

KING EDWARD TIMES

July 28, 1983

COLLEGE BOARD MEETING

The College Board met in regular session yesterday evening (Wednesday, July 27) and a copy of the public agenda plus documents and a copy of the College President's report to the Board have been placed in the Library for your perusal.

Several items of interest, for this campus, were the following:

- a) The 1984-85 Operating Budget Plan, calling for \$51,155,000 for the funding of our "essential plan" - the "Base Plan" being \$47,539,000 - was approved.
- b) The 1983-84 Cash Capital grant, amounting to \$575,000 was approved. K.E.C.'s allocation is \$100,000.
- c) V.C.C.'s five-year plan respecting facilities was up-dated and approved for submission to the Minister. For this campus, funds have been requested for a gymnasium, landscaping and further completion of the campus - parking, curbs, gutters, exterior signs, etc.
- d) From the private agenda, two tenders were approved: one for demolition of the two old buildings used, until recently, by Auto Mechanics and Diesel Mechanics, and the other tender for basic landscaping. Both projects should begin shortly.

H.E.P.

HOLIDAYS

Starr Owen will be Peter Littleboy from August the 8th to Labor Day, September 5th.

P.L.

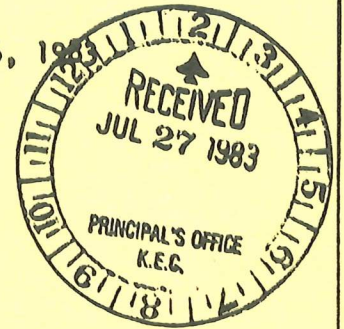


King Edward Campus


Vancouver Community College, Continuing Education Division

Memo

DATE: July 26, 1983



TO: ALL CONTINUING EDUCATION DIVISION STAFF

FROM:  S.R. Stafford

SUBJECT: RESIGNATION - ADRIAN BLUNT, ASSISTANT DIRECTOR,
CONTINUING EDUCATION, K.E.C.

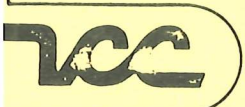
Adrian Blunt, Assistant Director, Continuing Education, King Edward Campus, has resigned from the staff of Vancouver Community College, effective August 24th, in order to accept a position with the Ministry of Education Indonesia project team.

Adrian, as many of you know, has made a very significant contribution to this Division's operations and I am sure you will all join with me in wishing him every success in his new capacity with the M.O.E. Indonesia project team.

The staffing process for the position of Assistant Director, Continuing Education, K.E.C., will be initiated in the near future. For the interim Mrs. Gail Barry will assume responsibility for the C.E., K.E.C. operation on an acting basis. Will you please ensure that Mrs. Barry receives your full support and cooperation as she undertakes this additional responsibility.

SRS:ejl

cc: C.E.C. - H.E. Rukbratz



PROFESSIONAL DEVELOPMENT LIBRARY

The new section located on level three, next to Instructional Development (Dept. 670) is taking shape.

Library staff would welcome suggestions from Faculty members and Central Administration staff for items which might be usefully included.

Grateful thanks are given to BTSD who have just donated a mini-library of their own to the collection - what about other departments of KEC : do any of you have departmental collections which might be more usefully housed in this new section for the benefit of the majority?

The TEAL Mel Henderson Collection has now moved from Britannia Library and is a functional part of the English Language materials in the Professional Development Library.

THE LIBRARY IS ONLY AS SUCCESSFUL AS YOU MAKE IT - DROP IN AND SEE US SOON!

P.C.

HEALTH SERVICES

The evening health nurse will be on holidays from August 2 - 12. Therefore, evening health services will only be available on Thursdays when Dr. Burns is in. Keep healthy, see you on the 15th.

J.S.

SCHOLARSHIPS & BURSARIES

Application forms for Scholarships and Bursaries from the Canadian Paraplegic Association for paraplegic students are now available through the Financial Aid Office, Room 4036.

R.S.

ABESAP

We are now processing ABESAP applications. As our funds for the summer are very limited, most grants range from \$25. - \$50. Please advise students that they do not automatically receive ABESAP funds even if they have done so in the past. Budgetary restrictions require that funds be stretched as far as possible.

R.S.

