KIRG CAMARA TIMES

VOLUME XI, No. 19 August 29, 1985

COLLEGE BOARD MEETING

The College Board met yesterday evening, August 28th.

The President's report to the board covered items on

- International Education - Zimbabwe proposal,

- Student aid,

- Program moves between institutions - VCC ≥ BCIT/PVI,

- The VCC presence,

- Native Employment Skills Training (NEST),
- Basic Employment Skills Training (BEST),

- Gift to VVI,

- Completed contracts,
- VVI success story, and
- Registered nursing at Langara.

A copy of the report is in the Library.

Board member Dr. J. Chapman reported on behalf of the Education and Student Services Committee:

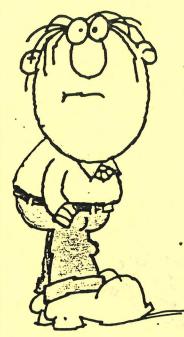
- the program objectives for the Charcuterie (Delicatessen) program (at VVI) were approved;
- reports on the grade point averages at Langara and the program review process were received.

A further temporary funded ELT stream for 95 full-time CEIC- supported students was approved. The new stream commenced at the beginning of August.

Minutes of the previous meeting of the Board (1985 June 26), the President's Report, briefing notes respecting the agenda items, etc., are on file in the KEC library for the perusal of those interested.

H.E.P.





DON'T FORGET!

The United Way 24 hour Relay is happening again this Fall.

Thursday, October 10, from 12:30 p.m. to Friday, October 11, 12:30 p.m. WHEN:

PLACE: China Creek Park, opposite the student parking lot.

To raise \$\$ for the VCC United Way Campaign OBJECTIVES:

To encourage a little "friendly competition"

within our college community

To have fun and make new friends

To make this years relay bigger and better than

last years.

MORE INFORMATION WILL BE AVAILABLE IN EARLY SEPTEMBER. WATCH FOR THIS IN THE "TIMES".

G.P.

TESL CANADA JOURNAL NEEDS ITEMS

TESL Canada Journal needs items for the Related Topics section for the next issue. Will anyone who has any material, please call Wendy Allen, Review Editor (514) 282-0029 or contact me.

Barbara Bowers

ADULT BASIC EDUCATION

"Adult Basic Education Employment Preparation Curriculum Guide" has been presented to K.E.C. library on behalf of the Ministry of Education. Additional copies are available from:

> Publication Services Ministry of Education 878 Viewfield Road Victoria, B.C. V9A 4V1

for a price of \$10.00 each. Please add 10% for shipping and handling charges.

B.A.B.

1

Policy No.:

Issue Date: 1985 July 31 Amendment: Original

Source:

College Executive Committee

Title:

THREATENING LETTERS

Concerning:

All Administrators, Faculty and

Staff

President Approval:

Taul Sallagher aug 22/85

POLICY:

- A.1 Each letter, whether signed or anonymous, containing threatening statements against the College and/or its employees, shall be treated as a real threat regardless of the source.
- A.2 College employees shall not attempt to deal with threatening letters on their own.

PROCEDURES:

- B.1 The threatening letter shall be handled as little as possible in order to preserve the evidence of finger prints.
- B.2 Threatening letters shall be kept under the supervision of a College administrator and access to them restricted to a minimum.
- B.3 The administrator shall inform the City Police of the receipt of a threatening letter by telephoning 911. The Police Department will immediately send a uniformed officer to collect the letter.
- B.4 The Police officer will report the details of the receipt of the letter. College employees are expected to assist in identifying authors of anonymous letters, by their style or content where possible.

A NEW RECORD

The KEC switchboard staff handled a new record in the number of in-coming calls in one day on Monday, August 26th - 1126. That's saying "Hello, VCC - King Edward Campus" a lot of times. Thanks go to Kathy, Marion and Olive.



