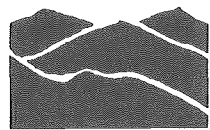


94 Sep 6.

CENTRICITY

VANCOUVER
COMMUNITY
COLLEGE



CITY CENTRE

Vancouver Community College
City Centre Library
250 West Pender Street
Vancouver, B.C. V6B 1S9

SEPTEMBER 6, 1994

ANNOUNCEMENT

The College is pleased to announce the appointment of **Casey Sheridan**, as Dean of Applied Programs, effective September 01, 1994.

Casey has a Master of Arts in Higher Education, an extensive post-secondary background with University College of the Fraser Valley including teaching experience, administration and program development experience in certificate, diploma and degree programs, and senior management experience in both support and instructional functions (Dean of Educational Support Services and Associate Dean of Career Programs respectively). In addition to his post-secondary experience he has a decade of management experience in business.

As the Dean of Applied Programs, Casey will be responsible for the following areas:

- Applied Arts & Technology Programs
- Health Science Programs

- Business & Computer Applications Programs
- Tourism, Hospitality & Service Programs

Casey's home office will be at City Centre and he can be reached at Local 8593.

Please join with me in welcoming and supporting Casey in this new and challenging position.

Dale Dorn

Vice-President Education

CORRECT NAME OF DEPARTMENT

This is to inform you that the correct name of the Dental Technicians and Mechanics Department, in keeping with industry, changes from Dental Mechanic to Denturist is **Dental Technicians and Denturist Department**.

Please ensure that any signs, forms, correspondence, etc, reflects the correct name.

Tricia Hughes

A/Associate Dean of Health Sciences

AREA CODE 604

Effective immediately, you will have to dial the area code for **ALL** long distance even when calling within the same area code. For instance, to call Victoria from Vancouver, you must **include "604"** after dialing "1" or "0". As well, remember to modify any speed call numbers you may have programmed on your SS2 or SS4 telephone sets, fax machines, or modems.

Christie Wagner

RED CROSS ACTIVITY

Here is the latest update on the September 1, 1994 Red Cross Clinic:

Number Attended	80
Number of Donors	64
Units Collected	64

Thanks for your participation.

Angelo Iapalucci

CITY CENTRE

FINANCIAL AID FOR STUDENTS IN CITY CENTRE PROGRAMS

ABESAP VERSUS BCSAP ELIGIBILITY

The Financial Aid Office was recently advised (late July 1994) by the Student Loans (Services) Branch of the Ministry of Skills, Training and Labour that V.C.C. can submit programs for approval for only one type of funding, either ABESAP or BCSAP (Student Loan/Grant). The new Ministry policy states - "If a student is taking ESL courses in conjunction with post-secondary level training on a full-time basis, then the student is eligible to apply for Student Loan/Grant (or BCSAP, B.C. Student Assistance Program), provided all other basic eligibility criteria are met. "Provincial ABESAP funding is only for high school upgrading and Adult Special Education at City Centre. The only programs at City Centre in which students may apply for tuition grants through ABESAP are:
Business Education Preparation
Adult Special Education programs.

STUDENTS IN FULL-TIME PROGRAMS (12

weeks long) CAN APPLY FOR STUDENT LOAN

Dana Fister
Financial Aid Advisor

SCHOLARSHIP SELECTION AT CITY CENTRE

Scholarship selection for the Fall (November 1994) Awards will be done by the Departments concerned; or in the case of the College-wide awards, by the Awards Committee which will review nominations received from the Department for College-Wide awards.

Students will NOT fill out applications as was the case in the past.

Selection Forms - Around the end of September or beginning of October 1994, **Selection Forms** will be forwarded to Departments where there are specific Department Awards (i.e. Kirkland and Rose Awards for Baking students, Chaim Zbar Award for Dental Assisting students).

Nomination Forms - Around the end of September or beginning of October, **Nomination Forms** will be sent to every Department so that one student from each Department can be nominated for College-Wide Awards.

The Awards Committee (Lizz Lindsay, Ginny Cathcart, Gus

Mullings, Maciek Walentowicz, Settimio Sicoli, Dana Fister, Student Association Representative and Jackie Sandy, Chair) normally meet in October to finalize the Awards selection. Successful students are then notified and presentation of Awards is normally in November.

We appreciate your patience and co-operation as we implement this change in procedure.

Dana Fister
Financial Aid Advisor

MECHANICAL REPAIRS

V.C.C. Automotive Department (K.E.C. Campus) is currently accepting requests for mechanical repairs to vehicles 1983 or newer. We need Brake, Engine, Transmission and Tune-up work. Repair requests will be filled as openings become available. We work on vehicles from Faculty, Staff, Students, and/or General Public. There is no labour charge on work done in our shop.

