2001 Mini-calendar

Vancouver Community College

- Adult Upgrading
- Business & Computers
- English as a Second Language
- Health Sciences
- Hospitality & Tourism
- Instructor Training
- Music, Art & Design
- Programs for Students with Disabilities
- Sign Language Studies
- Trades & Technology



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Adult Basic Education (871-7550)

April 4/01

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Upcoming Program Information Sessions • 2000 - 2001

Addit Dasic Educat	1011 (8/1-/550)				
Every Tuesday	y	10:0	00 a.m.	Counselling I	Dept (4th floor
Every Wednes	sday	6:00) p.m.		Dept (4th floor
Automotive Collisio	cian (443-7413)				
Nov 22/00) p.m.		1st Floor), KEC
City Centre General	I Information Ses				
Every Thursda	ay	1:30) p.m.	Counselling I	Dept, CC
Dental Hygiene					
Nov 22/00, Feb	b 21/01, May 23/0	1 3:00) p.m.	Counselling I	Dept, CC
Digital Multimedia	Technology				
Nov 29/00		6:30) p.m.	Room 721, CC	
Electronics (443-856	61)				
Nov 30/00		7:00) p.m.	Room 407, CC	
Employment & Educ	cational Access	for Women (443-8301)		
Dec 13/00, Jan 17/01, Feb 7/01, Feb 21/01			1:00 p.m. Room 628, C		
English as a Second		Roo	om 5025, KEC (all	sessions)	
Nov 18/00 6:3	30 p.m.	March 15/01	10:00 a.m.	Aug 16/01	10:00 a.m.
Dec 2/00 10):00 a.m.		10:00 a.m.	Sep 20/01	10:00 a.m.
Dec 16/00 10):00 a.m.	May 17/01	10:00 a.m.	Oct 18/01	6:30 p.m.
Jan 18/01 10):00 a.m.	June 21/01	10:00 a.m.	Nov 15/01	10:00 a.m.
Feb 15/01 6:3	30 p.m.	July 19/01	6:30 p.m.	Dec 13/01	10:00 a.m.
Graphic Arts Printin	ng Production (44	13-8576)			
Feb 21/01		1:00) p.m. to 7:00 p.m	. Room 114, CC	
Health Sciences					
April 4/01		6:00	0-9:00 p.m.	CC, Location	ГВА
Technology					

6:00-9:00 p.m.

6:00-9:00 p.m.

Where to find us

Welcome Centre), KEC

Welcome Centre), KEC

City Centre Campus(CC) 250 West Pender Street Vancouver

(ing Edward Campus(KEC) 1155 East Broadway Vancouver (see maps, page 16)

(check our website in September for exact location (www.vcc.bc.ca)

Deli hours: 9:30-4:45 p.m. (Mon-Thurs), 9:30-4:00 (Fri)

VCC General Information

Does VCC have services for students?

Yes. Each campus has a comprehensive library, providing a selection of books, magazines, pamphlets and audio-visual material to support all courses offered. Campus Learning Centres help you with the learning process. Students can purchase textbooks and other necessities at bookstores on both campuses. VCC also has an on-staff doctor and nurse.

The Counselling Departments at City Centre and King Edward Campus are the main source of current information on VCC programs and courses. Professional counsellors provide career counselling by appointment. There are regular information sessions on application procedures. Contact 443-8453 or 871-7500 for dates and times.

Please apply early, as some programs have wait lists.

What are the entrance requirements?

Applicants must be Canadian citizens or permanent residents. Entrance requirements are as stated for each program. Admission requirements for mature students may vary. For more information contact Admissions at 443-8400 (CC) or 871-7031 (KEC).

Applicants whose first language is not English may be asked to take an English language test. For programs requiring medical clearance, negative TB skin tests and/or health certificates before their applications will be processed.

How much does it cost?

Tuition fee prices vary with the type of program/course that you may be interested in. Fees for certain courses may not be listed. For more information, please contact the Cashier's Office at the campus where the program/course is offered.

Fee Information only:

City Centre Campus 443-8409 King Edward Campus 871-7045

The information in this flyer is subject to change without notice.

Tuition fees, Student Association fees, etc. are payable in advance. Fees can be paid in instalments for MOST PROGRAMS longer than four months. An Application Fee will be charged. For MOST programs/courses the fee is \$15. Prices quoted in this calendar include tuition, graduation fee (if applicable), Student Association fees and materials/equipment costs that are charged through the Cashier's Office.

Note: Please be aware that fees listed may change without notice.

Is there financial assistance available?

Yes. The B.C. Student Assistance Program gives loans and grants to eligible students in full-time post-secondary programs of 12 weeks or longer. It may take up to 10 weeks for loans to be processed.

Adult Basic Education Student Assistance Program (ABESAP) and TAB (Training Assistance Benefits) funding may be available to assist needy students in paying costs for ESL courses or other programs up to the Grade 12 level. Funding is limited so students are advised to apply early.

The Work Study program gives part-time, on-campus work experience to students who have applied for a student loan and who demonstrate financial need. Applications are available at the Financial Aid Office.

For information, contact the Financial Aid Offices, located at City Centre and King Edward Campus in the Student Services area.

Human Resources Development Canada

For certain programs, Human Resources Canada can provide sponsorship to eligible trainees. For further information please arrange to attend a group information session at your local Human Resources Centre of Canada as soon as possible.

Where is VCC located?

The College currently offers full-time programs and part-time courses at two main campuses:



City Centre Campus(CC) 250 West Pender Street, Vancouver and King Edward Campus(KEC)

1155 East Broadway, Vancouver (see maps, page 16)

Food Services available at City Centre Campus

(open to the general public)

Bake Shop

...scrumptious, high quality baked goods, prepared by the Baking and Pastry Arts students, as well as entrees prepared by our Culinary Arts and Asian Culinary Arts students.

Meat Shop

...a full-service Meat Store and Deli, with prices you'll love. All products are prepared by students of the VCC Meat Cutting program.

Meat Shop hours: 9:30-6:00 p.m. (Mon-Fri)

JJ's Restaurant

...complete lunch or dinner service in our beautiful, newly renovated restaurant. Dishes are prepared by students of VCC's award-winning Culinary Arts program. Located downtown, JJ's is a great place for dinner before a game or the theatre. Hours: 11:30-12:30 for lunch; 5:30-7:00 for dinner. Reservations strongly recommended, phone 443-8479.

Four Corners Restaurant

...a delicious, full-service menu of food prepared by students in the Hospitality Management Program, at excellent prices. Open for lunches only, 11:30-12:45, September-June.

CC, Location TBA

CC, Location TBA



Adult Upgrading and High School Completion (Adult Basic Education)

A better future begins with Adult Upgrading at VCC. Think about it... more skills... a better job... a better lifestyle... personal satisfaction. Learn in a friendly and supportive adult setting. Join a class or work at your own pace. Plan your future today!

