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2nd copy
- BuckleBooks

Ingrid Edwards

Vol. 220

January 14, 1993

SWITCHBOARD UPGRADE

Please note that the KEC Switchboard will be out of service on Thursday January 28, 1993 from 8:00 p.m. to 10:00 p.m. This is being done in order to upgrade the software.

Karen Kelly

CURRICULUM DEVELOPMENT COMMITTEE ADJUDICATION

The Curriculum Development Committee met on December 16th to adjudicate the twenty applications submitted for curriculum development funds.

The following nine projects were awarded curriculum development funds by the Committee.

1. Physics 061/071 Course Revision - Chris Potter.
2. Reading and Study Skills 057 - Ruth Chiko.
3. Reading Activities for Beginning Literacy learners - Janet Weiten and Claudia Mason.
4. Lab Manual and course supplement for Chemistry 083/093 - Edward Chan-

Henry.

5. Basic Apprenticeship Core Integration - Fred Griimann.
6. Revision of the Institutional Aide Program - Nadine Johnson.
7. Diesel Course Handout Design - Don. Keyes.
8. Revision of Canadian Studies Curriculum - Margaret Young.
9. Upper Intermediated ESL Listening Test - Ron Reaburn, Tom Quinn and Ross Barbour

C.D. Committee Members:

Barbara Ash (Co-chair)
Barbara Gerber (Co-chair)
Ingrid Kolsteren
Carl Meadows
Stuart Scholefield
George Weigel.

Further C.D. Committee information:

Barbara Ash and Barbara Gerber have retired from the C.D. Committee. The new co-chairs are Ingrid Kolsteren and Stuart Scholefield. Representatives from ABE, ESL and Student Services are now needed.

Barbara Ash

Vancouver Community College
King Edward Campus - Library
P.O. Box 24620, Station F
Vancouver, B.C. V5N 5T9



LIBRARY NEWS

Assistance for Students Who Are Disabled

There is a new service in the library for students who are disabled. Beginning January 18th, the Counselling Department will place a student aide in the library every day at 12:00 for students who require special assistance, e.g. photocopying, information searching, retrieving materials, using the TTY/TDD.

Monday	12:00 - 1:00
Tues.	12:00 - 2:00
Wed., Thurs., Fri	12:00 - 1:00

Sign language will be available on Monday, Wednesday, Thursday and Friday.

We will be posting notice around campus but **PLEASE INFORM YOUR STUDENTS ABOUT THIS SERVICE. THEY MAY NOT FIND OUT ABOUT IT UNLESS YOU TELL THEM.**

**Cathie Perry, Library
Mel Felker, Counselling
Vicky Monroy, Counselling**

NEW VIDEOS

Legacy - Origins of Civilization (6-part Series)
Titles include:

- Iraq: The Cradle of Civilization
- Central America: The Burden of Time
- India: Empire of the Spirit
- China: The Mandate of Heaven
- Egypt: The Habit of Civilization
- The Barbarian West

The Struggle for Democracy series (with Patrick Watson)
Titles Include:

Chiefs and Strongmen

- The Curtain Rises
- The First Freedom
- Genesis
- The Last Citizens
- The Price of Democracy
- Reborn in America
- The Rule of Law
- A Soldier's Duty
- The Tyranny of the Majority
- Whither Democracy?

Mark Goertz

Status of Women Committee Meeting

Thursday, January 14, 1993

3:30 - 5:00 p.m.
Room 2145, KEC

(Northwest section of cafeteria)

WINTER FESTIVAL WRITING CONTEST:

The Learning Centre would like to congratulate the winners of the Winter Festival Writing Contest:

- First Prize Winner: Yuk Ming King
- Second Prize Winner: June Blais
- Third Prize Winner: Karen Padilla
- Honourable Mention: Barbara Butowski

Those winners will receive prizes in their current classes.

Thanks to all who participated: all of the wonderful submissions can be obtained **Words on Winter**. Copies can be obtained through the Learning Centre or KESA.

You've heard about it. We've talked about it. And here it is! After twenty-seven years, British Columbia's longest running self-paced department has a new name:

COLLEGE AND CAREER ACCESS.

