

VCC connections.

c. 2 v. 6 no. 4; 2000 (03) Mar 29

VANCOUVER COMMUNITY COLLEGE



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THE VCC COMMUNITY INTERNAL NEWSPAPER

VANCOUVER
COMMUNITY
COLLEGE



VCC Connections

Vancouver Community College
King Edward Campus Library
Box 24620, Station F
Vancouver, BC V5N 5T9

Inside

2 VCC Day!

4 Violence; Human Rights

11 IRA Orientation

13 Announcements

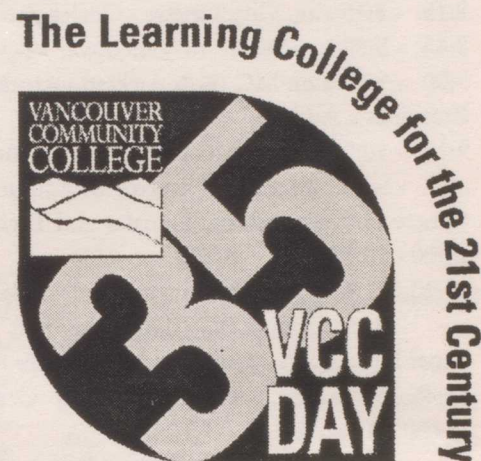
14 Library News

Quote:

*Everyday life has no interest for me. I
seek moments of greatness.*

Anaïs Nin

VCC Day



APRIL 7, 2000

DISCOVER

and Explore
More About
Our Future

For ALL Employees

VCC Day - April 07, 2000

For All Employees

Come, Learn, Participate!

In "The Learning College"

The VCC Planning Committee is excited to offer you an opportunity to learn and participate in the following activities:

- 8:15 - 8:45 a.m. City Centre - Coffee and Muffins
- 8:45 - 9:00 a.m. Move to Vancouver Playhouse
- 9:00 - 9:15 a.m. MC (Bob Aitken) introduces President's Address
- 9:15 - 10:00 a.m. MC introduces Keynote Speaker
- Susan Simosko (Director of Education Services, Centre for Curriculum, Transfer and Technology)
- 10:00 - 10:30 a.m. Break
- 10:30 - 11:45 a.m. MC introduces Moderator
- Rick Cluff (CBC "Early Edition")
- Panel Discussion - College of the Future
- 11:45 - 12:45 p.m. Return to City Centre Cafeteria - LUNCH Provided
- Entertainment and Door Prizes
- 1:00 - 3:00 p.m. Workshops
- 3:00 - 3:15 p.m. Break - Return to City Centre Foyer
- 3:15 - 3:45 p.m. MC introduces Guest Speaker
- Dr. Martin Collis (a renowned authority on personal and workplace wellness)
- 3:45 - 3:50 p.m. Closing Remarks by President
- 3:50 - 4:00 p.m. Door Prizes
- 4:00 - 5:00 p.m. Reception (No Host Bar)
- Entertainment - Music Students

Registration for Workshops

If you have not already registered, please complete your Registration Form and return to:
Lorna Brown, City Centre Administration, fax: 443-8588

Keynote Speaker - Susan Simosko

Biography

Susan Simosko has contributed to the field of adult learning and assessment since 1975. Originally from the United States, Susan has contributed to major developments in education, training and system-wide change in the United States, Britain, Australia, New Zealand and Canada. She has worked with a wide range of educational institutions, employers and

governments, always with a focus on how to improve learning opportunities for all learners.

For the past five years she has lived and worked in British Columbia, primarily as an independent consultant. She is currently Director of Education Services at the Centre for Curriculum, Transfer and Technology.

She is the author of eight books and numerous articles on learning and assessment. She is a frequent workshop facilitator and speaker in nations around the world.

Guest Speaker - Dr. Martin Collis

Biography

"Some speakers want an hour of your time, I want a piece of the rest of your life."

Martin is much more than a speaker. He is an educator, a humanist, a humorist, an author, and a singer.

Martin is a difficult person to categorize and draws his information from a varied background which includes:

- Coaching world record holders and Olympic gold medalists in swimming,
- Recording two albums of original songs,
- Co-developing a science of cold water survival with patented survival products sold world wide,
- Writing Fitness Canada's official weight management book "The Phacts of Life" which has been translated in 5 languages,
- Teaching University courses in Wellness and Human Potential,
- Competing in local Triathlons,
- Writing the first North American book on employee fitness for the Government of Canada,
- Consulting with Fitness Canada, President's Council on Physical Fitness, and numerous educational and government organizations.

In 1997, Martin was one of the first four people recognized as a "Pioneer of Canadian Wellness". His work has been personally recognized by the Prime Minister of Canada and the White House.



Name: Wayne Wilson

Subject: Farewell

Date: Wednesday, March 29

Time: 2:30 - 3:30 pm

Room: 3213

Wayne Wilson is retiring! He was a former student at the "old King Ed" - a

high achieving graduate from Basic Ed at King Edward Night School in 1961. Wilson was also known as the "campus cartoonist" who has used his talents to design posters, special cards, instructional materials, etc.

Well, that's a long time devoted to our College. We wish you more happy days in your new life!

Summary VCC Operations Council

Chair: Mary Hoekstra

March 14, 2000

1. Violence Prevention Policy

The Violence Prevention Policy was brought forward for approval but deferred to the April meeting at the request of the VCCFA as department heads have asked for more clarity around the responsibilities outlined in Appendix A of the Policy. Steve Traviss and Lizz Lindsay will meet to discuss. Steve Traviss also presented a training update relating to the prevention of violence in the workplace. Non-violent intervention training is ongoing with the goal that all frontline staff and their supervisors will be trained by September 2000. Training sessions for instructors will commence in coordination with Associate Deans and department heads soon after.

2. Emergency Preparedness Booklet

The Emergency Preparedness Booklet was approved. Steve Traviss, Carey Stoneberg and Chuck Finch were commended for their work on the booklet. The booklet will be distributed to all employees and put in all classrooms.

3. Terms of Reference - Facilities Feasibility Study

The Terms of Reference for the Facilities Feasibility Study Reference Committee was presented for information. The Committee will be consist of various stakeholders through out the College community.

