JUN 16 1986

VVINSIDER: VOLUME 4: NUMBER 15: JUNE 06, 1986

VCC - VANCOUVER VOCATIONAL INSTITUTE LIBRARY

THE NO-NAME RUNNERS FROM VCC/VVI

in the

1986 Labatt's Lite 24 Hour Relay

n Support of the B.C. Lion's Society for Crippled Children

June 21 and 22 at Swanguard Stadium

VVI's team this year has a number of returnees and some new faces too, composed of VVI faculty and students, and faculty from Langara.

Returnees are:

Rick Kirkham

John Spencer

Stephanie Jewell

Trina Petrick Peter Chappel Chester Spink Dom Buono

Bob Harper Bob Watt

Dalton Kremer. and

New members are:

Derek Swain

Carole Levasseur

Paul Fernandez

Al Bernard

and John Wong-Hen.

The volunteers for this year's run include:

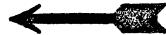
Dolores Callaghan Kelsey Bamber

Dana Fister

Ross Carviel. and



Please support our team with your pledge!



If you have any free time from 10:00 am Saturday to 10:00 am Sunday, drop by Swanguard and support the VVI Team which logged 125 miles last year to add to the total miles of 28,193.83 which helped to generate a total pledge of \$430,299.88.

If there are any others who would like to participate by running or volunteering to help, please contact Dalton Kremer. Some of those who are already on the spare runners board are:

John Vandenakker

Jerome Schatten

Bob Malone

June Pirv

Fern Reed

Shirley Simms

Frank Frandsen

and Brian Pinkerton.

DK

### **EDUCATIONAL SHOWCASE AT EXPO**

Expo will host a "Showcase of College Talents" in the B.C. Pavilion from October 3 to October 5!

**HWR** 

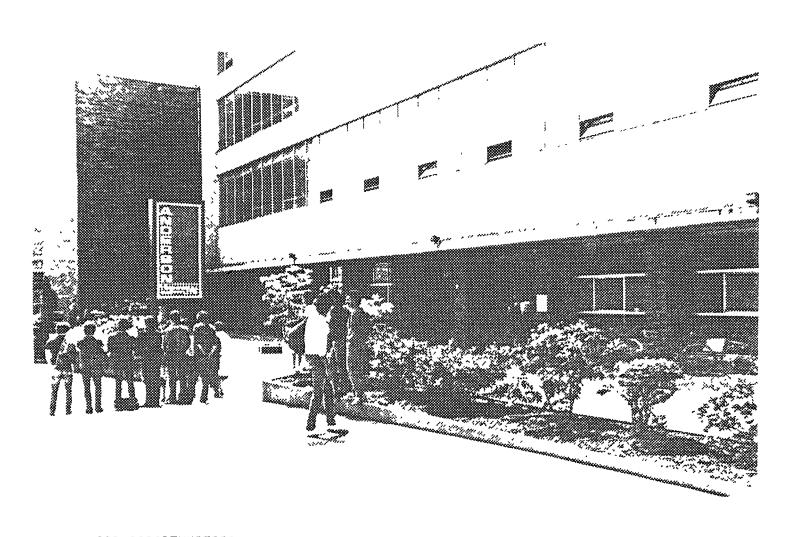
QUOTE OF THE WEEK



Vocational Institute

When love and skill work together, expect a masterpiece.





### JOB OPPORTUNITIES

VVI Coordinator II - Building Service Worker. Closing date for

application is June 13, 1986. Apply to Personnel Department.

LANGARA Division Chairmen for the following divisions:

English and Modern Languages, Mathematics and Sciences, Humanities and Social Sciences, Career (Alpha), Career (Omega). Apply to the

Principal, Langara Campus, by September 12, 1986.

OVERSEAS The East China Normal University in Shanghaii will from time to

time have openings for English teachers and other academic

subjects. Professor Mao Danran will be in Victoria until July 10

and anyone interested in submitting a resume should forward it to the office of Norm Henderson. September openings are planned.

HOW TRUE

Lectures are like showers -- They're not much good after 24 hours.

