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# VVinsider

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VCC-VANCOUVER VOCATIONAL INSTITUTE  
LIBRARY

SEP 28 1987

## A STAR ATHLETE IS BORN

Janet and Darryl Edwards had a bouncing (9lbs. 11 oz.!!!) baby boy - Christopher Paul born on Friday, September 04 at 10:00 a.m. Darryl already has the Soccer ball, hockey stick and football helmet ready for Christopher. Janet and Christopher are both doing well.



RESTAURANTS!!  
TWO FOR ONE!

HOTELS!  
MOTELS!



## ENTERTAINMENT '88 BOOKS!

V.C.C. Educational Foundation, Langara Campus are selling Entertainment '88 Books. The books cost \$40.00 (\$8.00 of which goes directly to the foundation).

For purchase or more information please contact Shelagh Brennan at 324-5244.

FITNESS CLASSES HAVE BEGUN!!!

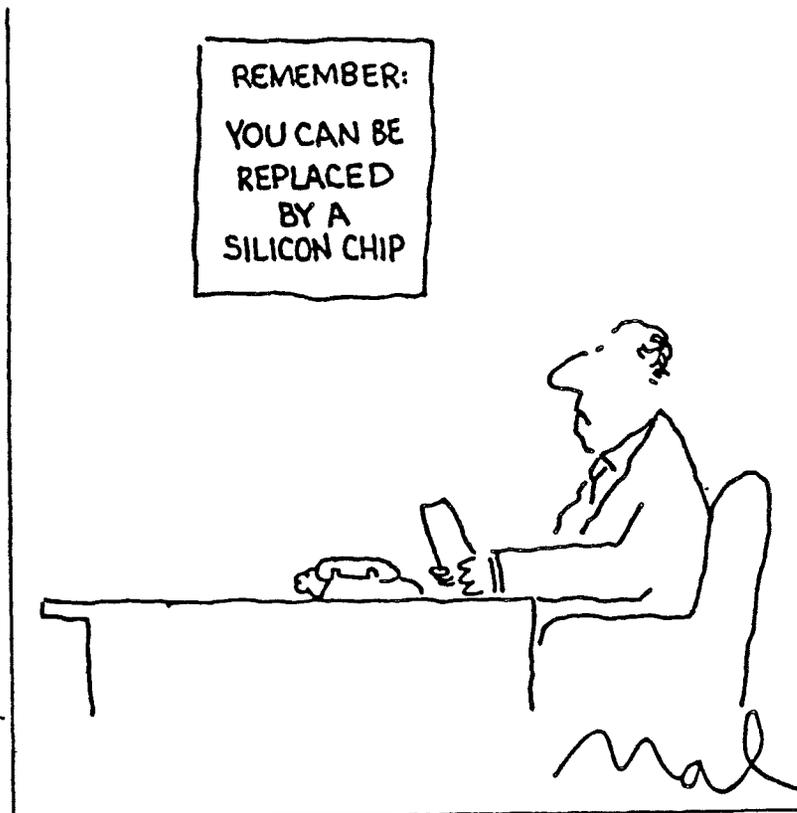
The results of our questionnaire indicated that 12:00 - 1:00 remains the most requested time for employee fitness. However, this year, there is considerable interest in an after work fitness class. Coordinating a single time that will be acceptable to the majority is the biggest problem we face.

In the meantime, however, classes began on September 14th and will run every Monday, Wednesday and Friday until December 18th (40 sessions for \$40.00). If you are unsure about joining for the whole 40 sessions, or if you just want to see what the class is like, drop-in sessions are \$2.00 each.

The class is geared to the wishes of the participants and most of us aren't Ron Zalko types. Come on out -- we really have a good time and we all feel better able to face the afternoon....Really'

Jackie Sandy  
Wynn Keenan

P.S. Come on you fellows.....Barry Kendrick needs some support.



Vancouver  
Vocational Institute



CONGRATULATIONS --- to SHEILA SINGH,  
on being promoted to the position of  
Library Assistant III in our Library.  
Best wishes as you take on your new  
duties and responsibilities!

