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VVinsider

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VCC-VANCOUVER VOCATIONAL INSTITUTE
LIBRARY

**VANCOUVER
COMMUNITY
COLLEGE**
Vancouver
Vocational Institute

OPEN HOUSE '88

MAY 2 / 1988

OPEN HOUSE '88 A HIT!

From Dave Gerry of CKVU-TV toasting his toes in our tanning bed, to Deputy Mayor Helen Boyce feasting at J.J.'s, Open House '88 was a smashing success! More than 4,000 guests teemed through the building during the course of the day...the largest crowd ever! Special thanks to all staff and faculty for your tremendous effort and enthusiasm in support of this special event.

In the words of Jackie Sandy, "When I agreed to take on the job of chairing Open House this year, I did so because I believed that the enthusiasm and pride of all staff and faculty would make Open House a success. Thanks for proving me right!"

A special round of applause to Jackie and her Committee for a job well done!

APPOINTMENTS

Congratulations to Elizabeth Lindsay who has been appointed the Assistant Department Head of the Dental Assisting Department, commencing May 1st.

And, Karl Brown takes on the duties of Acting Assistant Department Head of the Electronics Department until August 31/88 while Jackie Larkin is on leave. Congratulations Karl!

FROM THE OFFICE OF THE MAYOR

VVI played host to a City of Vancouver Planning Commission symposium on March 23rd, 1988. More than 100 prominent industry leaders participated. George Clark was instrumental in coordinating our facilities for this event and advises that kudos have come from various participants praising our facilities and the terrific treatment they received here at VVI.

Fred Naso has received a letter which echoes that sentiment:

"We, the Mayor's Office, the Planning Commission and the Planning Department of the City of Vancouver would like to thank you for an excellent presentation of culinary arts at the Symposium. Your efforts are greatly appreciated, especially since there were over 100 people to cater for. Congratulations on a job well done."

A SPECIAL NOTE OF THANKS

Flo MacGregor sends her thanks:

"To everyone in every Department of VVI. I wish I could properly thank you all for the wonderful evening you gave me. VVI and all of the personnel that make VVI will always hold a special place in my heart. Thank you!"

RETURN TO SENDER...

The volume of mail sent out each day from this Campus is considerable. Inevitably, some of that mail comes back. But, how can our mailroom ensure that the envelopes are indeed "returned to sender?" By placing your name and department in the top left corner of the envelope to be mailed, you will ensure that any mail returned will be sent to your attention.

If what you're sending is confidential, please double check that you have indeed identified yourself as the sender. That confidentiality could be jeopardized if the envelope is returned and requires opening to determine the identity of the sender.

BLOOD DONOR CLINIC NETS 115 UNITS

Although our Blood Donor Clinic on April 6, 1988 fell short of its goal, our efforts were certainly appreciated by the Canadian Red Cross. In a letter to Hans Rerup, Miriam Thompson, Program Consultant, Blood Donor Recruitment for the Red Cross notes:

"We very much appreciated the 141 donors who attended the clinic, which resulted in 115 units being collected. As Dr. Battrum gave strong support to motivate the students in Health Services, it was a little disappointing not to reach our projection of 150 units.

Our special thanks to Mr. George Clark for his generous assistance, Dr. D. Battrum and many others at VVI for ensuring a safe and smooth clinic."

VCC WOMEN'S NETWORK

A light (vegetarian) supper and refreshments will set the tone of the next gathering of the VCC Women's Network Thursday, May 5th from 5 - 8 pm in the Langara Faculty Lounge (southeast corner of the campus, main floor).

In addition to an opportunity for VCC women to meet, the network is an excellent vehicle to discuss issues of common interest. Several videos will be shown on the subject of sexual harassment, to be followed by a discussion of possible future women's events at the three VCC campuses.

Come for the dinner only, the discussion only, or both. Dinner is \$5.00. Alcoholic and non-alcoholic drinks will be available. Please pre-register by call one of the following individuals (leave a message on their answering machines, if necessary, stating your campus):

Charlotte Wynne - 324-5385
Nancy Maloney - 937-7843

Jo Evans - 254-9788
Cynthia Flood - 255-7820

NOT SSSSHHHHHH, BUT...

Sandra Jones from the Library advises, "students have recently voiced concerns regarding the lack of quiet study space in the library. Our library is small and unfortunately the distance between service points and study areas is not great. If all VVI staff are aware of the problem, perhaps with a conscious effort we can reduce the noise level in the library."

