

# KING EDWARD TIMES

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## WAIVING OF TUITION FEES

In recent weeks I have received a number of requests from instructors, who wish to enrol in College courses at other campuses, for a statement that they are college employees so that they can have a full or partial waiver of tuition fees. This I have been happy to do and will continue to do.

I feel that I must direct you to Policy and Procedure 2.5.1.1., C.E.-Waiving of Tuition Fees which states:

1. Employees.....who enrol for individual courses.....may have one half of the tuition fee waived if there is room in the course following registration of full-fee students. (the underlining is mine)
2. Tuition fees.....may be waived..... if the course is in the field of the employee's career.
3. Students will continue to pay any normal supplies costs over and above tuition fees.

Several instructors have not been able to enrol in Train the Trainer or Instructor Training Program courses at V.V.I. because they have chosen to be wait-listed rather than pay the tuition for courses which are fully subscribed by fee-paying students. This happened to one instructor on two occasions. Now that UBC Centre of Continuing Education has decided to stop offering all the Instructors' Diploma (ID) courses by August 31, 1985, I would recommend that instructors who wish to enrol at V.V.I., enrol as fee-paying students to ensure getting into the course.

R.F.C.



## THE INSTRUCTOR'S DIPLOMA PROGRAM (I.D.)

It has been brought to my attention that the I.D. courses (101; 102; 103; 104) normally offered by the University of British Columbia are no longer available.

For instructors who are in the middle of the I.D. Program, who have partially completed one or more of the courses or who would be starting the program in order to comply with Article 9 of the V.C.C./V.I.A. Collective Agreement the following procedure is recommended:

- 1.0 Contact Mr. Brian Dwyer, V.C.C./V.V.I. Program Development Department Head (681-8111, local 243) for an interview.
- 2.0 Mr. Dwyer will determine which courses in the College's Train The Trainer and/or Instructor Trainer Programs - you will need in order to achieve an I.D. equivalency.

As a guide to help you determine your present status the following cross-reference between the I.D. Program and courses from either of the College's approved programs is presented below:

### I.D. Program Courses

- I.D. 101 - Introduction to Instruction
- I.D. 102 - Principles of Effective  
Instructing
- I.D. 103 - Audiovisual Techniques of  
Instruction
- I.D. 104 - Evaluation

### V.C.C. Program Courses

- T.T.T. 1518 - Giving of Instructions
- T.T.T. 1517 - Program Design  
plus  
I.T. 2497 - Adult Development and Education
- I.T. 2498 - Instructional Media Use  
plus  
I.T. 2500 - Introduction to Computer  
Support Applications
- T.T.T. 1519 - Evaluation of Learning  
plus  
I.T. 2499 - Evaluation of Instruction

KEY: I.D. = Instructor Diploma Program Courses  
T.T.T. = Train The Trainer Program Courses  
I.T. = Instructor Training Program Courses

R.F.C.

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### SPECIAL STUDENT I.D. SESSION

MONDAY, SEPTEMBER 16, 1985 THERE WILL BE A SPECIAL SESSION FOR STUDENT I.D. PHOTOS. THE PHOTOGRAPHER WILL BE ON DUTY MONDAY, SEPTEMBER 16TH, FROM 6:30 to 7:30 P.M.

R.M.



I.E.P.A.

It is our pleasure to introduce Nancy Nowak, who joined I.E.P.A. on September 11, 1985 as a full-time tutor.

Nancy was trained in Saskatchewan and has ten years of teaching experience, three of which were spent coordinating and operating programs for adolescents with learning disabilities. Welcome to King Edward Campus, Nancy!

M.C. and C.M.

I.E.P.A. '85 - '86

Already there are three referrals waiting to be dealt with at the first IEPA meeting in September (the 12th, actually), and perhaps more, if instructors have already identified students who cannot seem to progress despite motivation, encouragement, extra help and obvious intellectual normalcy.

The representatives for each area are:

ELT:	Donna McGee	Basic Education:	Mary Waddington
BTSD:	Lynn Ann Booker	College	
Career Division:	Howard Turpin	Foundations:	Math: Jean Cockell
Counselling:	Donna Barreca		Humanities: Sonja Alton Joan Rike
IEPA Tutors:	Claudia Mason Nancy Nowak		

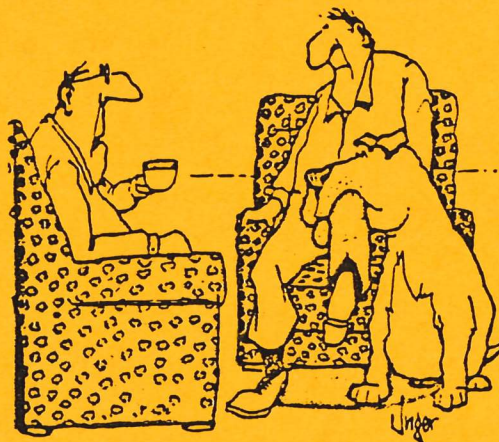
Please deal directly with your IEPA representative, rather than discussing potential cases with Malcolm.

C.M.

ASSOCIATION OF VIETNAMESE REFUGEES

This Association provides free interpretation, translation, counselling and assistance with completing documents. Because they are an agency with limited resources, students are asked to call and make an appointment, if possible. They may be contacted at 879-9042 and are located at 4009 Knight Street, Vanc.

L.H.



"Try to relax... he can smell fear."