LANGARA ATHLETIC ASSOCIATION

July 14, 1983

Dear Colleague:

You are invited to apply for one of several positions as a Key Distributor for the Langara Athletic Association Lottery. (There are a limited number of positions).

The Lottery begins August 22nd, 1983, ends December 22nd, 1983, and its purpose is to raise funds for the support of our athletic teams for which there is currently no funding.

Key Distributors will be responsible for finding and organizing ticket sellers and maintaining an accounting system for tickets and monies. Key Distributors will report directly to the Secretary Treasurer of the Association on a weekly basis. Each Distributor is eligible for a commission of 10% of the total cash sales achieved by their sellers.

Each ticket sold will be eligible for one \$1,000 or four \$100 monthly prizes and there will be a Christmas Bonus Draw for one \$2,000 or four \$500 prizes.

Please include in your application:

- 1) why you feel you would be qualified to be a Key Distributor and,
- 2) your plan for the sale of 1,000 (or more!) Lottery tickets.

For additional information, call Ralph Kerr at 324-5378

Address applications to:

Linda Fennema
Chairman, Langara Athletic Association
Vancouver Community College, Langara Campus
100 West 49th Avenue
Vancouver, B.C.
V5Y 2Z6

APPLICATION DEADLINE:

NOON on Thursday, August 15, 1983

Cordially,

LANGARA ATHLETIC ASSOCIATION

(This advertisement has been paid for by the Langara Athletic Association)

LOTTERY PLAN
1983

Purpose: To raise funds for V.C.C. Totem Conference teams. The College's budget can no longer meet costs of Totem Conference participation. The lottery is intended to maintain participation for one year until other sources of revenue can be put in place.

Vehicle: Langara Athletic Association.

Basic Approval: In Principle by College Board, June 29, 1983.

Lottery: Sales and draws are scheduled August 22 through December 22, 1983.

Dates: Monday, August 22, 1983, grand kick-off, Langara Campus gymnasium (as below). Tickets sold will accumulate in the draw, kick-off through Christmas.

Draws:

September Draw:	Cutoff Date - September 22
	Draw - September 28
October Draw:	Cutoff Date - October 21
	Draw - October 27
November Draw:	Cutoff Date - November 22
	Draw - November 28
December Draw:	Cutoff Date - December 20
	Draw - December 22
Christmas Bonus Draw:	Draw - December 22

Tickets: 120,000 tickets will be printed. The ticket sales targets are well below the volume of tickets printed. For the record, break even will require the sale of 13,000 tickets. Proceeds from sales beyond 13,000 will go to Totem participation.

Price: \$1.00 per ticket. All tickets will be retained for each draw.

Prizes:

Monthly Draw	-	\$1,000 and four \$100 prizes
Christmas Draw	-	\$2,000 and four \$500 prizes

Distribution:

Twelve key distributors - to receive 10% commission (it is hoped that at least one "key" distributor will be located at each of K.E.C., V.V.I. and C.A.)

Sellers to receive one ticket for ten sold.
Total commission ... 20%

Outlets:

- K.E.C., V.V.I., and C.A.
- Marketing and Sales students
- P.E. & Recreation volunteers
- Small Business Students
- Service Clubs
- Kiosk in the Main Lobby
- Bookstore
- any other faculty, staff, students, volunteers

Licence:

L. Fennema has completed the lottery application and received lottery licence #42685, confirmed by letter.

Publicity:

L. Fennema will be the spokesperson for the lottery and will issue periodic press releases. D. McCallum will work through the sports writers. There will be advertisements in The Voice.

Draws:

Special guests will be invited to make the draws.

Kick-off:

Date - Monday, August 22, 1983
Place - Gymnasium, Langara
Time - 10:00 a.m.
Guest List - Sports people, Board, V.C.C. Division Chairmen up, Minister of Labour, Provincial Secretary
2 MLA's, J. Fraser, Mayor Harcourt, Premier Bennett
Refreshments - tea, coffee and danish

Bank Account:

Canada Trust, Cambie and 41st
Statements to Director of Financial Services

Contacts:

Linda Fennema	-	324-5371
Ralph Kerr	-	324-5378
Bert Dartnell	-	324-5215
Jock Denholm	-	324-5266

J.D.B.



