

King Edward Times



Vol. XXIII, No. 122
September 20, 1990

FORMER DEAN IN HOSPITAL

I am sorry to report that Robert Cunningham, former Dean of Instruction, suffered a stroke on B.C. Day, August 06, and since then has been in the Heather Pavilion at Vancouver General Hospital.

I have sent flowers and best wishes on behalf of the Campus but I am sure he would be pleased to hear from friends and colleagues.

Lawrence Fast

GERRY SYLVESTER ON SICK LEAVE

On Friday, September 14, Mr. Sylvester confirmed to me that his doctor had recommended he go on sick leave commencing almost immediately.

Consequently, Mr. Sylvester began his sick leave on Wednesday, September 19, 1990, and will be away for an indefinite period of time until at least December 31, 1990.

We wish for him a restful and relaxing period away from his work.

Lawrence Fast

WELCOME TO...

Lorraine McKillop who began her new position as substitute finder for the ESL Division and Secretary to Betty Nobel, ABE Division Chair on August 20, 1990. Lorraine is a former ABE student who has worked in several departments at KEC. Welcome Lorraine and good luck with your new job.

Betty Nobel

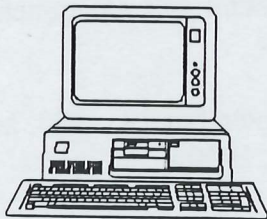
AND CONGRATULATIONS TO...

Norma McPhail, our Mailroom Clerk, has been appointed to the position of Payroll Clerk, Administration. Norma replaces Anne Lim who is currently working in the Accounting Department. She will be in charge of processing various payroll data as well handling all petty cash transactions and she can be reached at local 733. In the meantime, Bonnie Moore will be handling all mailroom requirements.

LIBRARY COMPUTER CATALOGUE TUTORIALS

Hurry and sign up for a tutorial to find out about the inner workings of our new computer catalogue. There are only two weeks left! Twenty-minute sessions will run weekdays at 12:30 P.M., 3:00 P.M. AND 7:00 P.M. (There will be no evening sessions on Fridays). A maximum of eight persons can attend at any one time. Please book your space in advance, either in person at the Library Information Desk or by phoning 513. We will try to accommodate instructors who wish to provide their class with a tutorial outside the above times. However, since only eight students can be accommodated, classes would have to be sent in shifts. If at all possible, please try to schedule your students during the posted times.

All Library staff are in the process of receiving extensive training on the new system. During the next few weeks, we may experience reductions in staff or be unable to handle reference and circulation transactions with our usual lightning speed. Please bear with us!



Mark Goertz

I.M.S.
Winter Hours

effective
September 4, 1990

Monday - Thursday	8:00am - 8:30pm
Friday	8:00am - 4:00pm

ALL CAMPUS COUNCIL

The next meeting of the ACC is on Tuesday, September 25, 1990, in the 5th Floor Boardroom 5025. If you have any items for the agenda, please drop a note in my box as soon as possible. You can also add last-minute items to the agenda at the beginning of the meeting.

Cheryl Draper

ATTENTION ALL STUDENTS!

Congratulations to all the students who won our draw! Names of the winners are posted outside our window. If you haven't picked up your prize, please stop by our office.

Student Action Council

SCHEDULE OF EVENTS FOR THE WEEK OF SEPTEMBER 24, 1990

September 24

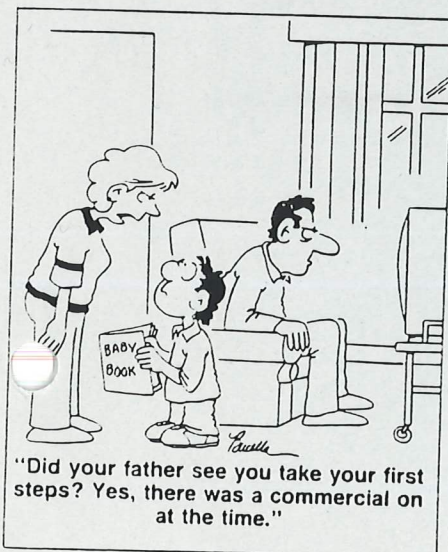
- Computer Needs Committee Meeting
- Pharmacy starts
- Auto Collision starts
- Auto Painting starts
- BTSD Orientation

