

Sept. 14

COMMUNITY INTERNAL NEWSLETTER

1995

# VCC Connections

VANCOUVER  
COMMUNITY  
COLLEGE



Vancouver Community College  
King Edward Campus - Library  
P.O. Box 24620, Station 1  
Vancouver, B.C. V5N 5J9

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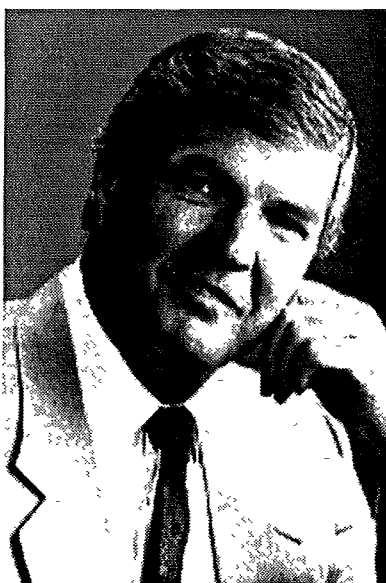
Years

## President looks forward to new year

**W**elcome to VCC's 1995/96 year. As President of VCC, I am eagerly looking forward to what I know will be a challenging and exciting year. In many ways, this year will be a test of "the new VCC."

The College has undergone a profound transformation. Some changes have been initiated from within; others from external circumstances. We still have a long way to go, but I believe we are on track. The planning process continues with opportunities for everyone to participate. Our goal is to provide the VCC community with the resources and support they expect and deserve. This year will

provide a true test of our success in creating a structure shaped by you and for you and one that meets the needs for the future.



I believe the College is well equipped to deal with the issues ahead. As individuals and as a team, we are committed to respecting the College's mission, mandate and values. We accept full accountability for the fiscal and organizational stability of the College, and we are working to enhance the teaching/learning environment of Vancouver Community College.

I trust that we can count on your support in the months ahead. As always, we welcome your feedback.

## LINC contract signed

The ESL Division is pleased to report that on July 27, 1995 a new LINC (Language Instruction for Newcomers to Canada) contract was signed. The contract runs September 5, 1995 to August 30, 1996 and is worth approximately \$3.1 million. On behalf of their students, faculty and staff the Division would like to thank the College community for the support and effort which contributed to this success.

# Premier Mike Harcourt announces funding for VCC literacy projects

In celebration of International Literacy Day, Friday, September 8, Premier Mike Harcourt announced that the federal and provincial governments have jointly approved \$1.27 million for 38 literacy projects across British Columbia. The Premier chose VCC's King Edward Campus Library as the site for the announcement in recognition of the fact that this institution will coordinate six of the 38 projects (see project list).



*Premier Harcourt announces Literacy Projects (l-r) John Cruickshank, Jean Cockell and Brenda Giles (member of Literacy BC Board of Directors and VCC continuing literacy student) look on.*

“VCC is proud of its strong history of leadership in the field of literacy dating back to the seventies,” said John Cruickshank. “In 1977, VCC became a founding member of the Movement for Canadian Literacy, and has been involved in Project Literacy BC since its beginning.” Since then, the College has quickly gained a reputation as a leader in literacy programming in British Columbia.

Of the \$1.27 million made available, VCC will receive \$226,518 to coordinate six projects. These projects range from a Literacy Learning Centre at the new main branch of the Vancouver Public Library, to working with Kiwassa Neighbourhood House to collect and publish stories by elders in the community.

## ***Project list:***

### ***Literacy Resource Coordination - \$15,000***

Educacentre will host meetings, develop an electronic bulletin board and create teaching materials for francophone literacy teachers across the province.

### ***1996 Summer Institute - \$60,400***

Literacy B.C. will organize a two-week summer institute to upgrade skills of 40 literacy practitioners and volunteer tutors.

### ***Regional Networks for Literacy - \$83,400***

Literacy B.C. will hire and train two additional regional literacy coordinators and provide upgrading for the four existing coordinators, who support literacy practitioners, volunteer tutors and learners in the province.

### ***Fundraising Workshops - \$25,000***

Literacy B.C. will create a fundraising workbook and provide a minimum of five, two-day fundraising workshops for literacy practitioners across the province.

### ***Elders in our Community - \$34,052***

VCC and Kiwassa Neighbourhood House will work with seniors in the Kiwassa community to write, collect, edit and publish stories to be published as novels and as part of a curriculum.

