

RFP Desk

ARCHIVES

Vancouver Community College

M i n i - C a l e n d a r

WINTER & SPRING
1996

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VCC CITY CENTRE LIBRARY

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EDUCATION FOR THE REAL WORLD

Vancouver Community College has been serving the educational needs of its communities for 30 years. The College currently offers full-time programs and part-time courses at two main campuses, City Centre, 250 West Pender Street (CC), and King Edward, 1155 East Broadway (KEC).

Does VCC have services for students?

Yes. Each campus has a comprehensive library, providing a selection of books, magazines, pamphlets and audio-visual material to support all courses offered. Campus Learning Centres help you with the learning process. Students can purchase textbooks and other necessities at bookstores on both campuses. VCC also has an on-staff doctor and two nurses.

The Counselling Departments at City Centre and King Edward Campus are the main source of current information on VCC programs and courses. Professional counsellors provide career counselling by appointment. There are regular information sessions on application procedures. Contact 443-8443 or 871-7500 for dates and times. **Please apply early, as some programs may have wait lists.**

What are the entrance requirements?

Applicants must be Canadian Citizens or permanent residents. Entrance requirements are as stated for each program. Admission requirements for mature students may vary. For more information contact Admissions at 443-8400 (CC) or 871-7031 (KEC).

Applicants whose first language is not English may be asked to take an English language test. For programs requiring medical clearance, students must provide proof of immunizations, negative TB skin tests and/or health certificates before their applications will be activated.

How much does it cost?

Full-time program costs are based on \$157.00 a month tuition. Books, supplies and equipment are additional costs and vary with each program or course. For up to date information, contact Admissions, 443-8400 (CC) or 871-7031 (KEC). Tuition fees, including Student Association fees, are payable in advance. Fees can be paid in instalments for most programs longer than four months and are subject to change without notice.

Is there financial assistance available?

Yes. The B.C. STUDENT ASSISTANCE PROGRAM gives loans and grants to eligible students in full-time programs of 12 weeks or longer. It may take up to 10 weeks for loans to be processed.

The Adult Basic Education Student Assistance Program (ABESAP) may be available for students requiring financial assistance to pay their tuition fees, for courses up to Grade 12 level. Students are advised to apply early, as funding is limited.

The Work Study program gives part-time, on-campus work experience to students who have applied for a student loan and who demonstrate financial need. Applications are available at the Financial Aid Office.

For information, contact the Financial Aid Office, located at City Centre and King Edward Campus in the Student Services area.

Can someone receiving U.I.C. be sponsored?

Yes. For information about Canada Employment Sponsorship, contact your local Canada Employment Centre and attend an information session.

The information in this flyer is subject to change without notice.

Adult Upgrading and High School Completion

Providing strong support for adult learners in a friendly college setting. Call **871-7044** for fee information.

Why take ABE courses at VCC?

To earn credit for entrance to career, technical and university programs; earn a grade 10, 11 or 12; prepare for career change; upgrade specific skills or topics; prepare for entry exams or prepare for the GED.

What are my choices?

Part-time OR full-time; day, evening OR flexible schedule; self-paced/personalized programs AND/OR structured classes; start Jan, May, July, Sept OR start any time.

Where do I get more information?

Free Information Sessions are held weekly at the Counselling Centre (3rd Floor): Tuesdays 10:00 am and Wednesdays 6:00 pm OR call the contact person for desired course/program listed below.

PROGRAMS

Grades 1 - 8

Basic Education (KEC)

- Reading and Writing; Math (terms start Jan, May, Sept)
- For adults 18 years or older; ability to understand and speak English; interview with advisor needed
- Study in small friendly groups
- Courses are **FREE**
- Call Rene Merkel at 871-7369 to make an appointment.

Grades 9 - 12

SELF-PACED & PERSONALIZED INSTRUCTION (KEC)

College and Career Access (CCA)

- CCA provides flexible, personalized upgrading for adults who prefer to learn at their own pace.
- Instruction is a combination of one-to-one tutoring, workshops, seminars, labs and group discussions.
- Start anytime and arrange a study schedule that fits your work and family commitments.
- Previous school records not required—assessments and diagnostics identify past learning.
- Study only what you need to meet your goals.
- For further information on assessments and to arrange an interview call:
- **Maria Wang at 871-7366, Office 2111**

English (Barbara Ash at 871-7362, Office 2096)

