

# King Edward Times



Vol. XXIII, No. 132  
December 13, 1990

## CLOSED

The Admissions and Cashiers Department will be closed on December 20, 1990, from 4:00 p.m. to 5:00 p.m. to allow staff members to join in the Christmas festivities.

Also, please note that the 4th Floor Administration will be closed from 11:00 a.m. to 1:00 p.m. on Wednesday, December 19, 1990.

Pam Ottridge



## FACULTY LOUNGE CLOSED

On Friday, December 14, the Faculty Lounge will be closed after 2:00 p.m. The Music Department will be hosting a release party for the new Soundwave Compact Disc. Thank you for your cooperation.

Terry Smith

## CLASSES MAY FINISH EARLY ON DECEMBER 20

Please note that because the concert and Christmas Party celebration begins at 3:00 p.m. on Thursday, December 20, the Campus will close at 3:00 p.m. so that faculty and non-teaching staff in Instructional and Student Services areas may attend these functions.

Lawrence Fast



## **A CHRISTMAS PERSPECTIVE**

Remember to send us your reflections on Christmas, memorable Christmases past or an ideal Christmas to come. Fun, serious, philosophical, fact, fiction - send us your ideas. Prose, poetry, song or cartoons - all are welcome. There are prizes for articles published. Submissions deadline is Monday, December 18 at 4:30 p.m.

**Sarah Lucas**

## **CHRISTMAS PARTY REMINDER**

The Campus party to which all King Edward Campus employees, partners and children are invited will be held on December 20 at 3:30 p.m. It will be preceded by a short, but very special concert, featuring faculty members at 3:00 p.m. in the Auditorium. Invitations will be sent out, but since Santa will be at the party and will need to prepare, we would like to know how many children will be there. If you would like to bring your children, please contact Saroj Kumar, local 742. She will be in touch with Santa.

**Sarah Lucas**

**Clean, good clothing for distribution to needy students will be accepted in the Assessment Centre until 4:00 p.m. Wednesday, December 19.**

## **WORKSTUDY STUDENTS FOR 1991 SPRING TERM**

If you require a Workstudy student for the Spring Term, please send your requests and job descriptions to Doreen Sharan. Please let your students know that Financial Aid will be accepting applications for the Workstudy Program beginning the week of January 07, 1990.

**Pam Ottridge**



## FAREWELL TO OUR PRESIDENT

On behalf of the Student Action Council I would like to wish Karim Rajan all the luck in the world. Karim has been the President of the Student Action Council for the past year. Karim plans to continue his studies in Business. Over the past year he has helped KEC students through two major strikes. He has volunteered his time and represented students on the All Campus Council, the College Board, the United Way Campaign, and the College Enhancement Committee. Good Luck!

**Diana Cippiciani**

## LIBRARY HOURS

Please note that during the week of December 17-21, the Library will be open for study purposes only. Reference and circulation services will not be available. Hours for the week will be:

Monday/Tuesday/Wednesday	8:30 - 5:00 p.m.
Thursday	8:30 - 3:00 p.m.
Friday	8:30 - 4:30 p.m.

## SALE!

More GST news... all postage stamps will have 7% GST added after January 01, 1991. Stock up now!

### Xmas specials

Christmas cards and wrap - 25% off

Computer kits - Great stocking stuffers on sale now

- disk drive head cleaning kit \$1.49
- computer care kit \$4.99

**Chris Donovan**



## **ALL CF AND CPE INSTRUCTORS**

All final class lists should be returned to the Registrar's Office no later than noon Wednesday, December 19, 1990.

**Penny Gallagher**

### **CONGRATULATIONS!**

Congratulations to Steven White who has been appointed as the new Instructional Assistant I (ESL Audio and Computer Lab), effective December 17, 1990. Steven replaces John Fuhrmann, who left to pursue other interests. Drop by and introduce yourself or call him at local 397. Best wishes and good luck to him in his new position!