### ***Literacy Learning Centre at Vancouver Public Library - \$8,666***

VCC and the Vancouver Public Library will develop assessment and evaluation procedures to assist learners approaching the library's learning centre. They will also purchase literacy materials for the learning centre's collection.

# Attention students

Are you:

- a good listener...
- caring and sensitive to other people...
- interested in working with people... and wish to improve your people skills?

## Check out the Student Advocate Program!

The Counselling Department is training students at KEC to work with other students in need of support. The program will provide you with on-going training in:

- problem solving skills
- effective communication skills
- knowledge of community resources

Application Deadline: Sept. 22, 1995  
Training begins: Oct. 5 (until Nov. 24)  
Training Times: Fridays 9:00 to 4:00

Application forms are available in the Counselling Department, Room 3002.

The following poem is reprinted from "our own WORDS," a collection of writings by Adult Basic Education students in British Columbia. In this collection of 64 short stories and poems, 10 VCC ABE students are featured. Copies of "our own WORDS" are available from Barbara Ash, College and Career Access Department.

## Dreams For Tomorrow

Memories of yesterday flood my mind  
as gates of before open.  
Morning comes and with it the sun's warmth  
In many ways you are like the sun,  
bringing warmth and happiness to all you touch.

I look into your small face and see  
dreams for tomorrow.  
Always smiling, naive to life's cruelty.

In your eyes the world is perfect; parks  
to play in and flowers to smell.

As you grow older remember to hold  
onto your dreams and follow them.

Some days will be harder than others  
but remember, hold on to those dreams  
for tomorrow.

Kathryn Fothergill

Kathy is presently a student at King Edward Campus. She enjoys being with children at all times and hopes to work with them in the near future.

# Alumni Association adds \$16,000 to scholarship and bursary fund

The dealer flips the Queen of Diamonds over as only a seasoned pro can. "Twenty-one, you're a winner!" The player gathers his chips and tosses over a tip. "Thanks for the lucky cards, see you next week." He was just one of the typical players who came out to support the VCC Alumni Association's casino nights held September 1 and 2 at the Quality Inn at Fraser and SE Marine Drive. Over \$16,000 was raised for scholarships and bursaries for students. Each night, five volunteers gave up their long weekend plans to

contribute to someone else's academic goals. It was a rewarding experience for all involved. The Alumni Association would like to thank the following for their help: Teresa Suranyi, Liz Majestic, Krishna O'Connell, Zahara Bhanji, Caroline McDougall and Raj Mathur.

The Association will be hosting other casinos in the near future and we encourage those who would like to volunteer to contact Veronika Metchie at 871-7173.



# KEC Library News

## *Class Assignments in the Library*

We look forward to working with all new and returning students on their various assignments, oral presentations, etc. It would be very helpful to reference staff if instructors followed these guidelines:

1. PLEASE arrange for library instruction for your students in order that they may become knowledgeable and self-sufficient library users. Please call 7326 to make

arrangements. We can teach your students how to locate materials using computer catalogues, indexes and other library resources.

2. PLEASE notify us at 7326, or drop off a list at the Information Desk as to what topics your students have been assigned to research. It helps us to have the opportunity to prepare and ensure equal access to resources for students.

3. PLEASE notify us if you intend to send your whole class to the library even if you do not intend to have a formal instruction session with us. Other

classes may have been booked in and gridlock invariably results. We'll do our best to accommodate requests.

4. TALK to your liaison librarian:
  - **Virginia Adams** - Business and Computer Studies, ID Program **Local 7385**
  - **Melinda Baranieski** - ESL-College Preparatory, Local 7497
  - **Mark Goertz** - Automotive & Diesel, Humanities, Institutional Aide, Mathematics, Music, Pharmacy Tech. Asst., Science, Local 7223

- **Aphrodite Harris** - Continuing Ed (except TESL), Local 7319
- **Irene King** - Basic Education, BEST, CCA, All ASE Depts., Sign Language Studies, Local 7183
- **Cathie Perry** - ESL/ELS, ESL Outreach, ESL Vocational, TESL, Local 7487

## *New Circulation Supervisor*

Please welcome **Bridget-Rivers Moore** to this position. Bridget replaces Espie Aquino who has retired (although you may still see her around on Saturdays!). Bridget brings with her considerable analytical skills, a strong commitment to public service and a great sense of humour. Please stop in and say hello!

