

# King Edward Times



Vol. XXII, No. 108  
June 14, 1990

## ACTING CLASSES

Act now! Carousel Theatre School offers you the most fascinating summer of your life. Exciting adult and teen classes, creative Theatre Arts for children aged 5 to 12, and Musical Theatre for all ages. Extra special courses offered this summer are the Performance Class, "A Midsummer Night's Dream" (Star in Shakespeare's popular comedy!), and the Cross Cultural Class in Cantonese and English. Taught by outstanding professional actors and directors, Carousel Theatre School's classes prepare you for future work on TV, Film, and Stage. Register Now! 669-3410.

Malcolm Armstrong, Director

## JOIN US!

Please come and join us to welcome Detty's new born baby boy (Justin) on Friday, June 15, at 2:30 p.m. in Room 5025. Call Sunny at local 720 regarding baby gift suggestions.

Financial Aid Office

Peter Herd and his wife, Terry, tentatively have a baby girl:

Teresa Danela Herd  
born May 26, 1990, 2:00 p.m.  
3.5 kg, 50 cm

Peter and Terry are in Peru adopting Teresa, but the adoption is tentative since the mother has 45 days in which to change her mind.

Peter Littleboy



**WHO YOU ASK FOR**

A reminder about who to see for what in the Library:

<u>Services</u>	<u>Name</u>	<u>Position</u>	<u>Local</u>
Campus Librarian	Brenda Appleton	Department Head	439
Reference and	Phyllis Butler	Librarian	511/513
Information	Aphrodite Harris	Librarian	438/513
	Irene King	Librarian	511/513
	Amanda Palacios	Ref. Ass't.	438/513
Circulation	Espie Aquino	Lib. Ass't. III	433/205
	Irmgard Blumke	Lib. Ass't. II	433/516
	Halina Lesinska	Lib. Ass't. II	433/205
	Annemiek Stoodley	Lib. Ass't. II	433/205
Interlibrary Loans	Ines Reyes	Lib. Ass't. III	515
Media Bookings	Nancy Espinoza	Lib. Ass't. III	435
Music Reserves	Clara Thiessen	Lib. Ass't. II	514
Overdues	Halina Lesinska	Lib. Ass't. II	205
Periodicals	Anne Smith	Lib. Ass't. II	246
Reserves	Lynn MacMullen	Lib. Ass't. II	205

**SUBJECT ASSIGNMENTS - LIBRARY LIAISONS WITH DEPARTMENTS**

ABE Division - College Foundations	Brenda Appleton	439
ABE Division - Basic Education & BTSD	Irene King	511
Career Division	Phyllis Butler	511
Computer Software	Irene King	511
Computer Facilities	Aphrodite Harris	438
Continuing Education	Irene King	511
Counselling	Amanda Palacios	438
ESL Division	Aphrodite Harris	438
Hearing Impaired	Phyllis Butler	511
International Education	Brenda Appleton	439
KEC & Central Administration	Amanda Palacios	438
Small Business	Phyllis Butler	511
Student Health Services	Brenda Appleton	439
Visually Impaired	Phyllis Butler	511

**Brenda Appleton**

**INTEROFFICE ENVELOPES**

The mailroom has a shortage of interoffice envelopes. If there are any extra ones in your area, please drop them off with the mailroom clerk. It would be greatly appreciated.



### ON VACATION

Pam Ottridge, Acting Administrative Manager and Acting Registrar, will be away on holidays from June 22 to July 16. Please pass all registration matters to Gerry Sylvester, local 727, and all administrative managerial matters to Karen Kelly, local 243.

### LOST, STOLEN, OR STRAYED?

Several months back, the trolley located in front of Boardroom 4043 disappeared. There have been subsequent attempts in locating it with no luck. The trolley was clearly labelled as belonging to KEC Administration. If you know of its whereabouts please let Pam Ottridge at local 731 or Doreen Sharan at local 735 know. The trolley was bought and paid for by KEC Administration and we would really like it back, no questions asked.

Thank you.

### Please note the following office and local changes:

Karen Kelly

New office is 4060, local remains the same (243).

Pam Ottridge

New office is 4052, new local 731.



"Mildred, my dog and I love  
you very much."



## LITERACY UPDATE

### BOOK VOYAGE: A BOOK WRITTEN BY ADULTS

The Movement for Canadian Literacy (MCL) launched the voyage of the Canadian book in Ottawa on January 25, 1990. On February 14, this book began its BC voyage. On June 20, the book will be on this campus. A ceremony will be held in the north courtyard - weather permitting.

Look for the display board announcing the Book Voyage - main foyer KEC.

For further information, please contact Paulette Maglaque, local 475.

### POWER PLAY

Basic Education students welcome the faculty of KEC to their POWER PLAY, an example of FORUM THEATRE, directed by the actors of HEADLINES THEATRE.

The play will be created and presented by the Basic Education students on Friday, June 22, at 1:30 p.m. in the cafeteria.

Please come and support this exciting opportunity for students to empower themselves through the medium of theatre. In FORUM theatre the audience also has an opportunity to participate. Come, JOIN US!

Due to limited funds, refreshments will be served to students only.