Contact *Cecilia* at Local 7426

STUDENT ORIENTATION

Seven Hundred new students attended the first large orientation at the Queen Elizabeth Playhouse on September 7th. The event was a resounding success!

Thanks to all those who participated and assisted in making the event a grand welcome.

Jackie Sandy
Dean of Student Services

HUMAN RIGHTS COORDINATOR OFFICE HOURS:

Monday and Wednesday:
City Centre Campus,
Counselling Area
9:00 a.m. - 4:00 p.m.
Phone: 443-8310

Tuesday and Thursday:
King Edward Campus,
Counselling Area
9:00 a.m. - 4:00 p.m.
Phone: 871-7040

Messages: 871-7040

Janica Hanson
Human Rights Coordinator

NEW MEDIA SERVICES HOURS

Monday - Thursday
7:30 a.m. - 8:30 p.m.
Closed 5:00 p.m. - 6:00 p.m.

Friday
7:30 a.m. - 4:00 p.m.
Closed 12:00 - 1:00 p.m.

If you have any problems with equipment or you have any questions regarding Media (ie: Graphics, Audio, Video, etc.) please contact Malcolm or Cecil at Local 8365 or 8366. We also ask that for security reasons you please be aware of equipment in your classrooms (ie: overhead projects). If you find that a piece of equipment is missing from your area, please contact us as soon as possible. Thank you.

Malcolm McIntosh

SILENT AUCTION

The Library is pleased to announce a silent auction for the complete 1988 edition of the Encyclopedia Britannica. It is in excellent condition and consists of 32 volumes, including the micropaedia, macropaedia, propaedia, and index. Minimum bid is \$125.00. Closing date:

September 30, 1994

Please submit your bids to the Reference Desk in the Library.

NAME CHANGE NOTICE

Greetings. This memo is just to let everyone know that my name has changed from Abigail Lina Rose to **Lina Vachon Rose**. I have reclaimed my birth name, and will be using it from now on. I hope that this does not cause too much confusion for people. So, when you see or hear the name Lina, it's me!!!

Lina Vachon Rose
Ombudsperson for Students
CCSA

FURNITURE DRAW

Elli Cox and Lizz Lindsay
in the Dental Assisting Dept.
- bookshelves.

John Bassani in Printing
Production Dept. and Lindsay
Wong in the Program
Development - back chairs.

Lindsay Wong - low back
chair.

Vicki Montigny



**MEMO
EXECUTIVE OFFICE**

TO: All VCC Department Heads and Program Coordinators
c.c. See distribution attached

FROM: Sarah Lucas, Communications Department

DATE: August 23, 1994

SUBJECT: "EDUCATION WORKS" SHOW - "OPPORTUNITY IS KNOCKING!"

This year's Education and Career Training show. "Education Works" will be held at the P.N.E. on Friday, November 18, Saturday, November 19 and Sunday, November 20, 1994 from 10:00 a.m. - 4:00 p.m. VCC has committed to attend by reserving a booth.

The show presents a real opportunity for VCC to showcase its programs and to introduce the newly integrated VCC image to an interested public. This is one chance to show that VCC embodies the "Skills Now" approach in all our training and to emphasize the job opportunities available to our graduates.

A representative volunteer committee has met three times to brainstorm. Several areas have expressed interest but we now need to hear from all departments who would like to participate. The Fair brochure is enclosed for your interest and for discussion with your colleagues. If you would like to participate, or if you need more information, please contact me at local 7158. Our next meeting will be September 16th, so an initial expression of interest (**not binding!**) should be submitted by September 15th.

We have currently planned for a background VCC display unit, video projection capability, multiple brochure display stand and have discussed demonstration possibilities. We currently feel that we would need two VCC employees to cover shifts of approximately four hours, but the needs of participating departments will differ. Details will be provided later. Also, training will be provided for those staffing the booth.

As you read the brochure, I think you will agree that this is an opportunity for us all to let the world know that VCC is here and very willing and able to cater to their educational needs.

I look forward to both hearing from you and working with you.

FACTS SUPPORT

EDUCATION WORKS

"The Show was very beneficial for Tourism Training Institute. The Attendees asked qualified questions in pursuit of finding a new career and how to find the right education to pursue that career."

Carol Liber
Tourism Training Institute

FACT In a recent survey, the majority of Canadian businesses said they had trouble finding skilled workers

"The Show provides a great opportunity for potential students to gain invaluable information about a large variety of educational alternatives in a very short period of time-in one convenient setting. It is a unique, timely and valuable event"

Larry Breikreutz
Private Career Training Assoc

FACT Studies show that Canadians can now expect to change careers, not just jobs, up to four times in a lifetime

"This Show is a great way to reach our student target market!"

