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> Vancouver Community College King Edward Campus - Librar. P.O. Box 24620 - Stn. C 1155 East Broadway

Vancouver, BC WST AND

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DATE:

August 16, 1988

TO:

The College Community

FROM:

Paul Gallagher

SUBJECT: ACTING PRINCIPAL LANGARA CAMPUS

As Dr. J.J. Denholm will soon be leaving Langara, I have appointed Dr. Lawrence Fast Acting Principal, Langara Campus, in addition to his present duties as Principal, King Edward Campus.

Dr. Fast's acting appointment will be for an indefinite period. It is not my intention to begin a search for a new full-time Principal, Langara Campus at this time, but to begin a process of examining our administrative structures to determine how we might best meet the needs of the community we serve before filling any administrative positions on a continuing basis.

We are able to proceed in this fashion because Dr. Fast served as Dean of Instruction, Arts & Sciences at Langara Campus prior to his appointment at King Edward. He is no stranger to Langara needs and resources. We also have a talented cadre of deans at the two campuses and I am confident they can meet the challenge to stretch during this interim period.

It is my intention to distribute later this week a paper outlining my thoughts on how the administrative structure of the college might best be shaped in the future. It is my hope that this paper will prompt response, discussion and other ideas on how we can best organize ourselves to meet the varied needs of our community.

While I do not foresee an administrative re-structuring directly affecting department heads, faculty or students, it is certainly my intention to involve our employee associations and administrators in the process of deliberation on these matters.

In the meantime, I hope everyone will render Dr. Fast and the deans at both Langara and King Edward every possible assistance during the interim in which Dr. Fast serves as Acting Principal of Langara Campus.

/ew

Continuing **Education Division** King Edward Campus

Langara Campus Vancouver Vocational Institute

King Edward

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VACATION:

I will be on vacation from August 22-26 inclusive. Please refer administrative matters to Dr. Groves.

G.A.R. Sylvester

BASIC EDUCATION STUDY AREA

The Basic Education Department is in the process of creating a quiet study area for our students. This facility will offer a reading and study area as well as a typing and computer station.

If you have any of the following items at home cluttering your basement, please consider donating them to this good cause. We are in need of:

Couch Paperback Spinner Rug Small Coffee Table Floor Lamp

Thanks.

COMING SOON

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F

COURSES OFFERED AT UBC

Dr. John Dennison of the Department of Administrative, Adult and Higher Education at UBC has advised us that the following courses will be available to faculty during the next academic year:

Lawrence Fast





Department of Administrative, Adult and Higher Education 2125 Main Mall Vancouver, B.C. Canada V6T 1Z5

Telephone (604) 228-6349

WINTER SESSION 1988-89

Courses in Higher Education

TERM 1 (September 6 to December 2)

HIGHER EDUCATION 510 (1 1/2) Foundations of Higher Education (Historical, philosophical and sociological developments in post-secondary education in Canada, federal-provincial relations, accessibility, etc.)

Instructor: Dr. John D. Dennison, U.B.C.

<u>Time</u>: Tuesdays 4:30 p.m. - 7 p.m. Begins September 6, 1988

HIGHER EDUCATION 511 (1 1/2) Organization and administration of Higher Education (Organizational theory applied to colleges and universities).

NOT OFFERED 1988/89

HIGHER EDUCATION 540 (1 1/2) The Community College Concept (A study of the history, philosophy and development of the community college in Canada).

Instructor: Dr. John D. Dennison, U.B.C.

<u>Time</u>: Wednesdays 4:30 p.m. - 7 p.m. Begins September 7, 1988

TERM II (January 3 to April 31, 1989

HIGHER EDUCATION 512 (1 1/2) Program Planning in Higher Education (A study of models for planning programs in institutions of post secondary education).

<u>Instructor</u>: Dr. Tom Sork, U.B.C.

<u>Time</u>: Tuesday 4:30 p.m. - 7 p.m. Begins January 3, 1989

HIGHER EDUCATION 513 (1 1/2) <u>Current Issues in Higher</u>
<u>Education</u> (Selected problems in the administration of various post secondary educational institutions).

Instructor: Dr. John D. Dennison, U.B.C.

<u>Time</u>: Saturdays, 9 a.m. - 4 p.m., Jan. 28, Feb 11, 25, Mar. 11 and 25, 1989

HIGHER EDUCATION 522 (1 1/2) Human Resources in Higher Education (Policies and practices of developing and maintaining an effective faculty and staff in universities and colleges).

NOT OFFERED 1988/89

HIGHER EDUCATION 541 (1 1/2) Community College and Institute Programs. (A study of program development in colleges including planning, evaluation and funding of programs)

Instructor: Dr. John D. Dennison, U.B.C.

Time: Wednesdays 4:30 p.m. - 7 p.m.
Begins January 4, 1989

HIGHER EDUCATION 560 (1 1/2) Introduction to Institutional Research (A study of the activities encountered in institutional analysis and planning in post secondary institutions).

Instructor: Dr. John Chase, Director of

Institutional Planning and Budget

Analysis, U.B.C.

<u>Time</u>: Thursdays 4:30 p.m. - 7 p.m.

Begins January 5, 1989

HI! I'm KE.C.'S cellular phone. I'm good but I'm SLOW I'm used by JIM HUMBLE - 8:00 am to 4:00 pm Local 223 - please note new number SECURITY-4:00 p.m. to 10:00 p.m. Local 204

REMEMBER:

When you dial there is at least a 30 second wait before the phone starts ringing. If you get a recorded message try again.

POSITION OPENINGS:

V.C.C./V.V.I. requires a Word Processor Operator (Word Processing Centre). This is a temporary position from August 23, 1988 to July 31, 1989.

The Commonwealth of Learning requires a President. Closing date for applications is August 31, 1988.

V.C.C./V.V.I. requires a Coordinator I - Power Engineering Department. Closing date for applications is September 1, 1988.

V.C.C./LANGARA requires a Computer Information Systems Co-operative Education Officer. This is a full-time temporary position. Closing date for applications is August 19, 1988.

V.C.C./K.E.C. requires an Executive Assistant - Instruction. Closing date for applications is August 26, 1988.

ESL Outreach Department - Learning Centres in the Library require a Temporary Term Instructional Assistant I (5 positions) currently in located five branches of Vancouver Public Library. Closing date for applications is August 19, 1988.

V.C.C./V.V.I requires a Work Experience Advisor working with people with special needs. Closing date for applications is August 24, 1988.

V.C.C./K.E.C. requires a Department Head - Automotive Mechanics. Closing date for applications is October 11, 1988.

The English Language Institute requires applications for two administrative positions: Coordinator, Communication Program (September 1, 1988 to December 31, 1989) and Coordinator, Special Programs (January 1, 1989 to December 31, 1989). Closing date for applications is August 24, 1988 at 12:00 noon and should be submitted to: Donald S. Mosedale, Director, English Language Institute, Centre for Continuing Education, University of British Columbia, 5997 Iona Drive, Vancouver, BC V6T 2A4.



Lawrence Fast

The vote is three in favor, five opposed, and Mr. Kay's 'you've gotta be kidding.' ?