

# Timesheets

Vol. 218  
December 10, 1992

## TO ALL INSTRUCTORS AND STAFF ON TIMESHEETS

There will be an early cutoff for the pay period ending December 25, 1992. All timesheets must be submitted by December 16, 1992, 3:30 p.m.

Late timesheets will not be processed until the New Year.

Karen Kelly

## ... THEY CAME LIKE THIEVES IN THE NIGHT

It seems as if the only thing that hasn't been stolen from our department in the past few weeks is a kiss.

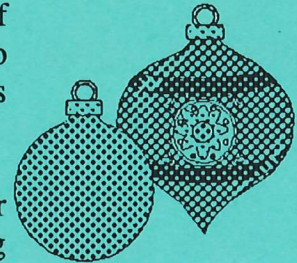
Who would want a VCC anniversary coffee cup, an M inscribed coffee cup, a coffee cup with a cat painted on it, three screwdrivers (not just one, mais trois), chalkboard erasers, cookies....

This nocturnal pilfering must be stopped.

Instead of our administration arriving one morning to find a night-time employee hanging from the yard arm, I recommend that you report all such acts of naughtiness to Jay at local 7373.

## SEASON'S GREETINGS!

The Educational Foundation is getting into the greeting card business. VCC's friends can now raise funds for students, each time they buy a package of our non-demoninational "Christmas" cards. Actually, "Christmas" isn't exactly the right word. Keeping in mind the different cultures of the VCC community, the Foundation's card is suitable for people of many faiths who extend season's greetings.



If your household or business is sending Hanukkah, Christmas or greeting cards this winter, we'll make it easier by eliminating the selection and



shopping steps. And, although we can imprint a corporate logo, don't ask us to sign and address them for you!

Profits, along with a dollar-for-dollar match from the provincial government, go directly into the student aid endowment fund at Vancouver Community College.

You can help provide scholarships and bursaries for VCC students by wishing your family and friends season's greetings with the Educational Foundation's cards. A box of 12 cards is \$11.95. To order, call the Foundation Office at 871-7173/7174

\* Also available in the Campus Bookstore.

## LAST CALL FOR ENTERTAINMENT' 93 - THE PERFECT GIFT FOR FRIEND & FAMILY

If you enjoy dining out, movies, concerts, sports, travel, etc., you are probably anxious to get your Entertainment, 93 and save money in these areas. The books are available from Faye Rice (Admissions, local 7034) at a cost of \$43.00. Get your copy NOW! Proceeds from the sale of these books go to charity.

## LIBRARY NEWS

### Langara Strike Affects Service

Due to the recent strike, there will be a backlog in the following areas: All new materials purchases, rush requests, all cataloguing, media bookings, previews and copyright clearances. Since nothing has

moved in these areas since the strike began, we can expect some delays. Your patience is appreciated.

## New Videos

### *After the Montreal Massacre*

Animania (A compilation of six recent NFB animated shorts)

*Des: The Uncertain Legacy* (documents problems associated with the synthetic estrogen given to women)

An Easy Pill to Swallow (concerns Canadian's avid consumption of tranquilizers)

*What People are Calling PMS*

Place not our Own (in 1929, Rose L'Esperance, a Metis woman, is determined that her children will have a better life.)

Mark Goertz

## New Books in the Library

*Adult Learning Methods: A Guide for Effective Instruction*

Business Etiquette: Make a Good Impression

*Debating P.C.: The Controversy Over Political Correctness on College Campuses*  
Economic and Social Impacts of Immigration

*On a Hinge of History: The Mutual Vulnerability of South and North*

Intercultural Communication: A Reader  
*Jump and Other Stories* (Nadine Gordimer)

Learning for Personal Development

*A Meech Lake Post-Mortem: Is Quebec Sovereignty Inevitable?*

Transformative Dimensions of Adult Learning

*Contemporary African Short Stories*

Diverse Pae: A History of Quebec and



*Contemporary African Short Stories*

Diverse Pases: A History of Quebec and Canada

*Scum* (Isaac Bashevis Singer)

Many-mouthed Birds: Contemporary Writing by Chinese Canadians

*The Miracle Game* (Joseph Skvorecky)

Participation in Adult Education in British Columbia: An Analysis

*Reader's Digest New Complete Do-It-Yourself Manual*

Shopping for a Better Environment: A Brand Name Guide, To Environmentally Responsible Shopping

Amanda Palacios

## MENTAL FITNESS CORNER

### PUZZLE:

How can you use an 8 L container and a 5 L container to obtain exactly 2 L of water?