**Donna McGee**

**TO ALL THOSE ADMINISTRATORS, FACULTY, SUPPORT STAFF, STUDENTS AND GUESTS,** who attended the Fall 90 Awards Ceremony on December 06, many thanks for your attendance and support... all agreed taht everything went smoothly... it was a very special event!

Special thanks for the Awards Day Ceremony to the following:

KEC Student Awards Committee  
Nora Hall - Domco Foodservices  
KEC Music Department  
Students of the KEC Institutional Aide Program and Mrs. Green  
Bev Brawley, Acting Assistant Dean  
Cambie Florists  
KEC Building Services Department  
IMS Department  
Myrna Redman  
All the Staff in Financial Aid  
Stephen Fryer, Computer Centre

**Sandra North**



## **DID YOU EVER WONDER...**

**who** is only seven years old and has raised over \$3 million for Student Aid, new equipment, capital expansion and program development at VCC?

**The VCC Educational Foundation Team** that's who!

Over 250 individuals are a part of the Educational Foundation team, including volunteers, a Board of Directors and three full-time staff. A fifth floor office at KEC serves as the coordinating centre for strategic planning, corporate and personal solicitations, special events, and much, much more.

These enthusiastic people have organized a variety of fundraising events. This year alone has seen members of the group involved in the Notable Event, the Truck Lottery, the Bruce Nichol Golf Tournament, and the Bob Smith Jazz Tribute. All the events were successful and all directly benefitted VCC students. These special events, along with corporate and personal campaigns, large financial contributions and gifts-in-kind have played a key role in surpassing the 1990 goal to raise \$810,000 for VCC and its students.

The VCC Educational Foundation team has many more plans in the works for the coming year and would like to keep the VCC community informed and involved. You will be hearing from them in Spectrum and monthly in the campus newsletters. Sheilah, Donna and Michele welcome ideas and feedback at the Foundation Office (875-1131).

## **WHAT'S NEW IN THE LEARNING CENTRE?**

We are now winding up what has proved to be a very interesting term for us. We hope it has been interesting and useful for you and your students. We have set aside the first couple of weeks in the New Year to meet people and to introduce our services.

**Instructor Open House** (Wednesday, January 02)

Room 3053 all day

Drop in for tea and cookies and meet the tutors

**Calculator Day** (a Student Open House) (Friday, January 11)

**College Foundations Class Tours** (Thursday, January 03 and Monday, January 07)

**ELS Class Tours** (Monday, January 07 and Tuesday, January 08)

**CPE Class Tours** (Wednesday, January 09 and Thursday, January 10)



Cont'd - Learning Centre News

To book a class tour call 504.

Watch for our January Workshop Schedule, available soon, and keep an eye out for our posters on our own bulletin boards. Send your students to the Learning Centre to sign up for the workshops and to get the workshop information sheets.

We are looking for instructors who would be interested in presenting workshops on the following:

- Discussion of Multicultural Issues on Campus
- Creating a Student Newspaper
- Using Both Sides of Your Brain
- Methods of Vocabulary Development
- Improving Writing Through Drafts
- Levels of Formality in English
- Technical Writing
- Creating Thinking

Please call Margaret Mackenzie at 567 or leave a message at 504. Also call with your suggestions for workshops.

The Learning Centre hours during the week of December 17-21 will be as follows:

Monday to Wednesday	9:00 - 7:00 p.m.
Thursday	9:00 - 3:00 p.m.
Friday	9:00 - 5:00 p.m.

Make-up exams may be held anytime during opening hours from the 18th (Tuesday) till the 21th (Friday). Also, this Friday (December 14) would be a good day for students to write make-up exams.

The Learning Centre will be closed from December 24-January 01, 1991 and will re-open on January 02, 1991.

From everyone at the Learning Centre --

**HAVE A SAFE AND HAPPY HOLIDAY!**

**Gordon Wong and Margaret Mackenzie**



## **ACTING CLASSES**

Let this New Year be your year to discover your talent! Carousel Theatre School's Winter Session offers you a choice among more than 25 exciting courses for adult, teens, and children aged 5 through 12. Acting for Beginners, Scene Study, acting for TV and film, musical theatre and Children's Theatre Arts are just a few of the selections. Check out our three Professional Training Programs; exciting teen, popular adult part time and new adult full time. All of our courses are taught by Vancouver's leading actors and directors. Call Carousel Theatre School now at 669-3410.

