

Nov. 27

1997 C.2

workroom

THE VCC COMMUNITY INTERNAL NEWSLETTER

VANCOUVER  
COMMUNITY  
COLLEGE



# Connections

Vancouver Community College  
King Edward Campus - Library  
P.O. Box 24620, Station F  
Vancouver, B.C. V5N 5T9

## Inside

2

New policy released: Post Emergency Intervention.

4

Recent changes in the Counselling Departments: an update.

5

Against Violence Against Women Campaigns: here's what coming up.

6

Welcome to our new Director of ICS, Des Dougan.

8

Drinking and driving Counterattack and Auto Theft Prevent Information sessions: from ICBC and Vancouver Police: December 3

## Applied Programs reorganized

The divisions that make up Applied Programs at VCC were recently reorganized in order to produce some financial savings, to improve the potential for linkages between related programs and to create more of a balance across Associate Dean responsibilities.

Applied Programs now consists of three divisions. Their departments as listed below:

### Health Sciences

Dental Assisting/Reception  
Dental Hygiene  
Dental Tech/Denturist  
Hairstyling and Esthetics  
Institutional Aide  
Long Term Care and Allied Health  
Medical Office Careers  
Pharmacy Technician  
Practical Nursing

### Technology

Auto Collision Repair  
Automotive Technician  
Building Service Worker  
Computer Graphics  
Computer Technology  
Diesel Technician  
Drafting  
Electronics  
Printing Production  
Jewellery Art and Design

### Tourism, Hospitality and Business

Asian Culinary Arts  
Baking and Pastry Arts

Business Management  
Culinary Arts  
Hospitality Management  
Office Management and Communications  
Retail Meat Processing  
Travel Agent

In addition to the changes reflected in the above a number of programs moved to the Academic/ABE/ASE division: Business Education Preparation joined the Business and Computer Studies department, Food Service Careers joined the Community and Career Education department and Music entered the division as an academic department.

### Paul Hunt appointed Associate Dean of Technology Programs

Paul Hunt was recently appointed Associate Dean of Technology Programs. Most of the departments in this division were formerly in Applied Arts and Technology, the division headed by Jerome Schatten until his retirement.

Paul brings a broad background to his new role. In addition to a B.A. in philosophy

*see Applied Programs, page 3*



## New policy announcement

### Post Emergency Intervention Policy

**Effective Date:** November 1, 1997

**Policy Category:** Administration

**Number:** A.3.4

**Policy Sponsor:** Human Rights Coordinator

#### Purpose

VCC will provide intervention and support to employees and students affected by an emergency situation if such an incident occurs on campus or includes people involved in VCC-related activities.

#### Policy

Vancouver Community College (VCC) is committed to establishing a safe and secure environment for all employees and students. Recognizing that people may be traumatized by a variety of events, this protocol is intended to deal with those incidents which occur on campus or include people involved in VCC-related activities. This initial support is intended to mitigate adverse psychological effects and accelerate recovery.

#### Applies to

All VCC employees and students.

#### Procedures:

1. **To request a post emergency intervention:**

- During regular office hours** call the Technical Coordinator\* or, if unavailable, the Team Coordinator\*;
- After office hours or weekends** call VCC Security at local 8361 or 7335;
- Provide details of the incident.

2. **Response to a post emergency intervention request:**

The Technical Coordinator\* and the Team Coordinator\* will:

- determine the appropriateness of a post emergency intervention;
- decide whether the required intervention/services are already available within existing services provided by the College, i.e., Counselling, Health Services and, if so, initiate a referral.
- notify the team members, if necessary, to determine their availability to participate or assist with a post emergency intervention;
- request additional resources from the community at large when the intervention is beyond the capacity of the available VCC team members;
- inform the VCC Executive, where necessary, of the situation and the intervention which is planned.

#### Responsibilities

- The **Technical Coordinator**, who is appointed by the President, will administer and coordinate the technical aspects of the program. The Technical and Team Coordinators will develop and maintain a Post Emergency Intervention manual.
- The **Team Coordinator**, who is appointed by the President, will supervise the clinical aspects of the Post Emergency Intervention program. The Team and Technical Coordinators will develop and maintain a Post Emergency Intervention manual.
- The **Post Emergency Intervention Team** of volunteer employees who have participated in specialized P.E.I. training, will assist with post emergency interventions when called upon to do so.
- Every person at VCC** who knows of an emergency situation has the responsibility to notify the Technical Coordinator\* as soon as possible.

