

# THE EDWARD JAMES

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1155 East Broadway  
Vancouver, B.C. V5T 4N3

VOLUME XII, No. 16

1986 July 17

## V.I.A. SPECIAL GENERAL MEETING

DATE: Thursday, July 24, 1986  
TIME: 2:00 p.m.  
PLACE: King Edward Campus Auditorium

ONE item only on the Agenda - NEGOTIATIONS. This should be a short meeting.

Faculty members who wish to attend, and who have scheduled classes at that time, are asked to make appropriate arrangements for their students.

Please alert your department head of your intention to attend the meeting.

H.E.P.

## CHANGE OF NAME FROM "HOMEMAKER PROGRAM" TO "HOME SUPPORT AIDE PROGRAM"

On the recommendation of the Program Advisory Committee, faculty, staff and students of the Homemaker Program - both full-time and part-time - the KEC Management Committee recommended to the College President and thence, to the Education and Student Services Committee of the Board that the name of the program be changed to "Home Support Aide". There was concurrence at all levels and therefore, the class beginning in September will be enrolled as "Home Support Aides". The statement of objectives for the program has not changed other than to make the wording consistent with the name change.

We will, of course, endeavour to up-date the brochures, curriculum, etc. as soon as possible but it probably will not have been completed by September 1st.

Remember: it's "Home Support Aide" from now on.

H.E.P.



King Edward Campus



Policy No.: 1.2.0.8  
Issue Date: 1985 April 29  
Amendment: 1986 July 14  
Source: KEC Management Committee  
Title: KEC - PROGRAM ADVERTISING  
Concerning: Administration, Faculty,  
Staff and Students

Principal  
Approval: \_\_\_\_\_

POLICY:

- A.1 The Manager of Administrative Personnel and Information Services is responsible for the quality and accuracy of all advertising copy for the King Edward Campus, including advertising copy generated by the King Edward Campus Marketing Plan Committee, submitting same for action by the Department of Public Relations and Advertising Services.
- A.2 All advertising copy generated by and for the King Edward Campus, will be submitted prior to deadline dates as designated in the King Edward Campus Marketing Plan.
- A.3 In the absence of the appropriate division chairman as well as the Dean of Instruction, the Manager of Administrative Personnel and Information Services will have discretionary authority regarding expenditures for advertising.

PROCEDURES:

- B.1 Division chairmen and/or department heads will prepare advertising copy for instructional programs accompanied by the completed Request for Advertising Services form (see attached), initialed and dated to indicate that format and content have been approved.
- B.2 All advertising copy will be typed.
- B.3 The revised copy will be forwarded to the Manager of Administrative Personnel and Information Services who will proof-read the copy for accuracy and duplicate it for the record.
- B.4 The Manager of Administrative Personnel and Information Services will initial and date all copy forwarded to the Public Relations and Advertising Services Department for appropriate action.
- B.5 Except for copy for newspaper advertisements, the Public Relations and Advertising Services Department will return the blue-line proof to the Manager of Administrative Personnel and Information Services for final review prior to publication.
- B.6 Except for newspaper advertisements - and if time permits - the Manager of Administrative Personnel and Information Services will return the blue-line proof to the originator of the copy for review.
- B.7 The Public Relations and Advertising Services Department will, immediately following publication, forward the actual printed advertisement, or photocopy thereof, to the Manager of Administrative Personnel and Information Services.
- B.8 The Public Relations and Advertising Services Department will provide a copy of the billing, as received, to the Manager of Administrative Personnel and Information Services.



REQUEST FOR ADVERTISING SERVICES (please type or print clearly)

1. Campus \_\_\_\_\_ Date \_\_\_\_\_  
Department and Program \_\_\_\_\_

Please prepare the following:

1. ☐ advertisement 2. ☐ brochure 3. ☐ poster 4. ☐ other, explain below

1. ADVERTISEMENT(S): Please complete information below and attach detailed information.

a. Publication date \_\_\_\_\_  
b. Suggested Media \_\_\_\_\_  
c. Purpose \_\_\_\_\_

