

Oct. 30

Vancouver Community College
King Edward Campus - Library
P.O. Box 24620, Station F
Vancouver, B.C. V6N 5T9

THE VCC COMMUNITY INTERNAL NEWSLETTER

1997 C.2

VANCOUVER
COMMUNITY
COLLEGE



Connections

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Highlights of the 1996 Student Outcomes Survey

In the spring of 1996, nearly 17,000 former students from 19 institutions were interviewed and asked to assess their college and institute experiences and describe their subsequent outcomes. Some key observations:

85% felt their primary reason for enrolling was either completely or mostly met.

The majority (83%) stated they were either completely or somewhat satisfied with their studies; only 2% felt their studies were not at all satisfying.

82% were in the labour force one year after completing their studies. Of those in the labour force, 67% were employed in a full-time job.

Of those respondents in the labour force, 57% were working in training related jobs.

For respondents in the labour force, the three Program Areas with the greatest proportion of students employed in training related jobs were: Nursing (87%), Health Related (86%), and Education and Library Science (78%).

Far more respondents from Applied programs were employed in a training related job (67%) than were those from Arts and Sciences Programs (22%).

For Applied program respondents, learning a job skill was the number one reason cited for enrolling in a program (67%). Respondents from Arts and Sciences programs cited degree attainment as their number one reason (41%).

Highlights of ESL Students Outcomes Study

Following are some brief highlights from a six month survey of ESL students. This is the second survey of four surveys which will track a group over an 18-month period. All 919 participants began ESL programs at a college/institute. After 6 months, 32% of the survey participants had left ESL programs.

The main reason for students choosing the college/institute were personal recommendations (35%) and proximity to home / easy access (20%).

...see ESL Highlights on page 4

Telephone Directory Omissions / Errors

Please note the following omissions/errors in the new VCC Telephone Directory dated October 8/97:

Bill West, Department Head - Drafting: two locals should be listed under alphabetical (pg 28) and departmental (pg.38) 8534 (classroom) and 8536 (department head office)

Roseanne Ashworth, no change to local number however title/position changed Secretary - Dean of Student Services and Registrar.

Ngee-Moi Voon, local and voicemail should be 8313 listed under alphabetical

Secretary - Dean of Applied Programs (pg.28) and departmental (pg. 30) also title/position changed

As well, please note under the Instructional Division listing on page 4 the above position change. Ngee-Moi Voon has replaced Roseanne Ashworth as the Secretary to the Dean of Applied Programs.

Irene Lacoursiere, Department Head wrong local listed under Medical Office Careers Instructional Division (pg 4) Should be local 8519.

VCC College Climate Survey - Notice

It has been determined that at the end of each three years of service by the Vancouver Community College President, a College Climate Survey will take place. Climate surveys are designed to provide accurate information about major organizational issues and will represent an important step in future planning for the College. The 1997 VCC Climate Survey will be distributed to each and every VCC employee in his/her paycheque envelope on October 31 for faculty and November 7 for all other employees.

Students will also be asked to complete a shorter Climate Survey in November. These student surveys will be available in six languages.

If you would like further information, please contact Sarah Lucas at local 7158.

Education Council 1998 Schedule of Meetings

**Tuesdays,
3:30 - 5:30 p.m.**

Date	Campus	Location
Jan. 6	CC	Room 237
Feb. 3	KEC	Room 5025
Mar. 3	CC	Room 237
Apr. 7	KEC	Room 5025
May 5	CC	Room 237
June 2	KEC	Room 5025
July 7	CC	Room 237
Aug. 4	KEC	Room 5025
Sept. 8	CC	Room 237
Oct. 6	KEC	Room 5025
Nov. 3	CC	Room 237
Dec. 1	KEC	Room 5025

Food Bank program needs your time and energy

Many of us at VCC are familiar with the local Food Bank. Various departments help out with food donations, particularly at Christmas time.

This year, however, the Food Bank's Corporate Volunteer Program is asking for volunteers groups of 8-20 people to become part of the special efforts needed in **November and January**. Pre and post-Christmas support is needed to balance out the wonderful volunteer and donation response received in the month of December.

The Food Bank is eager to accommodate groups of VCC employees during the day or evening, for a one-time event, or for a continued commitment. A tour, historical overview and question/answer period are also available to groups on request.

What needs to be done?

The main work involves participating in the packaging or sorting of food in the Food Bank warehouse (repacking dried goods, frozen products, boxing bulk potatoes, removing bar codes from donated products or sorting donations).

For how long?

The minimum time commitment required is two hours to a maximum of four. A one-time experience or a regular monthly/weekly commitment is welcome. Don't forget: the Food Bank is close by, at 311 East 6th Avenue.

I want to help... what's next?

Contact the Connections Editor at drasmussen@vcc.bc.ca or local 7152. We'll compile a list of interested people, and together, the group will decide on a date(s) to volunteer. Evenings will likely work best, due to the volunteer nature of this endeavour. Please sign up by Friday, November 14.