4. Terms of Reference - Sponsorship Committee

Operations Council approved the revised Terms of Reference for the Sponsorship Committee. Revisions consisted mainly of title changes based on the new organizational structure and the addition of another representative from the Education Division.

5. Terms of Reference - Operations Council

Operations Council also approved their revised Terms of

Reference. Revisions consisted of changes to titles and chair.

6. Year End/Budget Update

A brief report was provided on year end and the budget for 2000/01. Budget managers are returning changes to the first draft of their departmental budgets and training plans. Currently, the deficit stands at \$2 million. Departments are also proceeding cautiously with year end spending, which appears to be relatively low compared to past years. There is cautious optimism that the year end will be balanced. Operations Council was informed that the funding letter is expected to be received in early April.

Prevention of Violence in the Workplace - Training Update

In the fall of 1999, Carey Stoneberg completed a train-the-trainer course in Non-violent Crisis Intervention.

Since that time over 60 front line (direct public contact) staff and supervisors have been trained by Carey. This includes staff from the Registrar's office, Financial Aid, Administration, the Bookstore, Food Services, Counselling, Assessments and the Library. These areas were chosen as priorities for training due to their high public interaction and potential for client acting out behavior.

In the six-hour hands-on course, participants learn how to resolve potentially violent situations effectively. Participants learn how to:

- Identify nonverbal techniques to prevent acting out behavior
- Understand physical principles of personal safety techniques to avoid client and staff injury if behavior escalates to a physical level
- Understand and develop team intervention strategies and techniques
- Follow up to incidents of violence or potential violence within the College

In addition to Carey, I am scheduled to complete the train-the-trainer course in Non Violent Crisis Intervention April 9-12 after which time I will also be qualified to give the training sessions.

The Violence Prevention Policy and the VCC Guide for the Protection of Employees from Violence in the Workplace will be going to the April Operations Council for final approval. Once passed, the policy and guide will be

incorporated into the Non-violent Crisis Intervention training. As well, the policy and guide will be distributed to all employees and will be included in the new employee orientation package. New front line staff will be required to participate in the next scheduled six hour course.

Training is ongoing with a goal of having all front line staff and their supervisors trained by September 2000.

Following the training of front line staff, training of instructors will commence. Scheduling of training sessions will be coordinated with associate deans and/or department heads.

Non-violent Crisis Intervention Training will be offered on an ongoing basis through HRD and by individual request. An overview session is scheduled for VCC Day April 7th.

Once employees have been trained, one to two hour refresher training will be conducted at 18 month to two-year intervals.

If you would like more information, please call me at local 8603.

Steve Traviss, Safety, Security and Parking Coordinator

Changes to the Human Rights Policy

I have revised the college's Human Rights Policy and am seeking feedback on the draft copy. Comments regarding the draft Human Rights policy can be provided to me in whatever way is best for you. To encourage discussion and feedback, I am holding discussion group meetings to provide information, answer questions and receive comments. The discussion group meetings are at the following times:

At KEC:

April 26 at 12:00 for VCCFA members, Room 5043

April 27 at 12:00 for CUPE members, Room 4062

At CC:

May 3 at 12:00 for VCCFA members, Room 112

May 4 at 12:00 for CUPE members, Room 112

Copies of the policy will be available at the discussion group meetings. Unfortunately, because of the length of the draft Human Rights policy, it isn't practical to insert it into

Connections as a way of obtaining feedback. If you would like to receive a copy of the draft Human Rights policy in advance, contact me at 871-7040/443-8310 or contact one of the members of the Advisory Committee on Human Rights: Lorna Brown • Wayne Avery • Maggi Trebble Karen Kelly • Gyda Chud

One change to the Human Rights policy is the addition of Personal Harassment. Other changes were made to more fully explain the principles and procedures to be followed, and to make the procedures consistent with current Collective Agreements.

I would appreciate members of the college community taking the time to provide feedback on the draft policy, either during one of the discussion group meetings, or directly to me.

Rob Henderson, Human Rights Coordinator

Beautiful Banners

This banner refers not to that computer program (that we have all grown to hate), but to a much more aesthetic touch that beautifies the wall on the Fourth Floor by the Broadway Avenue entrance to King Edward Campus, and the walls of the Second Floor Auditorium and its entrance hallway. Bouquets to Linda Martin who conceived the idea while driving across the Cambie Street bridge where her attention was diverted (only very momentarily, of course) to the bridge's flapping banners. The wheels were put in motion, so the banners were purchased through UNICEF and then were mounted and placed by that famed interior decorating duo of Della Glendenning and Bill Miller.

Education Council Meeting Schedule

All meetings are scheduled from 3:30 pm to 5:30 pm. All meetings are held in KEC Room 5025 (with the exception of Tuesday, April 4 which will be held in CC Room 240).

Tuesday, April 4, 2000

Tuesday, May 2, 2000

Tuesday, June 6, 2000

Tuesday, July 4, 2000

Tuesday, August 1, 2000

Tuesday, September 5, 2000

Tuesday, October 3, 2000

Tuesday, November 7, 2000

Tuesday, December 5, 2000

If you have any questions, please contact Della Glendenning at dglendenning@vcc.bc.ca or by phone at 871-7016.

CE Open House

Join the CE department as they celebrate their 35th anniversary on April 11th. It will be at City centre from 5 pm to 8 pm. Information sessions, seminars, programs and live music. **All FREE!**

Chalk Up Another Marathon...

That pedestrian Pauline (aka Pauline Barratt, the KEC Nurse) put another marathon under her Air Jordans when she completed the Maui Marathon on Sunday, 19 March. The temperature (not Pauline's) was a balmy 83 degrees, so she was entitled to celebrate her accomplishment with a 'cold one'. This was part of her overall training program for The Great Walk (63.5 kms) from Gold River to Tahsis on 3 June, 2000. Still to come in her schedule are the Galloping Goose Marathon in April and the Blossom Walk Marathon in May. Way to go, Pauline!

We Want to Say Thank You

But we can't if we don't know who has donated gifts of equipment and materials to VCC Departments.

Has your department received any "gifts-in-kind"? These include any non-cash gift that is intended for instructional or administrative purposes. If your Department has received such gifts, it is important that the donor is acknowledged by the Foundation with a letter, a receipt, and recognition in the Foundation's Annual Report, as well as through other means.