- English 9 - 12
- English Literature (Women's Studies) 12
- Reading and Study Skills
- Writing Skills
- Spelling

Math (Peter Lear at 871-7358, Office 2089)

- Academic Math 9 - 12
- Business and Consumer Math 9 - 11
- Math Skills (Personalized)
- Technical Math 11

Sciences (Peter Lear at 871-7358, Office 2089)

- General Science 9 - 11
- Physics 11
- Biology 11
- Science Skills (Personalized)

Social Sciences (Barbara Ash at 871-7362, Office 2096)

- Social Science 10

Personalized Preparation (Barbara Little at 871-7365, Office 2111)

- Personalized, self-paced preparation for GED, LPI, Pharmacy Technical Assistant, Electronics, and Health Care Worker

Classroom-based Instruction (KEC)

College Foundations

- College Foundations offers courses in classroom settings on a semester basis. Classroom learning is supported by fully equipped labs, seminars and tutorial assistance. Complete a full course in 4 months (one term) or in 8 months (two terms). Terms start Jan, May, July, Sept.
- Spring Term begins Jan 3, 1996. Drop-in registration anytime before Dec 19 or on Jan 2. Schedule of Courses and Times available at Admissions (4th Floor, KEC) or in Counselling, Room 3002, KEC.

English (Joan Rike at 871-7289, Office 3217)

- English 9 - 12
- Writing Skills
- Reading and Study Skills

Math (Ruth Behnke at 871-7294, Office 3235)

- Courses from basic math skills to algebra, trigonometry and calculus
- Math 9, 10, 11, 12
- Calculus 12

Sciences (Jim Funk at 871-7293, Office 3234)

- Biology 11 and 12
- Physics 11 and 12
- Chemistry 11 and 12

Social Sciences (Joan Rike at 871-7289, Office 3217)

- Canadian Studies 11
- Geography 12
- Psychology 12
- Economics 12
- History 12

Call today for program information: phone 871-7500 (KEC) or 443-8443 (CC)

Business (Frank Fornelli at 871-7376, Office 2131-F)

- Accounting 11 and 12
- Law 12
- Personal Finance

Computers (Frank Fornelli at 871-7376, Office 2131-F)

- Computer Keyboarding
- Computer Science 12
- Word Processing
- Computer Studies 11
- Data Processing 12

ADULT BASIC EDUCATION INTERMEDIATE

PROGRAM: YOUTH (Russell Porter at 254-5401)

Personalized, self-paced instruction; academic upgrading (Grade 10 equivalency) in a learning environment structured to meet the needs of young adults.

- English, Math, Science and Social Science
- Adult Basic Education Intermediate Certificate or Certificate of Completion
- Ages 15 to 17 inclusive. Out of school for at least one year or letter from secondary school required.
- Start anytime, Sept through June (new location: Kiwassa Neighbourhood House, 2425 Oxford St., Vancouver)

Job readiness programs

B.E.S.T.—BASIC EMPLOYMENT SKILLS TRAINING (Doug Buck at 871-7354)

Personalized, re-entry program designed to assist students in assessing and upgrading basic skills for employment, or further preparation for employment, including interview skills, resume preparation, research skills and computer use. The learner will also assess and develop positive life skills and attitudes including self-confidence, communication skills and goal setting.

- must be 19 years or older
- 12 weeks; starts Jan 2, Apr 1, Sept 3 (KEC)
- Certificate of Completion is awarded

EMPLOYMENT AND EDUCATIONAL ACCESS FOR WOMEN (Sylvia Patey at 443-8301)

An educational and career exploration and planning program designed to help women achieve their occupational goals.

- Interview with Department Head required
- 16 weeks; starts Mar 4, Sept 4 (CC)

Business Programs

Full-time

ACCOUNTING

A micro computer accounting program using current software. Includes Business Law, Human Relations and Preparation of Payrolls. Transferable to Professional Accounting Associations and other post-secondary institutions. **\$1,955.00**

- Grade 12, Keyboarding skills required
- 12 months; starts Jan, May, Aug (CC) **443-8540**

BUSINESS EDUCATION PREPARATION

Introductory program emphasizing keyboarding, math, record-keeping, communications and computer literacy. **\$258.50**

- Grade 10 required
- 3 months; starts Jan, May, Sept (CC) **443-8513**

COMPUTER APPLICATION SUPPORT SPECIALIST

Practical training as a Computer Support Specialist. Includes data processing theory, computer languages ('C', dBase), data communications and networking. **\$1955.00**

