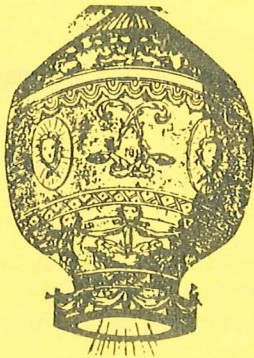


KING EDWARD TIMES

VOLUME VII, No. 30

November 5, 1981



UNITED WAY COUNT DOWN!

We have only 15 more days in which to show how much we CARE by buying a SHARE in our community.

Our balloon is slowly but surely moving "onward and upward" towards its goal of \$8,000.

To date - our total contributions are \$5,701.88. FANTASTIC!

78 contributors have made that great total possible. That averages out to \$73.10 per contributor. NOW - if the remainder of our King Edward family contribute \$7.14 - we will make our \$8,000 goal!

How about it? Will you care enough? We hope so!

Mail or bring your contribution to Mary Griffith at King Edward Campus. You will feel great, United Way will feel great and your Community will feel thankful!

REMEMBER - NOVEMBER 20 IS THE LAST DAY FOR CARING/SHARING FOR THIS YEAR'S CAMPAIGN!

M.G.



**Let's take care
of one another
the United Way**

NEWS ABOUT COUNSELLING SERVICES

ORIENTATION FOR NEW STUDENTS IN FIVE LANGUAGES?

CEIC-ELT CLASSES (Strathcona)

As immigrants need to go through a period of adjustment and settlement, and as the five months of English Language Training constitutes a very important function in that adjustment, it seems logical and necessary that the college and its students services should provide every available assistance to them. Orientation is a service which aims at facilitating the acculturation process of "new" immigrant students.

As our services are limited, it is seen as useful to introduce other community services and resources so that the immigrant student can be made aware of other available support services.

Such orientation at Strathcona is now organized routinely by the counselling department. The first session on Sept. 29 went as follows:

Mary Jo Oxtoby, the centre's co-ordinator, and Joan Causey, one of the teachers made ready a double class room for 60 new students. Students trickled in slowly as it was their first day in a new environment. Thus we started the meeting late.

The program followed very much as was planned. We were lucky to have Mary Jo to interpret in Spanish and Stella in Lethi and Mai to interpret in French as well as Vietnamese. It was unfortunate that we could not get a Czechoslovakian translator though the Czechoslovakian students said that they could understand some English and Polish. Thomas Lai did most of the Cantonese interpretation.

Because the orientation was given in English, Polish, Cantonese, Vietnamese, French and Spanish the program took 1¼ hours. Students were very attentive throughout and were not hesitant to ask questions. The students seemed pleasant, relaxed and very receptive.

At the end of the session we asked directly for feed-back. Was it useful? Was the session too long? Did they feel that it was worth the time spent? Should we continue this practice for the new students every month? To all these questions we had forth right affirmative answers.

After the session the students were encouraged to pick up the brochures in different languages and meet with the counsellor, Librarian, and workers from the different agencies. Many students did.

The community workers are also of the opinion that the orientation was a success. It was felt that any number less than 50 students would not quite justify an orientation as it involves the time of at least eight people.

E.Lee

VACATION

I will be absent from King Edward Campus from November 9th to November 10th inclusive. Mr. J.D. Brown will act on my behalf during that period.

H.E.P.

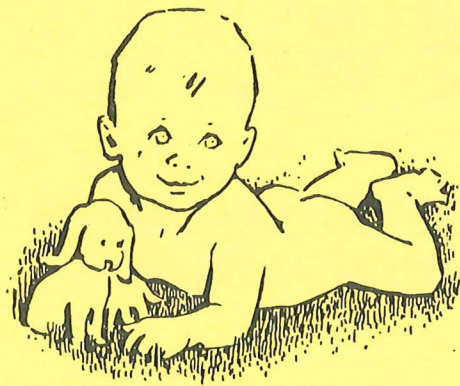
CONGRATULATIONS HAPPY NEW PARENTS!

Lynda and Jack Kerr are the happy new parents of a brand-new baby boy - Robert Arthur (Robbie).

Robbie arrived on Tuesday, November 3rd and weighed in at 7 lbs. 9½ oz.

HAPPY BABY DAZE, YOU TWO!

M.G.



HOLIDAY

Barbara Little will be on holiday November 5 to November 20. For BTSD-IEPA concerns, see Lynn Anne Booker. Otherwise, see Peter Littleboy or Starr Owen.

B.L.

WELCOME BACK COLIN!

Today Colin Casey returned to the fold, having been away ill for several weeks. We have missed his counsel, charm and good humour. It's great to have him back.

