

2001

Mini-calendar

Vancouver Community College

Discover

- Adult Upgrading
- Business & Computers
- English as a Second Language
- Health Sciences
- Hospitality & Tourism
- Instructor Training
- Music, Art & Design
- Programs for Students with Disabilities
- Sign Language Studies
- Trades & Technology

VANCOUVER
COMMUNITY
COLLEGE




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Upcoming Program Information Sessions • 2000 - 2001

Adult Basic Education (871-7550)					
Every Tuesday	10:00 a.m.	Counselling Dept (4th floor Welcome Centre), KEC			
Every Wednesday	6:00 p.m.	Counselling Dept (4th floor Welcome Centre), KEC			
Automotive Collision, Automotive Technician and Diesel Technician (443-7413)					
Nov 22/00	4:00 p.m.	Trades Area (1st Floor), KEC			
City Centre General Information Sessions (443-8443)					
Every Thursday	1:30 p.m.	Counselling Dept, CC			
Dental Hygiene					
Nov 22/00, Feb 21/01, May 23/01	3:00 p.m.	Counselling Dept, CC			
Digital Multimedia Technology					
Nov 29/00	6:30 p.m.	Room 721, CC			
Electronics (443-8561)					
Nov 30/00	7:00 p.m.	Room 407, CC			
Employment & Educational Access for Women (443-8301)					
Dec 13/00, Jan 17/01, Feb 7/01, Feb 21/01	1:00 p.m.	Room 628, CC			
English as a Second Language					
Room 5025, KEC (all sessions)					
Nov 18/00	6:30 p.m.	March 15/01	10:00 a.m.	Aug 16/01	10:00 a.m.
Dec 2/00	10:00 a.m.	April 19/01	10:00 a.m.	Sep 20/01	10:00 a.m.
Dec 16/00	10:00 a.m.	May 17/01	10:00 a.m.	Oct 18/01	6:30 p.m.
Jan 18/01	10:00 a.m.	June 21/01	10:00 a.m.	Nov 15/01	10:00 a.m.
Feb 15/01	6:30 p.m.	July 19/01	6:30 p.m.	Dec 13/01	10:00 a.m.
Graphic Arts Printing Production (443-8576)					
Feb 21/01	1:00 p.m. to 7:00 p.m.	Room 114, CC			
Health Sciences					
April 4/01	6:00-9:00 p.m.	CC, Location TBA			
Technology					
April 4/01	6:00-9:00 p.m.	CC, Location TBA			
Tourism, Hospitality, and Business					
April 4/01	6:00-9:00 p.m.	CC, Location TBA			
(check our website in September for exact location (www.vcc.bc.ca))					

Where to find us



City Centre Campus(CC)
250 West Pender Street
Vancouver

King Edward Campus(KEC)
1155 East Broadway
Vancouver
(see maps, page 16)

Where to find us

City Centre Campus(CC)
250 West Pender Street
Vancouver

King Edward Campus(KEC)
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Vancouver
(see maps, page 16)

For program information phone 871-7550 (KEC) or 443-8443 (CC)

Does VCC have services for students?

Yes. Each campus has a comprehensive library, providing a selection of books, magazines, pamphlets and audio-visual material to support all courses offered. Campus Learning Centres help you with the learning process. Students can purchase textbooks and other necessities at bookstores on both campuses. VCC also has an on-staff doctor and nurse.

The Counselling Departments at City Centre and King Edward Campus are the main source of current information on VCC programs and courses. Professional counsellors provide career counselling by appointment. There are regular information sessions on application procedures. Contact 443-8453 or 871-7500 for dates and times.

Please apply early, as some programs have wait lists.

What are the entrance requirements?

Applicants must be Canadian citizens or permanent residents. Entrance requirements are as stated for each program. Admission requirements for mature students may vary. **For more information contact Admissions at 443-8400 (CC) or 871-7031 (KEC).**

Applicants whose first language is not English may be asked to take an English language test. For programs requiring medical clearance, negative TB skin tests and/or health certificates before their applications will be processed.

