

KING EDWARD TIMES

VOLUME VIII, No. 28

January 13, 1983

HAPPY NEW YEAR!

I want to use this medium and take this opportunity to extend to all members of faculty, support staff and administration best wishes for 1983.

Several members of faculty and staff, both full-time and part-time, are new to K.E.C. Welcome. I do hope that your work with us will be rewarding and enjoyable and that you will soon get to know us - at least some of us - very soon.

As was mentioned at our faculty and staff meeting on December 23rd, work on our new facilities is progressing well and we're optimistic we'll be moving in March/April - that's 1983, not 1984.

Again, all best wishes for 1983!

H.E.P.



STUDENT INFORMATION AND EVALUATION

As you meet your new class(es), your students are very curious and often concerned as to the criteria by which you decide how grades, if applicable, are awarded, or how you decide as to whether or not they are to progress to the next level at the end of the course. (Students earn the grades that you award!)

You must give them this information, preferably in writing, when first you meet each class, and repeat it from time to time.

At the same time, you must advise your students as to the general objectives of the course--what it is that they will have to do to be successful. It may be that on learning the general objectives, they will wish to transfer to courses which more appropriately meet their needs.

As an instructor, you have the responsibility of ensuring that the objectives of each course in which you are involved are consistent with the objectives of the College and of the program. If you have any doubts about these objectives, please discuss them with your department head.

Although many students receive assessments before registering, the assessment process is not foolproof. If you find that some of your students have been inappropriately placed, please advise your coordinator or department head as early as is possible so that transfers may be made.

At all times, the student must be made aware of progress being made so that the final grade will not come as a surprise. That most instructors do this is apparent, as there was only one grade appeal made for the September-December period. Please inform your students of the grade appeal procedure.

Also ensure that aspects of your instruction provide sufficient challenge to each individual you teach.

Keep your students aware of the support services available to supplement classroom activities, particularly the: Learning Centre, Resource Centre, counselling services, and health services.

If you become aware of any student having serious learning difficulties, please inform your division's IEPA (Individualized Education Program for Adults) representative.

Enrolment is up in some courses this term and you may find that there are more students in your class(es) than you anticipated. Your efforts in handling such a situation is much appreciated by both students and administrators. We hate to turn students away, but our resources to handle them are finite. Increased enrolment arises, in part, because of the reputation that King Edward Campus has for quality instruction, provided by excellent instructors.

The responsibility for maintaining that high quality is yours--it is the least of your students' expectations. I have every confidence that you, as an individual, will meet or even surpass all expectations.

Special Project Proposals 1983

In the Spring of each year, the Continuing Education Division of the Ministry of Education invites colleges and school boards to submit proposals for innovative projects which could have application within any area of the Continuing Education spectrum. This could include most program areas in which King Edward Campus is involved.

Procedure B.1 of Policy 6.2.1.1, Special Project Proposals states, "In February of each year, individual faculty, groups of faculty, or departments may prepare, using the "Application for Continuing Education Project Funds" form, special project proposals for consideration by the appropriate department head who will submit the proposal, with or without comment, to his division chairman or dean if there is no division chairman." This form is available from my secretary, Fay Wong.

In March the proposals will be considered and selected by your division chairman in consultation with the department heads.

It is important that the "Guidelines" for the proposals as set out by the Ministry of Education be followed. The chances are greater for acceptance if they have community support, preferably in writing.

King Edward Campus has been involved in many Special Projects in the past. The present on-going Homefront Learning Program, for example, is one of them.

Your department head, and/or Jean Cranstoun, the curriculum consultant, will be pleased to help you draft your proposal. I would recommend that projects be budgeted in the \$3,000 - \$12,000 range so that they may be more readily acceptable, and that sufficient names be included for typing, visual illustrations and duplication be allowed.

R.F.C.



New Year ; New Students



It's amazing how many students will compromise their health for reasons of lack of time, money (can't afford Health Insurance, or awareness of health programs).