FREE Adult Basic Education courses: All Adult Upgrading and High School Completion courses are tuition-free.

Non-tuition fees such as Student Association fees, application fee, assessment fee, graduation fee (if applicable), etc. will continue to be charged.

Flexible programs

- · part-time OR full-time
- · day, evening OR flexible schedule
- term-based instructor-led classes start January, May, July and September
- for start dates in self-paced classes, please talk to an advisor
- instruction is offered in many ways: lectures, one-on-one, tutoring, workshops, seminars, labs and group discussions.

Many opportunities

- credit courses for entrance to career, technical and university programs
- · all grade levels
- preparation for career change
- · upgrading of specific skills
- GED preparation
- Preparation for other assessments: LPI, ABE assessment, etc.

Services for students:

- full counselling services: career, educational and personal
- special needs services
- · learning disabilities assessment and tutoring
- · learning and tutorial centre
- full library
- nurse and physician
- fully equipped computer and science labs

Need more information?

Free Information Sessions are held weekly at the KEC Counselling Centre, Room 4022, 4th Floor Welcome Centre: Tuesdays 10:00 am and Wednesdays 6:00 pm or call the departments listed for desired courses. For program information call **871-7550**. For English as a Second Language (ESL) courses, please see page 7.

Where can I take courses?

King Edward Campus (871-7550) or contact the departments listed City Centre Campus (443-8644)

Grades 1 - 8



Reading, Writing and Math, during the day and evening. Classes are held in small groups on a full-time or part-time, and self-paced basis. Classes are offered at King Edward

Campus 871-7369 (terms start Jan, May and Sept.) or at Learning Centres, listed below. (Learning Centre classes start anytime.)

- First United Church 681-8365
- Mount Pleasant Neighbourhood House 879-8208
- Vancouver Public Library Central Branch 331-3739
- "VCC On The Drive" 801-5039

Grades 9 - 12

Instructor-led classes start July, Sept, Jan and May. Self-paced classes: see an advisor for start dates and to arrange your study schedule. Set deadlines and master course materials at your own pace. All studies guided by instructors.

English*

For instructor-led classes call 871-7289. For self-paced instruction call 871-7366. *If English is your second language please contact the College Preparatory English Department at 871-7258.

(Assessment is necessary for placement in courses.)

- 1st Year University English (6 credits)
- English 9-12
- English 12 (Review)
- Literature 12
- Reading and Study Skills (Gr. 9-12)
- Writing Skills (Gr. 9-12)
- Spelling
- GED, LPI and Assessment Prep.

Social Science

For instructor-led classes call 871-7289

Economics, Geography, History, Law and Psychology 12

-**7289** aw and Psychology 12

Math

For instructor-led classes call 871-7294. For self-paced instruction call 871-7366

- Math 9/10, 11, 12
- Math 11 Prep
- · Calculus 12*
- Business and Consumer Math 10 and 11
- Technical Math 11
- Math Skills
- GED Prep
- *only available in instructor-led classes

Business and Computer Studies (871-7376)

There may be seats available in the following courses: Personal Finance, Accounting 11 and 12, Computer Fundamentals, Computer Keyboarding, Computer Science 12, Database Management, Desktop Publishing, Spreadsheets and Charts, and Word Processing.

Science

For instructor-led classes call 871-7293. For self-paced instruction call 871-7366

- Science 9/10, 11
- Biology 11, 12*
- Chemistry 11*, 12*
- Physics 11, 12*
- GED Prep



ABE for Youth

*only available in instructor-led classes

Adult Basic Education Intermediate Program: Youth (254-5401, local 42)

Personalized, self-paced instruction; academic upgrading (Grade 10 equivalency) in a learning environment structured to meet the needs of young adults.

- English, Math, Science and Social Science
- Adult Basic Education Intermediate Certificate or Statement of Completion is awarded
- Ages 15 to 17 inclusive. Out of school for at least one year or recommendation letter from secondary school required.
- Start anytime, Sept through June (Kiwassa Neighbourhood House, 2425 Oxford St., Vancouver and Broadway Youth Resource Centre, 691 E. Broadway, Vancouver)
- This program is TUITION-FREE

Job Readiness Programs

B.E.S.T. Basic Employment Skills Training (871-7354)

Personalized, re-entry program designed to assist students in assessing and upgrading basic skills for employment, or further preparation for employment, including interview skills, resume preparation, research skills and computer use. The learner will also assess and develop positive life skills and attitudes including self-confidence, communication skills and goal setting.

must be 19 years or older

- 4 months; starts Aug 30, Feb 28 (KEC)
- Certificate is awarded
- This program is TUITION-FREE

FREE

Employment and Educational Access for Aboriginals

This is a four-month program designed to assist First Nations students identify and achieve their employment and career goals. No program is scheduled at this time. Watch for announcements of new offerings. This program includes a computer training component as well as various assessments and inventories to help define your needs. Included are workshops on time management, resume writing, diversity and First Nations/Metis culture.

- For more information, call Robert at 871-7020 or Brenda at 871-7059
- This program is TUITION-FREE

Employment and Educational Access for Women (443-8301)

An educational, career exploration and planning program designed to help women achieve their occupational goals.

- 4 months; starts Sept 1, Mar 1 (CC)
- Attendance at information session required
- Interview with Instructor recommended
- This program is TUITION-FREE (\$23.20 Student Association fee is payable)
- For information sessions, refer to page 2



TREE



Business Programs and Computer Certificate Programs

Full-time Accounting

This program is designed to provide students with the skills necessary to understand and apply the principles of accounting for proprietorships, partnerships and corporations. Students will become conversant with financial statement analysis and departmental accounting, and will be introduced to federal and provincial legislation as it applies to recording and preparing manual and computerized payrolls. Effective oral and written communication, business law and human relations will also be taught. This microcomputer-oriented Accounting program utilizes current versions of accounting, word processing, spreadsheet and database software with emphasis on workplace applications. Approximately \$1960.

- 12 months certificate starts Jan, May, Sept (CC) 443-8453
- Prerequisites: Grade 12 graduation or equivalent including English 098/099 and keyboarding skills, or CC Business Education Preparation Certificate or equivalent

Administrative Office Assistant

Enter a new career path, and improve your office administration skills. Review your business communications and human relations skills. Master a variety of software packages (word processing, spreadsheets, etc) with an emphasis on 'hands on' computer training. Approximately \$1310.

- 8 months Certificate starts Jan, May, Sept (CC) 443-8525/8639
- Prerequisites: Grade 12 graduation or equivalent including English 098/099 or Grade 12 English OR Communications/Business Education Preparation Certificate. Keyboarding 25 wpm

Business Education Preparation

Introductory program emphasizing keyboarding, math, record-keeping, communications and computer literacy. Successful completion assures students of placement in other business-related programs.

