

May 8 1986

# KING EDWARD JAMES

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## CAMPUS FORUM ON INSTITUTIONAL EVALUATION STEERING COMMITTEE DRAFT REPORT

At last Monday's forum, it was suggested that another opportunity be given for faculty and staff to comment on the draft report or to ask questions of steering committee members or members of the several sub-committees. Because the printed report had been made available only a day or two prior to the meeting, the number of people present was rather small.

At Monday's KEC Management Committee meeting, the date and time for the second King Edward forum was set: Tuesday, 1986 May 20 at three in the afternoon in the KEC Auditorium. College President Paul Gallagher will again act as moderator. Additional copies of the draft report are available at Information Services on Level 4.

H.E.P.

## ON VACATION

From next Monday, May 12th, through to at least Thursday, May 29th, I plan on taking the remainder of last year's vacation. Beyond that, I may be absent for another week, until June 6th, returning on Monday, June 9th.

During my absence, Dean G.A.R. Sylvester will act on my behalf.

H.E.P.



## INTRODUCTION TO TEACHING IN THE COMPUTER LAB

17.

May/June 1986  
12 sessions, 3:30 - 4:45

Instructors should sign up for this course on the sheet taped to the Computer Lab door, Room 3170. Instructors must attend all sessions. A certificate will be given to all instructors who attend.

Those instructors who have gone through the course, but would like to do any part of it again are free to drop in for any session.

The course will be taught by several instructors, as follows:

May 13	Intro session 1	Michael Robinson	Grammar Mastery
April 14	Intro session 2	Michael Robinson	ClozePlus
April 15	Simulations	Michael Robinson	

April 20	Word Attack	John Kostoff
April 21	Spell It!	John Kostoff
May 22	Speed Reader	John Kostoff

May 27	Storyboard	Joan Cawsey
May 28	Clozemaster	Ida Barazzuol
May 29	Disk Copying	Linda Rogers

0	June 3	Mastertype/basic	Lily Der
1	June 4	Simulations 2	Michael Robinson
2	June 5	Conclusion	Michael Robinson

## INTRODUCTION TO WORD-PROCESSING IN THE COMPUTER LAB

5 sessions - 3:30 - 5:00

Monday, May 12  
Friday, May 16  
Friday, May 23  
Monday, May 26  
Friday, May 30

Instructors should sign up for this course on the sheet taped to the Computer Lab door, Room 3170. Instructors must attend all sessions. A certificate will be given to all instructors who attend.

The course is intended primarily for instructors who wish to take classes into the Lab to do word-processing. Instructors will first learn to operate the equipment competently and comfortably. We will then look at different things which can be done with students and word-processing in the Lab. Much of the work will be individual, one person to a computer, and will be self-paced. The name of the software that we will use is 'Magic Slate'.

This course will serve as an introduction to word-processing, as well as teaching word-processing. There are usually a few machines free in the Lab throughout the day, and Instructors are encouraged to come in and use the machines for lesson preparation. Ditto sheets are easily created with our inter.

The course will be taught by Michael Robinson and Ida Barazzuol.



## STUDENT INFORMATION AND EVALUATION

A reminder.

As you meet your new class(es) your students are very curious, and often very concerned, as to the criteria by which you decide how grades, if applicable, are awarded; or how you decide as to whether or not they are to progress to the next level at the end of the course. (Students earn the grades that you award!)

You must give them this information, preferably in writing, when first you meet each class, and repeat it from time to time. (It is still not too late for this term.)

At the same time, you must advise your students as to the general objectives of the course/program--what it is that they will have to do to be successful. It may be that on learning the general objectives, they will wish to transfer to courses which more appropriately meet their needs.

As an instructor, you have the responsibility of ensuring that the objectives of each course/program in which you are involved are consistent with the objectives of the College and of the program. If you have any doubts about these objectives, please discuss them with your department head.

Although many students receive assessments before registering, the assessment process is not foolproof. If you find that some of your students have been inappropriately placed, please advise your coordinator or department head as early as is possible so that transfers may be made.

At all times, the student must be made aware of progress being made so that the final grade will not come as a surprise. That most instructors do this is apparent, as there were no grade appeals made for the January-April period. Please inform your students of the grade appeal procedure.

Also ensure that aspects of your instruction provide sufficient challenge to each individual you teach.

Keep your students aware of the support services available to supplement classroom activities, particularly the: Learning Centre, Counselling Career Centre, Counselling Services, Health Services and the Cafeteria.

If you become aware of any student having serious learning difficulties, please inform your division's IEPA (Individualized Education Program for Adults) representative.

Enrolment is down in some classes this term and you may find that there has to be consolidation and changes in scheduling. Your efforts in handling such a situation are much appreciated by both students and administrators.

The responsibility for maintaining a high quality of learning opportunities is yours--it is the least of your students' expectations. I have every confidence that you, as an individual, will meet or even surpass all expectations.

Have a challenging, interesting and rewarding session!