How much does it cost?

Tuition fee prices vary with the type of program/course that you may be interested in. Fees for certain courses may not be listed. For more information, please contact the Cashier's Office at the campus where the program/course is offered.

Fee Information only:

City Centre Campus 443-8409
King Edward Campus 871-7045

The information in this flyer is subject to change without notice.

Tuition fees, Student Association fees, etc. are payable in advance. Fees can be paid in instalments for MOST PROGRAMS longer than four months. An Application Fee will be charged. For MOST programs/courses the fee is \$15. Prices quoted in this calendar include tuition, graduation fee (if applicable), Student Association fees and materials/equipment costs that are charged through the Cashier's Office.

Note: Please be aware that fees listed may change without notice.

Is there financial assistance available?

Yes. The **B.C. Student Assistance Program** gives loans and grants to eligible students in full-time post-secondary programs of 12 weeks or longer. It may take up to 10 weeks for loans to be processed.

Adult Basic Education Student Assistance Program (ABESAP) and **TAB (Training Assistance Benefits)** funding may be available to assist needy students in paying costs for ESL courses or other programs up to the Grade 12 level. Funding is limited so students are advised to apply early.

The **Work Study program** gives part-time, on-campus work experience to students who have applied for a student loan and who demonstrate financial need. Applications are available at the Financial Aid Office.

For information, contact the Financial Aid Offices, located at City Centre and King Edward Campus in the Student Services area.

Human Resources Development Canada

For certain programs, Human Resources Canada can provide sponsorship to eligible trainees. For further information please arrange to attend a group information session at your local Human Resources Centre of Canada as soon as possible.

Where is VCC located?

The College currently offers full-time programs and part-time courses at two main campuses:

City Centre Campus(CC)
250 West Pender Street, Vancouver and
King Edward Campus(KEC)
1155 East Broadway, Vancouver (see maps, page 16)

Food Services available at City Centre Campus (open to the general public)

Bake Shop

...scrumptious, high quality baked goods, prepared by the Baking and Pastry Arts students, as well as entrees prepared by our Culinary Arts and Asian Culinary Arts students.

Meat Shop

...a full-service Meat Store and Deli, with prices you'll love. All products are prepared by students of the VCC Meat Cutting program.

Meat Shop hours: 9:30-6:00 p.m. (Mon-Fri)

Deli hours: 9:30-4:45 p.m. (Mon-Thurs), 9:30-4:00 (Fri)

JJ's Restaurant

...complete lunch or dinner service in our beautiful, newly renovated restaurant. Dishes are prepared by students of VCC's award-winning Culinary Arts program. Located downtown, JJ's is a great place for dinner before a game or the theatre. Hours: 11:30-12:30 for lunch; 5:30-7:00 for dinner. Reservations strongly recommended, phone 443-8479.

Four Corners Restaurant

...a delicious, full-service menu of food prepared by students in the Hospitality Management Program, at excellent prices. Open for lunches only, 11:30-12:45, September-June.

Visit our website - <http://www.vcc.bc.ca>

English as a Second Language: English Language Skills (ELS)

Part-time and full-time courses from Lower Beginner to Upper Advanced and special skills classes including Intensive Writing, Intensive Reading and Pronunciation.

Classes run week days and Saturdays. There are a variety of daytime and evening shifts to choose from.

- 4 month terms start in Jan, May, Sept (KEC)
- Prerequisite: VCC English assessment.

For information on ELS classes, please phone **871-7241**.

English as a Second Language: Outreach

ESL classes in many community locations in Vancouver and Burnaby. Several classes at the Canadiana Centre and evening and Saturday classes at City Centre Campus. All levels: Literacy, Beginner, Intermediate and Advanced. Part-time and full-time classes; mornings, afternoons, evenings and Saturdays.

Three-month terms: January, April and September. No waitlist. Testing done at registration.

