

# King Edward Times



Vol. XXIII, No. 120  
September 6, 1990

## THANK YOU!

That was a great party, certainly the best that I have attended in the last 60 years. It is a very rare occasion that so many good people should be in the same room at the same time. Thank you all those who made it possible. Thank you for being my friends, people whom I love and respect. Thank you for the great gifts and entertainment, and for all those nice things that were said about some person that I must try and meet sometime. Hugs to all.

Peter Littleboy

## NONOY FIRST NATIONS STUDENT ACHIEVEMENT AWARD FUND

If anyone wishes to contribute to this fund, please make your cheque out to the VCC Education Foundation - First Nations Award, and send it to Sheilah Grant on the 5th floor. You will receive a tax deductible receipt and your contribution will be met by the province, e.g. a \$100 contribution gives \$200 to the fund. Sheilah tells me that \$5000 is a good target. Please be generous. Our Native Indian students will thank you.

NONOY is a Musqueam word which is used when referring to a really good person.

Peter Littleboy



KEC Times, September 6, 1990

## **OUR NEW REGISTRAR**

Because of vacation or other leaves, you may not have had the opportunity to meet Penny Gallagher, our Registrar (No, she is not related!). Penny joined us on July 15th. She came directly from her position of Assistant Registrar at Douglas College. Prior to Douglas, Penny was at Simon Fraser University as an Admissions Advisor and a member of the B.C. Secondary Liaison Team.

Her Masters thesis topic, "International Students and Issues of Adjustment", reflects her interest and considerable experience in the field of International Education.

Penny's responsibilities at Douglas prepared her well for the challenges of her new position. As Registrar, she will be responsible to the Associate Dean for the preparation and implementation of policy and procedures and the effective operation of admissions, registration, student records and the cashiers function. The college calendar brochure content, the August to August Calendar, the coordination and compilation of the schedule of offerings will be within the scope of her responsibilities. Additionally, regularization of admissions criteria and chairing an admissions appeals committee will be the Registrar's responsibility.

We wish Penny the very best in her new position. Penny, in turn, invites you to "drop in", and have a coffee and say hello!

G. Sylvester

## **ALL CAMPUS COUNCIL**

The next ACC meeting will be on **Tuesday, September 25**, in the 5th floor boardroom (Room 5025) from 2:00 p.m. to 4:00 p.m. See you there!

Cheryl Draper

## **ON VACATION**

Please note that Carol Tulpar, Learning Centre planning team will be off campus on vacation from September 10-14. Please direct enquiries to the Learning Centre, local 504.

Learning Centre



KEC Times, September 6, 1990

## **YOU ARE INVITED**

An invitation is extended, on behalf of a broadly-based coalition of community and government agencies, to those interested in attending the upcoming **Building Safer Communities: An Integrated Approach Conference on September 27 - 30, 1990 at the Delta River Inn in Richmond, B.C.**

You will have the opportunity to attend workshops and plenary sessions all geared toward creating an agenda for action for building safer communities and preventing crime in British Columbia.

If you are interested in obtaining any further information please contact the following:

Patti Pearcey  
A/Associate Regional Director  
Chair, Conference Planning  
Pacific Regional Office  
Ministry of Solicitor General  
1320 - 800 Burrard Street  
Vancouver, B.C.  
V6Z 2J5

(604) 666-5307

Lawrence Fast

## **ATTENTION ALL INSTRUCTORS**

Students should be reminded at their first class of the regulations concerning "official" withdrawal. In order to receive partial refund of tuition fees paid, students must see a counsellor and officially notify the College using the withdrawal form from Student Records. Details of deadline dates, and amounts of refunds are available at the time of registration or from the Counsellor.

Up to and including the first instructional day of the last month of the course/program, students may withdraw from that course.



## THE COMMONWEALTH OF LEARNING FELLOWSHIP PROGRAMME

### Purpose:

Sending personnel from British Columbia educational institutions and organisations to developing countries. Fellows will be expected to carry out a task, or set of tasks, that would help the institution they are visiting in some aspect of its educational mandate. They will also be expected to write a short report regarding the Fellowship upon their return to B.C.

### Conditions:

COL will provide travel costs, funds for accommodation in the host country and a modest per diem towards meals and other incidentals expenses. The Fellowships, which will be for a period of up to one month, should be completed before the end of March, 1991.

### Application:

Direct to the office of the Associate Director; include a description of the task, or set of tasks, that you would be willing to undertake in a developing Commonwealth country, along with your curriculum vitae. It is anticipated that applicants will have expertise in such areas as establishing learning centres, using technology for teaching by distance education, instructional design for the development of distance learning materials, or in teaching specific disciplines by distance education, in such areas as electronics and computer technologies, small business management, science, adult basic education, etc.

For further information and application, please contact Jindra Repa at 875-1131, local 244. Nominations should reach the Commonwealth of Learning by September 15, 1990.

