

May 7
1987

THE KING EDWARD TIMES

Vancouver Community College
King Edward Campus - Library
P.O. Box 24620 - Str. C
1155 East Broadway, C
Vancouver, B.C. V5T 4N3
Vol. XIII, No. 06
May 7, 1987
RECEIVED MAY 8 1987

APPROVAL OF GRANT FOR COMPUTER EQUIPMENT IS GOOD NEWS

On February 18, I forwarded to the Ministry of Advanced Education and Job Training a proposal which had been developed by several faculty. It read as follows:

Proposal:

To create computer aide instruction and learning labs for English-as-a-Second Language training, and to establish an Instructional Computing Support Centre. (The development of software programs for Job Search aspects of the language training are a feature of this centre.)

Specifics:

Establish a 10-micro computer lab for individualized self-study (located in a library setting). This lab to include demonstration equipment, i.e., high resolution computer image projection and high speed printer stations - one for each ten micros. Creation of an Instructional Computing Support Centre equipped with six IBM-PC micros, two printers (one high speed dot matrix, one low cost laser printer). These micros to be installed with hard disks.

Objective:

These computer labs will be used for development of language skills integrated with skills from other content areas, to assist ESL students in becoming more employable in an expanding technological, market place. By including specific vocabularies and glossaries of terms used in trades and businesses, the students will be able to move more smoothly into specific career training programs, or directly into employment. These labs are a major component in the development of these skills.

Costs:

I. Library individual self-study areas:

10 micro computers	\$20,000
2 printers	4,000
1 printer switch	1,000
software package	3,000

2. Instructional Computing Support Centre

6 micro computers	12,000
2 printers	4,000
6 hard disk installations	3,600
software packages	<u>6,000</u>

TOTAL \$53,600

I am pleased to announce that this proposal has been approved and we will soon be discussing ways of implementing it.

L. Fast



King Edward Campus

REQUEST FOR LEAVE FORMS

ccc

REQUEST FOR LEAVE FROM DUTY

VANCOUVER COMMUNITY COLLEGE

CENTRE:	X N.E.C.	<input type="checkbox"/> T.V.I.	<input type="checkbox"/> C.E.S.	<input type="checkbox"/> OTHER:
DEPARTMENT:	Counselling			
NAME:	Mike Williams			
Date:	(specify) May 5 / 87			
Signature:	Mike Williams			

PURPOSE OF LEAVE: <u>To upgrade flyer materials and course requirement forms.</u>	<input checked="" type="checkbox"/> Professional Development <input type="checkbox"/> Curriculum Development <input type="checkbox"/> Seminars, Conferences <input type="checkbox"/> Funeral } requires approval <input type="checkbox"/> Bereavement } of Div. Chrm., <input type="checkbox"/> Jury Duty } if no Div. Chrm., } appropriate Dean } of R.O. Dept. Head	<input type="checkbox"/> Articulation <input type="checkbox"/> Ass'n's Assoc. <input type="checkbox"/> Material, <input type="checkbox"/> Personal <input type="checkbox"/> Other (specify)
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(If this leave is for professional development in accordance with the requirements of the V.L.A., Collective Agreement, please attach a copy of your proposed professional development proposal.)

LOCATION OF ACTIVITY:	My cottage in Squamish									
Date:	From	Year	Month	Day	Time (24 hr.)	To	Year	Month	Day	Time (24 hr.)
		1987	04	05	0830		1987	05	11	1630

MISSED CLASSES: (if applicable)						HAVE ARRANGEMENTS BEEN MADE?	
DATE OF ABSENCE	CLASS	TIME	ROOM	PERSON ASSUMING RESPONSIBILITY		Yes	No
If any						Yes	No
						Yes	No
						Yes	No
						Yes	No
						Yes	No