- Grade 12, Keyboarding skills required
- 12 months; starts Jan, May, Aug (CC) **443-8540**

LEGAL SECRETARY

Specializes in general legal, litigation, corporate, divorce, wills & estates and conveyancing procedures. **\$655.00**

- Completion of VCC City Centre Secretarial Certificate or equivalent required
- 4 months; starts Jan, May, Aug (CC) **443-8525**

SECRETARY

"Hands-on" training on computer equipment using a variety of software; office procedures, interpersonal skills and business communication. **\$1305.00**

- Grade 12, Keyboarding skills required
- 8 months; starts Jan, May, Aug (CC) **443-8525**

Part-time

EXECUTIVE ASSISTANT—OFFICE ADMINISTRATION

Provides graduates with advanced communications skills, business administration concepts, human relations and supervisory techniques required in today's rapidly changing global market. The Executive Assistant Program prepares students to write the examinations of the Certified Professional Secretary when all CPS criteria and prerequisites are met. Includes a total of eight part-time evening courses. **\$260.00**

- Completion of 8-month Secretarial Program or departmental approval required
- 12 sessions; starts Jan (CC) **443-8380**

FINANCIAL MANAGEMENT —

PUBLIC SPEAKING AND PRESENTATION

Includes public speaking skills, an introduction to multimedia and a presentation software component. **\$320.00**

- Requires completion of 12-month Accounting Program or departmental approval
- 12 weeks, Monday and Thursday 6:30-9:00 pm, plus some Saturdays; Starts Jan (CC) **443-8540**

Call now for information on these programs starting in Fall 1996:

- Medical Office Assistant (443-8514)
- Medical Secretary (443-8514)
- Medical Transcriptionist (443-8514)
- Traffic, Customs and Transportation (443-8540)

ESL Combined Skills

The programs listed below include skill training offered in the regular program plus specific ENGLISH LANGUAGE TRAINING (ESL).

ACCOUNTING (ESL)

Skills training plus ESL (fully integrated into the Accounting Program). See **Business Programs** for full description. **\$2605.00**

- Completion of Lower Advanced English Language Test
- 16 months; starts Jan 1997 (CC) **443-8540**

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BUILDING SERVICE WORKER

- Completion of Lower Intermediate English, medical clearance required
- 5 months; starts Apr (CC) **443-8443 \$817.50**

ELECTRONICS CORE

- Completion of Upper Intermediate English, Math test required
- 12 months; starts Oct/96 (CC) **443-8443 \$2075.00**

HAIRSTYLING

- Completion of Lower Intermediate English, medical clearance required
- 14 months; starts Apr (CC) **443-8443 \$2714.00**

INSTITUTIONAL AIDE (ESL)

Skills for employment in food service, housekeeping and laundry jobs in hospitals, care homes, restaurants, hotels and private business. **\$817.50**

- Completion of Pre-intermediate ESL required
- 5 months; starts Mar, Oct (KEC) **871-7039**

RESIDENT CARE ATTENDANT (ESL)

- Completion of Upper Intermediate English, medical clearance, Criminal Record Search required
- 9 months; starts Jan (CC) **443-8443 \$1467.50**

TECHNICAL TRAINING ACCESS (ESL)

Preparation for entry into Automotive Technician, Diesel Technician and Automotive Collision Repair Technician programs. **\$972.50**

- Completion of Upper Intermediate English as a Second Language required
- 5 months; starts May, late Oct (KEC) **871-7393**

Call 443-8443 for information on these programs starting in Fall 1996:

- Cooking
- Food and Beverage Service
- Baking Assistant

English as a Second Language

Call 871-7044 for fee information.

ENGLISH AS A SECOND LANGUAGE: COLLEGE PREPARATORY ENGLISH (CPE)

Full-time and part-time preparation for college, technical and university studies. English 099 equivalent to English 12 and Socials 11. Also offered: TOEFL Preparation and Intensive Academic English.

- English assessment or LPI scores required
- 4 months; starts Jan, May and Sept (KEC) **871-7258**

PRONUNCIATION AND COMMUNICATIONS SKILLS (NEW COURSE)

Learn practical skills to help you speak confidently and be understood.