## *KEC Library open on Saturdays*

The KEC Library staff is happy to announce that starting September 16, 1995 the Library will be open Saturdays from 11:00 a.m. to 3:00 p.m., for all students, staff and faculty. These new hours will continue through the Fall and Winter terms until April 27, 1996 inclusive. Full services will be available including:

- Reference and information services
- Registration, circulation and fines payment
- Media viewing and booking (booking requests will be processed next business day)
- General tours and orientations (please book well in advance)
- Student word processing computer and typing room (student computer lab adjoining Learning Centre will remain closed)

*See you on Saturday!*

*Mark Goertz*

## **KEC Bookstore Hours**

(September 14-29, 1995)

14: 8:30 a.m.-8:00 p.m.  
15: 8:30 a.m.-5:00 p.m.  
18: 8:30 a.m.-5:00 p.m.  
19: 8:30 a.m.-5:00 p.m.  
20: 8:30 a.m.-8:00 p.m.  
21: 8:30 a.m.-8:00 p.m.  
22: 8:30 a.m.-5:00 p.m.  
25: 8:30 a.m.-5:00 p.m.  
26: 8:30 a.m.-5:00 p.m.  
27: 8:30 a.m.-8:00 p.m.  
28: 8:30 a.m.-8:00 p.m.  
29: 8:30 a.m.-5:00 p.m.

# Education Council Update

VCC's Education Council continues to progress toward its mandated goals. Here is a summary of recent events:

**Terms of Reference** to describe the way Council functions have been approved and will go to the Ministry for final approval.

Council has elected **Paul Hunt** as Council Vice-Chair.

An **Agenda Committee** consisting of Chair Hilary Pearson, Gail Rochester, Stuart Scholefield and Paul Hunt has been formed and will work to define mechanisms to ensure effective submission of items to Council.

**New business** included Council approval for new Certificate programs being offered by Continuing Education. These programs are Electronic Publishing and Design, Leadership, Media Writing and Communications, Multicultural Settlement and Multimedia Programmer.

VCC's Educational Administrators Group brought the following **course/program changes** to Council as information items: Language prerequisite change, Accounting

ESL; course revision to Micro Economics (Hospitality Administration); name change: Hospitality Administration Department to be renamed Hospitality Management Department; course changes in Consumer Electronics (removal of alarm system, adding compact Disk Technology); offering of new course: West Coast Women's Literature.

At its next meeting, Council expects to examine and consider approval for a proposal for handling course/program changes at VCC. That meeting is scheduled for October 3, 3:30-5:30 p.m. at KEC Room 5025.

Expect to hear much more from Educational Council over the coming months. The pieces are falling into place and we are enthusiastic about Council's role at VCC.

*Hilary Pearson and Paul Hunt*

## Media Services Hours

### City Centre

Mon - Thur... 7:30 am - 8:30 pm  
Closed ..... 5:00 pm - 6:00 pm  
Fri ..... 7:30 am - 4:00 pm

### KEC

Mon - Thur... 7:45 am - 8:30 pm  
Closed ..... 4:45 pm - 5:45 pm  
Friday ..... 7:45 am - 4:00 pm  
Saturday ..... 8:30 am - 12:30 pm

# Welcome to international students

Please excuse our expropriation of the staff cafeteria over the last two weeks but the intake for our International Education Students for the Fall Term is the largest in a few years. In total there were approximately 181 new I.E. students starting on September 5, 1995. That is an 82% increase over last fall's intake of 99 students! Happy news!

Even more surprising is the fact that of these new students barely half (98) are from overseas! All the rest have applied from other schools in British Columbia. So, please wel-

come our newest students who, no doubt, will be wandering somewhat confused around the campus for the next week.

*These 181 students come from a range of countries:*

Caribbean 1	South Africa 1
Ghana 1	Taiwan 84
China 8	Thailand 1
Korea 13	Indonesia 1
Hong Kong 33	Vietnam 7
Macau 2	Japan 31
Malaysia 1	

*Steph Jewell*

Recently *Michael Daniel*, from the KEC Learning Centre, experienced on his first trip to the sub-continent the disorientation that many of our students suffer when they start back to college and study. The following is part one of Michael's account of his first trip to Bombay.