Susan Walker
Open Learning Agency

FACT: 44% of today's jobs require training at the post secondary level and this number will increase to 64% by the year 2000

"We plan on being back next year!"

Christina Symons
Douglas College

FACT: 60% of today's workforce has no more than a high school education

"The variety of Exhibitors is fantastic and the seminars highly informative. I've been here every day of the Show!"

Shawn McSkimmings
Attendee, seeking a career change

RESERVE THESE DATES

Friday - November 18
Saturday - November 19
Sunday - November 20

Your exhibit will be seen at
The South Forum Building at the
widely recognized Pacific National
Exhibition

The South Forum Building is centrally
located with ample parking and easy
access by public transit.

BE SURE TO ACT NOW

Space is limited Booth locations will
be allocated on a first come
first serve basis

For more information, contact:
Jocelyn Renaud
Show Manager

1994 EDUCATION WORKS SHOW
600 • 890 West Pender
Vancouver, B C V6C 1J9

Phone: (604) 685•5591
Fax: (604) 687•1327



EDUCATION WORKS

The EDUCATION WORKS Show
is produced by Advantage Events



City Centre

ASIAN CULINARY ARTS DEPARTMENT

Chinese Cuisine Program

We are pleased to announce that effective **September 26th** we will once again be offering our Chinese Cuisine service in the cafeteria between the hours of 11 am and 1 pm, Monday through Friday.

We also would like to remind you that our banquet/catering service is also available after that date. We appreciate your patronage and support and do our best to serve you. We require five working days notification for any banquet/catering services. The following information will give you an idea of our menu.

Buffet

Includes a variety of dishes of meat, poultry, seafood, vegetables in season, rice/noodles, suitable for any function.

Prices:	Deluxe Buffet	\$10. per person
	Gourmet Buffet	\$15. per person

Minimum — 10 people
Maximum — 500 people



HRD NEWSLETTER

COMING ATTRACTIONS

Registration forms will be distributed at least one month prior to each event, and are taken on a first-come, first-served basis only. You may wish to mark your calendar now for any course that interests you, and watch your mailbox for registration forms.

SEPTEMBER 1994

PURCHASING WORKSHOP

This brief and interactive workshop is intended to allow both the end user and our Purchasing Department to review current purchasing procedures, and to participate in the development of new and innovative ways to address VCC's purchasing needs.

Wednesday, September 28, 1994
9:00am - 11:00am

OCTOBER 1994

MANAGEMENT SKILLS FOR SUPERVISORS

HRD is pleased to again offer this valuable, 12-day certificate program. The energetic and interactive curriculum is divided into three parts: Interpersonal Skills, Group Skills, and Administrative Skills. Dianne Kerr, who is well-known to VCC and is the key to this always successful program, will facilitate.

October 4 - 7, 1994
November 1 - 4, 1994
November 29 - December 2, 1994

INTRODUCTION TO WINDOWS

This introductory course will be held at the Oakridge Computer Lab, and will be repeated in the Spring 1995 term.

Tuesday, October 11, 1994

WORKPLACE WELLNESS

This workshop examines the concept of wellness in the workplace (including humour, stress and change elements) and its relevance to health.

Monday, October 24, 1994



HUMAN RESOURCE DEVELOPMENT



NOVEMBER 1994

PERSONAL and CAMPUS SAFETY

Constable Shayne Apostoliuk of the Vancouver City Police will lead this informative lunch-hour seminar on personal and workplace safety.

Wednesday, November 9, 1994
12:00pm - 1:30pm

HANDS OFF

This widely acclaimed self-protection program is a simple and effective system of self-defence designed especially for women. It is intended to teach participants to "escape and get away safely".

2 Separate Sessions:

Thursday, November 17, 1994 (am)
Wednesday, February 8, 1994 (pm)

DECEMBER 1994

INTRODUCTION TO EXCEL and INTERMEDIATE EXCEL

Both programs will be located at the Oakridge Computer Lab, and are scheduled in the Fall and Spring semesters, respectively.

Tuesday, December 6, 1994 (Introduction)
Spring 1995 - Date to be announced (Intermediate)

WORD FOR WINDOWS

This program will be offered at the Oakridge Computer Lab, and may be of special interest to those who have recently purchased Word software from the VCC Bookstores, or other vendors.

Thursday, December 15, 1994
and
Spring 1995 (Date to be announced)

INTERMEDIATE WINDOWS

The next level of Windows training, following the introductory course; this program is scheduled for Spring at the Oakridge Computer Lab.

Spring 1995 (Date to be announced)

IF YOU WOULD LIKE ANY FURTHER INFORMATION, PLEASE CALL CAROL HARRISON AT LOCAL 7142, OR NIKKI CAMPBELL AT LOCAL 7138.