- ELA of 105 or completion of Advanced level courses required
- Starts Jan (KEC) **871-7258**

ENGLISH AS A SECOND LANGUAGE: ENGLISH LANGUAGE SKILLS (ELS)

Part-time and full-time courses from Lower Beginner to Upper Advanced. Special skills classes including Improve Your Pronunciation.

- English assessment required
- 4 months (2 month course in May and June); starts Jan, May and Sept (KEC) **871-7241**

LANGUAGE INSTRUCTION FOR NEWCOMERS TO CANADA (L.I.N.C.)

Full-time and part-time L.I.N.C. classes at levels 1, 2 and 3. (Sponsored by Immigration Canada. Apply at Western ESL Services, 102-395 W. Broadway, Vancouver, B.C., V5Y 1A7, **876-5756**)

- starts monthly

VOCATIONAL ESL (VESL)

Advanced level ESL with content focus. Courses include ESL Advanced/Business and Office, ESL Advanced/Health Care (Sept term only) and ESL Advanced/Tourism & Customer Relations* (morning class only).

- English assessment required
- 4 months, Mon-Thurs, 9:00 am to 12:00 pm or 6:30 pm to 9:30 pm; starts Jan, May, Sept (KEC) **871-7265**

* ESL/Tourism and Customer Relations is held at City Centre. Jan term only, Tues and Thurs evenings, 5:00-7:30 p.m. This course will be of interest to workers currently or recently employed in hotels.

ENGLISH AS A SECOND LANGUAGE: OUTREACH

ESL classes in 13 community locations at Beginner, Intermediate and Advanced levels; morning, afternoon, evening and Saturdays. Learning Centres in Public Libraries offer free help to adult students in six Vancouver locations. The Homefront Learning program provides volunteers who tutor in people's homes.

- English assessment provided at time of registration
- 3 months; starts Jan, Apr, Sept (KEC) **871-7277**

Health Programs

Full-time

DENTAL RECEPTION

Dental knowledge, organizational skills, financial management and specialized dental office procedures are emphasized. **\$817.50**

- Grade 12, English Language Assessment test*
- 5 months; starts Feb and Sept (CC) **443-8492**

INSTITUTIONAL AIDE

Training for kitchen helpers; dietary, housekeeping and laundry aides in hospitals, care homes, hotels, restaurants and private business. **\$492.50**

- Basic reading, writing and arithmetic skills, good oral skills, good health, completion of Lower Intermediate ESL required
- 3 months; starts Jan, Apr and Sept (KEC) **871-7039**
(See also **Combined Skills**)

MEDICAL LABORATORY ASSISTANT

Prepares students as assistants in private labs, hospitals and scientific research labs. **\$655.00**

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- Grade 12, English Language Assessment test, typing 40 wpm*
- 4 months; starts Jan, Feb, Aug and Nov (CC) **443-8443**

NURSING UNIT CLERK

Prepares students for careers as unit clerks processing physicians' orders, etc., in hospitals. **\$980.00**

- Grade 12, Med. Term (min. C grade), English Language Assessment test, typing 25 wpm*
- 6 months; starts Feb, Aug, Nov (CC) **443-8443**

PHARMACY TECHNICAL ASSISTANT

Preparation for employment as pharmacy technicians in community and hospital pharmacies. **\$1077.50**

- Grade 12 completion or equivalent, English and Math assessments, typing 35 wpm, excellent communication skills and word processing skills, good health required
- 5 months; starts Mar, Sept (KEC) **871-7367**

PRACTICAL NURSING

Prepares graduates to work in hospital medical areas, long term care facilities and community facilities. **\$1955.00**

- Grade 12, Biol 11, CPR (Level C), English Language Assessment test, Criminal Record Search (CRS)*
- 12 months; starts Jan, Sept (CC) **443-8443**

PRACTICAL NURSING ACCESS PROGRAM

Prepares applicants with previous education to enter the Practical Nursing Program at an advanced level. **\$615.75**

- Grade 12, RCA or RCA/HSA certificate or equivalent, 6 mos. work experience, CPR, language assessment, Criminal Record Search (CRS)*
- 15 weeks; starts Jan (CC) **443-8443**

RESIDENT CARE ATTENDANT

Focuses on direct patient care in long term care residences and facilities and special care units. **\$980.00**

- Grade 10, Criminal Record Search (CRS)*
- 6 months; starts Feb, Aug (CC) **443-8443** (See also **Combined Skills**)

(* = medical clearance required)

Part-time

BASIC MEDICAL TERMINOLOGY

- No prerequisites
- 12 sessions, Saturday 8:00-3:00 pm; starts Mar, June (CC) **443-8443** (Call **443-8409** for fee information.)