September 25

- Victoria Field Trip (see last week's issue)
- ESL Vocational Registration

September 28

- Last Day of Class ESL Institutional Aide
- Outreach Last Day of Transfer
- Deadline/Bursary applications for Financial Aid



ZUCCHINI SALSA

The ultimate recipe for using up all of the tomatoes and zucchini which your neighbour with the big garden left on your door step during the night!

Mix

- 10 cups chopped zucchini with skins
- 3 cups chopped onions
- 3.5 cups chopped peppers (mixed and jalapenos)

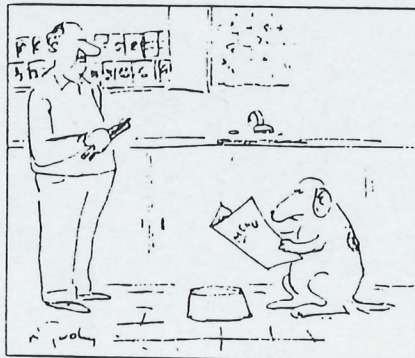
Add 5 tbs salt and let stand overnight. Next morning, rinse in a colander.

Mix

- 1 tsp garlic
- 1 tbs cumin
- 1 cup brown sugar
- 1 tbs crushed red peppers
- 1 tbs nutmeg
- 1 tbs (or more) cornstarch
- 2 tbs dry mustard
- 1.5 cups vinegar
- 1 tsp (or more) coarse pepper
- 1 tsp tumeric
- 7 to 8 cups chopped tomatoes (add last)

Mix all dry ingredients together well with vinegar, and boil for 30 minutes. Allow to cool, then store in glass jars in the refrigerator.

