

KEC TELEPHONE DIRECTORY

If you have any changes to the Directory, please advise me before the end of the month.

P.O. Box 24620 - Stn. C 1155 East Broadway Vancouver, B.C. V5T 4N3

Dorothy Moutter

VACATIONS

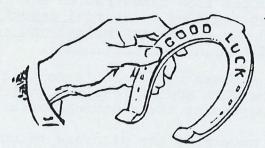
I will be on holiday November 28 to December 02. Peter Littleboy will be "covering" my desk.

Starr Owen

I will be off campus, on vacation, for the period of November 21 to November 25, inclusive. During this time, Tom Scott will be covering my desk. Information on matters of a routine nature may be obtained from Joan Rippel.

Sam Lewindon

I will be on vacation from November 07 to December 07. For inquiries about Small Business - Cantonese, please refer to Humphrey Mak (local 455). Please contact Howard Turpin (local 454) regarding other Small Business information and programs.

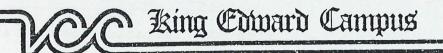


Alice Wong

DOROTHY'S RETIRING

As you know Dorothy Moutter is retiring in December. Anyone who would like to sign a card and or donate towards a gift, please see Shirley Girvan or Faye Rice.

Shirley Girvan



McCemployee benefit plan

1155 East Broadway. Box No 24700 Sta 'C' Vancouver, B C. V5I 4N4 Telephone 875-1131

NOTICE TO ALL MEMBERS AND PROSPECTIVE MEMBERS V.C.C. EMPLOYEE BENEFIT PLAN

The Vancouver Community College Employee Benefit Plan was established in late 1985 to provide a vehicle whereby plan members/eligible V.C.C. employees could defer a portion of their monthly income for the purpose of financing a future sabbatical leave or supplementing their retirement income. Amounts contributed to the E.B.P. were not subject to income tax until such time as payment is received by the individual from the plan in accordance with an advance tax ruling given to the plan by Revenue Canada in March of 1985.

Subsequently the Government of Canada amended the Income Tax Act to effectively disallow tax deferral except where the purpose of the deferral was to finance a future sabbatical leave. This effectively eliminated the "retirement supplement" purpose of our Employee Benefit Plan.

Your Plan Administration Committee is advised that, to ensure compliance, our plan need not be amended provided that future contributions are designated for sabbatical purposes only. Salary deferral for retirement supplement is no longer allowable effective July 1, 1986.

All present and prospective plan members/contributors who wish to defer a portion of their 1989 income for the purpose of financing a future sabbatical leave must file with the undersigned, newly completed and signed Letters of Agreement covering the calendar year 1989. The member's Letter of Agreement must be submitted no later than December 23, 1988 and shall designate for each month of the calendar year 1989 the amounts to be deducted from remuneration for that year. Plan membership and contributions by payroll deductions for the calendar year 1989 may not be authorized and accommodated after the foregoing deadline, December 23, 1988.

Contributing members may, under special circumstances with the approval of the Plan Administration Committee, supplement or amend by written agreement their designated contributions.

Full details governing the plan are found in the "Plan Rules" with a brief description also available from the Personnel Office along with the necessary forms (Letters of Agreement) to facilitate your 1989 enrolment. Enrolment forms have been provided, under separate cover, to current plan members.

If you are interested in participating in the Employee Benefit Plan for 1989, kindly obtain complete and sign the referenced forms or direct any enquiries to the undersigned.

D. D. Jones

Plan Administration Committee

DDJ:bb

HAPPY BIRTHDAY TO BETTE LOWE

Would you like to send Bette Lowe birthday greetings? She continues to mend following her surgeries and remains cheerful, even though the blue body cast rubs in all the wrong places. Her birthday is November 25th and I will make sure that any cards left in my mailbox get to her on exactly the right day.

Cathy Tolsma

AN INVITATION

A special Christmas production of our <u>King Edward Times</u> is being created for the December 15th edition. You are invited to share personal Christmas stories, poems, recipes and other festive articles to help celebrate the occasion.

Please have your submissions to Marie Kerchum no later than December 7. Thank you for your participation.

CHRISTMAS TREE TRIMMING CEREMONY

Monday, 1988 December 5 in the courtyard

Come join the fun!

Marie Kerchum

LIBRARY NEWS

The Library now has on reserve a package titled <u>Supporting Teaching</u>
<u>Excellence</u>, containing several articles, pamphlets and cassette tapes.

The package is available for one week loans for any interested faculty.

Welcome back to Phyllis Butler. Phyllis has resumed all her previous duties and will continue as the library liaison to the Career Division. She will here on Monday, Tuesday and Friday each week.

John Lambert is away for the month. Replacing him is Irene King and other library staff members.