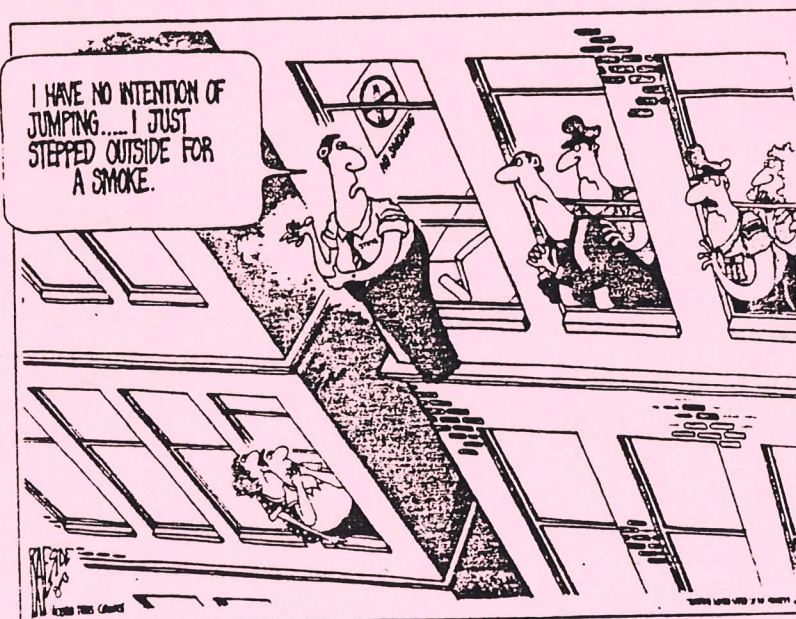
Reimbursement	<input type="checkbox"/> Not Required	<input type="checkbox"/> Requested	
ESTIMATE OF REQUIRED REIMBURSEMENT		ACTUAL EXPENSES INCURRED	
IF ANY.....		(To be completed upon return from activity—attach receipts)	
REGISTRATION FEE:	\$	REGISTRATION FEE:	\$
TRAVEL COSTS:	\$	TRAVEL COSTS:	\$
OTHER: (specify)	\$	OTHER: (specify)	\$
TOTAL:	\$	LESS ADVANCE RECEIVED:	\$
ACCOUNT TO BE CHARGED:		BALANCE:	\$
If advance is required, please indicate amount	\$	APPROVED BY BUDGET OFFICER:	
DATE REQUIRED:		DATE:	
(Send to Director of Financial Services for payment)			

RECOMMENDATION AND APPROVAL	as appropriate for Centre and in accordance with appropriate collective agreement or College practice	LEAVE PROMOTED	WITH PAY	LEAVE APPROVAL	DATE
AT LEAST 2 SIGNATURES	Yes No	Yes No	Yes No		
	Yes No	Yes No	Yes No		
	Yes No	Yes No	Yes No		
	Yes No	Yes No	Yes No		
	Yes No	Yes No	Yes No		

Original file copy of approved application in Director of Personnel Labour Relations. Copies to Applicant, Dean, Head, Team Rep, Dept. Head, Faculty Association, Centre File as appropriate for Centre.

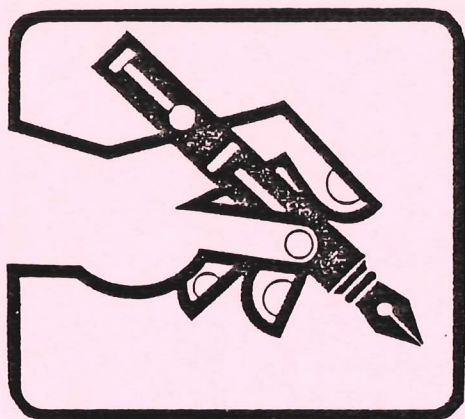
Just a reminder to let you know that these forms must be filled out for leaves of any kind with the exception of Sick Leave with Pay and Vacation. In the past little while I have noticed that these forms are coming to me incomplete. Please take the time to note the problem areas as follows:

- 1) Please make a brief statement explaining the nature of your leave;
eg. what you hope to accomplish on your P.D. leave.
- 2) Please note the exact hours from when to when you will be away, otherwise
it will be assumed you have missed the entire day.
- 3) Please state any monetary requirements here. (cont...)





- 4 -
Vocational Instructors' Association
Vancouver Community College



Please note this date!
THURSDAY, MAY 14

1:30 p.m.
1987, for

The
Next V.I.A.
General
Meeting
at

KING EDWARD CAMPUS AUDITORIUM

*Please make appropriate arrangements
with your students & department, and,
PLAN TO ATTEND*

PERMISSION FROM CAMPUS PRINCIPALS HAS BEEN RECEIVED

*This is **your** meeting*

CAN A STUDENT ADVOCATE HELP YOU?

WHO ARE THE STUDENT ADVOCATES?

