

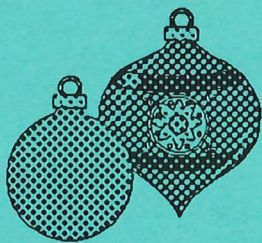
King Edward

Vol. 166, No. 167
October 17, 1991

CHRISTMAS AT KEC

Only 68 days till Christmas!

We would like to get together a Christmas Planning Group and need your help, so please let us hear from you. If you love the Christmas season and all that goes with it, why not help to plan the campus festivities for this year. If you have time, join the Christmas Planning Group, or if you would like to share your ideas on how we should celebrate Christmas at King Edward, please let us hear from you - contact Sarah Lucas at Local 287.



NEW YORK TIMES BOOK CLUB

If you want to discuss biography, join us on Friday, October 25 from 12:00 - 1:30 p.m. in Room 4043. A lunch is provided but please notify Carol Mercier, local 738 by Wednesday, October 23.

Joan Rike

FAREWELL TO VI BIENERT

In her July announcement that she would be early retiring from Vancouver Community College, Vi Bienert reflected upon 20 years at VCC and the number of fine people she had been associated with over that time.



Now is the time for us to wish Vi the very best as she enters another phase of her life and, to that end, please join us for a reception to bid Vi farewell:

Monday, October 28, 1991
Room 5025, Central Administration
3:00 p.m.

Light refreshments will be served.

CANADA SAVINGS BONDS

A reminder that the deadline to submit savings bond applications to Payroll is October 25, 1991. Applications can be obtained from Doreen Sharan, 4th Floor Receptionist, local 735.

Karen Kelly



INDO-CANADIAN WOMEN'S ORGANIZATION

Conference Announcement

The Status of the Indo-Canadian Woman: A One-Day Workshop

November 16, 1991

Douglas College, New Westminster Campus

This conference was developed out of a need to address the ever increasing role of women in our society. As women, we need to influence the events of the new decade and explore the avenues and the means by which we can become more effective in the decision-making process.

Focusing on the theme of participation by members of all cultural communities, service agencies, health professionals, community liaison workers, educators, planners and members at large, this will be a day of extensive networking and interaction in a forum of open and informative discussions.

If you are interested in participating please contact Saroj Kumar at local 742.

LIBRARY NEWS

Reserve Materials

Would all instructors please go through the appropriate departmental liaison librarian when dealing with any reserves requests. Do not contact the library assistants directly.

Film and Video Bookings

All requests for previews, approvals and purchases of A/V materials must go through the library. If not, you could be liable for considerable GST charges.

CHRISTEL NIEROBISCH AND ROSE MARIE WATSON TEACHING IN CZECHOSLOVAKIA

Christel Nierobisch and Rose Marie Watson will be spending the next six weeks instructing Czechoslovakian teachers of English as a Second Language. The teacher training institute in which they will be taking part is sponsored by the Association of Canadian Community Colleges and the Czech and Slovak Republic. The Czech and Slovak participants will include secondary school teachers and university teachers. Both Rose Marie and Christel bring a wealth of experience and expertise to their positions. Christel has been an instructor with the ESL Vocational Department since 1974, and is well recognized for her expertise in the area of English in the Workplace, and in the area of Combined Vocational and ESL training programs. Rose Marie has been an instructor in the ESL Division since 1968. She is currently the Department Head for the ESL Outreach Department and her special areas of interest include community-based ESL programs, teaching reading, and learner centred instruction. Christel will be teaching at the Technical Secondary School in Uherske Hradiste, while Rose Marie will be teaching at the Institute for Continuing Education in Bratislava. We wish them both a rewarding stay in Czechoslovakia and a safe return.

Jennifer House

UNITED WAY CAMPAIGN 1991



Questions Most Frequently Asked

Q.1 I hear your expenses are pretty high - what about your costs?

The cost of running our campaign is just under 10%, which is one of the lowest expenses for any charity in North America. Because we have our United Way Endowment Fund, administered by the Vancouver Foundation, most of that cost is covered, so that 98% of your donation goes directly into services to help people. We're working very hard to increase the Fund so that it will generate enough interest to pay all campaign expenses.

Q.2 I don't like (specific agencies).

We understand and respect people's wishes not to support specific organizations, and your donor choice program can be a real help to you. You can specify which agencies you would prefer to support and we will honour your wishes.

Q.3 I support my own favorite charity(charities). Why should I give to United Way as well?

I'm sure the charity(charities) you support appreciate(s) and count(s) on your help. One of the most important things to consider about United Way is that, with one donation, you will be helping 89 agencies and services in the Lower Mainland, which every year provide services to 500,000

local people. That's tremendous value for your donation, and only 2% goes into costs. And if you wish, you can still donate to your favorite charity through our donor choice program.

