

Oct. 29

1999 c.2



THE VCC COMMUNITY INTERNAL NEWS

VANCOUVER
COMMUNITY
COLLEGE



Connections

Vancouver Community College
King Edward Campus - Library
Box 24620, Station F
Vancouver, BC V5N 5T9

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In his own words: valedictorian Vincent Vosylius shares his Grad 99 speech.

VCC Employee Recognition 1999

We are pleased to once more honour our employees who have reached their 20, 25 and 30 year anniversary with the College. A reception is planned for Thursday, November 18, 1999 in the staff lounge of King Edward Campus from 3:30 to 5:30 p.m. Presentations will be made at 4:00 p.m. Light refreshments will be served. If anyone is missing from the following list, please let Della know at 871-7016.

30 Years

Robert Brady Diesel

25 Years

Ross Barbour	ESL, English Language Skills
Carmen Dykstra	ESL, English Language Skills
Barbara Gerber	ESL, English Language Skills
Laurel Gould	Basic Education
Chian-Li Hsu	ESL, English Language Skills
Angelo Iapalucci	Facilities
Diane Jones	ESL, Vocational
Vinit Khosla	ESL, English Language Skills
Gregory Kravec	ESL, English Language Skills
Donna McGee	ESL, Vocational
Sandra McIntosh-Kocaba	ESL, English Language Skills
Christel Nierobisch	ESL, Vocational
Jennifer Pearson-Terrell	Continuing Education
Thomas Petersen	ESL, College Preparatory English
Joan Rike	CF, Humanities
Stuart Scholefield	ESL, English Language Skills
Ryun Sinclair	Culinary Arts
Michael Szasz	Basic Education
Laurette Unger	Dental Assisting
Mary Waddington	Job Readiness
Bruce Watson	ESL, College Preparatory English
Wayne Wilson	CF, Math
Sharon Yoneda	ESL, Vocational

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Celebrate the season at VCC's Holiday Buffet

The Holiday Season is approaching fast and many of us are looking for ways to celebrate with family and friends.

The Culinary Arts department at VCC has the ideal solution ... a perfect way to celebrate the holiday with family and your friends and colleagues at VCC.

On Friday, December 10 Culinary Arts will prepare a diverse and varied smorgasbord of seasonal favourites at the first ever Holiday Buffet. Over 40 hot and cold hors d'oeuvres, main dishes, salads and desserts will be prepared for your dining pleasure. It will be combined with a silent auction offering that special and unique gift you've always wanted to buy—dinner at some of Vancouver's best restaurants, weekend

getaways at four diamond hotels and more.

Santa has confirmed he'll drop by to see who's been good the past year and festive music and dancing will be part of the evening.

Ticket information will be available shortly, but mark your calendar for Friday, December 10 at City Centre from 5:30 p.m. for the holiday event we've been waiting for. Tickets will be limited and are only \$30 per person.

Proceeds from this event will be given to the J.J.'s Restaurant Renovation Fund.

For further information, contact either Dave Donaldson at 8396 or Brigitte Kirmis at 8317.

Employee Recognition (continued)

20 Years

Lee Aceman	ESL, Vocational
Brenda Appleton	Library and Media Services
Myrna Breikss	Dental Assisting
Michael Buckley	ESL, English Language Skills
Joan Cawsey	ESL, Vocational
Raymond Chung	Business Management
Peter Clark	Combined Skills, Bldg. Service Worker
Allan Clarkson	Counselling
Dave Crowe	Purchasing
Mark Fearn	Food Services
Nancy Ferguson	ESL, Outreach
Gabriel Ferron	Culinary Arts
Patricia Hartley	Health Science
Lorraine Herlick	Counselling
Faye Jensen	Continuing Care & Allied Health
Tracy Johnson	ESL, English Language Skills
Jane Louey	ESL, English Language Skills
Kelvin Mar	CF, Business & Computer Studies
Lexie Martin	Dental Hygiene
Cecily May	ESL, English Language Skills
Virginia Monk	ESL, English Language Skills
Paula Neville	ESL, Vocational
Zinnet Omidvar	Financial Aid
Amanda Palacios	Library and Media Services
Catherine Tolsma	CF, Business & Computer Studies
Maggi Trebble	ESL, English Language Skills

Special Late Breaking News:

Win the ultimate present. Chef Ian Smith is resurrecting his popular raffle. A \$5 ticket gives you a chance to win dinner for six prepared in your home by Ian, Culinary Arts Assistant Dept. Head. Other prizes include a menu tasting with wine at La Toque Blanche and a deluxe gingerbread house. Tickets available shortly.