Twenty-seven years ago we started as B.T.S.D., a vocational up-grading department. Since then we've expanded our self-paced method into all aspects of the college Adult Basic Education curriculum. We have outgrown the B.T.S.D. label. We truly are **COLLEGE AND CAREER ACCESS**.

We're celebrating our new name, and you're invited to the party. On Monday, January 18, please join us for coffee and cake at our recognition ceremony to mark our name change to College and Career Access.

Place: King Edward Campus

Time: 1:30 - 2:30

Where: outside room 2106

If you are unable to attend on Monday, drop in Tuesday, January 19, for the *Student and Sponsor Open House* or on Friday, January 22, for our *General Open House*. Both will be held in room 2114 between 1:30 and 2:30.

Help us celebrate our new name.

CCA Burgers

Coming to the cafeteria!

YES! Multi-levelled burgers, loaded with options! Tangiest NEW flavours in KEC!

MENTAL FITNESS CORNER

PUZZLE:

Can you deduce the last names of the following famous people from the given clues?

EXAMPLE: A funny Roman insect - ANTHONY, Mark (Ant funny)

1. An actor who is born again
2. An American who is definitely male
3. A Briton sick at a place of worship
4. A depressed singer
5. A masculine female skater
6. A Canadian with real money
7. A clever Canuck
8. An actress whose career is over

TRIVIA:

Why is the "funny bone" called the funny bone?

ANSWERS TO LAST WEEK'S SUBMISSIONS:

PUZZLE:

The sequence represents the number of rings of a clock: i.e. 12 rings at 12 o'clock, 1 ring at 12:30, 1 ring at 1 o'clock, 1 ring at 1:30, 2 rings at 2 o'clock etc.

Wayne Ko

CAROUSEL THEATRE SCHOOL

Act now! Stretch your imagination, expand your dramatic skills, and have fun at the same time.



Carousel Theatre School offers classes for all ages and stages. Our courses are taught by Vancouver's finest professional actors and directors. At every level, beginner to experienced student, we have a class for you. Begin your dramatic adventure this Winter, call **Carousel Theatre School** now at **669-3410!**

Contact: Leslie Ayers
Theatre School Coordinator
669-3410 Phone
669-3817 Fax

Carousel Theatre Company and School is a non-profit society registered in British Columbia. We deeply appreciate your support.

**THE REGISTRAR'S OFFICE
AND
CASHIER'S DEPARTMENT**

**WILL BE CLOSED ON
JANUARY 22nd, 1993**

Sorry for any inconvenience.

REPORT OF THE TASK FORCE ON QUALITIES AND COMPETENCIES
OF A PRINCIPAL FOR KEC.

The Task Force met on Friday December 18th to review the findings of the survey and to prepare the following report. This report reflects the top ten qualities, ranked by percentage of the respondents using the "A" category. The response rate was less than anticipated due in part to the labour dispute and the change in scheduled return date. Eighty replies were received for tabulation. Several late replies were received and the written comments of these were added to the result.

THE PROFILE

In order of importance, the following are the "Top Ten" response categories.

1.	Committment to Quality Instruction	95%
2.	Solves Problems Effectively	79%
3.	Listens Actively and Willingly	77%
4.	Is Fair and Has High Moral and Ethical Standards Regarding the Treatment of Students, Staff and Faculty	77%
5.	Advocates Strongly for Students, Staff and Faculty	76%
6.	Advocates Strongly for KEC	74%
7.	Committment to and Working Knowledge of Developmental Programs	73%
8.	Has Proven Ability as a Leader	68%
9.	Synthesizes Ideas and Initiates Appropriate Action	67%
10	Works in a Consultative Style of Decision Making with Students, Faculty and Staff	65%

THE SURVEY HISTOGRAMS

The full results of the survey, including the histograms, are available in Sam Lewindon's office.