To make sure that the appropriate acknowledgement takes place, just send a memo to the Foundation office saying who

the donor is and what they have donated. If you have any questions, please call Rebecca Davey at 7148.

Then we can say a big **THANK YOU!**

Approved as Amended at March 7, 2000 Council Meeting Minutes

of the Education Council Meeting held on Tuesday, February 1, 2000 in Room 5025 at King Edward Campus from 3:30 p.m.

Present	Regrets	Guests
Brenda Appleton	Dale Dorn (non-voting)	Frank Cosco
Malcolm Cant	Frank Fornelli	Paul Hunt
Dave Donaldson	Joan McArthur-Blair	Deanna Rexe
Dana Fister	Moir Macleod	
Fred Grimann	Sharon Olsen (non-voting)	
Ted Hougham (Acting Chair)		
Chris Joyce		
Pat Kennedy		
Linda Martin		
Marg Nelson		
Jackie Sandy		
Susanne Sunell		
Ben Williams		
Michael Yates		

1. Enquiries

a) Dana Fister asked about the Scholarship and Awards Policy, which is listed on the Web Site under an incorrect name and has a number of errors. The policies are checked by the policy sponsor and given to Vivienne Garrott. They then go to Tene Barber, for inclusion on the web site. Jackie Sandy, as sponsor of the above policy, will follow up and ensure corrections are made.

ACTION: Jackie Sandy

b) Response to January 11 enquiry regarding the Cisco contract:

Paul Hunt reviewed his January 27 memo (distributed at meeting). The contract will give VCC's Electronics Department the status of a local Cisco training academy. The Cisco internetworking curriculum consists of 320 training hours. We will be offering Cisco training to the general public through C.E.

The Electronics Department is supportive of this project. One of our instructors is half way through the Cisco training, and another is waiting

to start. The College is required to use Cisco-trained instructors for the courses. Internally, the Department could incorporate part or all of the curriculum into its own College electronics program if it so wished at some future date.

VCC can offer the curriculum to the general public.

The Cisco equipment has been purchased by the College. It is a requirement of the contract that we use Cisco equipment for the training, and this also allows us to use this same equipment for our own programs during day classes.

The certificate is issued by Cisco, not by VCC. When a student completes the training, it is at the option of the student whether or not s/he takes the Cisco certification examination. Paul indicated that at this point C.E. will not be issuing a C.E. certificate.

The question was asked if Education Council has the responsibility to examine external curriculum. Education Council Chairs requested clarification from the Ministry this past spring. The Ministry responded that it was their opinion that Education Council had no jurisdiction over C.E. course curriculum. The Act is not clear on this point and the Council Chairs are still examining the question. Frank Fornelli will be asked to pursue the question through Co-Ed. Co.

ACTION: Frank Fornelli

2. APPROVAL OF AGENDA

Deferred

5. f) Inclusion, Diversity and Internationalization - Joan cArthur-Blair

Additions to the Agenda

6. c) Definition of a Student in Good Standing - Pam Ottridge

6. d) Parking at City Centre Campus - Malcolm Cant

7. a) Paul Hunt will speak to the item, in Joan McArthur-Blair's absence.

7. b) VCCFA by-election

7. c) KESA Participation in Student Society Emergency Bursary Fund

3. APPROVAL OF MINUTES OF JANUARY 11, 2000

Correction: 1st line on page 5: "Admission Requirements" should read "Entrance Requirements".

The Minutes were adopted with the above correction.

Ted Hougham introduced the new Manager of Institutional Research, Deanna Rexe.

4. REPORTS

a) Education Council Chair - (absent)

b) VCC Board Report - (absent)

c) Curriculum Committee

Pat Kennedy said there were not many submissions made to the Committee, so much of the meeting time was spent discussing Inclusion, Diversity and Internationalization. In Joan's absence, the report has been deferred.

d) Policy Committee - (absent)

e) Program Review

Work is progressing. Dave Donaldson reported that there is some

concern about how the Policy fits into the attachments that make up part of the program review. Deanna Rexe will review the Policy and attachments with Dave and Joan McArthur-Blair.

5. BUSINESS ARISING

a) Election of one Education Council Executive Member

Pat Kennedy nominated Chris Joyce. It was seconded by Dana Fister. Chris Joyce agreed to stand for election. There were no further nominations.

Chris Joyce was elected as an Executive Member of Education Council by acclamation.

b) "Learner Support and Success" document - discussion

There was general discussion about the document. Some issues involved the Canadian Millennium funds (p. 44), web registration (p. 83) and the financial institution model (p. 84). Jackie Sandy suggested that some kind of endorsement of the Executive Summary's statement about the linkage of service and instruction be submitted.

The Senior Education Support Officers Committee (SESOC) and the Senior Instructional Officers Committee (SIOC) have requested feedback from the Colleges by the spring of 2000. Marg Nelson and Brenda Appleton will form a committee to review the document and report back to Education Council.

ACTION: Marg Nelson / Brenda Appleton

c) Pan Canadian Protocol for the Transferability of Learning - endorsement

Pam Ottridge said that the BCCAT has not officially endorsed the Protocol, but they are supportive, and if asked for an official endorsement, there would be no problem. Frank Fornelli has also indicated that the Protocol is essentially a commitment to prior learning assessment. The

request is for an endorsement of the principle of the protocol, not the particulars.

It was moved and seconded:

THAT Education Council endorse the Pan Canadian Protocol for the Transferability of Learning.

This document facilitates student applicants moving across the country. It eliminates, as far as possible, the necessity for students to repeat courses already taken elsewhere. We currently follow this type of protocol, and there are enough safeguards included in the document. We will continue testing for prior learning. The Protocol will not work for all programs, but will be advantageous for many.

It is up to Education Council to endorse the document, but it will go forward to the College Board for information. The official signatory of the endorsement will be the President of the College.

MOTION CARRIED

d) Community and Career Education - Career Awareness*

Pat Kennedy spoke to Wayne McNiven's January 13, 2000 memo responding to the concerns raised at Education Council about the Career Awareness Program submission.

It was moved and seconded:

THAT the changes be accepted as submitted.

e) Biology 083/093 - prerequisite change*

Pat Kennedy spoke to Peter Ballin's January 26, 2000 memo outlining the proposed changes to Biology 083 and 093 prerequisites.