Paul Boissonnault, IMS

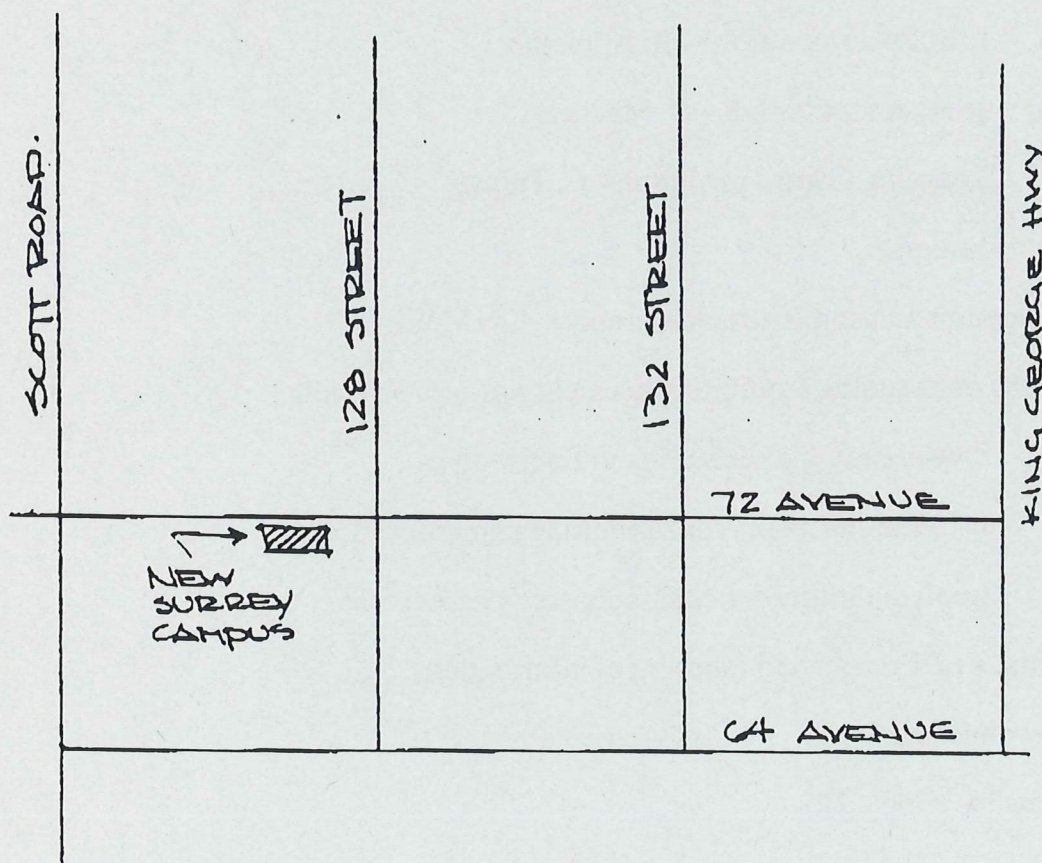


B.C. POST SECONDARY WOMEN'S NETWORK

Kwantlen College's GOALS FOR COLLEGE WOMEN delegates will be hosting the next dinner meeting of the B.C. Post Secondary Women's Network, scheduled for Monday, September 24 at Kwantlen's Surrey Campus. The meeting will be at 6:30 p.m. in the Faculty Lounge (2nd Floor - Building B), and the cost of the dinner will be \$20.00. For directions see map below.

If you are interested in attending, please call Linda Coyle (Telephone No. 599-2943) by Friday, September 21. You may pay at the door.

Sarah Lucas

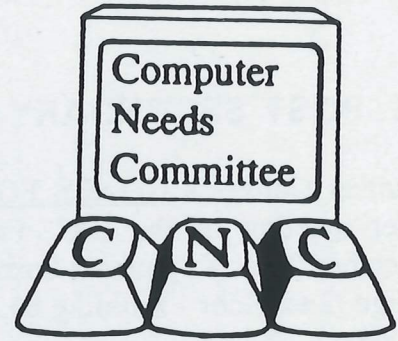


COMPUTER NEEDS COMMITTEE

Meeting to be held:

Monday, September 24, 1990

2:30 pm, Room 4056



Agenda

1. Approval of the agenda
2. Approval of the minutes of the June 13, 1990 meeting
3. Announcements from the Chair -- J. MacLeod
4. Area representatives' reports:
 - a) Library automation -- B. Appleton
 - b) ABE computer lab -- J. MacLeod
 - c) Learning Centre proposal -- C. Tulpar
 - d) (others)
5. Computer Liaison Instructor's report -- A. McElroy
6. Items outstanding from previous meetings -- F. Fornelli:
 - a) Downloading of class lists to floppy disks
 - b) IMS requirements for submitting computer files
 - c) Implementation of computer user's agreement
7. What's new or needed (sharing of information)
8. New business
9. Next meeting

Frank Fornelli

If you are interested please write to:

BACKGROUND

The Youth Grants Program, a project of the British Columbia Youth Advisory Council, provides *start-up* funding for innovative projects which foster independence and participation, and encourage active community involvement by young British Columbians. The Youth Grants Program challenges young people to match their energy and ideas with provincial government resources to enhance their development.

Funding is available on a *one-time* project basis only.

The British Columbia Youth Advisory Council was established in 1985, the International Year of Youth, to provide a direct link between the youth of British Columbia and their government.

Funding is provided through the Ministry of Advanced Education, Training and Technology.

SPONSORSHIP

Eligible project sponsors include:

Youth: 15-24 years of age who devise, plan and operate projects are given special consideration (Note: Individuals under the age of 19 years must identify an adult to be responsible for managing finances. Non-profit societies are often willing to assume this role.)

Youth Groups or Organizations: willing to commit resources, material and expertise.

Businesses: which agree to use any profits from the project to benefit young people or to offset project expenses.