2. BROCHURE(S): Please complete information below and attach pertinent information.

a. Date required \_\_\_\_\_ Quantity \_\_\_\_\_  
c. Purpose \_\_\_\_\_

3. POSTER(S): Please complete information below and attach pertinent information.

a. Date required \_\_\_\_\_  
b. Quantity \_\_\_\_\_ c. Size \_\_\_\_\_  
d. Purpose \_\_\_\_\_

4. OTHER: Explain and specify below

For Campus authority use only:

Date received \_\_\_\_\_ Date sent to C.A. \_\_\_\_\_

- ☐ 1. Please provide cost before proceeding.  
☐ 2. Please provide a proof before finishing.  
☐ 3. This is a cost recoverable expense, please charge to ☐☐☐☐-☐☐☐  
☐ 4. This is an expense that can be charged to an account other than a PR and AS account. Please charge to ☐☐☐☐-☐☐☐

Authorized by \_\_\_\_\_ Date \_\_\_\_\_

For AU service use only:

Date received \_\_\_\_\_ Job Number \_\_\_\_\_



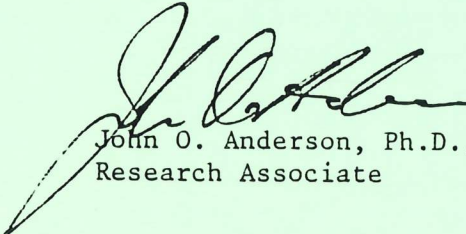
EDUCATIONAL MEASUREMENT RESEARCH GROUP  
University of British Columbia  
Faculty of Education  
2125 Main Mall  
Vancouver, B. C.  
V6T 1Z5  
Phone: (604) 228-4145

This brief note is written to announce to the educational community of British Columbia the formation of a new educational testing and evaluation services organization - the Educational Measurement Research Group (EMRG). EMRG is staffed by a nucleus of personnel from the Educational Research Institute of British Columbia and is located in the Faculty of Education at the University of British Columbia.

ERIBC, which ceased to function on March 31, 1986, had provided testing and evaluation services to educators throughout B. C., particularly in the areas of achievement testing and evaluations. With the assistance of the Faculty of Education at U.B.C. and the B.C. Ministry of Education, the services provided by ERIBC will be maintained by the Educational Measurement Research Group. EMRG will be providing the following services as of May 1, 1986:

- A computerized scoring service for all locally developed tests and a wide range of standardized tests;
- Workshops on testing and evaluation issues and practices;
- Consultations on specific research applications;
- Local test development assistance;
- Survey (Questionnaire) development, administration and reporting.

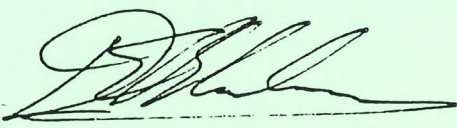
We are in the process of establishing operations and will be providing further details in the near future. Should you have any specific concerns or questions, please do not hesitate to call or write. We are looking forward to continuing our involvement with testing and evaluation programs in the British Columbia educational community!



John O. Anderson, Ph.D.,  
Research Associate



David J. Bateson, Ed.D.,  
Research Associate



David E. Blackmore, Ph.D.,  
Research Associate

TOWARD BETTER COMMUNICATIONS: THE 1986-87 OPERATING BUDGET FOR KEC

A few weeks ago, at a meeting of the KEC Management Committee we agreed to have an informational meeting respecting the 1986-87 operating budget for this campus: the processes involved in its development and the basis on which the final numbers were agreed upon, as well as the budget itself. This year's budget is now as firm as it can be. Therefore, at Monday's meeting it was suggested that we should meet soon. Suggestions were put forward for several different times. One that appeared to be supported by most members was for a lunch time meeting - in the faculty/staff lounge. How do you react?

On the subject of improving communications on campus generally, several suggestions were made: one idea was that there be a principal's/deans' table in the dining room and the principal and/or a dean would be there regularly to chat.

Another suggestion re improving our communications called for fairly regular - say, once a month or every three weeks - informal meetings to allow for candid discussion of things that are germane to you, your department, the campus, or the college. There would be no pre-set agenda. Early evening was suggested. How do you react?

I would appreciate hearing from you respecting the above suggestions. Should we try them? Please use the tear-off portion below for your response and place it in my letter box. Thanks.