For information about classes please call: **871-7145**.

Learning Centres in public libraries and a neighbourhood house offer free help to adult ESL students in seven Greater Vancouver locations. The Learning Centres are open various hours Mondays to Saturdays with most open all year.

For information about the Learning Centres please call: **871-7277**.

The Homefront Learning Program provides volunteers who tutor in the homes of ESL students who cannot get out to go to classes. This service is available in Vancouver and Burnaby.

For information about being a volunteer tutor please call **871-7277**. For information on how to get an ESL tutor to come to your house please call **871-7145**.

English as a Second Language: Vocational (VESL)

(Advanced ESL/Business and Office, Advanced ESL/Health Care and Advanced ESL/Tourism and Customer Relations) These language classes develop speaking, listening, reading, writing and grammar skills at the Lower and Upper Advanced levels while working with the vocabulary of business, health care or tourism.

- 4 months, part-time - starts Jan, May, Sept (KEC)
- Prerequisite: English assessment
- Phone **871-7265** for more information.

Self-paced ESL for Professionals

An alternative program for students with professional education and experience from their former countries.

- Language level: Advanced and College Preparatory Level
- Features: small group communication seminars, self-paced guided independent study, some study materials in professional fields, individualized tutorials with an instructor, speakers and workshops, monthly intake of new students.

For further information, please contact one of the instructors at the City Centre Learning Centre, telephone **443-8607**.

English Language Services for Adults (ELSA)

Beginners' English classes for adult newcomers to Canada. Sponsored by BC Ministry Responsible for Multiculturalism and Immigration.

- Classes start every two months. (Apply at Western ESL Services, **876-5756**)



Hairstyling and Esthetics Programs

Esthetics (Skin Care)

Training in facial treatments, make-up, skin analysis, cosmetic chemistry, manicures, pedicures, waxing and small business management. Approximately \$3152, plus additional fees for books and materials

- 7 months - certificate - starts Spring and Fall (CC) 443-8453
- Prerequisite: Grade 10 or equivalent

Hairstyling Women's and Men's

Training in haircutting, perming, colouring, styling, anatomy, physiology and small business management. Approximately \$1970 plus additional fees for books and materials

- 10 months - certificate - starts Jan, Apr, Sept (CC) 443-8453
- Prerequisite: Grade 10 or equivalent



Health Sciences Programs

Full-time

Access to Practical Nursing

Prepares graduates to work in hospital medical areas, long term care facilities and community facilities. Approximately \$1310.

- 8 months - certificate - starts Jan, (CC) 443-8453
- Prerequisites: Grade 12 graduation or equivalent with Biology 12 ('C' grade); RCA or HS/RCA certificate; current CPR (Level C); 6 months recent work experience as a RCA; English language assessment and math assessment; medical clearance and criminal record search upon acceptance

Dental Assisting

Wide range of courses prepares students for licensure with the College of Dental Surgeons and employment in general, specialty, hospital or community dental practice, providing chairside assisting support and direct patient care. Approximately \$1740.

- 10 months - certificate - starts Sept (CC) 443-8453
- Prerequisites (under review): Grade 12 graduation or equivalent including Biology 11; English language assessment; medical clearance and criminal record search upon acceptance

Dental Hygiene

Prepares graduates for registration with the College of Dental Hygienists of BC as self regulating professionals. Dental hygienists provide clinical services to promote healthy mouths as part of overall health; educate individuals and groups in the care of mouths and the development of health lifestyles; evaluate research, information and techniques so that clients receive the best care; participate in administration of programs and clinical practice to promote high-quality, cost-effective services; assist people in obtaining health and dental care available in their community. Approximately \$3495. (plus approximately \$3850 (1st year) and \$2000 (2nd year) in additional fees for books and materials)

- 2 years - diploma - starts Sept (CC) 443-8453
- Prerequisites: First year university transfer courses: Biology, Chemistry, Psychology, English and an elective with a minimum GPA of 3.3 (B+) grade; sufficient English proficiency (if English is not your first language and you have foreign documents, successful completion of an English language assessment is required); interview. Updated immunizations strongly recommended. Current 'C' certification in CPR, medical clearance and criminal record search upon acceptance. Cautions: back, wrist, or shoulder problems and sensitive skin conditions or allergies to latex may be problematic.
- For information session, refer to page 2

Dental Reception

Acquire dental knowledge, organizational and communication skills, financial management, and knowledge of specialized dental office procedures. Approximately \$819.

