

Nov. 27

1998 C.2

THE VCC COMMUNITY INTERNAL



VANCOUVER
COMMUNITY
COLLEGE



VCC Connections

Inside

Vancouver Community College
King Edward Campus - Library
Box 24620, Station F
Vancouver, BC V5N 5T9

VCC's Ethics committee: an update.

Making a commitment to discourage discrimination and harassment: a formula for respect and dignity.

3

Library news: VCC's automated library system is almost here.

5

The new VCC web site: an update.

Building strong alliances: news from the Counsellor's Corner.

6

Reflections on an exciting year: Maureen Nurse shares her experiences.

VCC to open doors and hearts to those in need at Christmas

For many people who call the downtown area near City Centre their home, Christmas can be one of the hardest times of the year. That's why VCC City Centre will open its doors on Saturday, December 12, from 3:00-5:00 pm, to share our good fortune and provide Christmas dinner to 300 local residents.

Thanks to the generous donations of a number of our suppliers, and the hard work of staff and faculty from Food Services, Hospitality Management, Culinary Arts, Meat Cutting and Baking and Pastry Arts, arrangements have been made for food acquisition and production.

The Graphics Arts and Printing Production Department has produced 300 tickets, which will be distributed to local residents through agencies such as the PRIDE Centre and First United Church.

To make this event a success, we need volunteers to help with decorations, serve food, bus tables and help clean up. Times needed will depend upon duties.

We guarantee a personally rewarding experience for everyone, diners and volunteers alike. **Sign up now: contact Brigitte Kirmis at 443-8317.**

Connections goes on-line Friday, November 27

It's official: VCC now has its own internet newsletter. **VCC Connections On-Line** hits your computer screen on Friday, November 27, and will feature the same content, articles, information and photos that the printed version does, and more, including colour. Type in <http://www.vcc.bc.ca/connections/> in your internet browser and off you go.

Code of ethics for VCC: an update

In follow-up to the October 15 *Connections* report, readers will recall that at the September workshop on Ethics, an ad hoc group was established to begin a process toward VCC having a Code of Ethics, or Code of Conduct, for all employees.

This group met on November 12 to plan the next steps in the process. Rob Henderson and Perry Taylor will research and review existing "Codes" to assist them with the development of a first VCC draft. The VCC-established "Values" will also be used as guidelines.

The first draft Code of Ethics will be reviewed by the ad hoc group, prior to a broader consultation to the VCC community. The group anticipates an approved College Code by the end of next year.

Ad hoc group members currently are: Linda Martin, Lizz Lindsay, Perry Taylor, Rob Henderson, Lorna Brown, Pat Bawtenheimer, Joan McArthur-Blair, Pauline Raeburn, Jane Jimison, Sarah Lucas and Dale Rasmussen. CUPE will be invited to send representatives to the group.

Anyone interested in participating in these early pioneering days is invited to contact anyone of the group members.

The next meeting will take place on December 16 at 1:00 p.m., in room 200 at City Centre Campus.

A formula for respect and dignity

There are many ways to demonstrate a commitment to discourage and prevent discrimination and harassment at VCC. The following is a list of guidelines to help you in your day to day activities to become more aware of the issues.

1. Be informed of the college's Human Rights policy and bring it to the attention of others.
2. Set and enforce standards of conduct.
3. Be a positive role model by treating everyone with respect, at all times.
4. Stop harassment directed towards individuals, such as offensive jokes and remarks, by stating clearly that such conduct is not appropriate and not acceptable. Speak out!
5. Remove visual and print materials which are demeaning to any group; ensure that this material cannot be posted or circulated in the workplace.
6. Pay attention to cues from a student or co-worker that indicate that your behaviours are inappropriate, unwelcome, and/or unacceptable.
7. Be aware of aspects of your work environment which may create a sexist or hostile work environment.
8. Approach students and co-workers if you have reason to believe that harassment is occurring; do not wait for a crisis.
9. Create an environment where individuals will come forward with

complaints by being sensitive and supportive when speaking to people about harassment and discrimination.

