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# VVinsider

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VVINSIDER : VOLUME 5 : NUMBER 19 : AUGUST 21, 1987

## SUMMER GRADUATION AT V.V.I.

On Thursday, July 16 the V.V.I. held a Graduation Ceremony at the Queen Elizabeth Playhouse in honour of all students who graduated during the period April 01 to July 03, 1987.

The Principal's Award was presented to Ms. Alison D. Price, a 1986 graduate of the Practical Nursing Program. In addition to the Principal's Award Medallion, Ms. Price also received a scholarship in the amount of \$200.



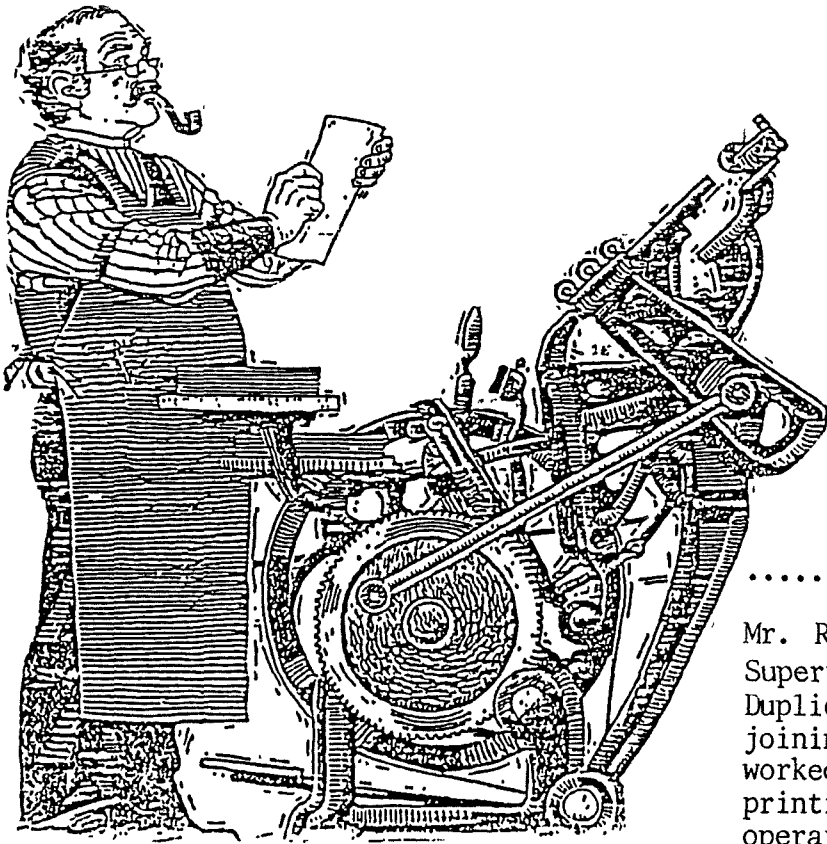
## HELLO AND GOODBYE

Ms. Katie Kenzie, of the VVI C.E.I.C. office is leaving to go to work at the CEIC office in the Sinclair Centre. Those who have dealt with Katie over the past two years will be very sorry to see her leave, however, we wish her all the best in her new position.

Ms. Catherine Dawson, who had been working at the SFU office of C.E.I.C., will be replacing Katie. We welcome Catherine to VVI and hope that she will enjoy her new position here.

## NOW HEAR THIS! NOW HEAR THIS!

The Food Trades Department has been re-organized and the Cooking and Delicatessen programs are now the Culinary Arts Department.



.....MORE INTRODUCTIONS

Mr. Ron Weinhardt is the new Supervisor for Central Duplicating. Ron, since joining VCC in 1979, has worked in a variety of printing/duplicating operations at VVI, KEC and Langara.