## Hot trip to Bombay

We landed just past midnight, after circling endlessly above the pale lights of Bombay. The first thing that struck me was how hot this April night was. It felt as if someone had needlessly turned up a giant heater in the air-

port and left it on all day. My wife, Shobha, although from Bombay, was also affected by the heat. For three weeks it would be our constant companion as India suffered its hottest summer in fifty years.

We sweated our way towards customs, where a bored-looking customs of-

ficer who glanced at our papers and waved us into his country.

Just past customs, my father-in-law was waiting. Shobha greeted him in Marathi and touched his feet in the traditional way. I followed suit. As he welcomed me in English, he seemed old and dignified. I felt glad to have finally met him.

I sat cramped into what, in Canada, is the driver's seat (no seatbelts), looking out helplessly, as Shobha's cousin sped over a bumpy, ill-lit road, past closed shops, and people sleeping on make-shift beds in the streets. As we raced on through the sultry night, I began to see that the way from the airport consisted almost entirely of tortuous side-streets. At one point my "cousin-in-law" stopped to ask a green-clad, Hindi-speaking policeman with a very big rifle, for directions.

Finally we turned into a small, dark lane and arrived home. I stood outside the stone wall and freshly-painted gate while my mother-in-law performed a small ceremony welcoming me into the house as a new son-in-law. Then we went inside, drank some boiled water and had some fresh, seasonal mangoes. When Shobha and I finally went upstairs to our flat, the sky was already beginning to lighten and the temperature was starting its inexorable daily climb.

*to be continued*

### New fax number

Just a reminder that the VCC Educational Foundation's fax number is **871-7200**. Faxes for College Advancement (formerly Public Relations), Institutional Research and Financial Services should be sent to **871-7451**.

## Learning Centre *news*

### Do you know who works in the Learning Centre?

The Learning Centre is staffed by experienced Instructional Assistants who provide VCC students with tutoring in English, math and science and who help keep both locations of TLC humming throughout the term. At both City Centre and King Edward Campus tutors lead tours of the Centre for classes. The tutors are also available to visit classes to explain TLC services available to your students. At KEC the tutors are for Humanities: Karen Jane Hills and Michael Daniel and for Math/Science: Gordon Wong and Tom McDiarmid. At City Centre Celeste Roberts is the Humanities tutor and Remick Lee helps students with math and science problems.

# Planning to retire in 1996?

Employees planning to retire in 1996 are advised to request pension calculations and documentation from the Superannuation Commission well in advance of their planned retirement date. **The Commission requests that prospective retirees begin the process at least one full year before actual retirement.** It takes an average of six months from the time you make your written request to actual receipt of pension application forms.

However, each fall (usually November) the Superannuation Commission prepares and sends out individual "Contributor Statements" detailing contributions to the end of the previous pension year and providing pension projections for those 45 years of age and older. The Statements will provide you with a good base of information from which to plan while waiting for the full documents.

In planning for retirement you might try to arrange a personal interview with a Superannuation Commission representative. The representatives are in the Vancouver area two days per month, offering half-hour interviews

- usually the first or second Wednesday/Thursday of each month. Request for Interview forms for 1996 will be available from the Employee Relations Department in November/December 1995. We have been advised that all appointment times on the Lower Mainland have already been booked through February 1996. If you are travelling to Victoria, appointments are more easily arranged as advisors are available five days per week. Those wishing an interview in Vancouver should complete a Request form when available from Employee Relations and forward it to the Superannuation Commission at least **four months** prior to the requested interview date. Arrangements for a Victoria interview can be made by phone.

**Retirees should begin the process at least one full year before retirement.**

To arrange for receipt of **Canada Pension, Old Age Security or pensions from other countries**, the following contacts will be of assistance to you:

## ***Canada Pension/Old Age Security***

Health & Welfare Canada - 666-3040

- 2634 Granville Street, Vancouver
- 625 Belmont, New Westminster
- 101-5625 Imperial, Burnaby
- 113-260 W. Esplanade, North Vancouver

## ***U.S. Social Security***

Social Security Administration  
109 Federal Building, 104 Magnolia  
Bellingham, Washington 98225

## ***Great Britain***

Dept. of Social Security  
Overseas Group  
Newcastle-upon-Tyne  
England NE98 1YX

## ***India, France, Italy, Germany, Netherlands***

International Operations  
Revenue Security Program  
Health & Welfare Canada  
Ottawa, Ontario K1A 0L4

For any other country you may contact the nearest office of the Consulate General for that country or inquire of Health & Welfare Canada for additional contacts.