PSST....!

Want to double your money in just six months?

Turn to page 5 and find out how!

Flu vaccine notice

Many of you have been asking about this year's influenza vaccine.

The 1999/2000 vaccine will arrive in Health Services this week. Vaccinations will begin on Tuesday, November 2 at KEC and Monday, November 1 at CC. Vaccination will continue into December as long as supplies of vaccine last.

Vaccination is free to VCC staff and faculty. For students the cost is \$4.

All VCC staff/faculty should bring their medical card when they come for their shot. Students should bring both their student card and their medical card.

To book a time for your vaccination call:
KEC ... 871-7187
CC ... 443-8336

Abbotsford residents win Truck Lottery '99 grand prize

Mike Rogers and Bob Tarling of Abbotsford have won the grand prize in this year's VCC Foundation Truck Lottery. The winning ticket number was Series Two #175. Mike and Bob own Pro Fire, manufacturers of fire trucks.

The second prize, a Harley Davidson Softail Classic motorcycle, was won by Doug Rama of Coquitlam, who held ticket number Series Two #1396.

Jack White of Winfield won the trip to Mexico in the Early Bird draw, with ticket number Series Two #076.

This year's lottery also set a new record for sales: 3497 tickets sold of 4000 available. The most tickets ever sold previously was 2400.

VCC Board member honoured by Queen's University

The Hon. Mary Collins, a member of the VCC Board of Governors, became the first graduate from B.C. to receive an Alumni Achievement Award from The Alumni Association of Queen's University.

A recent issue of the Vancouver Board of Trade's Sounding Board magazine wrote that "... the 1999 award is described as a tribute to Collins' 'selfless contribution and commitment to Canada and to Queen's University.' "

The article goes on to say:

"Collins' involvement with Queen's spans 30 years. A member of Arts '61 at Queen's, she now serves on the Board of Trustees after being re-elected in 1994, following a previous term from 1974 to 1986. Collins began her career with the Government of Ontario, serving in posts including Executive Officer, Minister of Health and Executive Officer, Premier of Ontario and Cabinet Office.

"Leaving public service, she was elected as Member of Parliament for Capilano-Howe Sound. Her cabinet portfolios included Minister of State (Environment) and Minister of Health and Seniors, and she became the first woman to hold the position of Associate Minister of Defense.

"She now provides consulting services and plays an active role on numerous corporate and not-for-profit boards, including Director of Canadian Blood Services, Vancouver Community College and the Women Business Owners of Canada."

Dr. Gabor Mate to speak at ESL Division Day, Nov 5

The ESL Division will be holding its Division Day, with the kind assistance of the VCCFA's divisional events fund, on Friday, November 5, 1999 in the KEC auditorium.

We would like to extend an invitation to all faculty and staff from the VCC college community to join us for the keynote address, from 9:00 to 10:15 a.m. The speaker will be **Dr. Gabor Mate**.

Doctor Mate has been a medical columnist with the Globe and Mail and has recently published "Scattered Minds," an exploration of issues related to the diagnosis and treatment of attention deficit disorder.

A question and answer session will follow Dr. Mate's talk.

Upcoming Program Info Session

ELECTRONICS
Tuesday, November 30
7:00-9:30 p.m.
Room 407, CC

Email etiquette: When to reply to everyone and when not to . . . consider who needs to know

Have you ever received an email request to attend a meeting, and noticed that the same message was copied to numerous other colleagues? Before you quickly type off a reply and hit "send," think about whether your reply needs to go to every recipient of the original request. In many cases, only the sender of the original message needs your reply.

Many of us receive emails that we don't actually need to see. If you don't

think everyone on the recipient or CC list needs to know whether you can, for example, attend a 3:00 meeting two weeks from now, then only send your reply back to the sender.

In Groupwise, when you hit "reply," you are automatically asked whether you wish to send your reply to "sender" or "all" (sender and recipients). If only the sender needs to receive your reply,

check the appropriate box. If you are using KEA (Pine), you are also asked the same question. Again, send your reply only to the person who needs to see it.

By being conscientious about the use of email, you'll be more efficient. And, everyone else will save valuable time by not needing to read unnecessary messages.

HRD Workshops, Oct-Dec 1999

Please tick your choice(s) and return the completed sheet to Parviz Lalji @ CC.