VCC LOTTERY UPDATE

The lucky numbers continue to roll as our fellow colleagues "rake in the dough" in the Grand-A-Week VCC Lottery. Winners in the past few weeks include:

March 31/88	No. 125	Dr. Richard Pearce - C.E.
April 8/88	No. 160	Rene Rouveroy - Langara
April 22/88	No. 210	Darlyne Farrell - Langara

KEYANO COLLEGE SEEKS NEW PRESIDENT

Located in Canada's oil sands capital, Keyano College plays an integral role in the education, business and cultural life of Fort McMurray, Alberta. This modern, comprehensive Community College, with over 7,000 full and part-time students, serves the 45,000 area residents with a wide range of educational opportunities and services.

Reporting to the Board of Governors, the President will provide academic leadership, financial accountability, and management ability ensuring efficient and effective use of resources.

Applicants should possess relevant senior management experience and an appropriate post-graduate degree. Apply in confidence to: Mr. K. Darwin Park, Principal, Woods Gordon Management Consultants, 1800 Esso Tower, Scotia Place, 10060 Jasper Avenue, Edmonton, Alberta, T5J 3R8.

B.C. MINISTRY OF EDUCATION - JOB OPPORTUNITIES

There are two positions open with the B. C. Education Ministry:

1. DIRECTOR OF SPECIAL EDUCATION BRANCH, with the Division of Program Development, effective July 1, 1988 in Victoria. Closing date: May 5, 1988.

The Director reports to the Executive Director and is responsible for providing leadership throughout the Province in all aspects of the education of exceptional children including development, implementation, maintenance coordination and assessment of educational programs for exceptional children in all public schools and other facilities supported by the Ministry of Education.

Applicants should possess a Bachelor's degree from a recognized university in Education or Public Administration, preferably a Master's Degree in Special Education, Educational Administration or Public Administration, or an equivalent combination of education and experience; at least five years experience in teaching or working in an educational environment and at least three years administrative experience at the school and/or school district levels and/or provincial level.

2. MANAGER OF SECONDARY ACCREDITATION within the Program Evaluation Branch of the Division of Program Effectiveness, effective August 1, 1988. Closing date: May 5, 1988.

The Manager reports to the Director of the Program Evaluation Branch and is responsible for managing the Secondary School Accreditation process, including identifying and notifying those schools due for accreditation; selecting (in cooperation with schools and districts) external teams; providing accreditation reports and providing follow-up as required. The Manager will work with districts, schools and external team chairpersons to ensure the process is understood and conducted effectively and efficiently.

Applicants should have a degree from a recognized university, preferably a Master's Degree in Curriculum or Educational Administration; at least five years successful teaching experience, preferably with at least two years administrative experience at the school and/or school district levels, as well as skills in evaluation and assessment.


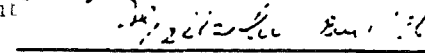
This position is a public service management position excluded from union membership.

Submit a letter of application, complete with resume and references to: Manager of Personnel Services, Ministry of Education, Parliament Buildings, Victoria, B. C. V8V 2M4.

Editor's Note:

In an effort to establish more consistent communication with staff and faculty, the VVInsider will be issued on a weekly basis, effective immediately. Please have all submissions in to Sue McAuley by 4:00 pm Monday for inclusion in that week's issue. Your contributions and suggestions are most appreciated!

VANCOUVER COMMUNITY COLLEGE
POLICY & PROCEDURES MANUAL

Policy No.: 1.4.0.6
Issue Date: 1986 07 21
Source: V.V.I. Management Committee
Title: V.V.I. - CAMPUS HOUSEKEEPING
Concerning: All V.V.I. Students and
Employees
Campus Principal
Approval: 
College President: 
Approval:

POLICY:

- A.1 All employees and students share in the collective responsibility to maintain a clean, comfortable and healthy environment. Positive action in supporting and encouraging colleagues in this regard is part of this responsibility.
- A.2 Responsibility for the general tidiness of the Campus will be shared by all users of the Campus facilities. Orderliness and clean-up after use is the first commandment for a safe working environment.
- A.3 General maintenance and cleaning of the Campus is carried out under contract, responsibility for which is vested in the Director of Facility Services.
- A.4. Smoking regulations are found in Policy and Procedure 1.4.0.4.
- A.5 The users of classrooms, labs and other campus facilities must leave the rooms in a tidy and orderly state at the end of use.

