

APRIL

14

1994

# Ringedward

Vol. 275  
April 14, 1994

## NEW RECYCLING NOTICE BOARD

Gillian Reid (an ABE Science Student) is the present Environmental Coordinator for KESA. She will be "on-campus" for several more semesters. Gillian recently assumed the responsibility for coordinating a Recycling Notice Board (with a materials exchange section). The notice board is above the fountain in the hallway, as you near the south exit of the student cafeteria. If you have any items to display (notices for recycling meeting, "how-to" articles, etc.), please forward them to Gillian at the KESA Office. Do you want to buy, sell, trade, or give away surplus items? An ad in the materials exchange portion of the notice board will help you recycle used possessions. Drop by the Recycling Notice Board and see the excellent "Earth Day" display (Earth Day is April 22).

Jim Funk

The Counselling Department will be closed all day Friday, April 15. We apologize for any inconvenience.

Lorraine Herlick

## PARKING

Effective  
May 01, 1994,  
the hours of  
the student



and staff pay parking lots will be from 7:00 a.m. to 10:00 p.m. This is a change from the existing hours of 7:00 a.m. to 6:00 p.m.

The one (1) dollar charge is still in effect for the full day and will remain valid even if you leave the parking lot and return.

Facilities Department

## WELCOME BACK EDDIE!!

Eddie Yuen is back to KEC-ICS on April 18, 1994. As most of you are aware, Eddie has been attending SFU the past year. He can be reached at 871-7181 or local 7181. At this time I would like to thank Nelson for a "job well done" during Eddie's absence. Nelson will be returning to Langara College on April 14, 1994.

Bob Hamaura - ICS

Vancouver Community College  
Langara Campus - Library  
P.O. Box 24620, Station F  
Vancouver, B.C. V5N 5T9

## A U T O TECHNICIAN DEPARTMENT



Wanted - Repair  
Work!

VCC-KEC Auto Technician currently needs vehicles for each class (Engines, Tune-up, Brakes, Clutch/Transmissions) on an ongoing basis. All requests will receive consideration. There is no labour charge on repair jobs. We work on vehicles from faculty, staff, students and/or general public. Contact Robert, local 7426 or Cecilia, local 7416 (please leave message).

Auto Technician Department

## KEC - WOMEN'S CENTRE

KEC - Women's Centre is holding a minifestival in the Auditorium on May 06, 1994 from 3:00 p.m. until 8:00 p.m. Tickets are on sale until May 01, 1994 and they are \$10:00. Refreshments are provided and donations are appreciated. For more information please contact Madalina or Judit at 871-7146.

## OUR SYMPATHY

Student Services offers its sincere condolences to Detty Cheng, whose brother Derwin Lim passed away on April 07, 1994.

Sandra North

## PACE BREAKFAST SEMINARS

Location: Isadora's on Granville Island  
Time: 7:30 a.m. - 9:30 a.m.  
Registration: No fee, drop in, free parking

April 28 (Thursday ) "Breakfast" program

"What are the implications of the Freedom of Information and Privacy Act?"

Speaker: Sadie Kuehn is the Managing Editor and Curriculum Project Developer for Legal Services and the Vice President of Freedom of Information and Privacy Association. She produces the "Legal Perspective" five times a year for students and teachers in B.C.

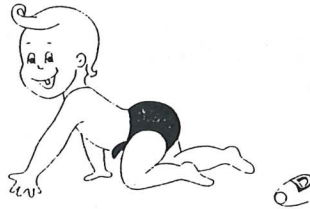
The Freedom of Information and Privacy Act was proclaimed approximately one year ago. Challenging questions are raised for counsellors and educators around record keeping in students' files. There are a number of other implications - what can be considered public information and what the public has a right to see versus right of individual privacy? One of the major areas under discussion is the effect for school counsellors and teachers - what kind of data should be kept in students' files? She will discuss other issues, such as, how much right does the government have to collect information on people?

For more information, call Lynda Stewart at 228-8669 or Stan de Mello at 874-5289.

Marilyn McClaren

## CONGRATULATIONS!!!

Mom Wendy, Dad Kim and sister Nicole are happy to announce that Samantha Lannard has arrived! She weighed in at 8 pounds, 3 ounces on Wednesday, April 06, 1994. Congratulations from the Facilities Department and we look forward to Wendy's return in September.



