

July 9

1999 C.2

Vancouver Community College
Edward Campus - Library
Box 24620, Station F
Vancouver, BC V5N 5A9



THE VCC COMMUNITY COLLEGE NEWSLETTER

VANCOUVER
COMMUNITY
COLLEGE



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AT&T Canada LDS donates \$1,500 to CE's Telecommunications Management Certificate Program.

Court Interpreting Program receives \$15,000 grant

The Law Foundation of BC has awarded VCC's Court Interpreting Certificate Program \$15,000 to revise and update the program's manuals of court transcripts.

VCC is the only organization which offers a court interpreting program accepted as proof of accreditation to work in the BC courts. Established in 1979, the program was the first multilingual training program of its kind in North America, and has been recognized as a model for court interpreting programs throughout the continent, New Zealand and now South Africa.

The project will develop two volumes of court transcripts and documents with accompanying audiotapes to be used for the oral practice of interpreting. While the existing manuals created in 1983 were a simple compilation of transcripts, the new project will edit the transcripts and

documents as to interpreting difficulty and terminological complexity. It will also provide guidelines to assist the interpreter to handle problematic situations which may arise during the interpreting scenario represented by each transcript selection.

This new curriculum will far better prepare the graduates to function effectively in today's ever more complex judicial system.

The program coordinator and staff extend their appreciation to the Law Foundation of British Columbia for its support of this worthwhile project.

submitted by Silvana Carr, Program Coordinator, CE Court Interpreting

Update on the search for a new president

In March the Board established a President's Selection Advisory Committee with representative members from all the constituent groups. Their mandate was to develop a process and timelines for the selection of a new VCC President. Input from the constituency groups was

sought regarding key issues for the new President, and skills and experience viewed essential or desirable in a President.

A Presidential Profile and the selection process to be followed were

continued on page 2

Presidential Search

approved at the May Board meeting and a new committee, the President's Search Committee, working with an Executive Search Consultant, Chris Davies from Management Connections Incorporated, was created to carry out the selection process. The Committee consists of: Cathy Agnew (Board Chair), Betty Carter, Cheryl Draper, Karen Krangle and Ken Smith (Board members), Linda Martin (Vice President), Karen Kelly (Director of Human Resources—resource to Committee) and a representative from each of the constituency groups—Ben Williams (KESA), Zara Habib (CCSA), Joan McArthur-Blair (Administrators Association), Paul Boissonnault (CUPE) and Frank Cosco (VCCFA). Karen Kelly (Director of Human Resources) serves as a resource to the Committee.

The posting for the position of VCC President will be available from July 15, 1999, on the VCC web site Job Postings page, as well as on the Association of Canadian Community Colleges (ACCC) web site. Rather than placing an advertisement in *The Vancouver Sun* or the *Globe and Mail*, the consultant will be sending the posting to senior administrators at every college in Canada, which he has found to be a more effective method to target potential candidates. The applications will be received and reviewed in August, with interviews expected to begin in late September/October. The Committee is next scheduled to meet mid September.

NEXT ISSUE: AUGUST 6

Deadline: July 30.

1999 BOARD MEETINGS

The College Board meets on the fourth Thursday of each month (except July). At 5:00 p.m. a public forum will take place for one hour and the College community is invited to participate. A different forum topic is chosen by the Board each month. The formal public board meeting starts at 6:00 p.m.

KEC, Room 5025

Oct. 28, Nov. 25

CC, Room 240

Sept. 23, Dec. 9*

*Subject to Board Approval

1999/2000 Curriculum Development Projects

The Vice Presidents' office received a total of 34 Curriculum Development proposals for consideration. On Tuesday, June 22, 1999, a Joint Group meeting with representation from Education and Educational Support Services was held to consider the proposals. A total of \$100,000 is available for all projects.