**V.C.C. Requests Written Expressions of Interest
for Two (2)
Learning Centre Faculty Developers (Secondment)
Temporary - October 03, 1994 to February 02, 1995**

Develop a New Learning Centre at City Centre for Opening February, 1995.
Make recommendations for the improved operation of the KEC Learning Centre.

Ultimate goal is to create one V.C.C. Learning Centre with two sites, each site
responsive to the needs of the students and program mix.

Purpose:

The purpose of the Learning Centre is to improve academic success and support retention of students enrolled in programs at City Centre and King Edward Campuses.

The faculty members will develop a plan to provide a learning centre at City Centre, which will provide specific skill, program specific development materials to address the needs of individual students, small groups and students who drop in. A review of the King Edward Learning Centre will be an important component of the developers task.

Desired Qualifications:

A Bachelor's degree in a relevant discipline including or supplemented by post-secondary training and experience or an equivalent combination of training and experience. Ability to establish and maintain good working relationships with instructors, staff and students from a variety of departments throughout both campuses. A keen interest in fostering independent learning through the development of learning strategies addressing ESL learning needs from the student's perspective. A warm and friendly manner are essential.

Specific Duties:

To initially review all pertinent materials and reports available at City Centre and KEC and to liaise and consult with key personnel at both campuses.

To develop and offer competency based, program specific learning assistance materials for underprepared and ESL students at City Centre.

To develop, in consultation with instructors, course-specific learning assistance materials for students requiring extra knowledge, practice and review.

To develop materials incorporating general reading, writing and math assistance to students needing help.

To select and order appropriate language, content learning skills resources (including computer-assisted learning activities).

To identify, in consultation with appropriate City Centre Campus personnel, a location for the Learning Centre and to order office equipment, materials and supplies for same.

To develop systems for maintaining student records and statistics.

Conditions of Employment:

As per the VCCFA Collective Agreement.

Closing Date:

September 15, 1994

Forward application to, or for further information: Contact Jackie Sandy at 443-8309

Ms. Jackie Sandy
Dean, Student Services
City Centre Campus
250 West Pender Street
Vancouver, B.C.
V6B 1S9



Vancouver Community College provides adults with quality student-centred educational opportunities that promote and support lifelong learning, personal development, employability and responsible citizenship.

VCC has 30,000 full and part-time students at two major campuses—King Edward Campus and City Centre—and the Continuing Education Division.

COLLEGE REGISTRAR

The Position:

The Registrar reports to the Vice President, Educational Support Services and is responsible for the preparation and implementation of policy, procedures and systems relating to admissions, registration, academic records and graduation.

The Candidate:

You possess the skill and ability to provide leadership during a change process that will result in the significant redesign and integration of registration and records processes in place at the two main campuses. Your in-depth understanding of the application of computer systems to registration functions will enable you to meet the challenges inherent in the development and implementation of a new student registration system.

You are approachable, collaborative, proactive and creative in providing support and equitable treatment to applicants and students during admission, registration, transfer and graduation processes. You have demonstrated success in establishing relationships with other institutions to further access and transfer opportunities for students.

Qualifications:

The Registrar will have appropriate post-secondary education, several years of experience in a senior supervisory capacity in a registrar's office, a superior and proven ability to work with a diverse group of individuals, excellent interpersonal and communication skills, and a demonstrated ability to function in situations of change.

Salary Range: \$59,256 to \$71,280 per annum*

DEAN OF ACADEMIC AND DEVELOPMENTAL PROGRAMS

The Position:

The incumbent is responsible for the extensive ESL Program (2,200 FTEs), ABE/ASE Programs and the relatively smaller Academic Program. Reporting to the Vice President of Education, the successful applicant manages the activities of area personnel, develops and coordinates educational policy, participates in the budget process and represents the College to its external constituencies. As well, the incumbent would assume a leadership role in the development of programs for international students.

The Candidate:

You have proven administrative and strong management skills and can work effectively in a unionized environment that includes constituency involvement in governance. You have shown vision and leadership in the field of developmental education and have demonstrated strategies to support student success in developmental programs. You are committed to the design and development of programs which allow students to develop personally and to quickly gain access to further academic and skills training. You function well in situations of change, and communicate effectively with diverse groups of people.

Qualifications:

The Dean will have a graduate degree or equivalent, several years of administrative experience in a relevant post-secondary area, instructional experience at the post-secondary level, extensive knowledge of community college objectives and operations, and excellent interpersonal and communications skills.

Salary Range: \$71,280 - \$85,632 per annum*

Applications for the two above positions should be submitted by September 16, 1994 to:

Director of Employee Relations
Vancouver Community College
1155 East Broadway
Vancouver, BC V5N 5V1

* All aspects of executive compensation must conform to provincial government guidelines, which are now being developed.