NOVEMBER

- | | | | |
|--|-----------------------|--------------------|-------------|
| <input type="checkbox"/> Conflict Resolution Level I | Fri Nov 05 | 9 am - 4 pm | #TBA @ KEC |
| <input type="checkbox"/> Intermediate WordPerfect | Fri Nov 05 | 9 am - 5 pm | #5042 @ KEC |
| <input type="checkbox"/> Osteoporosis Prevention | Sat Nov 06 OR | 9:30 am - 12 noon | #TBA @ KEC |
| New additional offering: | Sat Nov 27 | 9:30 am - 12 noon | #TBA @ KEC |
| <input type="checkbox"/> Coordinating the Office | Sat Nov 06 | 9:30 am - 3:30 pm | #TBA @ CC |
| <input type="checkbox"/> Overcoming Obesity | Wed Nov 10 | 9 am - 12:30 pm | #5025 @ KEC |
| <input type="checkbox"/> Assertiveness Skills | Fri Nov 12 | 9 am - 4 pm | #TBA @ KEC |
| <input type="checkbox"/> Using Leadership Language | Sat Nov 13 | 9 am - 4:30 pm | #TBA @ CC |
| <input type="checkbox"/> Effective Memo... | Sat Nov 13 | 9:30 am - 4:30 pm | #TBA @ CC |
| <input type="checkbox"/> HIV/AIDS Update | Fri Nov 19 | 8:30 am - 1 pm | #TBA @ CC |
| <input type="checkbox"/> Intermediate Word | Fri Nov 19 | 9 am - 5 pm | #5042 @ KEC |
| <input type="checkbox"/> Menopause... Naturally! | Sat Nov 20 | 9:30 am - 12:30 pm | #TBA @ KEC |
| <input type="checkbox"/> CopyRight/CopyWrong... | Tues Nov 23 | 10 am - 11:30 am | #200 @ CC |
| <input type="checkbox"/> Intro to Netscape... | Thurs Nov 25 OR | | |
| | Wed Dec 15 | 9 am - 12 noon | #5042 @ KEC |
| <input type="checkbox"/> Finding Resources... | Thurs Nov 25 OR | | |
| | Wed Dec 15 | 1 pm - 4 pm | #5042 @ KEC |
| <input type="checkbox"/> Intermediate Excel | Fri Nov 26 | 9 am - 5 pm | #5042 @ KEC |
| <input type="checkbox"/> Massage Level | Sat & Sun Nov 27 & 28 | 9 am - 4 pm | #TBA @ KEC |
| <input type="checkbox"/> Problem Solving... | Sat Nov 27 | 9 am - 4:30 pm | #TBA @ CC |

DECEMBER

- | | | | |
|---|---------------------|-------------------|-------------|
| <input type="checkbox"/> Revitalize Your Teaching... | Thur & Fri Dec 2, 3 | 9:30 am - 4:30 pm | #TBA @ CC |
| <input type="checkbox"/> Massage Level II | Sat Dec 04 | 9 am - 4 pm | #TBA @ KEC |
| <input type="checkbox"/> Fabled Service... | Wed Dec 08 | 1 pm - 3 pm | #5025 @ KEC |
| <input type="checkbox"/> Conflict Resolution Level II | Fri Dec 10 | 9 am - 4 pm | #TBA @ KEC |
| <input type="checkbox"/> Creative Thinking at Work | Sat Dec 11 | 9 am - 4:30 pm | #TBA @ CC |
| <input type="checkbox"/> The Disciplined Mind... | Wed Dec 15 | 1 pm - 3 pm | #5025 @ KEC |

Name: _____

Department: _____ Local: _____

Support for Deaf, Hard of Hearing and Deafblind Students

If you are looking for a way to support Deaf, Hard of Hearing or Deafblind students at VCC, you can donate funds to one of two bursaries set up under VCC's Educational Foundation - the Donna Lee

Endowment Fund and the Interpreting and Braille Services Endowment fund. You can designate funds in the section called Specific Designations on your United Way Pledge card.

Your contributions are matched by the provincial government and your support can make a real difference in a Deaf student's life.

Ellie Casey, Interpreting and Braille Services

Designate your United Way gift to the Vancouver Community College Foundation and double its size!

A gift designated to the scholarship/bursary endowment fund of your choice at the Vancouver Community College Foundation will be eligible for "dollar-for-dollar" matching funding from the provincial government. You can also

designate your gift to a project fund to purchase much needed equipment for different departments, or books for the libraries at City Centre and King Edward Campus, or the McGregor Day Care.

For information about various scholarship, bursary or project funds, please call Sheila Henderson at the Vancouver Community College Foundation at 871-7237.