## Come on out and walk for life

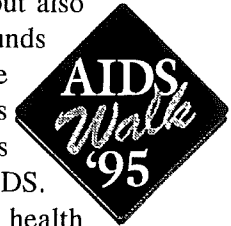
On Sunday, September 24, the annual AIDS Walk occurs in Stanley Park. We would like to invite the Vancouver Community College community to join us! If you would like to walk with us, give us a call. If you are unable to participate, you can contribute financially and pledge members of our team.

The AIDS Walk has supported the British Columbia Persons with AIDS Society (BCPWA) since 1986. The BCPWA promotes self-help and self-care by providing services and support to people living with HIV/AIDS. The Society, the largest AIDS organization in Western Canada with a membership of over 2600, is directed by and for people with HIV/AIDS. Its mission is to enable persons living with HIV/AIDS to empower themselves through mutual support and collective action.

The AIDS Walk in Vancouver is the most visible and successful fund-raising event not only for BCPWA, but also in Western Canada. Funds raised in this event will be used to provide resources for over 40 vital services for persons with HIV/AIDS.

Some of these include: health services, information resources, advocacy, and peer counselling and support groups.

Should you want to become involved, or want more information about the Walk or about our Team, please contact: Tom Szeto, local 8358 (CC) or 7456 (KEC), email [tszeto@vcc.bc.ca](mailto:tszeto@vcc.bc.ca) or Wayne Avery, local 8449 email [wwavery@vcc.bc.ca](mailto:wwavery@vcc.bc.ca).



### Quick quote

Art is anything  
that people do  
with distinction.

—Louis Dudek

## calendar

### KEC Book Club meeting

The next meeting will be held Friday, September 29, 12:00 noon, at Not Just Desserts (East Broadway near Commercial Drive). For discussion: *Smylla's Sense of Snow*, by Peter Hoeg, translated by Tiina Nunnally. North Van Library has plenty of copies. Call Carol Tulpar at 7257 to confirm attendance.



### ACCC call for presentations - 1996 Annual Conference

College support staff, faculty, students, administrators and board members are urged to consider making a presentation at the 1996 Association of Canadian Community Colleges (ACCC) Annual Conference in

Toronto, May 26-28, 1996. The theme is **Building Learning Communities**. More information and application forms are available from Sarah Lucas (local 7158). The deadline for submissions has been extended to September 29, 1995.



### Alcan Architecture Lectures fall schedule



Whether you have a casual curiosity about architecture, or you work in the field, you will likely find the Alcan Architecture Lectures of interest. Upcoming lectures for the fall:

September 27: The Ethics and Aesthetics of Craft (*Michael Fortune, Toronto*)



October 11: Recent Work of Behnisch and Partner (*Manfred Sabatke, Stuttgart*)

October 25: Heritage Alert: System Break-down? (*Builders of Vancouver*)

November 29: Scrutinizing Vancouver (*Adele Freedman, Toronto*)

December 13: Structural Creations in Timber (*Julius Natterer, Lausanne*)



## Middle Eastern Night

**Myrna Rabinowitz** (ESL Outreach Department) and her band Tzimmes will be performing at the El Caravan Restaurant at 805 W. Broadway on Saturday, September 16, 1995 in an evening of Middle Eastern food, music and dance. Three course meal and entertainment - \$20. Cover charge with complimentary coffee and dessert \$10. Entertainment begins at 9:00 p.m. Reservations 875-8338.



## Coming Attractions

Look for these Human Resource Development programs this Fall. HRD courses are available to all College employees. Keep an eye on your mailboxes for registration forms, and



watch for our Newsletter later this month.

- E-Mail Demonstrations  
October 4 (p.m.), October 25 (a.m.),  
November 7 (p.m.), December 18 (a.m.)
- Introduction to Excel October 6
- Introduction to Windows  
October 17
- Orientation for New Employees October 31
- Retirement Preparation  
November 17
- Intermediate Windows  
November 23
- Hands Off - Safety for Women November 24
- Customer Service  
November 29
- Fast Track Word for Windows December 9
- Introduction to Access  
December 15

HRD is also hoping to offer INTERNET courses and a workshop on CROSS CULTURAL COMMUNICATIONS this Fall. Further details will follow in our HRD Newsletter later this month.