Congratulations to Aphrodite Harris, who has just been elected Chairperson of the Computer Needs Committee on campus.



ISN'T IT TIME YOU TOOK A CLOSER
LOOK AT THE STUDENT WHO IS HAVING
A DIFFICULT TIME MAKING IT IN
YOUR CLASS? THERE MAY BE A LEARNING PROBLEM. HERE ARE SOME CLUES:

1. Obvious visual problems

Obvious hearing problems
 Obvious speech impediments

4. Unusual clumsiness

*5. Doesn't seem to progress, though bright

*6. Responds slowly

*7. Immediate memory recall problems

*8. Difficulty with spelling

*9. Low comprehension of language (receptive and/or expressive)

*10. Discrimination difficulties often mistakes what you say or
what is read for something else

*11. History of "not making it" in school

*12. Seems to understand what is said in class but has difficulty understanding reading material

*13. Extreme difficulty with writing expression, e.g., syntax or organizing thoughts

Help is available, and so are answers to your questions regarding the atypical learner:

NHO:

Your I.E.P.A. Committee Representative

WHERE:

I.E.P.A. Committee

WHEN:

2:00 - 3:30 on alternate Wednesdays

Your representative on the Committee is:

Others on Committee:

E.L.T.:

Sue Atherton

B.T.S.D.:

Marg Nelson

Diagnostician: Malcolm Cant

Career Division:

Basic Education:

Don Richardson

College Foundations:

Counselling:

Donna Barreca

Math & Science:

Wayne Wilson

I.E.P.A. Tutors: Claudia Mason

Nahcy Barr

Humanities:

Sonja Alton

College Prep.English:

Chris Sallis

Discuss your referral with your Representative, not directly with the Diagnostician please!

PROFESSIONAL DEVELOPMENT

The Facilitator is a Red Deer College Newsletter dealing with faculty instructional skills development. Some copies of the current issue (Fall 1988) are available on the counter by the mailboxes on the Fourth Floor.

Walter Behnke

CHRISTMAS GIFTS FOR THE KIDS!

Once again, ESL Vocational will be having a Christmas party for our students and their children. We appreciate all the gifts so many of you donated last year, and this year we are once again appealing to your generosity. Rather than individual gifts, we have decided it would be better to give each child the same gift. A donation of \$5.00 will buy a gift for one child. Donation boxes are located in the ESL Vocational Office, Room 3174, and outside Rosemary Meyer's office. Thank you for your support.

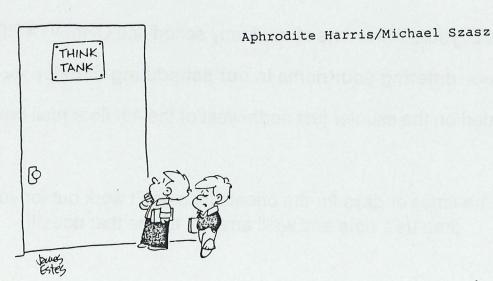
Norm Dooley

COMPUTER NEEDS COMMITTEE

The next meeting of the Computer Needs Committee will be on December 6 at 3:00 p.m. in room 4043.

If you have ideas or concerns that you want to discuss at this meeting, please let us know in writing before November 23, so we can put them on the agenda.

Leave items in the Library's or Michael's mailbox.



"Teachers' lounge."

OPEN SESAME

Introducing...

The Instructional Computing Support Centre

(Located in the upper level of the KEC library)

COMPUTERS:

PCs, AT, '386, Macintosh, Apple IIGS

Colour Monitors, High Resolution Screen

PROGRAMS:

Word Processing, Desktop Publishing, Graphics, Tutorials

PRINTERS:

Dot-Matrix and Laser

PERSONNEL:

Michael Schwarz

full-time Instructional Assistant

Frank Fornelli

part-time Coordinator

LET US SHOW YOU THE WORKS

Sign up for an ORIENTATION to:

the machines, the programs, and the access codes.

Simply book yourself into one of our many scheduled ORIENTATIONS by

>>> entering your name in our scheduling booklet <<<

located on the counter just north-west of the 4th floor mail boxes.

If the times or days for the orientations don't work out for you, drop us a note and we'll arrange a time that does!!!

EXCERPTS FROM THE ADULT LITERACY CONTACT CENTRE NEWSLETTER

Literacy Learner Conference

The Literacy Learner Conference is one of the cost-shared projects that has received continued federal/provincial support. Those interested in applying to host a Learner Conference Event should call Barb Bate at 795-0025 or Cindy Onstad at 875-6111.

Next Project Literacy B.C. Meeting

Friday, 1988 November 25

Please call the Contact Centre close to the date for confirmation of place, time and agenda at 594-0664.

Starr Owen

AFFIDAVITS

I am Commissioner for Taking Affidavits in British Columbia. I administer oaths and take affidavits for KEC students free of charge. However, please note that this service is rendered in relation to students' application for financial aid only. Thank you.