UNITED WAY 1999

Calendar of Events Nov. 1-5

Mon Nov 1	Wed Nov 3	Thurs Nov 4	Fri Nov 5
VCC Play "Sponsor This!" at KEC	KEC 50/50 Draw	VCC Play "Sponsor This!" at CC	FINAL PLEDGE DRAW

Come out and support the United Way!

In his own words...

Graduation October 1999 Valedictory address (Academic/ASE/ABE division)

by Vincent Vosylius, College and Career Access, Structured GED

Good evening. I am very proud to be speaking before you.

It is indeed a special moment in life that we can see our accomplishments. Tonight is one of these moments.

I look before me and see students graduating, including myself. It is a proud moment.

I left high school at a very young age. At the time in my life I was living in a dysfunctional family and introducing myself to the life of recreational drugs.

I believed I could do all right. I did do all right. That's about it. I was not after jobs that I was good at or wanted, I was after jobs that I can get. There's a big difference.

I ended up living a life of lies on my job applications. I lost all my pride in applying for work. Education was a requirement. I did not have it. I never did receive the jobs that I wanted.

I lived many years like this.

I started to respect myself in 1988. I decided to change. Certain practices would have to stop, including drug use. If I may give anyone my personal experience that drugs and growth do no mix. Drugs and education do not mix, drugs and success do not mix. Finally, drugs and self-love do not mix.

While looking for work, I was feeling great. I decided I wanted an accomplishment while looking for work. I decided to go to Vancouver Community College and enrol in the College and Career Access Structured GED program.

I thought this was a great idea. No time wasted.

I started to receive job offers while still in classes. Now I had to make a decision. It was easy. I knew that the education was the priority. After sitting

in the classes, I realized that this is what it's about out there. Education. If I did not finish this, I would be back.

It came to me that education is a quality of life. Education is about living a life you enjoy. Doing things you are good at and improving on that. Doing what you want to do, not what you have to do. Education is self-satisfaction.

I ended up taking jobs that revolved around the classes.

Today we graduate. What's next? We can get into just about any college course. Now we have options, career choices, and excitement. We have built the foundation for our future. I challenge all of you, including myself, to challenge this future. To take the next step. We can continue our education. We can continue to enjoy our lives.

I had a neighbour in Toronto who was 85 years old. He told me about living in the 1800's as it was told to him. You could sit on the porch your whole life and

watch the horse and buggy go by. He continued to explain how different the 1900's were (I can almost say that completely). He referred to this century as the greatest generation. He sat on his porch and watched the horse and buggy turn into the space shuttle. And that was over 18 years ago.

Today the world will pass right by you if you sit on the porch. The technology, science and education is here. It began with no end or speed limit. We are now in the generations of life long learning.

I would like to thank Vancouver Community College for an eye-opening experience. I would like to thank Jim Peacock, Michelle Fisher and Gary Lawrence for their instruction and support. It was dynamic. I would also like to thank my friends the Nasadyks, Miguel and Da, for their support.

Thank you.

Vincent Vosylius

October Graduation thank you

Graduation was held on October 13 and 14 at the King Edward auditorium with 214 students attending. Graduating at this time were 10 programs in the Health Sciences Medical and Dental Division; nine programs in the Tourism, Hospitality and Business Division and 16 programs in the Technology Academic, ABE/ASE and ESL Division.

The Graduation Committee would like to express their gratitude to all the volunteers who assisted. Without help from you, this would have been a very difficult task. Just a plain thank you note cannot really express the assistance provided by the volunteers, so please accept

this as our appreciation and gratitude to all of you.

After each ceremony, there was a terrific reception provided by Jackie Elhart, Director of Food Services, who had a fantastic combination of fruits, fresh vegetables, cheeses and breads, along with the most wonderful assortments of chocolates—all which seemed to disappear too quickly.

Judith O'Keeffe, Senior Program Coordinator – Arts and Design, Continuing Education was responsible for the magnificent floral arrangements which filled the auditorium and lounge with the most

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Graduation thank you

absolute incredible fragrance and beautiful colours.

Last but not forgotten, thank you to the platform delegates, who did a superb job with Linda Martin leading the proceeding. The speeches were dignified and sincere and well received by the new graduates.

Once again, we thank everyone who volunteered for the October Graduation and would like to encourage anyone looking for a rewarding and uplifting experience to volunteer for the March graduation when you are contacted.