PROCEDURES:

- B.1 As all instructional activity of students is supervised by an instructor, it is the instructor's responsibility to ensure that the classrooms, labs and shops are in a tidy and orderly condition and in a secured (locked) condition at the end of use. Students may be given on a scheduled, rotational, basis, the responsibilities for the various tasks necessary to achieve this outcome. This includes the erasing of chalkboards, leaving tables and chairs in an orderly manner, and placing all garbage in designated receptacles.
- B.2 Instructional departments, who have been assigned special purpose space, such as storerooms, offices, testing rooms, etc., must maintain such rooms in an orderly manner to reduce fire risk and danger from unsafe conditions to employees and students.
- B.3 All departments are obliged to examine from time to time their space, and remove faulty and defective equipment and furniture either for repair or for disposal. If an item is to be disposed of the Building Services Manager is to be notified.
- B.4 A number of departments rely on the general public for their instruction, i.e. Hairdressing, Food Trades, etc. Such department employees must, in their own and their department's best interest, at all time participate in the maintaining of the public areas used by their customers.
- B.5 Trash receptacles are supplied on request by the Building Services Manager.



The Columbo Plan Staff College

The Columbo Plan Staff, located in Manila has asked ACCC to help recruit a core faculty member.

Activities of the College

The College conducts each year a series of courses ranging from one two weeks for participants nominated by regional member countries of the Colombo Plan. In addition to these programmes, in-country courses are organized according to the needs of countries in the region. The College works closely with sixty-three Associate Institutions to support research and innovations. The main areas of work for these programmes are:

- Planning and Management of Technician Education and Training Systems
- Technician Institution Management
- Business Studies
- Use of Computers in Instructional Materials Development
- Technician Education Policy Formulation
- Staff Development and Technical Teacher Training

Core Faculty

The Staff College proposes to appoint one member of the core faculty. Applicants for the post should be graduates, preferably with post-graduate qualifications and should have experience in one or more of the following:

- technician education
- industrial training with emphasis on skills training for trainers
- andragogy or the adult learning process
- business studies
- policy formulation

The successful applicant must have a good command of oral and written English. In making its selection, the College Governing Board will be influenced by the need to ensure equitable representation of member countries on the faculty.

Duties and Responsibilities

Members of the Core Faculty are engaged in:

- a. the provision of courses for technician teacher educators, key personnel in technician education and senior administrators in technician education.
- b. the provision of short courses in the countries of the region.
- c. the development of research projects and information systems or technician education

Compensation excluding allowances: approximately \$40,000 U.S., tax free per year.

Term: One year

Application deadline: May 30/88

If you wish more information, contact Louise Slocombe at the Secretariat: (416) 489-5925.



Council of Ministers of Education, Canada Conseil des ministres de l'Éducation (Canada)

RECRUITMENT – STAFF OFFICERS

The Council of Ministers of Education, Canada (CMEC) provides the ministers responsible for education in Canada with a mechanism for consultation on educational matters of mutual interest and concern, and facilitates interprovincial cooperation in a broad range of activities in the areas of elementary, secondary and postsecondary education and manpower training. CMEC is also the focal point for interprovincial consultation on education-related matters which involve the federal government. The positions now under recruitment will be part of the Secretariat of the Council.

Functions:

One position will be devoted to the Council's renewed emphasis on postsecondary education. The second position will have a working emphasis on the elementary-secondary area but will also have some concentration in the area of postsecondary education and manpower training. Both positions, on a project basis, will be involved with aspects of the Council's work in international relations.

Reporting – to the Director, Research and Development.

Location – Toronto, Ontario

Conditions of Service – Personal services contract or secondment

Qualifications – Applicants should:

- have a demonstrated record of accomplishment in government service, working with a school board, in a postsecondary institution or other related areas;
- possess superior communication skills;
- have knowledge of the particular sector concerned through previous employment in that sector;
- have experience in contributing to the design of educational policy;
- be prepared to serve on committees in a support and resource capacity;
- have the ability to work in both official languages;
- be available to travel from time to time to attend meetings of the CMEC and its various committees.

These are challenging, career-development opportunities for persons currently holding intermediate level responsibilities in government, a school board, a postsecondary institution or other related areas, who can carry out support functions to various CMEC committees composed of senior provincial officials. It is also an exceptional opportunity to gain a country-wide intergovernmental perspective of education in Canada and to contribute to interprovincial consultation and cooperation in areas of common policy concern.

Salary and Benefits

Secondment

As per Personnel Policy governing secondment arrangements (available upon request).