## SCHEDULE OF EVENTS FOR THE WEEK OF SEPTEMBER 10, 1990

- |              |                                                                                                                                       |
|--------------|---------------------------------------------------------------------------------------------------------------------------------------|
| September 10 | - Outreach Registration and Classes Commence<br>- Outreach KEC North - Returning Student Registration 6:30 P.M.<br>- BTSD Orientation |
| September 11 | - Outreach Registration - T/TH Classes Commence<br>- KEC North New Student Registration and Assessment 6:30 P.M.                      |
| September 12 | - College Foundation Last Day Late Registration for Single Block Classes                                                              |
| September 14 | - Outreach Pronunciation Classes Begin                                                                                                |



## NEWS FROM THE LIBRARY

We have recently completed barcoding our library collection in preparation for complete conversion to a computerized catalogue and circulation system. As of September 1st it will be necessary for every borrower to have a library card in order to check out materials. We need the information on this form to contact you regarding overdue, holds and previews.

1. If you have a current VCC faculty/staff ID card:
  - a) fill in the form below and bring it, with your card, into the library
  - b) a bar code will be affixed to the ID card.
2. If you do not have a current VCC faculty/staff card:
  - a) fill in the form and drop it in the campus mail to Circulation Desk, KEC Library
  - b) we will prepare a library card for pickup in late August.

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### LIBRARY CARD APPLICATION

FACULTY\_\_\_\_ STAFF\_\_\_\_ ADMINISTRATOR\_\_\_\_

NAME: \_\_\_\_\_  
                    surname                    first

CAMPUS:\_\_\_\_\_ DEPT:\_\_\_\_\_ LOCAL\_\_\_\_\_

HOME PHONE:\_\_\_\_\_

If temporary, give expiry date of contract:

\_\_\_\_\_  
Although fines will not be charged, replacement costs will be charged for lost materials.

\_\_\_\_\_  
Signature

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For office use only:

BARCODE # \_\_\_\_\_

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## **CAROUSEL THEATRE SCHOOL**

### **ACTING CLASSES**

Are you looking for excitement? A new challenge? **ACT NOW!** CAROUSEL THEATRE SCHOOL swings into the Fall Semester with classes created specially for you, whether you're adult, teen, or child aged 5 through 12. Select a single session course, or one of our new full year programs. Choose among more than 25 courses including Acting for beginners, Scene Study, TV and Film, Musical Theatre, and Children's Theatre Arts. Check out our three professional training programs; exciting teen, new adult full-time, and popular adult part-time. Don't delay! **CALL CAROUSEL THEATRE SCHOOL NOW AT 669-3410.**

Carousel Theatre Company and School is a non-profit society registered in British Columbia. We deeply appreciate your support.

## **REMINDERS FROM THE FINANCIAL AID OFFICE**

### **Summer Hours**

Starting August 20, the Financial Aid Office will be open during the following times:

Monday to Thursday 11:00 a.m. to 4:00 p.m.

Wednesday evening 5:00 p.m. to 7:00 p.m.

### **Mini-talks**

Also, the staff in Financial Aid is available to give "mini-talks" on financial assistance to students at KEC. If any class, department, or student services area wishes to schedule a mini-talk, our office will send a staff member between 9:00 a.m. and 4:00 p.m. The workshops are limited to five per week. These talks will give students a general orientation to financial aid and hopefully encourage them to visit the Financial Aid Office if more information is required. Please call local 720 if you wish to schedule a talk.

**PLEASE REMIND YOUR STUDENTS THAT ABESAP APPLICATIONS ARE AVAILABLE TO ALL STUDENTS ONE MONTH PRIOR TO REGISTRATION. ENCOURAGE YOUR STUDENTS TO APPLY EARLY!!! (ABESAP INFORMATION ON THE NEXT PAGE.)**



**King Edward  
Campus**

1155 East Broadway,  
Box No. 24620 Sta. 'C'  
Vancouver, B.C. V5T 4N3  
Telephone 875-6111

ADULT BASIC EDUCATION STUDENT ASSISTANCE PROGRAM (ABESAP)

WHAT IS A.B.E.S.A.P.?

ABESAP is a program funded by the provincial government to provide tuition fees only for needy students. (Maximum of \$360.00 for 4 months of study). Only one application per term, or 1 application for 4 months of study.

WHO IS ELIGIBLE TO APPLY?

You can apply for ABESAP if you are a Canadian citizen, landed immigrant or have refugee status. All students with S.I.N. starting with 900 must show citizenship papers. ABESAP is available for students enrolling in one of the following programs offered at V.C.C.-King Edward Campus:

- A.S.E.H.I / A.S.E.V.I.
- Basic Education (ABE foundations)
- B.E.S.T.
- B.T.S.D. Level 3 (ABE intermediate)
- B.T.S.D. Youth
- College Foundations (up to grade 10)
- ESL - Institutional Aid
- ESL - Auto Detailer and Paint Prep.
- College Preparatory English 059
- English Language Skills (PT/FT Time)
- English As A Second Language  
(including Outreach, Canadiana Centre,  
Vocational - fee payers only)
- ESL - Business Office Training
- ESL - Cabinet Making

HOW CAN I APPLY?

