

# KING EDWARD TIMES

VOLUME X, No. 21

August 30, 1984

## WORLD CONGRESS ON TECHNOLOGY AND EDUCATION MAY 22nd to MAY 25th, 1986

Some of you may have heard that there will be a World Congress on Education and Technology held in Vancouver, May 22nd to 25th, 1986. This Congress, which is expected to attract 10,000 representatives, will consider the implications and impact of technology on education and society.

The Congress is organized around seven main themes:

Teaching and Learning  
Management and Technology  
Employment and Training  
The Future Society

Innovations and Applications  
Special Needs and Interests  
Policy and Planning

V.C.C. is encouraging participation in this Congress by individuals and departments from V.C.C. The proposals for workshops, addresses, demonstrations, forums, clinics, debates or panel discussions, need to be prepared by September 15th. V.C.C. has organized an advisory group to receive proposals for participation in this Congress. The group is being chaired by Bruce MacLean, and includes G. Pawelchak as K.E.C.'s representative.

If you have a proposal to make, please give it to Gordon before September 10th.

R.F.C.



DRAFT

Policy No. 5.2.1.a.  
Issue Date:  
Amendment: Original  
Source: KEC Management Committee  
Title: CAMPUS SECURITY  
Concerning: All Faculty, Staff and  
Administrators  
Principal  
Approval: \_\_\_\_\_  
President  
Approval: \_\_\_\_\_

POLICY:

- A.1 In the interest of security of persons and property, King Edward Campus, Vancouver Community College shall maintain a twenty-four hour, seven days a week security surveillance.

PROCEDURES:

- B.1 During the work day from 08:30 to 17:00 hours, Security personnel can be contacted at local 204 or the campus Switchboard Operator - "0".
- B.1.1 After 17:00 hours, Monday to Thursday, Security personnel can be contacted at local 208 - the Counselling switchboard or at local 705 - the Admissions and Records desk.
- B.1.2 After 19:30 hours, Monday to Thursday, Security personnel can be contacted at local 200 - the Continuing Education switchboard.
- B.2 After 17:00 hours, on Friday, Security personnel can be contacted at local 723 - the desk of the administrator on duty.
- B.3 Prior notification should be given to Security that entry is desired for other than regular hours (08:00 - 22:00 hours). Security will arrange to have a guard available at a specified door to admit that person.
- B.3.1 If it is not possible to give prior notification, those wishing to gain entry to the building should telephone the voice pager at 667-2638, identify themselves and state the time and door at which entrance is required. A guard will then be available to open the door on production of satisfactory identification - V.C.C. identification card, which displays your photograph.
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Given the Policy & Procedure on Campus Security is passed, wallet size cards will be issued to all personnel listing the procedure and number to call in an emergency. In addition the same information will be listed in the KEC phone directory.

D.M.



## STUDENT INFORMATION AND EVALUATION

Welcome back: that is if you have been away.

As you meet your new class(es), your students are very curious and often concerned as to the criteria by which you decide how grades, if applicable, are awarded, or how you decide as to whether or not they are to progress to the next level at the end of the course. (Students earn the grades that you award!)

You must give them this information, preferably in writing, when first you meet each class, and repeat it from time to time.

At the same time, you must advise your students as to the general objectives of the course--what it is that they will have to do to be successful. It may be that on learning the general objectives, they will wish to transfer to courses which more appropriately meet their needs.

As an instructor, you have the responsibility of ensuring that the objectives of each course in which you are involved are consistent with the objectives of the College and of the program. If you have any doubts about these objectives, please discuss them with your department head.

Although many students receive assessments before registering, the assessment process is not foolproof. If you find that some of your students have been inappropriately placed, please advise your coordinator or department head as early as is possible so that transfers may be made.

At all times, the student must be made aware of progress being made so that the final grade will not come as a surprise. That most instructors do this is apparent, as there were only three grade appeals made for the January - April period. Please inform your students of the grade appeal procedure.

Also ensure that aspects of your instruction provide sufficient challenge to each individual you teach.

Keep your students aware of the support services available to supplement classroom activities, particularly the: Learning Centre, Counselling Career Centre, Counselling Services, Health Services and the Cafeteria.

If you become aware of any student having serious learning difficulties, please inform your division's IEPA (Individualized Education Program for Adults) representative.

Enrolment is up in some courses this term and you may find that there are more students in your class(es) than you anticipated. Your efforts in handling such a situation is much appreciated by both students and administrators. We hate to turn students away, but our resources to handle them are finite. Increased enrolment arises, in part, because of the reputation that King Edward Campus has for quality instruction, provided by excellent instructors.