INDIVIDUALS AND UNREGISTERED OR UNINCORPORATED BODIES MUST IDENTIFY A NON-PROFIT SOCIETY TO RECEIVE THE FUNDS AND BE ACCOUNTABLE FOR THE FINANCIAL MANAGEMENT OF THE PROJECT.

APPLICATION EVALUATION:

Applications are evaluated on the basis of:

- ◆ their obvious benefit to young people and the community;
- ◆ active community involvement by a large number of young people;
- ◆ written confirmation of community financial support for at least one-third of the total project cost;
- ◆ applicant's ability to complete the project successfully;
- ◆ enhanced interaction among youth groups;
- ◆ requirement for limited capital outlay.

The British Columbia Youth Advisory Council recommends projects be "youth driven" and that adult sponsors, representing either non-profit groups or businesses, provide guidance in the form of training and administrative support. All proposals submitted must show evidence of youth support, participation, development, and implementation.

Project participants should be between the ages of 15-24 and residents of the community in which the project is proposed.

NOTE: DUE TO LIMITED FUNDS AND A LARGE VOLUME OF APPLICATIONS, NOT ALL REQUESTS MEETING THE ABOVE CRITERIA WILL OBTAIN GRANT APPROVAL.

SUBMISSION OF APPLICATIONS

Completed applications, with detailed project documentation, plus appropriate letters of support, should be sent to:



British Columbia Youth Advisory Council
1483 Douglas Street, 5th Floor
Victoria, British Columbia
V8W 3K4

APPLICANTS ARE ENCOURAGED TO APPLY AS EARLY AS POSSIBLE PRIOR TO PROJECT START DATE AS IT PROVIDES AN OPPORTUNITY FOR THE COUNCIL TO CLARIFY PROJECT DETAILS, TO HAVE THE PROPOSAL MODIFIED IF NECESSARY, AND TO ASSESS APPLICATIONS AND MAKE RECOMMENDATIONS IN A TIMELY MANNER.

REVIEW PROCESS All grant applications are reviewed by the British Columbia Youth Advisory Council and its Regional Committees. Recommendations for approval are made on the basis of the criteria outlined above and on the information contained in the application. The Council recommends funding approval to the Minister Responsible for Youth.

APPROVAL Final approval and commitment of funds will be provided in writing by the Minister. The Ministry of Advanced Education, Training and Technology takes no responsibility for expenses or liabilities incurred prior to project approval.

Approval represents a one-time project grant. The sponsor is responsible for operating within budget and for keeping accurate financial records throughout the project. *The sponsor must prepare and submit a summary on project completion.* Surplus funds or funds not expended as described on the application or supporting documentation must be returned immediately to the Ministry of Advanced Education, Training and Technology. (Cheques should be made payable to the Minister of Finance and Corporate Relations.)

Check List

HAVE YOU REMEMBERED TO ENCLOSE THE FOLLOWING?

- ☐ completed application form;
- ☐ documentation: individual/community recommendations/or endorsement;
- ☐ itemized budget of expenses and revenues;
- ☐ latest audited financial statement*
- ☐ additional information that would help in the assessment of your proposed project.

King Edward Campus

1155 East Broadway,
Box No. 24620 Sta. 'C'
Vancouver, B.C. V5T 4N3
Telephone 875-6111

ADULT BASIC EDUCATION STUDENT ASSISTANCE PROGRAM (ABESAP)

WHAT IS A.B.E.S.A.P.?

ABESAP is a program funded by the provincial government to provide tuition fees only for needy students. (Maximum of \$360.00 for 4 months of study).

WHO IS ELIGIBLE TO APPLY?

You can apply for ABESAP if you are a Canadian citizen, landed immigrant or have refugee status. All students with S.I.N. starting with 900 must show citizenship papers. ABESAP is available for students enrolling in one of the following programs offered at V.C.C.-King Edward Campus:

- A.S.E.H.I / A.S.E.V.I.
- Basic Education (ABE foundations)
- B.E.S.T.
- B.T.S.D. Level 3 (ABE intermediate)
- B.T.S.D. Youth
- College Foundations (up to grade 10)
- ESL - Institutional Aid
- Auto Detailer and Paint Prep.
- College Preparatory English 059
- English Language Skills (PT/FT Time)
- English As A Second Language
(including Outreach, Canadiana Centre,
Vocational - fee payers only)
- Business Office Training
- Cabinet Making

HOW CAN I APPLY?

