
WVINSIDER

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A NAME CHANGE

As a result of the reorganization of the Food Trades Department, the Cooking and Delicatessen programs will become the CULINARY ARTS DEPARTMENT effective immediately.

Hans Rerup

FALL HOURS FOR ADMISSIONS

The Admissions Department's regular hours are 08:00 to 17:00 Monday through Friday but to accommodate for fall registrations the following schedule will be in place.

September 8 - 10 (Tuesday through Thursday)	08:00 - 19:00
September 14 - 17 (Monday through Thursday)	08:00 - 19:00
September 21 - 24 (Monday through Thursday)	08:00 - 19:00
September 11, 18, 25 (Friday regular hours)	08:00 - 17:00
September 12 and 19 (Saturday)	08:30 - 15:30

On September 28 the department will revert back to the regular hours of 08:00 to 17:00.

Wynn Keenan

NEW BOOKS IN THE LIBRARY

The aerobics program for total well being
Aging in Canada
Heavy hands
Business computing for small contractors
Instructional safety objectives for vocational/technical training courses
How to telecommunicate
Introducing PC-DOS and MS-DOS
More chicken soup and other folk remedies
Girls and women in education: a cross-national study of inequalities in upbringing and in schools and colleges
The McGraw-Hill handbook of business letters
Separation and divorce: a Canadian woman's survival guide
What color is your parachute? A practical manual for job-hunters and career changers.

SMILE OF THE WEEK

I am a great believer in luck;
And I find the harder I work, the more I have of it!



FIRE EVACUATION PROCEDURES

Following are the fire evacuation procedures which are to be followed when the fire alarm bells sound in the building. Please read them through carefully.

FIRE ALARM EVACUATION PROCEDURES AND INSTRUCTIONS

1. The sounding of the Fire Alarm Bells throughout the building requires all persons to immediately vacate the building in an orderly manner.

Whether the alarm is real, or a drill, it must be acted upon immediately and in the same manner.

2. Do not use elevators.
3. All instructors and supervisory personnel are divided into two groups with the largest group assuming the responsibility of leading the students and general public in their area to the assigned building exit and clear of the exit and building. The other group of instructors and supervisory personnel is responsible for the checking of each area to assure that all washrooms, classrooms and shops are empty and that all equipment and machinery are shut down and see that all doors and windows are closed. The FSD or his delegate shall receive reports from each area confirming that it is cleared.
4. The premises may not be re-entered before the Fire Chief or his delegate gives the all clear signal. This consists of three short bursts of the fire alarm and until these are heard the building must remain empty.
5. Handicapped persons who cannot negotiate stairs on their own should be left in the stairway with another person, and their location reported to the Fire Safety Director or the Deputy fire Safety Director.

VVI LIBRARY REPORT FOR THE FISCAL YEAR 1986/87

1986/87 was an extremely busy year for the VVI Library as we experienced dramatic increases in the use of our collections and services, added several new areas of service, and developed a stronger library education and instruction program.

Our collections size (print and non-print) grew from 22,135 to 23,293 items over the year - a 5.2% increase. The circulation of materials increased by 26.7% over the year, from 35,948 items checked out in 1985/86 to 45,582 in 1986/87. This high turnover (the equivalent of each item having been checked out twice during the year) indicates the usefulness of the materials we hold and the need to add more items which are in demand.

Two new services - the circulation of CEIC textbooks, and the microcomputer lab, completed their first full year of operation in the VVI Library. We processed about 5,000 CEIC textbook loans during the year. The computer lab saw 4,522 users. Other services, such as centralized copyright clearance requests, computerized literature searches, interlibrary loans, periodicals routing, and reserve book processing, have all shown increased demand.

We answered more than 10,000 reference questions during the year and conducted 157 library orientation talks and class sessions. In an effort to enhance the appropriate use of the library by students, and to increase their knowledge of library research skills, we have become more involved in actual instruction in the use of the library. During the past year we have conducted classes in library research followed by a library skills assignment which new students in many of the business, health, and technical programs have completed. This has resulted in an appreciable increase in the knowledge and use of the library by our students, while also placing heavier demands on the librarians' time.

The VVI Library's hours of operation, at 67.5 hours per week, are extensive by comparison with most libraries. This necessitates very careful scheduling of a small staff (6 full-time and 3 part-time people) to conduct a wide variety of professional and non-professional services.

I am extremely grateful for the strong support and dedication to their work shown by each of the library's faculty and staff members. Their task has become more difficult as new programs and services are launched.

We are pleased with the support we have received from the campus over the past year. The addition of two computer terminals linked to the Prime Computer has been a major benefit. The monies that we have received to start up

collections for new programs have also been vital to our library.

The major areas of concern, as we advance into another year of what appears again to show increasing activity levels, are our staffing levels and our collections support. We are in serious need of more clerical support to process CEIC, periodical, and other loan materials. Our professional complement should be increased to two full-time faculty members, in order to meet the instruction and collection development goals of the campus and the library. As more new programs are added to the campus, additional streams of students are added to existing programs, and the technologies that we teach change and develop, our collections must see commensurate growth and development.