Administrators, faculty and staff

FELICITATIONS MRS. BRIDGES!

Our most sincere felicitations go out to Mary Oxtoby, an English Language instructor, who was married last Friday, 1981 October 30. A conscientious instructor, Mary was back in class on Monday.

R.F.C.



INSTRUCTORS, PLEASE INFORM YOUR
STUDENTS RE DAY CARE CENTRE:

Granny Y's

CAPACITY

Short term child care by professional staff for 20 children aged six months to six years when your regular child care arrangements break down in the event of a medical, personal or work-related emergency.

HOURS OF OPERATION

7 am - 7 pm Monday - Friday / 7 am - 4 pm Saturday
Closed on Statutory Holidays

WHAT IS PROVIDED

- 3 rooms designed for children
- staff child ratio: 1:5
- warm, sensitive staff trained in Early Childhood Education
- care provided for all children in a safe stimulating atmosphere
- variety of activities available daily
- snack provided mid-morning, mid-afternoon and early evening
- milk served with lunch and milk/juice with snacks

WHAT TO BRING

- a packed lunch
- change of clothing for children under 4
- please allow 10-15 minutes to fill in required registration form

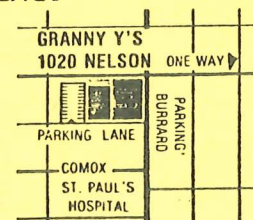
BEFORE ARRIVING

- phone to confirm available space 689-5342

POST THIS NEAR YOUR PHONE — USE FOR
YOUR CHILD CARE EMERGENCY

OTHER EMERGENCY NUMBERS

POLICE/FIRE/
INHALATOR 911
DOCTOR
POISON
CONTROL 682-5050



**Let's take
care of
one
another
the
United Way**



APPRECIATION

Most course outlines have now been returned to the Counselling Resource Centre. We would like to thank the Division Chairmen, Department Heads and Faculty for their prompt attention and co-operation.

For those who have not yet turned them in, a gentle reminder that these course outlines are for your students and potential students.

V.M.

ABESAP

To date, about 40 K.E.C. students have been awarded ABESAP grants. Instructors have been most helpful in this process. However, we have received very few applications from the English Language Training Department. I am wondering whether there is little need in that department, or whether some E.L.T. students are not aware of the opportunity. Please consult department heads, or see Rita Shelley for additional applications. I will be away Friday, November 6th and Monday, November 9th.

Thank you for your help in this matter.

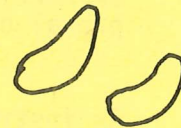
R.S.



TRICK OR TREAT?????????


Several instructors have noted with regret "empty mailboxes" on Halloween.

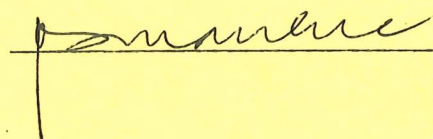
Has our phantom Jolly Jelly Bean person vanished????



**Let's take care
of one another
the United Way**

Policy No.: 4.2.3.5
Issue Date: 1981 January 19
Amendment: 1981 October 26
Source: K.E.C. Management Committee
Title: PROFESSIONAL DEVELOPMENT LEAVE
Concerning: Administrators and Faculty
Cross
Reference: College Policies 4.1.3.1 and
4.1.3.2
V.I.A. Collective Agreement,
Article 8.2.1

Principal
Approval: 

President
Approval: 

POLICY

- A.1 The College supports the concept of leave for the purposes of professional development of faculty.
- A.2 A minimum number of "professional development days" has been agreed upon for all members of faculty; the number is reflected in the V.I.A. Collective Agreement.
- (a) The College will appoint auxiliary instructors, where needed, to substitute for instructors on professional development leave.
- A.3 Because the department head is involved in the evaluation of the professional competence of each instructor in his department, the department head shall provide guidance to instructors respecting appropriate professional development activities and recommend approval or non-approval.
- A.4 An instructor who is involved in approved professional development on a non-duty day will not be considered to be on professional development leave on that day, even though the College may pay for all or part of the expenses involved.
- A.5 Professional development leave will not be granted for time spent in travelling to or from professional development activities on a non-duty day.

- A.6 Each duty day during which time is spent on approved professional development will be considered to be one day for the calculation of professional development leave purposes.