#### Definitions

1. **Critical Incident/(Emergency Situation):**

A traumatic event which is outside of the ordinary range of human experience. Such events are usually sudden and powerful incidents. These occurrences can have a strong emotional impact which is sufficient to overwhelm the usually effective coping skills of either an individual or group.

2. **Critical Incident Stress**

The emotional, physical, cognitive and behavioural reactions, signs and symptoms experienced by a person or group in response to a critical incident or emergency situation. It is a normal response to an abnormal situation. It can lead to psychological stress and anxiety which subsequently may result in poor work performance, family stress, personality shifts and a variety of other problems.

(\* = or delegate)

### Pre-Retirement Seminar for Municipal Pension Plan Members

(Support staff and nurses)

The College has recently been advised by the Superannuation Commission that they will be conducting seminars in the lower mainland in 1998 for participants in the plan who are within two years of minimum retirement age (55 years). Their schedule is as follows:

- Week of January 19 to 23, 1998
- Week of February 23 to 27, 1998
- Week of March 23 to 27, 1998.

The seminar is approximately three hours long and the topics covered will include

*continued on the next page*

### Applied Programs (continued)

from the University of Winnipeg, Paul obtained his Professional Teaching Certificate in Manitoba as well as a Computer Programmer/Analyst Certificate from Red River Community College. He is currently taking the M.Ed. in Administration Leadership program at S.F.U. and expects to complete it next summer.

Paul started his career as a teacher in Winnipeg followed by industry experience as a programmer/analyst when he entered the computing field. Paul combined his back-

grounds in teaching and computing at B.C.I.T. for a number of years before coming to VCC where he taught in the Computer Application Support Specialist program. Most recently Paul was the Associate Dean of the Business and Computer Applications Programs division.

In addition to his normal activities Paul has served as Chair of VCC's Education Council and is currently a member of the provincial Public/Private Post Secondary Articulation Committee. While his office is at City Centre he also intends to be regularly available in Room 1507 of the KEC trades area.

### New secretary for Dean

Ngee-Moi Voon has been appointed as Secretary to the Dean of Applied Programs, Casey Sheridan, replacing Roseanne Ashworth who is now Secretary to the Dean of Student Services/Registrar.

Prior to joining VCC, Ngee-Moi worked for Shell Petroleum in Brunei as a Secretary and Administrative Assistant. Ngee-Moi has been with VCC since 1982, most recently as the City Centre Word Processing Supervisor. Ngee-Moi can be reached at 443-8313.

### Pre-retirement seminar (continued)

pension benefit formula, CPP bridging benefits (offset), temporary annuities, payment of pensions, re-employment of a pensioner, eligibility for a pension benefit, related benefits (MSP, Dental, EHB), option to buy additional service and how to fill out pension and benefit forms.

Please note that there must be a minimum of 35 plan members in order for the seminar to be conducted. If we do not have 35 participants, the College may join with another employer and offer the seminar outside of the College.

The exact location and time will be announced at a later date.

If you are interested in attending, please contact Eugenie Wong at local 7136 as to which date is most convenient for you to attend. Spouses are also invited to attend the seminar.

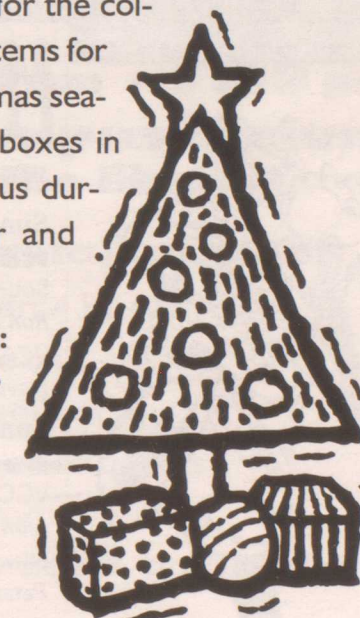
Bonnie Baty,  
Director of Personnel Services

## Christmas Food Drive 1997: please give generously

Donation boxes will be set up for the collection of non-perishable food items for people in need over the Christmas season. Look for the Food Bank boxes in various locations around campus during the month of December and please give generously.

