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1987

KING EDWARD TIMES

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VOLUME XII, No. 46

1987 February 26

NOTES FROM THE COLLEGE BOARD MEETING OF 1978 FEBRUARY 18

This was the Annual Meeting of the College Board and served to reintroduce the Board members, all of whom have been reappointed to the new year of the Board. In the short public meeting the following items were dispatched:

1. The members elected Elizabeth Jarvis as chairperson for another year and Barbara Spitz as vice-chairperson. Liaison members for different divisions of the College will be appointed later.
2. The report of the Administration Committee was received.
3. The report of the Education and Student Services Committee was received. Included was favourable mention of the report on Project Literacy which Mary Waddington and Cindy Onstad had made to the Committee.
4. The Financial Report of the first ten months of the fiscal year was received.
5. Langara campus was authorized to call for tenders for the first phase of its proposed renovations.

L.E. Fast

OPEN HOUSE

Don't forget KEC's Open House, Friday February 27! The counselling department has coordinated a fantastic campus-wide program. Enjoy the festivities, beginning at noon in the auditorium and ending with a social in the staff lounge at 4:00! See you there!

Angela Fredericks



INNOVATION ABSTRACTS

VOL. IX
NO. 3

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With support from the W. K. Kellogg Foundation and Sid W. Richardson Foundation

THE COMMUNITY/COLLEGE CONNECTION: HELPING STUDENTS WRITE FOR THE REAL WORLD

Research argues convincingly that language learning occurs most successfully and efficiently in real social contexts. In a college/community interactive project, our college tried to provide such a context for our students' learning—the real life context of our local business community.

Too many of our students' writing tasks displayed an unacceptable tolerance of errors and deficiencies in argument and content. Students were not inclined to develop convincing and useful content in their assignments. Their writing didn't sound right; it was often stiff and awkward—even pompous—as they tried to imitate the "voice" of a business community they knew nothing about, and as they simultaneously repressed and devalued their own voices in response to years of error-centered English teaching.

Like many career writing instructors, we had exhausted alternative teaching approaches. We knew the futility of haranguing our students about how effective writing enhances one's chances of career success and personal growth. We had also come to realize the serious limitations of emphasizing composing strategies. The case-study approach (e.g., the student is asked to role-play an accountant faced with a specified, problematic writing task—like a collection letter) was only another decontextualized "fiction." And we had long given up curricula that amounted to merely a list of writing genres—good-news letters, bad-news letters, sales letters, memo reports, and so on—that were unconnected to each other and to a real world.

Realizing the need for a context-specific learning environment, we moved the classroom into the community and initiated two community-based assignments: a formal report written for business clients and an article for publication. We introduced both during the first week of classes and assigned students to groups so that they would complete these writing tasks as "teams."

Before classes began, we invited members of the business community to participate as "real-life" clients for our students' formal report assignment. (The Chamber of Commerce was particularly helpful in identifying potential clients for us.) In their first meeting with these clients (to whom we had in effect contracted them), our teams of students negotiated suitable topics. Tasks ranged from gathering information for an industrial saw company on the nature of the lumber industry in the southeastern U.S. to helping the owner of a gym evaluate all available means of advertising. The reporting assignment automatically generated other communication tasks such as the information-gathering interview, confirmation letter and memo, and interim progress report. This assignment culminated with a wine and cheese party (a conventional occasion in the business community) where clients and students celebrated a job well done.

The second assignment invited the community-at-large to be "real-life" readers of our students' journal, *Community Focus*. We asked the students to develop article topics which had both major, global significance and immediate, local relevance. A variety of suitable subjects was suggested: e.g., barriers to inter-provincial trade, mega-market merchandising, rent controls, airline deregulation, de-institutionalization of the care of the handicapped, and the high cost of liability insurance.

The results have been encouraging—students have become engaged in these interactive, real-world situations; have developed a sense of themselves as members of the business community; have behaved responsibly about their commitments and deadlines; and have not needed us to remind them of the purpose of their writing tasks, the importance of drafts and revisions, and the necessity of writing in standard English. The classroom has developed into a busy, dynamic workplace.

Diana Wegner
Douglas College

Janet Giltrow
Douglas College

For further information, contact the authors in the Communications Department, Douglas College, P.O. Box 2503, New Westminster, B.C. V3L 5B2.