VCC Marketing activities: an update

Marketing Committee formed and active

With the organizational change of College Advancement reporting to Educational Support Services earlier this year, a new Marketing Committee was formed. The purpose of the Committee is to guide the development and implementation of a comprehensive marketing plan that increases College visibility, attracts students and promotes the College as a community resource. The plan will be presented to Operations Council on an annual basis.

Committee membership comprises:

- Linda Martin, VP Educational Support Services (Chair)
- Associate Deans Jean Cockell, Paul Hunt, Marta Gardiner, Settimio Sicoli and Pat Hartley
- Sandra North, CC Associate Registrar
- Michael Agrios, Media Services Coordinator
- One Counselling representative
- Sandra Bishop and Dale Rasmussen from College Advancement
- One CE representative
- One Int. Education representative

The Committee meets on the fourth Tuesday of each month at 1:00 pm. Small committees may be established on a limited basis, to address specific issues or projects. Della Glendenning, Confidential Assistant to the VP, Educational Support Services, is the recording secretary.

Home-grown marketing theme

A new marketing theme was created by a committee consisting of representatives from Media Services, College Advancement and Institutional Research. The resulting theme, **knowhow@VCC**, was formally presented to Operations Council and was approved for general use. The theme will be incorporated into new designs for ads, Mini-Calendars, Calendars,

brochures and other marketing materials, and (tentatively) as a secondary address for VCC's e-mail. In addition, a new colour scheme will be used throughout the life of the theme, which is expected to last 18 to 24 months.

Winter 1998 Mini-Calendar publishes in early November

360,000 copies of the next Mini-Calendar will hit the streets beginning November 6. The majority will be featured as inserts through eight local newspapers and provided to community centres, libraries through a distribution drop service, with the balance made available as Counselling Department handouts. Watch for the new colour scheme and **knowhow@vcc** theme on the next Mini.

Regular part-time programs get a boost in CE flyer

For the first time, regular (non-CE) part-time programs and courses will be promoted in the upcoming Winter 1998 Continuing Education flyer. This new section will consist of a four page, two-colour "pop-up" insert in the middle section of the flyer. College Advancement and Continuing Education staff are working on the final details of the insert and flyer, which will appear beginning December 28. 440,000 copies will be printed.

Bayleaf information storage system proposal

Representatives from VCC's Registrar's Office, Media Services and College Advancement have been holding discussions with Bayleaf Software, a progressive information and data processing software company based at the BC Research Centre.

Bayleaf is known as the company which created the Financial Aid Database, in current use at VCC. They have proposed to custom-design a college-wide network for storing and manipulating program in-

formation for use in various promotional materials (calendar, mini-calendar, program brochures). VCC would be the first college to use the information network software.

The software, which has yet to be given a formal name, would be created for a reasonable price in exchange for input and advice from personnel from College Advancement, Media Services and the Registrar's Office. It is predicted that the software would help to streamline the gathering and editing of program information and greatly reduce the amount of paper used in the process of gathering such information. VCC is giving the proposal serious consideration, and is expected to contract Bayleaf to design the product.

In relation to the Bayleaf proposal, discussions are taking place on the production and release date of the next full college **Calendar**. The timing of the next Calendar is dependant on the progress of the Bayleaf project. In the meantime, 25,000 copies of the 1996-97 **Poster Calendar** are still in stock, and will continue to be used as a general information handout, with the cover revised to read 1997-98.

New Webmaster position

A half-time "Webmaster" position will be created and posted during the month of November. The position will work closely with the technical (ICS), marketing (College Advancement and design (Media Services) sides of the production and maintenance of VCC's internet presence.

New signage at CC

Incorporating the "knowhow@VCC" theme, Media Services has designed new signage for the Cambie Street side of City Centre, to replace the faded signs currently stationed there. Galaxie Signs will install the new signage by the end of November.

continued on the next page

Marketing update...

Career Fairs

VCC is taking part in a number of upcoming Education and Career Fairs:

- October 30, at the Sheraton Guildford Hotel, in Surrey, from 9:00 to 3:00
- Surrey's Post Secondary Education Showcase on November 18, 19 and 20
- Chinese New Year Festival Market Fair at the Plaza of Nations, on January 23, 24 and 25
- Education and Career Fair, February

12, 1998 at the Vancouver Trade and Convention Centre

VCC is one of many local colleges, institutes and private colleges attending these fairs. To make our participation a greater success, knowledgeable volunteers are needed to staff the booths at these fairs. Please contact Sandra Bishop at 7538 to find out how you can help.

In the News

A glance through the local newspapers this fall has shown VCC's visibility continues to rise. VCC was the only BC college listed in the *Globe & Mail's* Small Business Week Supplement published on Friday, October 17 under the headline "Canada is rich with excellent business programs."

