

January

16

1992

Vol. 177, No. 178
January 16, 1992

Vancouver Community College
King Edward Campus - Library
P.O. Box 24620 - Stn. C
1155 East Broadway
Vancouver, B.C. V5T 4N3

KEC MANAGEMENT COMMITTEE BECOMES KING EDWARD CAMPUS COUNCIL

Following various discussions and proposals the KEC Management Committee has agreed to be renamed the **KING EDWARD CAMPUS COUNCIL**. The membership has been changed as follows:

PRESENT MEMBERS

Principal
Vice Principal, Instruction
Vice Principal, Student Services
Director, Financial Services
Director, Administrative Services
Division Chairs
Administrative Manager
Registrar
Manager, Admissions and Registration
Associate Director, Continuing Education

NEW MEMBERSHIP

Principal (Chair)
Vice Principal, Instruction (Vice-Chair)
Vice Principal, Student Services (Vice-Chair)
Director, Financial Services
Director, Administrative Services
Division Chairs
Chair, Educational Managers
Chair, All Campus Council
Head, Counselling Department
Head, Library
Registrar

Administrative Manager
Student Representative
Associate Director, Continuing Education
Recording Secretary
15 members

In addition, some members of the City Centre Council will attend meetings of the King Edward Campus Council and vice versa.

The first meeting of the newly formed King Edward Campus Council will be held on Monday, January 20 at 2:00 p.m. in Room 4043.

Your comments about the formation of the Council, or other suggestions for change in membership, are welcome.

Lawrence Fast

TO ALL FACULTY, ADMINISTRATORS, STAFF:

Please note that all employees wishing **more** than the basic deductions are required to fill out a 1992 Personal Tax Credit Return (TD1 Form). Anyone not filling one out will have the basic amounts deducted from their pay.

Forms can be picked up from Doreen Sharan, 4th Floor Receptionist and returned to Payroll as soon as possible.

Karen Kelly

INTERNATIONAL EDUCATION: WHAT'S HAPPENING?!

Events Coming Up for Students this Term:

- Some ESL instructors are previewing the Arts Club production, "The Woman in Black", in preparation for a field trip to the theatre.
- The annual ski trip to Grouse Mountain is being planned for February.
- I.E. students interested can participate in a weekly three hour gym session with a Langara Recreation student. (Canadian students are welcome!)
- April 1 is the next arrival date for the quarterly intake of new students.
- A trip to Victoria for new students is planned, tentatively Saturday, April 25. Any old students, staff, friends or relatives are welcome.
- B.C. Asia Pacific Awards deadline for applications (VCC scholars and students): February 2nd.

Cecily May

VI MCKINNON'S RETIREMENT

Vi McKinnon served the ESL Division and King Edward Campus with efficiency and charm for many years. I'm sure you will want to wish her well on her retirement so please stop by the ESL - Vocational Office (Room 3174) to sign a card and make a donation towards a gift for Vi between now and February 3rd. We are planning a lunch time reception in Vi's honour during the first week of February (more news about that later).

Notebook Computer Demo at the Instructional Computing Support Centre

A Notebook Computer
weighing less than 9 lbs
with 3 Megabytes RAM
40 Megabyte Hard Drive
Carrying Case and Power Adaptor
will be on display in the ICSC
from Mon. Jan 20-Thur Jan 23

Drop by and try it out

THE ASSESSMENT CENTRE
WILL BE CLOSED ALL DAY
THURSDAY, JANUARY 23RD

DEADLINE FOR SUBMISSIONS
KEC TIMES
TUESDAY - 4:30 P.M.

WELCOME!

Please welcome Lorraine McKillop to her new position as Acting Mail Clerk effective January 8th.

Lorraine has worked in several areas on campus, including the Learning Centre and the ESL Division as a Sub Finder.

Please drop by and introduce yourself. She can be reached at Local 7026.

Karen Kelly

A BELATED CONGRATULATIONS

Congratulations to Saroj Kumar who has been appointed to the position of Secretary to the ESL Division Chair. Saroj previously worked with the Executive Assistant Instruction.