NEW AUDIO/VISUAL MATERIAL IN THE LIBRARY!

Travel Videos:

Canadian Rockies  
The Gardens of Britain  
The Peloponnese  
Holland for all Reasons  
Denmarkfinlandicelandnorwaysweden: Scandinavia in Short  
Trafalgar's Europe and Britain  
Athenascope  
Official Video Guide to Thailand  
Grand Cayman  
Barbados  
Puerto Rico, the Shining Star of the Caribbean  
Explore Hawaii  
Hawaii (Oahu and Honolulu)  
Hawaii (Maui, Kauai, Hawaii)  
Jamaica  
Travel Safe  
Travel Marketing Seminar

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American Luxury  
New York Spirit  
French Femininity  
Continental Wit  
Italian Sophistication  
English Elegance  
Exercise & the Non-Ambulatory Patient  
Keep Movin' (Fitness for Older Adults)  
I am Joe's Liver  
The Fantastic Mouth Machine - Bionator  
Practical Complete Denture Reline Technique  
Challenge and Commitment (Highlights of the White Paper)

Films

Housekeeping Means Safekeeping  
The Child (Parts 1-5)

# There's more to Student Assistance than just Student Loans

Student loans are the foundation of student financial assistance in British Columbia. A number of other programs to supplement these loans are also provided by government, post-secondary institutions and private sources. These programs put money directly in the hands of students with demonstrated financial need.

## The basic student loan

The provincial and federal governments provide yearly loans to post-secondary students with **demonstrated financial need**. No payments or interest are due until six months after leaving school. In British Columbia both the federal and the provincial programs are administered by the B.C. government. Application forms are available from all public post-secondary institutions.

## Work Study

The provincial government funds part-time employment for students who need to earn extra money. Generally these jobs are related to some type of campus service (such as the library) or to a student's field of study. This program is administered by the Financial Assistance Offices at each participating British Columbia post-secondary institution.

## Adult Basic Education Student Assistance Program (ABESAP)

Direct financial assistance for students completing high school level programs at a community college.

## Bursaries and Scholarships

A variety of bursaries and scholarships are administered by post-secondary institutions in British Columbia. As a rule bursaries are awarded on the basis of financial need and scholarships on the basis of achievement. Funds for these awards come from private donors, foundations, corporations, service organizations, government, and from individual universities, colleges, and institutes.

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## Find out more!

Contact the Financial Assistance Office at this institution or write to:  
Student Assistance  
c/o Parliament Buildings  
Victoria, British Columbia  
V8V 1X4

## New programs to reduce student loan debt

Last spring three new programs to reduce student loan debt were unveiled by the British Columbia Minister of Advanced Education and Job Training, Stanley B. Hagen. These programs, which are based on financial need, include:

**Supplemental Funds:** provide direct assistance to Adult Basic Education college students preparing for post secondary training. This assistance helps reduce the level of student debt by reducing the need to borrow.

**Equalization:** provides direct financial assistance to students in their first year of post secondary study. This program is targeted at those students whose financial needs are the greatest. In August 1988 this will be extended to also include students entering second year. Like the Supplemental Fund, Equalization reduces the level of student debt by reducing the need to borrow.

**Loan Remission:** reduces student loan debt of new graduates to a maximum \$12,000 — regardless of the amount borrowed. This limit is raised to a total of \$16,000 after a second degree.

These new programs require students to make a personal contribution during the summer\* by working, studying or volunteering in the community.

\*summer or any pre-term break longer than thirty days



Ministry of Advanced Education and Job Training  
"Skills for Life"  
HONOURABLE STANLEY B. HAGEN, MINISTER

## FINANCIAL AID NEWS

There are currently 30 - \$100 Bursaries available through the Vancouver Vocational Institute Student Aid Fund. These bursaries are open to ALL students.

Please pick up an application at the Financial Aid Office between 1:30 and 4:30 p.m. Applications must be in by 4:30 p.m. on October 9, 1987.