- 5 months - certificate - starts Jan, Sept (CC) 443-8492
- Prerequisites: Grade 12 graduation or equivalent; English language assessment; medical clearance and criminal record search upon acceptance

Home Support/Resident Care Attendant

Focuses on direct patient care in continuing care, including special care units, intermediate and extended care, and home support. Approximately \$1159.

- 7 months - certificate - starts Feb, Sept (CC) 443-8453
- Prerequisites: Grade 10 graduation or equivalent; Basic First Aid; medical clearance and criminal record search upon acceptance

Hospital Unit Coordinator

Prepares students for employment in a hospital nursing unit or outpatient department. Unit coordinators are responsible for organizing and processing detailed procedures related to medications, diagnostic tests and therapeutic procedures through verbal, written and computer communication. Approximately \$1225.

- 7 months - certificate - starts Aug, Jan, May (CC) 443-8453
- Prerequisites: Grade 12 graduation or equivalent including Math 10 and Eng 12; Medical Terminology (min. C+ grade); typing 25 wpm; English language assessment; medical clearance and criminal record search upon acceptance

Vancouver Community College
Discover

Institutional Aide

Training for kitchen helpers, dietary, housekeeping and laundry aides in health care institutions, hospitals, hotels, restaurants, laundries and private business. Approximately \$495.

- 3 months - certificate - starts Jan, Apr, Sept 443-8453
- Prerequisites: Basic reading, writing and arithmetic skills; good oral skills; good health; completion of Lower Intermediate English skill level; medical clearance and criminal record search upon acceptance; 18 years of age or older or out of school for one year

Note: Accepting applications effective February 2001

Medical Laboratory Assistant

Prepares students as assistants in private medical labs and hospital labs. Approximately \$820.

- 5 months - certificate - starts Jan, June, Oct (CC) 443-8453
- Prerequisites: Grade 12 graduation or equivalent including Math 10 and Eng 12; English language assessment; Medical Terminology (min. C+ grade); or Biology 12; typing 40 wpm; medical clearance and criminal record search upon acceptance

Medical Office Assistant

Prepares students for employment in private physicians' offices, hospital departments, walk-in medical clinics and public health agencies. Medical Office Assistants are responsible for managing a medical office and are front line communicators and organizers. Interaction with patients, doctors and medical teams is emphasized. Approximately \$1472.

- 9 months - certificate - starts Sept (CC) 443-8453
- Prerequisites: Grade 12 graduation or equivalent or English 098/099/Grade 12 English/Business Education Preparation certificate; English Language Assessment; keyboarding/typing speed of 35 net wpm for five minutes (five errors or less)

Medical Secretary

Studies in advanced medical terminology, word processing, database, spreadsheets; preparing medical research documents, medical manuscripts and transcription. Approximately \$1472.

- 9 months - certificate - starts Sept (CC) 443-8453
- Prerequisites: Grade 12 graduation or equivalent or English 098/099/Grade 12 English/Business Education Preparation certificate; English Language Assessment; keyboarding/typing speed of 35 net wpm for five minutes (five errors or less)

Medical Transcriptionist

Studies in advanced medical terminology, anatomy, physiology and disease processes; medical transcription in numerous specialties. Approximately \$1472.