B.T.S.D. AND COLLEGE FOUNDATION INSTRUCTORS

The Student Health Service is unable to keep supplies of certain materials that are used for nutrition assignments. These books are bulky and are also expensive for the Federal Government to produce (with our tax dollars). So that the students have access to these materials, we have supplied the library with several copies of each of the following booklets:

Canada Food Guide Handbook
Shopping for Food and Nutrition
Nutritional Values of Common Foods
Health and Fitness

These materials can now be borrowed from the library. Other health literature is still available from the Student Health Service. If instructors have suggestions for other health literature that we can supply to the library for course use, please let us know.

Pauline Reaburn

EMERGENCIES ON CAMPUS

A situation arose two weeks ago in which a staff member became ill and the college nurse was called to attend. Prior to the nurse arriving on the scene, a security guard who was passing asked if there was anything he could do to help. He was told that the situation was under control and he was not needed.

Staff members should not take it upon themselves to decide whether or not the security guard will be needed. In order to protect both themselves and the ill person, they should not make this decision. The guard might be needed to call an ambulance, direct an ambulance to the ill person, call and secure the elevator for the nurse, or go to the Student Health Service to collect oxygen or equipment for the nurse. In the future if a security guard is in the vicinity of an ill person, he should be requested to stay until the nurse or certified first aid attendant says that he is not required. Thank you for your cooperation.

Pauline Reaburn, College Nurse

K.E.C. FACULTY/STAFF ACTIVITIES

J. Cockell

Microcomputing Workshop
(B.C.I.T., Downtown Education
Centre)

Aug. 3 - 4

F.W.

PEDESTRIAN CROSSING-BROADWAY AT GLEN DRIVE

Apropos of my letter dated July 07, 1983, to the City of Vancouver, I spoke by telephone today with Mr. Ed McKane of the Streets Department.

Mr. McKane advised me that he has been having discussions over the last few weeks with Messrs. R.Gauthier and J.Humble of K.E.C. on the subject of a pedestrian crossing off Broadway at Glen Drive. The Engineering Department has completed a study of the intersection and is now preparing a submission for approval by city council. This submission will recommend the installation of traffic signal lights complete with pedestrian signals at Broadway and Glen Drive. The new signals will be synchronized with those at Clarke Drive and Broadway and will be actuated by either vehicle or pedestrian traffic on Glen Drive.

Mr. McKane could not provide a definite date for the submission and review of this recommendation but he will continue to keep Messrs. Humble and Gauthier informed of the progress.

J. Lauder

VACATION

I will be on vacation from 1983 August 02 to 1983 August 19. Mr. Casey will take care of my desk from 1983 August 02 until 1983 August 05 and Mr. Pawelchak from 1983 August 08 to 1983 August 19.

Please refer matters of an administrative nature to the Principal, Mr. Pankratz, during my absence.

R.F.C.

ALSO ON VACATION

Jim Humble will be away on his holidays from the 29th of July until September 5th inclusive.

J.H.

PRINTING SERVICES

Work Orders for printing should be placed in the Work Order basket outside Room 4058 on the fourth floor. Finished orders will be handled according to size; large orders can be picked up in the Duplicating Room (1535), small orders will be placed in individual mail boxes. If you don't have a mail box, they can be picked up in the Duplicating Room.

The Print Shop is open from 8:00 a.m. to 8:30 p.m. Special requests or information concerning printing is handled by the Office Manager or the night Administrator. The Duplicating Operators are not to be disturbed.

D.M.

POSITION OPENINGS

V.V.I. Continuing Education requires a part-time instructor (12 hours a week) for the Early Childhood Education for Native Indian Children Program. Closing date for applications is August 17th.

V.C.C. Central Administration requires a Telephone Operator/Receptionist. Closing date for applications is August 2nd.

V.C.C./V.V.I. requires a Clerk Typist II (With First Aid Certificate). Closing date for applications is August 2nd.

V.C.C./V.V.I. requires a Laboratory Demonstrator I for the Electronics Department. Closing date for applications is July 28th.

V.C.C./V.V.I. requires a Student Services Assistant. Closing date for applications is August 1st.

For details on the above positions, please see bulletin boards.

H.E.P.