The ESL Division is very pleased they were able to steal her from her previous assignment.

Dale Dorn

PIANO SALE

The KEC Music Department, in conjunction with the Purchasing Department, is offering several used pianos for sale by silent bid, to VCC faculty, staff, and administrators, on **January 25, 1992**. The pianos are Sherlock-Manning uprights and Baldwin electric acoustics, with two or three assorted other models/brands included.

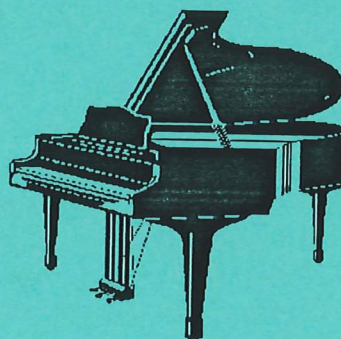
RULES OF BIDDING ARE AS FOLLOWS:

1. The pianos will be available for bidding in Room 3288 (KEC) on January 25, between 9:00 a.m. and noon.

2. Equipment may be viewed Thursday evening and Friday (January 23 & 24) in Room 3288, but no bids will be accepted at those times.
3. Most pianos will be open to the highest bid, however, some will have reserve prices attached.
4. All equipment purchased must be paid for, and removed, at the expense of the purchaser by Friday, January 31, 1992.
5. All pianos are sold 'as is'.
6. There is no guarantee on any of the pianos.
7. The College accepts no responsibility for the pianos once they have been purchased, even though they may still be on College premises.
8. In the case of two identical bids on the same instrument, a draw by lot will determine the winning bid.
9. All bids will have PST and GST added.
10. Bid forms will be available in the bid room (3288).

For further information please contact Wayne Matthewson, Director of Purchasing, or Terry Smith, Music Department.

Terry Smith



FROM THE MAILROOM....

CAN YOU HELP?

Whenever possible would you please distribute your departmental mail from outside the mailroom.

There are times when the mailroom becomes so congested that the mail clerk has found it difficult to carry out her duties.

Your cooperation is appreciated.

Karen Kelly

INTEROFFICE ENVELOPES

The mailroom is once again in need of interoffice envelopes. If you have any extras in your area please drop them off for Lorraine. Thank you.

EVENING SECURITY

You are reminded that Security Guards now accompany any staff member or student to the parking lots after hours. Please meet in front of the Security Office on Level 2, on the hour starting at 8:00 p.m., if you require this service. Security will also provide service at any other times required. Please call Local 7335.

Jay Strachan

ALL CAMPUS COUNCIL

The next meeting of the KEC All Campus Council will be held on January 23, 1992. If there is an issue relating to the campus which you feel should be put on the agenda of the meeting, please give it to your departmental rep or to me, Marta Gardiner, in the ELS Department, Local 7242. If you wish to speak at the meeting, please contact me.

Marta Gardiner



HUMAN RESOURCE DEVELOPMENT

REMINDER!!

HRD is now taking registrations for the following HRD courses:

GOAL ACHIEVERS	JAN. 28, 1992
INTRODUCTION TO CREATIVITY	JAN. 30, 1992
HOW TO BE A GREAT COMMUNICATOR	FEB. 06, 1992
BEYOND COOPERATIVE LEARNING	FEB. 12, 1992
ETHICAL ENCOUNTERS	FEB. 13, 1992

Please call Carol Harrison at Local 7142 to obtain registration and forms.

FROM THE LIBRARY...

NEW VIDEOS:

1945 - 1989: THE COLD WAR
DEATH OF A SALESMAN
GREAT EXPECTATIONS
GREAT GATSBY
IMPORTANCE OF BEING EARNEST
NIGHTMARE ON DRUG STREET
TO KILL A MOCKINGBIRD
WHO'S AFRAID OF VIRGINIA WOOLF?
HIGH IMPACT LEADERSHIP: HOW TO BE
MORE THAN A MANAGER
EDUCATION FOR THE REAL WORLD (VCC
PROMO)
PYGMALION

NEW BOOKS:

MAKING STRATEGY HAPPEN:
TRANSFORMING PLANS INTO REALITY
WILDERNESS TIPS
THE ARCHITECTURE OF DOUGLAS
CARDINAL
CLOSER TO HOME: THE REPORT OF THE
BRITISH COLUMBIA ROYAL
COMMISSION ON HEALTH CARE AND
COSTS
DESIGN PRINCIPLES FOR DESKTOP
PUBLISHERS
POLITICS IN CANADA: CULTURE,
INSTITUTIONS, BEHAVIOUR AND
PUBLIC POLICY
SIR JOHN A.: AN ANECDOTAL LIFE OF
JOHN A. MACDONALD
UNRELIABLE SOURCES: A GUIDE TO
DETECTING BIAS IN NEWS MEDIA
WORK IN THE NEW ECONOMY: CAREERS
AND JOB SEEKING INTO THE 21ST
CENTURY
YOU AND YOUR ADOLESCENT
RECOGNIZING THE CREDENTIALS OF
IMMIGRANT WOMEN

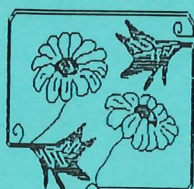
OPENING THE DOORS TO LIFELONG
LEARNING: EMPOWERING
UNDEREDUCATED ADULTS
ADULT LITERACY PERSPECTIVES
A BRIEF HISTORY OF CHINESE AND
JAPANESE CIVILIZATIONS
THE CANADIAN PACIFIC RAILWAY AND
THE DEVELOPMENT OF WESTERN
CANADA
THE CULTURE AND POLITICS OF
LITERACY
THE FRUGAL GOURMET COOKS THREE
ANCIENT CUISINES
GENE TECHNOLOGY: CONFRONTING THE
ISSUES
GOVERNING BOARDS
THE HOMELESS: PROFILING THE
PROBLEM
INTO THE AMAZON: CHICO MENDES
AND THE STRUGGLE FOR THE RAIN
FOREST
LEADERSHIP FOR LITERACY: THE
AGENDA FOR THE 1990'S
LEGACIES: A CHINESE MOSAIC
MEDICINE RIVER
MIKHAIL GORVACHEV: AN IMPACT
BIOGRAPHY
THE MIND OF SOUTH AFRICA
OFFICIAL SECRETS: THE STORY BEHIND
THE CANADIAN SECURITY
INTELLIGENCE SERVICE
THE SEARCH FOR MODERN CHINA
USING COMPUTERS IN BUSINESS
AT WAR IN NICARAGUA: THE REAGAN
DOCTRINE AND POLITICS OF
NOSTALGIA
EDUCATION IN DEMOCRACY:
EDUCATION'S MORAL ROLE IN THE
DEMOCRATIC STATE
FACULTY IN GOVERNANCE: THE ROLE
OF SENATES AND JOINT COMMITTEES
IN ACADEMIC DECISION MAKING
REKINDLING MINORITY ENROLLMENT
SPECIAL RECREATION: OPPORTUNITIES
FOR PERSONS WITH DISABILITIES

INTERNATIONAL EDUCATION - PERSONNEL CHANGES

	<u>FROM</u>	<u>TO</u>
Catherine Ip	KEC I.E. Student Advisor	Langara Student Advisor
Wing-Yee Au	(New!!)	KEC I.E. Student Advisor
Barbara Forster-Rickard	(Returning!!)	Acting I.E. Liaison Instructor (1/3 time)*
Cecily May	I.E. Liaison Instructor	I.E. Coordinator (looking after some of Jindra Repa's I.E. duties)**
Jindra Repa	I.E. Associate Director	KEC Acting Vice Principal, Instruction