- 9 months - certificate - starts Sept (CC) 443-8453
- Prerequisites: Grade 12 graduation or equivalent or English 098/099/Grade 12 English/Business Education Preparation certificate; English Language Assessment; keyboarding/typing speed of 35 net wpm for five minutes (five errors or less)

Pharmacy Technician

Preparation for employment as a Pharmacy Technician in community and hospital pharmacies. Approximately \$920.

- 5 months - certificate - starts Mar, Sept (CC) 443-8453
- Prerequisites: Grade 12 graduation or equivalent; English and Math assessments; typing 35 wpm; proof of basic computer skills; criminal record search upon acceptance; excellent communication skills and computer literacy or word processing skills; good health

For program information phone 871-7550 (KEC) or 443-8443 (CC)

Visit our website - <http://www.vcc.bc.ca>

Practical Nursing

Prepares graduates to work in hospital medical areas, long term care facilities and community facilities. Approximately \$1960.

- 12 months - certificate - starts Jan, Sept (CC) 443-8453
- Prerequisites: Grade 12 graduation or equivalent with Biology 12 ('C' grade); current CPR (Level C); English language assessment; math assessment; medical clearance and criminal record search upon acceptance

Part-time

Basic Medical Terminology (#2513)

Focuses on medical terminology and basic anatomy and physiology. \$99.78

- 12 sessions (72 hours) - starts Mar, Sept, Dec (CC) 443-8402
- No prerequisites

Caring for Persons with Dementia

Designed for those working in the healthcare system in the care of elderly people with dementia. Offered at VCC or at care facilities. Approximately \$170.

- 120 hours - starts Feb, Sept (CC) 443-8453
- Prerequisites: Open to all members of the health care team with at least 6 months work experience as validated by an employer. Medical clearance upon acceptance

Pathology Attendant

This part-time, home study program is designed to provide students with opportunities to develop the knowledge, skills and values necessary to assist in autopsy services. Approximately \$250 to \$500 per course.

- 2 years (part-time) - certificate - continuous enrollment (CC) 443-8453 or 443-8559
- Prerequisites: Grade 12 graduation or equivalent including Math 10 and Eng 12; Biology 12 or Medical Terminology; English language assessment; attendance at Orientation Session or Career Investigation Report; letter of reference; hospital agreement for practicum; medical clearance and criminal record search

Resident Care Attendant Upgrade

Provides training to caregivers presently working as an Aide in a continuing care setting. Designed to meet the educational needs of learners with a variety of backgrounds and experiences. Approximately \$370.

- 9 months, one day per week - certificate - starts Sept (CC) 443-8453
- Prerequisites: Grade 10 graduation or equivalent; presently working as an aide with 8 months of experience in continuing care facility or agency as validated by an employer; medical clearance and criminal record search upon acceptance



Hospitality and Tourism Programs

Full-time

Asian Culinary Arts Cook Training - Chinese Cuisine

Learn techniques such as stir-fry, pan-fry, wok and barbecue. Leads to employment in restaurants featuring Chinese cuisine. This is a bilingual program taught in both English and Chinese. Approximately \$983.

- 6 months - certificate - starts Jan, Sept (CC) 443-8473

Baking and Pastry Arts-Pâtissiere or Breads

Comprehensive training in baking procedures and techniques. Focuses on breads, rolls, sweet dough products, pies, cookies, puff pastry, savoury items, quick breads, cake baking, cake decorating, dessert cakes, wedding cakes, chocolate and pastries. Approximately \$1770.

- 10 months - certificate - starts Jan, Apr, Sept (CC) 443-8453
- Prerequisite: Grade 10 graduation or equivalent, Food Safe Level 1

Baking and Pastry Apprentice

3 one-month training sessions over a three-year period. \$73.54

- contact Apprenticeship Branch for start dates (CC) 660-7213
- Prerequisite: Referral from Apprenticeship Branch

Baking and Pastry Upgrade

Provides experienced bakers with specialized training.

- 1 to 4 months depending on specialty selected - citation - starts continuously (CC) 443-8453
- Prerequisites: One year baking or cooking experience or formal training, or Department Head approval

Culinary Arts

Comprehensive training in all aspects of modern North American and classical cuisine. Approximately \$2135.