Early United Way Birds

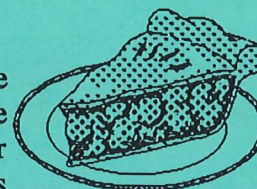
To qualify for the early bird draw, send in your pledge cards to Korena Jang before Tuesday, October 22. The draw will be held in conjunction with the Earlybird Concert. Pledge now to win exciting prizes.

Time: 12:15 p.m.

Place : Auditorium

Bake Sale

The bake sale was a huge success last year. We are once again seeking your cooperation in making this an even bigger favourite. Please plan to bring in your home-baked specialties on Tuesday, October 22 or Wednesday, October 23 (before 9:00 a.m.). To help us in our organization, please call Doreen Sharan at 735 and after October 21 at 7004 to let us know what you will be bringing.



Baby Photo Contest

When: 12:30 p.m. - 1:30 p.m.
October 22 - 30, 1991

Where: Faculty Lounge

How: Match baby to adult photo for fee of 50 cents per entry or \$1.00 for 3

**YOUR UNITED WAY COMMITTEE
HAS PUT TOGETHER AN ALL-COLLEGE
CAR WASH COMPETITION
TO BE HELD WEDNESDAY
OCTOBER 23, 1991
between 8:00 a.m. - 6:00 p.m.**

- WHAT IS IT?** An all-day car wash with teams designated on an hourly basis, representing all groups at KEC. This is a competition to see who can raise the most money in their hour for the United Way.
- WHO CAN PARTICIPATE?** Hopefully, at least ten of you, from any department, division group, combination of faculty, staff, administrators and students....we need ten teams, we have a commitment of three.
- WHERE WILL IT BE HELD?** Auto Body has agreed to provide space, buckets, sponges, hoses and goodwill for the event.
- HOW MUCH OF MY TIME I HAVE TO COMMIT?** One short hour for the United Way. Our hour will be DO allocated when we know how many teams will participate.
- WHAT'S IN IT FOR ME?** Fun, camaraderie, the satisfaction that comes with doing something for a good cause.
- WHAT WILL IT COST ME?** One short hour of your time.
- WHAT DO I HAVE TO DO?** Wash cars, drum up business, chat up customers, collect donations...tell your family, tell your friends, bring in customers!

**GIVE AN HOUR OF YOUR TIME TO THE CAR WASH TEAM, PLEASE
GIVE ME A CALL AT LOCAL 721
SANDRA NORTH, CHAIRPERSON, UNITED WAY CAMPAIGN**

UNITED WAY CAMPAIGN OCTOBER 15 - 31, 1991

"Giving is an educated choice"

Have fun and raise \$s to help others. Let us have a voice in the collective well being of the community where we live, learn, work and raise our families.

KEC CAMPAIGN EVENTS

October 22 - 30

12:30 p.m. - 1:30 p.m.

Baby Photo Contest

Guess how your colleagues looked when they were wee tykes and win prizes. Faculty lounge

Tuesday, October 22

12:15 p.m. - 12:45 p.m.

Early Bird Concert

Early bird draw for those who have already pledged.
Exciting lunchtime concert in the Auditorium.

Wednesday, October 23

8:00 a.m. - 6:00 p.m.

Car Wash Day

Departments compete in the spirit of the United Way to raise the most dollars. Choose from administrators, faculty and staff to take that dirt off your hubcaps. Auto Collision Shop.

Wednesday, October 30

10:00 a.m.

Bake Sale

Fresh, home-made, baked goodies. Eat-in or take out. Faculty Lounge.

Thursday, October 31

12:00 noon - 1:00 p.m.

United Way Halloween costumed "Wrap up"

Costumes, music and surprises. A celebration of our collective efforts for the United Way. Announcement of winners for Baby Photo Contest and Car Wash. Prizes galore for balloon "pop-off". Faculty Lounge.