### TRIVIA:

Can you name the six Japanese aircraft carriers that raided Pear Harbour on December 07, 1941?

*Answers to last week's submissions:*

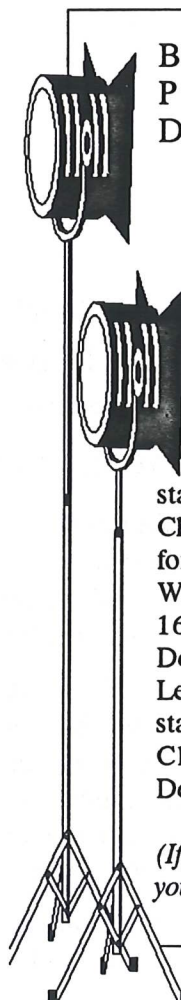
### PUZZLE:

The surgeon was the boy's mother.

### TRIVIA:

Perseus

Wayne Ko



**BACK BY  
POPULAR  
DEMAND**

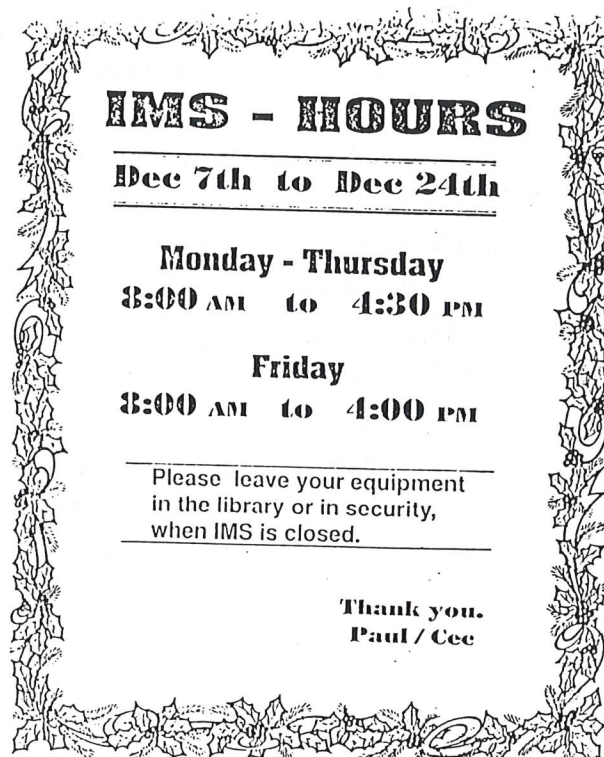
**THE LEARNING  
CENTRE LIVE!**

**All's Well That Ends  
Swell:**

**- '92 in Review -**

The Learning Centre staff will give their Christmas performance for students at noon on Wednesday, December 16, and Thursday, December 17, in the Learning Centre and for staff and faculty at the Christmas Concert, December 21.

*(If you loved Hamlet,  
you'll love us!)*



**IMS - HOURS**

**Dec 7th to Dec 24th**

**Monday - Thursday**  
**8:00 AM to 4:30 PM**

**Friday**  
**8:00 AM to 4:00 PM**

Please leave your equipment  
in the library or in security,  
when IMS is closed.

Thank you.  
Paul / Cee

PLEASE POST

# *Certificate in Adult and Continuing Education*

CACE

RECEIVED

DEC 7 1992

Executive Offices

ADULTS LEARN DIFFERENTLY THAN CHILDREN DO. AS AN ADULT WORKING WITH ADULTS, THIS CONCEPT IS NOT NEW. IF YOU PLAN, ADMINISTER, PROMOTE PROGRAMS; TRAIN, TEACH, OR DO STAFF DEVELOPMENT FOR ADULTS, CACE MAY BE WHAT YOU ARE LOOKING FOR TO ENHANCE YOUR JOB PERFORMANCE.

The core courses are: *Foundations of Adult Education*  
*Program Planning in Adult Education*  
*Facilitating Adult Education*  
*Adult Learning and Development*

And you select four of: *Teaching Literacy Skills to Adults*  
*Instructional Technologies in Adult Education*  
*Instructional Design in Adult Education*  
*Marketing Adult Education*  
*Counselling/Advising the Adult Learner*  
*Learning in the Workplace*

Students start with *Foundations of Adult Education* and then select other courses from those offered each term: September to December, and January to April.

With CACE, you can study anywhere—in B.C., U.S.A., or off-shore—because CACE courses are delivered to you, wherever you happen to be. Classroom instruction will be offered occasionally, but all courses are available by distance education methods—a mix of print materials, audiotapes, videotapes, and teleconferences.