Facilities Department

## GIRL GUIDE COOKIES!

Yes, it is that time of year and once again Peter Hopkinson's daughters will be selling boxes of cookies on campus. If you would like to place an order, please call Peter at 7285 and leave your name, office numbers, local and the quality of cookies you would like.



This year the price is \$3:00 per box and the cookies will be available during the week of April 25th and 29th.

Thank you for supporting the Girl Guides of Canada.

Peter Hopkinson

## MENTAL FITNESS CORNER

### PUZZLE:

Unscramble the letters to produce a word that matches the given "daffynition".

Example:

A E L M O R S S T U - A seasonal spice

Answer: Somersault (Summer salt)

1. A A B B E I L M N O - An explosive device in a cow.
2. B E L N O - The above situation after the explosion.
3. A E G H N O X - The name of a product for removing curses.
4. B E E I L L N O R - A renegade member of the cat family.
5. A C E H I N R R U - A walking device for people in a rush.

### TRIVIA:

What was the inspiration for the "VW Beetle's" shape?

*ANSWERS FROM THE PREVIOUS SUBMISSION:*

### PUZZLE:

Betsy, Patsy and an unmentioned sister are triplets.

### TRIVIA:

Wolfe and Montcalm (both were killed in the battle).

Wayne Ko



**The KEC Staff Lounge will be closed :**

**Thursday, April 28, 1994  
from  
1:00 p.m. - 2: p.m.  
for**

**International Education  
Students' Day  
Closing Ceremony**

**Closing Ceremony Luncheon  
Thursday, April 28, 1994  
1:00 - 2:00 p.m.**

*International Education apologizes for any inconvenience this  
closure may cause for the staff & faculty  
of King Edward Campus*



**The KEC Staff Lounge will be closed :**

**Friday, April 22, 1994  
from  
11:00 a.m. - 12:30 p.m.  
for**

**International Education  
Orientation for New Students  
Summer Term ♦ May - Aug./94**

**"Taste of British Columbia" Luncheon  
Friday, April 22, 1994  
11:00 - 12:30 p.m.**



*International Education apologizes for any inconvenience this  
closure may cause for the staff & faculty  
of King Edward Campus*



# **Executive Assistant Program**

**Enrol now ...  
in the exciting new ...**

## **Executive Assistant Program**

**scheduled to start on a part-time  
evening basis in  
September 1994**

**For more information or interview:  
contact**

**Office Administration Department  
443-8512 or 443-8511**

**Submit your application to:**

**Admissions Department  
VCC/City Centre Campus  
250 West Pender Street  
Vancouver, B.C.  
V6B 1S9**

## **WHAT IS THE EXECUTIVE ASSISTANT PROGRAM?**

- This program will provide graduates with advanced levels of communication skills, business administration concepts, human relations and supervisory techniques required in today's rapidly changing global market.
- Graduates will be equipped for career paths leading to professional office administration at the executive level. Career opportunities may be in a variety of business, government, and service sectors.
- The program covers curricula in areas such as communication, office technology, office administration, organizational behaviour, accounting, economics, management, and business law.

## **WHAT ARE THE UNIQUE FEATURES OF THIS PROGRAM?**

- Professional executive administration skills are further developed in the program by preparing students to write the examinations for the designation of Certified Professional Secretary (CPS®) when all CPS® criteria and pre-requisites are met. These examinations are administered by the Institute for Certification, a branch of Professional Secretaries International (PSI®).
- The CPS® designation is recognized internationally. It stands alone as the highest level of accreditation that a secretary can attain. *PSI® defines an EXECUTIVE ASSISTANT as one who possesses a mastery of office skills, demonstrates the ability to assume responsibility without direct supervision, exercises initiative and judgement and makes decisions within the scope of assigned authority.*

## **HOW DO I QUALIFY FOR ADMISSION?**

Applicants must have achieved:

- Successful completion of the VCC/City Centre Secretary Program OR EQUIVALENT education and/or work experience as determined in consultation with the Department Head of the Office Administration Department.

**THIS IS YOUR PASSPORT TO JOB OPPORTUNITIES WORLDWIDE.**



# Come celebrate "Springtime In Victoria" with Int'l Education Saturday, April 30, 1994!

New and continuing International & non-International students, your friends, homestay family, relatives, staff or teachers are welcome to join this trip to celebrate spring in our beautiful capital. Victoria, the first place that spring arrives in Canada and host to the 1994 Commonwealth Games!