Personal Services Contract:

- Salary range \$43,345–\$53,206 as of January 1, 1987 (subject to revision before September 1, 1988).
- Secretariat Benefits Program

Applications, marked Staff Officer Recruitment and Confidential, should be addressed before **May 15, 1988** to:

The Director General
Council of Ministers of Education, Canada
252 Bloor Street West, Suite 5-200
Toronto, Ontario, M5S 1V5



Council of Ministers of Education, Canada Conseil des ministres de l'Éducation (Canada)

DIRECTOR GENERAL

Applications are invited for the position of Director General of the Council of Ministers of Education, Canada, effective August 1, 1988.

The Council of Ministers of Education, Canada provides the ministers responsible for education in Canada with a mechanism for consultation on educational matters of mutual interest and concern, and facilitates interprovincial cooperation in a broad range of activities in the areas of elementary, secondary and postsecondary education and manpower training. The Council is also the focal point for interprovincial consultation on education-related matters which involve the federal government.

The Director General is the Chief Executive Officer and Treasurer of the Corporation and, as such, directs the Secretariat and its activities, provides liaison among the members of the Council, and on the direction of the Council, represents the Council in negotiations with authorities of the Government of Canada or of any province and represents the Council at international education events. The Director General is responsible for the country-wide services of education of the Council; administers, through the Corporation, programs of joint federal-provincial participation; and ensures that liaison exists with such educational, professional and other organizations as may be approved by the Council.

Location: TORONTO.

Qualifications:

A background of demonstrated excellence in the field of education; a practical knowledge of the mechanisms and processes of government and government services, of intergovernmental relations, and generally, of the nature of governmental practice; a good working knowledge of the official languages of Canada; the ability to deal with uncertainty on a regular basis; a demonstrated background of management success that clearly reflects decisiveness; the capacity to provide vigorous leadership; and a knowledge and understanding of the current key issues of educational policy in the elementary, secondary, postsecondary and manpower training sectors.

Salary commensurate with qualifications and experience.

Applications must be received by **May 15, 1988**, addressed to:

**The Chairman
Council of Ministers of Education, Canada
252 Bloor Street West, Suite 5-200
Toronto, Ontario
M5S 1V5**

DIRECTEUR GÉNÉRAL/ DIRECTRICE GÉNÉRALE

Poste accessible aux femmes et aux hommes.

Les candidatures sont acceptées pour le poste de directeur général du Conseil des ministres de l'Éducation (Canada), qui sera vacant à partir du 1^{er} août 1988.

Le Conseil des ministres de l'Éducation a pour mission de permettre aux ministres responsables de l'Éducation d'œuvrer de concert et de se consulter sur les questions d'intérêt commun et de faciliter des formes très diverses de coopération entre les provinces dans le domaine de l'enseignement primaire, secondaire et postsecondaire et de la formation de la main-d'œuvre. Le Conseil est en outre le lieu de la consultation interprovinciale sur les dossiers liés à l'éducation qui engagent une participation du gouvernement fédéral.

En sa qualité d'administrateur en chef et de trésorier de la Corporation, le directeur général dirige le Secrétariat et ses activités et assure la liaison entre les membres du Conseil. Il négocie avec les autorités du Gouvernement du Canada ou de toute province conformément aux instructions qui lui sont données par le Conseil et il représente ce dernier aux conférences et autres activités internationales liées à l'éducation. Le directeur général est responsable, à l'échelle du pays, des services assurés par le Conseil dans le secteur de l'éducation, il gère par l'entremise de la Corporation les programmes réalisés en collaboration par les autorités fédérales et provinciales et, sous réserve de l'approbation du Conseil, il assure la liaison avec divers organismes, professionnels et autres, œuvrant dans le domaine de l'éducation.

Lieu: TORONTO.

Qualifications:

Avoir à son crédit des réalisations d'une qualité manifeste dans le domaine de l'éducation; posséder une connaissance pratique du fonctionnement des gouvernements, de leurs services administratifs, des relations intergouvernementales et, généralement, de la nature des pratiques gouvernementales; être en mesure de travailler dans les deux langues officielles du Canada; être capable de faire face, de façon régulière, à des situations imprévues; avoir à son crédit des réalisations d'une qualité manifeste dans le domaine de la gestion et avoir fait preuve de sa capacité à prendre des décisions; posséder les qualités d'un chef énergique; et être au fait des grandes questions de l'heure en ce qui a trait aux politiques de l'enseignement primaire, secondaire et postsecondaire et de la formation de la main-d'œuvre.

Le traitement sera fonction des qualifications et de l'expérience.

Les candidatures doivent parvenir avant le **15 mai 1988** à l'adresse suivante:

**Le président
Conseil des ministres de l'Éducation (Canada)
252 rue Bloor ouest, bureau 5-200
Toronto (Ontario) M5S 1V5**