#### Food Bank "wish list" includes:

- canned goods (beans, stew, soups, fruits, vegetables)
- pasta sauces
- pasta noodles
- peanut butter
- powdered milk
- cereals and crackers
- canned and packaged juices
- baby food



**For further information or to arrange for additional pick-ups, please call Francine at 7523.**



## Counselling changes

On November 1, the KEC and CC Counselling Departments were combined into one **Counselling Services Department**. Team leaders have been elected and confirmed by Linda Martin, Vice President Educational Support Services:

- **Hilary Pearson (local 8448), Department Head**, will provide overall team and service coordination.
- **Judy Echols (local 7201), Assistant Department Head**, will look after the day to day operation of services at King Edward campus and will have cross campus responsibility for a variety of issues related to staffing and training.
- **Wayne Avery (local 8449), Assistant Department Head**, will take care of service operation at the City Centre campus and will hold cross campus responsibility for coordination of

Institution Based Training (Access Services for People on Income Assistance), Services to Students with Disabilities and various other projects.

We're now working at building an integrated team and adapting to the new structure. We'll keep you posted on developments.



**VANCOUVER COMMUNITY COLLEGE**  
**DEPARTMENT OF Music**  
*presents*

**Sunday November 30th**  
Soundwave  
*Ron Smail, Director*  
VCC Jazz Orchestra  
*David Branter, Director*

**Sunday December 7th**  
VCC Jazz Ensembles  
*Alan Matheson, Director*  
New Music Ensemble  
*Peter Hannan, Director*

**THE PURPLE ONION**  
CABARET  
15 Water Street  
9:00 pm  
(Doors open at 8:30 pm)  
Admission: \$5.00  
(\$3.00 for VCC students)

**VANCOUVER COMMUNITY COLLEGE**

## VANCOUVER COMMUNITY COLLEGE DEPARTMENT OF Music

*presents*

**Tuesday December 2nd 8:00 pm**

Willan Choir  
*Patricia Plumley, Conductor*  
VCC Madrigal Singers  
*Gerald van Wyck, Conductor*  
A performance of Elgar's "Three Marion Songs," a Stephen Foster medley by Jon Washburn, Carols by John Rutter and more.

Christ Church Cathedral  
690 Burrard St.

Admission: \$10.00 - General  
\$8.00 - Students  
Free for children under 8

**VANCOUVER COMMUNITY COLLEGE**

## In Memoria

It is with great sadness that the Science Department wishes to announce the death on November 10, 1997, of a colleague, fellow instructor, scientist, and friend; Dr. Don Guthrie, husband of Margaret Mackenzie. This news came as a great shock to all of us who have known Don for many years. He was a longtime instructor at BCIT in Nature Conservancy and Environmental Studies - for some of us our connection goes all the way back to days shared at UBC. Don will be greatly missed by his friends, colleagues and students. Our hearts and prayers go out to Margaret Mackenzie, our friend and colleague - her loss is inestimable.

A Memorial Service was held at St. Mary's Anglican Church located at the corner of 37<sup>th</sup> Avenue & Larch Street at 2:00 p.m. on Monday, November 17, 1997. A scholarship for students in the Environmental Studies Department is to be set up at BCIT and donations to this will be gladly accepted. Please Contact **Joanna vanLiingen** at 871-7295 for information on this scholarship.

## Violence Against Women events this December

The VCC Safer Campuses Committee is sponsoring several "Information and Awareness" events on Violence Against Women in December. Watch for these events and encourage your students to attend.