- 3 months certificate starts Jan, June, Sept (CC) 443-8453
- Prerequisite: Grade 10 graduation or equivalent
- This program is TUITION-FREE
 (Student Association fee is payable)



For program information phone 871-7550 (KEC) or 443-8443 (CC)

Digital Graphic Design

Provides in-depth training in a range of graphic software, allowing individuals to explore their design skills in several areas: photo manipulation, illustration and page layout; 2D animation and 3D modelling; web page design. Emphasizes hands-on experience with hardware connections, systems operations and file resolution, as well as interaction with local service bureaus and computer related businesses. Approximately \$1,475.00 plus approximately \$700.00 for expenses.

- 9 months certificate starts Sept (CC) 443-8453
- Prerequisites: Grade 12 graduation or equivalent and resume.
 Acceptance is based on art/graphic design portfolio evaluations,
 taking place in mid May. Highest scoring applicants will be offered a seat. Basic computer skills are required.

Digital Multimedia Technology

A-project-oriented curriculum designed to expose students to all facets of multimedia production. Approximately \$740.

- 4 1/2 months certificate starts Jan, Sept (CC) 443-8453
- Prerequisites: Grade 12 graduation or equivalent; strong Macintosh skills with paint, draw, page-layout and image manipulation software; visual arts training
- For information sessions, refer to page 2

Information Technology Specialist

Practical training in Windows software, networking, data communications/internet, computer maintenance, programming and office support. Approximately \$1960.

- 12 months certificate starts Jan, May, Sept (CC) 443-8453 or 443-8546
- Prerequisites: Grade 12 graduation or equivalent; home computer and keyboarding skills recommended, or CC Business Education Preparation Certificate or equivalent
- For information sessions, refer to page 2

Legal Secretary

General legal procedures, litigation, corporate, family law, wills and estates, and conveyancing. Approximately \$657.

- 4 months certificate starts Jan, May, Sept (CC) 443-8525/8639
- Prerequisites: Successful completion of VCC Administrative Office Assistant Program or equivalent OR: minimum of one year's secretarial experience as verified by employer, and the following: a tested computer keyboarding speed of 50 gwpm for five minutes with maximum of five errors, Grade 12 graduation or equivalent, certified completion of a course in, or experience using, word processing software (WordPerfect or MSWord preferred) as verified by an employer

Traffic, Customs and Transportation

Students will study the transportation system and how it relates to international trade and the Canadian economy. The program will focus on international movement of cargo: importing, exporting, buying and selling transportation services. Approximately \$1475.

- 9 months certificate starts Sept (CC) 443-8453
- Prerequisites: Grade 12 graduation or equivalent; basic keyboarding skills, or CC Business Education Preparation Certificate or equivalent

Part-time

Executive Assistant Program

Learn advanced communications skills, business admin concepts, human relations and supervisory techniques. Prepares graduates to write exams for CPS® certification. Courses offered: Introduction to Accounting, Introduction to Economics, Business Law, Communications and Organizational Behaviour, Administrative Technology, Human Resources Management. \$267.93 per course

- six 36-hour courses certificate starts Jan, May, Sept (CC)
- 443-8525/8639
- Prerequisite: Completion of VCC Administrative Office Assistant Program or departmental approval

Financial Accounting and Management Communications

This evening program is designed for people who wish to continue their studies in accounting at an intermediate level, either with a professional accounting body or through transfer to other post-secondary institutions. Students will acquire the skills and knowledge to work with accounting systems. Includes intermediate financial accounting, introductory management accounting, management information systems, public speaking, business issues, finance, economics and computer-based systems. Courses offered: Level 1: Intermediate financial Accounting I, Intermediate Financial Accounting II, Introduction to Management Accounting, Economics; Level 2: Management Information Systems, Finance, Business Issues, Public Speaking. \$86.43 plus textbook per course.

 60 hours, 12 weeks, classes are held twice weekly - starts Jan, May, Sept (CC) 443-8453

ESL Combined Skills

Job skills training plus English language training (ESL). (These are full-time programs.)

Accounting (ESL)

A microcomputer accounting program designed to provide the skills for understanding and applying principles of accounting. Students will also improve their general language proficiency and develop English communication skills relative to the profession. Transferable to professional accounting associations and post-secondary institutions. Approximately \$2614.

- 16 months certificate starts May (CC) 443-8453
- Prerequisites: Grade 12 or equivalent from home country; completion of Lower Advanced English skill level

Baking and Pastry Arts (ESL)

Comprehensive training in baking procedures and techniques. Includes Food Safe Level 1. Focuses on breads, rolls, sweet dough products, pies, cookies, puff pastry, savoury items, quick breads, cakes, cake decorating, chocolate and pastry. Includes ESL training for theory and skills acquisition. Approximately \$1800.

- 12 months certificate starts Oct (CC) 443-8453
- Prerequisite: Completion of Lower Intermediate English skill level

Building Service Worker (ESL)

English language training plus practical and theory skills in all procedures required for the building service/housekeeping/janitorial industry. Approximately \$819.

- 5 months certificate starts Feb, Sept (CC) 443-8579
- Prerequisite: Completion of Lower Intermediate English skill level
- For information sessions, refer to page 2

Cooking (ESL)

Practical training covering Professional Cooking Level I and II. Includes ESL training in communication skills for the hospitality industry. Approximately \$1790.

- 10 months certificate starts Sept (CC) 443-8453
- Prerequisite: Completion of Lower Intermediate English skill level or higher

Hairstyling - Women's and Men's (ESL)

Training in hair cutting, perming, colouring, styling, anatomy, physiology and small business management plus ESL training in communication skills for the job. Approximately \$2750.

- 14 months certificate starts Jan (CC) 443-8453
- · Prerequisite: Completion of Lower Intermediate English skill level

Institutional Aide (ESL)

Training for kitchen helpers, dietary, housekeeping and laundry aides in health care institutions, hospitals, hotels, restaurants, laundries and private business, with added ESL support throughout the program. Approximately \$819.

- 5 months certificate starts March, Sept (CC) 443-8453
- Prerequisites: completion of Pre-Intermediate English skill level, medical clearance and criminal record search upon acceptance; 18 years of age or older or out of school for one year
 Note: Applications accepted effective February 2001

Resident Care Attendant (ESL)

Training in direct patient care in continuing care facilities, which include special care units, intermediate and extended care. Program includes ESL instruction relevant to job requirements. Approximately \$1470.

- 9 months certificate starts Jan, Aug (CC) 443-8453.
- Prerequisites: Equivalent of Grade 10 in their home country, completion of Upper Intermediate English skill level; medical clearance and criminal record search upon acceptance

Technical Training Access (ESL)

ESL training integrated with preparation for entry into Auto Technician, Diesel Technician and Auto Collision Repair Technician programs. Approximately \$850.

- . 5 months certificate starts April, Oct (KEC) 871-7391.
- Prerequisites: Completion of Upper Intermediate English skill level.