10. Seek assistance if you, or a student, or co-worker, are feeling harassed.
11. Handle complaints with objectivity, fairness, consistency, seriousness and sensitivity.
12. Monitor the progress of any complaints to ensure its resolution.
13. Keep in touch with the complainant after the complaint has been resolved and confirm that no retaliation has occurred.

Confidential advice and assistance is available from the college's Human Rights Coordinator, Rob Henderson, at 871-7040. Rob also provides workshops and training sessions for college employees and students.

Next issue: December 11

Please note that there will be one issue only in December.

Be sure to send in your holiday articles and make the next issue an extra special one for our readers.

Deadline for submissions is December 4. See you next issue.



VCC Library gets its own automated library system

On December 3, VCC will begin the process of installing its own automated library system. After this date, the Langara College Library collection will no longer be visible in the VCC catalogue. During the transition process, the VCC library system will be unavailable from December 7-9. We expect the new VCC system to be up and running on December 10. The last day to place holds on Langara books through the catalogue will be December 2. All holds placed by VCC patrons on Langara items will be cancelled after December 4. Please contact Circulation Services Department Head Eva Sharell with any questions. Thanks in advance for your understanding during our transition period.



New books at CC Library

- Human Nutrition: A Health Perspective
- Understanding Computer Telephony
- PC Telephony
- Writing Workshop: Promoting College Success
- Adventures: 10 Tales of Adventure With Exercises to Help You Read and Write
- More than a Job: Securing Satisfying Careers for People with Disabilities
- Keys to the Workplace: Skills and Supports for People with Disabilities
- The First Nations of British Columbia: An Anthropological Survey
- Here I Am: Finding Oneself Through Healing and Letting Go
- Passport: An Introduction to the Tourism Industry
- Great Careers for People Interested in Art & Design
- Occupational Health & Safety Regulation
- Child Support Guidelines in Divorce Proceedings

- Canadian Tort Law In a Nutshell
- Introduction to the Study of Law
- Court Motions Handbook
- Teaching our Children Caring: Attitudes and Skills
- Make Your Mark in Retail Jobs (job-specific English)
- Reducing Regulatory Barriers to Trade: Lessons for Canada from the European Experience
- Opening Doors to the World: Canada's International Market Access Priorities 1998
- Planning for Housing: An Overview of Municipal Initiatives in British Columbia
- Make Your Mark in Food Service (job-specific English)
- Graphic Design Tricks & Techniques
- Contemporary Club Management
- Tin Fish Gourmet
- Clinical Nursing Skills & Techniques
- A Little Something: More Than 150 Snacks, Hors d'Oeuvres, and Appetizers for Every Craving and Occasion
- A Cryptography Policy Framework for Electronic Commerce: Building Canada's Information Economy and Society
- The Dental Hygienists's Guide to Nutritional Care
- The Challenge of Fetal Alcohol Syndrome: Overcoming Secondary Disabilities
- Anne Lindsay's New Light Cooking
- Medical Brain Teasers Puzzles and Games
- Laughter and the Immune System: A Serious Approach (cassette & booklet)
- Wills' Biochemical Basis of Medicine

New books, KEC Library

- Canadian Politics
- The Canadian Guide to Working and Living Overseas
- Canada's Treatment Programs for Men Who Abuse Their Partners
- Gender Lens: A Guide to Gender-Inclusive Policy and Program

Development

- The Gun Control Movement
- Job Savvy: How to Be a Success at Work
- Making a Difference: Preventing and Responding to Abuse of People with Developmental Disabilities: A Learning Guide
- Marketing Your Service
- Marketing Your Product
- A Multicultural Perspective of Breastfeeding in Canada
- The NACA Position on the Privatization of Health Care
- Not Just Numbers: A Canadian Framework for Future Immigration
- Our Commitment to Sustainable Development: The Strategy of the Canadian International Development Agency
- Getting the Word Out: Efficiency and Effectiveness in B.C.'s Public Education System: Survey Report
- Resurrection: The Struggle for a New Russia
- The Senate Today
- Search Engines for the World Wide Web
- Shared Diversity: An Interprovincial Report on Child Care in Canada
- Shishalh Stories
- The Argument Culture: Moving from Debate to Dialogue
- Numbers and Geometry
- Born That Way: Genes, Behavior, Personality
- Our Poisoned Waters
- Paradise