HEP

-----  
TO: H.E. Pankratz

1. Re 1986-87 operating budget informational meeting:

Yes/No    When? \_\_\_\_\_ Place: \_\_\_\_\_

Comments: \_\_\_\_\_

2. Principal's/Deans' table: Yes/No When? \_\_\_\_\_

Comments: \_\_\_\_\_

3. Informal regular meetings: Yes/No    How often: \_\_\_\_\_

When? \_\_\_\_\_ Place: \_\_\_\_\_

Comments: \_\_\_\_\_



FROM THE ASSESSMENT CENTRE

Effective Tuesday, July 22nd, the Assessment Centre will be using the new Canadian Version of the Gates-MacGinitie Reading Assessment. The Reading Assessment will now take 1 hour and 15 minutes to complete.

M.F.

ACADEMIC ASSESSMENTS

Effective 1986 August 01, the Assessment Schedule will be as follows:

	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>
Reading	5:45 pm	1:45 pm	9:45 am
Writing	7:00 pm	3:00 pm	11:00 am
Mathematics	8:00 pm	4:00 pm	12:00 noon
Typing			2:00 pm

Please note that the morning session has moved to Thursday and the afternoon session to Wednesday. In addition, the starting time for Reading has been advanced 15 minutes since the Canadian Version of the Gates-MacGinitie Reading Assessment requires 1 hour and 15 minutes to administer.

Appointments should be made through Admissions.

M.F.

FOR YOUR INFORMATION

KEC ENROLLMENT STATISTICS JULY/AUGUST TERM

DIVISION	JULY 31, 1985	JULY 10, 1986
ADULT BASIC EDUCATION	795	694
ENGLISH AS A SECOND LANGUAGE	1,438	1,600
CAREER	151	154
INTERNATIONAL EDUCATION		2,448
TOTAL NUMBER OF STUDENTS	2,384	49 2,497

G.A.R.S.

### POSITION OPENINGS

V.C.C./V.V.I. requires a Division Chairman for the Industrial/Technical Division. Closing date for applications for this position is August 25/86.

V.C.C./V.V.I. requires a Clerk Typist II for the Power Engineering Correspondence Department. Closing date for applications is July 21st.

V.C.C./V.V.I. requires a Secretary I. Closing date for applications is July 21st.

V.C.C./V.V.I. requires an Instructional Assistant I for the Dental Department. Closing date for applications is July 18th.

Fairview College, Fairview Alberta requires a Communications Coordinator. Closing date for applications for this position is July 25th.

V.C.C./Langara Campus requires a Half-time Temporary Librarian - Reference Services. Closing date for applications is July 22nd.

The Association of Canadian Community Colleges invites applications for the position of Executive Director. Apply by August 15/86 to A.C.C.C. Search Committee - Attention: Yves Sanssouci.

For further information on the above positions, please see bulletin boards.

H.E.P.

### NEW IN THE BOOKSTORE

Author on Campus: Paul Gallagher is the co-author of a recent publication titled "Canada's Community Colleges - A Critical Analysis". This book is a comprehensive study of the origins and history of College's and issues for the future. Note: Staff discount of 10% applies.

### Available for Students

Ideal for the organized student - THE ORIGINAL STUDENT CALENDAR Sept. '86 - Sept. '87. A copy is available at the Bookstore counter for examination.

D.V.





INFORMATION  
ITEM:

-8-



# NEIGHBOURHOODS

## THE HUMAN CONNECTION OF THE FUTURE

### 11th Annual Conference

OF THE ASSOCIATION FOR COMMUNITY EDUCATION  
IN BRITISH COLUMBIA

HELD AT THE  
**Hyatt Regency Hotel**

VANCOUVER, B.C.  
NOVEMBER 13-15, 1986.

*"A conference for people  
interested in making  
neighbourhoods better  
places to live."*

For Conference  
Information Contact:

Mary Prothro  
Stoney Creek Community School  
2740 Beaverbrook Creek  
Burnaby, B.C. V3J 7B6  
(604) 421-2525



HOSTED BY  
**Burnaby's  
Community  
Schools**



Paul Gallagher

### COOPERATIVE LEARNING

Don Allen of Continuing Education at Douglas College 'phoned to advise that a three-day seminar/workshop on cooperative learning is scheduled at Douglas for three days beginning Monday, August 25th from 9 a.m. until 4 p.m. The cost is \$225.