When the College expanded its ESL Outreach courses in Burnaby, the *Burnaby Now* picked up the news release and published the new class locations and schedules on August 20, 1997. VCC's year-end jewellery exhibit was also featured in Malcolm Parry's column in the *Vancouver Sun* on August 2 where he wrote: "Diamonds are a girl's best friend, the song says. But for some, they can lead to just as good a career."

Familiar faces continue to appear with regularity in the news. Vice-president of Finance and Administration Mary Hoekstra smiled at everyone from the pages of *The Province's* Money section on August 5 in an article about executive education. And counsellor Mary Wilson agreed with the headline "Motivation key to finding right career" in an education article published by the *Vancouver Courier* on August 17. Meanwhile Jackie Ehler, Director of Food Services, testi-

fied to the joys of owning a Henckel garlic press in *The Province* on October 1 in an article about favorite kitchen gadgets.

Sexual harassment continues to be news. Janice Hansen, VCC Human Rights Coordinator, was mentioned in the *Vancouver Sun* on September 30 because Janice was a co-panelist with SFU's Patricia O'Hagan at a national conference about resolving harassment complaints on campus.

ESL Highlights (from page 1)...

31% of Leavers quit before they wanted to. Class scheduling/work conflicts was the most frequent reason for leaving (22%).

For 98% speaking skills was the improvement most sought in the program. 44% said that ESL helped their speaking skills a lot.

85% of Leavers plan to return to ESL; 76% plan to return to the same college or institute.

The majority of Continuers (76%) were always/mostly able to get the classes they wanted.

Leavers tended to know less about college resources and to make less use of counsellors and financial aid services than students who continue.

from AECBC Bulletin, Fall 1997

Education Council News

EdCo's new child: The Curriculum Sub-Committee

As you may know, the Education Council has full and final authority over all curriculum content and must advise the College Board regarding course and program proposals (both new and revised). To help in the processing of these program/course proposals/revisions, EdCo has established a Curriculum Committee.

The Committee's mandate is: to receive on behalf of the Council all proposals leading to the addition or modification of any course or program with specific reference to its prerequisites, course content, and/or length; to review each proposal as to its appropriateness, need, and consequences; and after review, to refer each proposal to the Council along with a recommendation to approve, to reject, or to approve with specific modifications.

Currently, the Committee is composed of Joan McArthur-Blair (chair), Pat Kennedy, Moira Macleod, and Casey Sheridan, with Frank Fornelli sitting in as EdCo chair. The Committee meets twice per month to examine each proposal and submits its recommendations to EdCo at the Council's regular monthly meeting — held on the first Tuesday of the month.

Effective now, program/course proposals/revisions should still be submitted through the normal channels, but each will be referred to the Curriculum Committee prior to being placed on the EdCo agenda.

One urgent task of the Committee is to investigate whether some changes to the program proposal submission forms may clarify what is required and thus speed up the process.

Submitted by Frank Fornelli, Chair,
Education Council

Health Sciences Division update

Programs moved to the Division

As of the beginning of October the Health Sciences Division welcomed *two new Departments*, the Hairstyling/ Esthetics and Medical Office Careers programs. This is part of the college restructuring that occurred at that time.

Dental Assisting

The Dental Assisting department, in collaboration with Continuing Education, has just completed the first class of students enrolled in the *Prosthodontic Module*. This module, involving a theory course followed by a 32 hour clinical course, is being offered province wide to Certified Dental Assistants and Dental Hygienists to expand their scope of practice.

Margaret Dennett from the faculty has been instrumental in the development and presentation of this module. In addition to teaching the module to the first class of students, she is currently conducting the clinical sessions for five other faculty members who will, upon completion of the module, be eligible to teach the course.

Dental Hygiene

The Dental Hygiene Department currently

has an exchange student from Finland participating in the Program. An agreement was signed between VCC and Pohjois-Savo Polytechnic, School of Social and Health Professions in Kuopio, Finland, to promote scholarly cooperation through exchanges of students and faculty.

Marjan Radfar is at the end of her dental hygiene program in Finland and is completing her final directed studies course by studying here in Canada. She is participating in the Clinical Practice course and auditing some other classes, while completing her other term work self directed. It is the plan in the future to have a similar directed studies course in our Program as part of the new curriculum we are currently developing, and a similar opportunity could arise for one of our students.

The student's study objectives include a comparison of the services and cultural differences between the two systems. What we have noted so far is that dental hygiene has many similarities in both countries. Although it initially took some time to orient her to our system, she has settled in quite well, and we are all learning a lot from this exchange.

Policy deletions

The following policies were approved for deletion at the Operations Council meeting of October 14, 1997.