The following CD proposals were approved:

1. Project: 2nd Year Curriculum Development

- \$15,100.00
- Submitted by: Graphic Arts Printing Production
- Description: Development of second year curriculum scheduled for October 1999

2. Project: E-COMM Cafeteria (CACE)

- \$7,562.97
- Submitted by: Community and Career Education Department
- Description: A joint project with Emergency Communications (E-COMM), the City of Vancouver—Equal Employment Opportunity Program, North Shore Employment Services (an employment agency that provides job search and support for students with a disability), and VCC

3. Project: Upgrading to Word, Excel, Access, PowerPoint Curriculum

- \$10,030.00
- Submitted by: Hospitality Management, Business Management, and Office Management
- Description: Develop student materials for Word, Excel, Access, PowerPoint Curriculum with Sept/99 upgrades to labs to make graduates more job ready

4. Project: Investigation of Dental Reception Program

- \$1,200.00
- Submitted by: Dental Assisting and Reception
- Description: Comparison of Dental Reception Programs in Vancouver and the Lower Mainland

5. Project: Curriculum Update

- \$5,034.00
- Submitted by: Digital Graphic Design
- Description: Development of updated curriculum and instructional manuals to reflect current technology

6. Project: A Guide to Effective Use of Video Conferencing at VCC

- \$12,043.00
- Submitted by: Library and Media Services
- Description: To develop instructional material in the form of workshops, manuals and web based delivery options that will enable faculty to analyse, design, develop, implement and evaluate curriculum using videoconferencing technology

7. Project: ESL Curriculum Guide for Benchmarks Level 3 - 6 (LINC 3)

- \$14,350.00
- Submitted by: ESL Vocational Department
- Description: A curriculum guide will be developed and written by a team of three instructors from the department who have experience teaching LINC 3. Major changes in the LINC program necessitate further curriculum development

8. Project: Curriculum Rationalization - Applied Design Programs

- \$3,776.00
- Submitted by: Digital Graphic Design, Graphic Arts Printing Production and Jewellery Department
- Description: To design and produce recommendations for curriculum content and organization

9. Project: Job Search

- \$10,000.00
- Submitted by: Counselling, Library and The Learning Centre

- Description: To rationalize and co-ordinate job search instruction offered by the Counselling, Library and The Learning Centre

10. Project: Math in Action for Deaf Adult Students

- \$7,243.00
- Submitted by: Deaf and Hard of Hearing Program
- Description: This project will enable the Program to research and develop a framework of numeracy and math readiness skills; locate existing appropriate materials and resources and develop ideas for adapting common materials for instructional purposes

11. Project: Pivot Point Curriculum

- \$5,400.00
- Submitted by: Hairstyling Department
- Description: To rewrite tests and handouts for our hairstyling, haircutting, perming, colouring and image sections for the recently purchased Pivot Point System of Training

12. Project: Accounting and TCT Curriculum Changes

- \$12,036.00
- Submitted by: Business Management
- Description: Revisions to curriculum required; change from AccPac to Great Plains, changes in CGA texts, international transactions now e-commerce

A special thank you to all those who submitted their proposals and we look forward to the curriculum being developed for the projects approved.

Linda Martin, Vice President Educational Support Services and Acting Vice President Education

TRUCK LOTTERY

2ND PRIZE

1999 Harley-Davidson
FLSTC Heritage Softail Classic
(Valued at \$27,000)

EARLY BIRD DRAW

September 3 - A fabulous return trip for two (value \$2,500)

FINAL DRAW

October 22, 1999 - 3:00 p.m.
at Orion Western Star
30586 Fraser Way,
Abbotsford, B.C.

Tickets

\$100 each or 3 for
\$250 - only 4,000
tickets available

WIN these
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\$120,000 cash

Tickets on sale July 5

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1999

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GOOEY OPACS? — or, the new Library Catalogue software has arrived!

VCC Library will be implementing new Online Public Access Catalogue (OPAC) software— i.e., new software for the computerized library catalogue—by the end of July.



News

We'll be moving from the text-based system we presently have to a Graphical User Interface (GUI, pronounced "Gooley"), which uses Windows-style "point-and-click" images and menus.