English as a Second Language Programs

English as a Second Language Information Sessions are held every two weeks. Find out about ESL classes: Beginner to Grade 12, and 1st Year University Transfer. Information will also be available on testing and registration, the wait list and classes with no wait list, and Financial Aid. See page 2 for times and location.

College Preparatory English (CPE)

(For students who were not originally educated in English)
CPE provides three levels of full and part-time preparation for college, technical and university studies: English 059, English 098 and 099. (Entrance requirements for 059: completion of Upper Advanced or English Language assessment of 105.)

 Certificate (Eng.12 and Socials11 equivalency) on completion of Eng 098 and 099. Classes start Jan, May, Sept (KEC)

CPE also offers 1st year English university transfer courses:

English 101 and 102, 3 credits each. Accepted at most colleges and universities throughout BC. Cover the 1st year material while receiving extra ESL support, extra practice in writing and in presenting seminars

- 2 month intensive courses, 16 hr. per week, Mon-Thurs
- Cycle starts Jan, May, Sept with English 101 (KEC)

Additional CPE Courses

Grammar and Meaning

Take this sophisticated grammar course, which examines grammar in speaking, reading and writing.

Pronunciation and Communications Skills

Learn practical skills to help you speak confidently and be understood.

Pronunciation Improvement

Improve your pronunciation, including sound production, rhythm, stress and intonation.

TOEFL Score Improvement

Improve your score on the TOEFL through classroom and computer lab practice sessions.

The Writing Doctor

Open to 1st year college/university-level students who require assistance with their written assignments.

For further information on CPE courses, please phone 871-7258.

English as a Second Language: English Language Skills (ELS)

Part-time and full-time courses from Lower Beginner to Upper Advanced and special skills classes including Intensive Writing, Intensive Reading and Pronunciation.

Classes run week days and Saturdays. There are a variety of daytime and evening shifts to choose from.

- 4 month terms start in Jan, May, Sept (KEC)
- Prerequisite: VCC English assessment.

For information on ELS classes, please phone 871-7241.

English as a Second Language: Outreach

ESL classes in many community locations in Vancouver and Burnaby. Several classes at the Canadiana Centre and evening and Saturday classes at City Centre Campus. All levels: Literacy, Beginner, Intermediate and Advanced. Part-time and full-time classes; mornings, afternoons, evenings and Saturdays.

Three-month terms: January, April and September. No waitlist. Testing done at registration.

For information about classes please call: 871-7145.

Learning Centres in public libraries and a neighbourhood house offer free help to adult ESL students in seven Greater Vancouver locations. The Learning Centres are open various hours Mondays to Saturdays with most open all year.

For information about the Learning Centres please call: 871-7277.

The Homefront Learning Program provides volunteers who tutor in the homes of ESL students who cannot get out to go to classes. This service is available in Vancouver and Burnaby.

For information about being a volunteer tutor please call 871-7277. For information on how to get an ESL tutor to come to your house please call 871-7145.

English as a Second Language: Vocational (VESL)

(Advanced ESL/Business and Office, Advanced ESL/Health Care and Advanced ESL/Tourism and Customer Relations) These language classes develop speaking, listening, reading, writing and grammar skills at the Lower and Upper Advanced levels while working with the vocabulary of business, health care or tourism.

- 4 months, part-time starts Jan, May, Sept (KEC)
- · Prerequisite: English assessment
- Phone 871-7265 for more information.

Self-paced ESL for Professionals

An alternative program for students with professional education and experience from their former countries.

- Language level: Advanced and College Preparatory Level
- Features: small group communication seminars, self-paced guided independent study, some study materials in professional fields, individualized tutorials with an instructor, speakers and workshops, monthly intake of new students.

For further information, please contact one of the instructors at the City Centre Learning Centre, telephone 443-8607.

English Language Services for Adults (ELSA)

Beginners' English classes for adult newcomers to Canada. Sponsored by BC Ministry Responsible for Multiculturalism and Immigration.

 Classes start every two months. (Apply at Western ESL Services, 876-5756)



Hairstyling and Esthetics **Programs**

Esthetics (Skin Care)

Training in facial treatments, make-up, skin analysis, cosmetic chemistry, manicures, pedicures, waxing and small business management. Approximately \$3152. plus additional fees for books and materials

- 7 months certificate starts Spring and Fall (CC) 443-8453
- · Prerequisite: Grade 10 or equivalent

Hairstyling Women's and Men's

Training in haircutting, perming, colouring, styling, anatomy, physiology and small business management. Approximately \$1970 plus additional fees for books and materials

- 10 months certificate starts Jan, Apr, Sept (CC) 443-8453
- · Prerequisite: Grade 10 or equivalent



Health Sciences **Programs**

Full-time

Access to Practical Nursing

Prepares graduates to work in hospital medical areas, long term care facilities and community facilities. Approximately \$1310.

- 8 months certificate starts Jan, (CC) 443-8453
- Prerequisites: Grade 12 graduation or equivalent with Biology 12 ('C'grade); RCA or HS/RCA certificate; current CPR (Level C); 6 months recent work experience as a RCA; English language assessment and math assessment; medical clearance and criminal record search upon acceptance

Dental Assisting

Wide range of courses prepares students for licensure with the College of Dental Surgeons and employment in general, specialty, hospital or community dental practice, providing chairside assisting support and direct patient care. Approximately \$1740.

- 10 months certificate starts Sept (CC) 443-8453
- Prerequisites (under review): Grade 12 graduation or equivalent including Biology 11; English language assessment; medical clearance and criminal record search upon acceptance

For program information phone 871-7550 (KEC) or 443-8443 (CC)

Dental Hygiene

Prepares graduates for registration with the College of Dental Hygienists of BC as self regulating professionals. Dental hygienists provide clinical services to promote healthy mouths as part of overall health; educate individuals and groups in the care of mouths and the development of health lifestyles; evaluate research, information and techniques so that clients receive the best care; participate in administration of programs and clinical practice to promote highquality, cost-effective services; assist people in obtaining health and dental care available in their community. Approximately \$3495. (plus approximately \$3850 (1st year) and \$2000 (2nd year) in additional fees for books and materials

- 2 years diploma starts Sept (CC) 443-8453
- · Prerequisites: First year university transfer courses: Biology, Chemistry, Psychology, English and an elective with a minimum GPA of 3.3 (B+) grade; sufficient English proficiency (if English is not your first language and you have foreign documents, successful completion of an English language assessment is required); interview. Updated immunizations strongly recommended. Current 'C' certification in CPR, medical clearance and criminal record search upon acceptance. Cautions: back, wrist, or shoulder problems and sensitive skin conditions or allergies to latex may be problematic.
- For information session, refer to page 2

Dental Reception

Acquire dental knowledge, organizational and communication skills, financial management, and knowledge of specialized dental office procedures. Approximately \$819.