- 4.1.0.7 Instructor Development
- 4.2.1.4 Formation of Recommendation Committees
- 4.2.3.2 KEC Education Leave
- 4.3.3.1 Langara - Professional Leave
- 4.4.0.4 Instructor Professional Development
- 4.4.3.3 VVI non-direct Instructional Assignments
- 4.4.3.7 VVI Education Leave
- 4.5.0.1 C.E. Expenses
- 4.5.0.2 C.E. Payment
- 4.5.0.3 C.E. Appointee Files
- 4.5.1.1 C.E. Appropriate Qualifications for Instructors and Programs
- 4.5.1.2 C.E. Acknowledgement of Applications for Instructor and Programmer Positions
- 4.5.2.1 C.E. Remuneration
- 4.5.2.2 C.E. Appointment of Instructors and Programmers
- 4.5.2.3 C.E. Special Appointments
- 4.5.3.1 C.E. Reporting of Absence
- 5.2.2.2 KEC Computer Planning Committee
- 6.1.1.4 Assignment of Responsibility and Definitions of Courses, as Regular Extension or C.E.
- 6.2.1.3 Instructor/Class Schedules

Please remove these policies from your Policy Manual.

'97 United Way Events Schedule

Nov. 5	Early Bird Draw Deadline (get your pledges in by 4:00)	Nov. 12	Auction, 11:30 am to 12:30 pm (Main Mall, CC)
Nov. 6	Pancake Breakfast, 7:00 to 10:30 am (KEC) Early Bird Draw, 10:30 am (KEC Staff Lounge)	Nov. 13	Couture Fashions Party, 4:00 to 6:00 pm (KEC, Room 5025)
	Wardrobe Bazaar, 12:00 to 3:00 (KEC Cafeteria, South End)	Nov. 14	Campaign ends
			Throughout the campaign: daily 50/50 draw, Grey Cup Pool

Building up a memory bank: Peter Hopkinson looks back on his world travels

Taking a year off work and travelling around the world sounds like something out of a novel, but anyone who works at VCC can do it if they want to, thanks to the college salary deferment plan.

Before settling down to raising a family and increasing the profits of the Bank of Montreal, Anne and I had travelled extensively, living and teaching in Turkey, England, Algeria and the Dominican Republic. Our daughters, now aged 12 and 15, have grown up in the Vancouver area, thinking that our life here is the norm, so we decided that they needed to broaden their perspectives by seeing some of the rest of the world.

We originally intended to be away from home for the entire year, but concerns for Anne's mother, now in her 90's and still living alone, prompted us to split our travels into two five-month chunks, with a break in the middle. With the help of a very good travel agent, we settled on our itinerary and some tentative dates and set about writing to old friends and contacts in the places we wanted to visit. Knowing people in various countries really helped our planning and our budget. A free apartment in Paris, condo in Spain, beach house in Corsica, staying with friends in England, New Zealand and Australia, and pre-arranged rental apartments and houses in England, Hawaii, Greece and South Africa all helped the trip go smoothly.

We rented out our house in Burnaby to a visiting professor from Ohio, coming to SFU for the year, said good bye to the cats (included in the rent) and flew to London on July 29, 1996. After a couple of weeks visiting friends and relatives we took the hovercraft to Paris for a week and then picked up our rental car and headed south. Ten weeks, and many kilometers later, we returned the car to Paris, having sampled France, Spain, Corsica, Italy, Greece and

Switzerland. Our next destination was Cape Town, where we spent a week before driving east along the coast. Up through the endless desert, turn right at Johannesburg into the Drakensburg mountains then down to the heat and humidity of Kruger National Park. Fabulous animals and a great experience for all of us and, to the girls' delight, not a museum or art gallery to be found. (They had taken to calling our time in Europe the ABC tour... Another Bloody Cathedral...)

Back in Jo'burg for a flight to Harare where we joined an organized safari tour, highly recommended and a great change for us, no worries about where to spend the night, no getting lost in strange towns looking for the youth hostel, no grocery shopping, etc. All we had to do was pitch and take down our own tents and the guides looked after the rest. So many highlights: the animals in Hwange National Park, the ruins of Great Zimbabwe, white water rafting at Victoria Falls, canoeing down the Zambezi River, pitching our tents on sandy islands in the river, elephant and buffalo wandering through the camp. It was quite a shock to fly back to London for Christmas, and then to Vancouver, under almost a metre of snow, for New Years.

Three weeks went by quickly, then off we went to Hawaii for a fortnight of sunshine and snorkelling, then a long flight to Auckland where we stayed with friends we met on the safari, who also loaned us their camping gear for our month of touring around New Zealand. From there it was Tasmania (Australia's best kept secret), then Adelaide, where we bought a car which took us to Melbourne, Canberra, Sydney (more friends from the safari) and all the way up to Cairns, where we sold it. We really enjoyed Australia and Australians, very welcoming and a great attitude to life. We flew from Cairns to Ayers Rock

across miles and miles of empty desert, spent a few days exploring Alice Springs, then another plane to Perth for a week of cooler temperatures and sensational seafood.