If you complete the required courses within five years, you earn a Certificate in Adult and Continuing Education from the University of Victoria.

You qualify for admission to the program if you have a high school diploma and three years' experience in the field of adult education.

Interested? Call Wes Koczka or Diane Anderson at (604) 721-7874 for more details, or to request a brochure that includes an application form:



Education Extension  
University of Victoria  
Box 3010, Victoria, BC  
V8W 3N4  
Phone: (604) 721-7874  
Fax: (604) 721-7767





FAST AID



## AN EMERGENCY TELETHON FOR SOMALIA

Rogers Community Cable  
Live from the Pacific Ballroom, Hotel Vancouver

SUNDAY, DECEMBER 10, 4:00 - 10:00 P.M.

You may be watching vast stores of food starting to be moved into the areas of Somalia where it is needed most and feel the food crisis is being taken care of. The urgency to stem the starvation, however, will not wane that quickly. At present it is estimated that, without continued help, upwards of 500,000 people, most of them children, women and the elderly, will starve to death in the next few months.

"Fast" in FAST AID refers to a quick response to a crisis. It also means the public is being asked to miss one meal, and based on such a symbolic act, to make a financial pledge to UNICEF and/or the International Red Cross.

Schools, businesses, organizations, and trade unions are being asked to call upon their members to miss one meal, to collect their pledges, and to make a single presentation to FAST AID on behalf of all their members.

The Telethon's six-hour program will consist of entertainment provided on a gratis basis by some of B.C.'s finest performing artists. It will include classical music, African drumming and dancing, folk music, rhythm and blues and more!

100% of the money raised will go directly to UNICEF and the International Red Cross to support the famine relief. Income tax receipts will be issued upon request.

If you wish to pool your contributions with those of other donors from K.E.C., you may direct cheques to our campus FAST AID contact, Mary Jane Nehring (E.S.L., College Prep English). Indicate whether you want your donation to go to UNICEF, or the Red Cross, or to be split between both relief organizations. Also indicate if you wish an income tax receipt.

The FAST AID Telethon will accept K.E.C.'s gift to Somalia at the December 20th public gathering. Please call Mary Jane at 876-7529 if you have any questions.

Thanks for your support!

**NOTICE TO ALL MEMBERS AND PROSPECTIVE MEMBERS**  
**V.C.C. EMPLOYEE BENEFIT PLAN**

The Vancouver Community College Employee Benefit Plan (E.B.P.) was established in late 1985 to provide a vehicle whereby plan members/eligible V.C.C. employees could defer a portion of their monthly income for the purpose of financing a future sabbatical leave. Amounts contributed to the E.B.P. are not subject to income tax until such time as payment is received by the individual from the plan in accordance with an advance tax ruling given to the plan by Revenue Canada in March of 1985.

**BRIEF DESCRIPTION**

For those prospective members who are unfamiliar with the plan, the following brief description of the plan as currently constituted should be informative:

**What is the Employee Benefit Plan?**

The Employee Benefit Plan is a vehicle through which eligible V.C.C. employees can defer a portion of their monthly income exclusively for the purpose of financing a future sabbatical leave.

**Who can become a member?**

All full-time permanent employees of V.C.C. are eligible to apply for plan membership through the "Plan Administration Committee."

**Income Tax Implications**

Amounts contributed to the Employee Benefit Plan by payroll deductions are not taxable until the amounts are paid out of the plan to the employee. As a result, the employee obtains a deferral of income tax on the amounts contributed to the plan much the same as a registered pension plan or registered retirement savings plan provided the contributions are for the purpose of financing a future sabbatical leave.

**Other Features**

The plan allows the employees to defer the taxation on their employment income to a future year. This is especially attractive for those employees whose income is more than sufficient to meet the present cash needs and who wish to "save" a portion of this income for future years to finance a sabbatical leave.

The amount that can be directed to the plan is limited to 30% of your earnings and the deferral period is limited to six years by which time your sabbatical leave should commence. All contributions must be withdrawn from a member's account within the calendar year following the end of the six-year deferral period. At that time, a new sabbatical leave deferral period may commence, with resumption of contributions.

The Employee Benefit Plan is funded outside of Vancouver Community College. As a result, employees are assured that the funds are held by an independent custodian. The amounts contributed to the custodian of the plan, Canada Trust, will be invested with interest earnings accruing in the name of the member/contributor.

Plan members/contributors have the discretion to elect to receive their payout from the plan in a predetermined number of instalments during the sabbatical leave or in a lump sum. This could also facilitate income tax planning by spreading the taxation of the amounts throughout the period of a sabbatical leave.



