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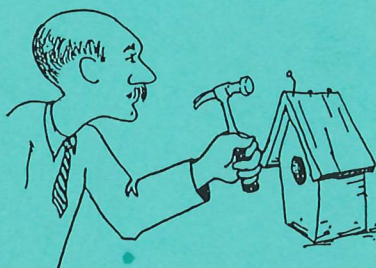
King Edward

Vol 246

September 02, 1993

ANNOUNCEMENT

We are pleased to announce the appointment of Jay Strachan as Acting Director, Buildings and Grounds.



Jay has been working in the Buildings and Grounds Department since joining VCC in 1977. He was most recently the Building Services Manager for KEC.

The entire College Community congratulates Jay on his new appointment.

AUTOMOTIVE DEPARTMENT

VCC Automotive Department (KEC) is currently accepting requests for mechanical repairs to vehicles 1980 or newer. At this time, we are looking for Clutch, CV Joint, Rear End and similar jobs (Transmission section). Repair requests will be filled as openings become available. There is no labour charge for work done in our shop. Please leave your message for Robert at local 7426.



COUNSELLING DEPARTMENT

Counsellor changes:

Janice Welbourn has returned from maternity leave, and will resume her work at the main campus and at KEC North. Welcome back, Janice!

Susan Morris ably substituted for Janice at the main campus and at KEC North during Janice's maternity leave. Thank you Susan! We will miss you.

Heather Luk Chan is taking a one year leave of Excellence effective September 01, 1993 to August 31, 1994.

Angela Fredricks is taking a one year leave effective August 30, 1993.

TRANSIT PASSES

The KEC Bookstore will discontinue the sale of Transit Passes and Tickets. These items will be available for purchase until October only. Several alternatives are located nearby the campus. A list is available at the Bookstore. Fast Trax Stickers, allowing student to travel through multiple zones at the one zone fair, will continue to be available at the Bookstore.

KEC Bookstore

Vancouver Community College
King Edward Campus - Library
P.O. Box 24620, Station F
Vancouver, B.C. V5N 5T9

VANCOUVER
COMMUNITY
COLLEGE



LEARNING CENTRE SCHEDULE (Tentative)

In order to maintain some of the services that we have provided in the past, some changes had to be made.

Basic Hours

Monday	9:00-8:00 p.m.
Tuesday-Thursday	9:00-7:00 p.m.
Friday	9:00-5:00 p.m.

Math/Science Tutoring

Same as "Basic Hours" above.

ESL/Humanities Tutoring

Monday	10:30-7:00 p.m.
Tuesday-Wednesday	9:00-6:00 p.m.
Thursday	10:30-7:00 p.m.
Friday	9:00-5:00 p.m.

There will be no ESL/Humanities tutoring during these periods:

Tuesday	12:00-1:00 p.m.
Wednesday	2:30-3:30 p.m.

Make-up Exam Times

Monday	9:00-11:00 a.m. 4:00-8:00 p.m.
Tuesday-Thursday	9:00-11:00 a.m. 4:00-7:00 p.m.
Friday	9:00-5:00 p.m.

(Best day for make-up exams)

Exams must be started and completed during the scheduled times. No exceptions will be made. Students who can not attend at these times must make alternate arrangements with their instructors.

WE WILL MISS YOU, DON!

Due to budget cutbacks, Don MacLean (ESL/English Tutor) will no longer be with us for the Fall term. Although not here in person, he will always remain with us in spirit. The Learning Center staff will miss his "humorous" outlook on life; the students will miss his patient and caring tutoring style. We wish Don the best of luck in his future endeavours.

Learning Centre

C O U N S E L L I N G DEPARTMENT HOURS OF OPERATION

Effective Monday, September 13, 1993.

Monday, Tuesday, Thursday
and Friday: 8:30-4:30 p.m.
Wednesday: 8:30-7:30 p.m.

Counselling Department hours of operation are being reduced from 52 hours per week to 43 hours per week (due to a reduced budget).

Loren Houldson

UP COMING SEMINAR

The following seminar will be coming to Vancouver in the near future. If you wish further information, please contact Doreen Sharan, local 7004.