The responsibility for maintaining that high quality is yours--it is the least of your students' expectations. I have every confidence that you, as an individual, will meet or even surpass all expectations.

Have a challenging, interesting and rewarding year!

R.F.C.



FROM CONTINUING EDUCATION

The Communication Arts Division through C.E.  
presents the following courses:

## TEACHING PRONUNCIATION

A practical course in teaching  
pronunciation to E.S.L. students.

### TOPICS INCLUDE . . .

- vowel dimensions
- consonants
- contractions and reductions
- linking
- stress and intonations

**STARTING DATE:** Thursday, Oct.  
11/84

**TIME:** 6:00 - 8:00 p.m. - 6 sessions

**FEE:** 70.00

**INSTRUCTOR:** E. WILLIAMS

## ENGLISH REVISITED

A language discovery course

### TOPICS INCLUDE . . .

- understanding parts of  
speech
- recognizing basic sentence  
patterns
- working with clauses and  
phrases
- realizing intuitive knowledge  
and finding new insights

**STARTING DATE:** Saturday, Sept. 8/84

**TIME:** 9:30 a.m.-12:30 p.m. - 6 sessions

**FEE:** 70.00

**INSTRUCTOR:** L. HAWES

## TEACHING READING SKILLS to ESL STUDENTS

A techniques/material oriented course

### TOPICS INCLUDE . . .

- assessing student's  
needs and problems
- selecting and evaluating  
vocabulary and reading  
passages
- defining/demonstrating  
reading skills and  
teaching techniques
- eleven essential context clues
- developing materials

**\*PLEASE NOTE:** This course is especially for  
teachers teaching Intermediate, Advanced  
and/or Post Advanced Level Students.

**STARTING DATE:** Wed., Oct. 31/84

**TIME:** 7:00 to 9:30 p.m. — 5 sessions

**FEE:** 65.00

**INSTRUCTOR:** H. SALZMANN



## TEN GLORIOUS YEARS

Since this time last year, the following instructors have completed ten years service with King Edward Campus. They joined us when we were still the Special Programs Division of Vancouver City College.

J. MacNab	BTSD
V. Khosla	ELT
R. Fussell	College Foundations
A. Andrews	College Foundations
B. Gerber	ELT
R. Ofield	ASEP
R. Hole	ELT
W. Wilson	College Foundations
A. Pletcher	ELT
M. Brown	BTSD
T. Petersen	ELT
J. Rike	College Foundations
S. McIntosh Kocaba	ELT
C.L. Hsu	ELT
D. Jones	ELT
B. Little	BTSD
M. Szasz	College Foundations
R. Barbour	ELT
D. McGee	ELT
C. Dykstra	ELT
M. Waddington	College Foundations
S. Yoneda	ELT
J. Hamm	Music
G. Shaw	College Foundations
E. Atkins	ELT
S. Scholefield	ELT
B. Clausen	Music

On behalf of the administration and students past and present, I would like to express my most sincere appreciation for a decade of hard and conscientious effort put on by those listed above under not always the most pleasant circumstances. Their contributions to the growth and recognition of King Edward Campus in the field of adult education are most certainly recognized. May the next ten years be just as rewarding.

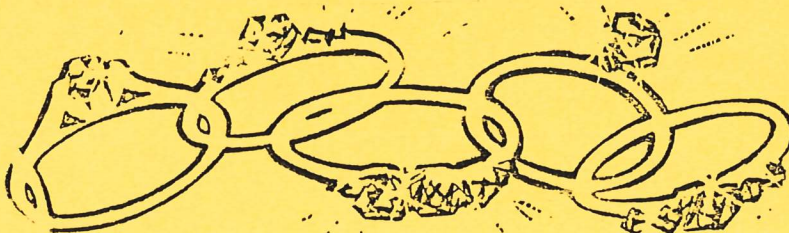
R.F.C.

## HOLY MATRIMONY

Tomorrow, Friday, 1984 August 31 to celebrate the end of term, Wayne Decle, a College Foundations English instructor, is getting married to Hindy Ratner.

We, at King Edward Campus, wish Wayne and Hindi many years of happiness.

R.F.C.





COLLEGE FOUNDATIONS INSTRUCTORS PLEASE NOTE:

A new Refund Policy has been put into effect for the September Semester. The length of time for refunds has been drastically reduced. Please inform your students. Schedules will be posted at the Cashier's wicket and throughout the Campus in September. Impress on them that it is up to them to be aware of the last date for Refunds.