**Malcolm Armstrong, School Director**

## **OURSELVES AMONG OTHERS: DIVERSITY AND COMMUNITY IN AMERICA'S COLLEGES**

A Two-Day Conference Friday and Saturday, February 1-2, 1991 at the Sheraton Seattle Hotel.

Who are we? How do we relate to each other? What is important to learn together?

The face of America is changing. There has never been more dialogue about how higher education ought to respond. The issues in this dialogue are not only about who comes to study, teach and work on our campuses, but about these fundamental questions regarding "ourselves among others."

This conference will bring together both theorists and practitioners involved in the work of embracing diversity and in building intercultural understanding. Workshop sessions will explore models for curriculum and organizational change, effective pedagogy, student services and student involvement, and will explore some longer range implications for diversity and community in America's colleges.

Anyone interested in attending this conference, should contact Saroj Kumar (local 742, 4th Floor Administration) for further information and details of registration.

**Sarah Lucas**



## INTERNATIONAL CHRISTMAS

If you are starting to make arrangements for Christmas and would perhaps like to try something different this year, then how about inviting a visiting International student to have Christmas dinner with you?

KEC has over 200 visiting International students. Most are from Hong Kong, Taiwan, and Japan. Some are from Singapore and China. A few are from Europe (Switzerland and Germany) and one is from Africa (Nigeria).

If you would like to share Christmas dinner or some other festive occasion with someone who is a long way from home and who would treasure the experience, please contact Cecily May at local 778 or East Wing Room 3128.

Cecily May

## WINE AND BEER CLUB - PLANS BREWING

At the inaugural meeting on Wednesday, December 5 it was decided that this should be a club with memberships and an executive. There were many regrets from those unfortunately unable to attend. For them and for others interested in joining this exciting group some decisions arising from the meeting are listed below:

- That a beer brewing contest should be undertaken early in January, with a scheduled date of March 14 (St. Patrick's Day theme), for the contest testing and tasting. This St. Patrick's event would include a general social activity for faculty and staff, with the beer brewing contest as a highlight. Prizes would be awarded. These prizes would be announced at the next meeting of the club. It was suggested that teams could be developed for the beer brewing contest, and club members will promote this idea amongst their colleagues.
- There shall be a guest speaker for January, dealing with brewing basics. This will be an advantage for novice brewers, and to reacquaint "old hands" with some of the new approaches to brewing fundamentals.
- The club equipment could be acquired. This could be on a loan basis from club members, or perhaps a club function fee could be charged to acquire various items of equipment.



Cont'd - Wine and Beer

- At the January meeting, club members should bring names of judges for the selection of a judging panel for the contest on March 14 (taste teams could also be set up for "popular choice" categories). Please bring ideas and suggestions to the next meeting, for the brain-storming session.

It should be noted that tasting should constitute a part of every club meeting. These meetings should be on a monthly basis, and perhaps themes for tasting could be developed.

The next meeting will be held on Thursday, January 10 at 4:30 p.m. Room to be announced.

Doesn't this sound like fun! It is not too soon to start brewing for the contest.

Sam Lewindon



I will be on holiday  
from December 17 to  
January 02, 1991 inclusive.  
Please direct matters  
concerning Programs for  
the Hearing Impaired to Mel Felker.