## WORK STUDY PROGRAM

### WHAT IS WORK STUDY?

The Work Study Program is operated as an extension of the British Columbia Student Assistant Program (BCSAP) and was developed jointly by federal and provincial governments. The Program is designed to assist full-time post-secondary students with education and living costs when their own resources and those of their family are determined to be insufficient. The basic BCSAP consists of Canada Student Loan and Provincial Loan. The Work Study Program is supplementary to BCSAP.

It is a means of:

- covering expenses not serviced by the federal/provincial loans program.
- meeting need over and above the maximum allowable under the loans programs.

The objectives of the program are to give students an opportunity preferably for career-related experience while at the same time meeting a portion of their financial need.

### ELIGIBILITY:

1. For B.C.S.A.P. participants  
You may apply if currently you are taking out a B.C.S.A.P. loan and
  - i) demonstrate a financial need in excess of your B.C.S.A.P. award.
  - ii) wish to repay a portion of your current or previous B.C.S.A.P. loan
  - iii) you must be a Canadian Citizen or permanent resident (landed immigrant)
2. For Non-B.C.S.A.P. participants  
If you are not eligible for B.C.S.A.P., you may still apply provided you
  - i) qualify for B.C. residency under B.C.S.A.P. criteria
  - ii) are not in default of previous Canada/B.C. student loans
  - iii) are enrolled in full-time studies and have maintained a satisfactory scholastic standard, and
  - iv) demonstrate financial need

### HOW TO APPLY:

1. Get a work study application from the Financial Aid Office. Complete and return it to the same office as soon as possible. Office hours are from 1:30-4:30pm., Monday to Friday.
2. Once your financial need is established, you will be referred to the appropriate departments/offices for job placements. However jobs are only offered to qualified candidates with appropriate skills.

NON-BCSAP Participants: Only a very limited number of positions are available for this category of student.

VANCOUVER COMMUNITY COLLEGE  
VANCOUVER VOCATIONAL INSTITUTE

has a vacancy for

DEPARTMENT HEAD, PROGRAM DEVELOPMENT DEPARTMENT

SUMMARY OF DUTIES AND RESPONSIBILITIES

The Department Head's responsibilities shall include the planning, coordination, and supervision of the Program Development Department's activities related to:

- 1) Instructional Design, including curriculum inventory, research, and development; the instructional setting; Computer Assisted and Computer Managed Education (CAE and CME); needs assessment; course evaluation techniques, and student assessment techniques and instruments.
- 2) Instructor-oriented activities, including the development of Instructor selection and orientation procedures; instructional skills training; professional development, and curriculum development assistance and training.
- 3) Management of the department, including budget preparation and monitoring, reporting on departmental activities, and liaison with other instructional and non-instructional departments.
- 4) Management of the Provincial Instructors' Diploma Program Contract, including budget preparation, monitoring, and reporting activities; hiring and training of course-specific instructors; conduct of off-site courses and correspondence courses.

These responsibilities will also include the planning, coordination, and supervision of instructional management, curriculum and program development and instructor training projects assigned to the Program Development Department.

The Department Head will have had instructional and management experience in a college, post-secondary vocational/technical institution or industrial equivalent, and must be competent in one or more of the areas for which the department is responsible.