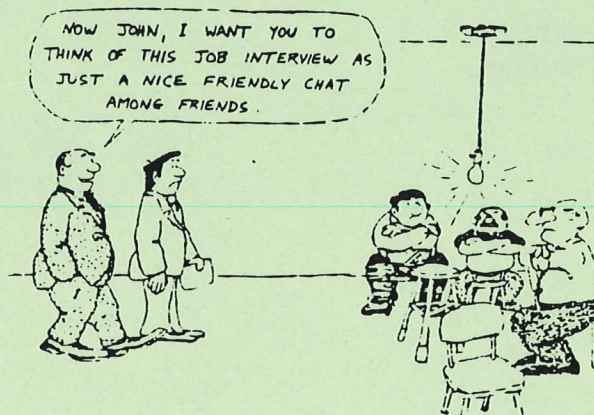
NOTES FROM THE MANAGEMENT COMMITTEE

At its regular meeting on Monday, 1987 February 23, the Management Committee dealt with the following items:

1. Sam Lewindon presented for discussion a Departmental Statement Form to help track the number of faculty on duty.
2. Sam Lewindon presented Graduation Guidelines for the Career Division.
3. The chairman reviewed the status of plans for possible acquisition of the Dundas Centre. A representative committee will be formed to discuss possible renovations.
4. The chairman reviewed a press release concerning activities to celebrate the 40th anniversary of the Citizenship Act. It was agreed that our Multicultural Week in May would encompass this.
5. The committee reviewed the Interim Report of the Committee on Special Needs Students and emphasized a campus-centred approach to this service.
6. The committee reviewed progress in implementing Recommendations of the Institutional Evaluation Task Force.
7. Shirley Girvan reported that she is circulating to departments the policy covering the obtaining of service from Buildings Services.
8. The chairman reviewed his interest in establishing a 1992 Committee to help us plan for the future. Comments on this proposal are welcome.
9. The chairman urged caution on reappointment and new appointments in view of the fact that no final budget will be approved for some time.
10. There was general discussion about encouraging participation in Instructional Skills Workshops and related activities. Information about this is available from Dean Cunningham or Howard Turpin.
11. Sam Lewindon provided information about his visit to Discovery Park at BCIT, about the Car Raffle and about possible program promotion methods.

The meeting adjourned at 3:30 p.m.

L.E. Fast



KING EDWARD DAY

Mark your calendar and plan for an informative entertaining time. **March 27 is the day.** Where are we going to be in ten years? This question will be answered with different views, including support staff views.

Afternoon workshops will include technological change and clerical work, Stress management, Future Trends, Staff Burn-out and Campus Trivia. This King Ed Day is being developed with you in mind.

Steve Baker

ASSESSMENT CENTRE - STAFF

We are very pleased to announce the promotion of **Keith Oberding** to Assistant: Instructional Support Services and of **Barbara Breen** to the position of Instructional Assistant I in the Assessment Centre. In addition we would like to welcome **Linda Collins** who has joined us as receptionist.

Barbara Bowers

CAFETERIA ADVISORY COMMITTEE - SUPPORT STAFF REP.

Are you a V.M.R.E.U. Member? Are you interested in having some input in what happens in the cafeteria? Would you be interested in representing the interests of support staff on the Cafeteria Advisory Committee? If so, please contact **Steve Baker** at local 422. He will be happy to let you know more about it.

Steve Baker

K.E.C. SHOP STEWARDS

The following have been appointed by the VIA Board of Directors as Shop Stewards for the King Edward Campus:

Tom Scott
Diesel Department

Alternate Shop Steward:

Frank Fornelli
Computer Science

Roy Wren
VIA President

REMINDER

Policy No.: 1.2.0.3
Issue Date: 1981 May 25
Amendment: 1986 October 20
Source: KEC Management Committee
Title: CAMPUS CLEANLINESS & SMOKING
KING EDWARD CAMPUS
Concerning: Administrators, Faculty,
Staff and Students
Principal's Approval: Jim Humble

POLICY:

- A.1 All administrators, faculty, staff and students share in the collective responsibility for maintaining a clean, comfortable and healthy environment. Positive action in supporting and encouraging colleagues in this regard is part of this responsibility.
- A.1.1 Responsibility for the general tidiness of the campus will be shared by all users of campus facilities.
- A.2 General maintenance and cleaning of the campus is carried out under contract; responsibility for which is vested in the Director of Buildings and Grounds.
- A.3 Smoking and the consumption of food and beverages are not permitted in classrooms, the laboratories, the auditorium, shops assigned to the mechanical trades training programs, washrooms, corridors, stairwells, offices regularly used by students and other areas so designated by the King Edward Campus Management Committee.
- A.3.1 Smoking is permitted in the open plazas, the student lounges on levels two and three, and in designated sections of the cafeteria.

PROCEDURES:

- B.1 The Building Services Manager will ensure that sufficient trash receptacles and ashtrays are provided.
- B.2 Faculty and students will ensure that classrooms are left clean and tidy by:
- (i) erasing blackboards/whiteboards;
 - (ii) leaving desks, tables, chairs, etc. in an orderly arrangement; and
 - (iii) disposing of garbage (waste paper, etc.) in provided receptables.
- B.3 Day-to-day problems with respect to maintenance and cleaning are to be referred to the Building Services Manager.

The new cleaning staff have been with us since August and seem to be settling in quite well.

If you have any concerns in your area, please forward these concerns IN WRITING to me.

Thanks for your cooperation.

Jim Humble

SPECTRUM

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SPECTRUM

Spectrum is always looking for a good VCC related story.

Do you know an interesting faculty member, staff member or student?
Have you heard some juicy scuttlebutt?
Are you aware of an upcoming newsy event?
Had a Diesel engine fall on your foot lately?
Have you seen strange things swimming in your petri dish?
Has your music teacher accused you of sounding like a canary in heat? Better still, will it sell?
Do you have any pithy one-liners?

If you know of any of the above which will make a good story, type up as much as you can and submit it to me, your KEC campus correspondent for Spectrum.

Bruce M. Watson

INVITATION TO ALL KEC FACULTY, STAFF, ASSOCIATES & FRIENDS

For the 2nd Annual CAR RAFFLE Kick-Off & Ribbon Cutting Ceremony

Date: - Friday February 27

Time: - 12:00 Noon

Place: - Outside Security Office, 2nd Level-KEC

Tickets ONLY \$2/ea. or \$20/book of 11 tickets (with the extra ticket for seller).

Contact Shirley Girvan for additional books. Tickets unsold by March 9, should be returned to Shirley for re-assignment.

The fully restored 1978 Chevrolet Monte Carlo is on display outside the Security Office, now.

Come have a look! - Buy tickets! YOU could win!

Sam Lewindon
Chairman, Car Raffle Cte.

CAR RAFFLE - SPECIAL THANKS

Now that the project is off and running, there are several people who should be recognized and thanked for "Service over & above the call of Duty" during this portion of the event.

Joan Rippel - For minute taking, phoning, listing, co-ordinating, organizing & contacting.

A VERY BIG, THANK YOU!

Vi McKinnon - For minute taking, co-ordinating, ticket book assigning and distributing.

A BIG, THANK YOU!

Fanny Yip - For listing ticket books

Pam Owens - For ticket distribution

A BIG, THANK YOU!

Shirley Girvan - For "Ticket control" activities

A BIG, THANK YOU!

IMS Team - For display posters - A BIG, THANK YOU!

And of course to the Students & Faculty of the Mechanical Trades Centre who were responsible for the restoration - A BIG, THANK YOU!

And, not forgetting the Car Raffle Steering Committee, consisting of:

Bob Carrier - For Promotion & Public Relations

Keith Murray- For Langara ticket sales

Joe Brown - For V.V.I. ticket sales

Howie Olsen - For KEC Mechanical Trades

Miriam Bennett - For KEC "Internal Campaign"

My thanks, as chairman, for your co-operation & support.

Continued....

NO, NO, it doesn't mean that all the work is done, but we now have all the ticket sellers helping us bring this project in on target.

GOOD "SALE-ING"

Sam Lewindon

SECURITY

We received two complaints in December concerning the accessibility of Security during the evening hours.

I believe that most instructors are still not aware of the procedure on how to contact a security guard and the limitations of the equipment used for this purpose.