It was moved and seconded;

THAT the changes proposed in the memo be accepted.

MOTION CARRIED

f) Inclusion, Diversity and Internationalization - deferred

5. NEW BUSINESS

a) Honorary Awards

Dana Fister suggested that honorary awards, or service awards, or honorary diplomas would contribute to our efforts to publicize the College to the community at large. Presentations could be made at the graduation ceremonies, and the Registrar and Dean of Student Services could assist and guide this effort.

There are a number of external people who have been involved with and helpful to the College, and awards have been presented in the past. Jackie Sandy is in the process of writing a policy on the granting of diplomas and certificates, and possibly this could be incorporated.

Ben Williams expressed concern about granting honorary degrees, and would like to see some criteria set down outlining for what reasons the awards would be granted.

Jackie Sandy will pursue the idea.

ACTION: Jackie Sandy

b) ASL & Deaf Studies Grading*

It was moved and seconded:

THAT the proposed changes in the requirements for obtaining a certificate in ASL and Deaf Studies be accepted.

The Department is requesting that students be required to attain a C- or higher in each term of each course in order to receive a certificate. Cumulative marks will not be recognized.

There was some confusion about the relationship of this proposal to the College's Grading Policy. Departments set the criteria for certificates for their own programs, but there were a number of questions raised.

It was moved and seconded

THAT the Motion be tabled for future study.

CARRIED

AGENDA

Pat Kennedy and Jackie Sandy will refer to the College Policy and review the questions raised about the "C" or

continued...

"C-" grading, cumulative grades, effective date of the proposed grades, and the wording of the last sentence of Vincent Chauvet's November 18, 1999 memo regarding boosting "borderline" grades.

ACTION: Pat Kennedy, Jackie Sandy

A College Policy book will be brought to future Education Council meetings.

ACTION: Della Glendenning

c) Definition of a Student in Good Standing

Pam Ottridge referred to the definition printed on page 4 of the August 4, 1998 Education Council Minutes, which was distributed at the meeting. The definition needs clarification. The definition should outline the requirements for the election and continuing membership of a student representative of the College Board and Education Council. Council members are asked to review the wording before the next meeting.

ACTION: All

Pam outlined some of the difficulties with the current definition. Problems arise when a student takes a term off, and is therefore not in good standing according to the criteria. Or, if a student completes her/his course or program before the end of the one-year election term, it leaves the Student Associations without representation.

VCC is different from other Colleges in that courses run all year around and there is no summer break. VCC courses begin and end at various times throughout the year.

There was some discussion about how the Student Associations feel when represented by someone who has graduated or is no longer taking courses and is effectively no longer a student. Ben suggested that if a person is a student for eight months of the one-year term and ceases to be a student for the last four months, but stays in

contact with the Student Association, it would be acceptable to the Association.

The matter is referred to Frank Fornelli as Chair of the Policy Committee for further consideration

ACTION: Frank Fornelli

AGENDA

d) Parking at City Centre Campus - deferred

AGENDA

7. FOR INFORMATION

a) Graphic Arts Printing Production

The Department has traditionally offered a 10-month, and now a 12-month program leading to certification. They now offer a second year component, which upon completion will give students a diploma. Through discussion with ITAC, the Ministry and others, it was agreed that the name should remain the

same for both years, differentiating simply by adding "Year 1" and "Year 2". The Graphic Arts Printing Production name is changed to "Graphic Communications and Production Technology - Year 1" and "Graphic Communications and Production Technology - Year 2". Name changes are reported through Sandra North, CC Associate Registrar.

b) Faculty By-Election

Frank Cosco reported that a Faculty by-election to fill a VCC at-large position will be held March 14 and 15, 2000. Notices will be going out shortly.

c) KESA Contribution

The King Edward Student Association has contributed funds to a student society emergency bursary fund, which funds will be matched by the Government.

The meeting adjourned at 5:38 p.m.

Call for Volunteers

ACCC (Association of Canadian Community Colleges) has endorsed a national organ donor awareness campaign in which VCC is pleased to be able to participate. The campaign is aimed at increasing the number of organ donors in Canada. It is hoped that at least two million Canadians will not only sign their organ donor card, but more importantly will talk to their family about their decision, which doubles the chance that the decision will be respected.

Volunteers from community groups and community colleges across Canada will help fuel the energy of the Campaign. Canada has the technology to improve its organ transplant record. Over three thousand sick people await transplants. 150 of them will die each year before a donor organ becomes available.

If anyone is interested in volunteering to assist with handing out brochures and donor cards, please contact Carol Mercier at local 7011.

VCC's Organ Donor Awareness Campaign will be held as follows:

Date: April 11, 12, 13, 2000

Time: 11:30 a.m. to 1:30 p.m.

Display booths will be set up in the foyer at City Centre Campus and in the Cafeteria area at King Edward Campus.

Note: If you are unable to participate at this time, you may obtain a donor card by contacting Carol Mercier at local 7011.

"Teaching Excellence" Essays

Master copies of the four *Teaching Excellence* essays prepared for the spring semester of the 1999-2000 academic year have been sent to us by the Centre for Curriculum and Professional Development. The *Teaching Excellence* series is published by the Professional and Organizational Development Network in Higher Education, with eight essays produced each year. The Centre has negotiated a system subscription for colleges and institutes in British Columbia, allowing each institution to reprint multiple copies for distribution. If you would like to obtain a copy of these essays, please contact Della Glendenning at local 7016.

The essay titles are:

- *Fostering Students' Moral Development*
- *Helping Students (Better) Evaluate and Validate WWW Resources*
- *Foundations of Collaboration*
- *The Legacy of John Dewey*

Pension Statements Delayed

I recently had occasion to call the pensions people in Victoria and was given information that may be of interest to all faculty. Due to a recent overhaul of the Pensions Act, our teachers' pension statements for this year will be late - perhaps as late as the end of the summer, according to the person to whom I spoke. Those of you who have expecting your statements at any moment should rest easy; it won't be coming for awhile.

Marg Nelson, Instructor, CCA Department

Guadalajara, Mexico

Summer Session 2000

The Guadalajara Mexico Summer Session 2000 is suitable both for students with a primary interest in learning Spanish and for those interested in taking related courses in other fields. Programs are open to applicants of all ages and nationalities and families with children. You can enjoy four weeks of housing with a Mexican family and educational tours and events.