Winnie Cheung

ELECTIONS CANADA - 1988 NOVEMBER 21

In compliance with legislation regarding elections, would you please ensure that supervisory staff in your jurisdiction grant time off to employees so requesting in accordance with the following guidelines:

"Every registered elector of the electoral district who does not have four consecutive hours free from his employment between the hours of the opening and closing of the poll on polling day is entitled to have such time free from his employment, without loss ofpay, as may be required to provide him with four consecutive hours between the opening and closing of the poll on polling day to cast his vote."

The polls are open from 9:00 a.m. to 8:00 p.m.

Personnel Office



"Geography has made us neighbors, history has made us triends, economics has made us partners, and necessity has made us allies. Those, who nature has so joined together, let no man put assunder."

- U.S. President John F. Kennedy

A TIMELY FILM SHOWING IN THE LIBRARY:

IN BED WITH AN ELEPHANT



FREE TRADE OR NO FREE TRADE? - THAT IS THE QUESTION

At least that is what the polls are telling us. More and more Canadians are discussing this issue and seeking information (especially in the KEC Library!) about the pros and cons. IN BED WITH AN ELEPHANT explores the history of Canadian-American relations since the early days of Confederation and provides a comprehensive background to the free trade issue. The film traces the economic and political ties between the two nations and how free trade alternatively surfaces and is submerged depending on political leadership and public opinion.

There will be a public showing at NOON in the Library.

Friday, November 18

Everyone is welcome! Lunches and Friends especially welcome! For class viewings, please contact Amanda Palacios at local 435.

Aphrodite Harris

KEC STUDENT AWARDS - FALL 1988

Next Thursday, November 24, the KEC Fall Student Awards Ceremony will take place at 11:30 a.m. in the Auditorium. Everyone is welcome to attend as their schedule permits. The following awards are being presented - shown here in summary fashion:

Department
Basic Education Basic Education Basic Education Science
Special Education V.I. Sign Language
ESL - Vocational ESL - ELS College Prep. English
B.E.S.T. B.T.S.D Youth
ESL - Outreach ESL - ELS College Prep. English
B.T.S.D. Bus. & Computer Stud. Institutional Aide
ESL - Outreach Mathematics Mathematics
Humanities Literature
Pharmacy Pharmacy Auto Body
Auto Mechanics Diesel Diesel
ESL - Vocational I.E.P.A.

K.E.C. Scholarship Overseas Chinese Voice V.I.A. Domco Scholarship Domco Scholarship Domco Scholarship Elizabeth McLeod Award Howard/Yano Award Focus Building Services Diane Thompson Memorial Stanley Novopharm Shoppers Drug Mart Award V.C.C. Car Raffle V.C.C. Car Raffle V.C.C. Car Raffle Kwikway K.E.C. Bookstore	Name of Award
15,000	K.E.C. Scholarship Overseas Chinese Voice V.I.A. Domco Scholarship Domco Scholarship Domco Scholarship Elizabeth McLeod Award Howard/Yano Award Focus Building Services Diane Thompson Memorial Stanley Novopharm Shoppers Drug Mart Award V.C.C. Car Raffle V.C.C. Car Raffle

Recipient Anna Maharaj Ed Curtis Jackie Babiy Jaswinder Bassi Paul Girardi Debbie Shepherd Lidia Gawlik Doulot Jabbri Harjender Walia Sharon Gladue Mouk Chanthaphasouk Yeng San Leung Marlyn Lopez Julia Ratkay Olive Sabo Tammy van der Kamp Winnie Saunby Chung Kin Au Diane Merasty Yen Hoan Tat Dan Collette Jessica Wright Kelly Sutter Ann Vanderbijl Douglas Wong Darwin Olmstead Gary Whitton David Boyes Ky Van Truong

Sponsor Paul Kelley Edie MacKenzie Paul Kelley E. Chan-Henry B. Nobel Roger Ofield Lesley Thomson Felixia Klingenberg Mary Jane Nehring Doug Buck Russell Porter Myrna Rabinowitz Shirley Hsu Herbert Salzmann Perry Taylor Margaret Jameson Noreen Green Arlene Howard Wayne Wilson Wayne Ko Allan Andrews Sonja Alton Susan Aro Susan Aro Lew Bloomingdale Fred Grimann Tom Scott Tom Scott Paula Neville

Claudia Mason

A post awards reception is being held for student recipients, the instructor/presenters and donors in Rooms 2005 -2007 of the foyer of the auditorium. Student Advocates will be presented with their certificates for merit at the awards ceremony and are also invited to attend the reception following. Congratulations to all award recipients and thanks to departments across the college for their nominations and participation in the awards process.