- 5 months certificate starts Jan, Sept (CC) 443-8492
- Prerequisites: Grade 12 graduation or equivalent; English language assessment; medical clearance and criminal record search upon acceptance

Home Support/Resident Care Attendant

Focuses on direct patient care in continuing care, including special care units, intermediate and extended care, and home support. Approximately \$1159.

- 7 months certificate starts Feb, Sept (CC) 443-8453
- Prerequisites: Grade 10 graduation or equivalent; Basic First Aid; medical clearance and criminal record search upon acceptance

Hospital Unit Coordinator

Prepares students for employment in a hospital nursing unit or outpatient department. Unit coordinators are responsible for organizing and processing detailed procedures related to medications, diagnostic tests and therapeutic procedures through verbal, written and computer communication. Approximately \$1225.

- 7 months certificate starts Aug, Jan, May (CC) 443-8453
- Prerequisites: Grade 12 graduation or equivalent including Math 10 and Eng 12; Medical Terminology (min. C+ grade); typing 25 wpm; English language assessment; medical clearance and criminal record search upon acceptance



Institutional Aide

Training for kitchen helpers, dietary, housekeeping and laundry aides in health care institutions, hospitals, hotels, restaurants, laundries and private business. Approximately \$495.

- 3 months certificate starts Jan, Apr, Sept 443-8453
- Prerequisites: Basic reading, writing and arithmetic skills; good oral skills; good health; completion of Lower Intermediate English skill level; medical clearance and criminal record search upon acceptance; 18 years of age or older or out of school for one year

Note: Accepting applications effective February 2001

Medical Laboratory Assistant

Prepares students as assistants in private medical labs and hospital labs. Approximately \$820.

- 5 months certificate starts Jan, June, Oct (CC) 443-8453
- Prerequisites: Grade 12 graduation or equivalent including Math 10 and Eng 12; English language assessment; Medical Terminology (min. C+ grade); or Biology 12; typing 40 wpm; medical clearance and criminal record search upon acceptance

Medical Office Assistant

Prepares students for employment in private physicians' offices, hospital departments, walk-in medical clinics and public health agencies. Medical Office Assistants are responsible for managing a medical office and are front line communicators and organizers. Interaction with patients, doctors and medical teams is emphasized. Approximately \$1472.

- 9 months certificate starts Sept (CC) 443-8453
- Prerequisites: Grade 12 graduation or equivalent or English 098/ 099/Grade 12 English/Business Education Preparation certificate; English Language Assessment; keyboarding/typing speed of 35 net wpm for five minutes (five errors or less)

Medical Secretary

Studies in advanced medical terminology, word processing, database, spreadsheets; preparing medical research documents, medical manuscripts and transcription. Approximately \$1472.

- 9 months certificate starts Sept (CC) 443-8453
- Prerequisites: Grade 12 graduation or equivalent or English 098/ 099/Grade 12 English/Business Education Preparation certificate; English Language Assessment; keyboarding/typing speed of 35 net wpm for five minutes (five errors or less)

Medical Transcriptionist

Studies in advanced medical terminology, anatomy, physiology and disease processes; medical transcription in numerous specialties. Approximately \$1472.

- 9 months certificate starts Sept (CC) 443-8453
- Prerequisites: Grade 12 graduation or equivalent or English 098/ 099/Grade 12 English/Business Education Preparation certificate; English Language Assessment; keyboarding/typing speed of 35 net wpm for five minutes (five errors or less)

Pharmacy Technician

Preparation for employment as a Pharmacy Technician in community and hospital pharmacies. Approximately \$920.

- 5 months certificate starts Mar, Sept (CC) 443-8453
- Prerequisites: Grade 12 graduation or equivalent; English and Math assessments; typing 35 wpm; proof of basic computer skills; criminal record search upon acceptance; excellent communication skills and computer literacy or word processing skills; good health

Visit our website - http://www.vcc.bc.ca

Practical Nursing

Prepares graduates to work in hospital medical areas, long term care facilities and community facilities. Approximately \$1960.

- 12 months certificate starts Jan, Sept (CC) 443-8453
- Prerequisites: Grade 12 graduation or equivalent with Biology 12 ('C'grade); current CPR (Level C); English language assessment; math assessment; medical clearance and criminal record search upon acceptance

Part-time

Basic Medical Terminology (#2513)

Focuses on medical terminology and basic anatomy and physiology.

- 12 sessions (72 hours) starts Mar, Sept, Dec (CC) 443-8402
- No prerequisites

Caring for Persons with Dementia

Designed for those working in the healthcare system in the care of elderly people with dementia. Offered at VCC or at care facilities. Approximately \$170.

- 120 hours starts Feb, Sept (CC) 443-8453
- · Prerequisites: Open to all members of the health care team with at least 6 months work experience as validated by an employer. Medical clearance upon acceptance

Pathology Attendant

This part-time, home study program is designed to provide students with opportunities to develop the knowledge, skills and values necessary to assist in autopsy services. Approximately \$250 to \$500 per

- 2 years (part-time) certificate- continuous enrollment (CC) 443-8453 or 443-8559
- · Prerequisites: Grade 12 graduation or equivalent including Math 10 and Eng 12; Biology 12 or Medical Terminology; English language assessment; attendance at Orientation Session or Career Investigation Report; letter of reference; hospital agreement for practicum; medical clearance and criminal record search

Resident Care Attendant Upgrade

Provides training to caregivers presently working as an Aide in a continuing care setting. Designed to meet the educational needs of learners with a variety of backgrounds and experiences. Approximately \$370.

- 9 months, one day per week certificate starts Sept (CC)
- Prerequisites: Grade 10 graduation or equivalent; presently working as an aide with 8 months of experience in continuing care facility or agency as validated by an employer; medical clearance and criminal record search upon acceptance



Hospitality and Tourism **Programs**

Full-time

Asian Culinary Arts Cook Training -Chinese Cuisine

Learn techniques such as stir-fry, pan-fry, wok and barbecue. Leads to employment in restaurants featuring Chinese cuisine. This is a bilingual program taught in both English and Chinese. Approximately \$983.

• 6 months - certificate - starts Jan, Sept (CC) 443-8473

Baking and Pastry Arts-Patissiere or Breads

Comprehensive training in baking procedures and techniques. Focuses on breads, rolls, sweet dough products, pies, cookies, puff pasty, savoury items, quick breads, cake baking, cake decorating, dessert cakes, wedding cakes, chocolate and pastries. Approximately \$1770.

- 10 months certificate starts Jan, Apr, Sept (CC) 443-8453
- Prerequisite: Grade 10 graduation or equivalent, Food Safe Level 1

Baking and Pastry Apprentice

3 one-month training sessions over a three-year period. \$73.54

- contact Apprenticeship Branch for start dates (CC) 660-7213
- Prerequisite: Referral from Apprenticeship Branch

Baking and Pastry Upgrade

Provides experienced bakers with specialized training.