One month before registration, you can pick up an ABESAP application from the Financial Aid Office (#4029) or the Counselling Career Centre (#3002).

RETURNING STUDENTS (pink form)

If you are a returning student (have a K.E.C. student number), you must have the teacher's comment section #24 on your application completed before returning your ABESAP application to the Financial Aid Office. Returning students are advised to complete their application as quickly as possible. It takes two weeks to process your application.

NEW STUDENTS (green form)

If you are a NEW student (no K.E.C. student number), you must register first, pay your fees and get your student number, before you submit your application to the Financial Aid Office (#4029). You do not have to complete section #24 (teacher's comments) on your application form.

DEADLINE FOR APPLICATION IS ONE MONTH AFTER THE FIRST DAY OF CLASSES !!!!

PLEASE NOTE:

1) ALL full-time students who are being supported by the Ministry of Social Services and Housing (welfare) must first apply to MSSH for assistance and have MSSH provide a letter of refusal if they will not pay your tuition fees. Part-time students do not require a letter from MSSH.

FUNDS ARE LIMITED!!!!!!STUDENTS WHO APPLY FOR ABESAP ASSISTANCE ARE NOT GUARANTEED ASSISTANCE!!!!!!NOR ADMISSION TO THE COLLEGE!!!!!!

SEPTEMBER 1990

FALL 1990
K.E.C. BURSARIES

Additional financial assistance is provided to deserving KEC students by the King Edward Campus Bursary Fund established through private donations. In recent years bursaries have been provided by the following donors:

BC Tel Co.
Credit Union Foundation of B.C.
Doug Brown Memorial Trust Fund
Italian Cultural Centre
KEC Student Advisory Committee
KEC Student Aid Fund
Simons Foundation
Student Society Emergency Aid Fund
VCC Student Aid Fund

How much are the bursaries? What are they for?

Bursaries are awarded between \$50.00 to \$250.00. The amount depends on the availability of funds and number of applicants. These bursaries are awarded to students who show financial need and who have unmet expenses during their educational term.

Who can apply?

Part-time and full-time KEC students who:

- are registered in courses during the Fall 1990 term at KEC; (September to December 1990)
- can show financial need after they have used up all other means of financial assistance; and
- are attending classes regularly and doing well in their course of study.

When and how can I apply?

Bursary applications are available from Sept. 10th to 27th, 1990 at either the Financial Aid Office or the Counselling Career Centre. Completed applications must be returned to the Financial Aid Office. The deadline for Fall 1990 Bursary applications is **Thursday September 27th 1990.**

(Bursaries will be awarded in mid October)

WANTED

"THE AUTOMOTIVE GLASS INSTALLER TECHNICIAN PROGRAM NEEDS YOUR VEHICLE."

WE NEED VEHICLES THAT REQUIRE

ANY - GLASS REPLACEMENT

- SUN ROOF INSTALLATIONS
- PASS THROUGH INSTALLATIONS (REAR TRUCK SLIDER)
- BULLS EYE REPAIRS
- CANOPY GLASS REPLACEMENTS
- WATER LEAKS
- SIDE GLASS (SERVICE, LUBE, ADJUST)
- SIDE MIRROR REPLACEMENT

* * * *FOR FURTHER INFORMATION CALL*
AUTOMOTIVE COLLISION DEPT.
LOC. 201, 403, 402

TEAR HERE AND RETURN STUB TO AUTOMOTIVE COLLISION REPAIR TECHNICIAN DEPT.