Building Budgeting Skills.
Vancouver Trade & Conv. Centre
999 Canada Place.
November 05, 1993.

LIBRARY AND MEDIA SERVICES

EFFECTIVE SEPTEMBER 1, 1993, INSTRUCTIONAL MEDIA SERVICES WILL MERGE WITH LIBRARY SERVICES.

We will continue to provide the best instructional services possible within the constraints of the reduced budget.

Our first priority will be to deliver instructional services to base-funded programs on a first come, first served basis. Services to contract programs and other non-base funded instructional activities will be delivered according to available resources. A college review of services to support promotional, public relations and advertising functions previously performed by IMS is recommended.

The Instructional Media Services are being reorganized to support the instructional needs at each campus. To achieve this goal, the Audio-Visual supervisor on each campus will report to the Campus Librarian who will represent the combined service at campus council meetings. Overall coordination of the media services will be provided by the Media Coordinator, Linda Prince.

Considerable consultation has already taken place at each campus to determine the focus of the revised service. We anticipate a new partnership with instructors to develop innovative approaches to instructional technology. We invite your comments and suggestions during this transition period as we reshape the combined Library/Media service to meet your instructional needs.

We are pleased to offer the following services:

1. **Instructional Media Services Opening Hours for the Fall:**

City Centre:

Monday to Thursday: 7:30 am to 8:30 pm
Friday: 7:30 am to 4:00 pm

Contact: Malcolm McIntosh at 433 8365/8366

King Edward:

Monday to Thursday: 8:00 am to 8:30 pm
Friday: 8:00 am to 4:00 pm

Contact: Paul Boissonnault at 871 7313/7314

Langara:

Monday to Thursday: 8:00 am to 8:30 pm
Friday: 8:00 am to 4:00 pm

Contact: Kees Hof at 324 5425

2. **Equipment distribution**

Equipment will be available on a reserve basis to classrooms. Since there is no back-up staff available to cover for vacations and illness, there may be periods of closure at short notice. Advanced bookings are advised.

3. Instructional graphics, overheads, signs, basic photography and other instructional materials will be available at each campus. These services will be provided on a first come, first served basis.

NOTE: We have a reduced graphic capability as a result of staff lay-offs. Please plan ahead!

Access to graphic services for promotional, public relations, and advertising purposes is under review.

4. **Equipment purchase consultation**

We will continue to provide advice, specifications, support and purchase requisitions for audio-visual equipment. Kees Hof is the contact person for this service.

5. **Audio Services**

We will continue to offer audio services at a basic level through the campus technicians. Specialist services will be available from Harvey Korsrud.

6. Equipment maintenance

The service will continue. A review of guidelines for repair and replacement of equipment is recommended.

7. Instructional Technology

A new joint information service to support emerging instructional needs for multi-media technology is planned.

8. Projectionists

Projectionists for large audiences will be selected, trained and supervised by Kees Hof. The costs will be the responsibility of the instructional departments.

9. Video Services

Video Services will be reviewed in the next few months in consultation with the campuses.

10. Other services will be reviewed in the next few months in consultation with the campuses.

For further information relating to services please contact the Media Coordinator, Linda Prince, at 324 5459; for administrative and policy matters contact Mary Anne Epp at 871 7165.

The Libraries' Opening Hours for the Fall are:

City Centre Library

Monday	8:30 am - 4:30 pm
Tuesday	8:30 am - 4:30 pm
Wednesday	8:30 am - 8:30 pm

Thursday 8:30 am - 8:30 pm

Friday 8:30 am - 4:00 pm

Contact: Phyllis Butler at 443 8346

King Edward Library

Monday 9:00 am - 4:30 pm

Tuesday 9:00 am - 9:00 pm

Wednesday 9:00 am - 9:00 pm

Thursday 9:00 am - 4:30 pm

Friday 9:00 am - 4:30 pm

Contact: Brenda Appleton at 871 7319

Langara Library

Monday - Thursday 9:00 am - 8:00 pm

Friday 9:00 am - 4:30 pm

Contact: Judith Neamtan at 524 5386

As a result of reductions in the Library Services budget, the library regrets that it will no longer be able to supply the following services:

1. **Print Copyright Services**

The Library will continue to request copyright clearance for articles placed on reserve. However, college departments will be responsible for seeking copyright permissions for multiple copies of print materials distributed to students in class or through the bookstore. A workshop on how to request copyright clearance is planned.