Another shock to the system when we flew from Perth to Kuala Lumpur, arriving at midnight in high humidity and a temperature of 30 degrees. We spent a fascinating month in Malaysia — the east coast of the peninsula is spectacularly beautiful — and snorkelling in the crystal waters of the South China Sea is unforgettable. Our final flight from K.L. to Vancouver was somewhat of a marathon, but we knew we were heading home, so none of us complained.

So now we're all back at work and at school, richer by far in our experiences and on first name terms with the bank manager for a while to come, I suspect. In the words of another well travelled colleague: "Take it from the money bank and put it in the memory bank".

Peter Hopkinson, Science Department
Local 7285; phopkin@vcc.bc.ca

Personal Safety Workshop

November 4,
1:00 to 4:00 pm
Room 511, City Centre

This workshop is for anyone who would like to know more about how to ensure their personal safety. A common sense approach to personal safety will be presented. Many opportunities for questions and group interaction will be available during the workshop. Please note: this is not a self-defence presentation.

Summaries of Operations Council meetings for September and October, 1997

Meeting held Tuesday,
September 9

Educational and Information Technology (EIT) Management Model

The EIT Management Model was approved by Operations Council. An advisory committee is being set up, consisting of one instructional dean, the Director of ICS, four Applied Programs reps, two Academic and Development Programs reps, and one rep each from C.E., Education Support Services, Library and Media Services, and Finance and Administration.

City Centre Daytime Parking

Approval will be requested at the October 14 Operations Council meeting for the revised City Centre Daytime Parking Proposal. It was recommended that, if approved, the plan should be reviewed within six months to determine its effectiveness.

VCC Marketing Committee Terms of Reference

The Terms of Reference for the VCC Marketing Advisory Committee were approved.

International Education Application Fee Increase and ESL Program Restructuring

Restructuring of the I.E. ESL Program term lengths has necessitated an increase of the I.E. application fee to cover the costs of the extra intakes. The I.E. application fee increase was approved by Operations Council.

Safer Campuses Committee Theme Days

The Safer Campuses Committee is organizing theme days on subjects such as

racism, personal safety, wellness, etc. The first presentation was Homophobia Awareness days on September 15 and 16. A new pamphlet, "Homophobia, A Time for Understanding" has been produced by the College.

Meeting held Tuesday,
October 14

Campaign Logo/Slogan

The Council approved a new logo and slogan to be used for the College's advertising campaign. The "Know How @ VCC" slogan was developed by staff from Media Services, College Advancement and Institutional Research, and will be used for the next 18 to 24 months.

City Centre Daytime Parking

Operations Council approved the City Centre Daytime Parking proposal, revised September 2, 1997. Revisions to the system include: reserved parking in the CC Parkade is eliminated and stalls will be oversold. (Currently a large number of stalls are empty during the day.); one new lot at the International Village has been added to the choice of lot locations; the Safe Walk program will be expanded to include all parking lots listed; lot rates will be \$68.00 per month, except for the International lot which will be \$43.00 per month; CC parking pool members will be allowed to sublet their lots for leaves over one month in length. The new system will be effective November 1, 1997.

Evening Parking at City Centre Campus

A Notice of Motion "to rescind the Operations Council's motion of June 10, 1997 regarding evening, weekend and holiday use of City Centre parkade for the purpose of addressing issues of security

and safety" will be brought to the November Operations Council meeting.

Policy on Sponsorship

The Sponsorship Committee requested input from Operations Council on the Sponsorship Policy and particularly on the Guidelines. Two forums will be held to receive feedback from the College community; one at KEC on October 30 and the other at CC on October 31.

Post Emergency Intervention P.E.I. Policy

The P.E.I. Policy (formerly the "Critical Incident Stress Management Policy") was approved by the Council.

Environmental Concerns Committee

A recently-formed, ad hoc Environmental Concerns Committee received the Council's endorsement to proceed with their plans to encourage more environmental responsibility at VCC, particularly in the areas of handling and recycling waste and using alternatives to the automobile.

City Centre Campus Signage

The College has received extra funding from MOEST to improve the signage at City Centre Campus. A Committee is being formed to review needed improvements.

Draft of College Climate Study

Feedback was requested from the Council on the College Climate Study draft. When the survey format has been finalized, the questionnaire will be distributed to College employees for completion.

Linda Martin, Chair
VCC Operations Council

New policy announcement

Appropriate and Responsible Use of Educational and Information Technology Policy

- Effective Date: **August 12, 1997**
- Policy Category: **Administration**
- Number: **B.5.2**
- Policy Sponsor: **Director, Information and Computing Services**

Purpose

To define the appropriate and responsible use of educational and information technology at Vancouver Community College and to refer to key related policies and legislation which govern the use of these technologies.

Applies to

All VCC employees and students who may access and use the College's educational and information technology systems, networks and services.

Policy

All employees and students who may access and use the College's educational and information technology systems, networks and services are required to use them appropriately and responsibly.

