

KING EDWARD TIMES

Vol. II - No. 23
January 22, 1976

1) BOUQUETS TO RECORDS DEPARTMENT

The Counsellors would like to compliment the Records Department for their co-operative, professional service, particularly during registration when things get tenser than usual! Many thanks for keeping your cool, picking up what we miss, and supporting us in the business of helping students get started.

G.N.

2) EVENING ADMINISTRATORS

Administrators on evening duty at King Edward Campus are as follows:

Monday:	Colin Casey
Tuesday:	Rosemary Meyer
Wednesday:	Ron Fussell
Thursday:	Robert Cunningham

R.F.C.

3) TO ALL FACULTY AND STAFF

- 1) When submitting work to be duplicated, please be sure it is set up properly. Pictures and added material should be pasted on another sheet of paper for neat, clear work. The Duplicating Operators do not have the time to re-do unsuitable material. Help us save time and paper by submitting your own work clearly and legibly. If you have any doubts that your material is not clear enough to duplicate, please check with the Office Manager or Assistant.
- 2) When using the IBM Copier, please set the dial for the number of copies you wish BEFORE closing the lid and starting the machine. We believe some of the trouble we have been having with this machine stems from people turning it on and then setting the dial.

Remember - we DO NOT copy books. If you must use some pages from a book, make a single copy and then put it in for duplicating.

D.M.



King Edward Campus

4) FINANCIAL AID

Instructors please inform students that applications for the \$50.00 Bursaries funded by the Vancouver Foundation and the Student Fund Committee are now on the front counter in the Administrative Office. Deadline date is Monday, February 9, 1976, at 5:00 p.m. Completed applications should be placed in the designated box on the same counter.

Deadline date for B.C. Grant applications is 4 weeks after the first day of classes.

R.S.

5) PARKING PROBLEMS

We ask all faculty and staff to please NOT park in the Receiver's Loading Zone. This location must be kept free for deliveries. Notes have been placed on some cars regarding this but the parking continues.

We would not like to be forced to have the cars towed away!

D.M.

6) STUDENTS' COUNCIL

The Students' Council Office is now identified as Office "H".

D.M.

7) T. B. X-RAYS

T. B. X-rays will be done on:

Monday, January 26 - 9 a.m. - 12 noon

Tuesday, January 27 - 1 p.m. - 4 p.m.

Wednesday, January 28 - 1 p.m. - 4 p.m.

$$= 5 \text{ p.m.} - 8 \text{ p.m.}$$

Thursday, January 29 - 9 a.m. - 12 noon

Friday, January 30 - 1 p.m. - 4 p.m.

The Van will park outside the main entrance to the Administration Building on Oak Street.

S.H.

8) BLOOD BANK

On February the fourth, the Students' Council has arranged for the Red Cross to put up a blood bank in Room 101½ between 1:30 p.m. and 5:00 p.m. Instructors, staff and students are invited to donate blood for a good cause and thus also help King Edward become known to the community.

D.D.

9) P.A.C.E. MEETING

Day: Tuesday, February 3, 1976
Place: 5th Floor Library, Langara
Time: 8:00 p.m.
Topic: Manpower Training and Recurrent Education
Speaker: Dr. Jarl Bengtsson, Centre for Educational Research
and Innovation Organization for Economic Co-operation
and Development, Paris

All faculty are invited to attend.

For more information please see the posted flyer.

R.F.C.

10) POSTING

The Association of Canadian Community Colleges invites applications for the newly created position of PROJECT DIRECTOR. Applications close February 2, 1976.

See Faculty Bulletin Board for posting.

R.F.C.

11) LIMERICK OF THE WEEK

If Cathee is missing the hair
On the face of Bob Wilson, despair
Not! Grant now has enough
Of the furry stuff
To provide us all with some spare.

12) FREE INCOME TAX WORKSHOP

All students, faculty and staff are invited to attend an Income Tax workshop which will be held in Room 204 of the Learning Centre on Tuesday, January 27, 1976, at 4:00 p.m. Mr. Rogers from Revenue Canada will be conducting the workshop and will be available to answer questions regarding the tax form.

Please remind your students about this workshop.

D.A.

13) NEW FACULTY

We are very happy to welcome the following new, or in some cases returning after a period of time, instructors to faculty this term:

Training and Development Division

Dennis Morbin	B.T.S.D.
Donald Richardson	B.T.S.D. Level 1

College Foundations Division

Jaroslav Pos	Mathematics
David Rand	Mathematics

Communication Arts

Helen Babalos	English Language Training, Night School
George Karpat	English Language Training, Night School
Marilyn Acock	English Language Training, Night School
Elizabeth Hamilton	English Language Training, School Canadiana
Nancy Roberts	English Language Training, School Canadiana
Marion Yip	English Language Training, School Canadiana

R.F.C.

14) INTER-DIVISION INSTRUCTION

The following will be giving of their talents in more than one division:

Colin Casey is teaching a College Foundations Mathematics section.

Tom Petersen from E.L.T. is teaching one section of College Foundations English and Vince Antonelli, also from E.L.T., is teaching Writing, Reading and Study Skills.

George Reid from College Foundations is teaching one section in the Music Department.

R.F.C.

15) FACULTY DAY

In spite of my pleas in last week's King Edward Times for a committee to be formed to organize a Faculty Day later this term, I have had only three responses to date; Eileen Herridge volunteered to be on the committee. Betty Pletcher, last year's chairman, would give some input. Lee Powell showed interest.

To run an effective day there must be more input from faculty.

If you still would like to have a Faculty Day and are prepared to help in getting one off the ground please let me know by phone or in writing by Wednesday, January 28.

R.F.C.

16) LIBRARY STAFF

The two new faces which smile at you in the Library these days belong to Deb Thomas and Kane Campbell. Deb replaces Deanne who left us during the Christmas break and Kane takes the place of Franki who leaves us for Killarney today, January 23rd.

R.F.C.

17) DUPLICATING REQUESTS

Please hold all duplicating requests unless absolutely necessary to your class for a period of one week.

Since the beginning of the semester there has been a flood of work orders submitted, much of it without a delivery deadline date.

D.M.

18) GROUP LIFE INSURANCE (IMPROVED COVERAGE)

If you have not already completed and returned the Confederation Life Insurance Card, please do so immediately.

Return card to Mrs. D. Moutter, Office Manager.

D.M.