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- REQUEST FOR AUTO-GLASS WORK -

NAME: _____ DATE: _____

TYPE/MAKE OF VEHICLE: _____

TYPE OF WORK REQUESTED: _____

HOME PHONE NUMBER: _____ WORK NUMBER: _____

* YOU WILL BE NOTIFIED ONE DAY IN ADVANCE TO BRING YOUR VEHICLE IN.
* VEHICLES ARE USUALLY COMPLETED IN ONE DAY, BUT IN SOME CASES THEY MAY BE REQUIRED BACK THE FOLLOWING DAY FOR COMPLETION.
* IF NECESSARY YOU MAY HAVE YOUR VEHICLE BY 3:00 P.M. EACH DAY.
* PAYMENTS MADE BY CASH, VISA CARD, OR CERTIFIED CHEQUE ONLY.

September, 1990



HUMAN RESOURCE DEVELOPMENT

HOW TO BE A GREAT COMMUNICATOR

In this two-day practical workshop, you will learn communication skills which will ensure positive results with your co-workers and leave you feeling comfortable with your approach. The focus throughout is on actively involving you in real issues which you encounter in the workplace each day.

Effective communication is a basic ingredient for success in all aspects of our lives. By increasing our understanding of this and with guided skill practise, we can significantly improve the quality of our work and personal lives.

This workshop is a "must take" if you have ever wondered about the following in relation to your work at Vancouver Community College:

"Do I communicate effectively?" "Am I listening carefully?" "Do I understand the differences between the three communication styles?" "Do I feel comfortable communicating assertively?" "Do my verbal messages and body language match?" "Am I able to say no comfortably?" "Am I able to effectively give and receive positive feedback?" "Am I able to effectively give and receive corrective feedback?" "Do I deal effectively with difficult people and situations?"

This two-day workshop is scheduled for the following dates and times:

Day #1 - Wednesday, October 24th - 9:00 a.m. to 4:00 p.m. Part 1 - Styles, Listening, Body Language & Self-image
Day #2 - Tuesday, November 6th - 9:00 a.m. to 4:00 p.m. - Part II - Dealing with Difficult People & Assertiveness

It is open to all employees of VCC and enrolment is limited to **20 participants** so sign up early!

Reva Kalef who has a M.Ed. degree in Adult Education from the Government of British Columbia is the facilitator.

To Register:

- 1 - Obtain permission from your supervisor to attend by completing a "Request for Leave from Duty" form.
- 2 - Complete and send the form below to HRD. Note: Your registration will be confirmed in writing. Call 875-1131, local 337 or 291 if you require more information or assistance.

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HOW TO BE A GREAT COMMUNICATOR

Wednesday, OCTOBER 24TH AND Tuesday, NOVEMBER 6TH, 1990

Name: _____ Position: _____

Department: _____ Campus: _____ Phone Local: _____

Supervisor's Name: _____ Date sent to HRD: _____

RETURN TO VI BIENERT, HUMAN RESOURCE DEVELOPMENT, CENTRAL ADMINISTRATION



September, 1990



H U M A N R E S O U R C E D E V E L O P M E N T

FINDING AND EVALUATING BUSINESS OPPORTUNITIES

In this workshop, you will learn the importance creativity plays in entrepreneurship and explore some methods geared to help you open your mind and generate ideas for business opportunities. You will explore methods of identifying trends and opportunities and some sources of information. From the identification of implications of trends, you can derive business ideas and business opportunities. You will be taken through a quick method for initial evaluation of a business idea as you must learn to temper the emotional enthusiasm for an idea with the practical question, "Is it worth my effort?" If you deem it worth your effort, the idea becomes a business opportunity for you, worthy of deeper evaluation.

Upon completion, you should be able to: explain the importance of creativity in entrepreneurship, explain and use some methods to bring out creative ideas, identify and seek out sources of information to research socio-demographic trends and derive implications of needs, explain the difference between a business idea and a business opportunity, evaluate at a cursory level a venture idea for profitability, determine if a venture idea suits your personal requirements, list tips on how to protect your venture idea and how to guard your ideas.