With the support of VanCity Savings Credit Union,

Vancouver Society on Immigrant Women

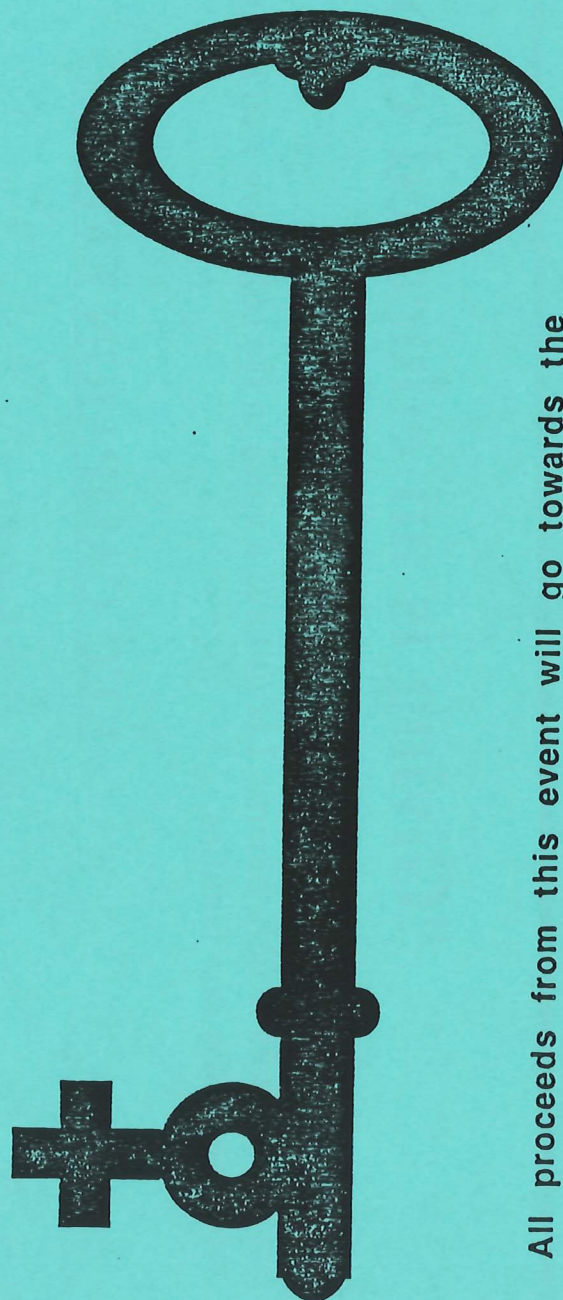
*invites you to attend its
First Annual
Women in Transition
Dinner*

*on November 7, 1991
at Kirin Mandarin Restaurant,
1166 Alberni Street, Vancouver
cocktail starts at 6:30 pm and
dinner at 7:15 pm.*

*Special keynote speaker:
Glenda Simms,
President of the
Canadian Advisory Council
on the Status of Women*

*Sitar recital by:
James Hamilton
and Karuna Agrawal*

*Free valet parking is available.
Tickets cost \$35 per person.
To purchase, call 731-9108*



*All proceeds from this event will go towards the
establishment of an immigrant women's resource drop-in centre*

*You are
invited
to
"A Lunchtime Seminar"
for Your Creative Consumption*

**Organized by the King Edward Campus
Committee for Innovation**

Open to KEC Campus employees

*"Neuro-Linguistic Programming and
Education: A New Paradigm"*

*Meet
Marilyn Atkinson,
internationally recognized certified
NLP Trainer and developer*

Thursday, October 24, 1991
12:30 - 2:00 p.m. in KEC Room 5042
Coffee provided;
you are encouraged to bring your lunch if you wish.

R.S.V.P. Richard Pearce, C.E., Local 764
Maximum 20. Please confirm your attendance.

"The KEC Committee for Innovation is an ad-hoc group of KEC people
who enjoy discussing and learning about creativity, innovation,
how our brains function, and how to maximize our potential as human beings."

AEROBICS GROUP

WE WILL BE HAVING A HALLOWEEN COSTUME WORKOUT PARTY
ON WEDNESDAY, OCTOBER 30, 4:45-5:45 IN THE 4TH FLOOR
BOARDROOM. THE CLASS WILL BE TEAM TAUGHT BY JANICE,
MONECA AND DARYL (OH NO! NOT ALL THREE OF THEM.....)
PRIZES WILL BE GIVEN FOR THE BEST COSTUMES, SO START
PLANNING NOW.....SEE YOU THERE!



FALL FITNESS

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
September 1991 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	November 1991 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	1 CLASS	2 CLASS	3 CLASS	4	5
6	7 CLASS	8	9 CLASS	10 CLASS	11	12
13	14 COLLEMBUS DAY (US) THANKSGIVING DAY (CANADA)	15 CLASS	16 CLASS	17 CLASS	18	19
20	21 CLASS	22 CLASS	23 CLASS	24	25	26
27	28 CLASS	29	30 CLASS	31 CLASS HALLOWEEN		

October

REVISED SEP 24/91
1991

The KEC COMPUTER NEEDS COMMITTEE

will meet

Wednesday
October 23, 1991
2:30 pm - Room 5042

Although the committee has official
representatives from all divisions,
ANY EMPLOYEE may attend.



AGENDA: The Future of Instructional Computing at KEC!