R.F.C.



D.B.



## KING EDWARD CAMPUS UPDATE

During the last week in May, the Counselling Department will send a newsletter to Lower Mainland C.E.C., M.H.R., secondary schools and college counsellors as well as numerous agencies and associations that refer prospective students to our programs. The package of information will include copies of our new calendar. If your department would like to include information such as:

- new courses or programs planned for the Summer or Fall;
- planned modification of programs, admission requirements or registration procedure;

or if you would like to include your own information sheet or pamphlet (200 copies required); please submit to Lorraine Herlick by May 27th. We will include new fee schedules and registration dates. Information already contained in the calendar will not be included as the newsletter is intended as a supplement.

The Career Centre is one of three main public information services at King Edward Campus; we average 200 contacts per day. In order to maintain an efficient and effective service, we need your assistance in providing us with course information on a regular basis. Some departments are excellent in their efforts and we thank them.

L.H.

### THE COMPUTER NEEDS COMMITTEE WILL MEET:

WEDNESDAY, 14 MAY 1986

Room 4056 - 2:30 p.m.

Jim Goard, Computer Services, will attend to receive input from instructors on what they require in the way of computer equipment, software, authoring languages and support to enhance instruction. The "Fund for Excellence" may be a source of new equipment. This is your chance to speak up.

Everyone interested is very welcome to attend.

M.Mack

### DEPARTMENT HEAD - MUSIC DEPARTMENT

JERRY DOMER has been re-appointed as Department Head for the Music Department for a further three year period, effective May 17th.

H.E.P.



*"I'll say one thing for that new economics teacher. He sure lowered my interest rate!"*



## POSITION OPENINGS

V.C.C./Langara requires temporary full-time or part-time instructors in the following areas: Fine Arts Program, Food Services Technician Program, Philosophy Department, Geography Department, Sociology Department, English Department (especially in Business/Technical writing) and the Anthropology Department. Closing date for applications is May 23rd.

V.C.C./V.V.I. requires a part-time Word Processor Operator (temporary until approximately Dec. 31/86. Closing date for applications is May 12th.

For further details on the above positions, please see bulletin boards.

H.E.P.

## K.E.C FACULTY/STAFF ACTIVITIES

Wayne Wilson	Design tests for Math 041 and 071; evaluate new text book for possible use in 061/071.	May 01-02
E. Chan-Henry	Work on Chemistry 061/071 lab manual.	May 05-08
Alice Nielsen	Compare methods and materials in hearing-impaired programs.	May 05-09
Helen Spencer	Study theme and symbolism in selected Canadian short stories.	May 05-30
B. Gray-Richards	Attend workshop - "Active Learning".	May 06-08
Roger Gibbard	Evaluate new course materials.	May 08-09
Ann Hinkle	Complete final revisions of the booklet <u>Airport Immigration and Customs</u> as requested by the editorial committee.	May 12-16

M.R.

## WORLD CONGRESS ON EDUCATION AND TECHNOLOGY

Bob Worcester is compiling a list of faculty interested in obtaining one-day passes at the \$40.00 rate. Any faculty interested in obtaining this group rate, should register their names with Bob Worcester. He can be contacted at 324-5395.

SEE THE FOLLOWING PAGE FOR DETAILS

R.F.K.



# A Congress for the World A Once in a Lifetime Event

Hajime Karatsu, Japan's Fifth Generation  
Computer project  
George McRobie, author of SMALL IS  
POSSIBLE  
Seymour Papert, MIT developer of LOGO  
Roger Sagan, Professor, Cornell University  
Carl Schank, Professor, Yale University  
Judah Schwartz, Professor, Harvard  
and MIT  
David Suzuki, UBC, Canadian  
researcher and journalist  
Sherry Turkle, MIT, author of  
THE SECOND SELF  
Joseph Weizenbaum, Professor, MIT

There are dozens of programs specifically oriented  
to the **Post-Secondary sector**, to education  
faculty, psychologists, sociologists, and  
philosophers — programs concerned with how  
technology is impacting on our education systems.

These sessions will feature such people as:  
**Daniel Bell**, Professor, Harvard University  
**Gilbert Grosvenor**, President, National  
Geographic Society

More than 200 programs spanning seven  
major themes:

- Teaching, Learning & Technology
- Management & Technology
- The Future Society
- Innovations
- Special Needs & Technology
- Training & Employment
- Policy & Planning

People from around the world meeting to  
discuss the impact of today's and tomorrow's  
new technologies as they affect education, culture  
and society.