The facilitator is Glen Witter. He has a Masters degree in Business Administration. Mr. Witter has been with VCC for 18 years in various capacities. At present he is the Director - Corporate Marketing Services.

This workshop is scheduled for Thursday, September 27th, 1990 - 9:00 a.m. to 4:00 p.m.
in Room 5025 - Central Administration (Board Room).

This session is limited to 20 participants

To Register:

- 1 - Obtain permission from your supervisor to attend by completing a "Request for Leave from Duty" form.
- 2 - Complete and send the form below to HRD. Note: Your registration will be confirmed in writing. Call 875-1131, local 337 or 291 if you require more information or assistance.

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FINDING AND EVALUATING BUSINESS OPPORTUNITIES

Thursday, September 27

Name: _____ Position: _____

Department: _____ Campus: _____ Phone Local: _____

Supervisor's Name: _____ Date sent to HRD: _____

RETURN TO VI BIENERT, HUMAN RESOURCE DEVELOPMENT, CENTRAL ADMINISTRATION



September, 1990



HUMAN RESOURCE DEVELOPMENT

SUCCESS SKILLS FOR THE MODERN WORKPLACE

The success of any organization, department or team is dependent on the success of the individual team members. There are proven behaviours, skills and attitudes that a person can acquire which contribute to success in any career. This course focuses on identifying and practising those skills that separate the successful from the less successful in the workplace.

At the end of this two-day course, administrative support staff will be able to define their personal definition of professional success; determine whether they are a sustainer or an achiever; identify their communication strengths and weaknesses; understand and demonstrate effective team building skills; enhance their professional behaviour and image and increase their level of self-esteem and self-confidence.

Course content includes: sustainers vs. achievers; communication as a successful skill; qualities and skills of an effective communicator; communication styles, yours and others; breaking down communication barriers; team building; high and low self-concept and image and professionalism in the '90's.

The seminar leader, Karen Harrison is a human resource consultant specializing in training and professional development of management and staff of large and small businesses, government and educational institutions. Ms. Harrison is also a successful entrepreneur and business woman having formed her own consulting company ten years ago.

This workshop is scheduled for: Monday and Tuesday, October 1st & 2nd, 1990 - 9:00 a.m. to 4:00 p.m.
in Room 5025 - Central Administration (Board Room).

This session is limited to 30 participants

To Register:

- 1 - Obtain permission from your supervisor to attend by completing a "Request for Leave from Duty" form.
- 2 - Complete and send the form below to HRD. Note: Your registration will be confirmed in writing. Call 875-1131, local 337 or 291 if you require more information or assistance.

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SUCCESS SKILLS FOR THE MODERN WORKPLACE

Monday & Tuesday, October 1st & 2nd 1990

Name: _____ Position: _____

Department: _____ Campus: _____ Phone Local: _____

Supervisor's Name: _____ Date sent to HRD: _____

RETURN TO VI BIENERT, HUMAN RESOURCE DEVELOPMENT, CENTRAL ADMINISTRATION



September, 1990



HUMAN RESOURCE DEVELOPMENT

SELECTION INTERVIEWING

Do you participate in selection interviews for faculty and or administrative positions? Do you know what VCC's recruitment process is and how you fit in? Then this highly interactive two day workshop has been designed for you.

The implementation of the selection process, impact of human rights, job analysis and the circumstances of the process, developing methods of assessment, preparing for the interview: working as a panel, managing time - the unexpected, interview practises, and reaching a decision will be covered.

The facilitator is Tom Turner. He has 19 years experience in assessment, training and organizational development. Mr. Turner has a Masters in Business Administration and extensive experience in designing and implementing selection systems in Canada and the U.S. His "hands-on" approach will ensure that participants come away with skills which can be directly applied to the job.

This two-day workshop is scheduled for Monday & Tuesday, October 15th & 16th - 9:00 a.m. to 4:00 p.m.
in Room 5025 - Central Administration

This session is limited to 20 participants

To Register:

- 1 - Obtain permission from your supervisor to attend by completing a "Request for Leave from Duty" form.
- 2 - Complete and send the form below to HRD. Note: Your registration will be confirmed in writing. Call 875-1131, local 337 or 291 if you require more information or assistance.