### Men Working to End Violence Against Women

Where: CC and KEC

When: Monday, December 1

Look for: Pouches around the campus containing ribbons and information

### Memorial for the Montreal Ecole Polytechnique women

Where: CC and KEC

When: Thursday, December 4

Look for: Display and information

### Violence Against Women Information Tables and Speakers

Where and when:

KEC (outside cafeteria and room 5025), Tuesday, Dec. 9

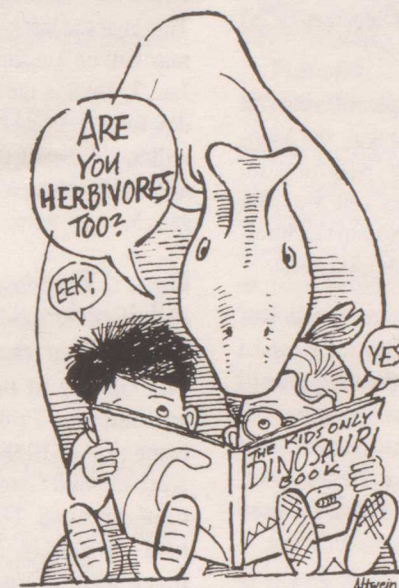
CC (main lobby and Room 237), Wednesday, Dec. 10

Look for: Information and a chance to talk with representatives from organizations that work with women and the issue of violence against women.

Please contact Gail Cryer at 871-7275 if you have any questions or comments.

# Book Fair

Part proceeds to benefit the Educational Foundation's VCC Library Fund



**Dec 2-4, 10:00 am - 7:00 pm**  
**City Centre Campus Atrium**  
**(just outside the library)**

**40-70% off the retail price of:**

- ☆ award winning children's books
- ☆ enchanting pop-up books
- ☆ New York Times bestsellers
- ☆ today's most popular cookbooks
- ☆ specialized photo albums
- ☆ beautiful coffee table books on art, sports, leisure and more

Support your library and get great gift ideas: a wonderful opportunity for a holiday gift for someone you love, or for yourself

sponsored by the  
VCC Educational Foundation



## announcements

### Welcome to our new Director of ICS

I am pleased to announce the appointment of Des Dougan as our new Director of Information and Computing Services (ICS) effective December 15, 1997.

Des joins us after a couple of years at Douglas College where he was the Manager of Administrative Application Services. Prior to that, Des was working in Europe in information systems technology with the London Stock Exchange.

Des' office will be located in the ICS Department on the 5th Floor at King Edward Campus. He will also be spending time in the shared Finance and Administration Office at City Centre Campus (Room 200J), 2nd Floor Administration Department. Please stop and introduce yourself and welcome him to VCC.

Mary Hoekstra, Vice President,  
Finance and Administration

### Fund renamed in honour of Shirley Joseph

Some of you may have missed the earlier announcement that Shirley Joseph, at one time First Nations Coordinator at VCC, died on August 6.

Recently Peter Littleboy, retired Department Head of College and Career Access, renamed the endowed fund that he had previously established. The fund is now known as the "Shirley Joseph First Nations Achievement Award Fund."

Some of you may wish to honour the memory of Shirley and recognize her contributions to VCC, by making a contribution to this fund. This can be done by contacting the VCC Educational Foundation, at 871-7148. Such a gift is, of

course, tax deductible, and will be matched by the Provincial Government.

Dale Dorn, Vice President, Education

### Notice: Christmas Holidays

This year the last work day prior to Christmas will be Tuesday, Dec. 23 and Friday, Jan. 2, 1998 is the official return to work day for all employees. Ongoing programs will recommence on Jan. 2 and new January intake classes will start on Monday, Jan. 5.

### Board Finance and Administration Committee December meeting cancelled

The meeting of the Finance Committee scheduled for Friday, December 5, 1997, beginning at 10:00 am to 12:00 noon, at King Edward Campus in Room 5043 has been cancelled. The next meeting will be held on **Friday, January 16 at KEC, Room 5043 beginning at 10:00 am.**

Please contact Doreen Sharan at 871-7163 if you have any questions.

### Notice to all CUPE staff on timesheets

The schedule for timesheet submissions in December is as follows:

#### Payday Cutoff

Dec. 5	normal: Friday, Nov. 21
Dec. 19	EARLY: Friday, Dec. 12
Jan. 2	EARLY: Friday, Dec. 12

Due to the Christmas break, late timesheets for the December 19 and January 2 pay will not be processed until January 16, 1998.

### To all auxiliary instructors:

Due to the Christmas break, cut off for timesheets for December will be Dec. 13, 1997. All timesheets must be submitted to Payroll no later than 9:00 am Friday Dec. 12 for payment on Dec. 31, 1997. Late timesheets will not be paid until January 31, 1998.