Unfortunately, the equipment does not work in certain parts of the building which possesses a problem if the security guards are in those areas during an emergency. Secondly, it does take approximately 30 seconds to contact them normally and during an emergency, some people are not willing to wait that long.

I agree that it would be ideal to have a second security guard during the evening, but present budgetary restraints dictates only one, unless we can come up with monies for the extra guard required.

Therefore, the following is the procedure for contacting Security during the evening hours:

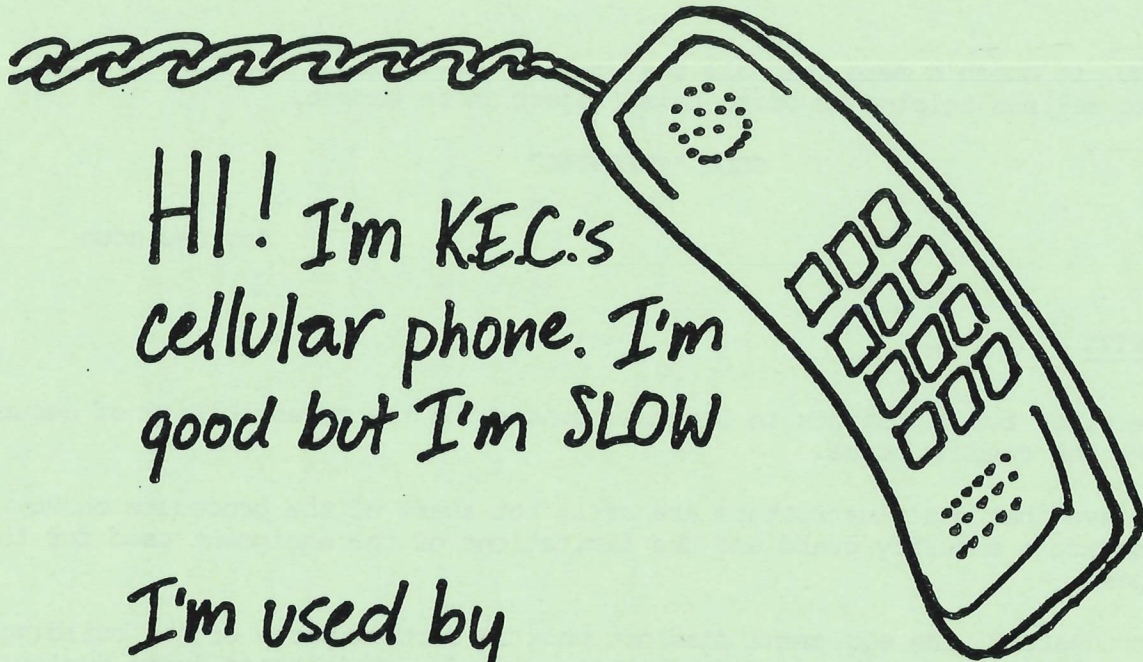
- a) Dial 204 - it will take approximately 30 seconds to get through.
- b) You will hear a dial tone and then nothing for approximately 30 seconds.
- c) After approximately 30 seconds you will hear a ring as on a normal phone and Security should answer.
- d) If you get a recording after this time (30 seconds), hang up and try again (Security may be out of equipment range).
- e) If security is out of range, you have two options:
 - i) Dial 777 KEC Emergency Number which is in operation from 8:00 a.m. to 10:00 p.m. and give details of the emergency.
 - ii) Dial 9-911 which will contact you to the Vancouver Police and give them details of the emergency.

Jim Humble

**ADVANCED LEVEL CO-ORDINATOR, HALF-TIME DEPARTMENT
ENGLISH AS A SECOND LANGUAGE DIVISION**

Maureen Sawkins has been appointed co-ordinator, effective 1987 March 01. We wish her well with the challenges that accompany her added responsibilities.

R.F. Cunningham



Hi! I'm KEC's
cellular phone. I'm
good but I'm SLOW

I'm used by
JIM HUMBLE - 8:00 a.m. to 4:00 p.m.

Local 423

SECURITY - 4:00 p.m. to 10:00 p.m.

Local 204

REMEMBER:

When you dial there is at least
a 30 second wait before the
phone starts ringing. If you
get a recorded message try
again.