Find out more by visiting the web site at:

www.megaplaza.com/aztecspirit.

Pacific Cooking Show

VCC has been invited to return to the Pacific Cooking Show at the PNE again this year as well as providing the media lunch and the Show home Province breakfast.

In addition to the exposure we received last year, they have also suggested: and/or agreed to:

- Display booth in the area on VCC
- Distribution of materials
- Sale of a cookbook

We should maximize the opportunity to provide reduced rates to VCC employees for admission to the PNE.

Brigitte Kirmis will be contacting you the week of March 27 about a future meeting to begin planning display, materials, volunteers, etc. Please confirm your availability or a designate to work on this project.

Upcoming ICS Open Forums

April 13 (Thur)	12-1 PM	Room 5025, KEC
April 19 (Wed)	12-1 PM	Room 200, CC

College Administrative Services FYI



Mail Schedule for City Centre Mail Room

9:20 am - Drop off KEC Interoffice Mail/ Pick up CC Interoffice Mail to KEC
1:45 pm - Pick up Canada Post Mail to KEC
2:30 pm - Pick up CC Interoffice Mail to KEC/Drop off KEC Interoffice Mail

Mail Schedule for King Edward Campus Mail Room

9:00 am - Pick up KEC Interoffice Mail to CC/Drop off Canada Post Mail
10:30 am - 11:00 am - Drop off City Centre Interoffice Mail
2:00 pm - Pick up KEC Interoffice Mail to CC/Drop off Canada Post Mail from CC
3:30 pm to 4:00 pm - Drop off CC Interoffice Mail/Pick up outgoing Canada Post Mail

KEC Delivery Schedule

10:00 am to 10:30 am - KEC Mail Delivery\Pick Up - 2nd & 3rd floor only
11:00 am to 11:30 am - KEC Mail Delivery\Pick Up - 4th & 5th floor only

If you wish to have the same day interoffice delivery service, please drop off your mail to the mail room first thing in the

morning before 9:30 am. Any outgoing Canada Post Mail must be in the KEC Mailroom by 3:00 pm for same day service.

Interoffice Envelopes Needed

We always have a shortage of interoffice envelopes. If you have a supply somewhere in your office, please return them to the Mail Room.

Welcome Centre New Email Address

Please also note that our new e-mail address for the Welcome Centre is as follows: welcome@vcc.bc.ca

Please continue to provide your information to Charis Chung. She may be contacted at local 7053, or by email, or by interoffice mail directed to "The Welcome Centre".

Carol Galloway



OHS Team Wins Safety Competition

Our Occupational, Health and Safety team won the OHS competition at the CUPE conference held in Harrison Hot Springs!

With support of the membership, union executives and the College, they are moving forward to make the working environment at VCC as safe as possible. If you have any questions, please contact any of the members.

Report of Board Meeting held February 24, 2000

The Board has decided to hold a Board Retreat May 5th and 6th at City Centre Campus. This will be an opportunity for the Board to review Board member expectations and responsibilities and to develop Board goals and objectives, using the Planning Document as guidelines.

The Budget process is underway with a first draft sent out to budget managers earlier this month. Prior to the Board meeting a Funding Lobby Campaign group, with representation from all constituency groups and the President, met to discuss strategies and activities each group has recently undertaken or plans to undertake in the next few weeks. These activities were reported to the Board. In January the VCCFA met with six NDP MLAs and have recently sent out press releases detailing the funding crisis at VCC. These resulted in radio coverage on CKNW and CBC and a story in the Vancouver Courier. The student groups participated in a day of protest on February 2nd, which was part of the Canadian Federation of Students initiative, "ACCESS 2000". CUPE-Local 15 will be sending letters to MLAs, with the same messages. The President and Board Chair have met

with NDP MLAs, Glen Clark and Ian Waddell and several staff members from the offices of the other Lower Mainland NDP MLAs. Earlier this month they went to Victoria to meet with the Deputy Minister and Assistant Deputy Minister. The same message has been delivered to everyone regarding budget issues and a projected deficit. A meeting is scheduled for March 13th in Gordon Campbell's office, with the Lower Mainland Liberal MLAs. The Faculty Association is currently working on a post card campaign, on which all constituency groups will be asked to cooperate. The week of March 6th is targeted for this campaign.

Two Education Council recommendations were approved by the Board for the following programs: Community And Career Education - Career Awareness and Biology 083/093.

Each month a College Report is presented to the Board. This report will be available on the VCC website or copies of the report may be obtained on request from the Executive Office.

IRA Orientation

Please mark your calendars and join us at the IRA Orientation sessions that will be offered as follows:

Date	Time	Place
Tuesday, April 4, 2000	9:00 a.m. - 4:00 p.m.	Room 5025 KEC
Thursday, April 6, 2000	9:00 a.m. - 4:00 p.m.	Room 5025 KEC

These two days will be a combination of short presentations and scenarios designed to provide you with an orientation to some of the many duties of your position as an IRA. We have designed this workshop as an in-basket and agenda exercise representing typical duties and experiences you will have as an IRA.

There will be some of you who have been IRAs for some time and may have attended the same format last year. However, for those of you who may not have experienced this new format, please feel free to join this year's presentations. As well, there may be faculty who are considering applying for an IRA position in the near future and may be interested in participating this year. It is our hope that upon the completion of these workshops the new IRAs will have learned new skills, connected with other IRAs and colleagues and will have been oriented to your work as an IRA.

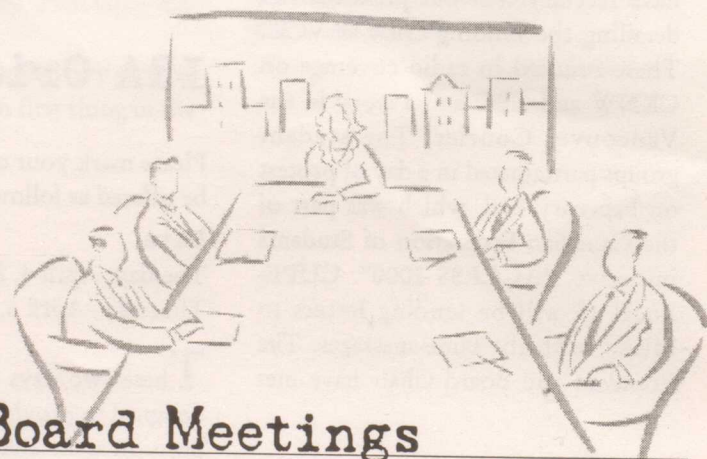
Please bring questions with you ... the 'experts' will be there to answer them.

