

KING EDWARD TIMES

Vol. II - No. 6
Sept. 12, 1975

1) THANK YOU!

Thanks to all faculty and staff for their generous participation in College Foundations registration. At the latest count, over 1200 students enrolled, 600 in one day. Thanks also to other faculty and students who were displaced from room 101 during the registration period.

R.F.

2) AUDIO-VISUAL WORK ORDERS

Faculty are requested to please provide Audio-Visual services with correct information when placing work orders. Now that the budget crunch is here, it is important that charges be billed to the correct department. No one department has the money to pay for A.V. services provided to another department. Thanks, in advance, for your cooperation.

R.F.

3) CAMPUS MONTHLY DANCE

(For every student, staff and faculty member). Please remind your students. The dance will be on Thursday, September 18 in Room 101 at 8:30 p.m. Live music provided courtesy of the Music Department. Of course, come along and enjoy yourself too!

R.F.C.

4) PROFESSIONAL DEVELOPMENT LEAVE

A reminder: Perhaps Mr. Monasch hasn't had your report, even though you took leave a good while back. If this be the case please give it to him soon.

R.F.C.

5) GENERAL EDUCATION DEVELOPMENT (G.E.D.) TESTS

Next battery will be on Sunday, October 12, and Monday, October 13 - Thanksgiving Weekend.

R.F.C.

6) ORIENTATION

Comments, in writing if possible, would be appreciated by the Dean of Instruction from those who attended the campus orientation workshop on Tuesday, August 2.

R.F.C.

7) BEREAVEMENT

We all extend our sincerest sympathy to Mrs. C. Hillier, B.T.S.D. instructor, whose husband died early this week after a long illness.

R.F.C.

8) ITEMS OF INTEREST

Paula Neville, an E.L.T. instructor, was seriously injured in a motorcycle accident on her way to a workshop here on Tuesday, September 4. She broke an arm and also a leg in two places. Paula is across the road in Room 928 in the Centennial Building, V.G.H., where she will be happy to hold court with any of her colleagues who come to visit her between 2:00 p.m. and 8:00 p.m. daily.

Jane Huey, an English instructor caught in the budget squeeze, went to U.B.C. last week, and landed a job instructing 9 hours of English this term and 12 hours after Christmas.

Jean Benetti, English Language Training, has extended her year of study leave at U.B.C. with a year of unpaid leave to act as a Teaching Assistant helping Mary Ashworth with Education 478.

R.F.C.

Two students arrived at the registration unit from Manitoba. Both had heard about KEC and made a special trip to B.C. to see for themselves. Both enrolled.

D.G.

9) PRINCIPAL'S MEETING

Mr. Monasch's principal-faculty meeting will be held on Wednesday, September 17, at 2:30 p.m. in Room 101.

R.F.C.

10) PERSONAL LEAVE (UNPAID)

Requests for personal leave must be made in writing to the Centre Principal for his approval as far in advance as possible. The applications are then sent to the Regional Office for approval and action.

DO NOT USE THE GREEN REQUEST FORM FOR PERSONAL LEAVE.

R.F.C.

11) AN IMPORTANT REMINDER

Instructors' absences must be reported EACH FRIDAY (on the blue form provided) to Mrs. Peggy Martin, Payroll Clerk.

Time sheets for all substitute instructors must be turned in before the end of each month. This office has only two days in which to send the completed time sheets to Regional Office to be processed. Your co-operation will be much appreciated.

M.G.

12) BELLS, BELLS, BELLS

Please, when ringing Local 20 in the main office (Neil Longfield, Receiver), do not allow it to ring more than four times. He is out of the office on deliveries a large part of the day. By allowing it to ring it entails a "busy body" to stop their work to answer the 'phone to tell you the obvious "he's away from his desk".

D.M.

13) REVISED HOURS FOR E.L.T. REGISTRATION

DAYS - 11:00 a.m. - 3:00 p.m.

EVENINGS - 6:00 p.m. - 9:00 p.m. → *excl. Fri*

Please note the above hours when sending students for E.L.T. assessment and counselling.

D.M.

14) APARTMENT NEEDED

Jim Minnis will be back with us September 15. He's looking for a one-bedroom or batchelor apartment (furnished or unfurnished), preferably near the campus. Does anybody know of one?

K.B.

15) USE OF WORK ORDERS

As there seems to be some confusion in this regard, please note the following:

- 1) BLUE Work Orders for general typing and duplicating.
- 2) PINK Work Orders for confidential material only.

Please indicate a typing/duplicating deadline, bearing in mind we would like to have three working days for completion. This serves as a guideline to priority.

D.M.

16) FOOD SERVICES

Recently, the refreshment machines in the Administration building have been empty in the evenings. Don Town, our on-site Food Manager, says that there is very little activity in the Administration building and they've been trying to keep up with the volume in the classroom building. However, they will be stocking the machines again in the Administration building in the evenings as soon as possible.

R.S.

17) T. M. LECTURE

All students, staff and faculty are invited to attend a lecture on Transcendental Meditation by Mr. Doug McLeish, in Room 181 (next to the Library) at 2:00 p.m., Tuesday, September 16, 1975.

Mr. McLeish is a graduate of Queens University and received his training in T.M. directly from MAHARISHI MAHESH YOGI, the founder of the "Dawn of the Age of Enlightenment".

ADMISSION IS FREE.

R.F.

15) APPOINTMENTS WITH FACULTY ADVISORS

Faculty Advisors are available through Counselling Department receptionist.
Hours are as follows:

English

Connie Kellough Office D 731-4614 Local 47
Wednesday 6 - 8 p.m. Thursday 1 - 3 p.m.

Math

Elizabeth MacLeod Office C 731-4614 Local 46
Tuesday 1:30 - 2:30 p.m. Wednesday 6:30 - 7:30 p.m.

Science

Lorne Kirby/Bruce Reed Room 104 (office just inside
door) 731-4614 Local 53
Wednesday 3:30 - 4:30 p.m., 6:30 - 7:30 p.m.

Social Sciences and Commerce

Walter Behnke Office G 731-4614 Local 37
Tuesday 12:30 - 1:30 p.m. Wednesday 6:30 - 7:30 p.m.

For Commerce Assessment and advance credit

See Betty Nicholson

(For times available see Instructors' Schedule)

16) LIMERICKS OF THE WEEK

Continued from September 5...

Then the pair followed Pa to Manhasset,
Where he still held the cash as an asset;
And Nan and the man
Stole the money and ran,
And as for the bucket, Manhasset.

DOUG BROWN

DEAN OF STUDENT SERVICES

Just bring all your problems to Doug;
He won't sweep them under the rug.
He answers all questions,
Implements your suggestions
And at heart strings he gives quite a tug.