* until April 30/92

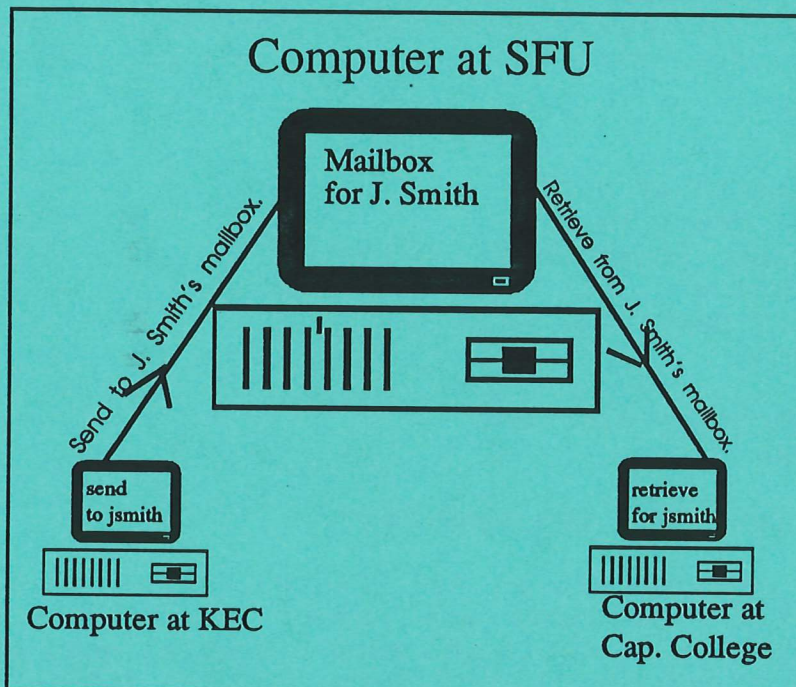
** temporary

FITNESS CLASSES
JANUARY 1992

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
*MONDAYS=STRETCH & STRENGTH *TUESDAYS, WEDNESDAYS or THURSDAYS=ENERGIZER 4:45-5:45 All welcome!!!!			1	2	3	4
5	6 	7 	8 	9	10	11
12	13 	14	15 	16 	17	18
19	20 	21 	22 	23	24	25
26	27 	28	29 	30 	31	

ICSC COMPUTING CORNER

E-Mail Accounts



A number of people have asked about opening an E-Mail Account.

The diagram above attempts to explain how an E-Mail system works.

When a person opens an account at a large computer system, for example at SFU, then that person is given an electronic mail box on that system. Messages can be sent from any computer equipped with a modem to that mailbox. The message remains in the mailbox until retrieved by the person to whom it was sent. It then appears on the screen of that person's computer.

At the moment, SFU is changing over to a new system. This means that those of us who had mailboxes at SFU are temporarily unable to send E-Mail.

Vancouver Community College plans to have its own system in operation by the end of January. By that time, users may choose to have a mailbox at VCC or SFU or at UBC, whichever system best suits the user's needs.

For information on obtaining an E-Mail account, call Loc 7382.

Setting up a Schedule with MS Word

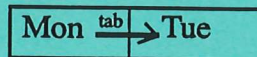
To set up a schedule with MS Word, use the BOX feature. Set vertical tabs at 1" intervals to create the vertical lines.

Instructions

1. Format Border Box (Enter)
2. Format Tab
Set at 1" intervals.
Choose Vertical Alignment.
Pressing the a Tab key will now draw vertical lines at 1" intervals. (See diagram below)



4. Before entering data, times of classes, office hours etc, you should Set Left Aligned tabs at 1.2", 2.2", 3.2", 4.2", 5.2"



Type Mon, press TAB, type Tue etc until the row is complete.

Now press ENTER and another row will be added. Continue until all data is entered



Office Hours: Mon. to Thurs. 11-4pm; Wed. 5-7pm

FINANCIAL AID OFFICE (#4029)
871-7048

SPRING 1992
K.E.C. BURSARIES

DEADLINE: THURSDAY JANUARY 30, 1992 4:00 p.m.

Additional financial assistance is provided to deserving KEC students by the **King Edward Campus Bursary Fund** established through private donations. In recent years bursaries have been provided by the following donors:

Alumni Association
Credit Union Foundation of B.C.
Doug Brown Memorial Trust Fund
Foley, Ingledow, Ross, Strathcona
Italian Cultural Centre
KEC Student Advisory Committee
KEC Student Aid Fund
Simons Foundation
Student Society Emergency Aid Fund
VCC Student Aid Fund

How much are the bursaries? What are they for?