## The day includes:



◆ A scenic & spectacular ferry ride to Vancouver Island through the jewel-like Gulf Islands!

◆ A picturesque ocean drive to visit the historical wall murals of Chemainus. Half an hour tour of murals, museum, & town via horse & carriage.



◆ A tour of one of the country's most beautiful gardens, Butchart Gardens, a riot of spring colours, flowering trees & springtime blooms!

◆ A sightseeing tour of Victoria by bus!

◆ A visit to the Royal British Columbia Museum!

◆ Free time to explore, have tea & shop in this bit of Canada that is more British than Britain!

## Cost\*

Adults 18yrs+	\$64.75
17 yrs. - 12 yrs.	\$59.00
11 yrs. - 5 yrs.	\$50.00
4 yrs. & Under	
Free if on your Knee	



*\*Cost includes, bus, ferry, carriage tour, entrance fees to Butchart Gardens & Museum!*

Bring your own lunch or snacks so that you have time to enjoy walking around Butchart Gardens!

The chartered bus leaves the KEC parking lot at 7:30 a.m. and returns at 9:00 p.m.

Please pay the cashier (4th floor, KEC) by April 25/94

Sorry no refunds after

April 25, 1994

**Hurry! Book now!**



## POSITION OPENINGS

### Vancouver Community College:

Payroll Clerk. Closing date: April 15, 1994.

Building Services Manager. Kind Edward Campus and KEC North and West. Closing date: April 22, 1994.

Coordinator, Occupational Health and Safety. Closing date: April 29, 1994.

Research Assistant (Institutional Research). This is a temporary project position from approximately May 09, 1994 to December 31, 1994. Closing date: April 26, 1994.

College Librarian. Closing date: April 14, 1994.

Vice President, Finance and Administration.

Dean of Applied Programs. Closing date: May 06, 1994.

Dean of Academic and Developmental Programs. Closing date: May 06, 1994.

Dean of Student Services. Closing date: May 06, 1994.

### Langara College:

Confidential Secretary to the President. Closing date: April 22, 1994.

Confidential Secretary to the College Board. Closing date: April 22, 1994.

Confidential Secretary to the Bursar. Closing date: April 22, 1994.

Accounting Clerk (a). Closing date: April 14, 1994.

Computer Support Analysts (b) (Information and Computer Services). Closing date: April 15, 1994.

Data Entry Clerk (b) (Pay and Accts Payable). Closing date: April 19, 1994.

Purchasing Agent. Closing date: April 20, 1994.

Pay and Benefits Clerk. This posting is subject to cancellation pending the outcome of competition #31-03-94. Closing date: April 20, 1994.

Office Clerk (a) - Reception. First rights to this competition will be given to employees who have been displaced from this classification. Closing date: April 22, 1994.

### City Centre:

Senior Bookstore Assistant. Closing date: April 20, 1994.

## INSTRUCTORS WANTED

### BC PROVINCIAL INSTRUCTOR DIPLOMA

We are looking for part-time contract instructors to teach weekends and/or evenings in the following courses of the BC Provincial Instructor Diploma Program.

Instructional and Curriculum design  
Elements of Instructions A & B  
Use and Design of Instructional Media  
Evaluation of Learning and Instruction  
A & B

### Qualifications:

Masters in Adult Education or Higher Education.  
Experience in curriculum design and program evaluation.  
Experience in faculty development.  
Minimum 5 years experience in teaching adults.

Please send applications and resumes to Bob Aitken, Program Development Department, City Centre.

### Miscellaneous:

President (Camosun College). No closing date listed.

Director of Development (Emily Carr College and Art and Design). Closing date: April 29, 1994.

Executive Director (The British Columbia Council on Admissions and Transfers). Selection of short-list candidates will commence approximately May 01, 1994.

President, Medicine Hat College. Closing date: April 15, 1994.

Faculty Advisor, Yukon Native Teacher Education Program  
Ayamdigut Campus (Whithorse). Closing date: May 02, 1994.

## CLASSIFIED

**FOR SALE**

New Baby on the way?

Beautiful Colonial Style  
Stork-Craft Crib &  
Fisher Price High  
Chair

Both are very high quality and  
made of Solid Hardwood  
(mattress not included)

Will sell both for \$200. • Call Glen at 436-4860