THREE COURSES OFFERED VIA THE **KNOWLEDGE NETWORK IN 1985/86**



effective classroom management

CNPS 426

The Role of the Teacher in Guidance. - This course is designed to assist the teacher in understanding and using guidance techniques for day-to-day use in the classroom. The emphasis will be on techniques for working with people towards better self-understanding and better perspectives of alternatives. (3 units)

SEPTEMBER - APRIL Tuesdays 5:30 - 6:00 p.m. Starting Sept. 24

--- Repeats Wednesdays 3:30 - 4:00 p.m. Starting Sept. 25 -

special education for all teachers

SPED 317

The Exceptional Child in the Regular Classroom. - A study of the learning and behavioural conditions that accompany a wide range of handicapped or gifted children. The emphasis is on accommodating the exceptional child in the regular class through an understanding of his needs and a knowledge of resources. (11/2 units)

SEPTEMBER - DECEMBER

- Fridays 6:00 - 7:00 p.m. Starting Sept. 13-

COMPUTERS IN EDUCATION

CSED 400

Computers in Education. - Current research and practice concerning uses of computers in education, including computer-assisted instruction and computer-augmented instruction. (11/2 units)

JANUARY THROUGH APRIL

For more information about this new course, contact:

Jo-Anne Chilton 228-2013 Field Development Office Faculty of Education 2125 Main Mall University of British Columbia Vancouver, B.C. V6T 1Z5

ATTENTION ALL FACULTY

The classrooms have just been given a thorough cleaning. Since most of the rooms are used 14 hours a day, your help is needed in keeping them clean. Please remind your students of Policy A3 and Procedures B2 of the following "Campus Cleanliness and Smoking" Policy No. 1.2.0.3.

VANCOUVER COMMUNITY COLLEGE POLICY AND PROCEDURES MANUAL

Policy No.: 1.2.0.3 Issue Date; 1981 May 25 Amendment: Original

Source: K.E.

K.E.C. Management Committee Campus Cleanliness and Smoking Administration, Faculty, Staff

and Students

Principal
Approval:
President

Concerning:

President Approval: formandice

POLICY:

- A.1. All administrators, faculty, staff and students share in the collective responsibility to maintain a clean, comfortable and healthy environment. Positive action in supporting and encouraging colleagues in this regard are part of this responsibility.
- A.1.1 Responsibility for the general tidiness of the campus will be shared by all users of campus facilities.
- A.2 General maintenance and cleaning of the campus is carried out under contract, responsibility for which is vested in the Director of Buildings and Grounds.
- A.3 Smoking and consumption of food and beverages are not permitted in classrooms. Faculty members are expected to enforce this policy.

PROCEDURES:

- B. The Dean of Administrative and Student Services will ensure that a sufficient number of trash receptacles and ashtrays are provided.
- B.2 Faculty and students will ensure that classrooms are left in a clean, tidy condition by:
 - (i) erasing blackboards/whiteboards;
 - (ii) leaving desks, tables, chairs, etc., in an orderly arrangement;
 - (iii) disposing of any garbage (waste paper, etc.) which they have accumulated.
- B.3 Day-to-day problems with respect to maintenance and cleaning are to be referred to the Dean of Administrative and Student Services.

unesco.

Canadian Commission for Unesco
Commission canadienne pour l'Unesco
255 Albert, P.O. Box/C.P. 1047, Ottawa, K1P 5V8/ Telephone (613) 237-3408/ Telex 053-4573 Canconarts Ott

UNESCO FOURTH INTERNATIONAL CONFERENCE ON ADULT EDUCATION Paris, March 1985

Declaration: THE RIGHT TO LEARN

Recognition of the right to learn is now more than ever a major challenge for humanity.

The right to learn is:

the right to read and write;

the right to question and analyse;

the right to imagine and create;

the right to read one's own world and to write history;

the right to have access to educational resources;

the right to develop individual and collective skills.

The Paris Conference on Adult Education reaffirms the importance of this right.