Students who have completed the training program provided by the King Edward Campus Counselling Department. The training covers communication, problem solving and referral skills. These students can now help other students.

STUDENT ADVOCATES CAN PROVIDE SERVICES SUCH AS THE FOLLOWING:

- translation (ESL)
- orientations to King Edward Campus
- accompaniment to Government or Community Agencies (ESL)
- help in filling out forms
- orientation to Canadian life (ESL)
- personal support to students who feel isolated
- personal support to students with special needs
e.g. learning/physically disabled, mature,
single parents

STUDENT ADVOCATES come from a wide variety of backgrounds. They are enrolled in the following programs: ESL, IEPA, Music, CF, Visually Impaired and BTSO.

Instructors who wish to make a referral, please fill out a form from your Department Head and return to Counselling Department.

Students who want to refer themselves, please fill out a form in Counselling.



1. This bulletin is intended to provide all of us at Vancouver Community College with a forum for exchanging information about International activities.

Please direct your contributions to Jindra Repa, Central Administration. All contributions will be compiled by the end of each month and bulletin distributed monthly through K.E.C. Times, The Insider (V.V.I.), Langara Faculty Bulletin and the C.E. News.

2. The following officers, staff and committees are currently involved in International Education. Use us to obtain information and share your ideas. Participate.

Tom Toulson, Director, International Education & Contract Services
Canada Place, 641-1219

Jindra Repa, Associate Director, International Education
Central Administration, 875-1131, ext. 350

Heather Chan, Counsellor, International Education, K.E.C.
875-8233 loc. 482

Chit-tat-To, Counsellor, International Education, K.E.C.
875-8233 loc. 478

Valerie Peters, Homestay Coordinator, International Education
875-8233

Christine Lee, Program Assistant, 875-8233

Brenda Toporowski, Program Assistant, 875-8233

International Education Committee (VCC)

Tom Toulson (Chair), K.M. (Max) Fleming (C.A.), James J. Denholm (Langara), Gerry Sylvester (K.E.C.), Marvin Lamoureux (V.V.I.), and Richard M. Pearce (C.E.).

International Education Committee (Langara)

J.J. Denholm, (Chair), Barry Brill, Ralph Kerr, Lyle Larrigan, Del Myles, Valerie Nielsen and Dick Speed.

International Education Committee (K.E.C.)

Gerry A. Sylvester (Chair), G. Pawelchak, M. Bennett, B.G. Richards, C. Jibodh, J. Jarrett, J. Cockell and B. Bowers.
Additionally, cross-campus meetings are held to coordinate the activities of campus committees.

3. Nineteen V.V.I. faculty members and staff attended a workshop/discussion with Jindra Repa on March 27th. There was considerable interest shown in opportunities to teach overseas and in providing a greater amount of information about International activities at VCC.

The workshop participants are part of an International Education network at V.V.I.

<u>No.</u>	<u>Name</u>
1	Trina Petrick - Dental Dept., loc. 320
2	Michele Rosko - Dental Dept., loc. 320
3	A. Smith - V.V.I., loc. 309
4	George Saviozzi
5	Muriel Walentown - 980-5389
6	
7	Jennie Bedford - Office Admin., loc. 366
8	Michael W. Wanstall - V.V.I., loc. 291
9	Sally Seddon - V.V.I., loc. 365 or message 364
10	Gerd Grinnis
11	Deborah Battrum
12	Donald Gemmell - home 987-2299 or business V.V.I., loc. 411 Programs
13	Paul Petit, V.V.I., Foodtrades or 738-3538 home
14	Patricia Morris - Program Development, V.V.I.
15	Chester Spink
16	Freida Wiebe
17	Ian Forsyth
18	Larry Sunell
19	Ted Anderson

Newsletter for Japan Planned

4. Japan Graphics Inc. of Vancouver is planning to publish a Japanese newsletter entitled "The Canadian College Life". This quarterly publication is intended for the would-be students, their parents and teachers in Japan and should provide a useful source of information about International Education Programs in B.C.

The publication will be funded through paid advertising of College Programmes and hopefully through a contribution from the Provincial Government. The editor-in-chief is Mr. Richard Yagi, 1115 East Hastings Street, telephone (604) 254-7922.