*Carol Harrison, Coordinator, HRD*

## Upcoming Board meetings

The VCC Board will meet at 5:30 p.m. on the following dates this fall:

Sept 28: Room 5025, KEC

Oct. 26: Room 240, CC

Nov: 23: Room 5025, KEC

Dec. 14:\* Room 240, CC

\*Subject to approval by the VCC Board

# New award established by Institutional Aide Department

The Institutional Aide Department has initiated a new award entitled "The Noreen Green Institutional Aide Award." Presented yearly, it will consist of a certificate and cheque for not less than \$50. The criteria of the award is to recognize an Institutional Aide graduate who demonstrated such behaviours as personal responsibility and growth, effort, effective solving during the program, contributed positively to the class, was an

effective team worker, applied theory to practical work in personal life and applied program experience to future career objectives such as obtaining employment in a related field or advancing onto another level of education. The Institutional Aide department aims to collect \$5,000 from various activities in support of the fund. For more information, please contact Nadine Johnson at 7346.

# announcements

## Hello, Goodbye—City Centre's loss of Corinna Luk is KEC's gain.

Corinna will begin her position of Senior/Supervisory Clerk for Karen Kelly, effective Friday, September 8th.

Please drop by and say hello to Corinna at the front desk in Administration. Her local is 7004.

But then, KEC's loss is City Centre's gain as **Cassandra Huang** leaves us at KEC to begin her position of Senior Secretary, replacing Parviz Lalji who has started maternity leave. Cassandra will be in Administration at local 8312.



## Short term changes in Administration

Jennifer Sampare will be doing KEC Switchboard and Fatima Minoo will move over to do Word-processing, Mailroom and Switchboard backup at City Centre.

Karen Kelly



Programs, effective Tuesday, September 5, 1995. As Manager, International Programs, reporting to the Director of International Education Services, her primary responsibility will be the recruitment of international students.

Lorraine has an extensive administrative background in International Education. She previously worked with the New Westminster School District as International Education Admissions Manager. Her responsibilities included all aspects of admissions and registration. From 1986 - 1994, she worked at Okanagan University College, Kelowna, B.C. as International Education Program Administrator. She has travelled extensively, developed marketing materials, participated in educational fairs, visited schools, and developed individual contacts and institutional linkages. In addition, Lorraine has an education background, having worked as an instructor/counsellor/consultant.

Lorraine has a Bachelor of General Studies and a British Columbia Teaching Certificate from Simon Fraser University, Professional Development Program.

Lorraine is located at King Edward Campus, Room 5059 and may be reached at local 7491. Please drop by and introduce yourself.



*Moir Macleod, Dean of Academic and Developmental Programs is pleased to announce the following appointment:*

## Department Head - Community and Career Education Department

Wayne McNiven has been appointed to the position of Department Head, Community and Career Education effective July 1, 1995.

## Office Schedule - Financial Services

Effective this month, the following Financial Services staff will be available at City Centre Campus in Room 200J, local 8615 on a regular basis:

Claire Prescott

(Wednesdays)

Mary Hoekstra

(Monday afternoons,  
Thursday mornings)

Dana Merritt

(Tuesday afternoons,  
Friday afternoons)

In addition, Joan Minor of the Purchasing Department will also be sharing the office on Thursday afternoons and Friday mornings. A schedule will be posted on the door. If anyone has questions, please call me at local 7163.

Doreen Sharan

## Lorraine Marigold appointed Manager, International Programs

Dale Dorn, Vice President of Education is pleased to announce the appointment of Lorraine Marigold as Manager, International

Wayne has a Bachelor of Education in Adult Education from the University of Alberta and a Provincial Instructor's Diploma from VCC.

He worked with Rehabilitation and Counseling Services, Greater Vancouver Association of Neighbourhood Houses from 1982 - 1986. In addition, he worked as an Instructional Assistant in Continuing Education and then as an instructor in the Career Awareness Program at City Centre from December, 1987.

*Special thanks to Holly Cole* for her term as Department Head, Community & Career Education Department from October 01, 1990.



## GED Examiner's position filled

As many of you know, Barry Kendrick decided not to renew his GED Examiner's contract with the Ministry of Education. Thank you, Barry, for handling a very busy job so well.