The right to learn is not a cultural luxury to be saved for some future date.

It is not a right that will come only after the question of survival has been settled.

It is not the next step to be taken once basic needs have been satisfied.

The right to learn is an indispensable tool for the survival of humanity.

If we want the peoples of the world to be self-sufficient in food production and other essential human needs, they must have the right to learn.

If women and men are to enjoy better health, they must have the right to learn.

If we are to avoid war, we must learn to live in peace, and learn to understand one another.

'Learn' is the key word.

There can be no human development without the right to learn.

LIBRARY NEWS AND NOTES

HAIL AND FAREWELL

Brenda Appleton, who has been seconded to KEC Library from VVI Library for several years now is finally returning to VVI next week. We shall all miss her, but hope she will bring her special contributions for the benefit of Faculty and Students at VVI as she has done at KEC during the last few years. In her place for the next few months will be two new faces. Colin Preston and Kay Hanson, both of whom are regular staff at Langara Library and, will fill the gap for at least the next four months. If you wish to consult with a Librarian, Winifred, Paul or John will be pleased to discuss your course needs. Since September is a popular month for Library orientation tours for new students, please give as much notice as possible if you would like your class to visit the library. Ideally, the library staff would appreciate at least one weeks notice, in order that tours can be properly organized.

RESERVES

Faculty who wish to use the library RESERVE facility, and have certain titles temporarily removed from open shelves and placed on short term or restricted loan periods are reminded that these books have to be specially processed. Library staff require at least two weeks notice to place items on the reserve list, and again since September is a busy time for this particular function, it may even take a little longer because of weight of numbers. Please bear with the Library staff if your particular item cannot be placed on reserve overnight. A little advanced planning will make things a lot easier for all of us.

LIBRARY HOURS

Starting September 3rd, 1985, library hours will be slightly extended, and the library will open its doors at 8:30 a.m. rather than 9:00. This means that our hours will be:

Monday to Thursday 8:30 to 20:30 Friday 8:30 to 16:30 Saturday & Sunday Closed

MICROCOMPUTER LABORATORY

During the summer, the library microcomputer lab has been subject to a number of changes. We now have a variety of machines, and as Faculty members we would like your input and ideas for how best to utilize the new facility. Ought we to have certain times restricted for Faculty and Staff use only? Do you, as a Faculty member feel that students should have only restricted access to the Library Lab? Please let us know your thoughts, so that we can help both students and faculty.

"Have we got any of those scratch-and-sniff books, Miss Willard?"

P.C.

CAFETERIA

Welcome back!

The Staff servery will be open from Tuesday, September 3rd, so leave all those brown bags at home and join the fast moving line.

ED - DOMCO

Schedule of Courses

| Course # Course Title TRAIN THE TRAINER PROGRAM | Course Dates | Times | Course* Fees Locat | <u>i</u> |
|---|--|--|--|----------|
| 1517 Program Design 1518 Giving of Instruction 1519 Evaluation of Learning 1519 Evaluation of Learning 2481 Practicum | 85 09 17 - 85 11 05 85 09 11 - 85 11 13 85 09 12 - 85 12 05 85 09 19 - 85 11 07 TO BE ARRANGED ON AN | Tues 0900 - 1500 Wed 1800 - 2100 Thur 1800 - 2100 Thur 0900 - 1500 INDIVIDUAL BASIS. | \$80 VVI \$80 VVI \$80 VVI \$80 VVI | |