CARE FOR PERSONS WITH DEMENTIA

Prepares graduates to work with persons with behaviour problems attributed to Alzheimer's disease, organic brain syndrome, etc. **\$161.50**

- A member of the health care team with at least 6 mos. work experience
- 120 hours (two 3 hour sessions over 15 weeks plus 1 week practicum; starts Jan, Sept (CC) **443-8443**

Call 443-8443 for information on these programs starting in Fall 1996:

- Dental Assisting
- Dental Hygiene
- Dental Technician
- Denturist

Call today for program information: phone 871-7500 (KEC) or 443-8443 (CC)

Call today for program information: phone 871-7500 (KEC) or 443-8443 (CC)

Hospitality, Tourism and Services

Full-time

ASIAN CULINARY ARTS—CHINESE CUISINE

Learn techniques such as stir-fry, pan-fry, wok and barbecue. Leads to employment in restaurants featuring Chinese Cuisine.*

\$980.00

- 6 months; starts Jan (CC) 443-8473

BAKING & PASTRY

Comprehensive training in baking procedures/techniques. Focuses on bread, rolls, pies, cookies, cakes and pastries. **\$1765.00**

- Grade 10*

- 10 months; starts Jan, Apr (CC) 443-8360

BAKING & PASTRY UPGRADE

Provides experienced bakers with specialized training.

- Experience in industry*

- 1-4 months; as space permits (CC) 443-8360

(Call 443-8409 for fee information.)

CULINARY ARTS

Comprehensive training in all aspects of modern North American and classical cuisine. **\$2125.00**

- Grade 10*

- 12 months; starts monthly (CC) 443-8487

ESTHETICS

Facial treatments, make-up, skin analysis, cosmetic chemistry, manicures, foot care, hair removal and small business management. **\$3150.00**

- Grade 10*

- 7 months; starts Mar (CC) 443-8443

FOOD AND BEVERAGE MANAGEMENT

Students gain practical and supervisory skills. Leads to employment opportunities in hotels, restaurants and other food and beverage facilities. **\$1630.00**

- Grade 12*

- 12 months; starts Jan (CC) 443-8476

HAIRSTYLING—LADIES/MENS*

Training includes haircutting, perming, colouring, styling, anatomy, physiology and small business management. **\$1940.00**

- Grade 10*

- 10 months; starts Jan, Apr (CC) 443-8443 (see also Combined Skills)

RETAIL MEAT PROCESSING (MEAT CUTTING)

Training in all aspects of meat cutting, stressing efficiency and economy. **\$1085.00**

- Grade 10*

- 6 months; starts Jan, Mar, Sept (CC) 443-8464

SAUSAGE MAKING AND SMOKED MEATS

Training in the highly specialized skill of sausage making; two levels. **\$575.00 per level**

- Completion of 3 months Meat Processing required

- 3 months; starts Sept (CC) 443-8464

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TRAVEL AGENT

Major topics include communications, destinations, tours, cruises, ticketing and sales. **\$980.00**

- Grade 12, Keyboarding skills required

- 6 months; starts Mar (CC) 443-8521

(* = medical clearance required)

Part-time

Baking (medical clearance required for baking courses; for more information call 443-8360)

CAKE BAKING & DECORATING

- 10 sessions, Sat 8:00 am-1:30 pm; starts Jan (CC) **\$122.50**

CAKE DECORATING

- 10 sessions, Tues 6:30-9:00 pm; starts Jan (CC) **\$65.00**

CHOCOLATE MAKING

- 10 sessions, Tues 6:30-9:00 pm; starts Jan (CC) **\$65.00**

CHOCOLATE MAKING & MARZIPAN MODELLING

- 10 sessions, Sat 8:00 am-1:30 pm; starts Jan (CC) **\$122.50**

GENERAL BAKING

- 10 sessions, Sat 8:00-1:30 pm; starts Jan (CC) **\$122.50**

SUGAR CRAFTING

- 10 sessions, Mon 6:30-9:00 pm; starts Jan (CC) **\$65.00**

WEDDING CAKES (ROLLED FONDANT)

- 10 sessions, Wed 6:30-9:00 pm; starts Jan (CC) **\$65.00**

YEAST DOUGH PRODUCTS

- 10 sessions, Sat 8:00 am-1:30 pm; starts Jan (CC) **\$182.50**

Cooking

CULINARY ARTS TRADES QUALIFICATION THEORY

Designed for people employed in food service kitchens with no journeyed status. Covers all areas of the professional kitchen. Students make their own arrangements to write the final Trades Qualification examination with the Apprenticeship Board.