Linda McCallum, KEC Registrar's Office

New books at CC Library

- Kicking Your Stress Habits
- One-Day Getaways From Vancouver
- A Handbook of Economic Indicators
- The War at Home: An Intimate Portrait of Canada's Poor
- Airline Travel Made Easy: The BEST Canadian Guidebook for Planning, Packing, and Travelling Throughout the World
- The Complete Book of Model Fund-Raising Letters
- The Complete Book of By-Laws for Not-For-Profit Corporations in Canada
- Teachers as Cultural Workers: Letters to Those Who Dare Teach
- What Do You Do With a Child Like This? Inside the Lives of Troubled Children
- An Introduction to International Money and Finance
- The Inside Track: Getting Hired to Teach in a Canadian School
- Every Person's Guide to Antioxidants
- Elder Design: Designing and Furnishing a Home for Your Later Years
- Building Information and Home Plans
- Classic Home Styles



- Workplaces and Workspaces: Office Designs That Work
- New Decorating: Techniques, Ideas & Inspiration
- Collector's Encyclopedia of Hairwork Jewelry
- The Columbia Guide to Online Style
- Paragraph Power: Communicating Ideas Through Paragraphs
- Mastering Windows NT Workstation 4
- Do We Care: Renewing Canada's Commitment to Health
- Architectural Graphics Standards
- Career Paths of Nursing Professionals: A Study of Employment Mobility
- Oral Care for Persons with Disabilities Series:
 - Dental Disease
 - Dental Screening Examination
 - Assistance with Daily Care
 - Cleaning the Mouth
 - Aids to a Healthy Mouth
 - Care of the Person with a Denture and Dental Implants

New books in KEC Library

- Searching Smart on the World Wide Web
- Thinking in Writing: Rhetorical Patterns and Critical Response
- A National Crime: The Canadian Government and the Residential School System
- Vaughan Williams
- Biomedical Ethics: Concepts and Cases for Health Care Professionals
- Beyond Two Solitudes
- Advances in Safety Technology [automotive]
- Music, Gender, Education
- Atlas of Global Change
- Adult ESL: Politics, Pedagogy, and Participation in Classroom and Community Programs
- A Story as Sharp as a Knife: The Classical Haida Mythtellers and Their World
- Poetry Nation: The North American Anthology of Fusion Poetry
- Heading South, Looking North: A Bilingual Journey
- Racism & Social Inequality in Canada

- Starting Your Own Business: A Resource Guide for Women
- You Asked About...Immigration and Citizenship
- The Foreign Student: A Novel
- Demons of Disorder: Early Blackface Minstrels and Their World
- Who Speaks for Canada? Words That Shape a Country
- Light on the Water: Early Photography of Coastal British Columbia
- Enacting Diverse Learning Environments: Improving the Climate for Racial/Ethnic Diversity in Higher Education
- The Art and Science of Classroom Assessment: The Missing Part of Pedagogy

Wanted: good used clothing for Retail Food and Super-market Careers

In the Retail Food program students must purchase a certain type and colour of clothing to meet the industry dress code. For some of the students, the cost of buying clothes really impacts what little money they have. As a way of assisting those students, I am looking for white shirts that have a collar to hold a clip on tie, washable plain black pants, black belts, and polishable black shoes that have rubber soles, are not loafers and do not have open toes. The clothing needs to be in good condition and free of other colour.

Clothing is needed for both men and women of all ages and sizes so please take a look in your closets and see if you have something one of my students could use. You can call me at 8437 at City Centre and I'll come and pick it up in your department. If you are at KEC, please drop it off at the Interpreters' office near the VCCFA office. Thanks so much.