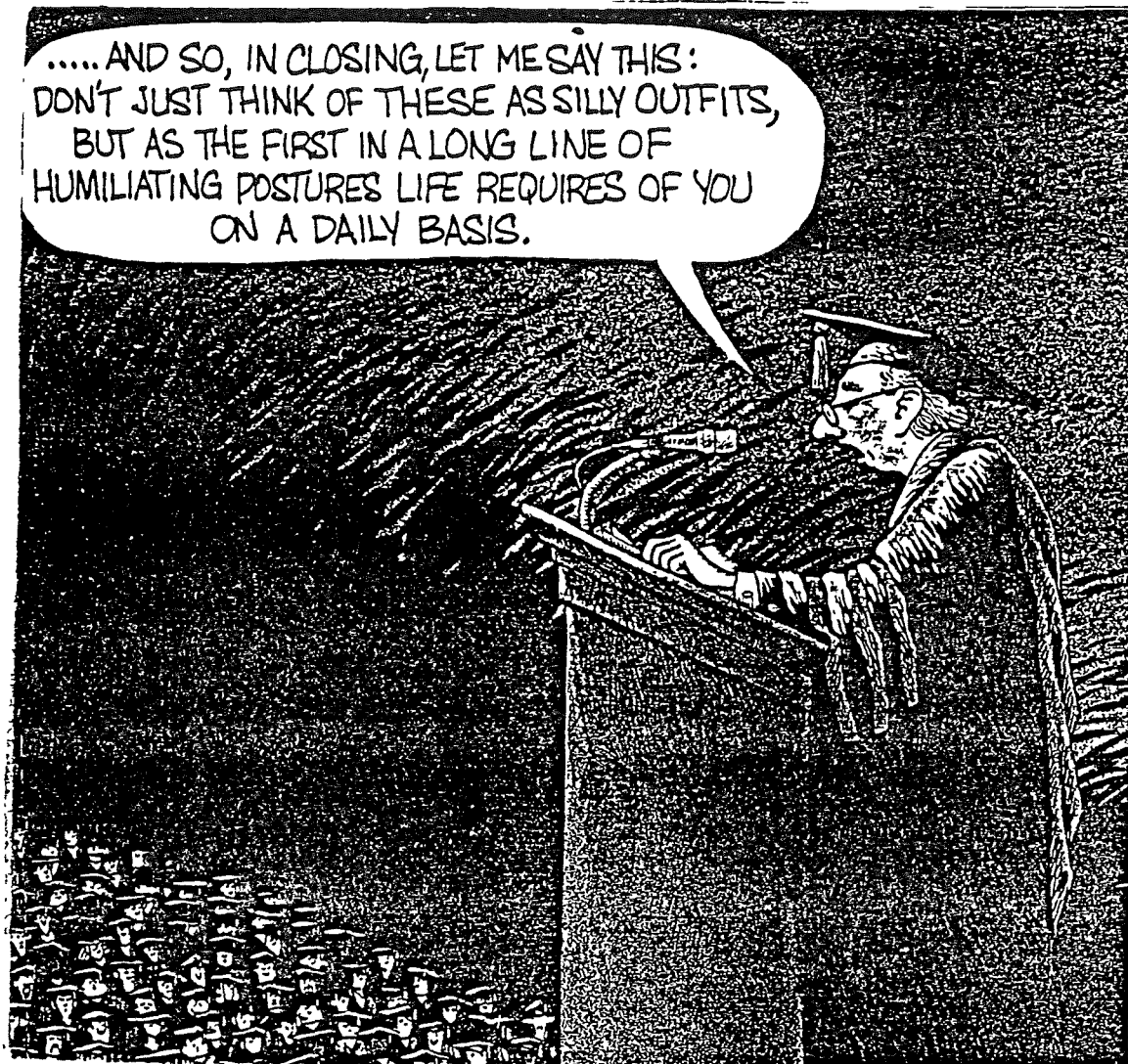
FOR WHOM THE BELL TOLLS

The following are the revised procedures for Fire Alarm and Evacuation:

1. The sounding of the fire alarm bells throughout the building requires all persons to immediately vacate the building in an orderly manner.

Whether the alarm is real, or a drill, it must be acted upon immediately and in the same manner.

