

# Times

## Timesheets

Vol. 168, No. 169  
October 31, 1991

### TO ALL INSTRUCTORS & STAFF ON TIMESHEETS

There will be an early cutoff for the week ending November 8 due to the Remembrance Day weekend. All timesheets **MUST** be submitted to the Payroll Clerk on the 4th floor by **9:00 a.m., Wednesday, November 6.** Timesheets received after this time **WILL NOT** be processed.

Karen Kelly

### PLEASE NOTE!

The local for the 4th Floor Switchboard is local 7000. Please do **NOT** use local 7001 to contact the operator. A new phone list will be out to all departments as soon as possible with updated locals.

### EVENING SECURITY

Beginning Monday, November 04, the Security Guards will accompany any staff or student to the parking lots after hours. Please meet in front of the Security Office on Level 2 on the hour and on the half hour starting at 8:00 p.m.

Jay Strachan

### CANADA SAVINGS BONDS

The 1990 Canada Savings Bonds are now available and may be picked up from Doreen Sharan, Fourth Floor Administration.

### C.E. GRADUATE FASHION SHOW

"The Continuing Education Division Fashion Arts Program 1991 GRADUATION FASHION SHOW — FIAT MODE — will be held at **8:00 p.m., on Monday, December 2** at the **Commodore Ballroom, 870 Granville Mall.**

Sixteen graduating students will present individual mini-collections of their work.

Tickets cost \$10.00 and will be available from Friday, November 8th at the City Centre C.E. office. Tickets may be available at the door but we recommend that you book early for this popular event.

For further information call 682-5844."

Donald Oakes



## **CALL FOR PRESENTATIONS AT LEADERSHIP 2000**

**LEADERSHIP 2000 - JULY 19-22, 1992  
CHICAGO MARRIOTT HOTEL,  
CHICAGO, ILLINOIS**

"Leadership 2000" is an international conference to support the professional development of community college leadership teams, including trustees, chief executive officers, faculty, staff, and administrators. The purpose of the conference is to promote expansion, diversity, and effectiveness in community college leadership.

Proposals to present programs at the conference are invited. They will be reviewed by a national committee of representatives from organizations sponsoring the conference.

### **Proposals are invited on such topics as:**

- Leadership Development
- Governance
- Political and Financial Strategies
- Team Building and Collegiality
- Diversity and Access
- Board/CEO Effectiveness
- Institutional Effectiveness
- Staffing for the New Century
- Economic Development
- Serving Older Adults
- Business and Industry Alliances
- Community Coalitions
- Managing & Supporting Technology
- Distance Education

If you are interested in sending in a proposal please contact Saroj Kumar, Local 7023, Fourth Floor Administration for further information.

## **HAPPY DEEPAWALI!**

Deepawali is a magnificent religious festival for Hindus, and is celebrated with great pomp and show by Hindus both at home in India or abroad.

Deepawali falls in the month of October or November every year and this year it is on November 5th.

The word Deepawali literally means *row of lamps* and this is a festival when every house is illuminated with lamps. People start their preparations weeks ahead of time and temples are decorated with old religious scenes which are of great religious significance.

Deepawali, festival of lights, marks the victory of good over evil. Lord Rama defeated King Ravna of Sri Lanka and returned to Ayodhya after 14 years of exile. People of Ayodhya welcomed Lord Rama with burning lights on top of their houses.

On the night of Deepawali, the Goddess Lakshmi (the goddess of wealth) is worshipped. This is a day of lights, crackers, sweets and decoration. People go to gorgeously decorated temples to worship. Huge, happy crowds of old and young, men and women, boys and girls, can be seen in the streets, villages, towns and cities enjoying the fun and in festive mood.

**Saroj Kumar**



## **K.E.C. COUNSELLING SERVICES REDUCED**

This is in response to the inquiries concerning counselling service reductions. Cut-backs in counselling services for students and prospective students did follow hard upon the heels of funding reductions of \$91,000.

Counselling Services are now spread very thin. Meanwhile, we presently are maintaining evening counselling services for students, prospective students, and instructors, as well as the services for K.E.C. North. Any further reductions likely would have resulted in the elimination of these services.

I have been asked why these reductions occurred. Perceptions vary. According to my own personal observations, Student Services has adequate funding for Counselling Services, and the funding reduction for Counselling Services for students follows upon Administrations' decision to reallocate funds within some areas of Student Services.

Given this situation, we hope this adequately addresses your questions and that you now understand why some services for your students have been reduced. Thank you for your patience.