Brian Pendleton Appointed China Project Coordinator

5. Many international activities at VCC involve China and are likely to further develop under Brian's guidance in 1987/1988. His responsibilities will include the supervision of existing projects and the development of new opportunities. Congratulations.

6. Conference in Long Beach, California:

Dates: May 25-29, 1987

Sponsor: National Association for Foreign Student Affairs
(39th Annual Conference)

Theme: Making a World of Difference through Professionalism
Priorities for International Exchange Education

Fees: \$90 - \$250
(Depending on membership status & workshops taken)

Further Info: Jindra Repa

AT THE LIBRARY

Computer Searches - have you considered this method of finding information? Want to know what's new in your field? The latest ideas or methods of instruction? Trends in education as we head towards the 1990's?

If so, contact the library to arrange a computer search to assist you in your professional development and research needs. For example, through DIALOG, we have access to hundreds of different databases.

Now the bad news - these searches must be charged back to you or your department. The library simply cannot absorb the cost of a computer search. However, in most cases costs are minimal (\$15 - \$25).

And now the good news: for the rest of 1987, we have some FREE online computer time to search InfoGlobe, which allows access to the Globe and Mail and the Canadian Periodical Index. Please take advantage of this unique opportunity to access these valuable Canadian sources.

S. Weber

ACTIVE LEARNING

ACTIVE LEARNING WORKSHOP	150816	120.00
A drama-based approach to education which teaches you to involve students totally in the learning process. For <u>all</u> teachers! Mark Rittenberg, of Harvard University, returns to Vancouver to give a three session workshop. Spaces are limited, so register early.		
Mon.-Wed. May 25-27	K.E.C.	5:00 - 10:00 pm 3 sessions
*Register at Continuing Education Office, 875-8200, K.E.C.		

SUMMARY OF SMALL BUSINESS TRAINING AT V.C.C.

For the past year the College has been active in a variety of activities related to Small Business Development. In the 1986-87 fiscal year we received a grant of \$240,000, from the Fund for Excellence. For the 1987-88 year we have received a further grant of \$240,000. A brief summary of activities organized with this funding is as follows:

1. Vancouver Vocational Institute

- curriculum development for small business start-up training for specific trades
- curriculum development for training in small business for those in the construction trades.
- Owner Development Program organized under Don Nucich with 20 firms participating.
- Assessment tools for judging small business potential have been begun.

2. At King Edward Campus

- the Owner Development Program offered in Cantonese has attracted 21 paying clients.
- development has begun on small business training for students in the Music Department and the Heavy Trades.
- various useful long-term contacts have been cultivated with community groups.
- a variety of seminars have been offered.

3. At Langara Campus

- an Owner Development Program has been started.
- work has begun on a C.E. course for small businesses in the community
- tools for assessing small business postential have been developed.
- a review of the Langara Small Business Program has begun.

4. Both Continuing Education and the Library have regularly assisted in the development and offering of Small Business courses.

Please note:

The attached "Statistical Summary" shows the extent of Small Business educational activities funded throughout the province.

L. Fast

APPENDIX I

STATISTICAL SUMMARY

of

SMALL BUSINESS ACTIVITIES

at

VCC AND OTHER B.C. POST-SECONDARY INSTITUTIONS

(to 1987 February 28)

1	2	3	4	5	6	7	8	9	10	11	12
VCC college-wide program	14*	\$198,333	851	153	80	23	9	11	37	nil	78
Camosun	14	233,333	77	700	350	44	11	11	34	19	11
Capilano	10	173,333	259	450	175	8	nil	nil	11	10	3
Cariboo	10	120,333	300	128	93	7	3	18	11	2	33
Douglas	14	233,333	1,173	562	276	32	13	19	70	15	241
East Kootenay	12	223,333	91	99	18	5	1	nil	10	3	39
Fraser Valley	13	173,333	112	259	152	17	4	7	51	12	98
Malaspina	18	153,333	80	432	210	38	8	5	63	11	105
Northern Lights	19	178,333	350	215	35	21	14	9	195	30	120
Selkirk	14	278,833	61	278	90	29	9	7	77	56	7
Simon Fraser University	4	81,333	370	88	88	nil	nil	nil	nil	nil	nil
University of Victoria	12	73,333	52	326	159	35	23	36	35	nil	17
Average or Total	12.83 mos.	\$2,120,496	3,776	3,688	1,706	257	95	123	571	158	752
Incomplete or atypical status:											
BCIT	18	\$236,333	9	85	2	5	3	4	10	15	6
Kwantlen	14	125,000	nil	6	200	nil	nil	nil	nil	nil	nil
New Caledonia		223,333									
North-West	8	nil	289	18	23	1	nil	1	2	2	3

* Part-time co-ordination to September 1986. Full-time co-ordination September 1986 - present.