Shirley Mills

You are invited to attend the next VCC Alumni Association Eyent to be held

FRIDAY, NOVEMBER 25th



A DINNER THEATRE NIGHT

will be presented in conjunction with

LANGARA'S STUDIO 58

featuring

"Summer in Smoke" by Tennessee Williams



Enjoy this compassionate drama which, set in small town Mississippi in 1916, chronicles the lives of a reverend's daughter and a doctor's irresponsible son as they attempt to realize the love between them.

A relaxing Lasagna Dinner will be served in the Langara Faculty Lounge. There will be a no-host bar (Vegetarian meals may be arranged in advance). Bring your friends or come on your own and make new friends. There will be several door prizes and it promises to be a fun evening.

Ticket prices: \$12.50 per person or two for \$22.50

Time: 6:00 p.m. No Host Bar

6:30 p.m. Dinner

7:30 p.m. Theatre Doors Open

Location: Langara Campus - 100 West 49th Avenue

All tickets must be reserved in advance. Call 875-1131 before noon of November 23rd.

A NOTE FROM DR. JOHN DENNISON AT UBC

Dr. Dennison asked me to notify all prospective students in the department of Administrative, Adult and Higher Education that the course Higher Education 513 - Issues in Higher Education will not be offered in 1989 but will be offered in the winter session of 1990.

Lawrence Fast

PRINTER CARTRIDGES

I.M.S. now has stocks of both new and reloaded printer cartridges for the majority of printers used in the College, and they are priced well below those that you can purchase outside. Try us; if we have not got the cartridge you need, we will certainly get it for you.

Please return your used cartridges to us, and we can re-circulate them after reloading.

M. Harding

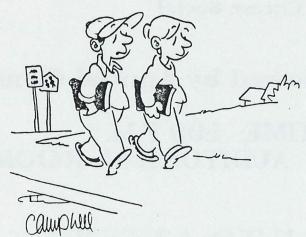
CALL FOR APPLICATIONS

If you are planning to attend a conference, etc., between now and the end of the fiscal year (March 1989) and you wish to receive financial assistance for travel, accommodation and/or registration, you are invited to apply to the P.D. TAR Committee for funds. The guidelines and the application form are available beside the mailboxes on the 4th floor.

Deadline for this second round of applications is Friday, November 25. The Committee will sit to adjudicate applications on Tuesday, November

Please note that the next call for applications will be in January, 1989.

Robert Caldwell



I found out why we study vocabulary. Last night my mom told me to go ruminate, and I spent three hours in my room.

VOCATIONAL INSTRUCTORS' ASSOC.



TAKE NOTE

UPCOMING

MEETING

CIRCLE THIS DATE ON YOUR CALENDAR

DECEMBER OI

ANNUAL GENERAL MEETING

- Elections: Executive
- 1989 Budget
- Wine & Cheese Social

General Meeting followed by Annual General Meeting

TIME: 1:00 P.M.
PLACE: V.V.I. AUDITORIUM ROOM 240

PLAN TO ATTEND

CHECK YOUR MAILBOX FOR FURTHER INFORMATION

COORDINATOR OF SERVICES TO SPECIAL NEEDS STUDENTS

AN INVITATION TO EXPRESS INTEREST

Vancouver Community College invites expressions of interest from qualified employees for a new temporary position - Coordinator of Services to Adult Special Needs Students.

Temporary funding has been received from the Ministry of Advanced Education to establish the coordinating role with the College. The position is funded for a minimum of five months full-time. The successful applicant may be seconded from present responsibilities.

SUMMARY OF RESPONSIBILITIES

The Coordinator will be responsible to the Director of College Resources for the further development and creation of a framework for the delivery of support services to special needs students who are "mainstreamed". Planning, development, organizing and coordinating of services will be undertaken in collaboration with counsellors, librarians, instructors and other service personnel at all centres. Liaison with centre administration will be necessary. Contact with individuals and organizations in the community concerned with individuals with special needs is also expected.

For more information and a detailed position description contact:

Ross Carter Director of College Resources 875 8295

Expressions of interest should be forwarded to the Director of College Resources, Central Administration by November 22, 1988.



"I'm going to have to quit teaching. My salary isn't keeping pace with my therapy payments."

POSITION OPENINGS:

V.C.C./Langara requires a Instructional Assistant I (Photography Technician Program). Closing date for applications is November 25, 1988.

V.C.C/V.V.I requires a Work Experience Advisor (Adult Special Education). Closing date for applications is November 22, 1988.

V.C.C/K.E.C. requires a Word Processor Operator (Administration). Closing date for applications is November 29, 1988.

V.C.C./Langara requires a Part-Time Temporary Instructor (Classical History) for the Spring Semester. Closing date for applications is November 25, 1988.

Lawrence Fast