## EXAMPLES OF SPECIFIC DUTIES AND RESPONSIBILITIES

### A) INSTRUCTIONAL DESIGN

1. Provide the services of the Program Development Department to VCC/VVI Department Heads and Instructors in order to develop, refine, and evaluate programs and courses.
2. Recommend appropriate revisions and/or additions in program and course design and delivery to VCC/VVI Instructors, Department Heads, and Division Chairmen.
3. Encourage the effective use of media devices for instructional purposes and encourage responsible innovation and controlled experimentation in instructional methods within VCC/VVI Departments.
4. Work with VCC/VVI Department Heads and Instructors to identify specific course objectives to ensure adequate assistance and training in lesson planning and curriculum development.
5. Monitor and assist VCC/VVI Department Heads and Instructors in the development and utilization of examinations and methods of assessment of an appropriate and adequate order.
6. Aid in the preparation, and adoption, of study materials, lesson plans, texts, Program Content Guides, Course Content Guides, and other materials related to all VCC/VVI programs.
7. Anticipate the need for changes in programs and related instructional changes, discuss these with appropriate VCC/VVI Department Heads, Instructors, and Divisional Chairmen, and initiate the required action.
8. Attend and assist the Program Advisory Committees in the development and revision of VCC/VVI programs.
9. Liaise with Canada Employment and Immigration program sponsorship to ensure input to developing programs and courses, and to ensure program sponsorship and future student employment.

### B) INSTRUCTOR-ORIENTED ACTIVITIES

1. Provide guidance and assistance to those Instructors without previous instructional experience regarding instruction, method, techniques, course planning and evaluation.
2. Support and assist in the operation of In-Service Training Programs and Professional Development of all instructors.

C) MANAGEMENT OF THE DEPARTMENT

1. Be responsible for the development and monitoring of the annual departmental Operating Budget, Construction Requests, Capital, and Equipment Replacement lists.
2. Ensure regular weekly or fortnightly meetings of the Department personnel; maintain active lines of communication, and to keep members of the department informed of developments, policies and procedures.
3. Ensure that someone in the Department will act in the capacity of "acting departmental head" during the absence of the Department Head to attend conferences, during vacation periods, etc.
4. Initiate and sign all supply requisitions, special purchase orders, and maintain the inventory of equipment assigned to the department.
5. Assume responsibility for the maintenance, repair and evaluation of the equipment necessary in the department.
6. Initiate and consolidate efforts to maintain and improve the adequacy of buildings, rooms, equipment, stores, and all other appurtenances of the department.
7. Prepare vacation, space utilization, Professional Development, and other duty schedules.
8. Prepare annually and submit to the Dean of Instruction a brief statement/report upon the growth, development, activities and future direction of the department.
9. In conjunction with the Office Manager, be responsible for the selection of support staff.
10. Maintain, and encourage others to maintain active contact with the educational community, and with the business/industrial community served by the VCC/VVI, in order to keep abreast of new developments.

D) MANAGEMENT OF THE PROVINCIAL INSTRUCTORS' DIPLOMA CONTRACT (I.D.)

1. Prepare a yearly plan for activities.
2. Prepare an operational budget.
3. Assist in the selection and training of course-specific Instructors.
4. Liaise with Provincial I.D. Coordinating Committee Chairman.

D) MANAGEMENT OF THE PROVINCIAL INSTRUCTORS' DIPLOMA CONTRACT (I.D.) (cont'd)

5. Liaise with Ministry of Advanced Education and Job Training's Private School Coordinator.
6. Communicate with college and institute representatives to determine projections of course needs within the Lower Mainland, and throughout B.C. at off-site locations.
7. Develop and put into operation an I.D. Correspondence Course system.
8. Put into operation a student/graduate administration system specifically related to the I.D. program.

APPOINTMENT

The term of appointment is for a one-year probationary period (1988 01 01 to 1988 12 31). Upon successful completion of the probationary period, and on recommendation of the Dean of Instruction, the incumbent is appointed for a three-year period (1989 01 01 to 1991 12 31).

HOURS OF DUTY

Variable.

SALARY AND ALLOWANCE

As per the Collective Agreement.

CLOSING DATE FOR APPLICATION

the closing date for this position is 1987 11 02.

Completed application, including appropriate resume, to be submitted to:

THE PERSONNEL DEPARTMENT  
VANCOUVER COMMUNITY COLLEGE  
1155 EAST BROADWAY  
VANCOUVER, BC V5T 4N4

TELEPHONE: 875-1131



association of canadian community colleges  
association des collèges communautaires du canada

110 Eglinton Ave West  
Second Floor  
Toronto Ontario M4R 1A3  
Telephone (416) 489-5925  
Telex 06-217566

## RECRUITMENT NOTICE

### DIRECTOR COLOMBO PLAN STAFF COLLEGE FOR TECHNICIAN EDUCATION

Applications are invited for the above post which will fall vacant early in 1988.