One month before registration date, you can pick up an ABESAP application from the Financial Aid Office (#4029) or the Counselling Career Centre (#3002).

\* RETURNING STUDENTS (pink form)

If you are a returning student (have a K.E.C. student number), you must have the teacher's comment section #24 on your application completed before returning your ABESAP application to the Financial Aid Office. Returning students are advised to complete their application as quickly as possible. It takes two weeks to process your application.

\* NEW STUDENTS (green form)

If you are a NEW student (no K.E.C. student number), you must register first, pay your fees and get your student number, before you submit your application to the Financial Aid Office (#4029). You do not have to complete section #24 (teacher's comments) on your application form.

\* DEADLINE FOR APPLICATION IS ONE MONTH AFTER THE FIRST DAY OF CLASSES !!!!!

PLEASE NOTE:

1) ALL full-time students who are being supported by the Ministry of Social Services and Housing (welfare) must first apply to MSSH for assistance and have MSSH provide a letter of refusal if they will not pay your tuition fees. Part-time students do not require a letter from MSSH.

FUNDS ARE LIMITED!!!!!!STUDENTS WHO APPLY FOR ABESAP ASSISTANCE ARE NOT GUARANTEED ASSISTANCE!!!!!!NOR ADMISSION TO THE COLLEGE!!!!!!



SEPTEMBER 1990

FALL 1990  
K.E.C. BURSARIES

Additional financial assistance is provided to deserving KEC students by the King Edward Campus Bursary Fund established through private donations. In recent years bursaries have been provided by the following donors:

BC Tel Co.  
Credit Union Foundation of B.C.  
Doug Brown Memorial Trust Fund  
Italian Cultural Centre  
KEC Student Advisory Committee  
KEC Student Aid Fund  
Simons Foundation  
Student Society Emergency Aid Fund  
VCC Student Aid Fund

How much are the bursaries? What are they for?

Bursaries are awarded between \$50.00 to \$250.00. The amount depends on the availability of funds and number of applicants. These bursaries are awarded to students who show financial need and who have unmet expenses during their educational term.

Who can apply?

Part-time and full-time KEC students who:

- are registered in courses during the Fall 1990 term at KEC; (September to December 1990)
- can show financial need after they have used up all other means of financial assistance; and
- are attending classes regularly and doing well in their course of study.

When and how can I apply?

Bursary applications are available from Sept. 10th to 27th, 1990 at either the Financial Aid Office or the Counselling Career Centre. Completed applications must be returned to the Financial Aid Office. The deadline for Fall 1990 Bursary applications is Thursday September 27th 1990.

(Bursaries will be awarded in mid October)



## FALL FITNESS CLASSES

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You didn't get very active over the summer.  
You planned to ..... but !!

You just quit smoking.  
You weren't going to put on weight ..... but !!

You're really not overweight.  
Not really, really ..... but !!

TAKE CONTROL OVER YOUR BUTS.

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### COME AND JOIN US AT FITNESS

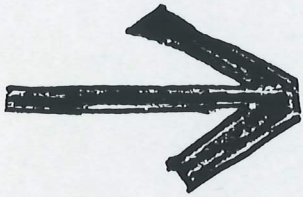
<b>TIME:</b>	4:45 - 5:45 p.m.
<b>DAYS:</b>	Monday, Tuesday and Thursday
<b>PLACE:</b>	Boardroom (Room 5025), Fifth Floor
<b>DURATION:</b>	September 10 - December 13, 1990
<b>COST:</b>	\$25.00 for the term
<b>CLASS SIZE:</b>	20 participants
<b>DROP IN FEE:</b>	\$2.00 per session
<b>INSTRUCTORS:</b>	Darrel Paris; Janice Welbourn

For more information or to register call

Brenda Toporowski      Local 496



# VICTORIA



FRIDAY, SEPTEMBER 28TH

## WHO CAN GO?

International students, any other VCC students, teachers, friends, family, VCC staff

## DETAILS?

7:15am  
9:00am-10:40am  
11:00am-12:30pm  
12:30pm-1:00pm  
1:00pm-3:30pm

leave KEC parking lot via chartered bus  
ferry to Victoria (Swartz Bay)  
tour Butchart Gardens  
sightseeing tour of Victoria on the bus  
free time in downtown Victoria

Parliament buildings  
Royal B.C. Museum  
tea at the Empress Hotel  
wax museum  
Beacon Hill Park  
and more!

3:30pm  
5:00pm-6:40pm  
7:15pm

scenic drive back to the ferry  
ferry back to Vancouver (Tsawwassen)  
arrive back at KEC parking lot

## COST?

\$38.00, includes all of the above (meals extra)  
(regular rate \$70.00!!!!)