Helen Chan



# CHRISTMAS

with Vancouver  
Community  
College

## MUSIC DEPARTMENT

presents the

## 17TH ANNUAL CHRISTMAS JAZZ SHOW

featuring

### SOUNDWAVE

and VCC's  
newest Jazz Choir

### PRIME TIME

Peter Taylor, Director

and our two hot

### JAZZ ENSEMBLES

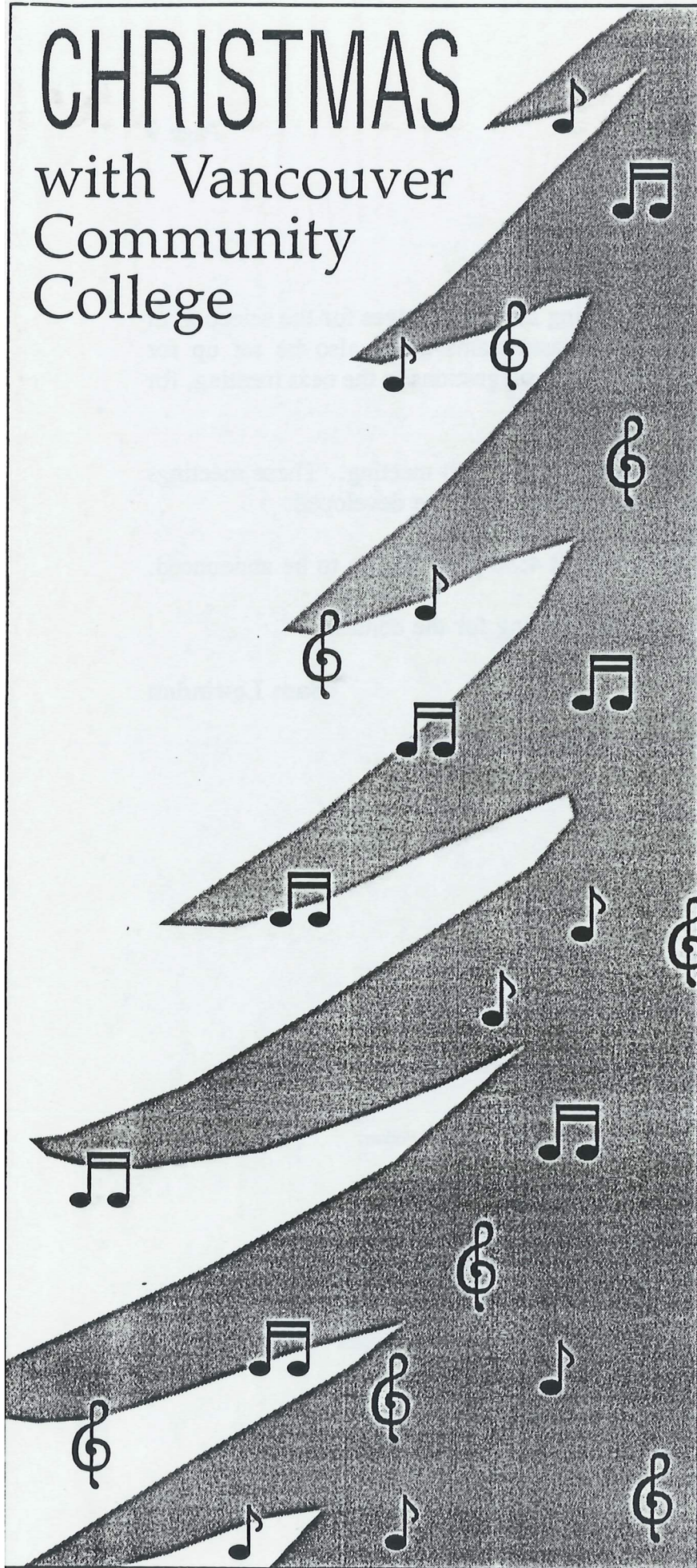
under the direction of

Alan Matheson and

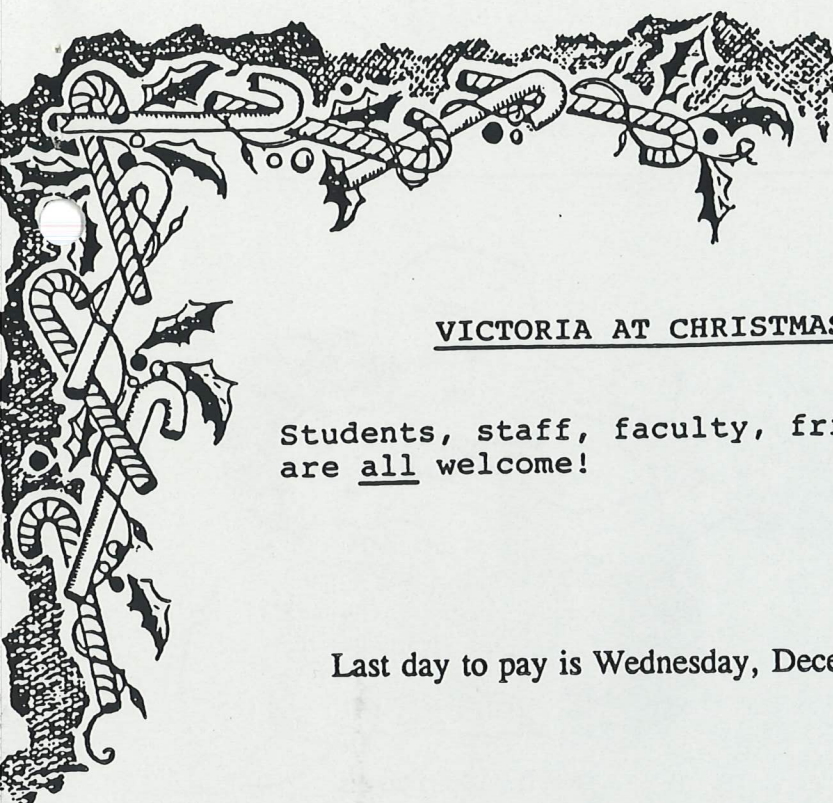
Dave Branter

December 14, 1990  
7:30 pm  
King Edward Campus Auditorium  
1155 East Broadway

\$6.00 General  
~~\$4.00~~ Seniors/Students







## VICTORIA AT CHRISTMASTIME

Students, staff, faculty, friends, and relatives  
are all welcome!

Last day to pay is Wednesday, December 12, 1990.

### Friday, December 21st

7:15am	depart from KEC parking lot
9:00am-10:40am	ferry from Tsawwassen to Swartz Bay
11:00am-11:30am	sightseeing tour of Victoria on the bus
11:30am- 2:30pm	FREE TIME IN DOWNTOWN VICTORIA