New videos at CC Library

- Browser Basics for Netscape Navigator
- Introduction to Glass Fusing
- Introduction to HACCP: Hazard Analysis Critical Control Points
- Not in Our Town
- Part of Our Lives: Supported Child Care
- Problem Behaviors in Geriatric Wandering

Announcements

Mexico/Chile and Asia Pacific Awards

If you are interested in developing your international knowledge, skills and abilities as well as forging friendships and working relationships with people from Mexico, Chile or the Asia Pacific region you could qualify for a British Columbia *International Grant* or a British Columbia *Asia Pacific Award*. Deadlines: faculty/staff: December 1; students: January 15. For application forms with attached information, contact Cecily May at 871-7178 (voicemail) or email cmay@vcc.bc.ca.

Correction

In the November 13 issue, an article announcing a new bursary for Deaf and Hard of Hearing students incorrectly listed Ellie Casey, Jami Nystrom and Holly Wallace as representing the Program for Deaf and Hard of Hearing Adults. Ellie, Jamie and Holly should have been listed as representing the Interpreting and Braille Services Department.

The Assessment Centre will be CLOSED on Monday, December 7

We are moving into our new space in the Welcome Centre on that day. Please alert students and/or applicants that assessment services will not be available on December 7th. We will re-open on Tuesday, December 8th. Thanks for your patience. *Jane McCourt*

To All CUPE staff on timesheet:

Please be advised that the cutoff date for the biweekly pay period ending December 31, 1998 (timesheet period December 7 to 18, 1998) will be December 11, 1998. Timesheets must be submitted to Anne Lim at KEC or Parviz Lalji at CC no later than 12:00 noon on the abovementioned date. Late timesheets

will not be processed until after the new year. If you are unable to project the hours you will work for the week of December 14-18, please submit your timesheet for one week (December 7-11).

Having paper shredded/recycled? Please sort out before sending to Receiving

When you send your paper to the Receiving Departments for shredding, please sort out any paper that can be recycled. It actually costs the College to have a company come to VCC to shred paper. Unfortunately, the Receiving Departments don't have time in their work schedule to sort out all the paper that arrives on their doorstep for shredding. Even though some of that paper would be better recycled, it ends up being shredded. So, if you have paper marked for shredding, do a quick scan and remove any that could be recycled. Thanks for your help.

VCC People

Music instructor's life getting busier with new appointment

Laurence Mollerup, Music Department instructor, has been appointed Principal Bass of the Vancouver Island Symphony Orchestra. This is in addition to his regular jazz music work and teaching commitment. Congratulations, Laurence.

ESL instructor's singing group wins top award in Nashville

Cammi MacKinlay, an instructor in the ESL Vocational Department, sings with Lions Gate Chorus, which is affiliated with Sweet Adelines International. As the 1997 Western Canadian Champions, they recently went to Nashville, Tennessee to participate in an international competition.

Cammi's group was proud and thrilled to be the recipients of the Harmony Achievement Award, given annually to the top-scoring small chorus at the event. This is the first time the award has been won by a chorus outside the United States.

Although Lions Gate Chorus has 90 members, only 65 were able to go to Nashville. Though smaller than their usual numbers, they were mighty in sound, placing higher overall than choruses with over 100 members.

Cammi, who is also President of the chorus, and their Director Sandy Metzger-Robinson, received the award on behalf of the group in front of an audience of over 10,000 people. "That was a thrill I'll never forget," says Cammi.

Stairway to a winning design

Congratulations to Craig Mercier (son of Carol Mercier, Confidential Assistant to Dale Dorn), who became the Canadian gold medal winner in Agfa's "Young Designers Contest." At the time he entered the contest he was a student of the Digital Graphic Design program at City Centre.

The contest challenge? To graphically interpret an international hit tune of the entrant's choice. Craig created his winning design based on Led Zeppelin's classic "Stairway to Heaven."

