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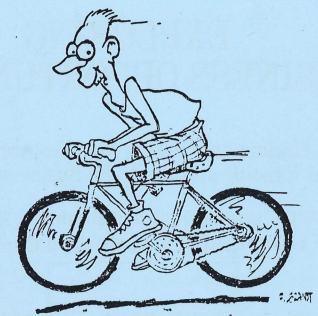
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#### ATTENTION ALL SUPERVISORS RE: PAYROLL

In view of the possible work stoppage, the payroll department has advised us that in order to get paycheques issued on time it is necessary to have all timesheets into Gwen Coates, the payroll clerk, by 09:00 hours, Friday 29, May/87.

G.A.R. Sylvester

Vancouver Community College King Edward Campus - Library P.O. Box 24620 - Stn. C P.O. Box Broadway 1155 East Broadway Vancouver, B.C. V5T 4N3



TO HEALTH WITH YOU, I'M GOING TO THE KEC, HEALTH FAIR.

#### RECORDS/ADMISSIONS/CASHIERS

Records/Admissions/Cashiers will be closing at 6:00 pm., Monday to Thursday, 8:00 am. to 4:30 pm Fridays.

#### PHOTO I.D.'s

The photographer will be available for I.D: TUESDAY 11:00 am to 3:00 pm & WEDNESDAY 2:00 pm to 6:00 pm

I will be away on vacation next week from June l - 5th, inclusive. Faye Rice will be acting in my stead.

Ruth Kendall



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# **Small Business Seminar**

# EXPLORING BUSINESS OPPORTUNITIES

Finding and Testing New Venture Ideas for Existing and Would-Be Business Owners

FREE Weekend Small Business Seminar being held at King Edward Campus.

SATURDAY MAY 30th, 1987

SPEAKER: JEREMY HEVETT, Ministry of Economic Development Province of British Columbia

The Seminar will be held from 12 noon to 2 p.m.

in the STAFF CAFETERIA (2nd floor)

KING EDWARD CAMPUS

#### NOTES FROM THE COLLEGE BOARD MEETING - May 26, 1987

At its regular meeting on Tuesday, May 26th, the College Board addressed the following main items:

- 1. The following two motions about tuition fees were passed:
  - (a) That there be no tuition fee increase for the following courses/programs:
    - VVI part-time courses
    - Basic Education
    - Basic Training for Skill Development (BTSD)
    - Basic Employment Skills Training (BEST)
    - Employment Opportunities for Women (EOW)
    - Vocational Opportunities for Youth (VOY)
    - Trades Training-Adult Special Education (TRAC-ASE)
  - (b) That there be a 5% increase over 1986-87 tuition fee rates in all other programs, effective September 1/87.
- 2. Three new programs at VVI were approved:
  - (a) Microcomputers in Accounting
  - (b) Security Alarm Installers
  - (c) Practical Nurses' Refresher
- 3. The Program Review Report on the Social Service Worker Program Langara was received.
- 4. Three new scholarship trust funds were approved:
  - (a) Langara Faculty Memorial Bursary/Scholarship
  - (b) Ernest E. Livesey Memorial Prize in Mathematics
  - (c) Peter Munns Endowment
- 5. A review was presented of the stage of negotiation with employee groups.
- 6. Approval was given to accept a tender for the first stage of Langara renovation.
- 7. A basic operating budget and a capital budget for the College for 1987-88 were approved.

- 4 -

#### SEEKING EXCELLENCE? ASK THE STAFF.

The pursuit of excellence is currently a popular topic in corporations and educational institutions. Many companies and colleges have gone to considerable effort to inquire about the "secrets" other companies and colleges use to achieve growth, increase productivity and profits, and improve employee morale. Rather than depend on stealing ideas of successful practices from other colleges—which we are not above—we decided to have our college search for excellence among our most important resource—our staff! Faculty were asked to submit ideas for improving their courses and programs in departmental five-year plans. The physical plant staff developed plans through a Quality of Work Life program. Administrators and support office staff attended separate workshops at which they were asked to make suggestions for the improvement of the college. The results were overwhelming!