# THE DUNDRAISING PUNNIES

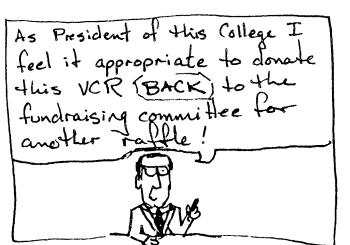
EPISODE #4 ... "Who Will Be The Big Winner ??"

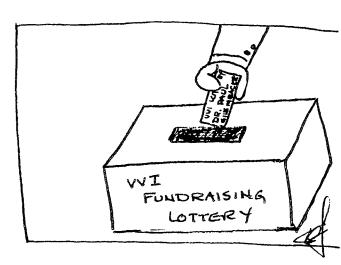












If you have enjoyed those funnies, (or even if you haven't) why not give your fundraisers a call and see if there are any more books to sell ??!! ....

Jachie Sandy + 216 Joe Brown + 303

Dalton Kremer + 412 Laurelle Rogers-Unger - 320

George Clarke + 433 Dann Fister + 439

J

### FROM THE PRESIDENT'S REPORT

Drafting Department Links to the Vancouver School System

In April of this year Ron Atkinson, Department Head of Drafting, conducted an industrial education drafting class at Sir John Oliver Secondary School. These student-to-instructor projects strongly reinforce VVI's identity with high school career-oriented students and are well received by students, instructors and counsellors in the school district.

### Capilano College Cooperative Business Office Training

Susan Lesko, Medical Office Assistant instructor, together with Lynn Jest of Capilano College and the Medical Office Assistant's Association are working on the revisions to the Medical Office Assistant's Handbook, which is published by the Ministry of Education. This handbook is used throughout the province by medical assistants and educators, as well as students working towards an MOA certificate.

### VVI and BCIT/Ministry of Labour Cooperative Carpentry Project

Daryl Birtch, Acting Department Head of the Carpentry Program was invited by BCIT and the Ministry of Labour to participate as a judge for the province wide carpentry apprentice skills contest. This contest rotates among B.C. Colleges and Institutes and an appointment to the judging staff is considered both a personal honour and a recognition of a College's quality training performance.

### Program Development Department

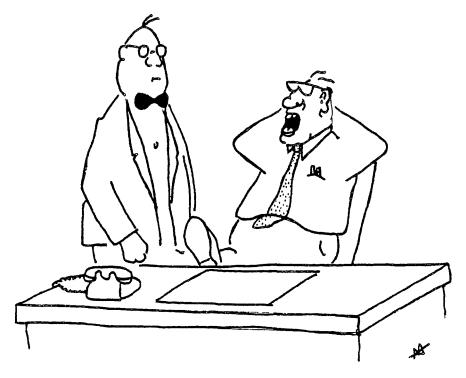
During the week of May 5-9, Brian Dwyer, Department Head of Program Development, and Eric Cardwell, President of the West/East Ender Newspaper, arranged a one-week work experience program for a member of the Thailand Department of Mineral Resources. This project was acquired through Barringer Magenta Ltd. of Toronto and although the project sum was minimal (\$500), two major outcomes occurred. First, Barringer Magenta Ltd. is a major sub-contractor to the Canadian International Development Agency (CIDA) and because of VVI's quick and positive reaction to this corporation's request, there may be an opportunity for a larger contract. Secondly, the cooperation in this project by Mr. Cardwell (at no cost) indicates, in one small way, the desire of Vancouver businesses to cooperate with community colleges.

### Prince Charles' Visit

On May 7, the ESL Neighbourhood English Class at Gordon House was honoured by the visit of HRH Prince Charles. On this occasion, a leather-bound book of international recipes, written by the students in the class under the supervision of their instructor, Gail Morrison, was presented to Prince Charles. (More modestly bound copies of the book will be printed in the near future and will be sold to raise money for student assistance).

Fourth Generation Computer Language

Henceforth, 4GL will be taught in the final term of the Computer Information Systems Program in place of PL/1. It will be recalled that development of the 4GL offering was made possible by a special curriculum development grant; the outcome of vigorous and convincing presentations made by the program's instructors. Langara will be the first college location in B.C. to offer instruction in a 4th Generation Computer Language.



"OF COURSE I'M COMPUTER LITERATE, GO-M-PUT-E-R."

### **EXPO INFO**

Now that Expo has arrived . . .