**Loren Houldson**

## **FROM FINANCIAL AID**

### **To All Concerned!!**

Please be advised of changes to ABESAP program (information sheet enclosed). ABESAP applications will be available November 18, 1991 for Spring '92 term.

**Sandra North**

## **LIBRARY NEWS**

### Aboriginal Peoples' Display

There is a wonderful display of Canadian Aboriginal Peoples' baskets, carvings, instruments and books in the window by the library entrance. It may be especially useful for ESL students who are not familiar with these cultural groups.

### UBC Cuts Sunday Reference Service

No reference service — in-person or phone-in — will be available at the following UBC Library branches on Sundays: Curriculum Lab, Government Publications, Law, MacMillan and Music.

## **VEHICLES NEEDED**

The KEC Automotive Dept. now requires vehicles for clutch replacement and/or repair. Vehicles are repaired by Automotive students with instructor supervision.

**Robert Chapman**

### **NEW INSTRUCTIONAL ASSISTANT IN INSTRUCTIONAL COMPUTING SUPPORT CENTRE**

Richard Haan is now working in the ICSC.

Rick has just returned from doing similiar work in Indonesia. Please drop in and say hi.

**\* The new local for the ICSC is 7218.**

**Anne McElroy**



## KEC AWARDS DAY

### To All Administrators, Faculty, Staff and Students

Please mark your calendar for:

**WEDNESDAY, NOVEMBER 20 FROM  
11 A.M. TO 12:30**

to attend the Awards Day ceremony in the Auditorium. This is a very special event for students who have excelled academically. Please come to recognize the students and the scholarship donors.

Sandra North

## THOUGHTS FOR THE WEEK

### Hanggi's Law

The more trivial your research, the more people will read it and agree.

**COROLLARY:** The more vital your research, the less people will understand it.

### Bogovich's Law

He who hesitates is probably right.

## FALL FITNESS

All KEC faculty and staff  
are invited to join us!

Drop-in fee is \$2.50  
4:45-5:45 4th floor Boardroom  
SEE YOU THERE!!!!!!!!!!!!!!

Janice Welbourn

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	October 29 30 31				1 ALL DAY OFF	2
3	4 CLASS	5	6 CLASS	7 CLASS	8	9
10	11 CLASS	12 CLASS	13 CLASS	14 CLASS	15	16
17	18 CLASS	19 CLASS	20 CLASS	21 CLASS	22	23
24	25 CLASS	26 CLASS	27 CLASS	28 CLASS	29	30

November

1991



# "FIRST NATIONS: YESTERDAY, TODAY AND TOMORROW"

## **A PUBLIC FORUM - TRI-LECTURE SERIES**

Co-Sponsored by:

The Native Education Centre  
Urban representative Body of Aboriginal Nations Society  
Professional Native Women's Association  
Department of Interdisciplinary Studies  
VCC, Langara

*All sessions to be held at VCC, Langara Campus, 100 West 49th Avenue, Vancouver, B.C., Room A130. Admission is free.*

1. November 6th, 7:30 p.m. YESTERDAY

**OPENING CEREMONIES:** Leonard George and Bob George, Burrard.  
Introducing the Series: Joan Horsley, Dean of Instruction, Langara

Panel: Moderator: Leonard George, Burrard  
Speakers: Wedlidi Speck, Kwawgewlth: The strength and richness of the culture  
Vera Newman, Kwawgewlth: Knowledge and oral tradition  
Rosalie Tizya, Vuntat Gwich'in: Traditional governing systems

2. November 13th, 7:30 p.m. TODAY

Panel: Moderator: Alice Jeffreys, Gitksan  
Overview of previous session: Ron Shortt, Ojibway  
Speakers: Nathan Mathew: Results of intercultural interaction  
Roselyn Ing, Cree: Oppression and how First Nations are coping with it  
Lee Brown, Cherokee: The healing process

3. November 20th, 7:30 p.m. TOMORROW

Panel: Moderator: Richard Vedan, Shuswap  
Overview of previous session: Ron Shortt, Ojibway  
Speakers: Lorna Williams: Role of education  
Herb George, Wet'suwet'en Land Claims Resolution & Self-Government  
Simon Lucas, Nuuchah Nulth: Culture and the 21st Century

**CLOSING CEREMONIES:** Wally Awasis, Cree: Arrows to Freedom

This series of public presentations will assist you in understanding some of the issues being presented by the Native community today, particularly self-government and land claims.

"Yesterday," the first in the series, expresses the diversity of the Native population and offers a look at traditional government systems.