An Agenda and Registration Form has been sent out for your completion. If you have not received this package, please call me at Local 7011.

Carol Mercier, Human Resources Project Coordinator

Report of the Board Meeting held on March 23, 2000

- The Current Capital Crisis was an agenda item. Frank Cosco advised that this would be the first of several divisional presentations on the immediate problems associated with capital issues. Eric Adler presented for the Trades area and Brock Elliot spoke about computer and classroom needs.
- Sharon Olsen has resigned from the Board. Sharon has been appointed Special Assistant to the Honorable Ian Waddell, Minister Small Business, Tourism and Culture. Sharon has been the Chair of the Board Community Alliance Committee and representative at Education Council and will be greatly missed. She has shown great interest in all the College's activities and has been a frequent participant at College events.
- The Board Retreat, scheduled for early May, has been postponed till October/November. Due to the resignation of Sharon Olsen and the term completion in July of two Board members, the Board will have three new Board members in August. The Board felt it more advisable to hold the Retreat when they have the new Board members.
- The President's Evaluation Process was discussed. The Board Policy Committee will draft a policy on the Board's Evaluation of the President Process, for Board approval.
- The Board approved the following Education Council recommendations:
 - Revision to Medical Office Assistant, Medical Secretary and Medical Transcriptionist Programs - admission qualifications
 - Revision to the Baking and Pastry Arts Programs
 - A new program proposal for a Pathology Attendant Program
- Six months ago, the Board discontinued the public information sessions at 5:00 p.m. and started the public Board meeting at 5:30 p.m. but agreed to review the change after six months. At this meeting, the Board decided to continue to schedule Board meetings for 5:30 p.m., but the Board Coordinating Committee will monitor the situation on a monthly basis to determine if there is a need for a more extended presentation on a topic and a public forum information session.
- The next Board meeting will take place at 5:30 p.m. on Thursday, April 27, 2000 in Room 240 at City Centre Campus.



2000 Board Meetings

The College Board meets on the fourth Thursday of each month (except July), and the December date is subject to Board approval. The meetings alternate between King Edward and City Centre Campus. Please note the new starting time for the Public Board meeting at 5:30 p.m..

Room 5025, KEC

- May 25
- June 22
- October 26
- November 23

Room 240, CC

- April 27
- August 24
- September 28

December 14, subject to Board approval, and location to be announced.
If you would like a copy of the Board Agenda, or need any information about the College Board, please call Vivienne Garrott at 871-7159.

Announcements

I am pleased to announce the appointment of Deanna Rexe as the College's new Manager of Institutional Research, replacing Dan Cram, effective January 17, 2000.

Deanna currently works at the BCIT as Project Coordinator for the Vice President of Education. In this capacity she focused primarily on research projects related to education and project management. Previous to that she was Manager of the NOW Project, an IBT initiative, at BCIT, which involved managing all aspects of the implementation of the pilot project including strategic planning and partnership development. Deanna holds a Ph.D. in Adult/Higher Education.

Deanna brings a wealth of experience in research to VCC and has worked with a variety of clients including the Ministry of Skills, Training & Labour, the Ministry of Education, BC Ferries Corporation and BC Council of Maritime Industries. Please join me in welcoming Deanna to the College. She will be located at City Centre, in the Administration area and can be reached at 443-8646.

I am also pleased to announce the appointment of Michael Yue, as the College's new Coordinator of Contract Training, effective March 20, 2000. Michael will be responsible for domestic and international training project opportunities. Michael will be VCC's representative for the Contract Training and Marketing Society (CTMS) and support for proposal preparation on other College initiatives.

Michael has extensive experience in contract and training development. Most recently he was Project Manager for the SUCCESS Training Institute handling government funded contracts including training programs funded by Human Resources Development Canada and the Ministry of Advanced Education, Training and Technology. Michael was the International Student Coordinator at a private institution where his responsibilities included international program development, marketing and recruitment. Michael holds a Master of Education in Higher Education Study from the University of British Columbia and a Bachelor of Arts from the University of Toronto.

Michael's office will be located in the 4th Floor International Education Department at King Edward Campus and he will also spend time at City Centre Campus in the Shared Finance and College Services Office. His local is yet to be determined but if you are in the vicinity please drop by and welcome him to VCC.

Mary Hoekstra, Vice President
Finance and Administration

Performances

Don't miss these exciting performances with talents from our very own Music Department. Tickets at special prices can be purchased through Anne Johnson of the Music office (local 7297).

New Music Concert featuring

- ◆ New Music Ensemble, director, Peter Hannan
- ◆ Gamelan Ensemble, director, Jon Siddall

When: Sunday, April 2nd 7:30pm

Where: KEC Auditorium, 1155 E. Broadway (level 2) **FREE**

Music Theatre Review

Popular Music Drama Ensemble, director, Marvin Regier

When: Sunday, April 9th 8:00 pm

Where: KEC Auditorium, 1155 E. Broadway (level 2) \$15/\$10

Advance: \$10/\$8

Library launches new Fiction on Film Media Project

Fiction on Film is a new special project of the library that aims to expand and enhance the video collection in the area of literature. The objective of the project is to purchase videos of a literary nature which instructors use for teaching or recommend to their students. Videos considered for purchase must represent fiction, and may be feature films, stories on film, etc.

This project has been designed to work in tandem with the annual feature films license VCC purchases. This license provides copyright clearance to KEC instructors and CC Combined Skills instructors to show films in the classroom. For a guide to production companies included under this license consult the "Feature Films in the Classroom," brochure available at the media desk at KEC or CC library. However, the scope of this project will include films that

are not covered under the license, and will extend to films with public performance rights.