## WHAT TO BRING?

umbrella, jacket, just in case!  
lunch, if you want to eat on the bus, though  
you will be able to buy lunch/dinner on the ferry

## HOW TO PAY?

see Cecily May, room 3128 (East wing),  
sign up on the door,  
\*pay by Wednesday, Sept. 19th\*\*\*\*\*  
Sorry, no refunds after Sept. 19th.



September, 1990



## HUMAN RESOURCE DEVELOPMENT

### FINDING AND EVALUATING BUSINESS OPPORTUNITIES

In this workshop, you will learn the importance creativity plays in entrepreneurship and explore some methods geared to help you open your mind and generate ideas for business opportunities. You will explore methods of identifying trends and opportunities and some sources of information. From the identification of implications of trends, you can derive business ideas and business opportunities. You will be taken through a quick method for initial evaluation of a business idea as you must learn to temper the emotional enthusiasm for an idea with the practical question, "Is it worth my effort?" If you deem it worth your effort, the idea becomes a business opportunity for you, worthy of deeper evaluation.

Upon completion, you should be able to: explain the importance of creativity in entrepreneurship, explain and use some methods to bring out creative ideas, identify and seek out sources of information to research socio-demographic trends and derive implications of needs, explain the difference between a business idea and a business opportunity, evaluate at a cursory level a venture idea for profitability, determine if a venture idea suits your personal requirements, list tips on how to protect your venture idea and how to guard your ideas.

The facilitator is Glen Witter. He has a Masters degree in Business Administration. Mr. Witter has been with VCC for 18 years in various capacities. At present he is the Director - Corporate Marketing Services.

This workshop is scheduled for Thursday, September 27th, 1990 - 9:00 a.m. to 4:00 p.m.  
in Room 5025 - Central Administration (Board Room).

**This session is limited to 20 participants**

#### To Register:

- 1 - Obtain permission from your supervisor to attend by completing a "Request for Leave from Duty" form.
- 2 - Complete and send the form below to HRD. Note: Your registration will be confirmed in writing. Call 875-1131, local 337 or 291 if you require more information or assistance.

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### FINDING AND EVALUATING BUSINESS OPPORTUNITIES

Thursday, September 27

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Department: \_\_\_\_\_ Campus: \_\_\_\_\_ Phone Local: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Date sent to HRD: \_\_\_\_\_

RETURN TO VI BIENERT, HUMAN RESOURCE DEVELOPMENT, CENTRAL ADMINISTRATION





September, 1990



## HUMAN RESOURCE DEVELOPMENT

### **SUCCESS SKILLS FOR THE MODERN WORKPLACE**

The success of any organization, department or team is dependent on the success of the individual team members. There are proven behaviours, skills and attitudes that a person can acquire which contribute to success in any career. This course focuses on identifying and practising those skills that separate the successful from the less successful in the workplace.

At the end of this two-day course, administrative support staff will be able to define their personal definition of professional success; determine whether they are a sustainer or an achiever; identify their communication strengths and weaknesses; understand and demonstrate effective team building skills; enhance their professional behaviour and image and increase their level of self-esteem and self-confidence.

Course content includes: sustainers vs. achievers; communication as a success skill; qualities and skills of an effective communicator; communication styles, yours and others; breaking down communication barriers; team building; high and low self-concept and image and professionalism in the '90's.

The seminar leader, Karen Harrison is a human resource consultant specializing in training and professional development of management and staff of large and small businesses, government and educational institutions. Ms. Harrison is also a successful entrepreneur and business woman having formed her own consulting company ten years ago.

This workshop is scheduled for: Monday and Tuesday, October 1st & 2nd, 1990 - 9:00 a.m. to 4:00 p.m.  
in Room 5025 - Central Administration (Board Room).

**This session is limited to 30 participants**

#### **To Register:**

- 1 - Obtain permission from your supervisor to attend by completing a "Request for Leave from Duty" form.
- 2 - Complete and send the form below to HRD. Note: Your registration will be confirmed in writing. Call 875-1131, local 337 or 291 if you require more information or assistance.

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### **SUCCESS SKILLS FOR THE MODERN WORKPLACE**

Monday & Tuesday, October 1st & 2nd 1990

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Department: \_\_\_\_\_ Campus: \_\_\_\_\_ Phone Local: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Date sent to HRD: \_\_\_\_\_

RETURN TO VI BIENERT, HUMAN RESOURCE DEVELOPMENT, CENTRAL ADMINISTRATION





September, 1990



## HUMAN RESOURCE DEVELOPMENT

### SELECTION INTERVIEWING

Do you participate in selection interviews for faculty and or administrative positions? Do you know what VCC's recruitment process is and how you fit in? Then this highly interactive two day workshop has been designed for you.

The implementation of the selection process, impact of human rights, job analysis and the circumstances of the process, developing methods of assessment, preparing for the interview: working as a panel, managing time - the unexpected, interview practises, and reaching a decision will be covered.