2. DO NOT USE THE ELEVATORS!
3. All instructors and supervisory personnel are divided into two groups with the largest group assuming the responsibility of leading the students and general public in their area to the assigned building exit and clear of the exit and building. The other group of instructors and supervisory personnel is responsible for the checking of each area to assure that all washrooms, classrooms and shops are empty and that all equipment and machinery are shut down and that all doors and windows are closed. The Fire Safety Director or his delegate shall receive reports from each area confirming that it is cleared.
4. The premises may not be re-entered before the Fire Chief or his delegate gives the all clear signal. this consists of three short bursts of the fire alarm and until these are heard the building must remain empty.
5. Handicapped persons who cannot negotiate stairs on their own should be left in the stairway with another person, and their location reported to the Fire Safety Director or the Deputy Fire Safety Director.



### THE TOOTH OF THE MATTER...

The following was received from Carol LeVasseur, of the Dental Technician/Mechanic (Denturist) Department:

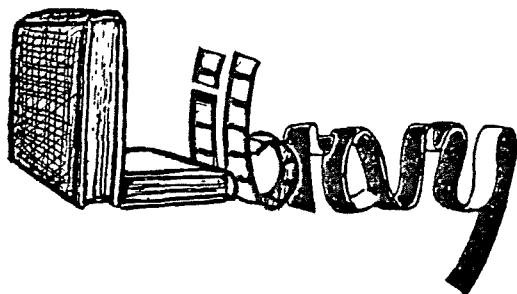
"Having recently passed a licensing examination, I am thankful for this opportunity to publicly express my sincere gratitude to Lawrence Holoboff, Steve Odwin, Ken Rothwell, and Jeanette McKay for their encouragement and the very strong support they have given me these past twenty-one months. Also I wish to acknowledge the instructors within the Dental Assisting/Hygiene Department - to thank them for energizing me and for just being there.

I am standing proudly amongst all these winners, and that's the tooth of the matter!"



I don't know the key to success, but the key to failure is trying to please everybody.....Bill Cosby

# Vancouver Vocational Institute



## NEW A.V. MATERIALS IN THE LIBRARY:

- Assertiveness Training
- Creative Problem Solving
- How to Read a Person Like a Book
- How to Relax
- How to Remember Names and Faces
- IBM-DOS 3.20 (1986)

## NEW BOOKS IN THE LIBRARY

- Canadian Guide to Personal Financial Management
- Everyman's Database Primer : featuring dBASE III plus
- The Laura Ashley Book of Home Decorating
- MS-DOS and PC-DS User's Guide
- Resources in Education 1986 : Index
- Stretch and Strengthen
- Student Competency Profile Chart
- 68000, 68010, and 68020 Primer
- Access to the World : A Travel Guide for the Handicapped
- AIDS and the Dental Team
- Chilton's Guide to Small Appliance Repair and Maintenance
- Complete C Language Programming for the IBM-PC
- Computer Languages : A Guide for the Perplexed
- CED
- Going Public on the Vancouver Stock Exchange
- Graphic Posters 1987
- Growing Up Dead: A Hard Look at Why Adolescents Commit Suicide
- How to Open and Operate a Bed and Breakfast Home
- IBM-PC and XT Owner's Manual
- Mastering Wordperfect
- Blue Eyeshadow Should be Illegal
- The Complete Desktop Publisher
- The Complete Handbook of Personal Computer Communications
- The Electronics Industry in Canada - an Overview
- Hot and Spicy Cooking
- Hypoglycemia
- Overcoming Indecisiveness
- Overcoming Procrastination
- Report of the International Youth Year Advisory Committee
- Traveling in Tropical Countries
- Workplace Pollution