To obtain access to VCC's systems and networks users must complete an account application form. Accounts are also issued for instructional purposes. Acceptance of a user account on any College system or network denotes the user has read and understands the guidelines for appropriate and responsible use and agrees to the terms of use described in this policy. The user bears the primary responsibility for the material that he or she chooses to access, send or display. Appropriate and responsible use of the College's educational and information technology facilities and services requires compliance with the following guidelines.

Appropriate and Responsible Use Guidelines

Copyright. Respect the legal protection provided by copyright and license to programs and data.

Human Rights. Respect the rights of others by complying with all College policies and Collective Agreement provisions regarding sexual, personal and other forms of harassment.

Protection of Privacy. Respect the rights of others by preserving the privacy of personal data to which you have access and by not tampering with others' files, tapes, passwords, or accounts, or representing others when messaging or conferencing.

Authorized Use. Use only account IDs and communications facilities which you are duly authorized to use and for the purposes for which they were intended.

Integrity of Systems. Respect the integrity of computing systems and data; for example, by not making use of or intentionally developing software programs that harass other users, or infiltrate a computer or computing system, and/or damage or alter the software components of a computer or computing system, or gain unauthorized access to other facilities accessible via the network.

Ethical Use. Use computing and communication facilities in a manner which is consistent with the ethical principles set forth by the College and with accepted community standards.

All applicable Canadian Federal, Provincial and Municipal laws and statutes also govern the use of the College's educational and information technology systems and networks.

Procedures

Report suspected abuse. Report suspected abuse of the educational and information technology systems, networks or services provided by the College to the Director Information and Computer Services (or designate).

Conduct initial investigation. The Director ICS (or designate) will conduct an initial investigation as quickly as possible.

Determine appropriate action. The Director ICS (or designate) in consultation with the Vice President, Finance and Administration, will determine the appropriate action, including referral to relevant VCC policy(s), procedural guidelines and/or to law enforcement authorities.

Non-compliance with this policy and related College policies/legislation may result in a temporary or permanent suspension of educational and information technology system and/or network access privileges.

Any materials in contravention of this policy which are stored on Colleges systems and/or networks will be removed in a timely manner.

Abusers may also be subject to further discipline as defined by the policies, laws, acts, codes or agreements that have been violated. Appeals will normally be processed through existing related College policies and procedures.

In cases of suspected abuse, the Director ICS (or designate) may authorize an immediate suspension of access privileges pending the outcome of an investigation.

References

- College Policy No. 1.1.0.7, Human Rights Policy
- College Policy No. 2.4.0.9, VCC - Standards of Student Conduct
- College Policy No. 6.1.2.4, Copyright - General
- College Policy on Freedom of Information and Protection of Privacy
- College Policy #A.3.1, Sharing & Stewardship of Information
- Collective Agreements
- Civil Rights Protection Act
- Copyright and Trademarks Act
- Federal Criminal Code of Canada
- Freedom of Information and Protection of Privacy Act
- Provincial Human Rights Code

Change in meeting dates: Finance and Administration Committee of the Board

The Committee's meeting dates have changed as follows:

Old	New
Thursday, November 27, 1997 3:00 - 5:00 pm Room 4056 King Edward Campus	Friday, November 21, 1997 10:00 - 12:00 noon Room 5043 King Edward Campus
Wednesday, December 10, 1997 3:00 - 5:00 pm Room 5025 King Edward Campus	Friday, December 05, 1997 10:00 - 12:00 noon Room 5043 King Edward Campus

Please call me at **871-7163** if you have any questions.

Doreen Sharan, Confidential Secretary, Finance and Administration Division

LIBRARY News

Special Needs Student Aide at KEC Library

A Student Aide is available to help students with special needs at the King Edward Campus Library Information Desk, Monday to Thursday from 12:00 to 1:00pm.

Service is available in American Sign Language. Student Aides can help special needs students learn how to use the large print library computer catalogue, use encyclopedias on CD-ROM, use the TDD/TTY for both outgoing and incoming information request calls, make large print photocopies and more.

Come join us for coffee!

Dental Hygiene Department Coffee Party

**November 5, 3:00 pm,
Room 240, City Centre**

The Dental Hygiene Department is pleased to inform you that the week of October 19 through 25 was National Dental Hygiene Week in both Canada and the USA.

To celebrate this event, we would like to invite all faculty and staff at the City Centre Campus to an afternoon coffee party on Wednesday, November 15 at 3:00 pm. Come and have coffee and cake and see our students' table clinics on display.



CCTV lets criminals know: "you're being watched"

Closed Circuit Television (CCTV) has now been installed at both KEC and CC.

The system is designed to send the message to prospective criminals that they will be taped while committing a crime. The cameras have been placed at crucial locations — where cash is handled and at the exits from buildings. All cameras have been installed in order to view areas open to the public.

From each camera an image is sent back to the respective security office, where it can be viewed if a security guard is in the office. If the office is empty, the image is video taped to enable viewing at a later date.