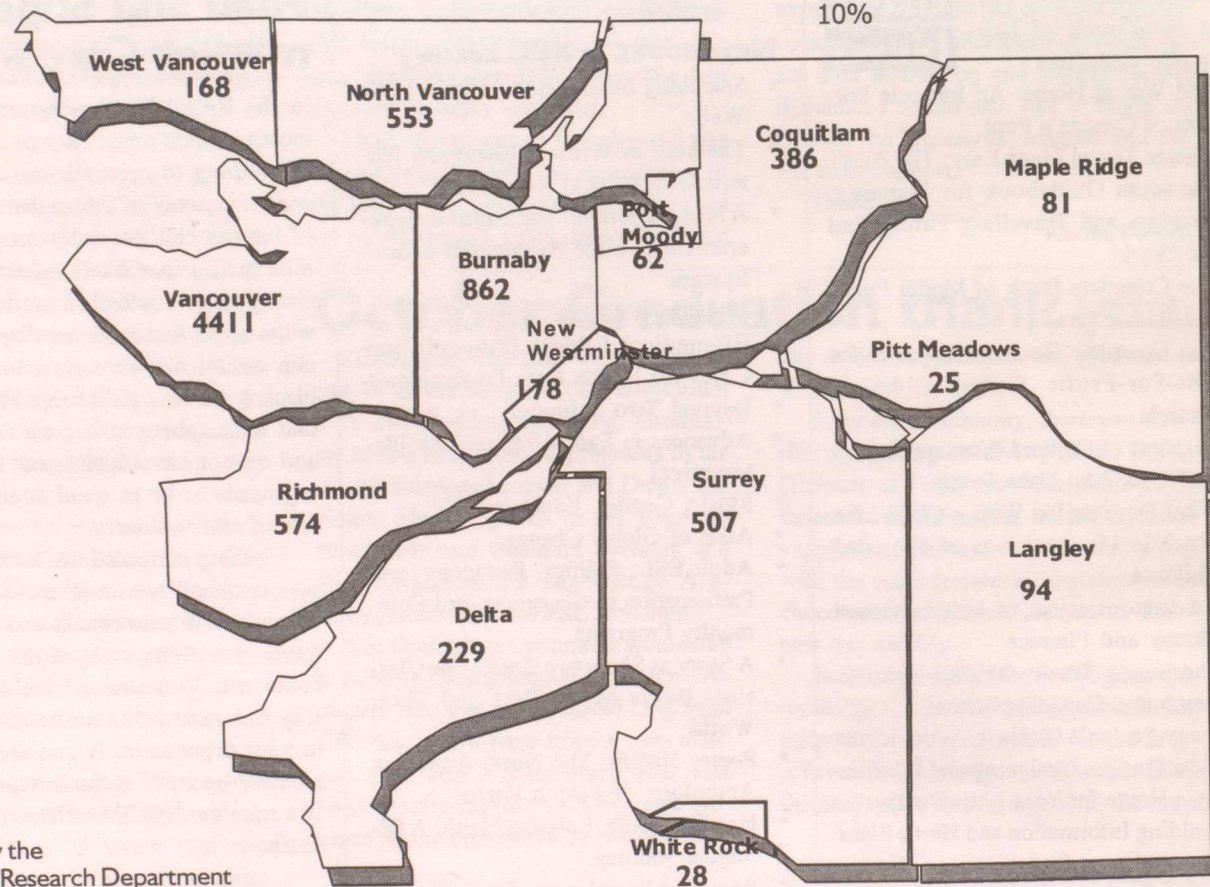
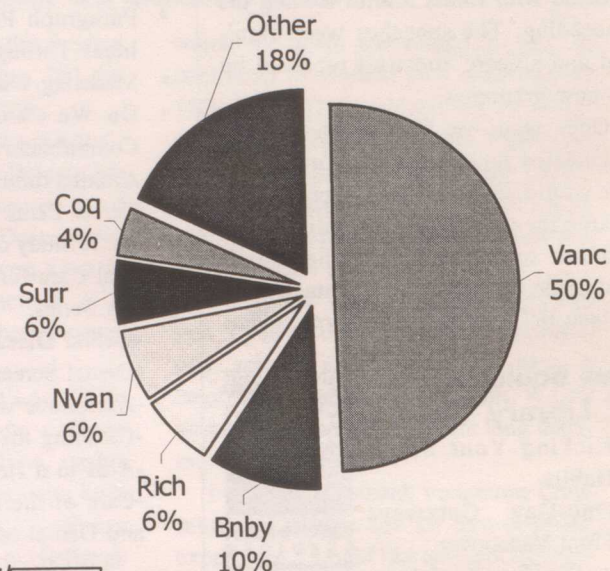
Holly Cole

Region of Residence - 1998

For students attending Continuing Education Programs at VCC

District	Students
Burnaby	862
Coquitlam	386
Delta	229
Langley	94
Maple Ridge	81
New Westminster	178
North Vancouver	553
Pitt Meadows	25
Port Moody	62
Richmond	574
Surrey	507
Vancouver	4411
West Vancouver	168
White Rock	28
Unknown	754
Total:	8912

% of VCC students by District



Prepared by the
Institutional Research Department

Announcements

New publication from Laurie Gould, Basic Ed

In July of this year Laurie Gould published *Intake Assessment Materials Fundamental Level English and Math*. Laurie's years of experience in assessing shine through in this extremely useful step-by-step guide. She takes the "fear" out of assessment and makes it a friendly, relaxed procedure.