The Staff College was established in 1974 by the twenty-seven Colombo Plan Member Countries to improve the quality of technician education and training in the region. Short and medium term courses are conducted both at the College and in member countries, covering areas of technician education planning and management, curriculum design and evaluation, learning resources and staff development.

The Director is responsible for planning and organizing all academic programmes of the College, guiding and coordinating the work of the faculty, and administering the financial, personnel and other affairs of other College.

Applicants should have a higher degree or equivalent professional qualifications and extensive experience in education. The successful applicant will preferably come from one of the Colombo Plan regional countries. High administrative ability and breadth of vision will be important considerations.

The salary will be tax free in the Philippines and fall within the range of \$41,687 U.S. - \$48,354 U.S. per annum, depending on experience and qualifications. A child education allowance and medical allowance are also provided.

Full particulars and application forms may be obtained by writing to:

The Chairman of the Governing Board  
Colombo Plan Staff College  
P.O. Box 7500 Airmail Distribution Ctr.  
MIA Road, Pasay City D3120  
Philippines

Applications (which will be treated in confidence) must be received by October 31, 1987. You may also contact Suzanne Hébert, Director International Bureau, Association of Canadian Community Colleges, (416) 489-5925 for further information.

Project Secretariat  
Le secrétariat du  
projet

110 Eglinton  
Ave. West  
Second Floor  
Toronto, Ontario  
M4R 1A3  
Telephone  
(416) 489-7623  
Telex 06-217566

SEAMEO Pilot Project for Integrated Community-Based Human Resource Development:  
The Institutional Cooperation Arrangement

Projet pilote de l'OMEASE pour le développement intégré des ressources humaines  
au sein de la communauté: l'accord de coopération institutionnelle

### PROJECT DIRECTOR POSITION

The Association of Canadian Community Colleges (ACCC) and the Association of Universities and Colleges of Canada (AUCC), joint implementors of the Canadian International Development Agency (CIDA)-funded project for Southeast Asian Ministers of Education Organization (SEAMEO) or SEAMEO Project, require the services of a Project Director.

The Project Director, based in Canada and travelling extensively overseas, will be responsible to the two implementing agencies and SEAMEO for the overall administration, management and direction of the project. He/she will be responsible for providing leadership, and for the preparation of annual reports, plans of operations, budgets and the development of institutional cooperation between Canadian and SEAMEO institutions.

The Project Director must have: a graduate degree from a recognized institution; fluency in one of Canada's official languages and a working knowledge of the other; highly developed oral and written communication skills; the ability to establish good inter-personal relationships; a well-established record of performance as an administrator and manager; experience in Third World Development and sensitivity to Southeast Asian cultures; a broad understanding and knowledge of post-secondary education in Canada.

Salary commensurates with that paid by Universities and Colleges

Application is due at Project Secretariat by October 15, 1987.

Starting date: On or before January 1, 1988.

SEAMEO (Southeast Asian Ministers of Education Organization) Human Resource Development Project, funded by the Canadian International Development Agency, administered jointly by the Association of Canadian Community Colleges and the Association of Universities and Colleges of Canada

OMEASE (Organisation des Ministres de l'éducation de l'Asie du Sud-Est) Projet pour le développement des ressources humaines, financé par l'Agence canadienne de développement international, administré conjointement par l'Association des collèges communautaires du Canada et par l'Association des universités et collèges du Canada

# OVERSEAS POSITION

association of canadian community colleges  
association des collèges communautaires du canada

110 Eglinton Ave West  
Second Floor  
Toronto Ontario M4R 1A3  
Telephone (416) 489-5925  
Telex 06-217566

Specialist  
INSTITUTION : SEAMEO  
DEPARTMENT/CENTER: RECSAM  
LOCATION/COUNTRY : Penang/Malaysia  
DURATION : 12 months  
DEPARTURE : as soon as possible  
APPLICATION BY : October 15, 1987  
QUALIFICATIONS : Ph.D in Science and Math  
Education, Min. B.A/B.Sc/  
M.Sc (in Math & Science)  
LANGUAGE : English  
SALARY : Comparable to Canada