In April 1989, a "Plan" for the future of instructional computing at KEC was created and distributed to all concerned. The following are a few of the recommendations that document proposed:

- #1 All departments at KEC should have access to computer labs for group instruction.
- #4 All instructors should have access to modern display technologies for the presentation of computer generated images.
- #6 KEC should encourage instructors to investigate methods of integrating all types of software into the classroom, including those programs that are not normally thought of as educational.
- #8 A microcomputer (or computer terminal) with high quality software should be included as standard equipment in each instructor's office.
- #16 KEC should develop a computer orientation program and make it available to existing and prospective students.

And finally...

- #18 Once a year the Computer Needs Committee should host a meeting to adjust KEC's long-term computing goals and set priorities for what implementations should occur that year.

THE TIME FOR REVIEW AND ADJUSTMENT HAS ARRIVED!

At the meeting on October 23rd the Committee will:

- review the 1989 "Plan"
- begin the process of establishing new recommendations and setting new priorities
- clarify the role of the CNC in the implementation of the "Plan"



ICSC COMPUTING CORNER

Directories

Q

I have been told that there are times when I will need to get into the directory of my word processor. What is meant by this?

A:

When you have a file created in one word processor, and you need to convert it to another word processor while retaining most of the appearance, it is necessary to go into the directory of your wordprocessor.

The hard disk of your computer holds probably at least 40 megabytes of data. There is room there for a great many files. However these must be organized in an orderly fashion, otherwise the information contained in these files would be very difficult to find.

In order that the data contained in your files is easily accessible, your hard disk is divided into a number of compartments called DIRECTORIES

Think of your hard disk as a FILING CABINET. Each directory on your disk is like a drawer in a filing cabinet. Each drawer is labelled with the name of a different topic and each drawer contains only files relating to that topic.

So, when your hard disk is divided into directories, each directory is given a name. For example if you use WordPerfect 5.1, one of your directories will probably be labelled WP51. If you use Word 5.0, one of your directories will probably be labelled, WORD5

The main directory on your hard drive is called the ROOT DIRECTORY. It is represented by the backslash \ symbol. When the C:\> appears on your screen, this means that you are in the root directory of your C drive.

To change into a specific directory, you should first exit to DOS. If the C:\> does not appear on your screen, type CD\ This means CHANGE DIRECTORY to the Root or \ directory.

To see what directories are contained on your hard disk, type DIR at the C:\> prompt. A list of files will appear on your screen.

COMMAND	COM
AUTOEXEC.	BAT
DOS	<DIR>
WORD5	<DIR>
LOTUS	<DIR>
WP51	<DIR>

When you see the extension <DIR>, this means that there is a separate directory under that name. There are 4 separate directories on the disk above, DOS, WORD5, LOTUS, and WORDPERFECT5.1

To change into the WordPerfect 5.1 directory, type CD \ WP51

C:\> WP51 will now appear on the screen.. This means that you are now in the WordPerfect 5.1 directory.

If you type DIR all the files contained in the WP51 directory will appear on the screen

To change into the Word directory, type CD\ WORD5

C:\>	DOS	<DIR>
	WORD5	<DIR>
	WP51	<DIR>
	LOTUS	<DIR>

Next week: Converting from WordPerfect to Word

POSITIONS OPENING

City Centre

Department Head
(Hairdressing). Closing
date: November 15, 1991.

Receiver Checker II.
Closing date: October 17,
1991.

Department Head (Long
Term Care/Allied Health).
Closing date: October 18,
1991.

Continuing Education

Our continuing Education
Division seeks resumes
from native speaking
instructors to teach part-
time in the following
languages: Japanese,
Spanish, Portuguese
(Brazilian), German and
Italian. Submit resumes to
Employee Relations
Department by October 23,
1991.

Langara

Library Assistant II
(Technical Services).
Closing date: October 17,
1991.

Library Assistant II
(Media). Closing date:
October 23, 1991.

King Edward Campus

Program Assistant I
(Institutional Aide
Program). Closing date:
October 17, 1991.

Clerk Typist II (Music

Department). Closing date:
October 22, 1991.

CLASSIFIED

BUY AND SELL

1988 Hyndai Hatchback;
automatic; 25,000 miles;
one owner; good condition;
call 274-5416.

1988 Ford Mustang LX
Hatchback; charcoal grey
with red interior; automatic
with overdrive; 4 cylinder;
47,000 kms; power locks;
hatch release; cruise
control; AM/FM stereo
cassette; mint condition
(babied); must sell by
October 31; \$7,200; open
to offers; call Leanne at
521-8911 or local 256.

Round Butcher Block
table; centre pedestal; seats
4 comfortably; good
condition; \$150.00; call
Ted or Shannon Hougham,
734-3182 or KEC local
464.