Of particular interest were the workshops for the office staff. A steering committee—workshop leaders and staff representatives—was established to plan and promote the workshops and coordinate follow-up activities. At the first workshop, the union president for the employees welcomed the group, and the college president spoke about the importance of the support staff to the college. The workshop's objectives were discussed, and the participants were divided into eight groups and asked to participate in a creative brainstorming exercise: an attempt to generate ideas for the improvement of the college from their perspectives.

Ideas were collected and reviewed by members of the steering committee and then organized around the topics of training, internal communication, orientation, job exchange and recognition. These topics were announced in advance of the second workshop, participants selected the topics they wanted to discuss, and the various groups discussed the topics and developed action plans. The following recommendations were generated:

- 1. to include office staff in the faculty and staff meetings prior to the beginning of each new semester to learn more about events, activities, and plans for the college
- 2. to create a clerical directory—describing the responsibilities of each office—to assist those who answer the telephones
- 3. to develop an orientation for new clerical employees that includes a buddy system
- 4. to involve them in the development of a student aide training and recognition program
- 5. to start a job exchange program that would help them better understand the inter-relationships of people and responsibilities of various offices
- 6. to begin to develop a clerical procedures manual
- 7. to develop a recognition system for the clerical employees
- 8. to develop a pad of college maps (similar to those used by motels to help guests locate their rooms) to give students and guests, helping them locate classrooms and offices on campus

While the college profitted from the good ideas that were generated, the greatest benefit was the *change* in all those who participated. The staff worked hard to plan the workshop activities; consequently, the workshops were *theirs*. It is interesting to note that most of the recommendations were not about what others should do for them but about what they wanted to do for themselves. As some of their recommendations have been implemented, office staff have become involved in the faculty and staff meetings, become recognized as full-status employees of the college, and have gained confidence in their abilities to tackle a wide variety of problems.

We have discovered that the fine, talented, competent, concerned people who constitute our support staff are better able to do their jobs if we let *them* decide how best to do them. Their personal pride in improvements and innovations is obvious. So when we ponder actions for college excellence, WE ASK THE STAFF!

Richard W. McDowell President Lea Allison, Office Manager Office of Instruction

For further information, contact the authors at Schoolcraft College, 18600 Haggerty Road, Livonia, MI 48152-2696.

Suanne D. Roueche, Editor May 1, 1987, Vol. IX, No. 14

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The University of Texas at Austin, 1986

#### MUSIC DEPARTMENT NEWS

Two VCC Music Students, singers Michael Van Dam and Brenda Glass have been accepted into the prestigious Indiana University School of Music for the Fall term of 1987. Both are voice students of Dr. Jacob Hamm.

The VCC Jazz Ensemble, directed by David Branter, was awarded the first place in the Open Combo division of the New Westminster Jazz Festival, and saxophonist Mike Braverman was awarded for his performance at the festival a scholarship of \$2,500 to the Berkelee College of Music in Boston, Massachusetts, considered by many to be the best Jazz School in North America. Mike is a student of David Branter.

Congratulations to all of you, students and teachers.

J.L. Domer

#### CURRICULUM AND INSTRUCTIONAL DEVELOPMENT

W. Behnke will be away June l - 5th, attending the A.C.C.C. Conference. Please contact Paula Rogers at Local 501 for any assistance regarding curriculum development matters.

W. Behnke

#### **FARECARDS**

The bookstore is now carrying FARECARDS in addition to faresavers.

#### **PRICES**

l zone farecards	\$46.00
2 zone With GO card*	27.00
2 zones	62.00
3 zones	88.00

<sup>\*</sup> Please note that the college does not issue "GO" cards as most of our students are not eligible for them.