INSTRUCTOR TRAINING PROGRAM

Course

1517, 1518, 1519 (see above for schedule)

| 2500 | Intro to Computer Suppor | t | | | | | | | | |
|------|---------------------------|-------|----|-----|------|----|------|-------------|------|-----|
| | Applications | 85 09 | 10 | - 8 | 5 10 | 80 | Tues | 1430 - 1730 | \$41 | VVI |
| | | 85 09 | 10 | - 8 | 5 10 | 08 | Tues | 1830 - 2130 | \$41 | VVI |
| 2497 | Adult Development & | | | | | | | | | |
| | | 86 02 | | | | | Tues | 1800 - 2100 | \$80 | VVI |
| 2498 | Instructional Media Use | 86 05 | 01 | - 8 | 5 06 | 19 | Thur | 0900 - 1500 | \$80 | VVI |
| | | | | | | | * | | | |
| 2499 | Evaluation of Instruction | | | | | | | | | |
| | | 85 10 | 30 | - 8 | 5 12 | 18 | Wed | 1730 - 2130 | \$8U | VVI |

^{*} Course fees are waived for College employees who have their campus Dean of Instruction's or Dean of Administrative & Student Services's approval memo attached to the registration form.

Some courses have minimal materials expenses

You may register for any of the above classes through the VVI Registration Department (250 W. Pender St.)

For further information please call Mr. Brian Dwyer, VCC/VVI Program Development Department Head, 681 8111, local 243, or the VCC/VVI Counselling Department.



CAR SICK??

The Auto Mechanics Department is currently accepting requests for various Automotive Repairs.

Call Dave at 875-8202 or Pager 6806919.

D.C.

- BOOKSTORE NEWS -

The following schedule of hours will apply during registration week:

Tuesday Sept. 3 8:30 a.m. - 4:00 p.m.

Wednesday Sept. 4 8:30 a.m. - 5:00 p.m. 6:00 p.m. - 9:00 p.m.

Thursday Sept. 5 8:30 a.m. - 5:00 p.m. 6:00 p.m. - 9:00 p.m.

Friday Sept. 6 8:30 a.m. - 4:00 p.m.

Thereafter the hours of operation at the Bookstore will be:

Monday - Thursday 8:30 a.m. - 8:00 p.m. Friday 8:30 a.m. - 4:00 p.m.

Back-to-School Specials:

There is an abundance of Back-to-School specials now being offered at the Bookstore. Too numerous to list, the highlights include:

All Binders 20% off Glue & Glue sticks 33% off Any Pen 4 for the price of 3 Calculators 10% off VCC clothing 20% off

Also included are a variety of selected products at greatly reduced prices. Flyers containing complete details are available at the Bookstore and around the campus. A further 10% reduction is available to staff members or departments wishing to take advantage of these specials.

<u>Instructors</u> - As you know, the first week of classes is very hectic. You can assist both the Bookstore staff and the students in a number of ways -

- Be specific as to the textbooks and/or supplies students will require for their courses. This is especially important in ESL classes. Encourage students to write down as much information as possible, so we can better assist them in obtaining their requirements.

- Please delay class tours of the Bookstore until after September 6th. The students will be able to browse in greater comfort after the initial rush

has subsided.

Thank you to all staff for their patience and understanding during this busy time.

POSITION OPENINGS

VCC/KEC requires a Department Head for the English Language Training (Vocational Department). Closing date for applications is September 13th.

VCC/KEC requires a Program Assistant I for the English Language Training currently located at School Canadiana (temporary until approximately March 31, 1986). Closing date for applications is August 30th, 1985.

For further information on the above positions, please see bulletin boards.

H.E.P.

AU REVOIR

I do want to thank all my friends at King Edward Campus who so generously contributed to the purchase of an electronic typewriter for me to use in my retirement. I am really thrilled about it and want you all to know how much I appreciate your kindness.

Also, I want to thank you all for your co-operation and help over all or part of my years at KEC.

Good luck to you all.

Eileen Herridge

LABOUR DAY - MONDAY, 1985 SEPTEMBER 02

King Edward Campus will be closed Monday, September 2nd, for the Labour Day statutory holiday, re-opening again on Tuesday, September 3rd.

Have an enjoyable weekend.

H.E.P.



FOR KING ED TIMES, AUGUST 29, 1985.

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