

KING EDWARD TIMES

VOLUME VII, No. 18

August 7, 1981

COLLEGE FOUNDATIONS INSTRUCTORS

Please remind your students about advance registration for the fall semester:

Monday through Thursday - 9:00 a.m. to 4:00 p.m.;
5:30 p.m. to 7:00 p.m.

The last day for advance registration is August 20.

G.P.

VACATIONS

Starr Owen will be Peter Littleboy while the latter is holidaying 10th to 28th August.

P.L.

I will be on holidays from August 10 to September 9. During this time, Maureen Sawkins (local 76) will be in charge of the Neighbourhood English Department.

Rose Marie Watson



Campbell

WCC

"I know."

King Edward Campus

DATE: 1981 August 4

TO: See Distribution below

FROM: A. S. Manera

RECEIVED AUG 05 1981

SUBJECT: CHANGE IN TITLE POSITION

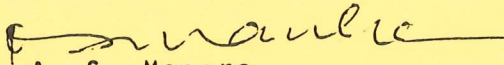
This is to advise, that effective immediately,
Mr. D. Jones' position title will be changed from:

'Director of Personnel and Labour Relations'

to:

'Director of Human Resources'

The new title is more in keeping with current
terminology used in the business sector. No
change in duties is involved.


A. S. Manera
President

ASM:emk

Distribution: College Board Members
Continuing Education Committee Members
T. Langley
A. Stusiak



MEMO from VANCOUVER COMMUNITY COLLEGE, REGIONAL OFFICES

POSITION OPENINGS

V.C.C. King Edward Campus requires a Secretary III. This is a senior secretarial position for the campus principal. Closing date for applications is August 6.

V.C.C. King Edward Campus requires a Student Services Assistant in the counselling resource centre. Closing date for applications is August 6.

V.C.C. King Edward Campus requires a Clerk II in the Admissions Department. Closing date for applications is August 6.

V.C.C./V.V.I. requires a Clerk Typist I-II in the Registration Services Department. Closing date for applications is August 7.

V.C.C./V.V.I. requires a Laboratory Demonstrator I in the Electronics Department. Closing date for applications is August 7.

V.C.C./V.V.I. requires a Program Assistant I in the Registration Services Department. Closing date for applications is August 10.

V.C.C. Regional Offices requires a Clerk Key punch Operator I. Closing date for applications is August 12.

V.C.C. King Edward Campus requires a Clerk Typist I-II in the Counselling Department. Closing date for applications is August 12.

Fairview College of Fairview, Alberta has the following openings:

- Registrar
- Executive Secretary to President and Board
- Library Technician
- Clerk/Steno I-II
- Food Services Manager

For further details on the above positions, please see postings on bulletin boards.

H.E.P.



"Mrs. Horton, could you stop by school today?"

