620, Station "F"  
Vancouver, BC V5N 5T9  
Telephone: (604) 871-7000  
Facsimile: (604) 871-7100

**City Centre Campus**  
250 West Pender, Vancouver, BC V6B 1S9  
Telephone: (604) 443-8300  
Facsimile: (604) 443-8588