## PART TIME COURSES FOR FALL 1987

FUNDAMENTAL ACCOUNTING PRINCIPLES 1		\$ 113
Sept 22- Dec 8	Tue	6:00-9:00pm
BUSINESS COMMUNICATIONS		\$ 188
Sept 22- Nov 26	Tue & Thur	6:00-9:00pm
REPORT PROGRAM GENERATOR (RPG)		\$ 188
Sept 22- Nov 26	Tues & Thur	6:00-9:00pm
SYSTEM ANALYSIS 1		\$ 188
Sept 21 - Dec 2	Mon & Wed	6:00-9:00pm
INTRODUCTION TO MICROCOMPUTERS- MS DOS		\$ 122
Sept 22 - Nov 3	Tue & Thur	6:00-9:00pm
WORD PROCESSING ON A MICROCOMPUTER		\$ 104
Nov 9 - Dec 16	Mon & Wed	6:00-9:00pm
ACCOUNTING COMPUTER APPLICATIONS 1 (INTRODUCTION TO BEDFORD SOFTWARE)		\$ 188
Sept 19 - Nov 21	Sat	9:00-4:00pm
ACCOUNTING COMPUTER APPLICATIONS 2 (ADVANCED BEDFORD )		\$ 188
Sept 19 - Nov 21	Sat	9:00-4:00pm
PAYROLL & PAYROLL LEGISLATION		\$ 169
Sept 21 - Nov 25	Mon & Wed	6:00-9:00pm
PROGRAMMING MICROCOMPUTERS IN BASIC		\$ 178
Sept 21 - Nov 30	Mon & Wed	6:00-9:00pm
BOOKKEEPING INTRODUCTION TO ACCOUNTING		\$ 188
Sept 19 - Nov 21	Sat	9:00-4:00pm
DATABASE ON A MICROCOMPUTER		\$ 188
Sept 21 - Dec 2	Mon & Wed	6:00-9:00pm
PAYROLL ON A MICROCOMPUTER		\$ 85
Sept 25 - Nov 20	Fri	6:00-9:00pm
PROGRAMMING D BASE 111		\$ 188
Sept 21 - Nov 30	Mon & Fri	6:00-9:00pm
SPREADSHEET APPLICATION - MICROCOMPUTERS		\$ 188
Sept 22 - Nov 26	Tue & Thurs	6:00-9:00pm
INTRODUCTION TO MULTIMATE		\$ 95
Aug 25 - Oct 1	Tue & Thurs	6:00-9:00pm
Sept 21 - Nov 2	Mon & Wed	6:00-9:00pm
INTRODUCTION TO WORD PROCESSING & BASIC WORD PROCESSING APPLICATION		\$ 189
Sept 19 - Dec 5	Sat	9:00-4:00pm
Sept 22 - Dec 10	Tue & Thurs	6:00-9:00pm
TYPING UPGRADE (Speed and Accuracy)		\$ 48
Sept 22 - Oct 8	Tue & Thurs	6:00-9:00pm
Oct 13 - Oct 29	Tue & Thurs	6:00-9:00pm
Nov 3 - Nov 19	Tue & Thurs	6:00-9:00pm

### SECRETARIAL

INTRODUCTION TO DICTA TYPING (Machine Transcription 1, 2, 3)		\$ 95
Sept 19 - Dec 5	Sat	9:00-12:00pm

SHORTHAND 1		\$ 189
Sept 22 - Dec 10	Tue & Thurs	6:00-9:00pm
SHORTHAND 2 (BRUSH - UP)		\$ 189
Sept 21 - Dec 16	Mon & Wed	6:00-9:00pm
EFFECTIVE SUPERVISORY SKILLS AND TIME MANAGEMENT		\$ 103
Sept 22 - Dec 15	Tues	6:00-9:00pm
INTRODUCTION TO LEGAL SECRETARIAL PROCEDURES (General Legal Procedures)		\$ 103
Sept 19 - Dec 12	Sat	9:00-12:00pm
LITIGATION		\$ 103
Sept 22 - Dec 15	Tue	6:00-9:00 pm

#### MEDICAL

BASIC MEDICAL TERMINOLOGY, ANATOMY, PHYSIOLOGY AND DISEASES		\$ 189
Sept 22 - Dec 10	Tue & Thurs	6:00-9:00pm
INTRODUCTION TO THE MEDICAL OFFICE COMPUTERS		\$ 95
Sept 19 - Dec 5	Sat	9:00-12:00pm
MEDICAL OFFICE CAREERS PREP. WORKSHOP		\$ 38
Sept 15 - 24	Tue & Thur	6:00-9:00pm
MEDICAL BILLING		\$ 103
Sept 16 - Dec 16	Wed	6:00-9:00pm