PROCEDURES

- B.1 The applicant for professional development leave completes the "Request for Leave from Duty" form and the "Rationale for Professional Development Leave Proposal" form, indicating, on the latter, a brief description of the purpose of the leave, its intended outcomes and benefits and submits them to his department head.
- B.2 The department head assesses the request and the proposed activities, makes his comments and recommendation(s) thereon, and submits both forms to the division chairman for recommendation and comment, and thence to the dean for approval.
- B.3 Department heads, division chairmen and other instructors who are not responsible directly to a department head will submit their own requests to whomever they are responsible.
- B.4 Within one month of the leave, the instructor shall prepare and submit to the person who initially received his request an appropriate report of the professional development undertaken during the leave period.
- B.5 If funds were approved for the leave, the applicant is required to submit on a photocopy of the approved Request for Leave from Duty a statement of reconciliation for the use of those funds. This statement is to include all appropriate receipts of actual expenses incurred. The reconciliation is then submitted to the appropriate campus budget officer for approval and thence to the Accounting Department.

- 8 -
VANCOUVER COMMUNITY COLLEGE - KING EDWARD CAMPUS
RATIONALE FOR PROFESSIONAL DEVELOPMENT LEAVE PROPOSAL
(Policy & Procedure No. 4.2.3.5)
(THIS FORM IS TO BE APPENDED TO "REQUEST FOR LEAVE" FORM)

INSTRUCTOR'S NAME: _____ DEPARTMENT: _____

OUTLINE OF ACTIVITIES: (Use other side of page if necessary and/or attach pertinent information materials)

BENEFIT TO INSTRUCTOR: _____ BENEFIT TO COLLEGE: _____

I UNDERSTAND THAT WITHIN ONE MONTH AFTER MY PROFESSIONAL DEVELOPMENT LEAVE, I WILL PRESENT A WRITTEN OR VERBAL REPORT.

APPLICANT'S SIGNATURE: _____ DATE: _____

DEPARTMENT HEAD'S COMMENTS: _____

DEPARTMENT HEAD _____ DATE _____

DIVISION CHAIRMAN'S OR DEAN'S COMMENTS: _____

DIVISION CHAIRMAN OR DEAN _____ DATE _____

☐ APPROVED ☐ NOT APPROVED _____ DEAN _____ DATE _____

REPORT RECEIVED DEPARTMENT HEAD: _____ DATE: _____
OR GIVEN: DIV. CHAIRMAN

OR DEAN: _____ DATE: _____

DEAN'S COMMENTS: _____

DATE: October 29, 1981

TO: ALL INSTRUCTORS/MEMBERS OF
VOCATIONAL INSTRUCTORS' ASSOCIATION

FROM: D. D. Jones
Director of Human Resources

SUBJECT: Annual Vacation Provision - Article 7.2.2

During the last round of collective bargaining negotiations, the above Article was revised to read as follows:

"During the period January 1, 1981 to March 31, 1982, an instructor shall earn fifty-five (55) days vacation and during this period may only utilize forty-four (44) days, recognized to be the annual vacation entitlement, and the remaining eleven (11) days shall be banked. It is intended that non-utilized days be "banked" and that they may be either paid out upon termination, or utilized, with the approval of the Principal or his delegate."

A number of problems have arisen with respect to the administration of this Article. A prime cause of the problems was the scheduling of vacations for 1981 which had been done prior to the signing, on July 9, 1981, of a Collective Agreement whose terms were retroactive to April 1, 1981. This precluded instructors, who had already taken, or who were to take, vacations by December 31, 1981, from taking any of their following year's vacation entitlement during the period January 1 to March 31, 1982, with the exception of the eleven banked days, and those banked days, only "with the approval of the Principal or his delegate".

Problems from the administrative perspective were also evident, namely, virtually no complete vacation entitlements could be scheduled during the aforementioned three-month period.

At a meeting held between the respective negotiating committees, a compromise was developed which would not violate the principle of the Collective Agreement. Essentially, the compromise would result in a revision of the dates contained in Article 7.2.2 to establish the inaugural 15-month period as being from January 1, 1982 to March 31, 1983. Accordingly, vacation schedules may now be developed to provide for vacation utilization of 44 working days within the period January 1, 1982 to March 31, 1983. In subsequent years, vacation scheduling would be undertaken on the basis of the fiscal year, April 1 to the subsequent March 31.



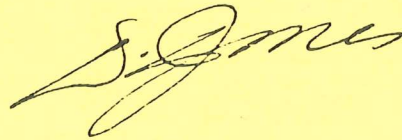
MEMO from VANCOUVER COMMUNITY COLLEGE, CENTRAL ADMINISTRATION

Page Two
October 28, 1981
Annual Vacation Provision - Article 7.2.2

Utilization of the 11 banked days would be dependent upon the approval of the Campus Principal or his delegate.

The parties to the Collective Agreement also agreed to address any further difficulties, with respect to the clause, during the forthcoming bargaining negotiations.

