

KING EDWARD TIMES

VOLUME V, No. 37

January 25, 1980

V.I.A. GENERAL MEETING

DATE: Wednesday, January 30th
TIME: 1:15 to 4:00 p.m.
PLACE: Sheraton Plaza 500
12th Avenue and Cambie Street

Faculty members who wish to attend, and who have scheduled classes at that time, are asked to make appropriate arrangements for their students.

Please alert your department head of your intention to attend the meeting.

H.E.P.

SECONDMENT AND LEAVES FOR FACULTY WITH ADMINISTRATIVE RESPONSIBILITY

At Monday's meeting of the K.E.C. management team, the following guidelines respecting leaves and secondment for division chairmen, department heads, assistant department heads and coordinators was approved and is re-produced on the next page for the information of all members of faculty.

H.E.P.

**GUIDELINES RESPECTING THE SECONDMENT,
PERSONAL LEAVE AND EDUCATIONAL LEAVE OF
INSTRUCTORS WITH ADMINISTRATIVE RESPONSIBILITIES
(DIVISION CHAIRMEN, DEPARTMENT HEADS, ASSISTANT
DEPARTMENT HEADS, COORDINATORS)**

Preamble:

Because K.E.C. instructors with administrative responsibilities may possess special skills, expertise, background and experience which employees of other institutions do not;

Because the Ministry of Education has gone on record that, rather than develop a large permanent bureaucracy, it prefers to utilize the talents of practitioners in the field;

Because other colleges, institutes and other institutions may wish to utilize these talents for limited periods as well; and,

Because it is considered that instructors who have administrative responsibilities should not be absent from those responsibilities for more than one year;

The following guidelines have been adopted respecting the secondment and other leaves of absence from their regular assignments for instructors with administrative responsibilities.

Guidelines:

I) General Provisions

- a) If the period of secondment or other leave is extended so as to continue for more than one year, the instructor will be released from his administrative duty at the end of the first year of such secondment or leave and the position will be posted.
- b) Time spent on secondment, educational leave or personal leave will not result in the extension of the period of appointment to a position of administrative responsibility.

2) Secondment

Secondment of instructors with administrative responsibilities will be considered for periods up to twelve months in any one term of appointment subject to the following provisos:

- (i) the individual selected or requested is in agreement;
- (ii) requests are made to the Campus Principal sufficiently in advance of the effective date of secondment to ensure appropriate campus arrangements to replace temporarily the person seconded; and,
- (iii) the agency or institution requesting the secondment agrees to reimburse the College for at least the instructor's salary, responsibility allowance and cost of fringe benefits for the duration of the secondment.

Note: During the period of secondment, the instructor will remain on the regular payroll of the College.

3) Educational Leave and Personal Leave

The period of educational leave and/or personal leave shall be for periods totalling not more than one year during the term of office of a faculty member with administrative responsibilities.

4) Maternity Leave

The period of maternity leave or maternity leave combined with personal leave shall be for periods totalling not more than one year during the term of office of a faculty member with administrative responsibilities.

COLLEGE BOARD MEETING

The Vancouver Community College Board met in regular session on Wednesday, January 23rd.

The College Principal's report to the Board covered a variety of items, including the visit of the Minister of Education to K.E.C., facilities planning, enrolment, RAC's, etc. A copy of the report has been placed in the library.

The Board dealt with the College's "Five-year Budget Forecast," an analysis of costs of the College's fringe benefits, a revised resolution covering the costs of the new construction for our new campus, a report on student financial aid, plus a number of other items.

The minutes of the Board meeting of December 12th and background material related to the Board's agenda (130 pages) have been placed in the library for the perusal of those interested.

The next Board meeting will take place on Wednesday, January 30th at 675 West Hastings Street - 6th floor.

H.E.P.

1980 KING EDWARD DAY

Who can forget that it is the day following Valentine's Day???

Who can forget that it is just about the same time that the Federal politicians will be winding up their campaigns???

Who wants to know what the new campus will look like - yes, it will be a reality - and what the architect has in the way of drawings, plans, etc.???

Who wants to know what the electronic world has in store for us in the field of communications (in this decade)???

More next week, so keep tuned.

The Committee

1980 KING EDWARD DAY - QUESTIONNAIRES

Would you please return your completed questionnaire to the box which is on the counter by the mail boxes.

IF YOU ARE OFF-CAMPUS would you either fold the questionnaire over once, write '1980 K.E.C. Day Questionnaire' on the outside and then put it in the campus mail...

... or hand it to a staff member who is coming to K.E.C. and who will place it in the appropriate box.

IF YOU HAVE NOT RECEIVED A QUESTIONNAIRE by the time you read this King Edward Times, please contact your department head for a copy or, failing that, leave a note asking for a copy in Malcolm Cant's mail box.

The Committee

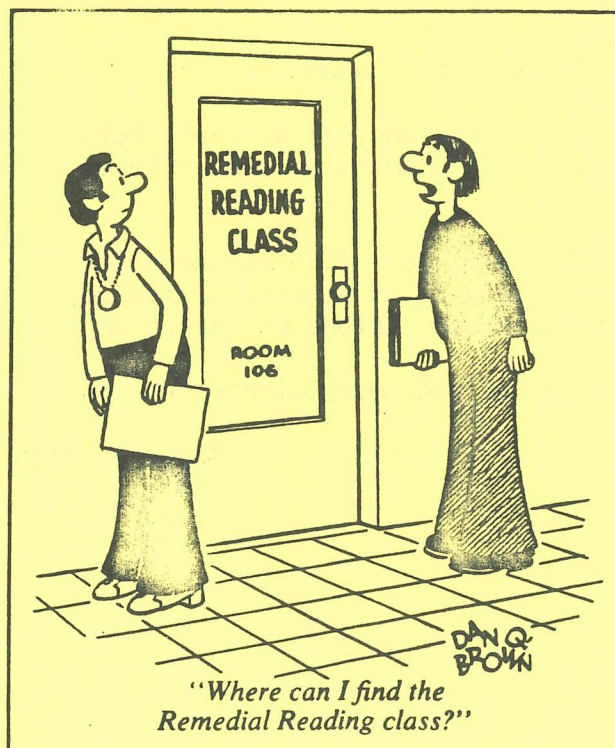
1980 KING EDWARD DAY

We need volunteers who are willing to participate in our Multi-Lingual Welcome between 9:15 a.m. and 9:20 a.m. at the 1980 King Edward Day.