### Filmstrips — going, going, gone!

The KEC Library will be weeding its collection of filmstrips at the end of January 1998, as the hardware is now impossible to maintain (parts are no longer available for the old machines) and the content of filmstrips is now seriously out-of-date.

Instructors, please check your course outlines to see if you still use filmstrips. If you do, we recommend you speak to one of the subject librarians listed below so that we can help you find out what relevant materials we now own or can purchase on video to replace the filmstrips.

ABE ..... Irene King, 7183

Automotive ..... Aphrodite Harris, 7319

Basic Education ..... Irene King, 7183

BEST ..... Melinda Baranieski, 7497

Business & Computer App. .... Melinda Baranieski, 7497

College & Career Access ..... Melinda Baranieski, 7497

College Admin. Services ..... Aphrodite Harris, 7319  
..... Eva Sharell, 8349

College Foundations: Business & Computers ..... Melinda Baranieski, 7497

College Foundations: Humanities, Math, Science ..... Mark Goertz, 7223

Community & Career Education ..... Irene King, 7183

Computer Graphics ..... Melinda Baranieski, 7497

Copyright Librarian ..... Susan Safyan, 8346

Counselling ..... Irene King, 7183

Deaf & Hard of Hearing ..... Irene King, 7183

Diesel Technician ..... Aphrodite Harris, 7319

Drafting ..... Eva Sharell, 8349

Electronics ..... Eva Sharell, 8349

EEAW ..... Melinda Baranieski, 7497

ESL ..... Cathie Perry, 7487

ESL (College Prep English) ..... Aphrodite Harris, 7319

First Nations ... Aphrodite Harris, 7319

Graphic Arts/Printing Prod. .... Melinda Baranieski, 7497

Health Sciences ..... Susan Safyan, 8346

International Education ..... Cathie Perry, 7487

Jewellery Art & Design ..... Eva Sharell, 8349

Music ..... Mark Goertz, 7223

PD/TEAL Library ..... Cathie Perry, 7487

Program Development ..... Aphrodite Harris, 7319

Sign Language ..... Irene King, 7183

TESL ..... Cathie Perry, 7487

Tourism, Hospitality & Service ..... Phyllis Butler, 8346

Visually Impaired .... Irene King, 7183

### Libraries open on Saturdays

Both City Centre and King Edward Campus Libraries are now open on Saturdays from 11:00 to 3:00 (with the exception of holiday weekends).

Instructors are encouraged to schedule Library tours for their Saturday classes. Please phone 871-7326 for the KEC Library or 443-8339 to reach the CC Library.

Be sure to let your students know we're open six days a week for them!

### New videos at CC Library

The Joy of Stress  
Management's New Responsibilities  
The Issue is Respect  
Restraint Free Care  
Knife Care  
The Immune System  
High Steel  
Help Wanted: Recruitment and Selection Of Employees

### New videos at KEC Library

Nunavut: Changing the Map of Canada  
Isabel Allende: the Woman's Voice in Latin America Literature  
The Mind of A Child  
The GST- What Business Needs to Know  
Murder: Regina Vs Willis  
Trafficking in Narcotics  
A Question of Rape  
Criminal Negligence

### New books at KEC Library

Creating Killer Web Sites  
The Cultural Industries in Canada: Problems, Policies and Prospects  
Families: Changing Trends in Canada  
Using the Internet in Your Job Search  
Teachers' Stories: From Personal Narrative to Professional Insight  
Canada's Best Careers Guide  
Abortion Violence and Extremism  
The ABC's of Writing Fiction  
Resource Binder for Service Delivery: Access for Hard of Hearing Post Secondary Students  
Canadian Newspaper Stories  
Tobacco: People, Profits and Public Health  
Bela Bartok: Composition, Concepts and Autograph Sources  
Fanny Mendelssohn  
Lifelong Learning: Policies, Practice and Programs  
The Militia Movement and Hate Groups in America  
Material Writer's Guide  
The Perfect Baby: A Pragmatic Approach to Genetics  
The New Reproductive Technologies: A Plain Language Guide  
Shells and Shellfish of the Pacific Northwest: A Field Guide

Somalia and the Changing Nature of Peacekeeping: The Implications for Canada

The Brain Encyclopedia  
Charlie Parker: His Music and His Life  
Masters of Illusion: The World Bank and the Poverty of Nations  
Career Discovery Encyclopedia  
CRC Standard Mathematical Tables and Formulae  
The Directory of Jobs and Careers Abroad