The EXPO '86 INFORMATION MANUAL describes daily events, pavilions, on-site transportation and more . . . everything you need to know about the '86 World's Fair.

Available for your use in the library--ask at the circulation counter.

CB

### FAREWELL !!

Norm Henderson, who has been the Director of International Education for the last two years is leaving us for retirement at the end of May.

HWR

### TRAINING AGREEMENT

The federal-provincial training agreement for 1986/87 will be signed by Flora McDonald on May 30 in Vancouver.

HWR

### GRADUATION

The next VVI graduation ceremony is scheduled for Thursday, July 10 1986, at 2:00 pm in the Queen Elizabeth Playhouse. For more information please contact Judy Weiss at Local 431.

WC

### BOARD MEETINGS FOR THE MONTH OF JUNE

Meetings are held in Board Chambers, Room 5025, Central Administration.

Education & Student Services Committee Administration Committee College Board Wednesday, June 11 at 4:30 pm Tuesday, June 17, at 4:00 pm Wednesday, June 25th at 7:00 pm

HWR

### WOMEN WANTED

The sun on your face, the cap on your head, the glove on your hand, and the crack of a baseball as it blasts off a bat. It's softball time again and the King Ed Dragons have started into their season this year. The team is well prepared except for one shortfall — they need more women players! It's a mixed league, it's a ton of fun, it's a Tuesday night of cheering and laughing and generally having a good time all around.

If you don't want to commit yourself to the entire season how about leaving your name as an alternate in case of emergency! Play a few games of ball and help out the team! If you are interested or would like more information contact Steve Baker at King Edward! WE WANT YOU!!

SB

### FIRE ALARM EVACUATION PROCEDURES AND INSTRUCTIONS

1. The sounding of the Fire Alarm Bells throughout the building requires all persons to immediately vacate the building in an orderly manner.

Whether the alarm is real, or a drill, it must be acted upon immediately and in the same manner.

- Do not use elevators.
- 3. All instructors and supervisory personnel are divided into two groups with the largest group assuming the responsibility of leading the students and general public in their area to the assigned building exit and clear of the exit and building. The other group of instructors and supervisory personnel is responsible for the checking of each area to assure that all washrooms, classrooms and shops are empty and that all equipment and machinery are shut down and see that all doors and windows are closed. The FSD or his delegate shall receive reports from each area confirming that it is cleared.
- 4. The premises may not be re-entered before the Fire Chief grants permission to do so.
- 5. Handicapped persons who cannot negotiate stairs on their own should be left in the stairway with another person, and their location reported to the Fire Safety Director or the Deputy fire Safety Director.