- 12 months - certificate - starts monthly (CC) 443-8453
- Prerequisites: Grade 10 graduation or equivalent; Food Safe Level 1

Culinary Arts Apprentice

Designed for people currently working in the cooking industry. Graduates may obtain employment in the cooking industry as qualified journey cooks. \$76.04

- 3 one-month training sessions over a 3-year period - contact
- Apprenticeship Branch for start dates (CC) 660-7213
- Prerequisite: Referral from Apprenticeship Branch

Food and Beverage Management

Students gain practical and supervisory skills for employment in hotels, restaurants and other food and beverage facilities. Approximately \$1635.

- 10 months - certificate - starts Sept (CC) 443-8378
- Prerequisite: Grade 12 graduation or equivalent

Hospitality Management

Hospitality management and general business management courses; includes food and beverage, accommodation, human resources, marketing and business skills. Approximately \$2615.

- Cooperative Education Option - At the end of the first semester, students have the option to apply for the cooperative education option which begins at the end of the second semester.
- 2 year - diploma - starts Sept (CC) 443-8378
- Prerequisites: Grade 12 graduation or equivalent including English 12 (C+ grade); resume documenting minimum of 1,000 hours industry related practical work experience

Meat Cutting

Training in all aspects of retail meat cutting. Approximately \$1088.

- 6 months - certificate - starts Oct, Feb (CC) 443-8453
- Prerequisite: Grade 10 graduation or equivalent OR Department Head approval

Meat Cutting - Apprenticeship

Designed for people currently employed in the retail meat industry, but lacking journeyed status. \$73.54

- 2 one-month training periods a year - contact Apprenticeship Branch for start dates (CC) 660-7213
- Prerequisites: Referral from Apprenticeship Branch

Sausage Making and Smoked Meats

Training in the highly specialized skill of sausage making. Approximately \$578.

- 3 months - certificate - starts Oct (CC) 443-8465 or 443-8453
- Prerequisite: Grade 10 graduation or equivalent OR successful completion of Level 1 Meat Cutting OR Department Head approval

Travel Agent

Major topics include communications, computer reservation systems, tariffs and ticketing, sales and insurance, destinations, tours and cruises. (ACCESS Level II Endorsed) Approximately \$1146.

- 7 months - certificate - starts Apr, Oct (CC) 443-8521
- Prerequisites: Grade 12 graduation or equivalent; keyboarding skills; Basic Geography recommended (see Part-time programs, below)

Vancouver Community College
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Part-time

Baking

Assorted Breads
Assorted Hard Rolls and Sweet Yeast Dough Products

Cake Baking
Chocolate Work
General Baking
Introduction to Artisan Breads
Marzipan Work
Plated Desserts
Sugar Crafting
Wedding Cake Decorating
Wedding Cake Decorating Level 2

- Five to ten sessions per course, held Saturdays and/or weekdays, starting Sept, Jan (CC)
- Uniform required
- For more information call 443-8453.

Introduction to Basic Geography for Travel and Tourism

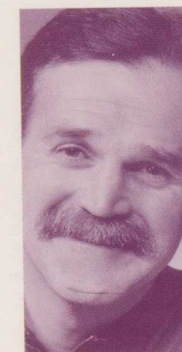
Recommended before enrollment to the full-time Travel Agent program.

- For more information call 443-8453

Professional Cooking Level 1

Provides the equivalent of the first four months of the full-time, one-year program. \$343.86

- 2 year program, 40 sessions per year, held on Saturdays - starts Feb, Sept (CC) 443-8453
- Prerequisites: Grade 10 graduation or equivalent; Food Safe Level 1



Instructor Training (Certificate, Diploma, Bachelor and Masters Programs)

Provincial Instructor Diploma Program

A Ministry of Advanced Education, Training and Technology program to provide instructional skills for individuals teaching or wanting to teach adults in private and public colleges in BC.