FREE WEDNESDAY NOON-HOUR SMALL BUSINESS SEMINARS AT KEC

A series of noon-hour small business seminars on legal and financial aspects will be conducted at K.E.C. on Wednesdays in March '87. Lectures will be given in simple English. Admission is FREE. Limited space. Pre-registration is strongly advised.

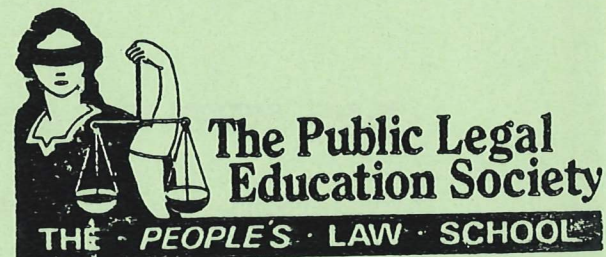
Seminar time: 11:30 a.m. - 12:30 p.m.

- March 4 Accounting Aspects in Starting a Small Business
 (Room 2082 Level 2 across from TRAC office)
- March 11 The Legal Aspects in Starting a Small Business
 (Room 2084 Level 2 next to TRAC office)
- March 18 Financing: How to Apply for a Business Loan (Room 2084)
- March 25 Business Insurance (Room 2084)

For registration, please call 875-6111
Local 230, 453 or 454.

Sponsored by the Small Business Establishment
& Entrepreneurial Development (SEED) at KEC.

Co-sponsored by the Public Legal Education Society.



3466 West Broadway, Vancouver, B.C. V6R 2B3 Tel: (604) 734-1126

Alice Wong

AT THE LIBRARY

Newspapers. They can be a wonderful source of current affairs, news, politics. But how do you find an article if you didn't remember to write down the date of the paper you saw it in? Simple - you check a Newspaper Index. The KEC Library has ordered such an index. We anxiously await its arrival so that we can help students and faculty locate those hard-to-find stories about free trade, euthanasia, capital punishment, etc. In preparation for the Index, we have set aside the upper level's west wall for the Vancouver Sun and the Globe and Mail back issues. We will have one year of these newspapers available to users.

The Library is helping to celebrate **Open House** on the 27th by having a contest, prepared by the Pharmacy Assistant students. Also, we hope you will notice the change in the Library display window for Open House.

Susan Weber



THE BORN TEACHER!

INTERNATIONAL EDUCATION REVENUE

During the term which began 1987 January 01 we enrolled approximately 160 international students at King Edward Campus. My personal thank you goes to all faculty and staff who cooperated in placing their students in the appropriate classes.

Out of the disbursement of revenue for their term King Edward Campus was allocated a total of \$212,000, which, I think, was a fair allocation. \$160,000 of this amount was provided for special classes filled only with international students. The remainder was allocated by the campus to cover over-expenditures in the ESL Division during the fall term.

Once again, thanks for your help.

Lawrence Fast

K.E.C. FACULTY/STAFF ACTIVITIES

Thomas Greene	Attend BCMEA Conference.	Feb. 19-21
Jerry Domer	Attend BC Music Educators Conference.	Feb. 20-21
Roger Ofield	Visit and study the Sign Language Interpreter Program at Sheridan College, Ontario.	Feb. 27 - Mar. 05
P. Littleboy	Attend ABE/ABC Conference, Powell River.	Mar. 05-06
Betty Nobel	Attend Update '87.	Mar. 06
Pat Rose	Attend Update '87.	Mar. 06
Ken Whitney	Curriculum for Refinishing course.	Mar. 09-13 Mar. 23-27
B. Gray-Richards	Attend TEAL/TESL Canada Conference.	Mar. 12
Cindy Onstad	Act as mediator at TEAL's Symposium on Literacy.	Mar. 12
Joyce Jarrett	Attend Employee Performance Seminar. (Afternoons only.)	Mar. 18 + 25

M. Redman

POSITION OPENINGS

V.C.C./V.V.I. requires a Counsellor. Closing date for applications is Mar. 06/87.

V.C.C./K.E.C. requires a Program Assistant I (Assessments) Temporary. Closing date for applications is Mar. 03/87.

For further information on the above positions, please see bulletin boards.

L. Fast