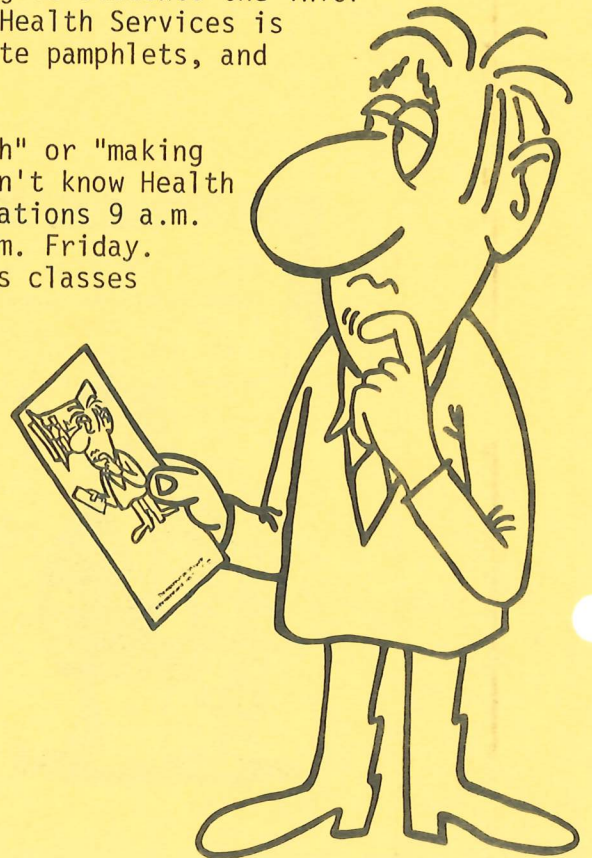
AN ORIENTATION ABOUT K.E.C.'s HEALTH SERVICES WILL QUICKLY RECTIFY THAT SITUATION.

Time can vary, but just 20 minutes will give students the information of where we are, what we do, and that Health Services is free. We show a slide-tape program, distribute pamphlets, and answer questions.

Don't have your students "putting up with" or "making do" with their health status because they didn't know Health Services existed. We're available for orientations 9 a.m. - 8 p.m. Monday to Thursday and 9 a.m. - 4 p.m. Friday. Call local 34 or drop by room 318. Off campus classes are certainly welcome to call us, too.

We look forward to meeting you and your students!

Health Services Staff





RE-NAME THE K.E.C. "OUT TO LUNCH BUNCH"!

By the time softball is started this year, we will be on our new campus. Central Administration will be joining us at the China Creek location. Support staff from both Central Administration and King Edward Campus will likely make up the 1983 softball team.

We need a new name and would like you to suggest some for us. Deadline for submission of a new name of March 1, 1983. This contest is open to all faculty, staff and administration of K.E.C. and Central Administration. There will be a prize for the name selected by the softball committee.

You may submit your entry to Roger Lambert, George Kropninski, Steve Baker or Jo Clements. Remember - before March 1, 1983.

S.B.

"THANK YOU"!

The King Edward Campus Social Committee would like to extend a sincere "Thank You" to the following people who generously donated Door Prizes for our December 17, 1982 Christmas Party:

Christine Allan
Jo Clements
Marion Farmer
Geoffrey Flack

Peter Hamilton
Sandy Johnson
Gertrude O'Neill
Russ Porter

S.B.

IN APPRECIATION

Many thanks for the flowers and plants from the K.E.C. Administration, the V.I.A. and the Counselling Department at K.E.C. I am enjoying them so much. My appreciation to everyone for the cards, phone calls and concern during my illness. I hope to be back at K.E.C. soon!

Jean Cranstoun
(by M.G.)

FACULTY AND STAFF - WE NEED A RESPONSE FROM YOU

The theme chosen for K.E.C. Day is "Information on Cutbacks."
Our speakers may include: Peter Hebb from the College Board,
Dr. Ron Faris from the Ministry of Education, Larry Keuhn from
the BCTF and Jan Ciao from the College Institute Educators
Association.

The day may also include tours of the new campus, a no-host bar,
dancing to live music and nibblies.

Does this day interest you?

YES _____ NO _____

Do you plan to attend?

YES _____ NO _____

If not, please state reason (or any other comments): _____

We need to know this information in order to proceed with plans for
the day. Please return this form as soon as possible to one of the
committee members:

Marg Nelson
Barb Ash
Peter Hopkinson
Helen Chan

Winnifred Ho
Jerry Yanitski
Paulette Maglaque
Howard Turpin

Lynn Ann Booker
Greg Green
Wayne Decle

M.N.