Having "GUI OPACS" means that library users will have access to the catalogue, online databases, CD-ROM products and the WWW from the Home Screen on all workstations. The Windows-style catalogue offers intuitively simple, fast access to materials in the library. You can easily set sorting (like title or year of publication) or limiting criteria (e.g., to videos only, or to KEC materials only) for your search results. By clicking on the desktop icon for "Other Library Resources" you'll be able to search other library catalogues, full-text newspaper and magazine indexes, CD-ROM encyclopedias like Encarta or begin a web search from the Library's home page.

We hope you'll stop by to familiarize yourself with the new catalogue; just ask us at the Information Desk for an introduction to "P4W" (Pac for Windows)!

New books in CC Library

- Dealing With Anger in Conflict Situations
- The Business of Fashion: Designing, Manufacturing and Marketing
- No B.S. Sales Success

- The Minute Taker's Handbook
- AIGA Professional Practices in Graphic Design
- Introduction to the Health Professions
- Milady's Art & Science of Nail Technology
- Fresh Ideas in Photoshop
- Writing for the Web
- Fairchild's Dictionary of Fashion
- Milady's Standard System of Salon Skills: Hairdressing
- Haircoloring in Plain English
- Milady's Standard Hair Coloring Manual and Activities Book

New books in KEC Library

- The Beauty of Public Education: Ten Essentials
- Canada at War and Peace: A Millennium of Military Heritage
- Smart Way To Buy Information Technology: How to Maximize Value and Avoid
- Costly Pitfalls
- A Survival Guide for Project Managers
- Train and Develop Your Staff



Common education credential announced

The Ministries of Education and Advanced Education, Training and Technology have established a common graduation credential for adult basic education learners, which will be adopted in September 1999, and phased in over a one-year period.

The new BC adult graduation diploma will replace the two adult credentials currently being awarded. Adults will be able to take courses towards their diploma at school districts, colleges or both.

The common diploma means both the adult Dogwood diploma awarded by the Ministry of Education and the adult basic education provincial diploma provided by the Ministry of Advanced Education, Training and Technology will be phased out by September 2000.

**Maritza
Nunez, M&R
Technician in
Library and
Media
Services, is
the winner of
the June
50/50 draw:
\$738.00**

Summary of Board meeting of June 24, 1999

The Board meeting was preceded by a 5:00 p.m. public information session presented by Mary Hoekstra and Barbara Ash on the "Downtown Eastside Revitalization Project."

The Vancouver Coalition for Crime Prevention and Drug Treatment and the City of Vancouver have received federal funding for the Downtown Eastside Community Revitalization Program. This project will develop and help implement programs to address the complex problems facing the Downtown Eastside. The presentation to the Board addressed VCC's existing involvement in the Downtown Eastside and some proposals regarding new College initiatives in that community.

The Board approved the change of name for the VCC Educational Foundation to the VCC Foundation.

The 1998/99 Financial Statements, Public Bodies Report and FTE Enrolment Reports were all approved by the Board and will now be sent to the Ministry. The 1999/2000 Budget was approved.

The Equal Employment Opportunity Policy was approved—a copy is included in this edition of Connections. The Selection of Administrators Policy was referred back to the Board Finance & Administration Committee. It will re-

turn to the Board for approval in September.

The Board approved the following recommendations from Education Council:

- Legal Secretary Program - Approval of Entrance Qualifications
- Dental Laboratory Technology Program - Approval of Pre-requisites
- Visually Impaired Program - Proposal re Implementation of Courses

The Terms of Reference for the President's Search Committee were approved by the Board. The Board was advised that the Executive Search Consultant will be sending out the committee-approved posting for the new President very shortly, with the review of applications expected in August.

Two Board members provided reports on recent conferences they had attended as VCC Board members. Karenn Krangle reported on the sessions attended at the ACCC conference held at the beginning of the month in Quebec City, and Dennis Cumming reported on the AECBC conference attended June 17-19, 1999 at the B.C. Justice Institute.

There will be no Board meetings in July or August, unless a need arises. The next Board meeting is scheduled for Thursday, September 23, 1999.