	visit Parliament Buildings
	Royal B.C. Museum
	Empress Hotel
	Wax Museum
	Beacon Hill Park
	or go shopping
2:30pm- 3:00pm	scenic drive to Butchart Gardens
3:00pm- 4:00pm	visit Butchart Gardens with its Christmas lights and festive decor
4:00pm- 4:30pm	drive to Swartz Bay
5:00pm- 6:40pm	ferry from Swartz Bay to Tsawwassen
7:15pm	arrive at KEC parking lot

NOTE: Have a late breakfast/early lunch (brunch) on the  
ferry in the morning, or bring something to eat on  
the bus before 11:30am. Then you can make the most  
of your FREE TIME in Victoria sightseeing or shopping.

<b>COST:</b>	adults	\$34
	13-17	\$21
	5-12	\$15
	0-4	free

To pay or for more information see Cecily May, East Wing 3128.



International

# CHRISTMAS

Dinner and Dance

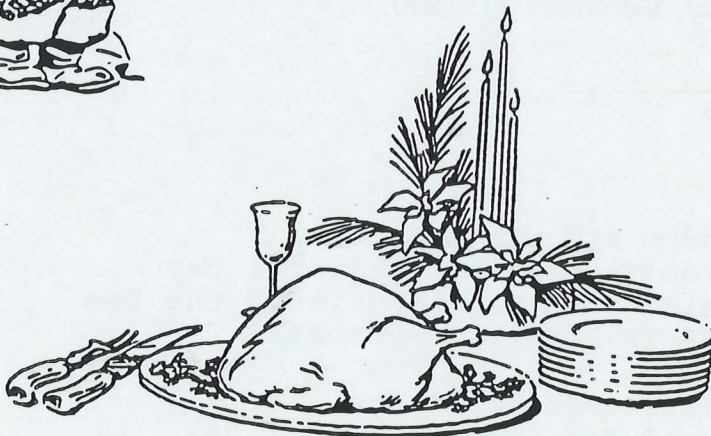


*Santa*

&  
door prizes



Carol singers



traditional turkey dinner

Last day to pay is Wednesday, December 12, 1990.