We continue to carry faresavers (books of 10 transit tickets)

l zone	\$10.50
2 zone	14.00
3 zone	20.00
and Day Passes	\$ 3.00

K. Kelly

#### A THANK YOU NOTE FROM ROGER GIBBARD

During my recent surgery for secondary cancer, I was helped immensely by the compassion and best wishes from every part of King Edward Campus: students, support staff, colleagues, the VIA and administration. Thanks team; it was by far the most helpful shot in the arm. By the way, since the offending part of the brain has been removed, I now have a compelling urge to be an administrator. So watch out!!

Roger Gibbard

#### KEC TEAM DANCES FOR PEACE

This Saturday, May 30th, a faculty-student team from KEC will join in a dance marathon in support of peace and humanitarian projects. Our name, Los Cumbieros, means people who love to dance. Lawrence Fast has graciously agreed to provide VCC T-shirts.

The music line-up includes many of Vancouver's bands such as DOA, Jim Byrnes, Powder Blues and Wildroot.

If you want to form your own dance team or come and cheer us on, the marathan is called <u>Give Peace a Dance</u>. It runs from noon to midnite at the Plaza of Nations. For further information or to register your team, call: 321-6626.

D. Barreca

#### THE SECOND ANNUAL MULTI-CULTURAL FESTIVAL/87

Well, the event was a **great success** and it is due to the really superb contributions by the committee members. Without the commitment and hard work of the planning team, the event would not have been possible. Stand up and take a bow! My personal thanks to you all.

Howard Turpin
Joan Rippel
Balinder Johal
Dorothy Moutter
Terry Smith
Jim Humble

Stan Monson Noreen Green Vicky Monroy Bob Carrier Khatun Siddiqi

Well Done! Same time next year?

(Actually, the post-mortem on this one will be next week. Any and all comments, suggestions, etc., will be welcome. Please forward feedback on this event to any of the above, or to Sam Lewindon.)

Thanks again,

Sam Lewindon

#### LAST MINUTE FLASH!

The "MONTE CARLO" Raffle Winner was:

Mrs. Davena Ornato of Richmond, B.C. Ticket # 19727

### VANCOUVER COMMUNITY COLLEGE DEPARIMENT OF MUSIC In Cooperation With COASTAL JAZZ & BLUES SOCIETY NEW ORCHESTRA WORKSHOP

#### PRESENTS

# - du Maurier International Jazz Festival Workshops -

Workshops will take place during the 5 day period - Monday, June 29th through Friday, July 3. Time NOON - 2:00 PM at King Edward Campus Auditorium, 1155 East Broadway, Vancouver.

Artist/Instructors will be:

Monday, June 29 -

RAN BLAKE - international recording and performing artist, pianist, composer, improviser and chairperson, Department of Third Stream Studies, New England Conservatory of Music will present a lecture demonstration/clinic in his "Third Stream Music and Importance of the Ear" concept.

Recordings of Ran Blake as piano soloist are available on the Milestone, Owl and Soul Note labels. "Fusing different cultural ideas as taken place in our music as well, pieces by Ellington, and Mingus, and Gunther Schuller with Miles Davis and J.J. Johnson . . . Third Stream is a continuation of that. I'm happy that Ran Blake has kept that thought alive, because that attitude is America's attitude."

MAX ROACH

This will be a three hour workshop.

Tuesday, June 30 -

DAVE LIEBMAN - has become one of the most respected teachers in jazz. He has been involved in the development of the Banff Summer Jazz Workshops, while still finding time to travel the globe, recording his solo and group music on labels in North America, Europe and Japan. From his early 70's sessions with Open Sky, Lookout Farm and Miles Davis, to his late 80's work with "Quest", Liebman's saxophone has charted an imaginative path through jazz. This workshop will be particularly valuable to saxophone students, but is also recommended to all instrumentalists.