Announcements

Recent appointments

I am pleased to announce the following appointments and reappointments in Academic and Developmental Programs:

ESL DIVISION

- Gail Cryer, Assistant Department Head, ESL-Outreach

- Ross Barbour, Coordinator I - Advanced Level, ESL-ELS Department
- Raminder Dosanjh, Assistant Department Head, ESL-Vocational
- Christel Nierobisch, Assist. Dept. Head, ESL-Combined Skills, ESL-Vocational

AAA DIVISION

- Peter Herd, Coordinator I, Math/Science, College and Career Access
- Doug Buck, Coordinator I, B.E.S.T. Program, College and Career Access

- Russel Porter, Coordinator I, ABE Youth, College and Career Access
- Jim Peacock, Coordinator I, City Centre, College and Career Access
- Peter Hopkinson, Acting Department Head, Science Department

PROGRAM DEVELOPMENT

- Doug Mauger, Curriculum Consultant

*Moir MacLeod, Dean of
Academic and Development Programs*

Upcoming Program Info Sessions

EMPLOYMENT & EDUCATIONAL ACCESS FOR WOMEN

Wednesday, July 21,
August 11 and 25,
1:00 p.m.
Room 628, CC
For information and to
register phone 443-8301

GRAPHIC ARTS PRINTING PRODUCTION

Thursday, August 12
6:30 p.m.
Room 114, CC
For information
phone 443-8576

DIGITAL MULTIMEDIA TECHNOLOGY

Tuesday, August 24,
6:30 p.m.
Room 721, CC

ESL classes transformed into wedding palace for mock matrimony

The pink invitation cordially invited me to the wedding of Juliet Jane and Romeo David at the Scottish Cultural Centre on June 24, 1999; reception to follow and black tie optional.

The ESL Outreach Department has three ESL classes at the Scottish Cultural Centre, and the teachers there, Arlene Howard, Riina Tamm and Robert Lo, arranged for their students to participate in a mock wedding. Under Arlene's organizational wizardry, and with the help of teachers and students, roles were rehearsed; speeches and toasts written; rooms decorated and dainty sandwiches and goodies prepared (including a wedding cake baked by Arlene in two roasting pans and iced and decorated by students; one student brought her own treasure—a blown glass heart to top the cake).

The wedding party was impressive in size. First down the aisle came the flower "girl" in a rich royal blue sari. She paced sedately, strewing petals from a basket as she walked. Next, in pairs, came the best man and matron of honour, parents of both the bride and groom, Granma (amazingly youthful in appearance, but identifiable by the hand pressed to her poor bent back and by cries of "Granma! There's Granma!" from the guests) and her son, and finally, the bride and groom. The bride wore a floor-length ecru gauzy gown (obtained for \$10 from a thrift store) and a borrowed veil. Her bouquet contained peonies and mock-orange blossoms from a student's garden.

In the role of Marriage Commissioner, and austere dressed in a black veil, was Yvonne Doig, the Office Coordinator of the Scottish Cultural Centre. She read the vows in a clear, strong voice, and then asked the bride and groom if they had also written vows of their own to exchange. They had. (The bride prom-



ised to love her new husband 'until the end of the term'—two days thenceforth).

After the ceremony, the wedding party proceeded from what the Russian students call "the wedding palace" (previously known as the Intermediate ESL classroom) to the reception room (the Advanced ESL classroom) and formed a reception line. At the piano was Alan Matheson from the VCC Music Department, and lovely music accompanied the smiles and congratulations. Before the wedding feast began, telegrams were read aloud and toasts of sparkling apple juice were made to the bride and groom, by now seated with their party at the head table.

There were laughs all around at the cutting of the cake when bites were lovingly exchanged by the newlyweds; the two youngest guests, six-year-old girls, shared the bouquet when it broke after being tossed over the bride's shoulder, and the final event of the morning, the First Waltz, was greeted with applause as the bride firmly led her new husband around the dance floor.

A good time was had by all, and the ESL students of the Scottish Cultural Centre have experienced something of the traditions of a Canadian wedding.