### New books at CC Library

The Labour Market Integration of Recent Immigrants to BC  
Men's Fashion: The Complete Sourcebook Success in the Workplace  
The Asia Pacific Region in the Global Economy: A Canadian Perspective  
Closing the Skills Gap: Developing Career Awareness in Our Schools  
Modern Architecture Since 1900  
Toni Cavelti: A Jeweller's Life  
Buzz: The Science and Lore of Alcohol and Caffeine  
Concepts in Canadian Nursing  
Haute Couture  
Growing Old in Canada: Demographic and Geographic Perspectives  
Indonesia Handbook  
Selling the Sea: An Inside Look at the Cruise Industry  
Managing for Dummies  
Leading Change  
The Digital Estate: Strategies for Competing, Surviving, and Thriving in an Internetworlded World  
Seven Secrets of Successful Women  
Aboriginal People and Canadian Law  
Adult Education and Training in British Columbia: An Analysis of the 1994 Adult Education and Training Survey  
Communicating at Work: Creating Messages that Get Results  
Test Success: Test-Taking for Beginning Nursing Students  
Guide to Grammar Fundamentals  
Guide to Grammar Usage



#### PUBLICATION SCHEDULE

- Published Thursdays
- Bi-weekly January-May and September-November
- Monthly June, July, August and December

Produced by the College Advancement Department,  
Vancouver Community College

VANCOUVER  
COMMUNITY  
COLLEGE



KING EDWARD CAMPUS  
1155 East Broadway  
Box 24620, Station "F"  
Vancouver, B.C. V5N 5T9

CITY CENTRE CAMPUS  
250 West Pender Street  
Vancouver, B.C. V6B 1S9

## classifieds

### FOR SALE



**1981 Blue Chevrolet Chevette**, 4 door, automatic, AirCared, one owner, \$1100 obo. Contact Jean at local 7013.

**Catch of the Season — Smoked Sockeye Salmon Lox.** Specially smoked for this holiday season Pre-sliced, ready to eat. Ideal for gifts and entertaining Available in 226g for \$10 and 400g for \$15. For more information, contact Cassandra at local 8651. Limited quantity.

**Salton electric yogurt maker.** Makes seven individual containers of yogurt. Very good condition. \$12 871-7361.

**Puppies!** German Shephard cross pups for sale. Born September 24, and ready to adopt. Parents are gentle and intelligent. Brother and sister at one year old can be seen, as well as parents. \$150. For more information please call 533-5796.

## ICBC Drinking Driving Counter-Attack

**Try** out the "fatal vision" glasses - simulated blood alcohol content of .08 and .18

**See** the "wrecked car" display - the destruction caused by drinking and driving

**Talk** to the Vancouver Police and ICBC

**Where:** City Centre Theatre Main Mall

**When:** Wednesday, Dec. 3

## Prevention of Auto Crime

**Find** out about the top rated anti-theft devices

**Spot** the reasons why a thief breaks into your car

**Watch** seized home video taken by vehicle thieves destroying a \$40,000 Grand Cherokee

**Go** to a dynamic and inter-active presentation by ICBC on **Prevention of Auto-Crime**

**Where:** Room 112 - City Centre Theatre

**When:** Wednesday, Dec. 3 - 12:00pm - 1:00pm

*Enter the Free Draw for a chance to win a top rated anti-theft device.*

#### EDITOR, DESIGN AND LAYOUT

Dale Rasmussen, College Advancement Department  
Tel 871-7152, Fax 871-7200  
email drasmussen@vcc.bc.ca

#### CAMPUS CONTACTS

CC: Carey Stoneberg, Word Processing  
KEC: Sue Devison, Administration

Produced by the  
College Advancement Department

Please recycle this newsletter ♻️

#### 1997 PUBLICATION SCHEDULE

November 27

December 11

Please provide your article through email, the I:\common\connect directory or on a PC disk with hardcopy (text-only if non-email). Your submissions are welcome, but please be aware that space limitations may prevent publication. Material may be edited for clarity and length. Deadline for submissions is Thursday of the week prior to publication.