### DUTIES OF FLOOK WARDENS DURING AN EMERGENCY EVACUATION

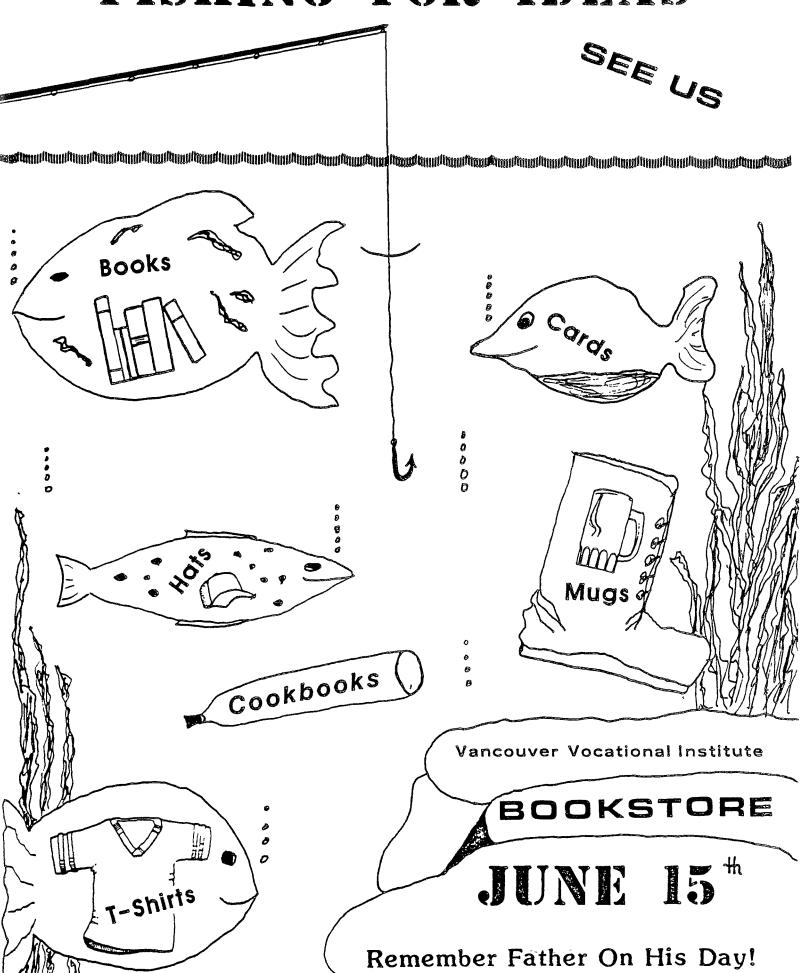
- (a) Check the exit stairwells to see that they are clear for evacuation and choose an alternate route, should egress be blocked by fire smoke.
- (b) Supervise the orderly evacuation of his floor or area to a predesignated assembly area outside.
- (c) Check that all doors and windows are closed.
- (d) Report to the FSD or his alternate at the Report Centre (Hamilton Side of Building by stair F and G Exit) or the Pender Street entrance hall that his floor is evacuated or not, and the disposition of any handicapped persons who may need assistance.
- (e) Do not allow anyone to go back into the building under any circumstances until the Fire Chief has given permission to do so.
- (f) The following listed persons are responsible for keeping the below noted exit areas clear:

Stair Exit F & G Hamilton side of building	Security Guard
Stair Exit D	Shoe Repair Instructor or Alternate
Stair Exit A	Dept Head - Electrical or Alternate
Stair Exit B	Instructor Rm 113 Alternate
Stair C & Pender side of building	Office Manager or Alternate
Stair Exit J	Coordinator - C.E. Nursing or Alternate
Stair Exit E	Coordinator - Baking or Alternate
Exit G & Hamilton Dunsmuir corner of building (exterior)	Manager - Bookstore or Alternate
Exit E & Cambie side of building	Dean of Instruction or Alternate

### HANDICAPPED PERSONS

(a) Persons that are handicapped and cannot negotiate stairs on their own should be left in the stairway with another person, and their location reported to the Fire Safety Director or the Deputy Fire Safety Director.

## FISHING FOR IDEAS



The University of British Columbia, 5997 Iona Drive, Vancouver, Canada

V6T 2A4

Telephone (604) 222-2181

May 30th, 1986

### Dear: Instructor's Diploma Program Advisors

This maybe the last time I can formally communicate with you regarding the I.D. Program. So, I would like to take this opportunity to call on your assistance.

U.B.C. is operating a series of courses on campus this summer in our usual style. Enrolment is understandably slow and minimal to date. That is of no real concern to me. However, there are MANY people who need course completions. There are still others who require only one or two courses to complete their Diploma.

To deal with those who need courses, U.B.C. is offering a Summer Session consisting of two separate offerings of each of I.D. 102, I.D. 103 and I.D. 104. Regardless of enrolment, no section of any course will be cancelled as this represents the University's committment to complete those people who wish to enrol in courses while they are still being offered by U.B.C. Secondly, each course has been altered to allow in-class completion of Major Assignments or soon thereafter. Virtually, this means that anyone who enrols in courses this summer has an excellent chance of completing them in class and certainly by the August 31st deadline.

To deal with those who have outstanding assignments, U.B.C. is offering a series of completion workshops for those people who have attended class and paid fees but have not completed their Assignment. The June workshops are for those people who are contemplating their Assignments at present. The July sessions are to assist Summer Session participants to complete their Assignment while attending the course, if they require extra assistance. The August workshops are for anyone who needs a last minute chance to complete any course taken at anytime. In fact, anyone who is outstanding in any course can attend any or as many workshops as they wish.

Concurrently, we are conducting a massive student records verification program to update the files for transition to the new host in September. No, the new host has not been named to date, and no, I don't have a clue who it might be.