Agfa runs the contest in support of education in the graphic arts. Participating colleges receive a CD ROM with 25 of the latest Agfa typefaces, and Gold Prize winners (one per participating country) receive a new colour scanner. In addition, the winning designs will be incorporated in Agfa's 1999 calendar and featured in Inter:face magazine, Agfa's international magazine serving the graphic arts community.

Well done, Craig!

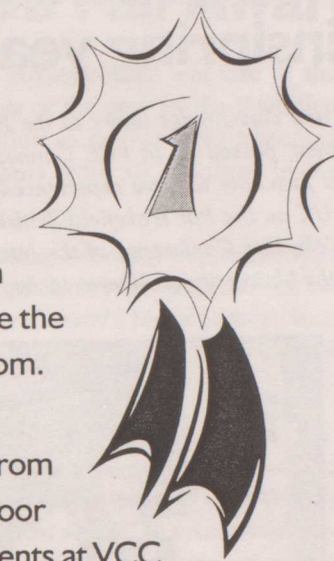
Reach out to Outreach Department Head farewell

Colleen van Winkel, Department Head Extraordinaire of ESL Outreach for the past six years, is about to make the obligatory switch back to the classroom.

Colleen, and before her, Rose-Marie Watson, have taken our department from being the off-campus, oft-forgotten poor cousins to one of the largest departments at VCC.

Come and help us reluctantly say goodbye to Colleen, and help her begin the transition.

- KEC ESL Outreach Department Office, room 3196
- Wednesday, Dec. 16, 1998, 2:30 - 4:00 pm.
- Goodies and good stories galore. See you there!



VCC web site update

The VCC web site is well into development. If you haven't had a chance to see the interface design, it can be viewed online at <http://www.vcc.bc.ca/newsite>. Currently, we are in the process of collecting content for the site. When this is completed, we will begin the final building stage.

There are also many VCC department sites in development. For those who are unfamiliar with the process, each department is able to create their own web site for listing under a Departments/Faculties section. In order to assist in the development of these sites, two-day HRD courses are taking place that will teach a department representative how to create and maintain a web site. The initial response to these courses has

been tremendous. While all current classes are full, there will be four more offered, beginning in January 1999.

In order to maintain continuity between the main VCC site and department sites, we are asking all departments to use one of four templates for their front page only. These templates are complete and available at <http://www.vcc.bc.ca/templates>.

An Internet Resource Centre has also been created in order to assist in the development of all web sites. There are links to free images, icons and animations, as well as links to information about design issues and the latest Internet trends. This centre can be accessed at <http://www.vcc.bc.ca/resources>.

Counsellor's Corner

Building strong alliances

Recently, VCC counsellors from both campuses met to address ways of improving counselling services. This involved an objective of building cohesion and a closer departmental working alliance.

Some topics covered included a review of current operations in selected areas, including department structure, accountability requirements, workload issues, information and resources, clarification on what is working well and what needs improvement or change, and preparation for directional action plans.

Small ad hoc committees were formed to further develop and formulate recommendations relating to the previous points. Recommendation review and implementation priorities will then be addressed.

Once a department site has been created it must undergo review by the Web Site Editorial Board. This board consists of three members from the Web Site Steering Committee as well as the Associate Dean or Department Head of the submitting party. The board will first check to make sure that the site complies with college policy regarding web sites and then either make recommendations for change or approve it for posting. If you would like a draft copy of this policy, please contact me at local 7156.

On a final note, Media Services is available to help with any design or graphic creation you may require for your department site. Please contact Bruce Gabor at local 7156 for further information.

Maureen Nurse: reflections on an eventful and inspiring year

(Maureen Nurse, an instructor who trains and coordinates tutors in the Homefront Learning Program, ESL Outreach Department, passed on to VCC Connections her memories from two exciting events she was fortunate to have experienced in 1998. Maureen not only completed a tour to the UK on the Pat Wakefield/British Council Scholarship, but also attended the World Volunteer Conference of the International Association for Volunteer Effort (IAVE) at the University of Alberta in August. -Ed.)

UK tour

My educational tour this year to the U.K. on the Pat Wakefield/British Council Scholarship, jointly funded by the British Council and the TEAL Foundation, was for the purpose of meeting TESOL colleagues and visiting educational institutions in the U.K., and to bring back ideas and information on the training and continued development of ESL teachers and tutors.