#### COSMETIC/AESTHETIC RETAIL MERCHANDISING

Level 1		\$ 230
Sept 21 - Dec 9	Mon & Wed	6:00-10:00pm
Level 2		\$ 241
Sept 22 -Dec 8	Tue & Thurs	6:00-10:00pm
COLOUR ANALYSIS AND YOU		\$ 43
Aug 25 - Sept 3	Tue & Thurs	6:00-10:00pm
ART OF MAKE-UP APPLICATION		\$ 43
Aug 24 - Sept 2	Mon & Wed	6:00-10:00pm

#### COOKING AND BAKING PROGRAMS

COOKING - CORE AND SHORT ORDER		\$ 314
Sept 12 - Feb 13/88	Sat	8:00-3:00pm
YEAST DOUGHS PRODUCTS		\$ 314
Sept 12 - Feb 13/88	Sat	7:30-2:30pm
CAKE BAKING AND DECORATING		\$548
Sept 12 - June 4/88	Sat	7:30-2:30pm

## DRAFTING

INTRODUCTION TO COMPUTER AIDED		\$ 314
DESIGN DRAFTING (CADD)		
Sept 19 - Feb 20	Sat	8:00-2:00pm
Sept 19 - Feb 20	Sat	10:00-4:00pm
RESTORATION OF HERITAGE BUILDING		
Level 1		\$ 147
Sept 15 - Oct 29	Tue & Thurs	6:00-10:00pm
Level 2		\$ 314
Nov 3 - Feb 25/88	Tue & Thurs	6:00-10:00pm

## ELECTROLYSIS

Electrolysis		\$ 615
Sept 23 - April 28/88	Wed & Thur	6:00-10:00pm

## DESK TOP PUBLISHING

DESKTOP PUBLISHING (industry)		\$ 158
Sept 15 - Nov 19	Tue & Thurs	6:00-9:00pm
DESKTOP PUBLISHING (novice)		\$ 158
Sept 14 - Nov 25	Mon & Wed	6:00-9:00pm
Sept 19 - Nov 28	Sat	9:00-3:30pm

## GRAPHIC ARTS

COMPUTER ASSISTED ESTIMATING		\$ 314
Sept 15 - Jan 7/88	Tue & Thurs	6:00-10:00pm
IMAGE ASSEMBLY AND PLATE MAKING		\$314
Sept 14 - Jan 13/88	Mon & Wed	6:00-10:00pm
COMPUTER PHOTO TYPESETTING		\$ 314
Sept 15 - Jan 7/88	Tue & Thurs	6:00-10:00pm
SMALL LITHOPRESS 1 MULTI-HAMADA		\$ 314
Sept 15 - Jan 7/88	Tue & Thur	6:00-10:00pm
Sept 14 - Jan 13/88	Mon & Wed	6:00-10:00pm
Sept 19 - Feb 20/88	Sat	9:00-3:30pm
LITHOPRESS OPERATION 1		\$ 314
Sept 15 - Jan 7/88	Tue & Thur	6:00-10:00pm
Sept 14 - Jan 13/88	Mon & Wed	6:00-10:00pm
LITHOPRESS OPERATION 2		\$ 314
Sept 19 - Feb 20/88	Sat	9:00-3:30pm
LITHOPRESS OPERATION 3		\$ 314
Sept 19 - Feb 20/88	Sat	9:00-3:30pm
COLOUR STRIPPING		\$ 314
Sept 15 - Jan 7/88	Tue & Thurs	6:00-10:00pm
ADVANCE COLOUR SEPARATION		\$ 314
Sept 19 - Feb 20/88	Sat	9:00-3:30pm
BLACK AND WHITE LINE CAMERA & HALFTONE		\$ 314
Sept 14 - Jan 13/88	Mon & Wed	6:00-10:00pm
BINDERY OPERATION (4 YEAR) LEVEL 2		\$ 314