- 1 to 4 months depending on specialty selected citation starts continuously (CC) 443-8453
- · Prerequisites: One year baking or cooking experience or formal training, or Department Head approval

Culinary Arts

Comprehensive training in all aspects of modern North American and classical cuisine. Approximately \$2135.

- 12 months certificate starts monthly (CC) 443-8453
- Prerequisites: Grade 10 graduation or equivalent; Food Safe Level 1

Culinary Arts Apprentice

Designed for people currently working in the cooking industry. Graduates may obtain employment in the cooking industry as qualified journey cooks. \$76.04

- · 3 one-month training sessions over a 3-year period contact
- Apprentice Branch for start dates (CC) 660-7213
- · Prerequisite: Referral from Apprenticeship Branch

Food and Beverage Management

Students gain practical and supervisory skills for employment in hotels, restaurants and other food and beverage facilities. Approximately \$1635.

- 10 months certificate starts Sept (CC) 443-8378
- · Prerequisite: Grade 12 graduation or equivalent

Hospitality Management

Hospitality management and general business management courses; includes food and beverage, accommodation, human resources, marketing and business skills. Approximately \$2615.

- · Cooperative Education Option At the end of the first semester, students have the option to apply for the cooperative education option which begins at the end of the second semester.
- 2 year diploma starts Sept (CC) 443-8378
- Prerequisites: Grade 12 graduation or equivalent including English 12 (C+ grade); resume documenting minimum of 1,000 hours industry related practical work experience

Meat Cutting

Training in all aspects of retail meat cutting. Approximately \$1088.

- 6 months certificate starts Oct, Feb (CC) 443-8453
- Prerequisite: Grade 10 graduation or equivalent OR Department Head approval

Meat Cutting - Apprenticeship

Designed for people currently employed in the retail meat industry, but lacking journeyed status. \$73.54

- 2 one-month training periods a year contact Apprenticeship Branch for start dates (CC) 660-7213
- · Prerequisites: Referral from Apprenticeship Branch

Sausage Making and Smoked Meats

Training in the highly specialized skill of sausage making. Approximately \$578.

- 3 months certificate starts Oct (CC) 443-8465 or 443-8453
- Prerequisite: Grade 10 graduation or equivalent OR successful completion of Level 1 Meat Cutting OR Department Head approval

Travel Agent

Major topics include communications, computer reservation systems, tariffs and ticketing, sales and insurance, destinations, tours and cruises. (ACCESS Level II Endorsed) Approximately \$1146.

- 7 months certificate starts Apr, Oct (CC) 443-8521
- · Prerequisites: Grade 12 graduation or equivalent; keyboarding skills; Basic Geography recommended (see Part-time programs, below)



Part-time

Baking

Assorted Breads

Assorted Hard Rolls and Sweet Yeast Dough Products

Cake Baking

Chocolate Work

General Baking

Introduction to Artisan Breads Marzipan Work

Plated Desserts

Sugar Crafting

Wedding Cake Decorating Wedding Cake Decorating Level 2

- · Five to ten sessions per course, held Saturdays and/or weekdays, starting Sept, Jan (CC)
- Uniform required
- For more information call 443-8453.

Introduction to Basic Geography for Travel and Tourism

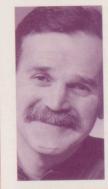
Recommended before enrollment to the full-time Travel Agent program.

• For more information call 443-8453

Professional Cooking Level 1

Provides the equivalent of the first four months of the full-time, one-year program. \$343.86

- 2 year program, 40 sessions per year, held on Saturdays starts Feb, Sept (CC) 443-8453
- Prerequisites: Grade 10 graduation or equivalent; Food Safe Level 1



Instructor **Training** (Certificate, Diploma, Bachelor and Masters **Programs**)

Provincial Instructor Diploma Program

A Ministry of Advanced Education, Training and Technology program to provide instructional skills for individuals teaching or wanting to teach adults in private and public colleges in BC.

- Continuous intake diploma 6 weeks fulltime, 6-12 months part-time 871-7510
- Prerequisites: Grade 12 or equivalent including proficiency in English, proof of competency in an area of speciality

Train the Trainer Certificate Program

Designed for part-time and full-time training professionals wanting to acquire new skills or enhance existing ones. Credits are applicable towards the Provincial Instructor Diploma.

- · Continuous intake certificate 3 weeks fulltime, 3-6 months part-time 871-7510
- Prerequisites: Grade 12 or equivalent

Diploma in Adult Education

Provides advanced training for educational professionals in the private and public sector in adult learning, educational management, communications and curriculum design. Credits are applicable towards Bachelor and Masters in Education programs.

- Continuous intake diploma 8 weeks full-time, 9-12 months part-time 871-7510
- Prerequisites: Grade 12 or equivalent including proficiency in English, proof of competency in an area of specialty

Bachelor of Education

A career ladder for instructors in adult education. This program accepts credits for prior learning, work experience and qualifications, as well as the Provincial Instructor Diploma and the Diploma in Adult Education. 871-7510

 Prerequisites: 9 years of training or working in one's field of expertise, 1 year of instruction

Masters in Education

A non-traditional Masters of Education through Simon Fraser University in 'Curriculum and Instruction' or 'Leadership Administration.'

- · Two years, part-time
- Prerequisites: Provincial Instructor Diploma and Diploma in Adult Education OR a Bachelor's Degree with CGPA of at least 3.0 from a recognized university, and seven years full-time instruction



Music, Art and Design Programs

Full-time

Digital Graphic Design

Refer to the Business and Computer Certificate Programs section on page 5.

Jewellery Art and Design

This unique program provides training that emphasizes both the artistic and technical aspects of jewellery making. Approximately \$2940.

- 2 years diploma starts Sept (CC) 443-8571
- Prerequisites: Grade 12 graduation or equivalent; portfolio demonstrating artistic ability; post-secondary arts related courses or equivalent experience; interview
- Application deadline: May of each year

Music Diploma

University transferable program offering professional training in Classical, Contemporary and World Music.

- 2 years diploma starts late Aug (KEC) Auditions in April, June, Aug
- Part-time: preparatory courses, core curriculum and performance ensembles
- Prerequisites: Grade 12 graduation or equivalent, or mature student status, or not deficient in more than two Grade 12 completion courses; entrance audition and musicianship assessments.

For applicable information on major study areas and part-time courses 871-7297 (Reception).

Part-time

Music Courses

Preparatory courses in Theory; Solfege and Rhythmic Notation; Wind Ensemble; Willan Choir (community based, classical repertoire). Other jazz and classical ensembles open by audition. For details phone: 871-7301 or 871-7297 (Reception)



Programs for Students with Disabilities

Specialized services are available for students with disabilities. Applicants should request an appointment with the Coordinator of Services for Students with Disabilities or appropriate Program Coordinator. Call 443-8451 (CC) or 871-7206 (KEC) for information.