SCHEDULE OF REFUNDS, FALL TERM, 1984 - COLLEGE FOUNDATIONS DIVISION

WITHDRAWAL DATES:

REFUND DUE:

	SINGLE COURSE FEE OF \$60.00	ENGLISH 098, 099 NIGHTS, 4 MONTHS FEE OF \$100.00	ENGLISH 059 NIGHTS, 4 MONTHS FEE OF \$145.00
SEPT. 5	\$45.00	\$75.00	\$108.75
SEPT. 6 - 17	\$30.00	\$50.00	\$72.50
AFTER SEPT. 17	NIL	NIL	NIL

	ENGLISH 098, 099, 059 DAYS, 2 MONTHS SEPT. & OCT. FEE OF \$150.00	ENGLISH 098, 099 DAYS, 2 MONTHS NOV. & DEC. FEE OF \$150.00
SEPT. 5	\$112.50	OCT. 24 \$112.50
SEPT. 6 - 11	\$75.00	OCT. 25 - 30 \$75.00
AFTER SEPT. 11	NIL	AFTER OCT. 30 NIL

	COMPLETE DOUBLE BLOCK FEE OF \$120.00	SECOND COURSE OF DOUBLE BLOCK FEE OF \$60.00
SEPT. 5	\$105.00	OCT. 24 \$45.00
SEPT. 6 - 17	\$90.00	OCT. 25 - 30 \$30.00
AFTER SEPT. 17	\$60.00	AFTER OCT. 30 NIL

LAST DAY FOR OFFICIAL WITHDRAWALS: SINGLE BLOCK COURSE - NOVEMBER 5, 1984  
FIRST COURSE OF DOUBLE BLOCK - OCTOBER 2, 1984  
SECOND COURSE OF DOUBLE BLOCK - NOVEMBER 19, 1984

PLEASE NOTE THE FOLLOWING:

1. STUDENTS WHO HAVE REGISTERED AND PAID THEIR TUITION FEES IN ADVANCE, WILL RECEIVE A FULL REFUND LESS A \$20.00 REGISTRATION FEE IF THEY WITHDRAW PRIOR TO THE FIRST DAY OF CLASS.
2. THE STUDENT ACTIVITY FEE IS NON-REFUNDABLE AFTER THE FIRST DAY OF CLASS, UNLESS THE SINGLE COURSE FOR WHICH A STUDENT HAS REGISTERED IS CANCELLED THEN A COMPLETE REFUND IS ISSUED.
3. LATE REGISTRATION FEE, MATERIALS FEE AND STUDENT CARD FEE ARE NON-REFUNDABLE.
4. FULL REFUNDS OF TUITION FEES WILL ONLY BE GRANTED IN THE CASE OF A COUNSELLING OR PLACEMENT ERROR, WITH A NOTE FROM A COUNSELLOR, AND FOR SPECIAL CIRCUMSTANCES APPROVED BY AN ADMINISTRATOR.
5. REFUNDS TO THE STUDENTS ARE PAID BY CHEQUE AND ISSUED AFTER A WAITING PERIOD OF TWO WEEKS. IF TUITION FEES WERE PAID BY CHEQUE, THERE WILL BE A WAITING PERIOD OF ONE MONTH. WHERE THE REFUND AMOUNT IS OVER \$300.00 THE CHEQUE WILL HAVE TO BE ISSUED BY OUR REGIONAL OFFICE.
6. NO REFUNDS ISSUED WITHOUT THE STUDENTS FEE RECEIPT. DUPLICATE RECEIPTS CAN BE OBTAINED FROM STUDENT RECORDS IN THE MAIN OFFICE FOR \$1.00 PER COPY.



REVIEW BOARD TO SCREEN ADULT MAGAZINES  
PRIOR TO DISTRIBUTION

A letter has been posted on the bulletin board near the letter boxes wherein John Seboch for the Periodical Review Board Steering Committee is soliciting nominations for people to serve on the review board mentioned in the heading above.

H.E.P.

ROOM CHANGE

Please note that effective September 4th, 1984 all academic assessments will be held in Room 4034 (across the hall from Room 4027).

K.B.O.

FEDERAL ELECTION - TUESDAY, SEPT. 4, 1984

The Federal Election Act requires that employers ensure that each employee who is a registered elector have four (4) hours between the opening and closing of polls in which to cast ballots. Polls will be open between the hours of 9:00 a.m. and 8:00 p.m.

Any employee eligible to vote in the election on September 4, who requires to be released from duty at 4:00 p.m., should arrange with the Department Head or Supervisor to cease work at that time.