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SELECTION INTERVIEWING

Monday & Tuesday, OCTOBER 15th & 16th, 1990

Name: _____ Position: _____

Department: _____ Campus: _____ Phone Local: _____

Supervisor's Name: _____ Date sent to HRD: _____

RETURN TO VI BIENERT, HUMAN RESOURCE DEVELOPMENT, CENTRAL ADMINISTRATION



TRAINING ADVISOR AND EDUCATION RESOURCE CENTRE COORDINATOR - JAKARTA

The Ministry of Advanced Education, Training and Technology has provided information on a staff position with the General Training Program in Jakarta, Indonesia as follows:

General Responsibility

Reporting to the Project Director in Jakarta, the Education Resource centre Coordinator is responsible for the organization and administration of the Canadian Education Resource Centre (CERC) that provides information to universities, colleges and other institutions involved in training in Canada.

Qualifications

- Post-graduate university degree
- Overseas experience
- Experience with international trainees
- Experience in developing training programs
- Computer skills especially knowledge of data base management
- Awareness of the college and university environment in Canada
- Previous team work
- Strong interpersonal skill

For further information, please contact Jindra Repa at 875-1131, local 244.

VCC TOURISM AND HOSPITALITY CENTRE REQUIRES ESL INSTRUCTORS, FULL-TIME AND PART-TIME TEMPORARY

Qualified English as a Second Language Instructors are required to instruct in:

1. Baking Assistant/ESL Program
November 05, 1990 - May 31, 1991
Full-Time Temporary
2. Dining Room and Lounge Service-Basic/ESL Program
(Waiter - Waitress)
October 29, 1990 - March 28, 1991
Half Time Temporary

Desirable Qualifications

- Bachelor of Education or equivalent with ESL focus and/or diploma
- Experience/interest in the Hospitality Industry
- ESL instructional experience
- Skills and desire to work as a member of a teaching team

For more information, contact Jackie Sandy at 681-8111, local 242 or Robert Caldwell, 875-8211.

Closing date: September 24, 1990

POSITIONS OPENING

VCC/Langara requires Division Chairs for the following divisions: English & Modern Languages, Mathematics and Sciences, Humanities and Social Sciences, Career (Alpha) and Career (Omega). Closing date for applications is September 21, 1990.

VCC/City Centre requires a Temporary Clerk II. Closing date for applications is September 21, 1990.

VCC/City Centre requires a Division Chair - Technical Division. Closing date for applications is September 21, 1990.

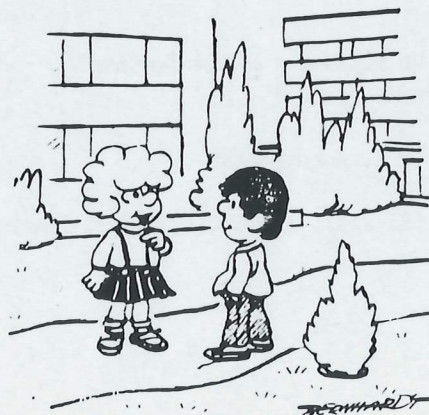
VCC/City Centre Temporary Program Assistant I (Long Term Care and Allied Health Department). Closing date for applications is September 26, 1990.

VCC/Central Administration requires a Temporary Clerk Typist II (Employee Relations Department/WHMIS). Closing date for applications is September 26, 1990.

VCC/City Centre requires a Temporary Clerk Typist II. Closing date for applications is September 26, 1990.

VCC/Langara requires a Temporary Secretary II (Dean of Instruction - Career Program). Closing date for applications is September 28, 1990.

VCC/Central Administration requires a Secretary II (Public Relations and Development). Closing date for applications is October 01, 1990.



Lawrence Fast

*"I'm part of my mother's long-term,
carefully planned career outline."*