The facilitator is Tom Turner. He has 19 years experience in assessment, training and organizational development. Mr. Turner has a Masters in Business Administration and extensive experience in designing and implementing selection systems in Canada and the U.S. His "hands-on" approach will ensure that participants come away with skills which can be directly applied to the job.

This two-day workshop is scheduled for Monday & Tuesday, October 15th & 16th - 9:00 a.m. to 4:00 p.m.  
in Room 5025 - Central Administration

**This session is limited to 20 participants**

#### To Register:

- 1 - Obtain permission from your supervisor to attend by completing a "Request for Leave from Duty" form.
- 2 - Complete and send the form below to HRD. Note: Your registration will be confirmed in writing. Call 875-1131, local 337 or 291 if you require more information or assistance.

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### SELECTION INTERVIEWING

Monday & Tuesday, OCTOBER 15th & 16th, 1990

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Department: \_\_\_\_\_ Campus: \_\_\_\_\_ Phone Local: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Date sent to HRD: \_\_\_\_\_

RETURN TO VI BIENERT, HUMAN RESOURCE DEVELOPMENT, CENTRAL ADMINISTRATION





September, 1990



## HUMAN RESOURCE DEVELOPMENT

### HOW TO BE A GREAT COMMUNICATOR

In this two-day practical workshop, you will learn communication skills which will ensure positive results with your co-workers and leave you feeling comfortable with your approach. The focus throughout is on actively involving you in real issues which you encounter in the workplace each day.

Effective communication is a basic ingredient for success in all aspects of our lives. By increasing our understanding of this and with guided skill practise, we can significantly improve the quality of our work and personal lives.

This workshop is a "must take" if you have ever wondered about the following in relation to your work at Vancouver Community College:

"Do I communicate effectively?" "Am I listening carefully?" "Do I understand the differences between the three communication styles?" "Do I feel comfortable communicating assertively?" "Do my verbal messages and body language match?" "Am I able to say no comfortably?" "Am I able to effectively give and receive positive feedback?" "Am I able to effectively give and receive corrective feedback?" "Do I deal effectively with difficult people and situations?"

This two-day workshop is scheduled for the following dates and times:

Day #1 - Wednesday, October 24th - 9:00 a.m. to 4:00 p.m. Part 1 - Styles, Listening, Body Language & Self-image  
Day #2 - Tuesday, November 6th - 9:00 a.m. to 4:00 p.m. - Part II - Dealing with Difficult People & Assertiveness

It is open to all employees of VCC and enrolment is limited to **20 participants** so sign up early!

Reva Kalef who has a M.Ed. degree in Adult Education from the Government of British Columbia is the facilitator.

#### To Register:

- 1 - Obtain permission from your supervisor to attend by completing a "Request for Leave from Duty" form.
- 2 - Complete and send the form below to HRD. Note: Your registration will be confirmed in writing. Call 875-1131, local 337 or 291 if you require more information or assistance.

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### HOW TO BE A GREAT COMMUNICATOR

Wednesday, OCTOBER 24TH AND Tuesday, NOVEMBER 6TH, 1990

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Department: \_\_\_\_\_ Campus: \_\_\_\_\_ Phone Local: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Date sent to HRD: \_\_\_\_\_