Paulette Maglaque



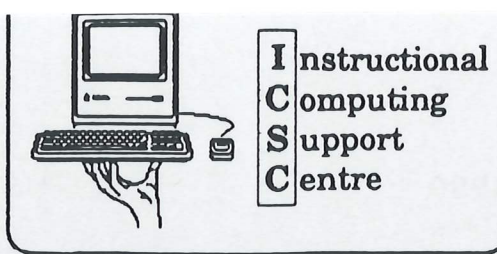


**ABSENT FROM THE CAMPUS**

<u>Name</u>	<u>Reason</u>	<u>Dates</u>	<u>Matters To</u>
Loren Houldson	Vac.	May 23-June 15	Act. Dept. Head Thorne Husband
Sonja Alton	Vac.	May 22-August 28	Grace Shaw for S t u d e n t Advising Joan Burnett for Routine Matters
Alice Wong	Vac.	May 22-June 14	Dr. Fast
Cecily May	Vac.	May 31-June 22	Herbert Salzmman or Chris Pearson
Jim Humble	Vac.	June-August	Dr. Fast or Dennis Cumming
Carol Tulpar	Vac.	June	Lee Henderson, Karen Hills or Michael Daniels
Jerry Domer	Vac.	June 04-July 05	Terry Smith
Pam Ottridge	Vac.	June 22-July 16	Gerry Sylvester or Karen Kelly







## UPCOMING WORKSHOPS AT THE ICSC

### Introduction to MS DOS

Learn to Format a disk, check the directory, copy, rename or delete files, make back-up copies and use wild-card characters. A good place to start, if you have no computer experience, or these are features you should be familiar with if you already use one.

**DATE**

Thursday, June 14  
Monday, June 18

**TIME**

3:00-5:00 pm  
1:00-3:00

### Creating Style Sheets for Term Papers with MS WORD

Format a Term Paper once only, and be free to concentrate on the content for all subsequent papers

**DATE**

Tuesday, June 19

**TIME**

3:00-5:00 pm

### Getting Started with a Computer

For those who are not sure where to begin, but think that a computer might be useful. Find out how you can make a computer work for you and then go on from there to use one.

**DATE**

Tuesday, June 26

**TIME**

1:00-3:00 pm

To register, complete coupon and deposit in my mail box. Your registration will be confirmed in writing.

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Name: \_\_\_\_\_

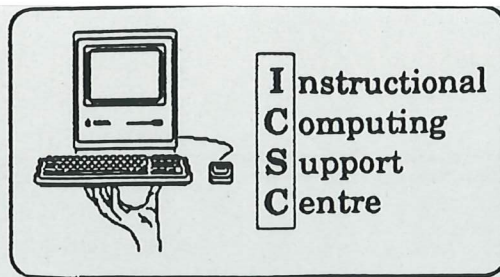
Local: \_\_\_\_\_

Dept: \_\_\_\_\_

Workshop: \_\_\_\_\_

Date: \_\_\_\_\_





### COMPUTER CORNER:

Most people have computer related questions which they seldom get around to having answered when they occur. **Computer Corner** is where we will try to provide the answers to those questions every week. If you have a question, drop it in my mail box and look for the answer in the next week's KEC TIMES.

**Question:** How do I erase files which I no longer need from my disk?

**Answer:** To erase files, use the DOS command DEL. For example to erase a file called **ESSAY.DOC** from your floppy disk: insert the disk in drive A, and at the DOS prompt, type

**A> DEL ESSAY.DOC**

**This file will now be deleted.**

**Question:** I saved my file and it isn't there now. What happened to it?

**Answer:** Check the hard disk - C drive - or the disk in drive A or B. It is possible that you saved to the wrong disk. If you are running a program off the hard disk and you save a file, it will save onto the hard disk unless you specify otherwise. To save to the A drive when you are in the hard disk, you include the drive you wish to save to in the file name. For example to save a file called **TEST1.MAY** to drive A, the file name must be named

**A:TEST1.MAY**

Of course, you may have deleted the file. Next week, I will discuss how to recover a file which has been accidentally deleted

### COMPUTER WORKSHOPS

If there is a topic on which you would like to have a workshop eg. **Scanning a picture into your word processing document**, drop a suggestion in my mail box and I will do my best to set it up for you.

Anne McElroy



**King Edward  
Campus**

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Vancouver, B.C. V5T 4N3  
Telephone 875-6111

May 1990

SUMMER 1990  
K.E.C. BURSARIES

Additional financial assistance is provided to deserving KEC students by the King Edward Campus Bursary Fund established through private donations. In recent years bursaries have been provided by the following donors:

BC Tel Co.  
Credit Union Foundation of B.C.  
Doug Brown Memorial Trust Fund  
Italian Cultural Centre  
KEC Student Advisory Committee  
KEC Student Aid Fund  
Simons Foundation  
Student Society Emergency Aid Fund  
VCC Student Aid Fund

How much are the bursaries? What are they for?

Bursaries are awarded between \$50 to \$250. The amount depends on the availability of funds and number of applicants. These bursaries are awarded to students who show financial need and who have had unexpected expenses during their educational term. Bursaries cover costs such as medical costs or emergencies.

Who can apply?

Part-time and full-time students who:

- are registered in courses during the summer at KEC;
- can show financial need after they have used up all other means of financial assistance; and
- are attending classes regularly and doing well in their courses of study.

When and how can I apply?

Bursary applications are available from June 4th to June 29th, 1990 at either the Financial Aid Office or the Counselling Career Centre. Completed applications must be returned to the Financial Aid Office. The deadline for Summer 1990 Bursary applications is Friday, June 29 1990.

(Bursaries will be awarded towards the end of July 1990.)



### **POSITIONS OPENING**

VCC/City Centre requires a Clerk II (Admissions Department). Closing date for applications is June 14, 1990.

VCC/City Centre requires a Temporary Instructional Assistant I (Dental Assisting Program). Closing date for applications is June 14, 1990.

VCC/City Centre requires an Instructional Assistant I (Retail Meat Processing Department). Closing date for applications is June 15, 1990.

VCC/KEC requires a Temporary Administrative Manager. Closing date for applications is June 22, 1990.

**Lawrence Fast**