Our search for a new Examiner has been successful, and we are pleased to announce that Ron Atkinson has agreed to take the position of GED Examiner. Ron has been with the College since 1976, and currently instructs drafting courses at City Centre Campus. Ron, we appreciate you taking on the responsibility of these exams which serve so many of our students.

*Linda Martin, Vice President  
Educational Support Services*



## Important announcement: Absence Owing

A new procedure has been developed regarding *Absence Owing-Illness of More Than Ten Consecutive Duty Days*. Faculty members whose absence owing to illness exceeds ten consecutive duty days will receive in the

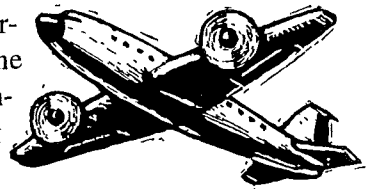
mail the procedure and the relevant forms from Employee Relations. Aside from a few minor changes in the procedure, it should be pointed out that the Physician's Certificate of Fitness to Resume Instructional Duties must be now sent directly to the Director of Employee Relations. A copy of the new procedure and the forms have been forwarded to all Instructors with Responsibility Allowance.



## Don't miss the plane!

Last call for International Opportunities. If you are interested in international project work and have not yet submitted the Questionnaire and/or your resume don't delay. IE is now tabulating the information and will be registering the College's and its employees' credentials with the International Funding Agencies by the end of September.

Since this process is time consuming and costly it will only be done once a year. ***You will not be registered unless you respond by September 15, 1995.*** For a copy of the questionnaire or more information call Hilary Wong at 7490 or Fred Wuhrer at 7492.



## Kudos to Dave Donaldson

Dave Donaldson, department head for the Hospitality Administration program, has been elected to the board of directors of the Vancouver branch of the *Restaurant and Foodservices Association of BC & the Yukon*. Dave will assume the position of 3rd vice-president. Congratulations, Dave!



## Financial Aid reminder

Once again the enthusiastic staff in financial Aid is available to give mini-talks to students. If you would like to book one for your class please call local 7046.

## more announcements

### ABESAP deadline

Deadline to apply for ABESAP for September 95-December 95 term is September 14, 1995 at 4:00 p.m.



### Work Study

Work Study applications are also available now. If you would like to apply for part-time work on campus, pick up an application from our office Room 4029.



The following seminar is coming to Vancouver in the near future: Getting It All Done, November 6, Waterfront Centre Hotel, 900 Canada Place Way, Vancouver. If you would like further information, please contact Corinna Luk at local 7004.



### To all personnel on timesheets

Due to the Thanksgiving holiday weekend, there will be an early cut-off for the pay period ending October 13, 1995. **ALL** timesheets must be submitted to Anne Lim at KEC or Cassandra Huang at CC no later than Tuesday, October 3 at noon. Late timesheets will not be processed until the following pay period.

Karen Kelly



### Asia Pacific /Mexico Awards

**\*\*\*Please inform your students/colleagues of these awards. It takes time to acquire the necessary documentation from the overseas institution.\*\*\***

**For students:** The program provides financial support for award recipients attending

rigorous programs of study in Asia or Mexico.

**For professional staff:** The program provides financial support enabling recipients to work in an educational institution in Asia or Mexico.

For further information and application forms, contact Cecily May at 871-7178, or the B.C. Centre for International Education at 895-5070. **Deadline for applications: November 1st, February 1st**



### Asia Pacific Grant Program

This program provides small grants to enable students to participate in an organized related program of study at an overseas institution, for example, practice-teaching ESL and studying Thai at an institution in Thailand. If this fits in with a program which you are developing or have developed in your department, please contact Cecily May at 871-7178, or the B.C. Centre for International Education at 895-5070 for further information. **Deadline for applications: November 1st, February 1st**



### Congratulations

Some marriages are made in heaven. Others are made at VCC. Two colleagues at KEC were married on July 29th...to each other. Congratulations to Joan Burnett and Lew Bloomingdale. Joan will still have the same initials, but she is now Joan Bloomingdale.