D.M.

BOOKSTORE HOURS

During the month of September extended hours of operation in the Bookstore will be as follows:

Tuesday, Sept. 4	-	8:30 a.m. - 4:00 p.m.
Wednesday, Sept. 5	-	8:30 a.m. - 5:00 p.m.
		6:00 p.m. - 9:00 p.m.
Thursday, Sept. 6	-	8:30 a.m. - 5:00 p.m.
		6:00 p.m. - 9:00 p.m.
Friday, Sept. 7	-	8:30 a.m. - 4:30 p.m.

The following week we will return to our regular hours which are:

Monday - Thursday	-	8:30 a.m. - 8:00 p.m.
Friday	-	8:30 a.m. - 4:00 p.m.

G.K.

★ Husband: "Criticize, criticize. That's all I ever hear from you morning, noon and night. I don't think you're capable of saying anything good about me."  
Wife: "Yes, I am, dear. Your in-laws are much nicer than my in-laws."



# VANCOUVER COMMUNITY COLLEGE GOLF TOURNAMENT



## FACULTY & STAFF

## THE FORT LANGLEY GOLF COURSE

SUNDAY - SEPTEMBER 16, 1984

TEE OFF TIME - 12:00 NOON

GOLF FEE - \$11.00 )

ENTRY FEE - 1.00 )

TO BE PAID BY SEPT 7, 1984

## CAMPUS CO-ORDINATORS

C.A. - VAL CAHILL

-TOSH IKASAKA

V.V.I. - ROD LE ROCQUE

-PETER MILES

-MAURICE DEFeyer

LANGARA - JIM CHIVAS

- KEITH BAGGOO

- SHIRLEY BALMFORTH

K.E.C. - MARY WADDINGTON

- Bob Brady

- Pat Sproston

PLEASE CONTACT THE ABOVE TO REGISTER NOW.

\*\*DINNER AND PRESENTATION DATE TO BE ANNOUNCED AT A LATER DATE\*\*

\*\*AVAILABLE AT CLUBHOUSE -- SANDWICH & BEVERAGE TICKETS

\*\*Cost @ \$3.75\*\*



### A DECADE OF GLORIOUS MUSIC

September is the start of the eleventh year of our Music Department. After being in three homes: the huts at 12th and Oak before the fire; on the fifth floor of the Langara Campus; and at the Mount Pleasant Centre, the Music Department is welcomed back to the bosom of King Edward Campus, its now permanent home. In spite of many vicissitudes the department has flourished, its graduates enriching the musical life well beyond the city of Vancouver, in performance, composition and in teaching. Ted Greene, one of our early graduates, is now a KEC instructor.

Of the charter instructors only two remain, Jacob Hamm, the voice instructor and Bruce Clausen, the guitar instructor.

The presence of the Music Department on campus will greatly enrich our cultural environment on campus. The musical offerings of instructors and students will be published in future editions of this journal. Please encourage your families, friends and students to attend - performers love and need audiences.

May the Music Department thrive even more in the years to come.

R.F.C.

### KEC FACULTY/STAFF ACTIVITIES

Gregory Pedersen	Complete I.D. 103 major paper	Aug. 27-31
Ruth Chiko	Preview resource books for Writing Skills 097; test revisions for R. and S.S.	Aug. 29-31
John Griffith	Update law information: family law and new B.C. rental regulations	Aug. 29-31
Elizabeth MacLeod	BC AMT 11th Summer Mathematics Workshop	Aug. 29-30
Thomas F. Quinn	Courses in Ethnic Relations	Sept. 04- Oct. 16
Starr Owen	Complete course work and write final exam; credit course, BCIT	Sept. 4,5, 11,12,17, 18,20,25, 26 and 28

M.R.

### POSITION OPENINGS

V.C.C./V.V.I. requires a Student Services Assistant for the Disabled (Counselling Department). Closing date for applications is Sept. 4th. For further information please see bulletin boards.

H.E.P.