A Classroom Evaluation Specialist is needed in the planning and implementation of a community-based development project called "SEAMEO Pilot Project for Integrated Community-Based Human Resource Development". The specialist will be attached to the SEAMEO Regional Center for the Teaching of Science and Mathematics (RECSAM) in Penang, Malaysia. The arrangement is for a period of up to 12 months and his/her responsibilities include:

- a) Assisting and advising RECSAM professionals in the implementation of the Pilot Project in terms of Classroom Evaluation.
- b) Acting as a resource person on classroom evaluation in RECSAM's staff development programme.
- c) Providing expert assistance to on-going courses in his/her area of expertise.
- d) Assisting/Conducting research and development projects pertaining to his/her area of expertise.
- e) Advising and consulting concerning information dissemination related to his/her area of specialization.
- f) To undertake other duties as required by the Centre Director as appropriate to his/her area of expertise.

For more information and/or application, contact ACCC, Asia Division, at the above address. For application, include resume and two references.

For persons from universities, please contact:

Association of Universities and Colleges of Canada (AUCC)  
International Development Office (IDO)  
151 Slater Street, Ottawa, Ontario K1P 5N1  
Telephone (613) 563-1236

Return to: Walter Behnke, Curriculum and Program Development, VCC/KEC

GRADUATE STUDIES INTEREST SURVEY

OF

VCC INSTRUCTORS

INTRODUCTION

A number of faculty have expressed interest in pursuing graduate studies which would lead to a recognized Master's or Doctorate. To explore further what the College might do to facilitate this or to develop opportunities for such personal and professional growth, this survey questionnaire serves as a first-step information gathering instrument.

If you are at all interested in pursuing graduate studies, your responses will be most valuable in proceeding with your interests in mind. Please take a few minutes to express your preferences.

A. GENERAL BACKGROUND

NAME: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_

POSITION: \_\_\_\_\_

CAMPUS: \_\_\_\_\_

1. Educational Background

(1) I already have a Master's degree but I'm interested in pursuing further graduate studies. \_\_\_\_\_

(2) I am currently working on my Master's degree. \_\_\_\_\_

(3) I do not have a Master's degree but I'd like to pursue one. \_\_\_\_\_

(4) I am interested in a diploma/certificate program at the graduate level. \_\_\_\_\_

(5) Comments or other considerations:  
\_\_\_\_\_  
\_\_\_\_\_

GRADUATE STUDIES INTEREST SURVEY

Page 2.

2. Time Frame to Commence Graduate Studies

I wish to begin my first or next stage of graduate studies:

- (1) In the near future (within 1-2 years) \_\_\_\_\_
- (2) In the intermediate future (3-5 years from now) \_\_\_\_\_
- (3) More than five years from now \_\_\_\_\_
- (4) Comments:  
\_\_\_\_\_  
\_\_\_\_\_

3. Work and Study Arrangements

Please check all as they apply:

	<u>Feasible</u>	<u>Not Feasible</u>
(1) Leave my job for <u>one</u> year or less.	___	___
(2) Leave my job for <u>two</u> years.	___	___
(3) Do course work on weekends for <u>one</u> year.	___	___
(4) Do course work on weekends for <u>two</u> years.	___	___
(5) Remain in the Lower Mainland.	___	___
(6) Part-time studies while continuing to work.	___	___
(7) Part-time studies during the 'work-year' combined with summer sessions.	___	___
(8) Partial studies in the Lower Mainland and partial studies outside of B.C.	___	___
(9) Other considerations: _____ _____		

GRADUATE STUDIES INTEREST SURVEY

Page 3.