Wednesday, July 1 -

ROBIN SHIER - A Canadian trumpet - composer - arranger that received his Masters of Music from the New England Conservatory of Music. Shier has several performances documented by CBC's Jazz Beat and his band "Halifax Jazz Vanguard" was the winner of the Maritime Division of the CBC Jazz Compettion in 1986 and appeared subsequently at the Montreal Jazz Festival.

Thursday, July 2 -

RAY ANDERSON (trombone), MARK HELIAS(bass), GERRY HEMINGWAY (drums) — are collectively know as BASSDRUMBONE. Based in New York City, all are recognized as leading instrumentalist of the 80's generation, and have records available in North America and Europe. Individually they've collaborated with Anthony Braxton, Oliver Lake, Gil Evans, Carla Bley. . . This is an opportunity to examine improvisational methods and determine how these shape the music. Recommended to students/professionals at all levels of proficiency.

Friday, July 3 -

PAUL PLIMLEY (piano/composer)

AL WIERTZ (percussion)

PLIMELY is cofounder of the New Orchestra Workshop and has colaborated with Roscoe Mitchell, Gunter Christmann, Karl Berger and Aladar Pege, besides studying with Cecil Taylor. He has appeared at JAZZ FESTIVALS in Ottawa, Edmonton and Vancouver and is currently working in solo, trio and octet formats. His recent music "Hidden Shades" received a rave review in the April '87 issue of CODA magazine.

WIERTZ is a legendary figure on the Vancouver Jazz scene - he has taught many successful students including most of the "hot" drummers in town. He's collaborated with Bo Diddely, John Handy, Eddie Harris and many more.

This workshop series is recommended to all levels of students/professionals. The workshops are very reasonably priced and will be available only as a five day package for \$75.00 per person - available through Vancouver Community College.

For Further Information Contact:

Robin Shier 731-5601 Vancouver Community College, Department of Music 875-8220

Each Student will receive one complimentary ticket to either:

RAN BLAKE/BOUSTON PERSON - Vancovuer East Cultural Centre - June 28

OR

VINNY GOLIA SEPTET - Vancovuer East Cultural Centre - June 29

#### NEWS ITEM:

#### RELEASE TIME REVIEW

The Principal has established a Committee to review Release Time granted to Department Heads, Assistant Department Heads, Coordinators and others who may, from time to time, be given responsibilities for the administration of a Department.

The committee has been asked to consider the following:

- 1. What is the purpose of release time granted to Department Heads, Assistant Department Heads and others who are given such time?
- 2. How did the procedure first begin and what was the rationale for it?
- 3. What is the total cost of release time for this campus?
- 4. Is this time granted entirely for administrative duties or does it have professional development connotations?
- 5. Why is more and more release time being requested when the size of the population remains the same?
- 6. How can we begin to review this matter so that we can come eventually to a reasonable formula for a set of guidelines which will clarify the way in which release time is granted?
- 7. Other items that this committee feels need addressing.

The members of the committee are Barbara Gray-Richards (Department Head, College Preparatory English), Peter Littleboy (Department Head, BTSD, EOW/BEST), Howard Olsen (Department Head, TRAC - MTA), Gordon Pawelchak (Division Chairman, Career Division), Shirley Girvan (Manager, Financial and Ancillary Services), and Cheryl Jibodh - Chairman (Department Head, ELT-HT).

The committee plans to have open meetings to which all faculty are invited to make submissions - oral or written.

The meetings will be held on the following days from 11:30 - 1:00 p.m.:

Wednesday, May 27
Thursday, May 28
Monday, June 1
Tuesday, June 2
Wednesday, June 3
Room 4056
Room 4056

Please note that Wednesday the 3rd will be the last day for faculty input. The committee has been given a deadline of June 15th to present its report.

We look forward to hearing from as many faculty members as pssible.

