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King Edward Times



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1989, May 11

Vancouver Community College
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P.O. Box 24620 - Str. C
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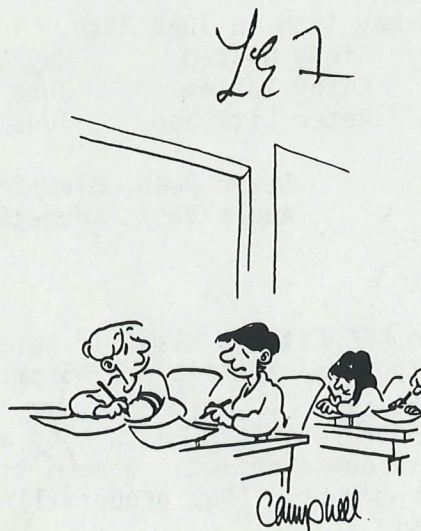
PLANNING FOR KING EDWARD DAY 1989

It is not too early to begin planning for King Edward Day 1989 which has been tentatively scheduled for the last Friday in September. Herewith, I am requesting volunteers to serve on the King Edward Day Committee which will begin its work as soon as possible.

Jean Benetti, who did such a great job on last year's King Edward Day, has mentioned to me that several people already volunteered for this year's Day immediately after King Edward Day 1988 was completed. We already have the first suggestion for a theme, which is "Students in Crisis".

If you are interested in helping, please let me know as soon as possible.

LEF



"Write me a sentence. Write me a paragraph. Write me a page. What are we? Her students or her pen pals?"

King Edward Campus

CURRICULUM DEVELOPMENT COMMITTEE

The ballot for a second representative to the Curriculum Development Committee for both the ABE and ESL Divisions was held last week. The elected representatives, who will serve from 1989 to 1991, are:

Charley Mayer for ABE
Jennifer House for ESL

We wish them well with their new responsibilities.

Starr Owen and Miriam Bennett

ON VACATION

I will be on vacation from May 15th to June 12th. During this time please contact Peter Littleboy (local 471) or Barbara Little (local 461)

Peter Lear (BTSD Department)

ON VACATION

I will be off campus May 11th & 12th, at the ABE Steering Committee meeting in Nanoose Bay, B.C.

I will be on vacation from May 15th to June 30th.

My desk will be covered by:

Cindy Onstad	May 15-31
Cathy Tolsma	June 1-15
Peter Littleboy	June 16-30

Starr Owen, Division Chairman
Adult Basic Education

BOOKING ROOM 5025

This is a REMINDER that the KEC Fitness class is held in Room 5025 every Monday, Tuesday and Thursday at 4:45 - 5:45 pm.

If you must book this room during this time or need a special room set up, please give Wendy adequate notice. I need time to make other arrangements and notify the members. (Our group will often complete the room set up after class).

Lorraine Herlick, Counselling



HUMAN RESOURCE DEVELOPMENT

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WORDPERFECT "CORNER"

As a follow-up to our recent workshops, HRD will be providing a series of columns with tips, suggestions and ideas to help you build your competence and to assist you over the rough spots that are so common with first attempts at using a new skill. Through the courtesy of our "Phantom in the Machine", we will be happy to entertain your questions and problems. Just address them, in writing, to Human Resource Development at Central Administration.

SOFT FONTS

What is a soft font? It is a set of images of letters and numbers in a given typeface or style that can be transported electronically from 1 computer to another. The usual way a soft font is sent from a computer to another is through a process called "downloading". This means that the electronic information comprising the soft fonts is sent from the computer to the memory of the printer. A good example of this process is using a LaserJet Series II laser printer. This printer has over 500 kilobytes of its own memory, which is available for temporary storage of printer instructions, including soft fonts. In order to use soft fonts, they must be stored in a directory accessible to Word-Perfect. In the case of the computer system in room A209 at Langara, these fonts are already available and all that remains is to send them to the printer. This is handled by WordPerfect through option 7, Initialize printer, of the Print function, SHIFT +F7. What will happen next is that fonts already selected through a previous process will be downloaded into the printer memory.

Selection of Fonts: You need do this process only if necessary. Once the fonts have been updated in the printer driver file, then initialization will cause them to be downloaded.

How to:

1. SHIFT + F7 for printer menu, followed by S for "Select Printer".
2. after choosing the desired printer, press 1, then repeat step 1 if necessary
3. now choose 3 for "Edit", followed by 5 for Cartridges and Fonts.
4. then choose Soft Fonts by pressing 1 after highlighting this option.
5. after a pause, you will see all the soft fonts available to you. By marking these fonts with * or +, you determine how they will be used during a print job. Using the * will mean that the fonts will be present before a job commences, whereas a + label indicates that the font can be loaded or unloaded during a job. Once the fonts have been labelled, the font set-up is saved by F7 to Exit.



WORDPERFECT "CORNER"

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Soft fonts continued:

Initialization of Printer: When you have a document that requests soft fonts, through codes embedded via the font selection, those fonts can be sent to the printer as follows:

1. SHIFT + F7 for the printer menu, followed by 7 to initialize printer. If you are interested in this process, you may follow its progress through SHIFT + F7, then press 4 for Control printer. Under Current Job, Job Status, you will see the fonts being downloaded. Meanwhile, at the printer, the Ready light and Form Feed light will blink, indicating that soft fonts are being received.

REMINDER

Soft fonts are volatile! This means that when the printer is powered off, the soft fonts disappear. In contrast, the normal internal fonts (e.g. the default Courier set) are non-volatile.

WORKSHOPS SCHEDULED & PARTICIPANTS ENROLLED

May 24 & 25	Performance Review & Appraisal - VMREU
May 29 & 30	Performance Review & Appraisal - VMREU
June 1	Customer Relations
June 8, 12 & 15 (3 hrs each day)	Cross Cultural Communications
June 5, 6, 7 & 8 (3 hrs each day)	Introduction to WordPerfect 5.0
June 19 to 22	Management Skills for Supervisors - Part I - Session A for VMREU

FOR FURTHER INFORMATION CALL DIANE LOCAL 337 OR VI LOCAL 291 - HRD

THE THIRD ANNUAL KING EDWARD CAMPUS HEALTH FAIR

June 6th, 1989 10:00 A.M. to 2:00 P.M.



POSITIONS OPENING:

V.C.C./K.E.C. requires a Instructional Assistant I (Computer Facilities) Closing date for application is 1989 May 18.

V.C.C./K.E.C. requires a Student Services Assistant (Counselling Services/International Education) Closing date for application is 1989 May 22.

V.C.C./Langara requires a Clerk Typist II (General Office). Closing date for application is 1989 May 12.

V.C.C./V.V.I. requires a Permanent Part-Time Clerk Cashier (Bookstore) Closing date for application is 1989 May 16.

V.C.C./V.V.I. requires a Department Head (Culinary Arts - Advanced Department). Closing date for application is 1989 May 23.

V.C.C./V.V.I. requires a Department Head (Culinary Arts - Basic Department). Closing date for application is 1989 May 23.

V.C.C./Continuing Education requires a Senior Program Coordinator (Teaching English as a Second Language, Court Interpreting and Modern Languages). Closing date for application is 1989 May 19.

V.C.C./Langara requires a Clerk III (Administration Services). Closing date for application is 1989 May 25.

V.C.C./Langara requires a Pre-School Supervisor (Child Development Centre). Closing date for application is 1989 May 25.

Lawrence Fast