RETURN TO VI BIENERT, HUMAN RESOURCE DEVELOPMENT, CENTRAL ADMINISTRATION





# workshops in the learning centre sign up now!

using prepositions and idioms

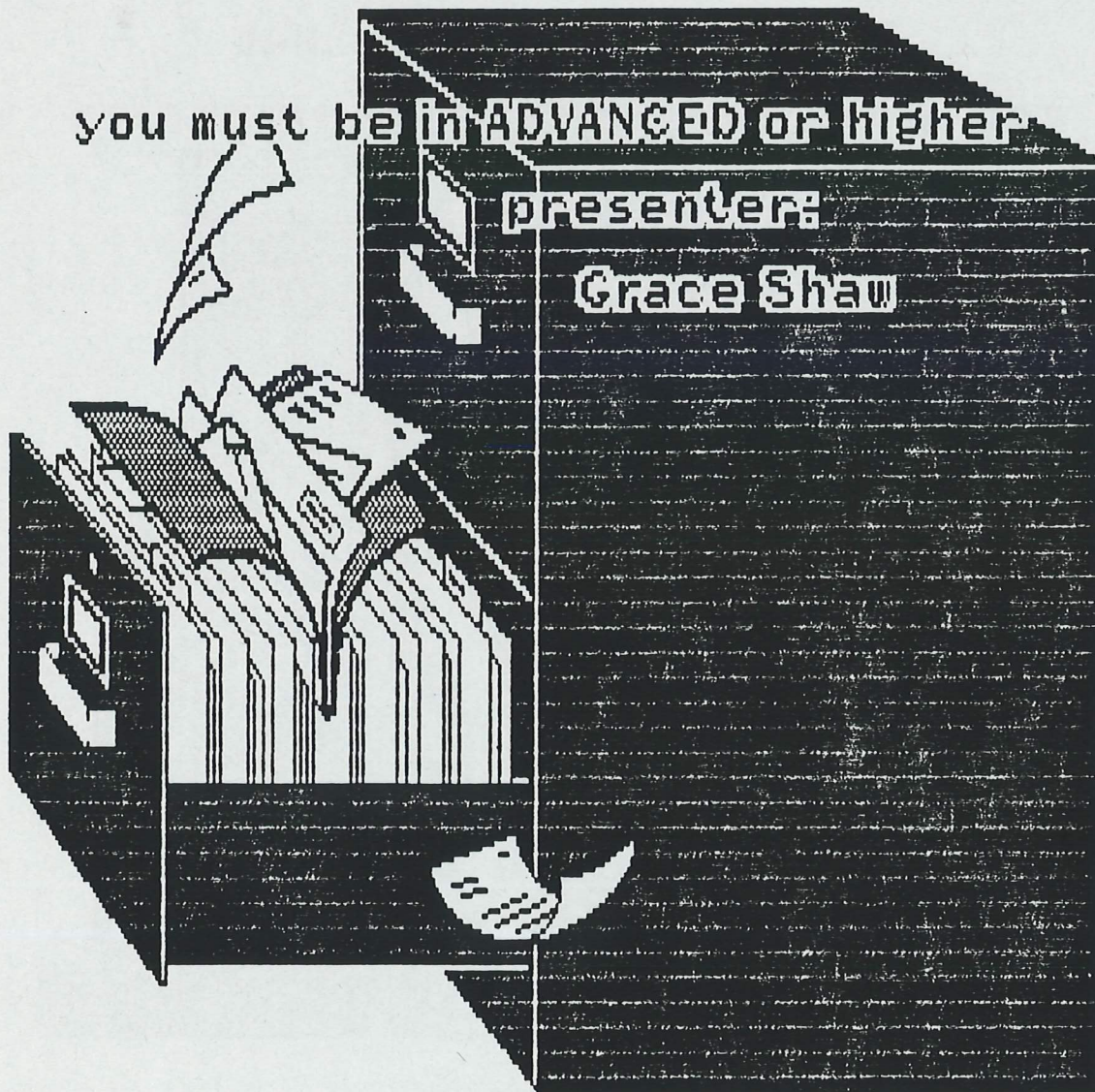
Wednesday, Sept. 12 1:30-3:00

Thursday, Sept. 13 10:00-11:30

you must be in **ADVANCED** or higher

presenter:

**Grace Shaw**





# workshops in the learning centre sign up now!

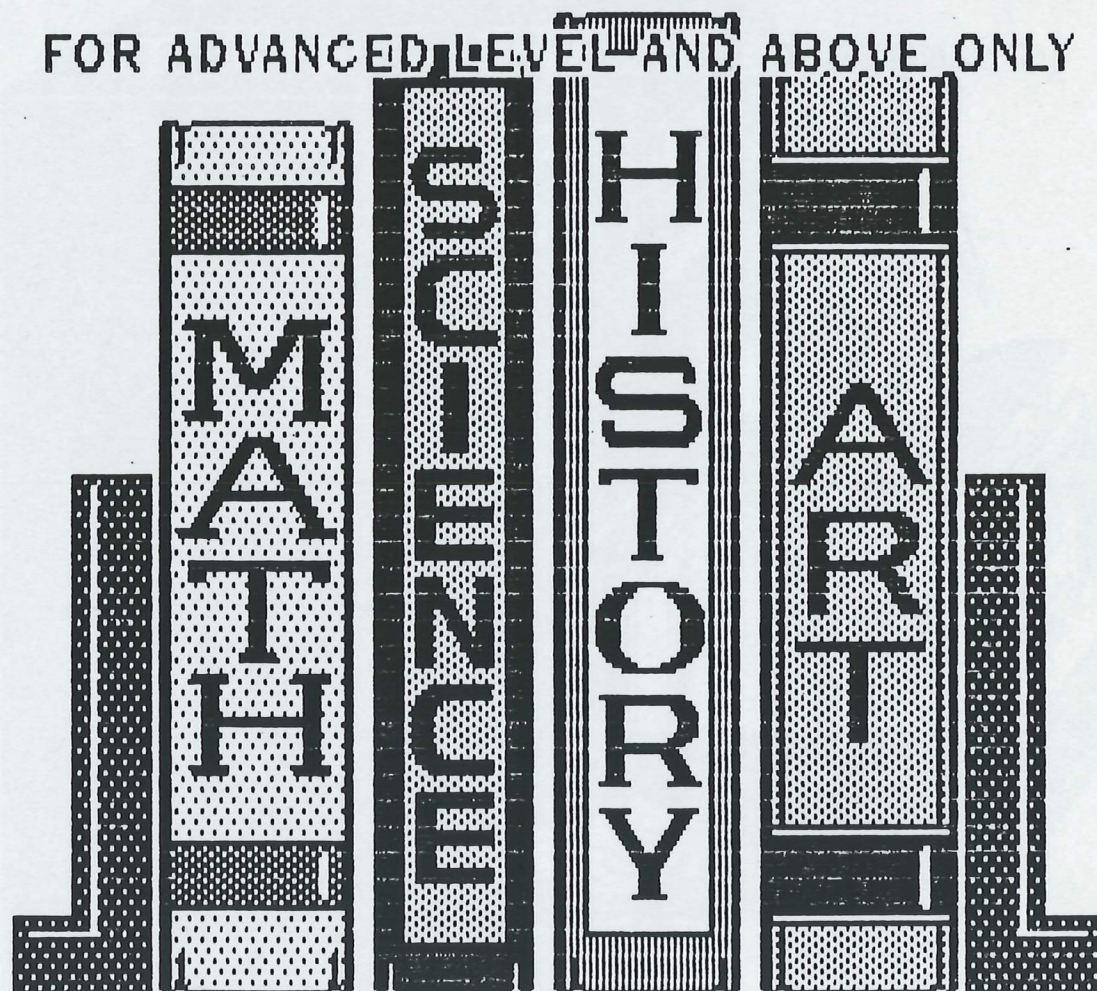
ENJOYING CANADIAN LITERATURE

Wednesday, Sept. 12 10-11:30

Thursday, Sept. 13 1:30-3:00

Presenter: GRACE SHAW

FOR ADVANCED LEVEL AND ABOVE ONLY





## AUTOMOTIVE DETAILING 1990

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THE AUTOMOTIVE DETAILING PROGRAM REQUIRES VEHICLES FOR THE JULY - SEPT. 1990 SESSION. IF YOU WOULD LIKE YOUR VEHICLE DETAILED IN ONE OR MORE OF THE FOLLOWING CATEGORIES, FILL OUT FORM PROVIDED AND RETURN IT TO THE AUTOMOTIVE COLLISION REPAIR TECHNICIAN DEPT..

WE WILL DO OUR BEST TO ACCOMMODATE YOUR NEEDS.

THANKS.

COMPLETE DETAIL (NO ENGINE PAINT)  
COMPLETE DETAIL

Price \$45.00  
Price \$55.00

### INCLUDES:

- Engine Compartment Cleaning/Shampoo
- Painting/Polishing of Engine & Compartment
- Exterior Cleaning/Polishing/Waxing
- Cleaning & Dressing of Tires and Rims
- Chrome and Aluminum Polishing
- Dressing of all Rubber Mouldings and Weather Stripping
- Vacuuming and Dressing of Trunk and Spare Tire
- Shampooing of Carpets and Seats
- Cleaning and Conditioning of all Vinyl, Leather, and rubber
- Interior and Exterior Glass Cleaning
- Removal of Decals and Grease from Door Jams
- Vinyl Top Cleaning and Conditioning

ENGINE COMPARTMENT CLEANING AND PAINTING  
ENGINE COMPARTMENT CLEANING (NO PAINTING)

Price \$15.00  
Price \$5.00

### INCLUDES:

- Detergent and Pressure Washing of Engine and Compartment
- Cleaning of all Spark Plug and Electrical Wires
- Dressing of all Rubber Hoses
- Polishing of Chrome Plated Parts
- Detailed Painting of Engine and Engine Compartment Parts

EXTERIOR CLEANING AND POLISHING

Price \$25.00

### INCLUDES:

- Pressure Washing of Exterior
- Removal of Old Wax Build Up
- Removal of Oxidized Paint by Compounding
- Removal of Minor Imperfections by Polishing
- Waxing of Entire Vehicle
- Cleaning/Dressing of Inside and Outside of Tires and Rims
- Chrome & Aluminum Polishing
- Removal of Decals and Grease from Doors and Jams
- Vinyl Top Cleaning and Conditioning

INTERIOR CLEANING AND RECONDITIONING

Price \$25.00

### INCLUDES:

- Shampooing of Carpets, Floor Mats, Seats, Etc.
- Cleaning and Conditioning of all Vinyl, Leather, and Rubber
- Interior and Exterior Glass Cleaning
- Deodorizing of Interior
- Vacuuming and Dressing of Trunk and Spare Tire

SEE OVER ...



HEAVY UNDER COATING

Price \$40.00

INCLUDES:

- Detergent and Pressure Washing of Entire Undercarriage
- Complete Heavy Spray Coating of Undercarriage
- Clean Up of Exterior of Vehicle

RUST PROOFING

Price \$90.00

INCLUDES:

- Pressure Washing of Exterior and Undercarriage
- Application of Corrosion Inhibitor Material
- Removal of Over Spray and General Clean Up

INSTALLATION OF PIN STRIPING

Price \$ Depends on  
Striping  
Chosen

INCLUDES:

- Pressure Washing of Exterior
- Removal of Old Wax Build Up
- Installation of Your Choice of Pin Striping

DECAL REMOVAL

Price \$ N.C.

CHECK FOR WATER LEAK LOCATION

Price \$ N.C.