INSTRUCTIONAL SKILLS TRAINING - FACILITATOR TRAINING WORKSHOP

The next Facilitator Training Workshop, for instructors who wish to be involved in presenting Instructional Skills Workshops, will be held February 28th to March 4th at the Langara Campus. The registration fee is \$100 for each participant.

If you are interested in attending, possibly as part of your professional development leave, please inform my secretary, Mrs. Wong.

R.F.C.

ALL TEAL MEMBERS AND INTERESTED ESL INSTRUCTORS

Anne Shorthouse, formerly ESL Consultant for the Vancouver School Board, has recently returned to Canada after teaching English in China for one year. Her accounts of her experiences provide significant insights for ESL teachers.

DATE: Saturday, January 29, 1983
TIME: 10:00-10:30 - Coffee
10:30-12:00 - Slides and Discussion
PLACE: Britannia Secondary School Auditorium
1001 Cotton Street
(near corner of Venables and Commercial)
ADMISSION: Free to members - \$2.00 for non-members

To register, please call Tania Moschanin at the Vancouver School Board - 731-1131, local 337.

B.B.

K.E.C. FACULTY/STAFF ACTIVITIES

J. Washburn	Choral Workshops with B.C. Choral Federation; Pr. George, Quesnel, Kamloops, etc.	Jan. 6-13
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F.W.

INTERLOPER IN SCHOOLS

During the past year, several schools have found the following male person wandering through school buildings:

ANGUS ALLAN GENAILLE, #18 - 160 Cambie Street, Vancouver, B.C., described as a male North American Indian, 19 years of age, dark brown hair, brown eyes, 173 cm., 72.6 kg., and has a tattoo "ANGUS" on back of left wrist.

If this person is located in a school, please contact 911 to have him escorted away. Do not try to remove him, and use discretion.

H.E.P.

V.I.A. GENERAL MEETING AND STUDENT ACHIEVEMENT AWARDS

DATE: Thursday, January 27, 1983

TIME: 1:15 p.m.

PLACE: Oakridge Auditorium
Oakridge Shopping Centre
41st and Cambie

Faculty members who wish to attend, and who have scheduled classes at that time, are asked to make appropriate arrangements for their students.

Please alert your department head of your intention to attend the meeting.

H.E.P.

WELCOME NEW FACES!

Barbara Phelps, Clerk/Typist in the Music Department;
Joan Rippel, Secretary for Division Chairman, College Foundations;
Jo-Ann Boyd, Switchboard Operator; and
James Humble, Building Services Manager.

We wish all of you much success in your new positions.

M.G.

DUPLICATING ORDERS

All duplicating orders will be run BACK-TO-BACK unless otherwise specified. If you must have your order on separate pages, please state reason on work order. If orders are not checked in any way, they will be returned to originator for clarification, causing delays for all concerned. Please use a separate work order for each individual order.

Remember - back-to-back saves 50% of paper costs.

J.D.B.

VINCE ANTONELLI WRITES FROM SAUDI ARABIA:

"My work with Saudis is going well and continues to be interesting and rewarding. Living in Arabia has been a fascinating experience for me and for Sheila and our children as well. Nevertheless, we do still miss Vancouver and our friends there, and we send our best wishes for the New Year to you all.

Sincerely,

Vince Antonelli

Vincent Antonelli

COMING SHORTLY.....

COMMUNICATION ARTS DIVISION DAY

January 28, 1983

Workshops -- Keynote Speakers

More information to follow from Department Heads.

B.B.

College Board



Vancouver Community College

675 West Hastings Street, 2nd Floor, Vancouver, B.C. V6B 1N2

Telephone 688-1111

December 17, 1982.

TO ALL VANCOUVER COMMUNITY COLLEGE EMPLOYEES:

Once again Vancouver Community College employees have demonstrated their community spirit by contributing generously to the United Way. The results of the 1982 campaign are very impressive. Total contributions are \$20,434, an increase of 32.5% over last year.

All campuses as well as the Central Administration/Continuing Education group, exceeded their target for 1982 and substantially improved upon their contribution for 1981.