COLOUR CAMERA		\$ 314
Sept 15 - Jan 7/88	Tues & Thurs	6:00-10:00pm
LITHOGRAPHIC ART AND PASTE-UP		\$ 314
Sept 19 - Feb 20/88	SAt	9:00-3:30pm

#### JEWELLER AND GOLDSMITH

Level 1 or 2		\$ 392
Sept 8 - Mar 29/88	Tue & Thur	6:00-9:00pm
Level 1 to 4		\$ 197
Sept 11 - Nov 27	Fri	9:00-4:00pm

(Note this is only half of 1 Level students must reregister in Nov for second part)

#### CARE OF THE MENTALLY FRAGILE

Theory:

DEMENTIA IN THE ELDERLY 1		\$ 80
Sept 22 - Oct 22	Tue & Thur	6:00-9:00pm
DEMENTIA IN THE ELDERLY 2		\$ 80
Oct 26 - Nov 26	Tue & Thur	6:00-9:00pm
RESIDENT-ORIENTED NURSING SKILLS THEORY		\$ 80
Dec 1 - Jan 14	Tue & Thur	6:00-9:00pm
PRACTICUM		\$80

Dates to be set up by instructor

#### LONG TERM CARE UPGRADE

LEVEL 1		\$119
Sept 8 - Oct 27	Tue & Thurs	10:00-1:00pm
Sept 8 - Oct 27	Tue & Thurs	1:00-4:00pm

#### SKINCARE (ESTHETICS)

Level 1 Days		\$ 418
Sept 21 - Nov 18	Mon to Fri	9:00-1:00pm
Sept 21 - Nov 18	Mon to Fri	12:00-4:00pm

#### SECURITY TRAINING

BUSINESS INVESTIGATIONS		\$ 80
Sept 21 - Nov 30	Mon	9:00-12:00pm
PROFESSIONALISM AND THE SECURITY PERSON		\$ 80
Sept 22 - Nov 24	Tues	9:00-12:00pm
ACCESS CONTROL AND PATROLLING		\$ 80
Sept 23 - Dec 2	Wed	9:00-12:00pm
FIRE PREVENTION, BUILDING SAFETY AND EMERGENCY PROCEDURES		\$ 80
Sept 24 - Nov 26	Thurs	9:00-12:00pm



## HOTEL MANAGEMENT

FRONT OFFICE PROCEDURES		\$ 150
Sept 14 - Dec 14	Mon	7:00-10:00pm
FOOD PRODUCTION PRINCIPLES		\$ 150
Sept 19 - Nov 12	Sat	9:00-1:00pm
COMMUNICATIONS - SUPERVISORY DEV 2		\$ 150
Sept 16 - Dec 16	Wed	7:00-10:00pm
HUMAN RELATIONS - SUPERVISORY DEVELOPMENT 1		\$ 150
Sept 15 - Dec 8	Tues	7:00-10:00pm
TRAINING SUPERVISORY DEVELOPMENT 3		\$ 150
Sept 17 - Dec 10	Thurs	7:00-10:00pm

## INSTRUCTOR'S DIPLOMA PROGRAM

EVALUATION OF LEARNING AND INSTRUCTION		\$ 122
Sept 1 - Nov 3	Tue	6:00-9:00pm
ELEMENTS OF INSTRUCTION		\$ 122
Sept 9 - Nov 18	Wed	6:00-9:00pm
USE AND DESIGN OF INSTRUCTIONAL MEDIA		\$ 122
Sept 16 - Nov 25	Wed	6:00-9:00pm
INSTRUCTIONAL AND CURRICULUM DESIGN		\$ 122
Sept 24 - Nov 26	Thur	6:00-9:00pm
ELEMENTS OF INSTRUCTION		\$ 122
Oct 6 - Dec 8	Thur	6:00-9:00pm
EVALUATION OF LEARNING AND INSTRUCTION		\$ 122
Nov 5 - Jan 21/88	Thur	6:00-9:00pm