C. Jibodh - Chairman
Dept. Head - ELT-HT

#### Notes from the KEC Management Meeting held May 25

- 1. The Division Chairmen reported on curriculum development in each division, including an overview of existing curriculum development projects and of needs for further curriculum development. The Division Chairmen were asked to identify at a later meeting one curriculum development project per division which could be funded now; there will be further meetings to discuss ways of making available resources for curriculum development.
- 2. Terry Smith gave an update of the Music Theatre offering later this summer.
- 3. The Manayement Committee made a decision to cancel the proposed European tour planned by the Music Department. Initial support for the tour was on the condition that the tour be self-funded. Despite many creative and successful fund-raising projects generated by KEC, a number of other resource producing strategies, external to the college, and which were expected to significantly help with funding the tour, all fell through.
- 4. The Management Committee approved a request that summer hours for the Library be reduced this year as was the case last year. The Library will be open Monday and Tuesday 08:30 17:00, Wednesday and Thursday 08:30 20:30, and Fridays 08:30 16:30.
- 5. G.A. Pawelchak distributed information on the new ABE Certificate and Diploma Programs and explained the phasing in period for students currently enrolled.
- 6. L.E. Fast informed the Management Committee that the Recommendations for Reorganization have been approved by the College President and by the VCC College Board Subcommittee dealing with such matters. The posting for the positions of Dean of Instruction and Student Services and of Director of Administration and Finance will be posted shortly.
- 7. The Internal Communications Action Plan was discussed. There will be further discussions to proceed with implementation of appropriate recommendations. Management Committee members were asked to consider strategies for internal and external public relations, marketing and image.
- 8. The campus cleanliness policy was amended to reflect the fact that there is now a separate policy regarding smoking.
- 9. L.E. Fast reported on the progress of the implementation phase of the Institutional Evaluation.
- 10. L.E. Fast informed the Manayement Committee of updated budget information. This information will also have been presented in detail at the Budget Manayers' Meeting of May 26.

Notes from the KEC Management Meeting cont.

- 11. The Management Committee approved a request that Admissions hours be somewhat reduced in the evening (8 a.m. 6 p.m. except during registration periods). This approval was given on a trial basis to be reviewed in mid-August. Management Committee members were also asked to bring to the table suggestion on how we might improve the system of greeting, directing, and welcoming students and others who come to the campus for the first time.
- 12. The request from I.M.S. to reduce summer hours was tabled to ascertain whether or not instruction would be affected by the reduced service.
- 13. M. Bennett informed the Management Committee on the progress of the ESL-Cathay Television project. The first set of minimodules is now completed and will be broadcast beginning June 1 every Monday, Wednesday and Friday at 7:05 on Cable Channel 23. Accompanying script/exercise packages are available to interested learners through the Library or by contacting Alice Wong, the project coordinator.

  M. Bennett

#### AT THE LIBRARY

Pamphlets, clippings, maps and flyers — can all be found in the library. We have a variety of small materials in our pamphlet files which can be useful for ESL students doing presentations or for current event topics. Maps, and tourist guides can also be found here. We also welcome your contributions if you are a traveller and pick up useful flyers from other countries. The loan period for our clippings and pamphlets is one week.

Please have a look at our window display at the front of the library for Multi-Cultural Day. Library staff and students have contributed their dolls, pottery, textiles and handicrafts to show our enthusiasm for the many cultures which contribute to our lives. The display will stay in the window for a few weeks, so we hope you enjoy it.

S. Weber

#### POSITION OPENINGS

V.C.C./K.E.C. requires a Financial Aid Advisor in the Financial Aid Office. Closing date for applications is June 5, 1987.

V.C.C./K.E.C. requires a Remote Job Entry Operator I. This position is permanent part-time and is located in Central Administration. Closing date is May 29, 1987.

V.C.C./Langara requires a Word Processor Operator in Instructional Media Services. Closing date for applications is June 5, 1987

V.C.C./V.V.I. requires an Instructor of Japanese Cooking. Apply in writing to the Personnel Dept., V.C.C.

Kwantlen College requires Contract Instructors for their Success Skills Program. Please reply in writing to their Personnel Dept. by June 3, 1987, quoting competition number 87-028.