To help faculty and staff better understand the systems, orientation sessions, open to all members of the VCC internal community, will take place:

- **at KEC, conducted by Steve Traviss, 12:00 noon, November 5**
- **at CC, conducted by Craig Lester, at, 12:00 noon, November 6**

Any questions should be directed to Steve at local 8603 or Craig at local 8602.

Did you know...?

The average e-mail user sends 18 messages and received 30 messages each day.

announcements

Teaching Excellence Essays

Master copies of the first set of Teaching Excellence essays, prepared for the 1997-98 academic year, have been sent to us by the Centre for Curriculum and Professional Development. The Teaching Excellence series is published by the Professional and Organizational Development Network in Higher Education, with eight essays produced each year — four are available in the fall and four in the spring. The Centre has negotiated a system subscription for colleges and institutes in British Columbia, allowing each institution to reprint multiple copies for distribution. If you would like to obtain a copy of these essays, please contact Carol Mercier (local 7011).

The first set of essay titles are:

- Relating Student Experience to Courses and the Curriculum
- The Critical Match Between Motivation to Learn and Motivation to Teach
- Developing a Philosophy of Teaching Statement
- Writing to Learn

Changes at KEC Counselling

Karen Steickle, counsellor, joined the Counselling Department at KEC in early September. As the primary contact for Students with Disabilities at KEC, effective November 3, Karen additionally will be available half-time for general counselling. Loren Houldson also will be available half-time for Students with Dis-

abilities, as well as half-time for general counselling.

He/she shoots! He/she scores!

Every Friday at 2:45 at Burnaby 8 Rinks, King Ed teachers and SFU etymologists and a few rock and roll musicians meet for gentle, non-testosterone, no rough stuff, mixed hockey. Drop-in hockey is \$10.00 a game.

Call Don Davidson 255-8972 or Ted Hougham 871-7365

Financial Aid Update

ABESAP applications for the January to April 98 term will be available starting November 3 from the KEC Financial Aid Office, Room 4029. You can also pick up application from KEC Counselling.

Deadline to **apply for Bursary** is October 31, 1997.

Mexico/Chile and Asia Pacific Awards

If you are interested in developing your international knowledge, skills and abilities as well as forging friendships and working relationships with people from Mexico, Chile or the Asia Pacific region you could qualify for a British Columbia **International Grant** or a British Columbia **Asia Pacific Award**.

Deadlines: faculty/staff: December 1; students: January 15. For application forms with attached information, contact your Department Head or Cecily May at 871-7178 (voicemail), email cmay@vcc.bc.ca.

Diesel industry pioneer gives something back to new students

"Give this torque wrench to a deserving student," said **Jack Lockhard** as he handed his treasured ½" drive 250 lb. Ft. torque wrench to the Diesel Department.

At ninety, and with forty years experience as a heavy duty mechanic, foreman and shop superintendent, Jack knows only too well the significance of his donation. However, he prefers to talk about the pioneering spirit of the diesel industry.

"Oh, you're too young, I suppose, to remember the manufacturing of the 'Hayes' and Kenworth trucks on 2nd Avenue. Their original trucks were made with solid rubber tires. Ah yeah, and then there was Vivian Engine Manufacturing on Station Street. They made marine diesel and gas engines there. I remember going into their place once, and watched pistons being installed with a sledge hammer. They were big pistons in those days."

"Must be bad for young people to find jobs," Jack comments somberly. "With all the manufacturing gone, and of course the logging is nothing what it used to be. I suppose Granite Bay is gone, and what happened to Copley's in Victoria and Pretty's Lumber?"

Obviously, Jack's recollection of the past had just begun, but the man who once gave his steam engineering certificate to a young unemployed operator, had really come to support young students entering the same career he had enjoyed for so many years.

Ray Oksanen, Diesel Department

Women in Development:

Where we have been—Where we are now—Where we are going?

When this project started in 1991 the idea of involving women and creating Women In Development was a strong goal of the project. However, in the early stages Canadian women played a leading role in getting the WID agenda on the table. This happened for a variety of reasons.

At the early planning meetings, polytechnics were encouraged to send women representatives but were only able to send a few. For most women the traditional concepts of family first was a hindrance to getting involved in the project. For many women the idea of travelling alone or staying alone in a hotel or unknown place was unimaginable.

Even the idea of how to participate was of concern to women. For some they did not know how or at what level they could contribute to the planning of CIICP. For many the role of women as submissive to men was not only traditional but viewed as a positive characteristic.

It wasn't long however before Indian and Canadian women found a common forum in which to begin the planning of women in development activities. Early planning meetings were held in each state and from those collaborative meetings rose a tremendous wealth of activities that generated positive change for women in the polytechnics.

Six years later in the 1996/1997 review process, the tremendous impact of WID was obvious. To list a few of the gains made for women over the last six years:

Many women in the polytechnic have shed the traditional ideas of having a secondary role within the polytechnic, one which did not allow them to fully participate in decision making and other institutional development activities.