DISCO

**DANCE**

6:00pm-11:00pm  
Friday, Dec. 14th  
KEC Cafeteria

tickets.....adults \$8.00  
children \$4.00

For tickets and information, please contact Cecily May at Local 778,  
East Wing 3128





**Q:** If I create a file in WordPerfect 5.1 at work, can I then work on it at home on WordPerfect 5.0?

**A:** Yes, a file which has been created in WordPerfect 5.1 may be worked upon with 5.0 if you save it as a WordPerfect 5.0 file. First save your document in the regular way using *F7* or *F10*. Then press *CTRL-F5 SAVE* and choose WordPerfect 5.0. You will then have two copies of this file on your disk, one 5.1 version and one 5.0 version. You should work with the latter when using WordPerfect 5.0

**Q:** How do I decide which is the most appropriate font to use for my word processing document?

**A:** The most important consideration is that your document be easy to read. It is usual to have a contrast between headings and text. The headings may be in a different typeface to the body of the text or in the same typeface but in a larger size or heavier weight. Helvetica (*also known as Geneva, Helv or Swiss*) is frequently used for the headings and Times-Roman (*Tiempo Roman, Tms Roman or Dutch*) is most often used for text.

### This Headline is Set in Helvetica

point size 16, but the body of the text is set in 10 point Times-Roman (which you can see is a serif typeface)

### This Headline is Set in Times Roman

with a point size 16, but the body of the text is set in 10 point Times-Roman. The main text is point 12.

A specialty typeface may be used to call attention to a message. ZaphChancery is an example of a specialty typeface obtainable on the laser printer in the ICSC.

*A Happy New Year*

*Courier*, which is the typeface which your work processor will probably choose automatically, is a fixed pitch typeface. What you see on the screen is what appears on the page. Try choosing *Times-Roman* next time you print a document and see the difference.



December 1990



## HUMAN RESOURCE DEVELOPMENT

### AN INTRODUCTION TO THE CONSCIOUS USE OF CREATIVITY

Come to this 1/2 day introductory workshop if you want to:

- become more aware of your natural creativity
- discover how laughter helps you to learn
- learn how failure increases your chances for success
- practise simple techniques for stretching and reawakening your creativity
- learn to be more effective at work and at home

**FACILITATOR:** Marie MacDonald, B.Sc., M.S.W. has been conducting workshops on creativity for the past 3 years for participants throughout the province.

**This session is limited to 25 participants**

Wednesday, January 23, 1991

9:00 to noon

Room 5025 - Central Administration

#### To Register:

- 1 - Complete and send the form below to Human Resource Development. Note: Your registration will be confirmed in writing. Call 875-1131, local 337 or 291 if you require assistance.
- 2 - Obtain permission from your supervisor to attend by completing a "Request for Leave from Duty" form.

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### AN INTRODUCTION TO THE CONSCIOUS USE OF CREATIVITY

Wednesday, January 23, 1991

9:00 to noon

Room 5025 - Central Administration

Name: \_\_\_\_\_ Department: \_\_\_\_\_ Campus: \_\_\_\_\_

Phone Local: \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_ Date sent to HRD: \_\_\_\_\_

RETURN TO: VI BIENERT, MANAGER, HUMAN RESOURCE DEVELOPMENT, CENTRAL ADMINISTRATION





December 1990



H U M A N   R E S O U R C E   D E V E L O P M E N T

**PACIFIC RIM COMPUTER & COMMUNICATIONS SHOW**

January 14, 15 & 16, 1991

Vancouver Community College & Human Resource Development have purchased one CORPORATE PASS to the above show. Five people can attend any program using this corporate pass. HRD will be coordinating attendees. Call HRD at 875-1131 local 337 (Diane) to check availability of sessions.