2. **Routing of Periodicals**

The reduction in library staff makes it impossible for the library to continue the

popular routing service. Instructors, administrators, and staff members are encouraged to visit the library on a regular basis to scan their favourite periodicals. A "contents page" service is being considered as a substitute. However, implementation of such a service will need to be phased in as time permits.

The Library staff regrets the loss of these important services.

For further information relating to administrative and policy matters please contact me at 871 7165.

Mary Anne Epp
Director of Library and Media Services

DISCONTINUE!

Due to space limitations the Bookstore is discontinuing the sale of magazines. Newspapers will continue to be available.

KEC Bookstore

BOOKSTORE SEPTEMBER HOURS

September 07 to 17, 1993

Mon./Thurs. 8:30-8:00 p.m.

Fri. 8:30-5:00 p.m.

LIBRARY NEWS

Shorter Fall Library Hours

Monday, Thursday & Friday 9:00-4:30 p.m.
Tuesday & Wednesday 9:00-9:00 p.m.

Video and Film Booking

With the late morning opening times, instructors who need to pick up videos **before 9:00 a.m.** should arrange for pick-up the **previous day**. Please contact Nancy Espinoza, local 7321 for all arrangements.

We will be going online with our new automated booking system on September 06, 1993. This will allow for greater control of our bookings and better service for you. However, it becomes important that instructors return booked material **by the due date**. Late returns will create considerable problems in the system.

Faculty UBC Library Cards

All regular (not term) VCCFA members are eligible for UBC Library cards. If you have a card from last year and have remained at or received regular status, you may proceed directly to the Circulation Office at the UBC Main Library and request a new validation sticker. (Stickers are valid from September to August in any given year). Your name should be on an approval list at the office. Be sure to take your current UBC card with you.

If you have never applied for a card, or are unsure of your status, please check with Carol Mercier on the 4th Floor before setting out. After your status is confirmed, you will be given a letter authorizing you for borrowing privileges.

Some restrictions apply. For example, you cannot borrow any journals. Full details are available at UBC.

Mark Goertz

**THE STUDENT ADVOCATE PROGRAM
BEGINS AGAIN IN OCTOBER**

If you know of a student who would make a good Student Advocate please refer them to the Counselling Department

ARE YOU :

- a good listener?
- caring and sensitive to other people?
- interested in working with people?
- and wish to improve your people skills?

- THEN

The

**STUDENT
ADVOCATE PROGRAM**

MAY BE BENEFICIAL TO YOU.

THE COUNSELLING DEPARTMENT IS TRAINING STUDENTS
AT K.E.C. TO WORK WITH OTHER STUDENTS
IN NEED OF SUPPORT.

THE PROGRAM WILL PROVIDE YOU
WITH ONGOING TRAINING IN :

- problem-solving skills
- effective communication skills
- knowledge of community resources

APPLICATION DEADLINE : SEPTEMBER 24, 1993

TRAINING BEGINS : OCTOBER 12, 1993 (UNTIL DEC. 9)

TRAINING TIMES : TUESDAY & THURSDAY 12:30 - 2:30 P.M.

Application forms are available in the Counselling Department - Room 3002

THINKING ABOUT RETIREMENT OR RETIREMENT PLANNING ?

