REPERE CHART ancouver Community College

Ing Edward Campus - Library P.O. Box 24600 - Stn. C 1155 Er Broadway Vancouver, B.C. V5T 4N3

Vol. XVI, No. 13 June 30, 1988 RECEIVED JUN



The College will be closed Friday, July 1, 1988 and will resume normal hours of operation on Monday, July 4, 1988.

Dorothy Moutter

The following is a list of current 1988 College Board Members:

Mr. D. Brandes Mr. R.A. Brocklebank Ur. J. Chapman Mrs. C. Miller Miss R. Preston Ms. D. Rees-Lee Mr. R.T. Smith Mrs. B. Spitz Mrs. H. Wotherspoon

Lawrence Fast

LUCKY LANGARA:

Luck would have it that ELIZABETH SHULTZ with number 230 won last Friday's draw on June 24th. Since January 1988 Elizabeth has won a Caribbean Cruise, a jeep and now \$1,000.00. Elizabeth, has been with the College for 12 years as an instructor in the Nursing Department.

Due to this Friday's holiday, this week's draw will be held at 10:15 a.m. in the KEC Staff Lounge on Thursday, June 30th. See you there.

Tickets are still available for July through October. Only \$5.00 a week. There are at least 38 more chances to win. Everybody is welcome to play with various easy payment plans.

The proceeds of the Lottery are going to make a real difference in making education more accessible to worthy students.

Contact the Foundation, local 329. Help our students help themselves!

King Edward Campus

NEW PAYROLL SYSTEM:

Vancouver Community College King Edward Commus - Library P.O. Box 14411 - Stn. C

With the advent of the new Payroll System, time-lines have changed resulting in a shorter period of processing time for the Central Payroll Department. To help them and ourselves to see that employees are paid promptly, please observe the following guidelines:

- 1) All timesheets for faculty and staff must be submitted <u>WEEKLY</u> by 10:00 a.m. FRIDAY morning. When there is a Statutory Holiday in a pay period the cut-off time is 10:00 a.m. THURSDAY.
- All new employees should be joined asap. Do not hold onto the joining forms until cut-off times. Forward to Personnel as soon as completed.

Your co-operation can help the transition to the new system as painless as possible.

Dorothy Moutter

FROM THE LIBRARY:

STRETCH OUT ON THE LAWN WITH A GOOD BOOK AND GET A GOOD SUNBURN AT THE SAME TIME DEPARTMENT.

New Books at the Library:

Administrative Writing
American Music
Counselling Skills for Social Service Workers
Crossing Cultures
The Evolving Bassist
Halliwell's Film and Video Guide
Introduction to Psychology
Lemon-Aid: Used Car Guide 1987
The Professional Resume Job Search Guide
What Colour is Your Parachute?
Who's Who in Canadian Literature
Yesterday and Today

John Lambert

CURRICULUM DEVELOPMENT COMMITTEE

Samples of Curriculum Development Project Proposals have been gathered and are now available in the KEC Library. They are held behind the circulation desk and can be used in the library for up to two hours.

We would welcome any other samples of project proposals that you may have in your files such as Applications for Continuing Education Funds (Ministry of Education). Please send samples to Aphrodite Harris in the KEC Library.

Maureen Sawkins

ON VACATION:

I will be on holiday during July and August. I will be back on campus on August 24th. Edie MacKenzie will be Acting Department Head during my absence.

Cindy Onstad

PD TAR UPDATE:

The PD TAR Committee will publish its Guidelines and Application Form in early August. The deadline for applications will be September 15. The Committee feels that this will give faculty and staff time to plan their conference leave requests for the Fall and Winter. Until the Guidelines and Application Form are published, please direct request for Travel and Conference funding to your Department Head or Division Chair. Please remember that PD TAR funding will only cover a portion of travel, accommodation and registration expenses; release time to attend conferences, etc., must be scheduled through PD leave requests. Questions about PD TAR funding can be directed to the following committee members:

June Dragman
Barbara Gerber
Diane Jones
Greg Pedersen
Dennie Rothschild

Marg Nelson Lynda Stewart Christine Lee Howie Olsen Tom Scott

Terry Smith

Robert Caldwell

ESL VIDEOTAPES AVAILABLE FOR PREVIEW IN THE LIBRARY:

In the interests of reviewing ESL videos for potential purchase, Amanda Palacios has been able to obtain preview copies that will be available in the Library until July 6.

The AMERICAN SCENES series is designed for the intermediate ESL student and consists of 7 videos of humourous skits and lessons that identify grammar concepts and language functions as well as build vocabulary. One demonstration video with a manual complete this preview set.

Longman's COMMUNICATE: A VIDEO COURSE is a two-level course for beginning and intermediate students containing vignettes that depic real-life situations. We have one demonstration video that includes many excerpts.

Your review and comments on these and other ESL videotapes will assist us when we make future selections; we really appreciate your input. Call Amanda Palacios at Film Booking (local 435) to reserve either of these.

ON VACATION:

Please note that I will be on vacation from Monday, 1988 July 04 to Wednesday, 1988 July 13.

Dr. Patricia Groves will be acting as Principal during my absence.

Lawrence Fast

POSITION OPENINGS:

V.C.C./K.E.C. requires a Clerk III (Records and Admissions - Cashier's Area). This is a temporary position until approximately March 31, 1989. Closing date for applications is June 30, 1988.

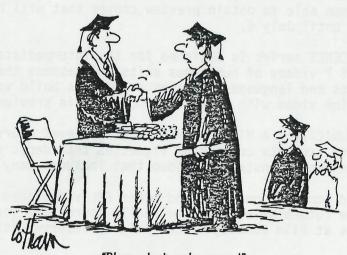
V.C.C./K.E.C. requires an Operator Programmer I (Business & Computer Studies Department Computer Labs). This is a temporary position until approximately March 31, 1989. Closing date for applications is June 30, 1988.

V.C.C./V.V.I. requires a Student Services Assistant for the Disabled (Counselling Department). This is a temporary position until approximately January 2, 1989.

V.C.C./V.V.I. requires a Clerk II (two positions). Closing date for applications is July 6, 1988.

V.C.C./K.E.C. requires a Coordinator, Small Business-Cantonese & E.S.P. (English For Special Purposes). Closing date for applications is July 8, 1988.

Lawrence Fast



"Please don't make me go!"