### DAY COURSES

INSTRUCTIONAL AND CURRICULUM DESIGN		\$ 122
Sept 8 - Sept 21	Mon-Fri	9:00-12:00pm
ELEMENTS OF INSTRUCTION		\$ 122
Sept 22 - Oct 5	Mon-Fri	9:00-12:00pm



association of canadian community colleges  
association des collèges communautaires du canada

110 Eglinton Ave West  
Second Floor  
Toronto, Ontario M4R 1A3  
Telephone (416) 489-5925  
Telex 06-217566

CURRICULUM SYSTEMS SPECIALIST - CXC/ACCC/CIDA CURRICULUM AND  
INSTITUTIONAL DEVELOPMENT PROJECT

POSITION DESCRIPTION

The ACCC requires a curriculum systems specialist to work on the CXC/ACCC/CIDA Curriculum and Institutional Development Project for a period of 8 to 10 months to assist in the development of competency based curriculum and instructional materials in industrial arts subjects. The consultant will be based at the Caribbean Examination Council (CXC) office in Barbados and will also be required to work in the CXC Jamaica Office.

ACCOUNTABILITY:

This position reports to the Project Director.

RESPONSIBILITIES:

General Responsibility

As part of the Project Implementation Unit, the Curriculum Systems Specialist will coordinate the input from the Caribbean Examination Council pro-registrar, subcommittees and business and industry, to achieve the objectives of this component of the project.

Specific Responsibilities

Utilize a DACUM or related process with inputs from business and industry to validate the current syllabi.

Recommend a process for addressing the curriculum development needs resulting from the DACUM process.

Assist CXC in developing an implementation model for the industrial arts curriculum.

Develop an action plan for the training of CXC personnel, Caribbean Ministries of Education staff, and CXC chief examiners in the use of the DACUM process.

Identify the training needs of CXC in testing and measurement as they relate to the Industrial Arts subjects.

Assist CXC in developing and implementing a competency based education system for the industrial arts and recommend models for developing and training technical expertise in this field.

#### QUALIFICATIONS

- This is an opportunity for candidates with 5 years minimum experience and expertise in the planning, design and development of modular instructional materials and the utilization of the DACUM process in trades training.
- Applicants must have excellent communication, interpersonal and leadership skills.
- Experience in a developing country in academic, administrative or programme development is desirable.
- Familiarity with the British system of trades training and certification would be beneficial.
- Applicants should be currently employed at an ACCC member college and have the full endorsement and support of his or her institution.

This position is provided for through CIDA funding.  
Salary replacement costs will be negotiated with the institution.

Some allowances are available.

PERSONS INTERESTED IN THIS POSITION SHOULD APPLY IN WRITING BY  
AUGUST 31, 1987 TO:

Kathleen Whalen  
Associate Director, International Bureau  
Association of Canadian Community Colleges  
110 Eglinton Ave. West  
Toronto, Ontario  
M4R 1A3 \_\_\_\_\_

VANCOUVER COMMUNITY COLLEGE

VANCOUVER VOCATIONAL INSTITUTE

Electricity and Industrial Electronics Department  
requires an  
Auxiliary Electrical Instructor

Qualifications:

At least eight years experience as a Journeyman Electrician; a good knowledge of Industrial Electronics; and the ability to relate to learners at the apprenticeship level.

This position demands availability on short notice and would be of interest to retired electricians with an interest in part-time teaching.

Hours of Work: Variable

Salary Range: As per the current Collective Agreement

Closing Date: September 30, 1987

LANGARA CAMPUS

Requires an  
Instructor in Women's Studies

Position:

To teach an interdisciplinary Women's Studies course on a temporary part-time basis between January 2nd and April 30, 1988.

Qualifications:

Master's Degree in any relevant discipline except psychology or literature and demonstrated expertise in Women's Studies.

Salary: As per faculty Agreement

Closing Date: September 15, 1987

Please submit applications and resume to:

VANCOUVER COMMUNITY COLLEGE  
Personnel Department  
1155 East Broadway  
Box 24700, Station "C"  
Vancouver, B.C  
V5T 4N4