My itinerary began at International House, Picadilly, where Jackie Gresham, Head of Education, gave me an orientation on the many courses and programs offered there. International House is operated by an educational trust, one of the leading sponsors of language courses and teacher training internationally.

After International House, I visited Dr. Julian Edge, Coordinator of Professional Development at the Language Studies Unit at Aston University, Birmingham. Dr. Edge is an expert on self-development and collegial processes which aid teacher development.

Aston University offers an innovative Master's Program in TESOL/TESP through distance learning, whereby a candidate's research is based on their own professional, "home" circumstances. I made further visits to Thames Valley University's Centre for Applied Linguistic Research, which has a close working link with UBC, the London Language and Literacy Unit, the University of South Hampton Centre for



Maureen Nurse in front of International House, Picadilly

Language in Education and to Tessa Woodward of Pilgrims and Hilderstone College, the Editor of *Teacher Trainer*.

My final stop on the tour was Moray House, University of Edinburgh, where Dr. Michael Wallace, Director of International Education and TESOL acquainted me with their MA TESOL by distance learning and his current work on action research.

Being of Scottish ancestry, I also spent a week hillwalking in Glen Coe, walking part of the West Highland Way and climbing the highest peak in Argyll.

World Volunteer Conference

From August 24-28, I took part in the 15th biennial World Volunteer Confer-

ence of the International Association for Volunteer Effort (IAVE) at the University of Alberta, Edmonton. While at the conference, I attended eight workshop sessions: "Creative Leadership", "Creating a Climate for Innovation", "Icebreakers, Jawbreakers, Nerf Balls and Flip Charts", "The Leader as Facilitator", "Spiritsongs", "Volunteer Managers as Change Agents Parts 1 and 2", "Mentoring for Staff", and "Applied Humour."

The conference also featured five keynote sessions, all of which I attended: "Moving Beyond Volunteerism to Voluntary Action: the Challenge of the 21st Century", delivered by Ruben Nelson, noted futurist, "Rethinking Volunteerism" by Mrs. Helen Lieberman (known as the Mother Theresa of South Africa), "2001" by Sharon Capeling-Alakija, Executive Coordinator of the United Nations Volunteers, Princess Zahra Aga Khan on the work of the Aga Khan Charitable Foundation, and "CIDA and the Volunteer Sector, Past, Present and Future" by Madam Huguette Labell, and Barry Spilchuk, Canadian co-author of *A Cup of Chicken Soup for the Soul*. Another memorable event I had the privilege of attending was the conference address mid-week by Prime Minister Jean Chretien.

Delegates from 96 countries attended the World Volunteer Conference, and I often found myself speaking French, and occasionally Swahili. For me, the conference was an inspiring event that enabled her to network with other volunteer coordinators from across Canada and throughout the world. It was a broadening experience, to say the least, and its impact will be with me for some time to come.

I gathered many new ideas at the high level end that were inspiring, namely about how Homefront Learning stands

continued on the next page

Maureen Nurse (continued)

in our corner of the world, striving to make a difference in our community. At the same time, I was also able to share aspirations, challenges and techniques with many other representatives from volunteer programs from across the nation and the world. On a more mundane level, I garnered many materials on facilitation and the details of presentation which will benefit Homefront on a day to day basis.

All in all, the World Volunteer Conference was an invaluable professional development experience.

Maureen Nurse
Homefront Learning, ESL Outreach

1998 Fall Awards Ceremony

Friday, November 20 was one of the highlights of the year for the Education Foundation as awards were presented to students from all divisions in the College.

The morning ceremony began with Joan McArthur-Blair's presentation of the Governor-General's Medal to Andy Shen in Hospitality Management. This award is given to the student with the highest grade point average in the College.

After studying mechanical engineering in Taiwan, Andy switched to hospitality management at VCC. As Andy said, "for a foreign student studying in a college and keeping myself in (sic) the same pace with other classmates was never

easy. At least that's what I thought before I came to VCC. I was afraid that I would fail most of the courses in the first semester and that I would spend three or four years completing this program. This was the reason that I kept working harder than other students in the class. And I consider myself fortunate that we have the nicest and most experienced instructors helping us in the two-year period. They make everything so easy to learn and to absorb."