Have you always wanted to show your students the film version of James Joyce's *The Dead*? The library wishes to encourage instructors to send their recommendations of new titles for Fiction on Film to Virginia Adams, 7223 (vadams@vcc.bc.ca) or Kathryn Wood, 7497. (kwood@vcc.bc.ca) All requests will be considered for inclusion in the project, and should be submitted by April 28, 2000.



More Workstations Available for Students

The Learning Centre and the Library are pleased to announce that we have received capital funding to increase the number of student computer workstations in the Student Computing Centres. These Centres are part of or adjacent to the Learning Centre at both KEC and CC and provide students with access to computers to complete assignments and practice content skills with CAL materials. This expansion from 8 to 15 workstations will go a long way to alleviate the chronic shortage of computer access for students at both campuses. The work of renovating the areas and installing these new labs will begin in December. At KEC there will be some changes made in the number and positioning of the reserved faculty workstations in order to create a larger student lab for library online workshops and increased computer access. KEC faculty will still have dedicated space and computers

VCC Library is very excited about our partnership with the Learning Centre. The Library has recently purchased 11 licenses that will enable Librarians to teach research skills in these Computing Centre labs on the library catalogue, on other databases and on the Internet.

Presently the Library is teaching the very popular Pac It In! and Surf Smart! workshops to the students in the reference areas of the libraries. As most of you know, these spaces are congested, noisy and inappropriate for teaching. With the advent of the Computing Centres, librarians expect to do quality teaching in a space conducive to learning. What a treat it will be!

The VCC Library will be holding many of their class sessions and workshops in the Student Computing Centre sometime in the new year after logistics and installations have been finalized. Until then, VCC librarians will soldier on using library space. The Library and Learning Centre look forward to this improved access and the advantage our students will enjoy as a result of using a lab dedicated to teaching and learning.

Mark Goertz, Information Services Dept. Head
Lyn Lennig, Coordinator, The Learning Centre

New Books

City Centre Library

- ◆ Tourist Service Satisfaction: Hotel, Transportation, and Recreation
- ◆ Working on Cruise Ships
- ◆ Diabetes Sourcebook
- ◆ The End of Fashion: The Mass Marketing of the Clothing Business
- ◆ Globophobia: Confronting Fears About Open Trade
- ◆ Vocational Careers Sourcebook: Where to Find Help Planning Careers in Skilled, Trade, and Nontechnical Vocations
- ◆ Crime in Canadian Society
- ◆ Directory of Addiction Services in British Columbia
- ◆ The Wilson Chronology of Women's Achievements
- ◆ Copyright: Guide for Canadian Libraries
- ◆ The Components of Online Education: Higher Education on the Internet
- ◆ Diet and Nutrition Sourcebook
- ◆ A Photographic Tour of the Universe
- ◆ Working People: An Illustrated History of the Canadian Labour Movement
- ◆ The Promise of Sleep: A Pioneer in Sleep Medicine Explores the Vital Connection Between Health, Happiness, and a Good Night's Sleep
- ◆ What You Need to Know About Alzheimer's
- ◆ Mastering AutoCAD 2000
- ◆ Applied Pharmacology for the Dental Hygienist
- ◆ Essentials of Dental Radiography for Dental Assistants and Hygienists
- ◆ Dentistry, Dental Practice, and the Community
- ◆ Interior Home Improvement Costs: The Practical Pricing Guide for Homeowners and Contractors
- ◆ Fashion Sketchbook
- ◆ Cutting and Draping Special Occasion Clothes: Designs for Eveningwear and Partywear
- ◆ Teaching the Internet to Library Staff and Users: 10 Ready-To-Go Workshops that Work

King Edward Library

- ◆ Desire in Seven Voices
- ◆ Farewell, My Colony : Last Days in the Life of British Hong Kong
- ◆ Shall I Say a Kiss? : The Courtship Letters of a Deaf Couple
- ◆ The Book of Days: A Resource Book of Activities for Special Days in the Year
- ◆ Daredevils: 21 Stories of Outrageous Exploits
- ◆ Spirit of the Web: The Age of Information From Telegraph to Internet
- ◆ Ancient Mysteries
- ◆ Auto Repair for Dummies

New Alternative Health Journal in the Library

Alternative Therapies in Health and Medicine, a peer reviewed journal concerning alternative health issues, is now available at City Centre Library.

The objective of Alternative Therapies in Health and Medicine is to promote dialogue on the "practical use of alternative therapies in preventing and treating disease, healing illness, and promoting health." This journal is indexed in Medline, and is published bi-monthly. The library has received the November 1999, and January 2000 issues. Recent feature articles include "Dreams and Healing," and "Nutritional Therapies for Ulcerative Colitis." Also included in each issue are case reports, interviews, book reviews and a conference calendar. Check out this new source of alternative health information from the library on a one week loan, or at the journal's web site: www.alternative-therapies.com/

PUBLICATION SCHEDULE

- Published Thursdays
- Bi-weekly January-May and September-November
- Monthly June, July, August and December

Produced by the College Advancement Department,
Vancouver Community College

VANCOUVER
COMMUNITY
COLLEGE



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Box 24620, Station "F"
Vancouver, B.C. V5N 5T9

CITY CENTRE CAMPUS
250 West Pender Street
Vancouver, B.C. V6B 1S9

classifieds

FOR SALE



Kawai Digital Piano (PN80), 4 years old, with stool – "like new" condition – hardly used. Worth over \$4,000, selling for \$1500 firm. Call Barb at 939-7003.

Super Nintendo with 5 games: Kirby's Dream Course, Fatal Fury, Street Fighter 2, Star Trek and Super Mario World. \$50 firm. Call Vivienne at 871-7408.

Antique oak drop-leaf table, seats six, great condition, asking \$250. Call 443-8440.

WANTED



A bunk bed frame (no mattresses). If you have one you want to give away or sell. Please call Elise at 871-7093.

HOUSING



Furnished house for rent. April 1 to September 30 (some flexibility). Comfortable, furnished 4-bdrm house in West Point Grey. Close to UBC, shops, forest, buses. Veg. garden. N/S. Pet negotiable. \$1700 /mth incl. util. Call Tobi or Arnim 732-9180

City Centre Instructor needs retreat from busy home life. Would like to housesit for 1 - 2 months, in the new year, near my home on the westside. Call 377-3830.