- Permission of Department Head

- 24 part-time sessions; starts Jan (CC) 443-8443 **\$173.50**

PROFESSIONAL COOKING—LEVEL 1

- Medical clearance required

- 20 sessions, Sat 8:00-2:00 pm; starts Feb (CC) 443-8487

(Call 443-8409 for fee information.)

Travel Agent

GEOGRAPHY—CORRESPONDENCE

- No prerequisites

- Self-paced; continuous entry (CC) 443-8521 **\$45.00**

Call 443-8378 for information on the HOSPITALITY ADMINISTRATION PROGRAM, starting in Fall 1996.

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Music, Art and Design

MAC MULTIMEDIA

A project-oriented curriculum designed to expose students to all facets of multimedia production. **\$492.50** (Call for times and dates of **FREE INFORMATION SESSIONS.**)

- Completion of VCC Computer Graphics Program or Department approval required

- 3 months full-time; starts Feb, June, Sept (CC) 443-8443

Call now for information on these exciting programs starting in Fall 1996:

- Computer Graphics Technician (443-8443)

- Jewellery Art and Design (443-8571)

- Music Diploma (871-7297)

Programs for Students with Disabilities

Specialized services are available for students with disabilities. Applicants should request an appointment with the Coordinator of Services for Students with Disabilities. Call 443-8451 (CC) or 871-7206 (KEC). For fee information call 443-8409 (CC) or 871-7044 (KEC).

BUILDING SERVICES WORKER (EXTENDED)

Covers modern methods of building cleaning.

- Needs assessment, medical clearance required

- 6 months full-time; starts Jan (CC)

PROGRAM FOR DEAF AND HARD OF HEARING ADULTS

Basic skills for access to further vocational and/or academic training. Classes in English, Mathematics, Speechreading and ESL.

- Deaf and hard of hearing adults, 18 years or older or out of school for at least one year. Interview and assessment may be required.

- Varying length, full-time and part-time; continuous intake, preferably at the beginning of Jan, Apr and Sept (KEC)

871-7341 (TTY only)

871-7342 (Voice/Voice Mail)

PROGRAM FOR VISUALLY IMPAIRED ADULTS

Basic skills for further vocational and/or academic training. Classes in Braille, keyboarding/WordPerfect, English, Mathematics and ESL.

- Visually impaired adults 18 years and older, or out of school for at least 1 year. Interview and assessment may be required.

- Varying length, full-time and part-time; continuous intake, preferably at the beginning of Sept, Jan and May (KEC) **871-7339**

COMMUNITY AND CAREER EDUCATION. (Call 443-8451. Apply early to avoid wait lists.)

BEING WITH PEOPLE

- Interview required

- 26 sessions - 3 hours, 2 days per wk, starts Apr (CC) **\$50.00**

INTRODUCTION TO MICROCOMPUTERS

- Interview required

- 40 sessions, 5 hours, 2 days/wk, starts Feb, Sept (CC) **\$128.00**

MANAGING YOUR MONEY

- Needs assessment required

- 26 sessions - 3 hours, 2 days per wk, starts Apr (CC) **\$50.00**

RELATIONSHIPS AND YOU

- Needs assessment required

- 26 sessions - 3 hours, 2 days per wk, starts Jan (CC) **\$50.00**

Call 443-8451 for information on these programs starting in Fall 1996:

- Career Awareness (Full-time)

- Office Core Skills (Full-time)

- Food Service Careers (Full-time)

- Retail Food and Supermarket Careers (Full-time)

- Reading and Writing for Everyday Use (Part-time)

- Human Sexuality (Part-time)

Sign Language Studies

Phone 871-7443 (Voice) or 871-7444 (TTY)

SIGN LANGUAGE STUDIES (PART-TIME)

Part-time evening program follows the full content of the VISTA "Signing Naturally" curriculum. (Meets prerequisite to full-time studies.) **\$101.00**

- Basic reading and writing skills, effective communication in oral and written English required. English assessment may be required.