I trust the foregoing satisfactorily explains the revised Collective Agreement provision and any inquiries related thereto may either be directed to me or to Mr. A. T. Stusiak, President of Vocational Instructors' Association.

A handwritten signature in cursive script, appearing to read "S. Jones", is written in dark ink.

DDJ/ga

SECURITY OF PERSONAL PROPERTY

One evening this week two purses were stolen from instructors; one from a filing cabinet, the other from a room in which she was working.

It is regrettable that this sort of thing happens at King Edward Campus but it shows how careful we must all be to ensure the safety of our property.

Please again inform students that they should never leave anything of value unattended anywhere on this Campus.

R.F.C.

JOGGERS ALERT!

Thursday, November 12, 1981 - 4:00 p.m. - Counselling Department.

Be There - or - Be Square!

This is the inaugural run of the King Ed _____.
(to be named)

We'll be meeting and running together regularly W.D. S.S. P.B. R.S. P.P. and the rest of the alphabet will be there. Co-ed showering facilities are, of course, available for the squeak and giggle crowd.

Runs, Races, Carbo parties - heh! heh! heh! - maybe even club colours.

Don't be shy. We'll take it easy on beginners. Really.

T.K.



QUOTE - UNQUOTE

"I understand you're getting along nicely learning English," said one E.S.L. student to another. "How about syntax?"

"Gosh," said the student. "I didn't know there was one."

POSITION OPENINGS

V.C.C./V.V.I. requires a Department Head in Building Construction. Closing date for applications is January 8, 1982.

V.C.C./V.V.I. requires a Coordinator II in Power Sewing. Closing date for applications is November 15.

V.C.C./V.V.I. requires a Coordinator II in Shoe Repair. Closing date for applications is December 31.

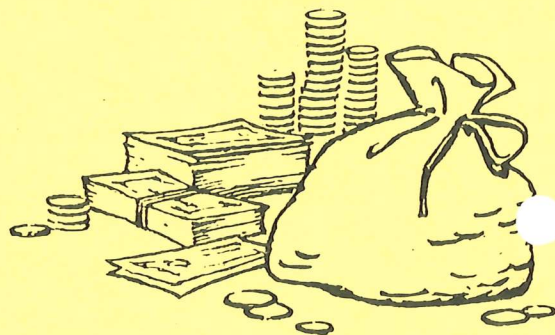
V.C.C./V.V.I. requires a Department Head in Food Trades. Closing date for applications is December 31.

For further details on the above positions, please see postings on bulletin boards.

H.E.P.

REMINDER TO INSTRUCTORS

Please remind your students that the Cashier must close the cash register at 7:00 p.m. Monday through Thursday, and at 4:30 p.m. each Friday. Cash transactions, book sales, etc., must be completed by the above times.



M.G.

TIMESHEETS - TIMESHEETS - TIMESHEETS - TIMESHEETS

Timesheets are available from Fanny Yip, Payroll Clerk. PLEASE - DO NOT Xerox extra copies of timesheets. They are the wrong size and the Payroll Department at Regional Offices will not accept them.

REMEMBER - all timesheets are to be submitted by NOON each Thursday, unless otherwise notified.

Thank you for your cooperation in assisting us. We DO want to see that everyone gets paid on time!

M.G.

The logo features a stylized 'VCC' on the left, followed by the words 'Music DEPARTMENT' in a decorative, outlined font. A long arrow points from the 'VCC' towards the right, passing under the text.

presents

EVENT: Margot Ehling, Jocelyn Pritchard, pianists

WHEN: Friday, November 13, at 8:00 p.m.

WHERE: Vancouver Community College
Music Department
Mt. Pleasant Centre
225 West 8th Avenue

ADMISSION: Free

INFORMATION: 873-2461

Two of Vancouver's leading musicians - MARGOT EHLING, concert pianist and faculty member of the UBC and VCC music departments, and JOCELYN PRITCHARD, widely respected as choir director and pianist - will take their places at the keyboard of the VCC Music Department's Bösendorfer concert grand for a programme of music for four hands, one piano.

Their recital offers a rare opportunity to hear Gabriel Faure's delightful "Dolly Suite" in its original form, as well as music by Wolfgang Amadeus Mozart and Samuel Barber.

This is the fifth concert in the 1981/82 VCC music Department's Friday evening recital series. Outstanding performers from the community, many of them VCC Music Department faculty, in addition to selected VCC music students, are presented during this series.

NEXT EVENT: Friday, November 20, Saturday, November 21 at 8:00 p.m.
ELMER GILL presents his annual COMBO CLASH, two evenings of jazz and popular music as performed by VCC students.