REPLACING VCC3

The current VCC3 Prime computer will be replaced on the long weekend starting at 16:30 hours May 15 and continuing until Tuesday morning May 19. During this time ALL your computer data will be moved to this new machine. The net result of this move will be a computer that will respond to your commands with more speed. The response will still ultimately depend on the number of computer users and the programs they are using.

The dial-in lines will also be out of service as they are connected to VCC3.

J. Chivas

ON VACATION

Barbara Little, BTSD, will be on holiday May 4-28 inclusive. See Starr Owen or Peter Littleboy.

B. Little

Jean Cockell will be on holiday from May 6-June 26. Please refer any Math department matters to Ruth Behnke (Loc. 572) or Joan Burnett (Loc. 560).

J. Cockell

POSITION OPENINGS

V.C.C./V.V.I. requires a Secretary I in the Business Division. This is a temporary position until approximately September 15, 1987. Closing date for applications is May 8, 1987.

V.C.C./V.V.I. requires a Director of Food Services Support. Closing date for applications is May 11, 1987.

V.C.C./Langara requires a Program Assistant I (Information and Computer Services). Closing date for applications is May 13, 1987.

V.C.C./Langara requires a Secretary II (Dean of Instruction - Arts & Sciences). Closing date for applications is May 21, 1987.

V.C.C./K.E.C. requires a Clerk-Typist II (Accounting Dept. Central Administration). Closing date for applications is May 13, 1987.

V.C.C./K.E.C. requires an Audio Visual Technician II. The closing date for applications is May 15, 1987.

POSITION OPENINGS:

V.C.C./V.V.I. requires a Stores Clerk (Shoe Repair). This is a part-time position - 20 hrs. per week. Closing date for applications is May 14/87.

V.C.C./V.V.I. requires a Program Assistant 1 (Power Sewing). This is a part-time position - approximately 12 hours per week. Closing date for applications is May 14/87.

V.C.C./Langara requires a Program Assistant 1 (Co-operative Education Programs). Closing date for applications is May 14/87.

Simon Fraser University requires a Director of Daycare, for its unique multi-age children's centre. Please forward resume by May 15/87. See posting board.

L. Past

Special Thanks from the Music Department
to all of you who supported our Fund Raising Car Wash the Music Department expresses our appreciation. We managed to wash 110 cars, enabling us to call for our pledge donation at the maxium (100).

Those of you who were kind enough to offer my (bill) will be in, the next few days, please make your cheque payable to V.C.C.
As indicated earlier in the Time pledges totaling \$15.00 or more will receive an Income Tax Deductible Receipt from the college.

My special thanks to Stan Manson of Domco who did a beautiful calligraphy job on the diplomas for graduating music students and who now informs me that he wishes to donate his honorarium to our tour account. It seems everytime I turn around I see help coming from new sources all the time.
Thank you very much Stan.

Terry Smith

CULTURAL FESTIVAL PARTICIPATION REQUEST - For May 27, 1987

Student's Name: _____ Telephone No: _____

(Please return this form to J. Rippel, Admin. 4th Floor)

I would like to participate in the Cultural Festival in the following way:

S. Lewindon

PROGRESS REPORT FROM
THE VANCOUVER COMMUNITY COLLEGE ALUMNI ASSOCIATION

The response to date to our campaign for membership leads has netted only a small response from faculty and staff.

We would like to encourage you to support our efforts and to respond as soon as possible by sending us the contacts you have among VCC Alumni.

Please note the upcoming Alumni Events:

The Founders Club Meeting - May 14th

K.E.C. Room 5025, 6:00 p.m. to 7:30 p.m.

Light Refreshments will be served.

R.S.V.P. 875-1131 - Judy

The First Annual General Meeting June 17th

V.V.I, Room 300, 7:00 p.m. to 9:00 p.m.

Light Refreshments will be served.

Everyone is welcome. Please R.S.V.P. by calling 875-1131

We can build a strong Alumni Association with your Help!

Colleen Smith