REPLACEMENT OF BULBS

Price \$1.00 +

TEAR HERE AND RETURN STUB TO AUTOMOTIVE COLLISION REPAIR TECHNICIAN DEPT.

- REQUEST FOR DETAILING -

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

TYPE/MAKE OF VEHICLE: \_\_\_\_\_

TYPE OF WORK REQUESTED: \_\_\_\_\_

HOME PHONE NUMBER: \_\_\_\_\_ WORK NUMBER: \_\_\_\_\_

- \* DUE TO THE LARGE VOLUME OF REQUESTS AND SHORT PERIOD OF THE PROGRAM, WE MAY NOT BE ABLE TO DO ALL REQUESTS SUBMITTED.
- \* YOU WILL BE NOTIFIED ONE DAY IN ADVANCE TO BRING YOUR VEHICLE IN.
- \* VEHICLES ARE USUALLY COMPLETED IN ONE DAY, BUT IN SOME CASES THEY MAY BE REQUIRED BACK THE FOLLOWING DAY FOR COMPLETION
- \* IF NECESSARY YOU MAY HAVE YOUR VEHICLE BY 3:00 P.M. EACH DAY.
- \* PAYMENTS MADE BY CASH, VISA CARD, OR CERTIFIED CHEQUE ONLY.



# WANTED

"THE AUTOMOTIVE GLASS INSTALLER TECHNICIAN  
PROGRAM NEEDS YOUR VEHICLE."

WE NEED VEHICLES THAT REQUIRE

ANY - GLASS REPLACEMENT

- SUN ROOF INSTALLATIONS
- PASS THROUGH INSTALLATIONS
- BULLS EYE REPAIRS
- ETC.

*FOR FURTHER INFORMATION CALL*

*AUTOMOTIVE COLLISION DEPT.*

*LOC. 201, 403, 402*

TEAR HERE AND RETURN STUB TO AUTOMOTIVE COLLISION REPAIR TECHNICIAN DEPT.

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- REQUEST FOR AUTO-GLASS WORK -

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

TYPE/MAKE OF VEHICLE: \_\_\_\_\_

TYPE OF WORK REQUESTED: \_\_\_\_\_

HOME PHONE NUMBER: \_\_\_\_\_ WORK NUMBER: \_\_\_\_\_

- \* YOU WILL BE NOTIFIED ONE DAY IN ADVANCE TO BRING YOUR VEHICLE IN.
- \* VEHICLES ARE USUALLY COMPLETED IN ONE DAY, BUT IN SOME CASES THEY MAY BE REQUIRED BACK THE FOLLOWING DAY FOR COMPLETION.
- \* IF NECESSARY YOU MAY HAVE YOUR VEHICLE BY 3:00 P.M. EACH DAY.
- \* PAYMENTS MADE BY CASH, VISA CARD, OR CERTIFIED CHEQUE ONLY.



KEC Times, September 6, 1990

## **POSITIONS OPENING**

VCC/Langara requires Division Chairs for the following divisions: English & Modern Languages, Mathematics and Sciences, Humanities and Social Sciences, Career (Alpha) and Career (Omega). Closing date for applications is September 21, 1990.

VCC/City Centre requires a Division Chair - Technical Division. Closing date for applications is September 21, 1990.

VCC/Langara requires a Library Assistant II (Technical Services). Closing date for applications is September 6, 1990.

VCC/Langara requires a Library Assistant II (Acquisitions). Closing date for applications is September 6, 1990.

VCC/KEC requires a Clerk Typist II (English Language Skills Department). Closing date for applications is September 6, 1990.

VCC/KEC requires a Clerk Typist II (Continuing Education Division). Closing date for applications is September 6, 1990.

VCC/KEC requires an Educational Advisor (International Education). Closing date for applications is September 6, 1990.

VCC/City Centre requires a Library Assistant III (Media). Closing date for applications is September 7, 1990.

VCC/KEC requires a Temporary Public Services Librarian. Closing date for applications is September 7, 1990.

VCC/City Centre requires a Temporary Secretary II. Closing date for applications is September 12, 1990.

VCC/KEC requires a Temporary Clerk-Cashier. Closing date for applications is September 12, 1990.

VCC/City Centre requires an English As A Second Language Instructor (Office Administration Department). Closing date for applications is September 10, 1990.

VCC/KEC requires a Program Assistant (Music Department). Closing date for applications is September 13, 1990.



KEC Times, September 6, 1990

## POSITIONS OPENING (Continued)

VCC/City Centre requires a Secretary I (Administration Office). Closing date for applications is September 13, 1990.

VCC/Langara requires a Library Assistant III (Media). Closing date for applications is September 14, 1990.

VCC/Langara, KEC and City Centre (3 Positions) requires a Computer Programmer I (Microcomputer Support) Information & Computing Services. Closing date for applications is September 14, 1990.

VCC/Langara requires a Clerk III (Administrative Services). Closing date for applications is September 18, 1990.

Lawrence Fast