The assistance I would like from you if you can provide it, is to answer questions from participants in your institution or facility regarding course enrolments this summer, course completions, participation in the completion workshops and records verification. To that end, I have enclosed copies of all forms and flyers we have sent to I.D. participants recently. Please feel free to copy and post them on bulletin boards in your facility or call us for more if necessary.

Let me thank you in advance for this help and let me say how much I have appreciated your help while I have been coordinating the Program since September. If you have any questions, please do not hestitate to call either Laura Ware at 222-5220 or myself at 222-5222 at your earliest convenience.

Kerry Elfstrom

Instructor's Diploma Program

The University of British Columbia, 5997 Iona Drive, Vancouver, Canada

V6T 2A4

Telephone (604) 222-2181

May 6th, 1986

Dear ID Participant:

As you have been informed previously, the University of B.C. will no longer be administering the INSTRUCTOR'S DIPLOMA PROGRAM as of August 31st, 1986.

The Ministry of Education has assured us that a new host will take over adminstration of the Program effective September 1st, 1986. To date, they have not named the new host but have indicated that notice of their selection is immenent.

As part of our task to ready the Program's statistical records to affect an easy transition from UBC's adminstration to that of the new host, I am writing to you personally. One of the most crucial concerns the new host will have is the STATUS of EVERY PARTICIPANT. But, since our records date back for decades, this could be a delicate and detailed endeayour.

Therefore, we would like to attempt to VERIFY YOUR STATUS. Due to the potential work which this could involve, we would like to proceed with the verification with as much lead time as possible in order to clean up any discrepancies, check out any special circumstances and issue any outstanding documents that may be required.

Your help will be greatly appreciated. Handing over a "squeeky clean" statistical record will ensure you continued participation in the ID Program with the new host and avoid possible embarrassment or problems among all parties concerned. I have created a special "Student Records Verification" form which shows your individual status. Please find that form enclosed.

Would you kindly read the form, verify the record as either correct or incorrect, sign and date it and return the form to us IMMEDIATELY. Since August is just around the corner, we need these forms right away in order to proceed with followup work.

I would also like to take this opportunity to remind you of options open to you in the Program as of today. If you have paid fees for a course, attended it and successfully completed the Major Assignment for that course, you need not do anything. If you have paid fees, attended class but have NOT done your Assignment, you must do so by August 1st, 1986 to allow enough time for revisions if required. Furthermore, if you paid fees and attended any course PRIOR to April 1st, 1984, and are submitting an outstanding Major Assignment, you must pay a late submission fee of \$40.00 per Assignment. If you are enrolled or are planning to enrol in a course presently being offered by UBC, you must pay the fees, attend the class and successfully complete the Major Assignment by August 31st, 1986. Courses are available this summer and they have been ammended to allow in-class (or soon thereafter) completion of Major Assignments.

Thank you in advance for your assistance on the Student Records Verification form. If you have any questions about it, Summer Session courses or anything to do with the ID Program please do not hesitate to call Laura Ware at 222-5220 or myself at 222-5222.

Yours truly,

Kerry Elfstrom, Coordinator Instructor's Diploma Program

KE/Iw Encl.



### Student Records Verification

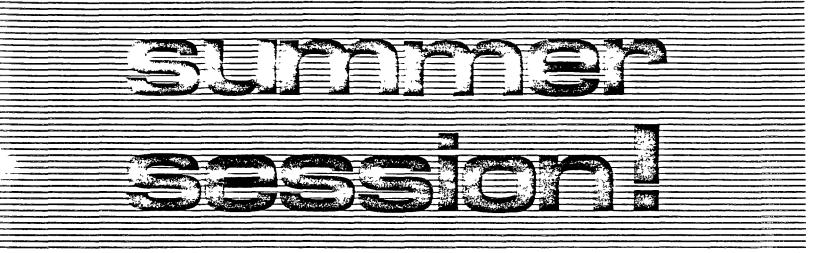
The purpose of this form is to provide you with a written statement of the status of your participation in the Instructor's Diploma Program at the University of British Columbia.

It is intended to give you an opportunity to verify that status and have it ammended if necessary.