Bursaries are awarded between \$25.00 to \$250.00. The amount depends on the availability of funds and number of applicants. These bursaries are awarded to students who show financial need and who have expenses during their educational term that are difficult to meet.

Who can apply?

Part-time and full-time KEC students who:

- are registered in courses during the **SPRING 1992 term** at KEC; (January to April 1992)
- can show financial need after they have used up all other means of financial assistance; and
- are attending classes regularly and doing well in their course of study.

When and how can I apply?

Bursary applications are available from **January 6 to 30, 1992** at either the Financial Aid Office or the Counselling Career Centre. **(Completed applications must be returned to the Financial Aid Office).** The deadline for Spring 1992 Bursary applications is **Thursday, January 30, 1992 at 4:00 p.m.**

Bursaries will be awarded end of February by mail.

APPLICATIONS AVAILABLE

FINANCIAL AID OFFICE #4029

Mon - Thurs 11-4pm

Wed nite 5-7pm

WORK-STUDY PROGRAM

AIMS:

This is a part of B.C.S.A.P., designed to reduce student's debt and to meet student's financial need through work on campus.

WHO IS ELIGIBLE?

KEC STUDENTS MUST FULFIL ITEMS #1 TO #4

1. are enroled in full time studies and have maintained a satisfactory academic standing;
2. are not in default of previous Canada/B.C. Student Loans;
3. show a financial need above their BCSAP or ABESAP award; and
4. qualify for B.C. residency (Canadian citizen or landed immigrant)

HOW TO APPLY?

1. In January, May and September get a work-study application from the Financial Aid Office. Complete and return it to the same office as soon as possible.
2. Once your financial need is reviewed, and if you qualify, you will be referred to the Administrative Manager. Jobs are only offered to qualified candidates.

WHAT KIND OF JOBS AND WHAT IS THE PAY?

Check the job vacancies for Student Aides posted on the noticeboard outside the Financial Aid Office. The job descriptions will give you a general idea of work available and skills required. The current pay rate is based on the V.M.R.E.U. collective agreement.

Contact the Financial Aid Office at 871-7048 to see if you qualify!!!!

workstud.inf

APPLICATIONS AVAILABLE FOR SPRING 20

KEC LIBRARY STAFF

LIBRARY HOURS*

Mon.- Wed. 8:30 - 9:30
Thursdays 10:30 - 9:30
Fridays 10:30 - 4:30
Sat. & Sun. Closed

TELEPHONE

Campus Switchboard.....875-6111
Library Circulation.....871-7322
Media.....871 7321
Library Information/Reference..871 7326
Campus Librarian.....871 7319
Nightline.....871-7322

TDD Hearing Impaired (Library Reference)..871-7325

*Library hours may vary during the summer.

SERVICES

NAME

LOCAL OFFICE

CAMPUS LIBRARIAN	Brenda Appleton (Dept. Chair)	7319
REFERENCE &	Mark Goertz (Librarian)	7326 or 7223
INFORMATION	Aphrodite Harris (Librarian)	7326 or 7318
	Irene King (Librarian)	7326 or 7183
	Amanda Palacios (Reference Ass't.)	7326 or 7180
	Cathie Perry (Librarian)	7326 or 7183
CIRCULATION	Espie Aquino (Library Ass't. III)	7002
	Deirdre MacNintch (Library Ass't. II)	7322 or 7227
	Halina Lesinska (Library Ass't. II)	7322 or 7160
	Jeanine Lucas (Library Ass't. II)	7322
	Annemiek Stoodley (Library Ass't. II)	7322
INTERLIBRARY LOANS	Irmgard Blumke (Library Ass't. III)	7226
MEDIA BOOKING	Nancy Espinoza (Library Ass't. III)	7321
MUSIC RESERVES	Clara Thiessen (Library Ass't. II)	7225
PERIODICALS	Anne Smith (Library Ass't. II)	7224
RESERVES	Lynn MacMullen (Library Ass't. II)	7322 or 7324
L.A. SUPERVISOR	Ines Reyes (Library Ass't. IV)	7222
	Staff Meeting Room	7317