Should a plan member retire or otherwise cease to be an employee of V.C.C. prior to taking their sabbatical, the entire amount of their account must be paid over within a period of one year from the date the member ceased to be an employee. Contributions made prior to July 1, 1986, are exempt from this payout imperative.

You should be aware that Revenue Canada Taxation takes the position with respect to such plans that the plan cannot provide for payments to the contributor except under the following conditions:

- (a) Death (to the designated beneficiary)
- (b) Voluntary or involuntary cessation of employment
- (c) For demonstrable financial need
- (d) For sabbatical leave purposes.

For taxation purposes the taxable income shown on the T4 slips of plan members is net of contributions to the plan authorized by the members' Letters of Agreement.

Annual interest earnings on each member's account of contributions are payable through Canada Trust in December of each year and are subject to deductions of income tax. A T4A slip is issued by the investment company and mailed to each member.

### ENROLMENT

All present and prospective plan members/contributors who wish to defer a portion of their 1993 income for the purpose of financing a future sabbatical leave must file with the Employee Relations Department, newly completed and signed Letters of Agreement covering the calendar year 1993. The member's Letter of Agreement must be submitted no later than December 23, 1992 and shall designate for each month of the calendar year 1993 the amounts to be deducted from remuneration for that year. Plan membership and contributions by payroll deductions for the calendar year 1993 may not be authorized and accommodated after the foregoing deadline, December 23, 1992.

Contributing members may, under special circumstances with the approval of the Plan Administration Committee, supplement or amend by written agreement their designated contributions.

Full details governing the plan are found in the "Plan Rules" in the office of Employee Relations. Please contact this office to obtain the necessary forms (Letters of Agreement) to facilitate your 1993 enrolment. Enrolment forms have been provided, under separate cover, to current plan members.

### PLAN ADMINISTRATION COMMITTEE

Current members of the Plan Administration Committee are:

Mary Wilson	Counselling	City Centre
Gerry Porter	Journalism	Langara
Ted Hougham	BTSD	KEC
Brian Humphrey	Drafting	City Centre
John Vandenakker	Administration	City Centre

Two Committee positions will be vacated in December, 1992. Please contact any Committee member if you are willing to join the Committee.

## POSITIONS OPENING

### City Centre

Lab Demonstrator (a) (Denturist Program)(Dental Technician/Denturist Department). Closing date: December 16, 1992.\*

### King Edward

Admissions Clerk (Registrar's Office). Closing date: December 17, 1992.\*

### Langara

Office Clerk (a) (Student Services). Closing date: December 16, 1992.\*

Admissions Clerk (Student Services). Closing date: December 16, 1992.\*

Temporary Admissions Clerk (Student Services). Closing date: December 17, 1992.\*

\* Extended from previous posting.

## CLASSIFIED

### FOR SALE

Fireplace set, 5 piece, black/plated, as new. Cost \$60, selling for \$30. Call local 7361 or 438-3473.

Polished brass plate wood basket, as new, \$15. Call local 7361 or 438-3473.

IKEA pine table 27 1/2" h x 33" w x 70" l (51"+19" extension) for \$80.

4 chairs, \$10 each - price for set \$110; call local 7202 or 274-2350.

Shelving (excellent for a storage room).

Apt. washer & dryer, love seat (comfy!), bathroom branch & wall unit. Miscellaneous. Call Malcolm at local 7220 or 228-0486.

XT computer for sale, 20 mg hard drive, dual floppy disk, monochrome monitor, dot matrix

printer, MS mouse, assorted software, \$550.00, call local 7439, Moneca.

## FOR RENT

Furnished house, 4234 West 9th Ave. Completely furnished newly renovated home on prettiest street in Vancouver. Close to UBC, school, parks and shopping, 3 bedrooms, den, study, 2 baths, \$1950/month. Call Marty Puterman, (Home) 224-6754 or (Work) 822-8388.

Ground floor of house, N. Van. (20 min. from KEC), 2 bedrooms, den, 1210 sq. ft., 5 appl. No smoking/pets. \$975/month. Call 984-7529 or 276-7873.

## WANTED

International Student attending day program wishes to exchange some after school, evening/weekend babysitting and housekeeping duties for room and board. Start in January. Int. drivers licence, NS/ND. KEC references Call Suzanne 224-6938.

Do you need someone to look after your house/pet/older children while you are on holiday? International student from Czechoslovakia with KEC references, NS/ND. Call Suzanne 224-6938.

## MISCELLANEOUS

We have an enormous stock of:

Memorywriter 60 series correctible black ribbon cartridge. If any person requires... please see Financial Aid (gratis of course!).