Please take careful note of the information listed below. Check it with your personal records. Please either indicate that THE RECORD IS CORRECT as shown, or, INDICATE ANY DISCREPANCIES between your records and the official records at UBC. Then please SIGN, DATE and RETURN this form IMMEDIATELY to:

Instructor's Diploma Program
Centre for Continuing Education
The University of B.C.
5997 Iona Drive
Vancouver, B.C. V6T 2A4

Name:						
According to	our reco	rds, your s	itatus is as f	ollows:		
COURSE	ATTE Yes	NDED No	ASSIGN OUTST Yes	MENT Anding No	STA Success- fully Completed	·
I.D. 101						
I.D. 102						
I.D. 103						
I.D. 104						
Special Note	<u></u>	<del></del>				
The infe	ormation	listed ab	ove is corre	ct.		
The infe	ormation	is incorre	sct. Myred	ords show t	hat:	
		<del> </del>	<del></del>			
Signat	ure				Date	



THERE IS STILL ROOM IN EVERY COURSE being offered by UBC during Summer Session. Three courses are offered and each one is available at two separate times. It is also possible to take all three courses consecutively.

When the new host takes over, there could be an increase in fees. Enrolment in any course offered this summer at UBC is still \$249.00.

Remember that enrolment in a course this summer obligates you to achieve successful completion by August 31, 1986, but summer COURSES HAVE BEEN AMMENDED to promote in-class completion or soon thereafter.

See you at Summer Session!

### SCHEDULE

ID102 *Elements of Instruction*	ID 103 "Design & Use of Instructional Media"	ID 104 "Evaluation of Learning"	
Option #1:	Option #1:	Option #1:	
july 7-18	July 7-18	July 21-25	
M-F, 9am-4pm	M-F, 9am-4pm	M-F, 9am-4pm	
C&M Engineering	H.R. Macmillan	C&M Engineering	
Bldg. Rm 1210	Bldg. Rm 256	Bldg. Rm 1212	
Option #2:	Option #2:	Option #2:	
July 21-Aug 1	July 21-Aug 1	Aug 5-8	
M-F, 9am-4pm	M-F, 9am-4pm	T-F, 9am-5:30pm	
C&M Engineering	H.R. MacMillan	C&M Engineering	
Bldg. Rm 1210	Bldg. Rm 256	Bldg. Rm 1212	

<sup>\*</sup>The cost to enrol in EACH course is \$249.00. Please use the application form attached.





### SUMMER SESSION

### REGISTRATION FORM

NAME:	No. of the Assessment of the Control	galanti salaman ya takin u mangazili na makanzi sala takin silama i igali nye, interesa nye kanaza nye kanaza
HOME ADDRESS:		
CITY:		
EMPLOYER:	ADDRESS:	
PHONE NUMBER:(Day)		(Evening):
Please check off the course(s) you ha	ve previously complet	ed;
ID 101 ID 102	ID 103 ID 104	<u>_</u>
Please check off the course(s) in which	ch you wish to enroll:	
ID 101 "Preparing for Instruction": (Correspon	ndence Only) ID 5502-1	386
ID 102 "Elements of Instruction": Section 1 Section 2	I (60 hrs) ID 5511-3 2 (60 hrs) ID 5512-3	386 386
ID 103 "Design & Use of Instructional Section 1 Section 2	l Media": l (60 hrs)	386 386
ID 104 "Evaluation of Learning": Section 1 Section 2	(30 hrs) 1D 5515-3 2 (30 hrs) 1D 5516-3	386 396
The enrollment fee for EACH course	is \$249.00.	
Please make cheque payable to THE	UNIVERSITY OF B.	m d ♥
Total amount enclosed: \$		
Please send this form and your cheque	e to:	
NSTRUCTOR'S DIPLOMA PROGR Centre for Continuing Education The University of British Columbia 5997 Iona Drive Vancouver, B.C. V6T 2A4	<b>A M</b>	For I.D. Program Only  Receipt #  Remarks
[elephone: 222-5220		



### STUDENT HOUSING

If you require accommodation and meals while attending courses offered on the University of British Columbia campus this Summer, it is imperative that you COM-MUNICATE YOUR NEEDS to the University.

The Instructor's Diploma Program and the Centre for Continuing Education DO NOT HAVE ANY INVOLVEMENT with the University's housing facilities and services.