For the Women In Development representatives, the training and exposure in India and in Canada provided them with the skills to be leaders and role models for other women.

Some special skills made a difference in how women in the polytechnic undertook their work. Assertiveness training and leadership skills training in particular allowed women to begin the journey toward a gender equitable institution.

As with women world wide, the opportunity to work as a team made them realize that some of the changes they wanted were not only possible but attainable.

For some, even travel became easier, with courses in two-wheeler and four-wheeler driving, which allowed women to be more efficient in many aspects of their lives.

As women faculty changed, so did women students; through courses and through contact with Women In Development representatives, women students developed increased confidence and assertiveness.

The programs developed and run by WID have achieved a high rate of credibility and are readily accepted by other women's organizations.

Courses in legal rights and constitutional safeguards for women have increased awareness and confidence in women.

The Women In Development activities of CIICP intended small and incremental changes, but the changes have gone far beyond the targets set. The WID activities have coincided with a felt need and drive on the part of women in the polytechnic to make technical education more friendly for women faculty and students.

So what does this mean for the future of Women In Development inside and out-

side of CIICP? Since continuous improvement is our motto, now is the time to begin planning for the next steps in WID. It appears that a saturation level amongst the women staff for self improvement courses has been reached. Although these courses are still of tremendous value to new students and to the community, next level strategies are needed for women faculty. Some suggestions for the WID representatives on next steps could be:

Stage needs analysis meetings where women could express their future needs and from those needs begin to build new and more advanced courses and activities.

Create networks amongst project polytechnics, replication polytechnics and local women's organizations to initiate organized and sustainable efforts for the achievement of gender equity.

Contribute to the women in development activities of the replication polytechnics.

Work toward getting more men involved in Women In Development activities so that they are involved and support the efforts for gender equity.

Work toward institutionalizing the philosophy of Women In Development, so that all members, whether male or female, can provide ongoing support to gender equity.

Continue the ongoing presentation of assertiveness and self-development throughout their personal and professional lives.

For both of us the journey from 1991 to 1997 has been one of shared learning and shared ideals. Our work has blended many of the positive cultural aspects of Canada and India, thus strengthening the work towards global gender equity. We have been honoured to work with incredible women from all three states in many aspects of WID and encourage those women to create as much change in the next six years as in the past six.

*Joan McArthur Blair, VCC
Mary Matilda, State WID Rep., Kerala*

KEC BOOKSTORE CHANGE OF HOURS

Starting November 10, 1997

Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
10:00	10:00	10:00	10:00	10:00	11:00
5:00	5:00	8:00	8:00	5:00	3:00

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- Published Thursdays
- Bi-weekly January-May and September-November
- Monthly June, July, August and December

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classifieds

FOR SALE



PURDY'S chocolate group purchase plan is here again! Receive 25% off selected items. You may obtain an order form by calling Tami at 7115. All orders must be received by noon, November 7, 97.

1994 Green (grey cloth upholstery) **Chrysler Intrepid**, 110,000 kms, automatic, CD player, new set of tires and front brakes within last two months, one driver, well maintained, \$12,500. Contact Pat Cooper 7079.

1995 **Saturn SLI Sport Sedan**, four door, like new, automatic, 58,000 kms; power steering, power brakes, AM/FM stereo cassette; one owner. \$11,900. Contact 929-9349.

VCC Educational Foundation Music Awards honour hottest jazz, world and classical students

Sixteen of Vancouver Community College's most talented jazz, world and classical music students have been awarded scholarships for their outstanding talent and achievements. Students shared in more than \$13,000 awarded by the VCC Educational Foundation in a ceremony highlighting their performances Thursday afternoon at King Edward Campus.

Corporate and individual donors' congratulatory remarks, hand shakes and well wishes were interspersed with rounds of applause for inspirational performers like Beatriz Boizan. The young pianist captivated the audience early on with her sweeping hands and vibrating feet pumping out Alberto Ginastero's "Danzas Argentinas," in an emotionally charged performance.

"I am humbled by the pure talent, tenacity and brilliance of Beatriz who just played three pieces lasting seven minutes without a single note of music in front of her," exclaimed Carl Legrice, Promotion Director, CFUN/CHQM, during the radio station's scholarship presentation.

Music scholarships and bursaries are made possible through funds raised by VCC's Educational Foundation. "Each year, deserving students benefit from the generosity of donors," says Bob Faulkner, Chair, VCC Educational Foundation. "It's truly an honour to see these talented students come one step closer to achieving their dreams."

EDITOR, DESIGN AND LAYOUT

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Please recycle this newsletter ♻️

1997 PUBLICATION SCHEDULE

October 2, 16, 30
November 13, 27
December 11

Please provide your article through email, the I:\common\connect directory or on a PC disk with hardcopy. Your submissions are welcome, but please be aware that space limitations may prevent publication. Material may be edited for clarity and length. Deadline for submissions is Thursday of the week prior to publication.