PLEASE NOTE

NEW REFUND SCHEDULE SPRING TERM 1993

COURSE COST	JANUARY - APRIL	\$61.00*
Classes Start:	January 4, 1993	
Before Class Starts		\$51.00*
January 4 - 8		\$40.80
January 11 - 18		\$25.50
AFTER JANUARY 18		NO REFUNDS
LAST DAY FOR OFFICIAL WITHDRAWAL: APRIL 1, 1993		
COURSE COST	JANUARY - FEBRUARY	\$61.00*
Classes Start:	January 4, 1993	
Before Class Starts		\$51.00*
January 4 - 5		\$40.50
January 6 - 11		\$25.50
AFTER JANUARY 11		NO REFUNDS
LAST DAY FOR OFFICIAL WITHDRAWAL: FEBRUARY 1, 1993		
COURSE COST	MARCH - APRIL	\$61.00*
Classes Start:	February 23, 1993	
Before Class Starts		\$51.00*
February 23 - 24		\$40.50
February 25 - March 2		\$25.50
AFTER MARCH 2		NO REFUNDS
LAST DAY FOR OFFICIAL WITHDRAWAL: APRIL 1, 1993		
*THESE PRICES DO NOT INCLUDE KESA FEES WHICH ARE NOT REFUNDABLE AFTER THE FIRST DAY OF CLASS		
THE REFUND TO WHICH A STUDENT IS ENTITLED IS BASED ON UTILIZATION. ALL REFUNDS ARE CALCULATED BASED ON WITHDRAWAL DATE AND NUMBER OF COURSES.		
EXCEPTIONS TO THE ABOVE ARE SUBJECT TO THE APPROVAL OF THE REGISTRAR.		


APPROVED

NOV 17 1992
DATE

Using a Computer- Where Do I Start?



Help is Available in the Instructional Computing Support Centre!

Arrange to have a workshop scheduled on any of the following topics by calling Anne McElroy at Local 7382 or check one and deposit in Anne McElroy's mailbox.

- Windows for Absolute Beginners
- WordPerfect for Absolute Beginners
- WordPerfect for Advanced Beginners
- MS Word for Beginners
- Word for Windows for Beginners
- DeskTop Publishing for Beginners
- Spreadsheets for Marks
- Using E-Mail
- Using SFU X-Change
- Illustrating Class Materials
- Purchasing a Computer

Other _____

Instructional Computing Support Centre

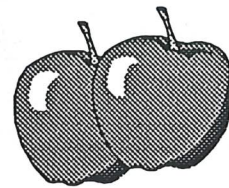
**Add
Pictures
to your
Class
Materials**



All sorts of images



From Apples



To Zebras

Over 4,000 images, maps, cartoons or cliches for easy inclusion
in your class material or instructional manuals.

For further information, call Anne McElroy Local 7382

*The VCC Music Department proudly presents
Concert #3 in the 1992-93 "In Concert" series*

••In Concert••

Joe Trio

Allan Stiles - piano; Cameron Wilson - Violin; Peggy Lee - Cello

***"An exciting, eclectic, energetic, and
entertaining ensemble"***

12-1 PM Wednesday,

January 13, 1993

VCC King Edward Campus Auditorium

1155 East Broadway

FREE ADMISSION

*The "In Concert" series is made possible through the cosponsorship of the
VCC Music Department, Local 145 of the American Federation of
Musicians Music Performance Trust Fund, the King Edward Student
Association, and VCC King Edward Campus Council.*

☆☆☆☆☆

Class Lists on Floppy Disks Improved Service

(from Student Records through Frank Fornelli)

Students lists by course and section are available on floppy disk to all KEC instructors. Obtain these lists from Frank anytime after the end of the first week of any term. Give Frank a blank DOS-formatted floppy disk (5¹/₄ or 3¹/₂) **and** a list of classes with class and section codes as shown on Student Record printed lists; e.g. 3G5083 871

<<< NEW >>> These lists are now available in FOUR FORMS!

1. "Spreadsheet-Ready" - on floppy disk. (You will get this form unless you specify otherwise.)

Data in quotes with comma separators. Can be imported directly into a spreadsheet.

"Andrews" , "Cindy H" , "11187843"
"Lee" , "Andrew John" , "90167345"
"Smith" , "Jane Anne" , "89302875"

2. "Names-Only" - on floppy disk.