SUBJECT ASSIGNMENTS:

LOCAL

ABE DIVISION -	Mark Goertz	7223
COLLEGE FOUNDATIONS		
ABE DIVISION -	Irene King	7183
BASIC ED. & BTSD		
CAREER DIVISION	Mark Goertz	7223
COMPUTER SOFTWARE	Irene King	7183
CONTINUING EDUCATION	Brenda Appleton	7319
CONTINUING EDUCATION	Aphrodite Harris	7318
(TESL only)		
COUNSELLING	Amanda Palacios	7180
ESL DIVISION	Aphrodite Harris	7318
ESL - CPE	Mark Goertz	7223
HEARING IMPAIRED	Cathie Perry	7183
INTERNATIONAL	Mark Goertz	7223
EDUCATION		
KEC & CENTRAL	Amanda Palacios	7180
ADMINISTRATION		
MUSIC	Mark Goertz	7223
SIGN LANGUAGE STUDIES	Cathie Perry	7183
SMALL BUSINESS	Brenda Appleton	7319
STUDENT HEALTH	Amanda Palacios	7180
SERVICES		
VISUALLY IMPAIRED	Cathie Perry	7183

**POSITION POSTING
FOR
ENGLISH LANGUAGE TEACHER TRAINER:**

CANADA - CZECHOSLOVAKIA (CSFR) INSTITUTE FOR TEACHERS OF ENGLISH

Proposed Dates:

Six - six week intensive institutes scheduled during the period beginning July 6, 1992 and ending September 11, 1992 in Czechoslovakia.

Project Description:

This project will assist selected CSFR institutions to strengthen their English language training programs. The CSFR participants will be selected for adequate knowledge of the language, high motivation for excellence in teaching and demonstrated ability and commitment to leadership in professional development.

It is proposed under this project to send six teacher trainers to CSFR to carry out six week intensive programs of language upgrading and enhancement of English language teaching methodologies. The CSFR participants will include licensed instructors seeking re-qualification to teach English language classes, instructors of English language training from technical schools, and English language teachers currently teaching intermediate and secondary English Language students.

Responsibilities:

Teacher trainers who are selected will be responsible for enhancing the English language instruction skills of the CSFR participants through the exploration of current Canadian English language instruction methodologies during an intensive six week institute. The CSFR participants will not only be provided with an instructional framework but also with the opportunity to use and adapt this frame work to suit their current teaching situations. The program of studies will include a range of course topics based on the CSFR participants' personal assessment of their needs and interests in relation to their current instructional situations.

Applications will be reviewed by the selection committee and a short list of applicants will be interviewed.

Applications:

Any applications should be referred to: Jennifer House
Coordinator Canada-CSFR Institute for Teachers of English
Vancouver Community College
Continuing Education
1155 East Broadway
Vancouver, B.C. V5T 4N5
Fax: (604) 871-7300
Tel: (604) 871-7056

Deadline for applications is February 21, 1992

POSITIONS OPENING

City Centre

Library Assistant III
(Media). Closing date:
January 21, 1992.

Computer Programmer I
(Microcomputer Support)
Information & Computing
Services. Closing date:
January 23, 1992.

Langara Campus

Computer Programmer I.
Information & Computer
Services (Telephone
Registration Project).
Closing date: January 28,
1992.

Programmer Analyst I.
Information & Computing
Services (Telephone
Registration Project).
Closing date: January 28,
1992.

Programmer Analyst II.
Information & Computing
Services (Telephone
Registration Project).
Closing date: January 28,
1992.

King Edward Campus

Audiovisual Technician II.
Closing date: January 22,
1992

Coordinator II (ESL
Combined Skills
Programs). Closing date:
January 20, 1992.

CLASSIFIED

BUY AND SELL

FOR SALE, 1988 Nissan
Sentra; automatic 4-door
sedan; 39,000 K; good
condition & well-
maintained; price
\$7,750.00; call Lynda
Hurst, local 7152.

1974 VW BUG; bright
orange; new brakes, master
cylinder & bearings; Alpine
stereo deck; good
condition; \$1,995.00 obo;
call 941-8863.