Employees planning for retirement - **and particularly those considering retirement within the year** - have always been encouraged to request pension calculations and documentation from the Superannuation Commission well in advance of actual retirement. The Commission now suggests prospective retirees begin the process **a full year before actual retirement.**

In the late Fall of each year, the Superannuation Commission prepares and sends out an individual print-out for each contributor, detailing contributions to August 31 of that year and providing pension projections for those 45 years of age and older. **These print-outs are an essential record for employees.** Additional copies are not available and it normally takes between four (4) and six (6) months to obtain similar information upon individual request. **These print-outs provide you with basic information when considering early retirement; more specific information may not be readily available to you in the time-frame in which you must make a decision.**

In planning for retirement and, as a contributor to the Municipal or College pension plans, you might be interested in the opportunity for a personal interview with a Superannuation Commission representative. The representatives are in the Vancouver area two days per month, offering half-hour interview sessions - usually the first or second Wednesday/Thursday of each month. Those wishing such an interview should complete a Request form (available from Employee Relations) and forward it to the Superannuation Commission **four (4) months prior to the requested interview date.**

Again, if you are seriously planning for retirement in the coming twelve (12) months - **please begin now** in order to have all the specific pension information that you will want for planning your future!

POSITION OPENING

Langara

Office Clerk (a), (Actual Position # Not Available). Co-operative Education. Closing date: September 16, 1993.

Laboratory Demonstrator (c), Biology Department). This is a temporary position from September 07, 1993 until approximately September 02, 1994. Closing date: September 08, 1993.

City Centre

Office Clerk (b), (Admission Department). Closing date: September 15, 1993.

King Edward Campus

Bookstore Cashier. Closing date: September 10, 1993.

The following positions will not be filled in the foreseeable future.

Position # 20, Bookstore Manager, City Centre.
Position # 4, Admission Clerk (a), King Edward Campus.
Position # 393 and 391, Instructional Assistant (d), ESL Outreach Learning Centre.

Miscellaneous

Educational Planner/Manager, University of West Indies

The B.C. Centre for International Education has notified the VCC International Education Department of the following posting:

The University of the West Indies invites applications from senior professionals for the post of Education Planner/Manager (Distance Education) tenable for 12 months at the Cave Hill Campus of the University of the West Indies.

Nationals of member countries of the Caribbean Development Bank, the Netherlands, and Nigeria are eligible to apply. The appointee will be expected to assume major responsibilities in formulating policy and establishing a distance education system centrally coordinated through the Office of the Vice Chancellor and integrated across campuses and university centres off-campus and in the non-campus countries.

Gross remuneration is within the range of US \$60,000 to \$65,000 per annum.

Persons interested in the above can contact:

Mr. Gerald Johnson
University of West Indies
Mona, Kingston 7, Jamaica W.I.
Fax: (809) 927 4869

Closing date for applications is: September 9, 1993.

Temporary Teaching position, St. John's College, Ladprao, Bangkok, Thailand.

St. John's College requires an ESL Instructor from June 01, 1994 to March 31, 1995. The assignment will be 10-15 hours per week. The minimum qualifications are a Bachelor's Degree in a related field and/or a training certificate/diploma in ESL or EFL.

Rent-free accommodation is provided but St. John's College is unable to supply a salary. To subsidize travel and living expenses, a special offering of the B.C. Asia-Pacific Award for scholars in the amount of \$8,600 is being offered. Applicants must be full-time employees of a B.C. post-secondary institution and meet the eligibility criteria of the B.C. Asia-Pacific Awards program. Further information on this position and application forms for the award can be obtained from the VCC I.E. office, Cecily May (871-7178).

Closing date is November 01, 1993, and applicants will be notified of the decision by December 01, 1993.

B.C. ASIA-PACIFIC AWARDS

The deadline for the submission of student and scholar applications to the B.C. Asia-Pacific Awards Program is fast approaching:

November 01, 1993.

Those who would like more information or application forms for the MAETT-funded award may contact Cecily May, Coordinator, International Education, KEC at 871-7178.

CLASSIFIED

For Sale

- | | |
|------------------------------------|----------|
| 1. One 82 Suzuki RD 100 Trail Bike | \$800.00 |
| 2. One 78 Yamaha IT 400 Trail Bike | \$350.00 |
| 3. Three Bike Trailer | \$700.00 |

OR ALL FOR \$1400.00

Call Ross at local 7415.

Single waterbed. One solid frame, comes with mattress, liner, heater \$40.00 OBO phone: 940-8909