Therefore, IT IS YOUR RESPONSIBILITY to contact the appropriate Department and make arrangements PERSONALLY. They will NOT ADVISE US of your request for accommodation. However, they have told us that accommodation is on a "first-come-first-served" basis, reservations are required and that rooms cannot be guaranteed unless a \$25.00 deposit is forwarded in advance.

If you need these services, please contact the following Department IMMEDI-ATELY. They will process your request and will deal with your directly.

The University of B.C.

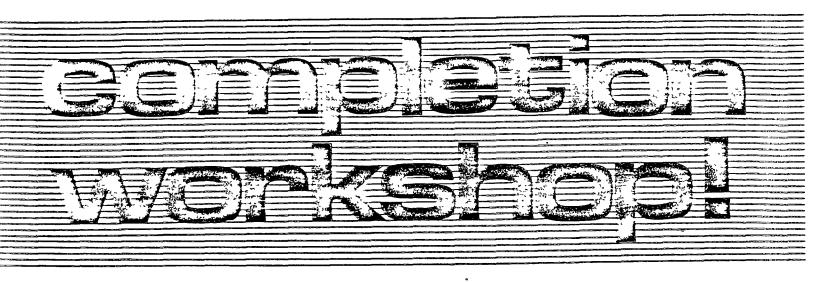
Student Housing and Conferences Department
2071 West Mall Ponderosa

Vancouver, B.C.

V6T 1Y9

Residence Administrator: Mr.Robert Frampton Telephone: 228-5778





As of September 1, 1986 the Centre for Continuing Education, UBC, will be transferring administration of the INSTRUCTOR'S DIPLOMA PROGRAM to a new host.

It is imperative that anyone who has paid fees, attended a course but has not obtained successful completion status, DO SO BY AUGUST 31, 1986. This only applies to individual courses in which you may be incomplete. Your participation in the Program in general WILL BE TRANS-FERRED intact, to the new host. But students who are incomplete in courses MAY have to reenrol, pay fees again, or both, in order to obtain successful completion status with the new host.

The following schedule of Completion Workshops are therefore offered as a final opportunity for anyone wishing to complete their Major Assignments.

### SCHEDULE

JUNE	JULY	AUGUST	
Workshop ≸1	Workshop #3	Workshop ∦5	
Fri June 20, 6-9pm	Tues, Wed, Thurs	Fri Aug 8, 6-9pm	
Sat June 21, 9am—4pm	July 15, 16, & 17 6-9pm	Sat Aug 9, 9am-4pm	
Workshop ∦2	Workshop #4	Workshop #6	
Fri June 27, 6-9pm	Tues, Wed, Thurs	Fri Aug 15, 6-9pm	
Sat June 28 9am—4pm	July 29, 30, 31 6-9pm	Sat Aug 16, 9am⊸4pm	
*Both Workshops	*Both Workshops	*Both Workshops	
in Room 304, Carr	in Room 256	in Room 304, Carr	
Hall, Centre for	H.R. MacMillan	Hall, Centre for	
Continuing Ed, UBC	Building, UBC	Continuing, Ed, UBC	

<sup>\*</sup>The cost for EACH Completion Workshop is \$45.00°. To enrol, please use the application form attached.





### COMPLETION WORKSHOP APPLICATION FORM

NAME:	
HOME ADDRESS:	
CITY:	
TELEPHONE:(Day)	(Evening)
Course(s) for which you will be attending:	ID 101 ID 102 ID 103 ID 104
Workshop(s) you will be attending:	
"Completion Workshop" #1 (9 hrs) "Completion Workshop" #2 (9 hrs) "Completion Workshop" #3 (9 hrs) "Completion Workshop" #4 (9 hrs) "Completion Workshop" #5 (9 hrs) "Completion Workshop" #6 (9 hrs)	5519-286 5520-386 5521-386 5522-386
Amount enclosed (cost is \$45 per workshop) \$	
Please make all cheques payable to the Univ this form to:	ersity of British Columbia and mail with
INSTRUCTOR'S DIPLOMA PROGRAM Centre for Continuing Education The University of British Columbia 5997 Iona Drive Vancouver, B.C. V6T 2A4 Telephone: 222-5220	For ID Program Only Receipt # Remarks

			,