- Continuous intake - diploma - 6 weeks fulltime, 6-12 months part-time 871-7510
- Prerequisites: Grade 12 or equivalent including proficiency in English, proof of competency in an area of speciality

Train the Trainer Certificate Program

Designed for part-time and full-time training professionals wanting to acquire new skills or enhance existing ones. Credits are applicable towards the Provincial Instructor Diploma.

- Continuous intake - certificate - 3 weeks fulltime, 3-6 months part-time 871-7510
- Prerequisites: Grade 12 or equivalent



I want to know how Vancouver Community College can train me for a successful career.

Please send me information on the following programs:

Name (please print) _____

Address _____ City _____

Province _____ Postal Code _____ Telephone _____

Mail to: Vancouver Community College
Counselling Department
Box 24620, Station "F"
Vancouver, BC V5N 5T9

Fax to: 871-7100
or
443-8444

Vancouver Community College

Discover

King Edward Campus
1155 East Broadway
Box 24620, Station "F"
Vancouver, BC V5N 5T9
Tel (604) 871-7000 Fax (604) 871-7100

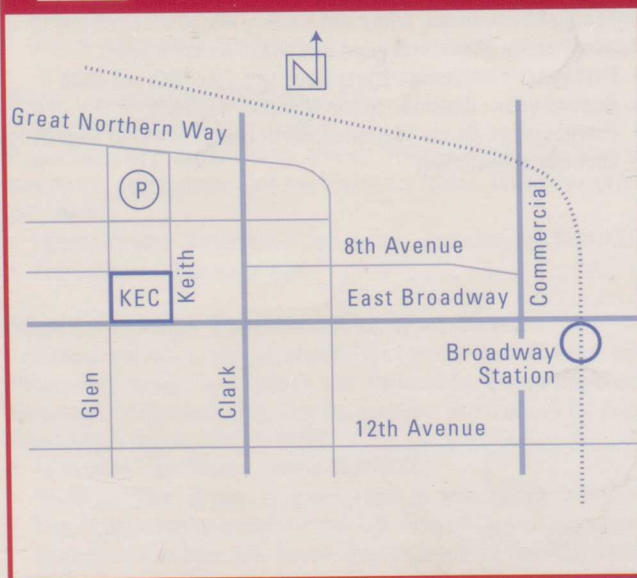
City Centre Campus
250 West Pender
Vancouver, BC V6B 1S9
Tel (604) 443-8300 Fax (604) 443-8444

Visit our website - <http://www.vcc.bc.ca>

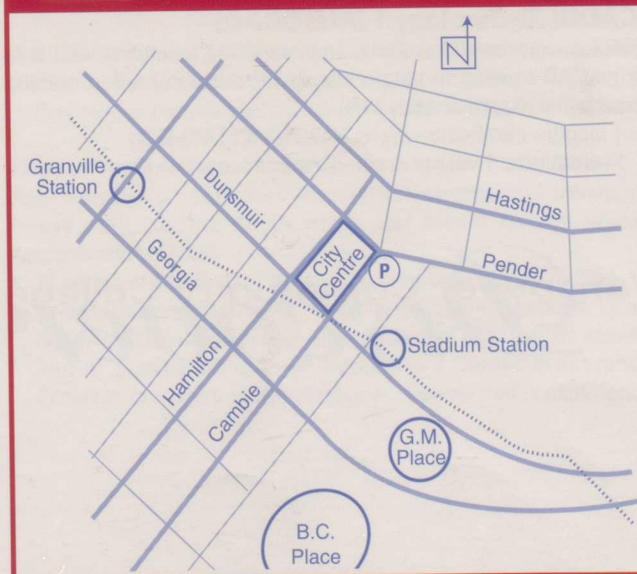
How to find us



King Edward Campus
1155 East Broadway



City Centre
250 West Pender St.



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For program information phone 871-7550 (KEC) or 443-8443 (CC)