During the current year we are looking forward to the provision of an online public access catalogue to the VCC library holdings. For this and other innovations and services we need the ongoing support of the VVI campus management.

1987 / 07 / 27

Frieda Wiehe

VANCOUVER COMMUNITY COLLEGE

LIBRARY SERVICES

GROSS ACTIVITY MEASURES - CHANGES

<u>LANGARA LIBRARY</u>	<u>April 1986</u>	<u>March 1987</u>	<u>%</u>
Collection growth	134,291	140,652	4.7
Circulation of materials	150,815	167,315	10.9
Reference and information requests	18,834	21,882	16.2
Orientation classes conducted	1 80	106	32.5
Patrons exiting library	418,754	435,034	3.9
FTE		4401.5	
Budget		655,774	
<u>KEC LIBRARY</u>			
Collection growth	46,946	49,450	5.3
Circulation of materials	66,076	68,916	4.3
Reference and information requests	9,951	15,619	57.0
Orientation classes conducted	1 151	149	(1.3)
Patrons exiting library	160,932	203,553	26.5
FTE		2,758	
Budget		329,608	

VCC - LIBRARY SERVICES -
GROSS ACTIVITY MEASURES - CHANGES - 2

<u>VVI LIBRARY</u>	<u>April 1986</u>	<u>March 1987</u>	<u>%</u>
Collection growth	22,135	23,293	5.2
Circulation of materials	35,948	45,582	26.7
Reference and information requests	8,412	10,310	22.6
Orientation classes conducted	128	157	22.7
Patrons exiting the library	155,213	182,118	17.3
FTE		2,318.3	
Budget		218,022	

INTERLIBRARY LOAN

Books sent to other libraries	311	304	(2.3)
Books received from other libraries	.690	1,000	44.9
Offprints sent to other libraries	41	46	12.2
Offprints received from other libraries	398	699	75.6
Films sent to other libraries	684	503	(26.6)
Films received from other libraries	1,373	1,405	2.3
Video sent to other libraries	51	117	129.4
Video received from other libraries	102	332	225.4
Other AV sent to other libraries	.63	187	196.8
Other AV received from other libraries	40	128	220.0

R. Carter
May 8, 1987.



DEPARTMENT OF ADMINISTRATIVE, ADULT AND HIGHER EDUCATION
THE UNIVERSITY OF BRITISH COLUMBIA

WINTER SESSION 1987-88

Courses in Higher Education

TERM 1 (September 7 to December 4)

HIGHER EDUCATION 510 (1 1/2) Foundations of Higher Education
[Historical, philosophical and sociological developments in
post-secondary education in Canada, federal-provincial
relations, accessibility, etc.]

Instructor: Dr. John D. Dennison, U.B.C.

Time: Tuesdays 4:30 p.m. - 7 p.m.
Begins September 8, 1987.

HIGHER EDUCATION 511 (1 1/2) Organization and administration of
Higher Education (Organizational theory applied to colleges and
universities).

Instructor: Dr. John H.M. Andrews, U.B.C.

Time: Mondays 4:30 p.m. - 7 p.m.
Begins September 14, 1987

HIGHER EDUCATION 540 (1 1/2) The Community College Concept (A
study of the history, philosophy and development of the
community college in Canada).

Instructor: Dr. John D. Dennison, U.B.C.

Time: Wednesdays 4:30 p.m. - 7 p.m.
Begins September 9, 1987

PLEASE TURN OVER

TERM II. (January 4 to April 29, 1988)

HIGHER EDUCATION 513 (1 1/2) Current Issues in Higher Education
(Selected problems in the administration of various post
secondary educational institutions).

Instructor: Dr. John H.M. Andrews, U.B.C.

Time: Saturdays, 9 a.m. - 4 p.m., Jan. 23, Feb. 6, 20, Mar. 5
and Mar. 19, 1988.

HIGHER EDUCATION 521 (1 1/2) Organization and Administration of
Higher Education II. - Organization theory applied to the
administration of universities and colleges. Development of
topics beyond those of HIED 511. Prerequisite(s): HIED 511.

Instructor: Dr. John H.M. Andrews, U.B.C.

Time: Mondays, 4:30 p.m. - 7 p.m.
Begins Monday, January 4, 1988.

HIGHER EDUCATION 522 (1 1/2) Human Resources in Higher Education.
(Policies and practices of developing and maintaining an
effective faculty and staff in universities and colleges).

Instructor: Dr. John H.M. Andrews, U.B.C.

Time: Tuesdays, 4:30 p.m. - 7 p.m.
Begins Tuesday, January 5, 1988.

HIGHER EDUCATION 560 (1 1/2) Introduction to Institutional
Research. (A study of activities encountered in institutional
analysis and planning in post secondary institutions).

Instructor: Dr. John Chase, Director of Institutional Planning
and Budget Analysis, U.B.C.

Time: Thursdays, 4:30 p.m. - 7 p.m.
Begins January 7, 1988.

For further information please call or write to Dr. John D.
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University of British Columbia
Phone: 228-5252