Laurie has put together easy to use, adult oriented assessment tools that highlight Canadian content, are free from cultural and gender bias and are relevant to everyday situations. Many of the pieces have been written by her colleagues in Basic Education. The publication was supported by an Adult Literacy Cost-Shared grant through the National Literacy Secretariat and the MAETT.

Congratulations, Laurie!

Barbara Ash, Associate Dean,
Academic/ABE/ASE Programs

Mexico/Chile and Asia Pacific Awards for students, staff, and faculty

Are you a student planning to study, or a faculty/staff member planning to work for a minimum of six weeks in a post-secondary institution in either Asia, Mexico or Chile?

If you are interested in developing your international knowledge, skills and abilities, as well as forging friendships and working relationships with people from Mexico, Chile or the Asia Pacific region, you could qualify for a B.C. *International Grant* or a B.C. *Asia Pacific Award*.

Deadlines: faculty/staff: DECEMBER 1; students: February 1. For application forms with attached information, contact Cecily May at 871-7178 voicemail or email cmay@vcc.bc.ca. Instructors, please tell your students of this opportunity.

Client Services Supervisor appointed

I am pleased to announce the appointment, effective November 1, of Elizabeth Burnyeat to the new position of Client Services Supervisor within the Systems and Computing group in ICS. Elizabeth has worked in ICS since 1986 and is currently a Computer Support Analyst. She will be working with Steve Forrest, Manager of Systems and Computing, to define the scope and responsibilities of the new position.

Please join me in congratulating Elizabeth in her new duties.

Des Dougan, Director, ICS

News from Human Resources Dept.

Faculty Leaves of Absence

Leaves of absence are granted for many different reasons. Some are with pay, some are without pay. Benefit costs may become your responsibility.

Occasionally faculty have planned to take a leave and have been disappointed to find it could not be approved exactly as requested or that they are unprepared for the cost of continuing on benefits.

If you are considering a leave of absence for any reason at all, you should discuss your plans well in advance with your IRA. Your VCCFA steward can advise you of Collective Agreement provisions.

If you have any other questions or concerns, Human Resources can assist you. Eugenie Wong at 7136 is the benefits expert and Cassandra Huang at 7019 and Leanne Galloway at 7384 are experts on faculty appointments, seniority and entitlements.

Who does what in Human Resources?

Karen Kelly, Director, 7005

- Deals with larger issues involving several people.

Stu Brennan, Manager of Labour Relations, 7137

- Provides contract interpretation assistance and acts as liaison between the College and the Unions.

Carol Galloway, Personnel Manager, 7142/8311

- Deals with all issues related to support staff.

Nikki Campbell-Hansen, 7138

- Assists Carol Galloway in support staff appointments, increments, and all other related areas.

Eugenie Wong, Personnel Coordinator

- Administers employee health benefits including pension; manages appointment of Administrators, and all related administrative tasks.

Cassandra Huang, 7019

- Tracks VCCFA appointments and calculates seniority. Manages all administrative tasks relating to VCCFA.

Leanne Galloway, 7384

- Assists Cassandra Huang with all VCCFA matters.

Corinna Luk, 7004

- Assists Eugenie Wong and Karen Kelly and manages daily routine of Human Resources Office and Administrative staff (Switchboard, Mailroom, Room Booking, Welcome Centre). Coordinates Work Study Student placements.

Parviz Lalji, 8312

- Assists Carol Galloway and Karen Kelly, managing Human Resource Development, course scheduling, preparation of brochure, course registrations, course cancellation, etc., CoCoordinates Work Study Student placements.

Odyll Alcantara, 8312

- Assists Parviz Lalji with Human Resources Development activities, provides clerical assistance.

From Department of Human Resources

classifieds

FOR SALE



1983 Pontiac 2000

Only 146,000 kms, new tires and brakes, recent tune-up, good running condition. \$750 OBO. Phone Margarita at 874-1857 or Grant at 7380.

CD players

Sony CD player CDP-270 \$80; Denon CD player DCD 620 \$125.00. Phone Sandra at 443-8408.

PETS



Two nice cats need temporary home

URGENT - home needed for two cats, for two years. They are two male cats (brothers), neutered, house trained, four years old. call Caroline 876-4597 (going overseas)

HOUSING



Apartment sublet for fall 1999 into 2000

Suite in character building at English Bay. One block from beach and one block from Stanley Park. Phone 669-2029.

Wanted: condo in Hawaii

Looking to rent a condo in Kona, Hawaii, in the month of February, 2000. Contact Sherry at local 7081.