Deaf and Hard of Hearing Adult Programs

Day program offerings: Basic skills to Grade 10 level for further academic and/or vocational training: English Grammar, Reading, Vocabulary and Writing; Mathematics Skills; American Sign Language and English as a Second Language for Deaf Newcomers to Canada. These programs are tuition-free. However, application fee and Student Association fee are the responsibility of the student. (Student Association fee is charged on a pro-rated basis, depending on the hours of study.)

- Varying length; full-time and part-time; self-paced continuous intake Sept to June (KEC)
- 871-7341 (TTY only)
- 871-7342 (Voice/Voice Mail)
- Prerequisites: Deaf or hard of hearing adults; ability to communicate independently in spoken or written English, American Sign Language or another sign language; interview with Program Coordinator. Assessment may be required.
- This program is TUITION-FREE

Speechreading (Lipreading)

Part of the Deaf and Hard of Hearing Adult Program, this practical course is designed to help students with hearing loss be more successful in day-to-day conversation. They learn to combine what they see with what they hear, and how to repair conversational misunderstandings. These programs are tuition-free. However, application fee and Student Association fee are the responsibility of the student. (Student Association fee is charged on a pro-rated basis, depending on the hours of study.)

- 12 weeks, once a week statement of completion classes start Jan, Apr, Sept (KEC)
- 871-7341 (TTY only)
- 871-7342 (Voice/Voice mail)
- Prerequisites: Hard of hearing or deafened adults; 18 years or older or out of school for at least one year; good spoken English; interview with the instructor or program staff. Friends and family members are also encouraged to enrol.
- This program is TUITION-FREE

Visually Impaired Adult Programs

Basic skills for further vocational and/or academic training; Braille, keyboarding/WordPerfect for DOS, Intro to Windows, WordPerfect 6.1 for Windows, English, Math and ESL. These programs are tuition-free. However, application fee and Student Association fee are the responsibility of the student. (Student Association fee is charged on a pro-rated basis, depending on the hours of study.)

- Varying length, full-time and part-time continuous intake from Sept to June (KEC) 871-7339
- Prerequisites: Visually impaired adults; 18 years and older or out of school for at least one year. Interview with Program Coordinator and Assessment may be required.
- This program is TUITION-FREE

Community and Career Education

The Community and Career Education Department offers a variety of full-time programs and part-time courses for persons who have a difficulty with learning. These programs and courses are listed below. Applicants for programs and courses in the Community and Career Education Department must first meet with the Student Services Coordinator for Students with a Disability to determine entrance criteria. Successful applicants will then meet with an instructor for a program/course interview.

Career Awareness (Full-time)

Provides students with the opportunity to explore employment options, increase their level of job readiness, gain practical experience in community work settings and set work-related goals. This program is tuition-free. However, application fee and Student Association fee are the responsibility of the student.

- 10 months certificate starts Sept (CC) 443-8451
- Prerequisites: Interviews with Student Services Coordinator for Students with a Disability and program staff; difficulty with learning; comfortable in an alternative learning environment for students with disabilities.
- This program is TUITION-FREE



Food Services Careers

Provides training and work experience in the food service industry for students interested in food preparation. Approximately \$1215.

- 10 months certificate starts Sept (CC) 443-8451
- Interviews with Student Services Coordinator for Students with a
 Disability and program staff; difficulty with learning; comfortable
 in an alternative learning environment for students with disabilities; previous work experience and career exploration in the food
 service industry that supports decision; grade 5 reading and math
 recommended.

Office Core Skills (Full-time)

Provides training and work experience for entry-level employment as junior clerical workers. Approximately \$855.

- 10 months certificate starts Sept (CC) 443-8451
- Interviews with Student Services Coordinator for Students with a
 Disability and program staff; difficulty with learning; comfortable
 in an alternative learning environment for students with disabilities; previous work experience and career exploration in an office
 setting supporting decision to undertake clerical skills training;
 grade 5 reading level.

Retail Food and Supermarket Careers (Full-time)

Specific skill training for employment in grocery and produce departments is introduced in the classroom and then practised on work experiences in actual food stores in the community. Approximately \$890.

- 9 months certificate starts Sept (CC) 443-8451
- Prerequisites: Interviews with Student Services Coordinator for Students with a Disability and program staff; difficulty with learning; comfortable in an alternative learning environment for students with disabilities; grade 5 reading and math level; adequate stamina to work in a physically demanding job; willingness to do evening and shift work; ability to work with the public.

Cafeteria Work Experience Program (Full Time)

Provides 6 months of work experience in a fully functional cafeteria at the Emergency Communication Centre in Vancouver (across from the PNE). Approximately \$635.

- 6 months certificate Two start dates @ March, September (CC)
- Prerequisites: Interviews with Student Services Coordinator for Students with a Disability and program staff; difficulty with learning; comfortable in an alternative learning environment for students with disabilities; grade 5 reading; Foodsafe; previous experience or training in the foodservice industry.

Part-time Community and Career Education Courses (These part-time courses are tuition-free.)

Introduction to Microcomputers (10 months) - starts Sept

 Course content includes: computer literacy, terminology, Typing Tutor 7, Microsoft Word, Windows, websearch, some database and other applications. (CC) 443-8451

Knowing Yourself: You and Your Relationships (10 months) - starts Sept

 This course is about people becoming more comfortable with their bodies and expressing their sexuality. (CC) 443-8451



Managing Your Money (10months) - starts Sept

This course is designed to help students become more skilled in counting and handling money. (CC) 443-8451

Reading and Writing for Everyday Level 1 (10 months) - starts Sept Basic reading and writing based on community topics such as supermarket flyers, fast food menus, sending postcards and other functional literacy needs. (CC) 443-8451

Reading and Writing for Everyday Level 2 (10 months) - starts Sept Continued reading and writing for students who have progressed from level 1 or for new students who can read a basic paragraph. Newspapers and basic books will be used.

Reading and Writing for Everyday Level 3 (10 months) - starts Sept Students in this level will be able to read simple books and answer questions regarding content.

 Prerequisites for part-time Community and Career Education Courses: Reading assessment, difficulty with learning; interview with instructor and Student Services Coordinator for Students with a Disability.



Sign Language Studies

- Phone: 871-7030, 871-7500, 871-7443 (Voice) or
- 871-7444 (TTY)
- e-mail: vchauvet@vcc.bc.ca

Sign Language Studies - ASL (Part-time/evenings only)

Preparatory and Basic Levels offered. Follows the VISTA 'Signing Naturally' curriculum. Call the numbers listed above for price information.

- Varying lengths Statement of Completion starts Jan, Apr, Sept (KEC)
- · Prerequisite: 18 years of age

Sign Language Studies - ASL (Full-time)

1,000 hours of ASL to the Advanced Plus Level of the ASL Language Proficiency Index; Deaf Culture and Community; Public Speaking; Introduction to Interpreting. Call the numbers listed above for price information. Approximately \$1630.