Joan Rike  
Humanities Department

# F.O.I./F.Y.I.

Useful tips on Freedom of Information

FOI/FYI is a periodic feature of Connections. If you require first-hand information, please contact any member of the VCC Implementation Committee: Brenda Appleton, Graham Burns, Bob Hamaura, Janice Hansen, Pat Hartley, Karen Kelly, Dalton Kremer, Sarah Lucas, Wayne Martin, Moira MacLeod, Sharon McClure, Dana Merritt, Bill Miller, Laraine Niewinski, Clair Prescott, Gail Rochester, Lina Rose, Jackie Sandy, Linda Thomas and Larry Waddell

## Use of personal information

- Personal information can only be collected as needed for the administration of College programs or as authorized by legislation such as the College and Institute's Act.
- When you collect personal information about a student, at any level within the College, your form on which you collect that information must include a statement as to the reason for collection and how the information will be used.
- If you want to use the information for more than one purpose, spell out all the ways in which it will be used.
- If sponsoring agencies want information about a student in your program, that sponsor must provide a form or statement signed by the student in question giving you permission to release the information.
- If part of your program/department operation is to provide information on students to prospective employers, you must have on file a signed authorization from the student to provide that information.



## classifieds

### JOB OPPORTUNITIES

**Institutional Research Officer.** Closing date: September 22, 1995

**Management Position, Food Services Support,** City Centre Closing date September 22, 1995

**Term Instructors, Printing Production Department.** Closing date September 22, 1995

**Important Notice Regarding Posting of Employment Opportunities:** For your information, notices of employment opportunities (postings) and employment advertisements are posted on notice boards at the campuses.

The notice boards are located as follows.

#### KEC

- 4th Floor, outside the Mailroom
- 5th Floor, Staff Lunchroom

#### City Centre

- Staff Lunchroom
- 2nd Floor Administration area Lunchroom
- Admissions Lunchroom

Employees interested in viewing current postings may do so at any of the notice boards.

Please also note that the City Centre Mailroom and the Employee Relations office at KEC maintain Posting Books with current postings. Copies of employment opportunities and advertisements may be obtained from either of these areas.

*more classifieds on the next page*

## classifieds

### FOR SALE

Casio B.O.S.S., SF8000 (64K) hand held **Business Organizer Scheduling System**. Optional PC link up. Includes user manual. Functions: memo, schedule keeper, phone directory, business cards, calendar, alarm, local and world time. Like new and easy to use. Sacrifice for \$90.

**Portable T.V.** 9" B&W. Citizen AC or batteries. Colour white. Includes adapter \$65. Rarely used. **Stereo cabinet**, very nice. 21 1/2" L x 16" W x 41 1/2" H. Glass doors for bottom third. Casters. Asking \$85.

**JVC record turntable.** \$40

Call Loren, eves, 538-8761

**Canon 35mm pocket camera** Never used. Originally \$150. Selling for \$75. Bausch and Lomb binoculars 10 X 50. Near new \$100. 732-6864

Still a meat eater, but worried about all the drugs fed to animals these days? How about a freezer order of **range, grass-fed lamb** from the Cariboo which has been raised totally drug free? The meat is very tasty and tender, and is cut and wrapped to your personal specifications. Many instructors and staff at KEC are satisfied, repeat customers. Orders average 40 lbs. each at approximately \$3.05 per lb. Share with a friend if that sounds like too much for you. Delivery in October, but orders must go in by third week of September. For order forms and more information, contact Alison Norman at 871-7431 (KEC North).

### ACCOMMODATION

**For Rent:** Large, bright Wall St. apartment, one bedroom. Quiet working person preferred. Small pet welcome. Available Oct. 1. \$650 + util. Ph: 253-9669

**Sublet:** February and March 1996; one bedroom apt., 1 block from English Bay and Stanley Park. \$600.00 (negotiable). Phone Eloise 669-2029

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Please recycle  
this newsletter.



## Connections' has a new schedule starting now and a new look starting next week

### New schedule

Starting with this issue, Connections has a new publication schedule: it will appear **bi-weekly** on alternate Thursdays during the months of January to May and September to November. We will publish **once only** during the months of June, July, August and December.

The fall schedule is:

September 14 and 28; October 12 and 26; November 9 and 23; December 14. We will announce the schedule for 1996 in the December 1995 issue.

### Deadline

The deadline for submissions has also changed: please note that submissions and articles are due by **Thursday of the week prior to publication**.

### New look

Connections will have a new look in the September 28 issue. Watch for it!