Conducting the workshop will be Mel Kaushansky and the "Johnson brothers". For more information call Continuing Education at Douglas College at 520-5473 or Mel K. at 733-9877.

H.E.P.



INFORMATION ITEM

Dispatching of envelopes/packages by outside Courier Service

In addition to my previous request (see KEC Times - July 03/86 - Vol. No. 14) please write your Department Number on the receipt slip.

In addition, as this is a multiple copy form "press hard with the pen or pencil". At the present time the College Accounting Department has several apparent blank receipts to settle against invoices.

"Make Their Day" and write clearly.

D.M.

MINIMUM DAILY PAY - V.M.R.E.U. - STUDENT AIDE

Effective immediately the minimum daily pay provision for student aides has been revised from four (4) to two (2) hours pay where the employee is a student reporting for work at the call of the College on a school day.

This is good news, particularly for students employed under the "work study" programs.

D.M.

ON HOLIDAY

Barbara Little will be on holiday July 21 - August 8. Contact Starr Owen or Barbara Ash if necessary.

B.L.

ON VACATION

I will be on vacation from July 21 to August 5. Please refer any personnel problems to Ruth Moxey, telephone problems to Switchboard, and refer all advertising and P.R. requests to your Division Chairman.

D. Moutter



"Sorry, guys. There's only one left "

K.E.C. FACULTY/STAFF ACTIVITIES

Mary Waddington	Project Literacy meeting.	July 10, 24 Aug. 07, 21
Olga Kwas	Workshop at UBC (complete ID Program).	July 14-25
Helen Tegenfeldt	Prepare for and give a workshop on ELT testing at UBC's Summer Language Institute.	July 14-25
Norm Dooley	Resume work on a project connected with English Language Training for Air Brakes Program; work on materials in order to put them in publishable form.	July 16-17
Ron Fletcher	Complete Instructors' Diploma Program, ID 103 and 104.	July 21-Aug. 08
Herbert Salzman	Edit 059 vocab. quizzes; work as advisor on curriculum development for TESL Certificate Program.	July 21-Aug. 01
Betty-Ann Buss	Attend TESL Canada Summer Institute.	July 28-Aug. 08
Mike Buckley	Complete ID #104 at UBC.	Aug. 05-08

M.R.

MISS VANCOUVER 1986

Debbie Rosen, a King Edward Campus Music student, was picked as Miss Vancouver on Saturday evening. She will be entered in the Miss PNE and the Miss Canada pageants later this year.

Her sister, Darlana, also a Music student, was Miss Vancouver two years ago.

Our congratulations go to Debbie, and, also somewhat belatedly, to Darlana.

R.F.C.

ON VACATION

I will be on vacation beginning the afternoon of Friday, July 18th until and including Wednesday, August 6th. In my absence, please direct enquiries to Dean Cunningham.

R.N. Gauthier



REVISED SCHEDULE OF TUITION FEES  
(effective for 1986 September 01 Registration)ENGLISH AS A SECOND LANGUAGEON-CAMPUS PROGRAMSTuition FeesOther Fees

E.S.L. Vocational: full-time, monthly intake

\$ 75.00  
per monthALL STUDENTS PAY

Registration and Student Services Fee

\$ 2.50 per month

E.S.L. Half-Time:

3-month term - days or evenings

\$ 165.00

4-month term - days or evenings

\$ 202.00

Improve Your Pronunciation - monthly intake

\$ 21.00

per month

ALL STUDENTS PAY

Registration and Student Services Fee

3 month term \$10.00

4 month term \$12.00

E.S.L.-College Prep:

Eng. 059 or 098 or 099 - 5 days/wk:

\$ 250.00

- 3 month term

Eng. 059 or 098 or 099 - evenings:

\$ 160.00

4 month term

Reading or Writing or Canadian Studies

component only of Eng. 059 or 098 or 099:

3 month (day) term

\$ 66.00

4 month (evening) term

\$ 66.00

OFF-CAMPUS PROGRAMSTuition FeesOther Fees

E.S.L.-Canadiana

2-month term @ 5 days per week w. 2 1/2 hrs./day

\$ 75.00

2-month term @ 4 days evenings per week w. 3 hrs./day

\$ 72.00

Materials fee: 8 to 12 1/2 hours  
per week

\$2.00 per registratio

4 to 6 hours

\$1.00 per registratio

per week

E.S.L.-Neighbourhood English

12-week term @ 2 days/week w. 2 1/2 hrs./day

\$ 45.00

12-week term @ 2 days/week w. 2 hours/day

\$ 36.00

E.S.L.-Night School

12-week term @ 4 evenings/week w. 2 1/2 hours/evening

\$ 86.00

6-week term @ 2 evenings/week w. 2 1/2 hours/evening

\$ 43.00

*H.E. Pankratz*  
H.E. Pankratz, Principal

1986 JUL 16

Date

ADULT BASIC EDUCATION DIVISIONTuition Fees - Early Registration - up to and including 1986 August 26Other FeesBasic Education: 5 hours per week per 4-month term \$ 50.00  
10 hours per week per 4-month term \$ 100.00ALL STUDENTS PAY

Registration and Student Services Fee

\$12.00 per semester

Business Education:)

Humanities: ) 5 hours per week per 4-month term 50.00

Mathematics: ) 10 hours per week per 4-month term \$ 100.00

Sciences: )

Tuition Fees - After 1986 August 26Basic Education: 5 hours per week per 4-month term \$ 55.00  
10 hours per week per 4-month term 110.00

Business Education)

Humanities ) 5 hours per week per 4-month term 55.00

Mathematics ) 10 hours per week per 4-month term 110.00

Science )

PAY FOR TWO OR MORE COURSES - GET ONE FREE

B.T.S.D.: )

B.T.S.D. (Native): )

B.T.S.D. (Youth): )

B.E.S.T.: Continuous )

E.O.W.: Intake )

V.O.: )

Hear Impaired: )

Vision Impaired: )

\$ 55.00

per month

ALL STUDENTS ENROLLED FOR FEWER THAN 10 HOURS PER WEEK PAY

Registration and Student Services Fee

\$ 1.50 per month

ALL STUDENTS ENROLLED FOR 10 OR MORE HOURS PER WEEK PAY

Registration and Student Services Fee

\$ 2.50 per month

*H.E. Pankratz*  
H.E. Pankratz, Principal

PAY FOR TWO MONTHS - THIRD MONTH FREE

1986 JUL 16

Date

# SCHEDULE OF FEES CONTINUED

## CAREERS DIVISION

### Tuition Fees

(For Courses Beginning 1986 Sept. 01)

### Other Fees

ALL STUDENTS ENROLLED FOR FEWER THAN 10 HOURS PER WEEK PAY  
Registration and Student Services Fee \$ 1.50 per month

ALL STUDENTS ENROLLED FOR 10 OR MORE HOURS PER WEEK PAY  
Registration and Student Services Fee \$ 2.50 per month

Materials & Deposit Fees, as noted:

Auto Body Repair Technician

\$ 75.00  
per month

Auto Mechanics Technician

\$ 75.00  
per month

Diesel Mechanics

\$ 75.00  
per month

Music: 4-month term (full-time)  
plus individual instruction

\$370.00

Music: Part-time for 4-month term

\$275.00

\$ 50.00

or \$ 60.00

or \$ 70.00

per course

Home Support Aide - full-time

\$ 68.00/month

Home Support Aide - part-time

\$ 1.05/hour

Institutional Aide

\$ 68.00/month

Sign Language Communicator

\$ 68.00/month

Pharmacy Technical Assistant

\$ 68.00/month

TRAC (MTA)

\$ 68.00

TRAC (ASE)

per month

Auto Body Repair - materials \$15.00 per month

Technician - tool deposit \$25.00

- uniform deposit \$25.00

Auto Mechanics - materials \$15.00 per month

Technician - uniform deposit \$25.00

- (students purchase their own tools)

Diesel Mechanics - materials \$15.00 per month

Technician - uniform deposit \$30.00

- tool deposit \$25.00

Music - materials fee:

\$ 2.00 per course  
per 4-month term

*H.E. Pankratz*

H.E. Pankratz, Principal

1986 JUL 16

Date

Note: The Registration and Student Services fee includes:

Material fee, I.D. Card, Library privileges including access to  
computer lab, typewriters, health fees, student activity fees  
and registration fee.

G.A.R.S.



"Lucky for you we skipped the hard part."