**ETHICAL ENCOUNTERS FOR COLLEGE PERSONNEL**

This workshop is designed for faculty, support staff, administrators and board members in community colleges and will be conducted in three parts.

The introduction involves a discussion of current concerns over questions of ethics, moral conduct and decision making in a multicultural society. The second part of the workshop will focus upon the area of post-secondary education and will examine the predominant values which sustain and direct the resolution of many issues. Participants will be asked to respond to a set of value statements which embody the values under review. They will break into small groups to discuss and debate a number of cases which involve ethical dilemmas and conflicting values.

This program is designed and conducted by John D. Dennison professor of Higher Education at the University of BC.

DATE/TIME: Thursday, February 13, 1991/1:30 to 4:30 p.m. LOCATION: Room 240 at City Centre Campus

**The session is limited to 50 participants**

**To Register:**

- 1 - Complete and send the form below to Human Resource Development. Note: Your registration will be confirmed in writing.
- 2 - Obtain permission from your supervisor to attend by completing a "Request for Leave from Duty" form.

**ETHICAL ENCOUNTERS FOR COLLEGE PERSONNEL**

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Department: \_\_\_\_\_ Campus: \_\_\_\_\_

Phone Local: \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_

Date sent to HRD: \_\_\_\_\_

RETURN TO VI BIENERT, MANAGER, HUMAN RESOURCE DEVELOPMENT





**ESL(ESP) INSTRUCTORS, PART-TIME  
AND/OR HALF-TIME TEMPORARY  
REQUIRED**

**KEC Centre for Small Business proudly announces that we have got Eight Language At Work (L.A.W.) classes going on weeknights and weekends. 80 companies have sent their women employees to be trained. We are expecting even more responses in January 1991. Join the Team! *Small Business is now Big Business in B.C.***

Qualified English as a Second Language Instructors are required to instruct and/or develop materials for:

1. Language At Work - Business Communication Skills for Retailing
2. Language At Work - Business Communications Skills for Food Services
3. Language At Work - Business Communications Skills for International Trade
4. Language At Work - Business Communications Skills for Office Administration
5. Language At Work - Business Communications Skills for Tourism

Each program consists of 70 hours of group training and ten hours of on-site sessions, totalling 80 hours of training per participant. Sessions may be all conducted at the business site if there are more than ten participants from the same firm.

**Desirable Qualifications**

- Bachelor Degree in ESL or related discipline with formal methodology training
- Experience/interest in the Small Business Sector
- ESL instructional experience
- Willing to work nights and weekends

**Proposed Start Date: Mid-January, 1991 And Mid-April, 1991**

For more information, contact Alice Wong at 875-8224 or 875-6111 local 453. Please send c.v. or letter of application to Alice Wong, Coordinator, Centre for Small Business KEC.

**CLOSING DATE: JANUARY 7, 1991**



## **POSITIONS OPENING**

VCC requires a Programmer Analyst I (Information and Computing Services). Closing date for applications is December 17, 1990.

VCC/CC requires a Temporary Computer Programmer I (Information and Computing Services). Closing date for applications is December 17, 1990.

VCC/CA requires a Purchasing Clerk. Closing date for applications is December 18, 1990.

VCC/CA requires a Payroll Clerk II. Closing date for applications is December 18, 1990.

VCC/Langara requires a Communications Officer (Permanent Part-Time). Closing date for applications is December 19, 1990.

VCC/Langara requires a Library Assistant II (Half-Time). Closing date for applications is December 19, 1990.

VCC/CC requires a Temporary Clerk Cashier (Student Records and Cashier Departments). Closing date for applications is December 21, 1990.

VCC/CC requires a Temporary Library Assistant II. Closing date for applications is January 03, 1991.

VCC/KEC requires a Library Assistant III. Closing date for applications is January 04, 1991.

VCC/CC requires a Department Head (Baking and Pastry Arts Program). Closing date for applications is January 10, 1991.

VCC/Langara requires a Counsellor. Closing date for applications is January 11, 1991.

VCC/CC requires a Department Head (Accounting, Computers, Management). Closing date for applications is January 11, 1991.

**Lawrence Fast**