- 12 weeks; starts Jan, Apr, Sept (KEC)

SUMMER SESSION IN SIGN LANGUAGE STUDIES

Program follows the content of the VISTA "Signing Naturally" curriculum. **\$195.50**

- 18 years or older; applicants between 15 and 17 must receive approval of department head

- 4 weeks; starts July (KEC)

Call now for information on:

- Sign Language Fast Trac, 6-month evening program, 5 hrs/week starting Sept/96

- Full-time Sign Language Studies program, starting in Fall 1996

Trades and Technical

Full-time

AUTOMOTIVE COLLISION REPAIR TECHNICIAN

Provides skills for today's collision repair industry. **\$1515.00**

- Reading Skills 11 and Trades Math 10 or equivalent required. Consideration given for relevant trades experience.

- 8 months; starts Jan, May, Sept (KEC) **871-7415**

AUTOMOTIVE GLASS INSTALLER

Designed for industry, students acquire entry level skills. **\$785.00**

- Reading Skills 11 and Trades Math 10 or equivalent required. Consideration given for relevant trades experience.

- 4 months, based on sufficient demand (KEC) **871-7415** (See also Combined Skills)

Call today for program information: phone 871-7500 (KEC) or 443-8443 (CC)

Call today for program information: phone 871-7500 (KEC) or 443-8443 (CC)

Trades and Technical Programs (continued)

AUTOMOTIVE PAINTING AND REFINISHING TECHNICIAN

Provides basic skills for Automotive Painting occupation and entry to Automotive Painting Apprenticeship. **\$785.00**

- Reading Skills 11 and Trades Math 10 or equivalent. Consideration given for relevant trades experience.
- 4 months; call for schedule information (KEC) **871-7415** (See also **Combined Skills**)

AUTOMOTIVE TECHNICIAN

Training for entry level automotive repair. One year credit towards apprenticeship. **\$2220.00**

- Reading Skills 11 and Trades Math 10 or equivalent required. Mathematics 11 and Physics 11 recommended. Consideration given for relevant trades experience.
- 12 months; starts Jan, Apr, Sept (KEC) **871-7417/871-7416**

BUILDING SERVICE WORKER

Covers modern methods of building cleaning, including maintenance of floors, carpets and cleaning products. **\$492.50**

- Grade 10, medical clearance required
- 3 months; starts approximately every two months, except summer (CC) **443-8360** (See also **Combined Skills**)

DIESEL TECHNICIAN

Apprenticeship accredited training for commercial, transport, heavy duty, marine and engine repair. **\$2250.00**

- Reading Skills 11 and Trades Math 10 or equivalent required. Mathematics 11 and Physics 11 are recommended. Consideration is given for relevant trades experience.
- 12 months; starts Jan, May, Sept, (KEC) **871-7393**

DRAFTING, ARCH, CIVIL, STRUC AND CAD

Basic drafting concepts, residential building design through industrial site development and engineering drawings of complex structures. AutoCad software will be used. **\$1955.00**

- Grade 12 required
- 12 months; starts Mar, Sept (CC) **443-8536**

Call 443-8536 for fall 1996 Drafting programs:

- Drafting: Architectural, Mechanical and CAD
- Drafting: Architectural, Steel Design and CAD

ELECTRONICS - CORE

Basic concepts: use of hand tools and test equipment; troubleshooting and repair of analog and digital circuits. **\$1385.00**

- Grade 12, Electronics Math Test required
- 8 months; starts Jan, Apr, Sept (CC) **443-8561**
(See also **Combined Skills**)

ELECTRONICS - ADVANCED TELECOMMUNICATIONS

Emphasis on telecommunication systems, carrier systems, AM/FM radio, VHF & data communications. **\$1040.00**

- Completion of Elect. Core or equivalent required
- 6 months; starts Jan, Aug, Oct (CC) **443-8561**

ELECTRONICS - ADVANCED COMPUTER

Focus on microcomputer systems, testing, troubleshooting and repair. **\$1040.00**

- Completion of Elect. Core or equivalent required
- 6 months; starts Jan, Aug, Oct (CC) **443-8561**

ELECTRONICS - ADVANCED CONSUMER

Emphasis on troubleshooting/repairing consumer and retail equipment such as audio, video, VCR and TV. **\$1040.00**

- Completion of Elect. Core or equivalent required
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- Grade 12, English 11, Math test required
- 10 months; starts Jan, Sept, Oct, Nov (CC) **443-8443**

Part-Time

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