B. CHARACTERISTICS OF GRADUATE STUDIES SOUGHT

1. Type of Degree

If I were to pursue graduate level training, I would be interested in:

Field of Interest, Major Discipline

- (1) Diploma \_\_\_\_\_
- (2) M.A. \_\_\_\_\_
- (3) M.Ed. \_\_\_\_\_
- (4) M.Sc. \_\_\_\_\_
- (5) M.B.A. \_\_\_\_\_
- (6) Ph.D. \_\_\_\_\_
- (7) Ed.D. \_\_\_\_\_
- (8) Other \_\_\_\_\_

2. Range of Study Interests

Please indicate your interest level by circling a number along the following continuum:

(1) P 5 4 3 2 1 0 1 2 3 4 5 T

Practical,  
Experiential  
Interests

Study  
Emphasis

Theoretical,  
Research  
Interests

Comments: \_\_\_\_\_

(2) S 5 4 3 2 1 0 1 2 3 4 5 G e

Specific Discipline  
Orientation

Study  
Emphasis

Broad, Multi-Discipline  
Orientation

Comments: \_\_\_\_\_

GRADUATE STUDIES INTEREST SURVEY

Page 4.

B. CHARACTERISTICS OF GRADUATE STUDIES SOUGHT (Cont'd)

3. Learning Modes (Instructional Methodology) of Graduate Studies:

Please check those which you would prefer:

- (1) Traditional delivery of graduate studies \_\_\_\_\_
- (2) Non-traditional learning \_\_\_\_\_
- (3) Face-to-face learning is a high priority \_\_\_\_\_
- (4) Cooperative learning (involving a practicum) \_\_\_\_\_
- (5) Experiential learning \_\_\_\_\_
- (6) Electronic university (electronic delivery) \_\_\_\_\_
- (7) Open university (distance education) \_\_\_\_\_
- (8) Highly flexible, personalized graduate program \_\_\_\_\_
- (9) Minimum of required core courses \_\_\_\_\_
- (10) Learning experience is more important than credit \_\_\_\_\_

Comments: \_\_\_\_\_

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4. Cost Considerations

Please check all as they apply to educational fees:

- |  | <u>Feasible</u> | <u>Not Feasible</u> |
|--|-----------------|---------------------|
| (1) Spend less than \$1000/yr (part-time studies)              | _____           | _____               |
| (2) Spend \$1000 - \$2000/yr                                   | _____           | _____               |
| (3) Spend \$2500 - \$4000/yr to complete a graduate degree     | _____           | _____               |
| (4) Spend in excess of \$4000/yr to complete a graduate degree | _____           | _____               |

GRADUATE STUDIES INTEREST SURVEY

Page 5.

B. CHARACTERISTICS OF GRADUATE STUDIES SOUGHT (Cont'd)

5. Institutional Considerations

Please check all your preferences:

(1) Provincial-or state-chartered institution \_\_\_\_\_

(2) Canadian institution \_\_\_\_\_

(3) American or foreign institution \_\_\_\_\_

(4) High level of acceptance of credentials \_\_\_\_\_

September 10, 1987

## JEAN BLAKE APPOINTED HUMAN RESOURCES DEVELOPMENT CO-ORDINATOR

We have another new face to welcome to the college.

Jean Blake has been appointed as our Human Resources Development Co-ordinator, a position which has been created in response to the recommendations in the institutional evaluation concerning our need to devote more of our attention and resources to the continuing development of those who work here.

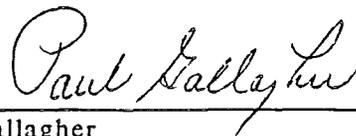


Jean brings to her position a strong background in education having served as an educational consultant with Alberta Advanced Education and as a program co-ordinator with Fairview College. She was an instructor in Life Skills and in adult basic education with the Alberta Vocational Centre and she has taught at the secondary level.

Parentetically, she is also the former Deputy Mayor of the Town of High Level, Alberta.

Jean can be contacted in the Personnel Department, but I am sure she will soon be seen in all centres of the college.

Please make a point of giving Jean a warm VCC welcome.



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Paul Gallagher  
President