*submitted by Jane Forward,
Department Head, ESL Outreach*

Donation received from AT&T Canada LDS

AT&T Canada LDS has donated \$1,500 to Vancouver Community College to support curriculum development and revision of the College's Telecommunications Management Certificate program. In the photo below, Gordon Nelson, General Manager of AT&T, presents the \$1,500 cheque to Malcolm Hunter of the VCC Foundation.



From left to right:

- Connie Gibbs, Director, Continuing Education, VCC
- Peggy Worobetz, Program Coordinator, Telecommunications, VCC
- Malcolm Hunter, Executive Committee member, VCC Foundation
- Gordon Nelson, General Manager, AT&T Canada LDS
- Paul Williams, Regional Marketing Director, AT&T Canada LDS
- Brian Pink, Senior Program Coordinator, VCC

Robert Cunningham remembered

It is with great sadness that the College announces the death of Robert Cunningham, who passed away in hospital in Bellingham, Washington on Monday morning, July 5, 1999 at the age of 72 years. He suffered a massive stroke on Friday, July 2, 1999.

Robert worked at the College since its inception, August 1, 1965 to April 1987. The following message is his farewell to the College, an excerpt from the King Edward Times of April 2, 1987 and is reproduced in memory of him:

"Thank you very, very much.

Thank you for the reception you gave me on King Edward Day.

Thank you for the "Farewell Robert" party which we all enjoyed on Friday night, particularly to those who organized the evening.

Thank you for inviting my family to the gathering—the boys saw a side of me which was completely new to them.

Thank you, instructors, for the initiatives that you have shown, the imagination that you have drawn upon and the sheer hard work that you have done to make King Edward Campus synonymous with all that is best in Adult Learning.

Thank you support staff, for the essential work that you have done, often under pressure in crises situations. Much of what you do goes unnoticed—but it is invaluable.

Thank you, my fellow administrators for your patience, your leadership and your enthusiasm.

Thank you, particularly my three secretaries: Gillian Akin, Fay Wong and Myrna Redman—you all did your best to try to make me look good.

Thank you everyone, for your patience and your friendship. I will miss you all. I am one of the most fortunate of people—I joined the College on the day

it was born - 1965 August 01. I have seen it mature. I was also in at the birth of the new King Edward Campus, then the Special Programs Division, and have seen it thrive and flourish.

Today is a bitter-sweet day for me. Sweet are the memories, mainly of the people. King Edward Campus brought love into my life at a time that I needed it. I love you all. Bitter, that I will not be sharing the challenges, the joys and even the disappointments that lie ahead.

I leave you, confident that King Edward Campus will soar to even greater heights.

God bless you all
Robert.

A memorial service will be held at 2:00 p.m., Saturday, July 17 at St. Faith's Anglican Church, 7284 Cypress Street. No flowers; donations may be sent care of the VCC Foundation to a scholarship in Robert's name.

PUBLICATION SCHEDULE

- Published Thursdays
- Bi-weekly January-May and September-November
- Monthly June, July, August and December

Produced by the College Advancement Department,
Vancouver Community College

VANCOUVER
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CITY CENTRE CAMPUS
250 West Pender Street
Vancouver, B.C. V6B 1S9

classifieds

HOUSING



Apartment sublet for fall 1999 into 2000

Suite in character building at English Bay. One block from beach and one block from Stanley Park. Phone 669-2029.

Apartment sublet for July and August 1999

Bachelor suite west of Denman (West End). Completed furnished. \$750. Phone 604-684-9490.

Gulf Island small cabin with deck for rent

Sleeps up to five people. Two minutes from beach and park. \$300 per week. Aug.15-22, Aug.22-29, Aug.29-Sept.5
Call Vicki, 250-595-6105

Sublet available for August 3-September 2

One bedroom in excellent location (Kits)

with private veranda and two very sweet cats. \$500 negotiable. Call 730-5077.

Seeking West Side apartment

Female City Centre employee seeks long-term attractive West Side one or two bedroom apartment for September/99. No basement suites, please. Telephone 8660.

FOR SALE



Vancouver Folk Music Festival Tickets

Two full weekend tickets for July 16, 17 and 18. Save \$50.00 off the best early-bird price. Price \$120.00. Call Mark at 7223.