Andy obviously absorbed a great deal, as he is now working at the Meridian Hotel as a concierge and auditor.

Sheila Henderson,
VCC Educational Foundation

Media Services is Now Offering

CANON COLOUR COPIES

We make copies from...
Paper Originals up to 11"x17"

Digital files from:

- Microsoft office:
 - word
 - excel
 - powerpoint
 - access
- Pagemaker
- Photoshop
- Illustrator
- pdf

Copy to:

- 8 1/2" x 11"
- 11" x 17"
- transparencies

**know
how @VCC**
Vancouver Community College

No charge to base budget accounts
Reasonable charges for personal business

Direct Copy	1-5	5+ same image
Up to 8 1/2" x 11"	\$2.00	\$1.50
11x17"	\$4.00	\$3.50
8 1/2" x 11" transparency	\$4.00	\$3.50

Digital file from minimum setup
from disc: \$5.00 + cost of copy

Note all prices include GST/PST

PUBLICATION SCHEDULE

- Published Thursdays
- Bi-weekly January-May and September-November
- Monthly June, July, August and December

Produced by the College Advancement Department,
Vancouver Community College

VANCOUVER
COMMUNITY
COLLEGE



KING EDWARD CAMPUS
1155 East Broadway
Box 24620, Station "F"
Vancouver, B.C. V5N 5T9

CITY CENTRE CAMPUS
250 West Pender Street
Vancouver, B.C. V6B 1S9

classifieds

HOUSING



Furnished house available January - April 1999. 2000 square feet with 3 bedrooms and 2 bathrooms. 20th Avenue near Cambie. \$1600/month includes hydro, cable, phone, washer/drier, piano, and 2 cats (negotiable). Peter 7358, 874-3394, pherd@vcc.bc.ca

College instructor wants to *housesit* on the westside for one to three months this winter. Quiet, responsible, non-smoker. Call 720-3210.

Front Duplex available for rent in Marpole immediately. Three bedroom with two ensuites and one bathroom. 1150 square feet. Please call Eugenie, local 7136.

JOB POSTINGS



Instructional Assistant, Job Readiness Program (25/35 basis). Closing date: December 4.

Senior Secretary, KEC Admin. Closing date: December 3.

Program Assistant (c), CE Nursing and Health. Closing date: December 3.

Student Services Assistant (b), Community and Career Education. Closing date: November 30.

Instructional Assistant (b), Baking and Pastry Arts. Closing date: December 1.

For more information on these *internal postings*, please contact the Human Resources Department.

FOR SALE



This year do your Christmas shopping over the phone! **Unique gift baskets** for everyone on your list. Choose from any of these baskets: coffee lovers, chocolate lovers, gourmet, bath, garden, baby, toddler, or we will customize for you. Call Madeleine at 435-1952

Your baby needs: Graco Pack 'n Play (in original box): \$65; Elfe complete toilet trainer (in original box): \$25; Fisher Price High Chair with tray (in original box): \$45; Perego stroller: \$50. All in excellent condition. Please call Abeer at 299-2594.

EDITOR, DESIGN AND LAYOUT

Dale Rasmussen, Tel 871-7152, Fax 871-7451
email drasmussen@vcc.bc.ca

UPCOMING PUBLICATION SCHEDULE

1998: Dec 11

1999: Jan 8, 22 / Feb 5, 19

Please recycle this newsletter ♻️

**The printing and paper used
in the cover shells for VCC
Connections was generously
donated by HEMLOCK PRINTERS**

How to submit your article:

1. email to drasmussen@vcc.bc.ca; **OR**
2. save your file to the I:\common\connect\ directory (call the editor—local 7152—and let him know the file is there, and provide the filename); **OR**
3. through the VCC Connections On-line website. Go to the "Submit Your Article" page and follow the directions.
4. text only on a IBM-formatted disk, with hardcopy attached

Your submissions are welcome. However, material may be edited for clarity and length. Deadline for submissions is the end of the week prior to publication.