Comma between family and given names. Useful for loading into a wordprocessing program.

Andrews, Cindy H
Lee, Andrew John
Smith, Jane Anne

3. "BlueBook-Ready" - on floppy disk **and/or** on printed sheet.

Names only; 17-point line spacing; Helvetica 12-point characters; 3 column printing. Useful for pasting into the blue 5" by 8" attendance/marks recording book - available in the KEC bookstore.

Andrews, Cindy H	Au, Ron	Adams, Ruth
Lee, Andrew John	Butterfield, Henry	Attica, Mohammed
Smith, Jane Anne	Chow, Ying Ying	Brown, Alfred Norton

- 3.1 "On Floppy" - MS/Word 5.0 data file **and** style sheet

Allows you to add new students and delete 'no-show' students;
Print to laser (3-column - one per class); Cut and paste into blue book.

- 3.2 "Printed Sheet" - Laser printed, 3 columns of names (one per class)

Simply cut and paste into blue book.



RECEIVED

DEC 16 1992

Executive Offices

NEWS

RELEASE

RECRUITMENT

Vice-President, International Services Bureau

ACCC is the national membership services and advocacy organization serving Canada's 160 community colleges, technical institutes and cégeps. The development and administration of programming which strengthens institutional capability and capacity to work internationally is a role which has been assigned to the Association by its membership. This includes creating opportunities for the Canadian private sector to work with member institutions as well as internationalizing institutions in order to meet the needs of business and industry.

Providing leadership to a team of 40 individuals, the successful candidate will have the following background:

- experience in managing international projects with an understanding of the issues/priorities of Canadian overseas development assistance and international financial institutions;
- extensive administrative background; strategic planning, excellent budget management skills;
- an ability to work independently, managing activities in Canada and overseas with a yearly value of approximately \$20M;
- written and spoken fluency in both official languages;
- knowledge of the Canadian college education system; college work experience would be an asset.

This extremely demanding position requires a high degree of public visibility and financial responsibility. The position has an in-Canada focus - primarily the federal government and member institutions. Some international travel is involved. ACCC offers a comprehensive benefits package. Position location: Ottawa, Ontario.

Application deadline: January 20, 1993 - all applications will be acknowledged.
Interested candidates should forward resumes to:

Manager of Administration
Association of Canadian Community Colleges
1223 Michael Street North, Suite 200
Ottawa, ON K1J 7T2

Association of Canadian Community Colleges

1223 Michael Street North, Suite 200, Ottawa, Ontario K1J 7T2
Telephone: (613) 746-ACCC Fax: (613) 746-6721

POSITIONS OPENING

City Centre

Food Services Worker (Food Service Support)
Closing date: January 15, 1993.

Langara

Instructional Assistant I (Psychology
Department). Closing date: January 18, 1993.

King Edward

Instructional Assistant (d) (Position #202)
(Computer Facilities). Closing date: January 26,
1993.

MISCELLANEOUS

ACCC senior technical consultant for
Optimization and Development of Human
Resources Project in Nicaragua. Two-year
position starting April 1993. Applicants please
see faculty bulletin boards or Cecily May,
International Education, 5th Floor, KEC for the
job description.

CLASSIFIED

FOR SALE

Moving sale: Washer and dryer (large family
size); Queen size futon bed frame with head
board and 8" thick mattress; 12" colour TV;
Ikea butcher block on casters; Moss green carpet
(9x12);. Modern design, black carpet (5x7);
Four drawer dresser; 2 white table lamps (ming
jar style); 4 outdoor chairs; Various gardening
equipment, hoses, etc. Contact Donald Oakes,
local 8386.

1980 Firebird Espri 4B BL 301 Automatic A/C,
P/S, P/S, P/W, tilt, AM/FM cassette, new tires,
space saver spare, no fitted tires, 96,000 km,
banker driven, burgundy metallic with tan
interior, immaculate, no rust or damage in or
out, \$2750 or best offer. Call 988-3756 in the
evening.

Vancouver Community College
King Edward Campus - Library
P.O. Box 24620, Station F
Vancouver, B.C. V5N 5T9