- 10 months certificate starts Sept (KEC)
- Prerequisites: Grade 12 graduation or equivalent including Eng 12; successful completion of ASL Preparatory or equivalent; English assessment may be required with scores resulting at the College entrance level



Trades and Technology Programs

Automotive and Diesel

• For information sessions, refer to page 2

Automotive Collision Repair Technician

Provides skills for today's automotive collision repair industry. Approximately \$1517.

- 8 months certificate starts Jan, May, Sept (KEC) 871-7415
- Prerequisites: English 061 or 071, or Communications 12, or Reading Study skills 077, or equivalent; and Math 10, or equivalent or graduation from an appropriate Career Preparation Program, or mature student status or relevant trades experience

Automotive Refinishing Prep Technician

Provides basic skills for automotive painting occupation and entry to Automotive Painting Apprenticeship. Approximately \$786.

- 4 months certificate starts Jan, May, Sept (KEC) 871-7415
- Prerequisites: English 061 or 071, or Communications 12, or Reading Study skills 077, or equivalent; and Math 10, or equivalent or graduation from an appropriate Career Preparation Program, or mature student status or relevant trades experience

Automotive Technician

Training for entry level automotive repair. One year credit towards apprenticeship. Approximately \$2100.

- 12 months certificate starts Jan, Apr, Sept (KEC) 871-7416 or 871-7031
- Prerequisites: English 061 or 071, or Communciations 12, or Reading Study skills 077, or equivalent, and Math 10, or equivalent or graduation from an appropriate Career Preparation Program, or mature student status or relevant trades experience

Diesel Technician

Apprenticeship accredited training for commercial transport, heavy duty, marine engineering and diesel engine repair. Approximately \$2,100.

- 12 months certificate starts Jan, May, Sept (KEC) 871-7391
- Prerequisites: English 061 or 071, or Communications 12, or Reading Study skills 077, or equivalent; and Math 10, or equivalent or graduation from an appropriate Career Preparation Program, or mature student status or relevant trades experience

Building Maintenance

Building Service Worker

Students gain practical and theory skills in all procedures required for the building service/housekeeping/janitorial industry. Covers modern methods of building cleaning, including floor and carpet maintenance and cleaning products. Approximately \$495.

- 3 months certificate starts Oct, Dec, Jan, Mar (CC) 443-8579
- Prerequisite: Grade 10 or equivalent
- For information sessions, refer to page 2

Drafting

Drafting, Architectural, Civil, Structural and CADD Basic drafting concepts, residential building design through industrial site development and engineering drawings of complex structures. AutoCad software used. Approximately \$1965.

- 12 months certificate (or diploma with additional 6 month specialty) - starts Mar, Sept (CC) 443-8536
- Prerequisite: Grade 12 graduation or equivalent with Academic Math 11

Drafting: Architectural, Mechanical and CADD

Basic drafting concepts, residential design through to specialization in process flow systems, piping and material handling. AutoCad software used. Approximately \$1965.

- 12 months certificate (or diploma with additional 6 month specialty) - starts Sept (CC) 443-8536
- Prerequisite: Grade 12 graduation or equivalent with Academic Math 11

Drafting: Architectural, Steel Detailing and CADD

Basic drafting concepts, residential design, through to analysis of structural engineering drawings, stress diagrams, shop fabrication detailing and contract specifications. AutoCad software used. Approximately \$1965.

- 12 months certificate (or diploma with additional 6 month specialty) - starts Sept (CC) 443-8536
- Prerequisite: Grade 12 graduation or equivalent with Academic Math 11

Drafting: Computer Aided Design Drafting (CADD) Technology I (AUTOCAD)

Enables experienced drafters, engineers and architects with little or no CAD training to obtain 'hands-on' computer aided drafting experience. Approximately \$168.

- 1 month certificate starts Nov, Feb (CC) 443-8536
- Prerequisite: 1 year of drafting experience



Electronics

Electronics Technician - Common Core

Designed to prepare you for employment as a junior level electronics technician or for entry into one of our advanced electronics specialty programs. Topics include analog and digital electronics fundamentals, personal computer skills and use of test equipment. Employment opportunities include: assembly, installation and sales of electronics parts and equipment. Approximately \$1310.

- 8 months certificate starts Jan, March, Aug, Oct (CC) 443-8561
- Prerequisites: English 12 graduation or equivalent, Math 11 recommended

Electronics Technician - Computer Systems Specialty

Focuses on microcomputer systems, testing, installation, troubleshooting and repair, computer networks, web server, network hardware support, A+ certification exam preparation. Approximately \$1310.

- 8 months diploma starts Jan, May (CC) 443-8561
- Prerequisites: Grade 12 graduation or equivalent; successful completion of Electronics Technician - Common Core program or equivalent

Electronics Technician - Telecommunications Systems Specialty

This leading-edge program focuses on telecom systems (including two-way radio), telephone systems, fibre optics, local-area and wide-area networks, as well as TCP/IP family of protocols, web server installation using HTML, frame relay and remote access dial-up. Approximately \$1310.

- 8 months diploma starts May, Aug 30 (CC) 443-8561
- Prerequisites: Grade 12 graduation or equivalent; successful completion of Electronics Technician - Common Core program or equivalent

Printing

Graphic Communications and Production Technology

Prepares students for entry level employment in the Graphic Arts trades. Includes typesetting, camera/scanner, litho-prep, electronic imaging and pre-press, press and bindery and production planning. Approximately \$1965 (first year) and \$1635 (second year).

- First year certificate starts Sept, Oct, Dec (CC) 443-8576
- Second year diploma starts Nov (CC) 443-8576
- Prerequisites: Grade 12 graduation or equivalent with English 11; successful Math test

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Province	Postal Code	Telephone	79	
	uver Community College		Fax to:	871-7100
Box 24	elling Department 1620, Station "F" Juver, BC V5N 5T9			or 443-8444

Vancouver Community College

King Edward Campus 1155 East Broadway Box 24620, Station "F"

Vancouver, BC V5N 5T9

Tel (604) 871-7000 Fax (604) 871-7100

City Centre Campus

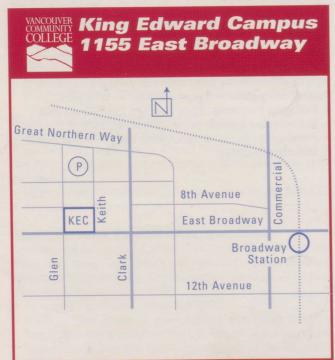
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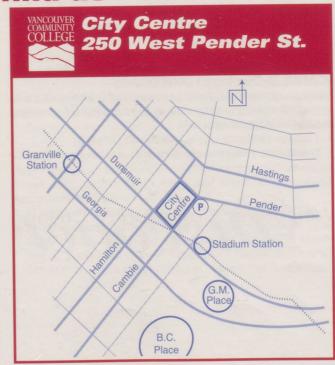
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How to find us





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