"Today" explores the consequences of racism and the positive process of healing.

"Tomorrow" bridges the past, present and future, clarifying the role of education and the meaning of self-government.



## **ACCC REGIONAL CONSULTATION**

**British Columbia/Yukon**  
**Vancouver Community College, Langara Campus -**  
**Vancouver, B.C. (November 14, 1991)**  
**Totilthet Centre - Mission, B.C. (November 15, 1991)**

### **AGENDA**

This two day event will address two vital education issues in the B.C./Yukon Region.

#### **Day 1 - Thursday, November 14, 1991**

Vancouver Community College - Langara Campus, Faculty Lounge  
100 West 49th Avenue, Vancouver, B.C.

3:00 p.m. - 5:00 p.m. Meeting of International Educators Network

5:30 p.m. Dinner and Panel

Change in the College/Institute System: The Phenomena of the university college and its significance for colleges and institutes. The role of ACCC.

- Dr. Peter Jones, President, University College of the Fraser Valley
- Jim Soles, Acting Director, Lower Mainland Colleges, Ministry of Advanced Education
- Ron Smith, President, Cariboo College Faculty Association

Update on ACCC National and International Services and Programs

The Literacy Affinity Group, Mia Gordon, Acting Dean, Educational Student Services, Douglas College

#### **Day 2 - Friday, November 15, 1991**

Totilthet Education Centre, Lougheed Highway (#7), Mission, B.C.

9:00 a.m. - 4:00 p.m.

First Nations Education: What models exists? What role for the colleges/institutes?

Six models of First Nations educational programs:

1. Nicola Valley Institute (Merritt, B.C.)
2. Totilthet Centre (Mission, B.C.)
3. Sechelt Indian Band & Capilano College (Sechelt, B.C.)
4. North West Indian College (Bellingham, Washington)
5. Council of Yukon Indians
6. Native Education Centre (Vancouver)

Association of First Nations Postsecondary Institutions

Hatzic Rock Archaeological Lecture

International Program: How does this tie into the indigenous communities worldwide?

Registration forms are available from Saroj Kumar, Local 7023, Fourth floor Administration.



## FINANCIAL AID OFFICE (# 4029)

Hours: Mon to Thur 11 - 4pm; Wed night 5 - 7pm:

### ADULT BASIC EDUCATION STUDENT ASSISTANCE PROGRAM (ABESAP) OCT. 91

#### WHAT IS A.B.E.S.A.P.?

ABESAP is a program funded by the provincial government to provide partial grants for tuition fees only for needy students. With reduced funding this year grants are limited!!! Only one application is accepted per term. (Spring term: January-April; Summer term: May-August; Fall term: Sept.-Dec.)

#### WHO IS ELIGIBLE TO APPLY?

You can apply for ABESAP if you are a Canadian citizen, landed immigrant or have been determined to be a convention refugee (refugee claimants do not qualify). All students with S.I.N. starting with 900 must show immigration papers. ABESAP grants are available at V.C.C.-King Edward Campus for the following programs:

- Visual/Hearing Impaired
- B.E.S.T.
- B.T.S.D
- College Foundation
- Pt-time Courses at gr.11/12 (CF, ABE, CPE & BTSD)
- College Preparatory English 059/098/099
- English Language Skills (PT/FT Time)
- English As A Second Language (Outreach, Canadiana, fee payers)
- Institutional Aide

#### WHEN CAN I APPLY?

One month before registration, (Nov. 18th for Spring 92) you can pick up an ABESAP application from the Financial Aid Office (#4029) or Counselling.

#### \* RETURNING STUDENTS

If you are a returning student (have a K.E.C. student number), you must have the teacher's comment section B on your application completed. You can apply one month before you register !!!

#### \* NEW STUDENTS

If you are a NEW student (no K.E.C. student number), You do not have to complete section B (teacher's comments) on your application form. You can apply one month before you register !!!

\* DEADLINE TO APPLY FOR ABESAP IS ONE MONTH AFTER START OF CLASSES...IT IS RECOMMENDED TO APPLY EARLY (ONE MONTH BEFORE REGISTRATION!!!)

#### PLEASE NOTE:

- 1) ALL ESL students who are being supported by MSSH may find that MSSH no longer funds ESL courses.
- 2) Continued ABESAP funding is dependent on successful academic progress. ABESAP MAY NOT BE AVAILABLE FOR STUDENTS REPEATING THE SAME LEVEL.
- 3) CONTINUED RECEIPT OF ABESAP FUNDS IS DEPENDENT UPON ATTENDANCE.