- The following list gives a glimpse of sessions  
of interest and value:
- Computers, Education and the Future: Two  
Roads for the World
  - The Computer as a Dynamic Problem-Solving  
Tool
  - Women in Computer Technology
  - A Cognitively-Motivated Approach to Teaching
  - Computer Programming
  - The Impact of Technology on Curriculum
  - Development
  - Computer Literacy and Beyond
  - Exploring Programming Languages in Education
  - The Future of Videodisc Technology: Is it Here  
to Stay?
  - Equity in Computer Technology
  - Distance Learning in Densely and Sparsely  
Populated Areas
  - Changing Higher Education through  
Telecommunications
  - Using Technology to Teach Technology:
  - Teleatics vs Imperialism: The Role of  
Educators in Realizing the Telematic Potential
  - Electronics Training via Interactive Video
  - For Diversity, Equality and Innovation
  - The Social Impact of Japan's ICOT (Fifth  
Generation Computer) Program
  - The Impact of Technology on Skills and  
Education Requirements
  - University and Private Sector Training Roles in  
Technological Society
  - Dealing with Teacher Obsolescence
  - Upgrading Traditionally Trained Professions in  
Advanced Technological Equipment
  - Skills Based Training Approach for Women  
Returning to the Workforce: A Case Study
  - Modern Manufacturing Methods for Today's  
Society: CAD/CAM and Robotics
  - Education, Futurism and the Emergence of New  
Values
  - Social and Educational Effects of Technological  
Change
  - The Technological Dream: Dangers to  
Education
  - Towards the Year 2000: The Challenge for  
Education
  - Process and Results of Investment Programs in  
Higher Education
  - The Three C's: Children, Computers and  
Communication
  - Computers and Understanding
  - Is the Computer a Good Metaphor for Human  
Thinking?
  - Artificial Intelligence and Fifth Generation  
Research and Development
  - Producing Expert Systems
  - Models for Introduction of Artificial Intelligence  
in the Classroom
  - Fifth Generation Research in Canada
  - Videotex: People Models vs Corporational  
Models
  - Intelligent CBI Systems: Current Developments  
and Future Prospects
  - Information Technology and Aging
  - Computers to Educate the Handicapped: New  
Possibilities
  - Protection of "Intellectual Property"
  - The Rights of Individuals in Advancing  
Technology
  - Who Controls Curriculum? Education or  
Industry?
  - The Educational Role of Social Institutions
  - Advances: Computer Piracy and Privacy
  - Australian Perspective on Information  
Technology in Tertiary Education
  - Research Planning
  - What Do We Need to Know to Implement  
Technology in Schools? A Research Agenda
  - TECHNOSTRESS: The Human Cost of the  
Computer Revolution
  - Technology: The Extensions and  
Distortions of Self (The Human and Social  
Impact of New Technologies)
  - New Technologies: The Human and Social  
Distortions of Self (The Human and Social  
Impact of New Technologies)
  - Can Computer Literacy be Mandated?  
Requiring Computers for the  
University Student



### G.E.D. TESTING

The G.E.D. Test will be held this weekend in the King Edward Campus Auditorium as follows:

FRIDAY 6:00 P.M.

SATURDAY 9:00 A.M.

R.N.G.

### A REMINDER

The First Langara Conference on Multiple Personality will be held on May 10 - 11, 1986. Enquiries to Margaret McVie, (604) 324-5249.

H.S.

### PROFESSIONAL DEVELOPMENT LEAVE

A gentle reminder.

Article 8.3.2 of the current Collective Agreement states:

Instructors must complete and submit Professional Development Leave forms setting out how the time will be used to their advantage and to that of the College. Upon return from the leaves, instructors shall account for their activities during their leaves.

The College reserves the right to suggest alternate activities for the instructors' consideration.

Since there is no "Professional Development Leave" form per se, please use the green "Request For Leave From Duty" form for the dates for which you request the leave and attach it to a sheet setting out the purpose of the leave.

R.F.C.

### KEC SMALL BUSINESS BREAKFAST GROUP

The next meeting of this group is scheduled for

TUESDAY, MAY 27TH at 8:00 A.M. in the Cafeteria.

Guest speaker: J. DAVID COX, Manager, Seed Capital Project, Vancouver City Savings Credit Union.

Topic: "A BUSINESS PLAN THAT WORKS"

ENTREPRENEURS, PAST, PRESENT OR FUTURE, WHO ARE MEMBERS OF STAFF AND FACULTY ARE INVITED.

H.T.



CULTURAL FESTIVAL AT KEC

The Community Liaison Committee, working with Small Business Establishment and Entrepreneurial Development (SEED) is planning a Cultural Festival for June 25, 1986 here at KEC.

VOLUNTEERS ARE NEEDED for a number of activities. Faculty, staff and students, fill in your name, phone number and the activity you are interested in.

To: Alice Wong, Howard Turpin or Terry Smith

From: \_\_\_\_\_ Phone: \_\_\_\_\_

I would like to help with:

Advertising

☐

Facilities and Decorations

☐

Entertainment, Planning

☐

Performing

☐

Details: \_\_\_\_\_

Cultural Foods, Planning

☐

Cooking

☐

Details: \_\_\_\_\_

Arts and Crafts, Planning

☐

Exhibiting

☐

Details: \_\_\_\_\_

Other: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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