Homes for Rent/Lease

2 level executive view home in Tssawassen, Quiet suburban lifestyle. Spacious 2200 square feet, open floor plan, 2 feature fireplaces, 3 bedrooms and den/office, 2 full baths and ensuite. New kitchen featuring dishwasher, new washer/dryer, gas cooktop and stove. New freezer. Gas hot water heater, zoned heating. Fenced in large back yard with fruit trees, and garden. Table tennis table in large recreation room. 2 blocks to elementary and secondary schools, 3 blocks to bus

routes. Single car garage, and driveway. Partly furnished, 448 55A Street, Delta. No smoking, no pets. \$1,500 per month. Available April 1, 2000. Call Theresa at 327-2069 or email to ako@direct.ca

<<mailto:ako@direct.ca>>

Fraserview

Upstairs, 1 bedroom + den. Large living room extension. Wood flooring Bedroom has 10ft-wide closet. Carport parking & extra storage space. Exclusive use of washer and dryer. Appliances include refrigerator, dishwasher, oven. View of the river. No pets. No smoking. \$900/month + 65% utilities. Available April 1, 1999. Call 433-0681 (Mabel)

Kitsilano

Newly renovated, new carpet and tiles, paint and bathroom, monitored alarm and sprinkler system, high ceilings 2629 West 5, Main floor, 2 bedroom, large deck, greenhouse, fenced yard, parking, insuite washer/dryer, range, fridge, no smoking, no pets, \$1,550 plus & utilities, Available March 15, Call Theresa at 327-2069 or email to ako@direct.ca

Editor, Design and Layout

Helen Babalis, Marketing Communications/Media Services
Tel 871-7152, Fax 871-7451
email: hbabalis@vcc.bc.ca

Upcoming Publication Schedule

Apr 14, 28

Please recycle Connections ♻️

The printing and paper used in the cover shells for VCC Connections was generously donated by HEVILOCK PRINTERS

How to submit your article:

1. email to hbabalis@vcc.bc.ca; OR
2. save your file to the I:\common\connect\ directory (call the editor – local 7152 – and let her know the file is there, and provide the filename); OR
3. through the VCC Connections On-line website. Go to "Submit Your Article" and follow the directions
4. text only on an IBM-formatted disk, with hardcopy attached

Your submissions are welcome. However, material may be edited for clarity and length. Deadline for submissions is the end of the week prior to publication.



Post Emergency Intervention (P.E.I.) Policy

Purpose

Ensure that the College community is aware that post emergency intervention is available to support and assist employees and students affected by a traumatic incident.

Policy

Vancouver Community College (VCC) is committed to establishing a safe and secure environment for all employees and students.

VCC will provide support and assistance to groups of employees and students who have experienced a traumatic incident.

Applies to

All College employees and students.

Responsibility

Individuals who have responsibility for either initiating or providing Post Emergency Intervention include:

- Members of the College community who have responsibility for reporting emergency situations or similar traumatic incidents which are likely to traumatize employees and/or students.
- The P.E.I. Team, led by:
 - The Team Coordinator* (currently the College's Human Rights Coordinator).
 - assisted by: The Technical Coordinator* (currently the College's Coordinator of Safety, Security and Parking - Facilities Department).
- The Executive Assistant to the President, who coordinates communications.

*or alternates

Procedures

The College President appoints the Team Coordinator and Technical Coordinator.

The P.E.I. Coordinators are responsible for recruiting and training volunteer members of the P.E.I. Team to provide support and assistance for individuals who have been traumatized by an incident.

The P.E.I. Team perform the procedures outlined in the Post Emergency Intervention manual.

When an emergency situation or similar traumatic incident occurs members of the College community are to notify the:

Team Coordinator (Human Rights Coordinator)

Or

Technical Coordinator (Safety, Security and Parking Coordinator)

Or

Security at local 4444

Definitions

Traumatic Incident: An event outside of the ordinary range of experience. A traumatic incident can have a strong emotional impact which is sufficient to overwhelm the usually effective coping skills of either an individual or group.

Traumatic stress: The emotional, physical, cognitive and behavioural reactions, signs and symptoms experienced by a person or group in response to an emergency situation. It is a normal response to an abnormal situation. It can lead to psychological stress and anxiety which subsequently may result in poor work performance, family stress, personality shifts and a variety of other problems.



Scholarship & Awards Policy

Purpose

To inform the College Community of the procedures for disbursements of funds for scholarships & bursaries.

Policy

VCC has established procedures to provide financial awards to students who demonstrate high achievement as well as to those students who have financial need.

Applies to

The College community.

Definitions:

Scholarships: usually monetary awards given in recognition of academic achievement, based on graded course work.

Bursaries: a financial award made on the basis of need to students who demonstrate satisfactory academic progress.

Procedures

Scholarships:

In collaboration with VCC Foundation, a donor may stipulate certain eligibility requirements, within the guidelines of the Human Rights Code, such as a minimum grade point average, affiliation with a specific organization and selection procedures.

Departments will choose, according to defined criteria, the individuals who will receive awards for department-specific awards.

Associate Deans, in consultation with the department heads, will name divisional scholarships award recipients.

An Awards Committee comprised of the Registrar or delegate, Financial Aid Supervisor, two Associate Deans and a student selected by the Student Association(s) will determine

Procedures (cont'd)

procedures and recipients of College-Wide Awards.

The VCC Foundation will determine which scholarships will be awarded at the Spring and/or Fall Awards ceremonies.

Bursaries:

VCC Foundation will normally receive donations for bursaries.

A donor may stipulate certain eligibility requirements, within the guidelines of the Human Rights Committee, such as minimum grade point average, affiliation with a specific organization, and selection procedures.

The Financial Aid Office will publicize the availability of bursaries and application procedures.

The Financial Aid Office will receive and process bursary applications from students at Vancouver Community College.

The fund will be administered by the Financial Aid Office under the direction of the Dean of Student Services and Registrar. Bursaries will be disbursed at the discretion of the Financial Aid Office.

The Financial Aid Office will recommend the amount of each Bursary in order to utilize existing bursary funds most equitably amongst the Campus/College population.

*Information about bursaries available through the Continuing Education Division is available from the C.E. Awards Committee. The C.E. Awards Committee takes the place of the Financial Aid Advisor for C.E. Bursaries.