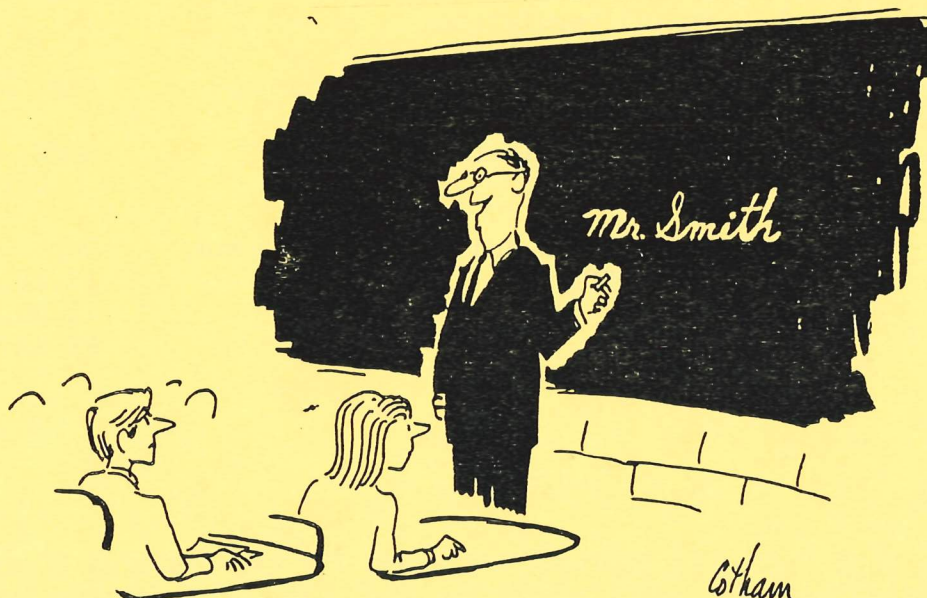
# ASSESSMENT SCHEDULE FOR SEPTEMBER

To accommodate the College Foundations Registration for 84/3, the following schedule will be in effect for the first half of September:

DATE	WRITING Rm. 4034	READING Rm. 4034	MATHEMATICS Rm. 4034	E.L.A. Rm. 4034
* Sept. 4 (T.)	2:00 p.m. 6:00 p.m.	3:00 p.m. 7:00 p.m.	4:00 p.m. 8:00 p.m.	
Sept. 5 (W.)	10:00 a.m.	11:00 a.m.	12:00 noon	6:45 p.m.
Sept. 6 (Th.)	2:00 p.m.	3:00 p.m.	4:00 p.m.	
* Sept. 7 (F.)	10:00 a.m.	11:00 a.m.	12:00 noon	
* Sept. 10 (M.)	10:00 a.m.	11:00 a.m.	12:00 noon	
Sept. 11 (T.)	6:00 p.m.	7:00 p.m.	8:00 p.m.	8:45 a.m.
Sept. 12 (W.)	10:00 a.m.	11:00 a.m.	12:00 noon	
Sept. 13 (Th.)	2:00 p.m.	3:00 p.m.	4:00 p.m.	

The regular assessment schedule will resume on Tuesday, September 18th, 1984. The asterisks (\*) indicate EXTRA sessions. Please note that all assessments are now held in Room 4034.

K.B.O.



"Actually, this is not my real name, but it should keep any of you from calling me at home!"





**Thank  
Goodness  
It's  
Friday!**

**SEPT. 7  
Happy Hours:**

**3.30-6.00 pm**

LOCATION: STAFF/FACULTY DINING LOUNGE

ALL STAFF AND FACULTY WELCOME

BEER: \$1.25  
(BOTTLE)

WINE: \$1.25  
(GLASS)



VANCOUVER COMMUNITY COLLEGE  
POLICY AND PROCEDURES MANUAL

Policy No.: 1.1.0.5  
Issue Date: August 10, 1984  
Amendment: Original  
Source: College Executive Committee  
Title: Conditions for Payment of  
Rewards  
President  
Approval: \_\_\_\_\_

POLICY:

- A.1 A reward up to \$200 will be paid by Vancouver Community College to any person providing information leading to the arrest and conviction of any person or persons of a criminal offence in relation to the theft of, or defacement to, college property in excess in \$50.
- A.1.1 The final determination as to who shall be eligible to receive part or all of the reward offered shall be made solely by the Vancouver Community College.
- A.1.2 College employees are not eligible for a reward.

PROCEDURES:

- B.1 In order to be eligible for a reward a person or persons must:
- a) communicate the appropriate information to a senior administrator of the college;
  - b) be confirmed by that senior administrator as the person or persons who did provide the information that led to a conviction as required by the policy (A.1) above.
- B.2 The appropriate campus Dean of Administrative and Student Services will be responsible for processing rewards.

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The above proposal was approved by the College Executive Committee earlier this month.

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WELCOME TO KEC

We would like to welcome two new instructors to Campus -

Marion Sylvester, Homemaker, replacing Joan Cornish  
Christina Lee, Counsellor.

R.F.C.