### STUDENT HEALTH SERVICE

During Mrs. Reaburn's absence from September 9th to September 26th, the Health Service will be open as usual from 9:00 A.M. to 4:30 P.M. daily. Mrs. Janice Swan will be the nurse on duty Monday and Friday and I will be available Tuesday, Wednesday and Thursday, also on Wednesday evenings until 8:00 P.M.

G. Burns

### ANNOUNCEMENT RE ASSESSMENTS

The Thursday afternoon academic assessments session has been reinstated (due to popular demand) and will continue until further notice. The academic assessment schedule for the next few months is as follows:

	<u>Writing</u> <u>(Rm. 4034)</u>	<u>Reading</u> <u>(Rm. 4034)</u>	<u>Mathematics</u> <u>(Rm. 4034)</u>
Tuesday	6:00 p.m.	7:00 p.m.	8:00 p.m.
Wednesday	10:00 a.m.	11:00 a.m.	12:00 noon
Thursday	2:00 p.m.	3:00 p.m.	4:00 p.m.

K.B.O.

### K.E.C. FACULTY/STAFF ACTIVITIES

Walter Behnke	Attend "Value Of The Person-Theory R" Seminar.	Sept. 11-12
Marg Nelson	Revise course materials.	Sept. 12
P. Littleboy	Audit "Native Literature I" university course.	Sept. 16 -Oct. 04
Chris Sallis	Familiarization with development of software used for CPE students; Computer Lab.	Sept. 17-19
Hughie Jones	Course #1517, Program Design, from Train The Trainer Program.	Sept. 17,24 Oct. 1,8,15, 22,29.Nov.5
S. Lewindon	Attend ABA Conference.	Sept. 23

M.R.



## INSTRUCTIONAL MEDIA SERVICES

1. WELCOME to Lauchlin McKenzie, our new resident Technician in charge!
2. Also, WELCOME to David Cahill, the liaison Technician for the outreach centres.
3. You may have already discovered that we have moved back to half of our old quarters - Room 2001.
4. Our regular HOURS OF OPERATION:  
Monday through Thursday  
8:00 to 20:30  
Friday  
8:00 to 16:00
5. TELEPHONE NUMBERS:
  - Equipment bookings and general enquiries: Local 427
  - Nightline or direct outside line: 875-8216

P.J.



### DESIGNATED PARKING

The FIVE SPACES in the lower parking lot adjacent to the MacGregor Day Care Center are reserved until 2:00 P.M. each day for the Night Admissions/Cashiers.

Any unauthorized car parking there before 2:00 P.M. will be towed away.

R.M.

## HUMANITIES DEPARTMENT

The Humanities Department of the Adult Basic Education Division is pleased to announce a reading by W.D. VALGARDSON, Canadian Writer and Poet.

WHEN: Tuesday, September 24th, 1985

TIME: 10:30 a.m. - 12:20 p.m.

WHERE: King Edward Campus Auditorium (Room 2010)  
1155 East Broadway

For further information, phone 875-6111, local 571. EVERYONE WELCOME!

K.O.



## FROM THE BOOKSTORE

Hours of Operation - The following hours of operation now apply at the Bookstore.

Monday to Thursday 8:30 a.m. - 8:00 p.m.

Friday 8:30 a.m. - 4:00 p.m.

These hours will be in effect until around the end of November. Any changes will be announced in the K.E.C. Times.

Campus Kits - This year's edition of the popular money saving "Campus Kits" are now on sale at the Bookstore. There are both Men's and Ladies' Kits available. They feature a variety of sample products such as shampoo, deodorant, and other related products. The Ladies' package of products is valued at \$23.00 and the Kits sell for \$5.99. The Men's is valued at over \$13.00 and sells for \$3.99. The staff discount applies to these prices. Take advantage of this deal now, as quantities are limited.

G.K.

## FROM THE COUNSELLING DEPARTMENT

The E.L.T.-Manpower Program as well as MOSAIC (translation and interpretation service) are in need of volunteer interpreters to assist the Cambodian population.

If you know of a student in your class who would be willing to help, please have the student contact Lorraine Herlick in the Counselling Department or Robert Caldwell in the E.L.T.-Manpower office, Room 3174.

### Orientations

If you would like to arrange an information session or an orientation to the services at King Edward Campus, please feel free to contact Lorraine Herlick at local 489 or Maureen Dorratt at local 497. If the session is arranged ahead of time, we will ensure that the session is geared to your particular needs and that sufficient handouts are available.

We would also welcome suggestions for student workshops related to a variety of topics such as careers, educational training, life skills, financial aid or management, etc.

L.H.



CONGRATULATIONS!

Dennie Rothschild has been invited to represent the E.L.T. faculty on the Federal Provincial Book List Committee.

B.B.

POSITION OPENINGS

V.C.C./V.V.I. requires a Word Processor Operator. Closing date for applications is September 17th.

-V.C.C./V.V.I. requires a Student Services Assistant. Closing date for applications is September 17th.

V.C.C./V.V.I. requires a Program Assistant I for the Dental Technician/Mechanics Department. Closing date for applications is September 18th.

V.C.C./V.V.I. requires a Clerk Typist I-II (with Industrial First Aid Certificate). Closing date for applications is Sept. 17th. (Temporary)

V.C.C./K.E.C. requires an Instructional Assistant I (Communications) for the B.T.S.D. Department. Closing date for applications is September 18th.

For further information on the above positions, please see bulletin boards.

H.E.P.



"Don't worry about my punctuation. I'll be here  
at exactly nine o'clock every morning."