The College Board and administration wish to thank all employees for showing, in a very tangible way, our concern for less fortunate members of the community.

P. H. Hebb
Chairman of the Board

A. S. Manera
President

ASM/sb

Continuing Education,
675 West Hastings St., 2nd Floor,
Vancouver, B.C. V6B 1N2
Telephone 688-1111

King Edward Campus,
2750 Oak Street,
Vancouver, B.C. V6B 1N2
Telephone 731-4614

Langara Campus,
100 West 49th Avenue,
Vancouver, B.C. V6Y 2Z8
Telephone 324-5511

Vancouver Vocational Institute,
250 West Pender Street,
Vancouver, B.C. V6B 1G8
Telephone 681-8111



Province of
British Columbia

Ministry of - 11 -
Education

POST-SECONDARY
DEPARTMENT

Continuing Education Division
835 Humboldt Street
Victoria
British Columbia
V8V 2M4
Telephone: 387-1411

DEC

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November 30, 1982

Robert F. Cunningham
Dean of Instruction
Vancouver Community College
King Edward Campus
2750 Oak Street
Vancouver, B.C.
V6H 3N2

Dear Robert:

I am writing to congratulate you and your colleagues on the successful completion of C.E. project 80-14-08, Planning ELT for Older English as a Second Language Learners.

Upon reviewing these materials it was immediately apparent that they will be a valuable resource for ESL instructors. Please extend my congratulations and appreciation to Marta Berghofer and Ann Hinkle for their work on these projects. A commitment to innovation is apparent throughout and is well illustrated by the "pictorial needs assessment tool" which was developed for the original report.

Current plans call for one copy of these materials to be housed at the Post-Secondary Resource Centre and for an announcement to be inserted in a future issue of the C.E. Newsletter. These arrangements will allow teachers from other institutions to have access to a review copy of these very valuable materials.

Thank you for your continued support of and involvement in the C.E. Project System.

Yours sincerely,

Ron Faris
Executive Director

CC: JoAnne Pasquale

JOBS FOR BCSAP STUDENTS

Please advise students that work/study positions are available in different areas of the college. Only students receiving B.C. Student Assistance Loan/Grants (not ABESAP) are eligible to apply.

The jobs are approximately 4 hours per week. Interested students should contact Rita Shelley immediately.

R.S.

ABESAP

The well has run dry. We are expecting replenishment in early February.

R.S.

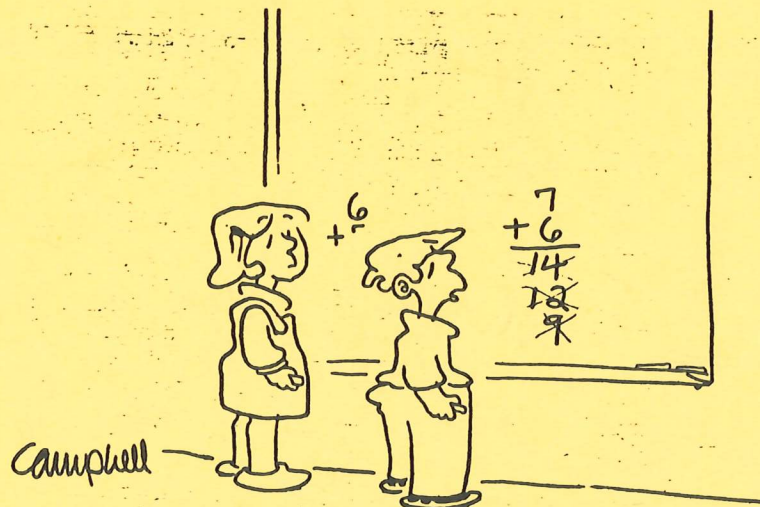
POSITION OPENINGS

V.C.C. Langara Campus requires a Library Assistant II. Closing date for applications is January 17.

V.C.C./V.V.I. requires 2 Welding Instructors. Closing date for applications is January 12.

The Educational Research Institute of B.C. requires Composition Markers to mark the composition sections of the English Placement Test (EPT) to be administered in March. Closing date for applications is January 26. For further details on the above positions, please see bulletin board.

H.E.P.



"This would be a lot easier if they didn't require such pinpoint accuracy."