NEXT ISSUE: AUGUST 6

Deadline: July 30.

WANTED



Join us as we march in the 1999 Pride Parade

We would like to form a group of VCC staff, faculty and friends to walk in this year's Pride Parade, August 1. To sign up, contact Wayne at local 8434.

VCC's policies are now on-line, on the VCC web site. Check them out by going to www.vcc.bc.ca and clicking "Policies and Governance" at the homepage or go direct: <http://www.vcc.bc.ca/policies/policies/index.html>

EDITOR, DESIGN AND LAYOUT

Dale Rasmussen, Marketing and Communications
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email drasmussen@vcc.bc.ca

UPCOMING PUBLICATION SCHEDULE

Aug 6 / Sept 17 / October 1, 15, 29

Please recycle Connections

The printing and paper used in the cover shells for VCC Connections was generously donated by HEMLOCK PRINTERS

How to submit your article:

1. email to drasmussen@vcc.bc.ca; **OR**
2. save your file to the I:\common\connect\ directory (call the editor—local 7152—and let him know the file is there, and provide the filename); **OR**
3. through the VCC Connections On-line website. Go to "Submit Your Article" and follow the directions.
4. text only on an IBM-formatted disk, with hardcopy attached

Your submissions are welcome. However, material may be edited for clarity and length. Deadline for submissions is the end of the week prior to publication.

Equal Employment Opportunity and Advancement Policy

Effective Date: June 24, 1999

Policy Category: Administration

Number: B.2.14

Purpose

Since Vancouver Community College is a workplace that values diversity it hereby establishes employment guidelines to ensure that equal employment is afforded to all employees and those who seek employment at the College.

Policy

It is the policy of Vancouver Community College to provide equal opportunity of employment and advancement for all qualified persons and to achieve an employee profile that reflects the diversity of the community we serve.

This policy applies to every aspect of employment.

Qualifications and appropriate skills to fulfill job requirements will be the main criteria for the hiring or advancement of employees.

Notwithstanding the above, the Equal Employment Opportunity Committee may recommend preferred characteristics for some positions and specific hiring criteria for certain designated positions.

Procedures

All VCC managers, supervisors and employees involved in making hiring and/or advancement recommendations will, within the limits of their responsibilities and with reference to procedural guidelines developed by the Employment Opportunity Committee:

- identify and remove any discriminatory barriers which

prevent equal access to employment;

- take measures to expand the applicant pool to reflect the diversity of the community we serve;
- ensure that inclusive interview procedures are followed within the context of this policy.

Responsibilities

Equal Employment Opportunity Committee:

Reporting to the President, the Equal Opportunity Committee has the responsibility to:

- recommend measures to ensure this policy is effectively implemented and administered on an ongoing basis;
- recommend procedural guidelines to assist in the implementation of this policy;
- monitor and evaluate the results through ongoing input and review;
- communicate with the College community on the work of the committee;
- report, through the College President, to the College Board, at least annually.

Committee Structure:

- one representative from the College Board
- one representative from VCCFA
- one representative from AVCCA
- one representative from CUPE
- one representative from BCNU
- Director of Human Resources
- Human Rights Coordinator

- First Nations Coordinator
- two members of the community the College serves who are experienced in the issues of diversity and whose participation is recommended by the internal members of the Committee and approved by the College President

Reference

(1) Section 13 Human Rights Code of B.C.

"Discrimination of Employment ...no person shall refuse to employ or refuse to continue to employ a person or discriminate against a person with respect to employment or any term of condition of employment because of the race, colour, ancestry, place of origin, political belief, religion, marital status, family status, physical or mental disability, sex, sexual orientation or age* of that person or because the person has been convicted of a criminal or summary conviction offence that is unrelated to the employment or to the intended employment of that person."

(2) Policy on Retirement and Re-employment, B.2.10.

(3) First Nations Employment Equity Policy

(4) Selection of Administrators Policy

*other than the provisions within College policy related to retirement and re-employment.

Policy Sponsor:

Director, Human Resources