If you speak a foreign language and would like to say "welcome, good morning, etc.," in your foreign language to the masses, please leave a note with your name, local, and foreign language in Malcolm Cant's mail box.

If you would be prepared to wear your national dress too, that would be fantastic.

The Committee



BASIC ED/ELT BRIDGE CLASS

The Basic Education and ELT Departments are co-sponsoring a new language class for second language speakers. This class was set up for students whose needs haven't been met in either department to date.

These are students who:

- i) have been in the country for some time but miss idiomatic references and cultural connotations;
- ii) communicate effectively in English, although they may have pronunciation and structural difficulties with oral and written English;
- iii) desire to improve their reading and writing skills in English.

The class, taught by Evelyn Battell, Basic Ed, and Meg Blackwell, ELT, is held from 9:30 a.m. to 12:30 p.m. at the Mount Pleasant Centre, 225 West 8th. There are still openings in the class, and any instructor interested in further information can contact either Evelyn or Meg at extension 83.

M.W.

NOTICE TO INSTRUCTORS

Please take a few minutes to remind your students about the Student Health Services. Please let them know our location (Room 318), our hours (9:00 a.m. to 4:30 p.m.) and our staff:

1. a community health nurse
2. a psychiatrist
3. a psychologist
4. an orthoptist and
5. when we get a replacement - a doctor.

The service is free and confidential and, if we can't help a student with a health question or concern, we can at least refer them on.

If you prefer, I am most willing to do a five-minute orientation on SHS for any of your classes, and am also available, as time permits, for classroom presentations on health topics.

Thanks for taking the time out of your busy classes for this.

Jennifer Nagel
CHN

IN ABSENTIA

I will be away the week of January 28 to February 1 and will be returning on Monday, February 4. Routine inquiries concerning Financial Aid should be directed to the Information Centre.

Please inform students that bus passes for February, March and April will go on sale January 28 at the Langara Campus.

Hours for sales are 8:30 a.m. to 12:00 noon and 1:00 p.m. to 4:30 p.m. Monday through Friday in Room 212. The cost is \$18.00 per month. Cash, or a Certified cheque is required.

Rita Shelley

BEHOLD THE NEW 10-PITCH ORATOR "LANGUAGE ARTS" TYPING ELEMENT:

This is what it looks like used on a 10-pitch typewriter.

This is what it looks like used on a 12-pitch typewriter.

Try it the next time you do an overhead transparency.

It's available at the switchboard.

AW, AVS

DEPARTMENT HEAD: MUSIC DEPARTMENT

Mr. Domer's current four-year appointment as Head of the Music Department ends on May 16, 1980.

According to the current Collective Agreement, the appointment cannot be renewed, but must be open to competition.

The posting notice can be seen on the notice boards. The deadline for applications is February 29, 1980.

I, personally, would like to pay tribute to Jerry's leadership during the past four years. They have been difficult ones: budget and accommodations being but two of his worries. During this time, Jerry has provided outstanding leadership to his faculty, increased his professional stature in the Vancouver music community and has been an inspiration to his students.

The high calibre of his students' and faculty's performances can be savoured at the Friday evening concerts.

R.F.C.

POSITION OPENINGS

U.B.C.'s Centre for Continuing Education is advertising for a Coordinator for the Summer ESL Programs at U.B.C. - March 1 to September 30, 1980. Please see bulletin boards for further details.

V.C.C. Langara Campus requires an Instructor in Post-Basic Obstetrical Nursing. This is a temporary one-year position. For further details, please see postings on faculty bulletin boards.

V.C.C. Vancouver Vocational Institute requires a Welding Instructor. Closing date for applications is Feb. 1, 1980.

V.V.I. also requires a Department Head in Drafting. Closing date for applications is January 31, 1980.

V.C.C. Langara has openings for full-time and part-time temporary Instructors in the Nursing Department. Apply in writing by February 8, 1980 to the Principal at the Langara Campus.

Edmonton Public Schools requires a Supervisor for English as a Second Language. Closing date for applications is Jan. 31.

For details on the above positions, please see postings on faculty bulletin boards.

H.E.P.

PLANNING FOR THE NEW CAMPUS

An informational planning meeting is scheduled for next Friday, February 1st, at 3:00 p.m. in room 110. Architect Ron Howard will be present to discuss the site, concepts, plans, etc.

Faculty with instructional responsibilities at that time, who wish to attend, should make alternate arrangements for their students.

H.E.P.

PUBLIC MEETING

The City Planning Department has scheduled a public meeting - primarily for residents in the vicinity of China Creek - for Tuesday evening, January 29th at 7:30 p.m. The purpose of the meeting is to provide an opportunity for the College to inform interested residents of the College's plans for the site and to listen to questions/concerns that residents may have.

The meeting will be held in the Grandview Elementary School gymnasium.

H.E.P.





**"But, Mr. Deiter, I *did* run out for coffee and a sweet roll!
It was delicious, thank you."**