**FUNDS ARE LIMITED!!!!!!STUDENTS WHO APPLY FOR ABESAP GRANTS ARE NOT GUARANTEED ASSISTANCE!!!!!!NOR ADMISSION TO THE COLLEGE!!!!!!**



# THE LEARNING CENTRE

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
28	29 Significant Figures & Scientific Notation 16:00 - 18:00 Room 3244 Margaret Mackenzie	30 Graphing 14:30 - 16:30 Room 3243 Margaret Mackenzie	31 How to Write Up a Biology Lab 14:30 - 16:00 Room 3244 Margaret Mackenzie	1 November Graphing 09:30 - 11:30 Room 3244 Margaret Mackenzie
4	5 November	6 November Mole Revisited 14:30 - 15:30 Room 3243 Jim Funk  How to Prepare For Labs 16:30 - 18:00 Room 3244 Margaret Mackenzie	7 November How to Write a Biology Essay 14:30 - 16:00 Room 3244 Margaret Mackenzie	8 November How to Survive in the Jungle Problem Solving Strategies for Physics and Chemistry 09:00 - 11:00 Room 3242 Gordon Pawelchak
11	12 November How to Write a Biology Essay 14:30 - 16:00 Room 3244 Margaret Mackenzie	13 November Significant Figures & Scientific Notation 14:30 - 16:00 Room 3243 Margaret Mackenzie	14 November	15 November
18	19 November How to Write up a Biology Lab 16:30 - 18:00 Room 3244 Margaret Mackenzie	20 November	21 November	22 November

## WATCH FOR THE NEXT WORKSHOP UPDATE





## ICSC COMPUTING CORNER

### Converting MS Word to WordPerfect

**Q**

I have a document which was created using MS Word. I need to make some changes using WordPerfect. How can this file be converted to WordPerfect?

**A**

To convert a file from Word to WordPerfect, the file must be changed from the usual MS Word format to a special format called REVISABLE TEXT FORMAT (RTF). You do not need to know how to do this. You merely instruct the word processor to do the work for you.

The next step is to instruct WordPerfect to convert this RTF file to an RTF format recognized by WordPerfect. This involves issuing a few simple commands.

The file is then ready to be retrieved by WordPerfect in the usual way.

*To convert a file from MS WORD to WORDPERFECT, you must have access to MS Word and to WordPerfect.*

## Instructions for Converting from MS Word to WordPerfect

### Converting an MS Word File to MS Word Revisable Text Format

Your file is called A:DECOY.DOC

- Enter the MS Word directory. (See KEC Times OCTOBER 17)  
C:\ WORD5 > should appear on the screen  
Type WORD\_DCA
- You will be prompted:  
Select Conversion Type:  
Enter A or B ==> You type A
- You will be prompted:  
Enter the Input File List  
==> A:DECOY.DOC
- Enter the Output File List  
==> A:DECOY.WPF

There should be no further messages

### Converting to WordPerfect from MS Word RTF

Your file is called A:DECOY.WPF

- Enter the WP51 directory  
Type CONVERT
- Name of input file:  
A:DECOY.WPF
- Name of output file:  
DECOY.WP5 (or whatever name you have decided upon)
- A list of choices will appear.  
You type 2
- Press ENTER

A:DECOY.WPF converted to A:DECOY.WP5

You may retrieve this file into WordPerfect in the usual manner.



## POSITIONS OPENING

### City Centre

Financial Aid Clerk.  
Closing date: November  
13, 1991

ROOMMATE wanted to  
share apartment; large; 2  
bdrm, 2 bath; Ambleside,  
W. Van; available immed;  
call 926-8456.

Department Head  
(Hairdressing). Closing  
date: November 15, 1991.

Part-time Clerk II  
(Counselling). Closing  
date: November 8, 1991.

### King Edward Campus

Department Head  
(Mathematics ABE  
Division). Closing date:  
October 31, 1991.

Substitute Instructor  
(Institutional Aide).  
Closing date: November 9,  
1991.

### Central Administration

Clerk II (Accounts  
Payable).  
Closing date: November  
14, 1991.

## CLASSIFIED

### BUY AND SELL

PLAYGROUND  
EQUIPMENT - 1 large  
swing set, 1 large climbing  
frame; \$2,500.00; may be  
viewed at McGregor  
Childcare Centre, KEC;  
call Susan, 871-7407.

CHEAP '67 Datsun -  
deluxe model; 85,000  
original miles; call Grant,  
Ext. 7380.