Mainfloor, quiet two bedroom

Near Skytrain Stations. Collingwood area. \$700/month plus utilities. Phone 231-1522 (w) or 215-1657 (h).

New loft for rent

Seymour and Smithe, "The Spot." 12th floor, one floor below penthouse; 16 foot ceilings; view of English, u/ground parking. 433-1871 or 961-1614.

1999 BOARD MEETINGS

The College Board meets on the fourth Thursday of each month (except July). At 5:00 p.m. a public forum will take place for one hour and the College community is invited to participate. A different forum topic is chosen by the Board each month. The formal public board meeting starts at 6:00 p.m.

KEC, Room 5025

Nov. 25

CC, Room 240

Dec. 9*

*Subject to Board Approval

EDITOR, DESIGN AND LAYOUT

Dale Rasmussen, Marketing and Communications
Tel 871-7152, Fax 871-7451
email drasmussen@vcc.bc.ca

UPCOMING PUBLICATION SCHEDULE

Nov 12, 26 / Dec 10

Please recycle Connections ♻️

The printing and paper used in the cover shells for VCC Connections was generously donated by HEMLOCK PRINTERS

How to submit your article:

1. email to drasmussen@vcc.bc.ca; **OR**
2. save your file to the I:\common\connect\ directory (call the editor—local 7152—and let him know the file is there, and provide the filename); **OR**
3. through the VCC Connections On-line website. Go to "Submit Your Article" and follow the directions.
4. text only on an IBM-formatted disk, with hardcopy attached

Your submissions are welcome. However, material may be edited for clarity and length. Deadline for submissions is the end of the week prior to publication.

Use of Drugs or Other Medication and Alcohol Policy

Effective Date: September 14, 1999

Policy Category: Personnel

Number: B.2.15

Purpose

To protect all members of the VCC community from health and safety risks that could arise from the use of alcohol, drugs or other medication while at the College or on College related activities.

Policy

1. Possession of illegal drugs while on College property or while attending College functions is prohibited.
2. Except where specifically authorized in advance by a supervisor, consumption of alcohol by employees while on duty is not permitted.*
3. In any case, VCC prohibits the use of alcohol, drugs or medications by all VCC employees and students if such use:
 - a) poses a potential risk to the health and safety of VCC employees, students, or others;
 - or
 - b) is disruptive to, or negatively affects, the learning environment.
 - c) affects the behaviour or functioning of the employee or student.

Applies to

All VCC employees and students.

Procedures

1. Any employee who observes another employee who appears to be impaired by the use of alcohol, drugs or medication, and whose behaviour could pose a risk to the health or safety of that employee or any other person

has a duty to report this behaviour to his or her direct supervisor, or to the Director of Human Resources.

- a) the Supervisor must notify the Director of Human Resources or other available Senior Administrator immediately.
 - b) the Senior Administrator and the Supervisor will speak to the employee who has been identified and determine the appropriate action to be taken, if any. In the case of a VCCFA or CUPE employee, a shop steward may be asked to attend the meeting.
2. Students who attend the College or College sponsored activities who appear to be impaired by drugs or alcohol and who appear to be unable to function safely, or are disrupting the learning environment, will be escorted from the College premises or activity and sent home by alternate transportation if it is unsafe to drive, and may be subject to discipline.
 3. Employees who attend College premises or College related activities when they appear to be impaired by drugs or alcohol will be escorted from the College premises or activity, and sent home by alternate transportation, and may be subject to discipline.
 4. Employees who are required to take a medication that may affect their judgment or ability to function safely must advise their supervisor of this fact. A physician's note will be required to confirm ability to function safely

in the work environment.

5. If in the opinion of the physician, the use of medication poses a possible safety hazard to any employee or student, the employee will be removed from his or her regular job. If alternate employment is available or modifications can be made to the work so the employee is able to perform work safely, the College will attempt to provide such alternate or modified work. If no alternate or modified work is available the employee will not be allowed to attend work.

*It is recognized that in accordance with this policy, there will be College sanctioned events or special circumstances where alcohol may be permitted in moderation with the appropriate permission and/or licensing. It is also recognized that certain business/social engagements to be attended as a part of expected duty may include the use of alcohol.

Consuming alcohol must always be complementary or secondary to the event and not the primary focus for the employee and consumption in these cases must be limited so that no impairment results.

Reference:

Alcoholic Beverages on Campus Policy B.3.6
Standards of Student Conduct Policy D.4.3
Bill 14, The Workers Compensation Amendment Act

Policy Sponsor:

Director, Human Resources